

PROFICIENCY BASED PROMOTION TESTING PROCEDURES

Upon request of a student, parent or guardian, a student will be given the opportunity to demonstrate proficiency in learner outcomes or competencies. A proficiency will be demonstrated by criterion-referenced test.

Elementary, middle school, or high school students may demonstrate proficiency in the state's competencies for 9-12 curriculum areas. Proficiency will be entered on the student's transcript and will count toward meeting graduation requirements. Credits earned in this manner will be transferable among school districts in Oklahoma.

Proficiency in all laboratory sciences will require that students are able to perform relevant laboratory techniques.

The decision to move students to the next level of study in the appropriate curriculum area require, first, that the student demonstrate proficiency in a set of competencies at the 90% level. In addition, this decision will take into consideration such factors as social, emotional, physical, and mental growth.

Beginning with the 1998-99 school year, there will be two testing periods. The first will be during the first week of August. The second will begin on the second Monday in April. At least two weeks before the testing period, school officials must be notified in writing which test a student extends to take.

The test adopted by the Board of Education is the Oklahoma Proficiency Test by Riverside Publishing Company through the Oklahoma Test Proficiency Coop. Test packets include teachers' directions for the various grade levels, scoring guides, outcome statements, and technical reports. Tests and answer sheets cover the following subject matter:

Grades 1-7

Reading
Mathematics
Science
Language Arts
Social Studies

Grade 8

Reading
Mathematics
Science
Language Arts
Civics

Grades 9-12

Oklahoma History
U. S. History
World History
Government
World Geography
English I, II, III, IV
General Mathematics
Pre-Algebra
Algebra I, II
Geometry
Spanish I
French I
Physical Science
Earth Science
Biology I
Chemistry I
Physics

The following are the steps to be taken when a proficiency assessment is requested:

PROFICIENCY BASED PROMOTION, TESTING PROCEDURES (Cont.)

1. Within five days of receipt of a request to demonstrate proficiency, the principal will coordinate a meeting with all parties concerned: the principal, parents, counselor, teacher(s), and possibly the student. The meeting will be to determine the best possible means of assessing the student's proficiency in the selected area(s), when the assessment will start, where the assessment will take place, and to obtain the parent's or guardian's consent to give the proficiency assessment.
2. The principal will request a proficiency assessment from the counselor giving them the date and areas that are to be tested. The counselor will advise the principal when the assessment may be obtained.
3. The principal will go to the counselor office and pick up the assessment the day before testing. The person actually giving the assessment will receive the test and make all necessary preparations for the assessment. No person other than the principal, the test administrator, and the student may see the assessment either before or after the assessment is given.
4. The assessment will be given following the directions of the publisher.
5. After the assessment is completed, it will be scored by the tester and taken to the principal. The principal will then coordinate a meeting with all parties concerned: the principal, parents, counselor, teacher(s), and possibly the student. The purpose of the meeting will be to discuss the results of the assessment. After the meeting the score sheet and the test will be destroyed.
6. If the score is ____% or better, the appropriate grade will be posted to the student's permanent record and credit given towards graduation. The student will be allowed to enroll in the next higher level in that particular subject area. If the score is below ____%, all records of the test shall be destroyed and the records treated as if no assessment was ever requested or given.