

**WINCHESTER SCHOOL BOARD MEETING
WINCHESTER SCHOOL LIBRARY
AUGUST 16, 2012**

Board Members Present: T. Croteau, E. Jackson, K. Whippie

Absent: R. Horton, W. Hildreth

Administration Present: K. Dassau, P. Bigelow, L. Schmidt, J. Lewis, D. Chamberlain,

The meeting was called to order by Chair, T. Croteau at 6:30 pm.

MINUTES:

K. Whippie MOVED to approve the public minutes of the July 19, 2012 Board Meeting; SECONDED by: T. Croteau, VOTED: 2-0-1 (E. Jackson – abstained), MOTION PASSED.

K. Dassau advised the Board that he took exception to the following comments from Rick Horton on Page 4 of the minutes; *they need a leader. Quite a few people are saying they don't feel K. Dassau is being a leader.* He wanted that stricken from the record.

K. Whippie MOVED to approve the non-public minutes of the July 19, 2012 Board Meeting, SECONDED by: T. Croteau, VOTED: 2-0-1 (E. Jackson - abstained), MOTION PASSED.

T. Croteau advised that Wendy Hildreth e-mailed him her resignation from the Winchester School Board effective August 14, 2012. He notified J. Tetreault today and will send him a copy of the letter. T. Croteau asked that J. Tetreault receive a copy of the minutes so he has W. Hildreth's resignation in print.

K. Whippie MOVED to regretfully accept the resignation of W. Hildreth from the Winchester School Board; SECONDED by: E. Jackson, VOTED: 3-0, MOTION PASSED.

K. Whippie MOVED that the Board ask the Superintendent to post the vacancy and to request that interested citizens notify the Board Chair in writing by the 13th of September; SECONDED by: E. Jackson, VOTED: 3-0, MOTION PASSED.

FINAL READING OF POLICIES:

K. Whippie MOVED to approve Policy BEB as a final reading; SECONDED by: T. Croteau, after discussion, VOTED: 3-0, MOTION PASSED.

K. Whippie MOVED to approve Policy EBBC as a final reading; SECONDED by: E. Jackson, after discussion, VOTED: 3-0, MOTION PASSED.

K. Whippie MOVED to approve Policy EBBD as a final reading; SECONDED by: E. Jackson, VOTED: 3-0, MOTION PASSED.

K. Whippie MOVED to approve Policy EFA as a final reading; SECONDED by: E. Jackson, VOTED: 3-0, MOTION PASSED.

K. Whippie MOVED to approve Policy GBJ as a final reading; SECONDED by: E. Jackson, VOTED: 3-0, MOTION PASSED.

K. Whippie MOVED to approve Policy JKAA as a final reading; SECONDED by: E. Jackson, VOTED: 3-0, MOTION PASSED.

K. Whippie MOVED to approve Policy JLCK as a final reading; SECONDED by: E. Jackson, VOTED: 3-0, MOTION PASSED.

SECOND READING OF POLICY BEA:

K. Whippie MOVED to approve Policy BEA as a final reading; SECONDED by: E. Jackson, VOTED: 3-0, MOTION PASSED.

K. Whippie feels it would be a good idea to provide a place on the WSD website where citizens can e-mail questions to the Board before a meeting. He feels some people may not want to speak in public and some may not be available to attend. It gives everyone a chance. He advised he is not looking to remove public comments; it just gives everyone the chance to make their comments known.

K. Whippie will put a proposal together for the IT Director to see what can be done, for the next meeting.

DISTRICT PERMANENT AGREEMENT:

K. Whippie MOVED to approve the District Permanent Agreement per the attachment provided by the Chairman of Education, SECONDED by: E. Jackson, after discussion, MOTION WITHDRAWN.

K. Whippie asked for a report of income in the lunch program for the next meeting.

E. Jackson asked what happens if there is more than three month's money in the account.

K. Dassau advised they don't have a final figure yet. He will be sure there is no sense of urgency. If there is, they will discuss it prior to the next meeting.

IT SERVICE CONTRACT:

Will discuss in non-public session.

FINANCIAL REPORT:

K. Whippie MOVED to approve the Manifests in the amount of \$377,220.96 and \$55,086.26, SECONDED by: T. Croteau, after discussion, E. Jackson advised that

replacement of lights was put in under the wrong year; L. Schmidt will fix that; VOTED: 3-0, MOTION PASSED.

E. Jackson advised that going forward she would like a breakdown of TD Card Services.

L. Schmidt will do that.

PRINCIPAL'S REPORT:

The Board received J. Lewis' report.

*Have had a couple of busy months with interviews, etc.

*Kudos to Val Wilbur, Common Core – Birth to Five Initiative; will continue to do that.

*Open House will be held on August 28th – invites the Board. Advised they will be ready. The building looks great. Everyone who was interviewed for positions commented on how clean the building looked.

E. Jackson asked about the Summer Reading Program.

J. Lewis advised it didn't go well. The Bookmobile didn't get out. Unfortunately; it still needs to be painted. He hopes to have it ready by the Pickle Festival.

T. Croteau asked if maybe it could be in the parade as well.

J. Lewis thinks that would be a good idea.

SUPERINTENDENT'S REPORT:

The Board received K. Dassau's report.

*Non-public session will be needed for nominations.

K. Whippie had requested to get a case statement in place from Keene High School regarding tuitions. K. Dassau distributed information to the Board and reviewed. He explained the Information is current as of today, but it constantly changes. While at the meeting he was informed that one student is moving and one student may return to Keene.

After discussion, **K. Whippie MOVED to direct the Superintendent to freeze all discretionary spending at this time; NO SECOND.**

The Board discussed that there will be moving of personnel and insurance costs which will change the budget amount further. They will have a clearer picture once everything is set.

K. Whippie feels as a prudent measure, they should review this issue at each meeting.

K. Whippie asked if E. Jackson has a date and time to meet with the Keene High School Board regarding the exclusivity clause.

E. Jackson advised she hasn't met with R. Horton yet.

K. Dassau asked that they pick several dates to give to Keene to choose from.

CITIZENS' COMMENTS:

J. Miller advised they have received two mini-grants in the amount of \$2,700 and \$4,500. They will be receiving the checks soon.

T. Croteau asked if D. Chamberlain can clean off the roof at the SAU building.

D. Chamberlain advised they have been short-handed by two people and they still got everything done for the opening of school.

K. Whippie advised that D. Chamberlain and his crew deserve a public thank-you for their hard work. The Board appreciates it.

K. Whippie MOVED to go into non-public session at 7:21pm; SECONDED by: E. Jackson, T. Croteau – yes, K. Whippie – yes, E. Jackson – yes, VOTED: 3-0, MOTION PASSED.

E. Jackson MOVED to leave non-public session; SECONDED by 8:45pm: K. Whippie, T. Croteau – yes, K. Whippie – yes, E. Jackson – yes, VOTED: 3-0, MOTION PASSED.

K. Whippie advised that during non-public session several nominations were made to staff and the SAU.

K. Whippie MOVED to seal the non-public minutes until the contracts are all duly signed; SECONDED by: E. Jackson, after discussion, VOTED: 3-0, MOTION PASSED.

K. Whippie advised that the Board is asking K. Dassau for a proposal for a part-time Superintendent position for the remainder of 2012-2013 and to post the position later in the year. His current contract was voted to be extended to September 7, 2012 for part-time Superintendent and part-time Special Ed Director.

E. Jackson MOVED to adjourn the meeting at 8:55 pm; SECONDED by: K. Whippie, VOTED: 3-0, MOTION PASSED.

Respectfully submitted,

Peggy Higgins
School Board Secretary