

## **Proposed Agenda and Consent Agenda**

### **Agenda**

- Call to order
- Approval of the Consent Agenda
- Hearing of individuals or groups who have submitted a request to the Superintendent
- Old Business and/or Team Reports
- New Business
- Information and/or discussion items
- Suggestions for future agendas
- Comments and/or suggestions from the audience
- Adjournment

### **Consent Agenda**

The basic purpose of a consent agenda is to recognize routine matters in an expeditious manner. If a debatable item appears on the consent agenda, the item may be removed at the request of a board member and inserted at an appropriate place on the agenda.

Some examples of items that may be included on the consent agenda are:

- ❖ Authorization of Superintendent to sign claim forms in behalf of district;
- ❖ Approval of personnel actions (resignations, retirements, employment, discharges) during the month;
- ❖ Approval of Board Meeting Minutes.

The Board shall receive supporting information for the consent agenda items along with the regular agenda materials. Upon approval, all consent agenda items shall appear in the minutes.

**Reviewed: July 21, 2005**  
**Reviewed: September 16, 2002**  
**College Place School District No. 250**