

The Winchester School Board

MINUTES OF NONPUBLIC SESSION

DATE: 2/21/13 PRESENT: Trevor Croteau Y
Jason Cardinale Y
Richard Horton Y
Elisha Jackson Y
Kevan Whippie Y

MOTION TO ENTER NONPUBLIC SESSION MADE BY: K. Whippie, SECONDED by: R. Horton;

- X **RSA 91-A:3 II(a)** - The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless the employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted.
- O **RSA 91-A:3 II(b)** - The hiring of any person as a public employee.
- O **RSA 91-A:3 II(c)** -Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver fee, fine, or other levy, if based on inability to pay or poverty of the applicant.
- O **RSA 91-A:3 II(d)** - Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- O **RSA 91-A:3 II(e)** - Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his or her membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with anybody or board shall not constitute a threatened or filed litigation against anybody, board, or agency for the purposes of this subparagraph.

ROLL CALL VOTE: THE BOARD ENTERED NONPUBLIC SESSION AT:
AM _____ PM 8:00

Trevor Croteau Y
Jason Cardinale Y
Richard Horton Y
Elisha Jackson Y
Kevan Whippie Y

OTHER PERSONS PRESENT DURING THE NONPUBLIC SESSION:

J. Lewis, P. Bigelow, L. Schmidt

THE WINCHESTER SCHOOL BOARD - MINUTES OF NONPUBLIC SESSION

BRIEF DESCRIPTION OF THE SUBJECT MATTER DISCUSSED AND FINAL DECISIONS:

*P. Bigelow was looking for clarification with regard to the Food Service Director description. Who do they report to?
L. Schmidt advised Facility and Food Service report to her on financial matters. M. Braley said in the sample description used they would report to the Principal.

After discussion, **K. Whippie MOVED that the job description for the Principal be amended to read that all building staff report to the Principal on an operational basis and the Business Manager on a budget basis, SECONDED by: T. Croteau;**
K. Whippie Amended his Motion and T. Croteau his Second, to also amend *Insures that fire drills are conducted on a monthly basis*, changing the word *fire* to *emergency* VOTED: 5-0, MOTION PASSED.

*At the last meeting, in non-public session, it was agreed to add: *Evaluates teachers on a continuous basis as established by district policy*, to the Principal's job description; the same as in the Superintendent's job description.

T. Croteau MOVED to add all other duties as assigned by the Superintendent to the Principal's job description, SECONDED by: R. Horton, VOTED: 5-0, MOTION PASSED.

NOTE: RSA 91-A:3(III) Minutes of proceedings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the Board, or render the proposed action ineffective. In the event of such circumstances, information may be withheld until, in the opinion of a majority of the members, the aforesaid circumstances no longer apply.

Shall the minutes be publicly disclosed? Y If No, the following motion is required:

 MOVED to not publicly disclose the minutes because it is determined that divulgence of information likely would:

O Affect adversely the reputation of any person other than a member of the board, or

O Render the proposed action ineffective.

ROLL CALL VOTE

Trevor Croteau	Y
Jason Cardinale	Y
Richard Horton	Y
Elisha Jackson	Y
Kevan Whippie	Y

MOTION TO RECONVENE THE PUBLIC SESSION MADE BY: **E. Jackson**

SECONDED BY: **J. Cardinale**

ROLL CALL VOTE:

Trevor Croteau	Y
Jason Cardinale	Y
Richard Horton	Y
Elisha Jackson	Y
Kevan Whippie	Y

THE BOARD RECONVENED PUBLIC SESSION AT: **8:10** PM