

September 12, 2011

BOARD AGENDA

REGULAR BOARD MEETING
MIDWEST CITY-DEL CITY PUBLIC SCHOOLS
SEPTEMBER 12, 2011

7:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM
7217 S.E. 15TH
MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

I. Opening Exercises

- A. Call to Order and roll-call recording of members present and absent
- B. Flag Salute

II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. Approval of agenda
- B. Vote to approve Minutes of the August 8, 2011, Regular Board Meeting.
- C. Vote to approve Monthly Financial and Investment Report ending August 31, 2011:
 - 1. Treasurer's Report and Investment Report
 - 2. Encumbrances
 - 3. Warrant Registers
 - 4. School Activity Fund Monthly Summary
- D. Vote to approve School Activity Funds:
 - 1. Transfers within banks
 - 2. Addenda
 - 3. Open new accounts
 - 4. Sanctioning applications
- E. Vote to approve Blanket Position Salary Reserves Report for FY2011-2012.

- F. Vote to approve out-of-state or overnight travel requests:
1. Steve Allen, Mid-Del Technology Center, (Delegate for Oklahoma Council of Local Administrators – OCLA) to attend the 2011 National Council of Local Administrators & American Career Tech Educators Conference (ACTE) in Hot Springs, AR, on September 28-30, 2011. Expenses to be paid by the Oklahoma Council of Local Administrators (OCLA).
 2. Kevin Ponce, Child Nutrition Director, to attend the School Nutrition Association 2011 Fall Committee Meeting in National Harbor, MD, on October 21-23, 2011. Expenses to be paid by the School Nutrition Association and Mr. Ponce.
 3. Lori Burris, Monroney Middle School, to attend NEA Board of Directors Meetings in Washington, D.C., on the following dates: September 21-24, 2011; December 8-10, 2011; February 8-11, 2012; May 2-5, 2012. Expenses to be paid by NEA.
 4. Kevin Ponce, Child Nutrition Director, and Macey Fitzgerald, Nutrition Education Specialist, to attend the 2011 Child Nutrition Educational Seminar in Boerne, TX, on October 1-6, 2011. Expenses to be paid as follows: travel, lodging, meals, educational materials and planned activities incurred are to be paid by Chrane Food Service Solutions, LLC. All other incidental costs will be paid by Mr. Ponce and Mrs. Fitzgerald.
 5. Midwest City High School girls' basketball team to participate in a basketball tournament in Ft. Smith, AR, on December 8-10, 2011. Expenses to be paid by Sanctioned Organization Funds, personal funds, donations, and Ft. Smith Booster Club will be paying for some expenses.
 6. Kathy Dunn, Administration, and Zoe Leimgruebler, Tinker Elementary, to attend a required meeting for DoDEA Grantees, Directors, and Evaluators in Santa Monica, CA, on October 11-14, 2011. Expenses to be paid by Tinker DoDEA Grant, Project Code 779.
 7. Heather Johnson, Administration, to attend the National Association for the Education of the Young Child in Orlando, FL, on November 1-5, 2011. Expenses to be paid by The University of Central Oklahoma.
 8. Midwest City High School DECA and sponsors Dawn Boland and Ellen Small, to attend DECA New York Experience National Conference in New York, NY, on November 30-December 4, 2011. Expenses to be paid by School Activity Funds, Project Code 942, DECA. Some of Mrs. Boland's expenses to be paid by Career Tech Program, Project Code 412.
 9. Sheril Thompson, Administration, to attend the National Indian Education Association Conference in Albuquerque, NM, on October 24-31, 2011. Expenses to be paid by Title VII, Project Code 561.
 10. Dr. Pam Deering, Fiscal Services, to attend the Interstate Commission on Educational Opportunity for Military Children Annual National Commission Meeting in Louisville, KY, on November 13-15, 2011. No cost to the District.

11. Dr. Pam Deering, Fiscal Services, to attend OASIS/NCIS Board Meeting in Dallas, TX, on October 23-24, 2011. No cost to the District.
12. Del City High School DECA and sponsors to attend the Annual Sports, Entertainment & Fashion Marketing trip in Dallas, TX, on November 22, 2011. Expenses to be paid by School Activity Funds – Project Code 942, Sanctioned Organization Funds, and personal funds.
13. Del City High School DECA and sponsors to attend DECA New York Experience in New York City, NY, on November 30-December 4, 2011. Expenses to be paid by School Activity Funds – Project Code 942, Career Tech Funds, Project Code 412 (for approved teacher/advisor expenses) and personal funds.
14. Michael Penning, Midwest City High School, to attend required re-certification training for AFJROTC Instructors at Maxwell AFB in Alabama on October 2-7, 2011. Expenses to be paid by Air Force.
15. Midwest City High School Key Club and sponsors to visit Six Flags in Arlington, TX, on October 1, 2011. Expenses to be paid by School Activity Funds, Project Code 916 – MCHS Key Club.
16. Sandy Loflin and Jeannette Hill, Tinker Elementary, attended Frog Street Press Training in Dallas/Ft. Worth, TX, on July 21-23, 2011. Expenses to be paid by School Activity Funds, Project Code 826. Confirmation

G. Vote to approve 2011-12 District Gifted and Talented Advisory Committee.

H. Vote to approve the 2011-12 District Professional Development Committee.

I. Vote to approve 2011-12 Adult Student Education Handbook and the Practical Nursing Program Student Handbook.

III. Recognitions

A. Carl Albert High School Boys' Golf – Academic State Championships: –
Mr. Bachman

Seniors: Ryan Trujillo, Kanton Vaverka and Austen Roselius

Junior: Trent Crabtree

Sophomore: Tyler Kelpine

B. Carl Albert High School Boys' Tennis – 2011 Class 5A State Doubles
Champions: – Mr. Bachman

Juniors: Matt Franks and Ryan Mullins

C. Midwest City High School – Shot Put State Champion: – Mr. Bachman
Kalicia Williams

D. Midwest City High School, Kate Taylor - Women's International Scholarship

September 12, 2011

- E. Rene Mateo, Advanced Learning Teacher, recipient of a \$1,000 grant from Wal Mart to purchase a MacBook computer for Advanced Learning students. – Mrs. Dunn
- IV. Information and Staff Reports
 - A. Public Participation
 - B. Financial Update – Dr. Deering
 - 1. ARRA Expenditure Update
 - 2. School Site Staffing
 - C. Technology Center Report – Mr. Allen
 - D. 2010-2011 Testing Results – Mrs. Dunn
 - E. Superintendent's Report – Dr. Twidwell
- V. Vote to approve or not approve receipt of gift donation. – Dr. Twidwell
- VI. Discussion and possible action on resolution to declare an emergency as a result of fire damage to the Media Center located at Ridgecrest Elementary and to authorize the Interim Superintendent to proceed with necessary repairs. – Dr. Twidwell
- VII. Vote to approve or not approve emergency confirmation due to the fire at Ridgecrest Elementary for rental of modular classroom building from Williams-Scotsman in the amount of \$18,399.98 to be paid by the Insurance Fund. – Dr. Deering
- VIII. Vote to approve or not approve emergency confirmation due to the fire at Ridgecrest Elementary for Fire Mitigation from TRC Disaster Solutions in the amount of \$50,000 to be paid by the Insurance Fund. – Dr. Deering
- IX. Vote to approve or not approve OSSBA review proposal – Dr. Deering
- X. Vote to approve or not approve bids and requests to purchase: – Dr. Deering
 - A. Emergency purchase of 26 Port-A-Cool Cyclone 3000 fans for District-wide PE classes from Westlake Ace Hardware. Total cost was \$17,679.74 and is to be paid by Bond Fund 31, Bond Fund 38 and Bond Fund 39, Project Code - 099. Confirmation
 - B. Purchase of three Unified Smart Boards, Smart Response PE Systems, and Document Cameras for the Department of Defense Educational Activity Grant at Tinker Elementary. The total cost is \$18,258.25 for the Smart Boards, Smart Response PE Systems, and Document Cameras will be paid by the DoDEA Grant, HE1254-11-1-0011, Project Code 779.

- XI. Vote to approve or not approve the 2011-12 Estimate of Needs and Financial Statement of the fiscal year 2010-11 for the Sinking Fund. – Dr. Deering
- XII. Vote to approve or not approve the 2011-12 Budget Amendment #1 for Fund 11 (General Fund) increase \$2,358,815 Fund 12 (Co-Op Tech Center Fund) increase \$84,790 Fund 21 (Building Fund) increase \$223,670 and Fund 22 (Child Nutrition Fund) increase \$63,737. – Dr. Deering
- XIII. Vote to approve or not approve revisions to the following policy: – Dr. Twidwell
B-16 Public Participation at Board Meetings
- XIV. Vote to approve or not approve to terminate the fuel agreement made between Mid-Del Schools, the City of Midwest City and AEG Petroleum, LLC., effective upon completion of payments for all services rendered. – Mr. Clements
- XV. Vote to approve or not approve blanket purchase orders in increments not to exceed \$65,000.00 to Equity Energy Services for the Transportation Department and in increments not to exceed \$40,000.00 to Equity Energy Services for the Maintenance Department for the 2011-2012 school year. – Mr. Clements
- XVI. Maintenance
 - A. Vote to approve or not approve change orders and bids/requests to purchase for the Maintenance and Construction Department as follows: – Mr. Mitchell
 1. Voss Lighting for lighting ballasts for various sites throughout the District in the amount of \$12,583.00. Expenditures are to be paid from Maintenance Building Fund 21, Project 052.
 2. Change order #1 to install isolation valves, and for labor and materials to remove the concrete floor in the main hall of the men's and women's restrooms to allow for installation of floor mounted toilets at Mid-Del Technology Center. Construction cost is \$6,963.95 with architect fees of \$487.48. Total cost of change order is \$7,451.43. Expenditures are to be paid from Technology Building Fund 23.
 3. Change order #1 for renovations at Del City Elementary. Construction cost is \$11,169.30 with architect fees of \$781.85. Total cost of change order is \$11,951.15. Expenditures are to be paid from Bond Fund 32.
 4. Additional architectural expenses and reimbursable expenses to architect for the fire suppressions sprinkler system in the gymnasium at Pleasant Hill Elementary in the amount of \$10,914.23. Expenditures are to be paid from Bond Fund 32.

5. Emergency confirmation due to theft on August 1, 2011, for labor and materials to replace refrigeration lines and insulation, replace four filter dryer cores, and purge/charge the system with refrigerant at DCHS auditorium in the amount of \$13,800.00. Approved by Dr. Twidwell prior to September 12, 2011, BOE Meeting. Expenditures are to be paid from Insurance Fund 86.
6. Change order #3 for additional items needed for the server rack for the Art Department at Del City High School. Construction cost is \$9,764.00 with architect fees of \$683.48. Total cost of change order is \$10,447.48. Expenditures are to be paid from Bond Fund 32.
7. Cox Systems Technology to remove existing model 7200 fire alarm panels which have been retired, and replace the control panels with model 7100 at Cleveland Bailey Elementary, Ridgecrest Elementary, and Kerr Middle School in the amount of \$14,478.94. Expenditures are to be paid from Insurance Fund 86.

XVII. Human Resources

- A. Vote to approve or not approve all actions recommended in the Human Resources Report: – Mr. Mendenhall
 1. Certified
 2. Non-Certified
 3. Child Nutrition
 4. Transportation
- B. Vote to approve or not approve Mid-Del Technology Center teacher to receive National Board Certified Stipend \$5,000.00. – Mr. Mendenhall
- C. Vote to approve or not approve staff stipends not governed in the Negotiated Agreement. – Mr. Mendenhall
- D. Vote to approve or not approve the salary adjustments for Salary Schedule Non-Certified Adult Vocational Instructors - (NCAVIN) – Mr. Mendenhall
- E. Vote to approve or not approve staff travel stipends not governed in the Negotiated Agreement. – Mr. Mendenhall

XVIII. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.

September 12, 2011

XIX. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15th Street, Midwest City, Oklahoma, on September 8, 2011, at 10:20 A.M., in accordance with the Open Meeting Law.

Minute Clerk

Next Board Meeting scheduled for October 10, 2011 at 7:00 P.M.



Rick Mendenhall
Director of Human
Resources

Dr. Pam Twidwell
Interim Superintendent

7217 S.E. 15th Street
Midwest City, OK 73110
(405) 737-4461

Mailing Address:
P.O. Box 10630
Midwest City, OK 73140
Fax: (405) 739-1754

To: Mid-Del Board of Education & Dr. Pam Twidwell, Interim Superintendent
From: Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources
Rick Mendenhall, Director of Human Resources
Re: Certified Human Resources Report
Date: September 12, 2011

Based upon information provided by the appropriate supervisory personnel as of August 31, 2011, the following actions are recommended.

Approve Temporary Employment

New Teachers/Administrators

	Site/Assignment	University	Degree/Step	Effective
Allen, Richard	Monroney/Science	OSU	BS/1	2011/12
Amaya, Eleen	CAHS/.50 German	UCO	BS/0	8/08/11
Anthony, Linda	Special Serv/Speech Path Asst	SWOSU	MS/3	2011/12
Baca, Stephen	Special Serv/Psychologist	UCO	MS/0	2011/12
Baumel, Everett	DCMS/Math	Embry-Riddle	BS+20/5	2011/12
Bell, Donald	DCHS/Science	OSU	MS/13	2011/12
Bowen, Amanda	Steed/Art	UCO	BS/0	2011/12
Brown, Crystal	Del City Elem/Elem Ed	NESU	BS/12	8/18/11
Clinesmith, Jamie	MCHS/Spanish	UCO	BS/0	2011/12
Cole, Kaelyn	CAHS/English	OK Christian	BS/0	2011/12
Cooper, Sue	Townsend/Elem Ed	Texas Tech	BS/5	8/22/11
Crosby, Brittany	Steed/KG	ECU	BS/0	8/22/11
Faker, Cheryl	Del City Elem/Elem Ed	U of Puget Sound	BS/7	8/30/11
Ferguson, Traci	Traub/Elem Ed	UCO	BS/0	8/24/11
Graeber, Erin	Epperly Heights/PE	SWOSU	BS/0	2011/12
Gragg, Stephanie	½ CAHS, ½ MCHS /English	OU	MS/2	8/31/11
Grider, Jennifer	Tinker/KG	UCO	MS/5	8/25/11
Griswold, Dona	Schwartz/Advanced Learning	UCO	BS/24	8/18/11
Harden, Jennifer	MCHS/Art	UCO	BS/4	8/10/11
Hendrickson, Carrie	Country Estates/Elem Ed	UCO	BS/10	8/22/11
Hill, Janet	Epperly Heights/Elem Ed	TX Wesleyan	MS/6	8/24/11
Hilton, Tami	East Side/Elem Ed	Prescott College	MS/4	8/24/11

Mission Statement

When the young people of Mid-Del enter our schools, they will be **safe**.

When they enter our classrooms, they will be **challenged**.

When they leave our schools, they will be **ready**.

Certified Personnel Report, Cont'd

Jackson, Katherine	Pleasant Hill/Elem Ed	OK Christian	BS/0	8/17/11
James II, Kerwin	Kerr/SPED	UCO	BS/0	2011/12
Kinsley, Pamela	Tinker/Elem Ed	UCO	BS/0	8/29/11
Litsch, Cheryl	MCHS/SPED	UCO	BS/29	2011/12
McDaniel, Betsy	East Side/Elem Ed	SWOSU	BS/2	8/23/11
Napier, Carina	Pleasant Hill/Elem Ed	Grand Canyon Univ	BS/0	8/17/11
Nolen, Christy	Schwartz/KG	ECU	BS/3	8/16/11
Parsons, Laura	Del City Elem/KG (Floater)	UCO	BS/1	2011/12
Richey, Alaina	Jarman/SPED	OU	BS/0	8/26/11
Samek, Carrie	Barnes/Elem Ed	SNU	BS/5	8/16/11
Simpson, Kara	CAHS/Biology	OBU	BS/0	8/29/11
Teel, Sandra	Cleveland Bailey/Elem Ed	OSU	BS/2	8/18/11
Vermillion, T. Jay	MCHS/History	SWOSU	BS/13	8/09/11
Ward, Keith	East Side/Elem Ed	OCU	BS/11	2011/12

Approve Temporary

Teachers Rehired	Site/Assignment	Effective
Enterline, Mandy	East Side/KG	2011/12

Approve Employment of Retired Teachers – Temporary Contract

Name	Site/Assignment	Effective
Gambill, Royce	Kerr/Alt. Education	2011/12

Approve Administrators- Transfer/Change in Status	From - Site/Assignment	Salary/ Step	To - Site/Assignment	Salary/ Step	Effective
None NC – No Change					

Approve Teachers- Transfer/Change in Status

From - Site/Assignment	To - Site/Assignment	Effective
Bryant, Jessica	Soldier Creek/KG	8/22/11
Campbell, Erin	District Wide/Advanced Lrng	2011/12
Jordan, Melinda	Monroney/Teacher	2011/12
Kelpine, Paige	East Side/Elem Ed	2011/12
Weese, Stephanie	Jarman/SPED	2011/12

Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Abrams, Nellie	Special Services	FMLA	8/4/11-9/30/11
Brown, Charles	MCHS	FMLA	8/23/11-11/29/11
Carpenter, Nicole	Traub	FMLA	8/1/11-10/24/11
Day, Lance	CAHS	FMLA	8/4/11-9/15/11
Farber, Paula	Del City Elementary	FMLA	9/7/11-9/29/11
Fox, Kimberly	Special Services	FMLA	10/31/11-1/4/12
Hatcher, Sherry	Tinker	LOA	8/24/11
Kanally, LuAnn	DCHS	FMLA	9/22/11 (intermit)

Certified Personnel Report, Cont'd

Mathew, Santhi	Highland Park	FMLA	10/13/11-11/28/11
Mikeman, Lucinda	Monroney	FMLA	8/04/11-1/4/12
O'Nan, Lisa	DCHS	FMLA	9/26/11-1/4/12
Oliver, Janice	Traub	FMLA	9/6/11-1/4/12
Rice, Shannon	CAHS	LOA	8/04/11
Sheid, Tara	Steed	FMLA	8/29/11-10/17/11
Walters, Susie	Del Crest	FMLA	8/4/11-9/19/11

Accept Resignations/Retirements and/or Resignation Agreements

Name	Site/Assignment	Effective
Allen, Barbara	CAMS/Social Studies	8/29/11
Cornish, Tommy	MCHS/Business	8/06/11
Durant, Dan	MDTC/Auto Collision Inst.	5/19/11
Powdar, Patrice	DCHS/Science	8/09/11
Spear, Brenda	Epperly Heights/PE	8/03/11

Ret. = Retirement R.A. = Resignation Agreement



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To: Mid-Del Board of Education & Dr. Pam Twidwell, Interim Superintendent
From: Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources
Rick Mendenhall, Director of Human Resources
Re: Non-Certified Human Resources Report
Date: September 12, 2011

Based upon information provided by the appropriate supervisory personnel as of August 31, 2011, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Fitzpatrick, Gretchen	East Side/Teacher Asst.	K. Brown	Sch-BB/1	8/16/11
Horton, Melissa	CAMS/Teacher Asst.	M. Smith	Sch-BB/1	8/11/11
Kelton, Keith	Kerr/Teacher Asst.	A. Brown	Sch-BB/1	8/10/11
Prather, Margaret	Monroney/Sec. Other	C. Kopp	Sch-N/4	7/27/11
Pruett, Zac	MCHS/Custodian	O. Merriman	Sch-R/1	8/17/11
Wilkins, Robert	East Side/Teacher Asst.	K. Hill	Sch-BB/1	2011/12
Wood, Myrna	Traub/Teacher Asst.	Added Position (CSR)	Sch-BB/2	8/30/11

**Approve Transfers,
Promotions &
Change of Status**

	From	Sch/Step	To	Sch/Step	Effective
Ayala, Andrew	Maint./Apprentice	Sch-W3/2	Maint./Lic. Journeyman	Sch-Y/1	7/26/11
Clark, Karen	Townsend/TA	Sch-BB/4	East Side/TA	NC	2011/12
Hall, Kathy	CAHS/Sec. 2 nd	Sch-K/20	CAHS/Sec. 1 st	Sch-I/20	2011/12
Kitchens, Margaret	Townsend/TA	Sch-BB/4	East Side/TA	NC	2011/12
Taber, Danielle	Epperly Heights/TA (CSR)	Sch-BB/1	Epperly Heights/TA (Pre-K)	NC	2011/12
Walker, Sheri	CEC/Secretary	Sch-D/7	CAHS/Secretary 2 nd	Sch-K/12	8/01/11

*NC = No Change

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Meadows, Katrina	Admin/Activity Custodian	FMLA	8/8/11-8/29/11

FMLA= Family Medical Leave/LOA=Leave of Absence

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Non-Certified Personnel Report, Cont'd

Approve Resignations/Retirements/

Terminations

Brown, Kristie

Cannon, Mark

Hinson, Derek

McGee, Sheri

Ret. = Retirement

Site

East Side

Warehouse

Maintenance

Jarman

R.A. = Resignation Agreement

Position

Paraprofessional

Warehouseman

Equip. Operator

Secretary

Term. = Termination

Effective

8/10/11

2/01/12

8/05/11

8/25/11



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To: Mid-Del Board of Education & Dr. Pam Twidwell, Interim Superintendent
From: Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources
Rick Mendenhall, Director of Human Resources
Re: Child Nutrition Human Resources Report
Date: September 12, 2011

Based upon information provided by the appropriate supervisory personnel as of August 31, 2011, the following actions are recommended.

New Employees	Site/Sch/Step	Replace	Site/Sch/Step	Effective
Poulard, Hollie	Tinker/QQ/1	Beth Weiss	Tinker/QQ/1	8/26/2011

Transfers & Promotions

Name	From	Sch/Step	To	Sch/Step	Effective
Meyer, Sherri	Barnes	YY/6 (7hrs)	Barnes	YY/6 (7.5hr)	8/11/2011

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
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FMLA= Family Medical Leave/LOA=Leave of Absence

Resignations/Retirements/Terminations

Name	Site	Position	Effective
Butler, Cassandra	Parkview	05ASTC	8/1/2011
Weiss, Beth	Tinker	05AST1	8/1/2011

Ret. = Retirement R.A. = Resignation Agreement Term. = Termination

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To: Mid-Del Board of Education & Dr. Pam Twidwell, Interim Superintendent
From: Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources
Rick Mendenhall, Director of Human Resources
Re: Transportation Human Resources Report
Date: September 12, 2011

Based upon information provided by the appropriate supervisory personnel as of August 31, 2011, the following actions are recommended.

New Employee	Site/Assignment	Replace	Sch/Step	Effective
Gragg, Steven	Trans/06HR4	Garrett, Richard	TT-I/5	8/08/2011
Singleton, Tina	Trans/06HR4	Johnson, James	TT-I/6	8/11/2011

Transfer & Promotions

Name	From	Sch/Step	To	Sch/Step	Effective
None					

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
None			

FMLA= Family Medical Leave/LOA=Leave of Absence

Resignations/Retirements/Terminations

Name	Site	Position	Effective
None			

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