

October 10, 2011

## **BOARD AGENDA**

REGULAR BOARD MEETING  
MIDWEST CITY-DEL CITY PUBLIC SCHOOLS

OCTOBER 10, 2011

7:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM  
7217 S.E. 15<sup>TH</sup>  
MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

- I. Opening Exercises
  - A. Call to Order and roll-call recording of members present and absent
  - B. Flag Salute
- II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

  - A. Approval of the Agenda
  - B. Vote to approve Minutes of the September 12, 2011, Regular Board Meeting and the Minutes of the September 13, 2011, Special Board Meeting.
  - C. Vote to approve Monthly Financial and Investment Report ending September 30, 2011:
    - 1. Treasurer's Report and Investment Report
    - 2. Encumbrances
    - 3. Warrant Register
    - 4. School Activity Fund Monthly Summary
  - D. Vote to approve school activity funds:
    - 1. Transfers within Banks
    - 2. Addendum
  - E. Vote to approve sanctioning applications from school activity funds for 2011-12.
  - F. Vote to approve Blanket Position Salary Reserves Report for FY 2011-2012.
  - G. Vote to approve the Agreement with the Oklahoma Department of Career and Technology Education for operation of the Tinker Training Facility.

- H. Vote to approve the Technology Center's Aerospace/STEM Cooperative Agreement emphasizing a broad range of Aerospace/STEM resources and allowing the Cooperative Districts to share the cost of Aerospace/STEM related services.
- I. Vote to approve out-of-state or overnight travel requests:
  - 1. Carl Albert High School Student Council and sponsors Grace Dozier and Renee Armstrong, to attend the Student Council State Convention in Skiatook, OK, on November 5-7, 2011. Student expenses to be paid as follows: students will pay half of the expenses and the other half to be paid by School Activity Funds - STUCO - Project Code 869. Teacher/sponsor expenses to be paid by Student Council, Project Code 869.
  - 2. Midwest City High School DECA to attend the annual marketing trip in Dallas, TX, on November 22, 2011. Expenses to be paid by DECA, Project Code 942.
  - 3. Dawn Boland, Midwest City High School, to attend the 2011 Association for Career and Technical Education (ACTE) Convention and Career Tech Expo in St. Louis, MO, on November 17-19, 2011. Expenses to be paid by Career Tech, Project Code 412.
  - 4. Carl Albert Middle School Student Council and sponsors to attend the 2011 OAMJHSC Leadership Conference at Pansy Kidd Middle School in Poteau, OK, on November 2-3, 2011. Expenses to be paid by School Activity Funds – Student Council, Project Code 869.
  - 5. Kathy Dunn, Administration, to attend the Marzano's "The Art and Science Teaching Workshop" and "Teacher Supervision and Evaluation Using the Art and Science of Teaching" in San Diego, CA, on October 24-29, 2011. Expenses to be paid by Aurora Learning Community Association, a non-profit organization and Title I, Project Code 511 will pay for meals.
  - 6. Linda Laakman and Jan Morris, Cleveland Bailey Elementary, to attend the Blue Ribbon Schools Ceremony in Washington, D.C., on November 13-16, 2011. Expenses to be paid by School Success, Project Code 208.
  - 7. Del City High School DECA students and sponsors to attend DECA New York Experience in New York City, NY, on ~~November 30-December 4, 2011~~ December 7-11, 2011. Expenses to be paid by School Activity Funds – Project Code 942-DECA, and Career Tech Funds, Project Code 412 (for approved teacher/advisor expenses) and personal funds. This trip was approved at the September 12, 2011, Board Meeting, but the dates of travel were changed because the Conference was full on November 30-December 4, 2011.
  - 8. Charlie Shelden, Administration, to attend the Cisco ASA Training in Chicago, IL, on November 27-December 2, 2011. Expenses to be paid by Technology, Project Code 044.

9. Scott Paul, Administration, to attend the Cisco VoIP Training in Dallas, TX, on October 30-November 4, 2011. Expenses to be paid by Technology, Project Code 044.
10. Del City High School boys and girls basketball team to compete in the Invitational Tournament at Garden City, KS, on December 1-3, 2011. Expenses to be paid by School Activity Funds, Project Code 865-Athletic Account, Girls Fund Raising Account, Project Code 911 and Boys Fundraising Account, Project Code 909.
11. Del Crest Middle School, Shana Perry, to attend the NMSA Conference in Louisville, KY, on November 9-13, 2011. Expenses to be paid by CCOSA/OMLEA. No expense to the District.
12. Andrew Schlecht, Midwest City High School, to attend an AP Psychology Workshop in Dallas, TX, on December 2-3, 2011. Expenses to be paid by Instruction, Project Code 025 and the sub will be paid by Activity Account, Project Code 845.
13. Stephanie Terry, Kerr Middle School, to give a presentation at the Rocky Mountain Educational Research Association Conference in Granbury, TX, on October 27-29, 2011. Expenses to be as follows: Title IIA, Project Code 541 will pay for sub and Ms. Terry will pay for all other expenses.
14. Michael McNey, Marcia Walker and JROTC cadets, Carl Albert High School, attended the Drill Competition for ROTC in Keller, TX, on October 8, 2011. Expenses to be paid by O & M, Project Code 774 (Air Force Fund) and Activity Fund (JROTC), Project Code 955. Confirmation
15. Carl Albert High School teachers Dustin Moss, Lacey Gonzalez and Khara Criswell attended the AP NMSI Conference in Killeen, TX, on September 22-24, 2011; Lisa Loftin, Shari Spain and Dale Troup attended the AP NMSI Conference in Killeen, TX, on September 15-17, 2011, and Jay Price and Colin White attended the AP NMSI Conference on September 16-17, 2011, in Killeen, TX. All expenses to be paid by NMSI, Project Code 207. Confirmation
16. LeAnn Hanna, Monroney Middle School, attended the Florida Association for Media in Education in Orlando, FL, on October 4-10, 2011. Expenses to be paid by Interstate Technology Grant. Confirmation

J. Vote to approve renewal of 403(b) Third Party Administrator.

III. Recognitions – Dr. Kirk

A. **National Merit Semi Finalists**

**Midwest City High School** – Arthur Bacon  
Ryan Maxey  
Alexander Meador  
Devin Turner

B. **National Achievement Scholarship Program Semi-Finalists –**

**Carl Albert High School** – Alexi Smith

**C. National Hispanic Recognition**

**Del City High School** Marcos Rodriguez

**D. Advanced Placement Scholars:** *(Students who receive scores of 3 or higher on 3 or more AP exams)*

**Carl Albert High School:**

Alex Bessert	Michelle Lees
Kimberley Black	Tasha Morrow
Dylan Boyle	Lauren Rule
Cedric Brockman	Richard Thomas
Derek Daugherty	Marc Vail
Dalaney Flies	Alec Ward
Soheil Golestanipناه	Alexander Wild
Jennifer Lane	

**Del City High School:**

Kathryn Bell	Dylan Talbert
Mykale-Jamal Holland	Stephanie Terrazas
Valentine Stalford	

**Midwest City High School:**

Jade Davis	Ariele King
Lena Dennison	Logan Melot
Benjamin Hartzell	Thalia Randall
Isaac Hill	Kathleen Taylor
Isiah Hill	

**E. Advanced Placement Scholar with Honor**

*(Students who receive an average score of at least 3.25 on all AP exams taken and scores of 3 or higher on 4 or more of these exams)*

**Carl Albert High School:**

Matthew Litchfield	John Robertson
Parisa Pilehvar	

**Midwest City High School:**

Arthur Bacon

**F. Advanced Placement Scholar with Distinction**

*(Students who receive an average score of at least 3.5 on all AP exams taken and scores of 3 or higher on 5 or more of these exams)*

**Carl Albert High School:**

Joshua Altom	Rashard Bickham
--------------	-----------------

**Del City High School:**

Rochelle Lunsford

**Midwest City High School:**

Kensi Brown	Ryan Maxey
-------------	------------

**G. Executive Women's Scholarship:  
Midwest City High School:**

Kathleen Taylor

- IV. Information and Staff Reports
  - A. Public Participation
  - B. Superintendent's Report – Dr. Twidwell
    - Financial Update – Dr. Deering
      - 1. ARRA Expenditure Update
    - Technology Center Report – Mr. Allen
    - Teaching & Learning Update – Mrs. Dunn
    - Dropout Report – Dr. Kirk
- V. Vote to approve or not approve receipt of gifts/donation. – Dr. Twidwell
- VI. Vote to approve or not approve the redistricting of the Mid-Del Board of Education district boundaries based upon the 2010 Census. – Dr. Twidwell
- VII. Vote to approve or not approve revision of Board Policy B-6, Members of the Board of Education Independent School District No. 52. – Dr. Twidwell
- VIII. Vote to approve or not approve revision of Board Policy I-9, Graduation Requirements. – Dr. Kirk
- IX. Vote to approve or not approve 2011-2012 Professional Development Plan. – Mrs. Nichols
- X. Discussion and possible Board action on seeking full funding for the Larry Dickerson Education Flexible Benefit Allowance by joining Schools United for Funded Health Insurance. – Dr. Deering
- XI. Vote to approve or not approve bids and requests to purchase as follows:
  - Dr. Deering
  - A. Purchase of toner cartridges for printers from various vendors for a total estimated cost of \$49,813.73 to be paid from General Fund 11, Department allocations, Site allocations, Mid-Del Technology Center Fund 12, Child Nutrition Fund 22, and Site Activity Funds. All sites will order on an as needed basis.
  - B. Purchase of 14 Unified Smart Boards, 4 Smart Response PE Systems, and 4 Smart Technology Document Cameras for various Title I sites. Video Reality is the sole source vendor for this product. The total cost is \$64,240.50 to be paid from Title IA, Project Code 511.

- C. Purchase of 13 iMac computers, computer related equipment, and maintenance agreements for various Title I site programs from Apple Computers (sole source vendor). Total cost is \$17,065.00 to be paid from Title IA, Project Code 511.
- XII. Discussion and possible vote to enter into a construction management contract with CMS Willowbrook, Inc. for the performance of services including, but not limited to, preconstruction, construction administration and construction services, in conjunction with the recent approval of the September 13, 2011 Bond Issue, all as set forth in the proposed written agreement between Mid-Del Public Schools and CMS Willowbrook, Inc. – Dr. Twidwell
- XIII. Discussion and possible vote to approve the assignment of Bond 33 construction projects to three architects previously approved by the Board and to authorize the Superintendent to complete contract negotiations following approval. – Dr. Twidwell
- XIV. Vote to approve or not approve the purchase of milk coolers for the kitchens at Townsend Elementary, Del City Elementary, Tinker Elementary and Epperly Heights Elementary from Curtis Restaurant Supply & Equipment Co. Total cost is \$12,000.00 to be paid by Child Nutrition Fund 22. – Mr. Ponce
- XV. Maintenance
  - A. Vote to approve or not approve change orders and bids/requests to purchase for the Maintenance and Construction Department. – Mr. Mitchell
    - 1. Recommend Board approval for survey performed by F.D.W. Associates for the interior court yards at Soldier Creek Elementary in the amount of \$2,750.00. Expenditures are to be paid from Bond Fund 32.
    - 2. Recommend Board approval of change order #1 to remove and relocate wall at Highland Park Elementary. This will result in a construction credit of (\$200.00). Expenditures are to be credited to Bond Fund 32.
    - 3. Recommend Board approval of change order #3 to add a new switch to control the first row of lights in the Media Center at Del City Elementary. Construction cost is \$925.08 with architect fees of \$64.76. Total cost is \$989.84. Expenditures are to be paid from Bond Fund 32.
    - 4. Recommend Board approval for purchase of engine for Bucket Truck # 31 to be installed by Maintenance. Engine to be purchased from United Ford in the amount of \$13,849.00. Expenditures to be paid from Operations Department General Fund.
    - 5. Recommend Board approval of Pillar Construction for restroom renovations at Del Crest Middle School. Construction cost is \$115,000.00 with architect fees of \$8,050.00. Total cost of project is \$123,050.00. Expenditures are to be paid from Bond Fund 32.

October 10, 2011

6. Recommend Board approval of Pillar Construction for parking spaces at Midwest City High School. Construction cost is \$39,000.00 with architect fees of \$2,730.00. Total cost of project is \$41,730.00. Expenditures are to be paid from Bond Fund 32.
7. Recommend Board approval of Pillar Construction for window replacement at Carl Albert High School Vo-Ag Building. Construction cost is \$15,000.00 with architect fees of \$1,050.00. Total cost of project is \$16,050.00. Expenditures are to be paid from Bond Fund 32.
8. Recommend Board approval of Pillar Construction for floor finishes in the by-pass hall at Soldier Creek Elementary. Construction cost is \$28,000.00 with architect fees of \$1,960.00. Total cost of project is \$29,960.00. Expenditures are to be paid from Bond Fund 32.

XVI. Executive Session for the purpose of:

- A. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25, §307 (B)(1) of the Oklahoma Statutes.
- B. Discussion and consideration of employment of a new superintendent with no resulting vote intended, pursuant to Title 25, §307 (B)(1) of the Oklahoma Statutes.
- C. Confidential communications with Legal Counsel concerning Kirkpatrick v. Mid-Del Schools, Case No. CIV-11-20, pursuant to Title 25, §307 (B) (4) of the Oklahoma Statutes.
  1. Vote to convene in Executive Session
  2. Vote to acknowledge Board has returned from Executive Session
  3. Statement of Minutes of Executive Session

XVII. Action Item After the Executive Session as follows:

- A. Action, if any, regarding Kirkpatrick v. Mid-Del Schools, Case No. CIV-11-20, pursuant to Title 25§307 (B) (4) of the Oklahoma Statutes.

XVIII. Human Resources

- A. Vote to approve or not approve all actions recommended in the Human Resources Reports. – Mr. Mendenhall
  1. Certified
  2. Non-Certified
  3. Child Nutrition
  4. Transportation – No activity

XIX. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.

October 10, 2011

XX. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15<sup>th</sup> Street, Midwest City, Oklahoma, on October 6, 2011, at 10:15 A.M., in accordance with the Open Meeting Law.

---

Minute Clerk

Next Regular Board Meeting scheduled for November 14, 2011, at 7:00 P.M.





Rick Mendenhall  
Director of Human  
Resources

Dr. Pam Twidwell  
Interim Superintendent

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Mid-Del Board of Education & Dr. Pam Twidwell  
From: Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources *PD*  
Rick Mendenhall, Director of Human Resources *Rm*  
Re: Certified Human Resources Report  
Date: October 10, 2011

Based upon information provided by the appropriate supervisory personnel as of September 27, 2011, the following actions are recommended.

#### Approve Temporary Employment

New Teachers/Administrators	Site/Assignment	University	Degree/Step	Effective
Almand, Lisa	Tinker/Elementary Ed	Univ. of Phoenix	MS/0	9/09/11
Grantham, Kenneth	Kerr/Social Studies	OU	MS+30/12	9/12/11
Willis, Aimee	P Hill/Elementary Ed	NESU	BS/0	9/19/11

#### Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Brathwaite, Samantha	Epperly Heights	FMLA	9/12/11-01/4/12
Deering, Heather	Ridgecrest	FMLA	10/06/11-11/28/11
Sumpter, Lisa	Schwartz	FMLA	9/7/11-09/26/11
Tucker, Patrice	Country Estates	FMLA	10/26/11-1/03/12

#### Accept Resignations/Retirements and/or Resignation Agreements

Name	Site/Assignment	Effective
Gonzalez, Lacy	CAHS/Science	12/20/11
Lopez, Jose	Kerr/Social Studies Teacher	08/31/11
Lopez, Katherine	DCHS/Science Teacher	08/31/11

Ret. = Retirement R.A. = Resignation Agreement

#### Mission Statement

When the young people of Mid-Del enter our schools, they will be **safe**.

When they enter our classrooms, they will be **challenged**.

When they leave our schools, they will be **ready**.



Dr. Pam Twidwell  
Interim Superintendent

Rick Mendenhall  
Director of Human  
Resources

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Mid-Del Board of Education & Dr. Pam Twidwell  
From: Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources *Pd*  
Rick Mendenhall, Director of Human Resources *RM*  
Re: Non-Certified Human Resources Report  
Date: October 10, 2011

Based upon information provided by the appropriate supervisory personnel as of September 27, 2011, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Back, Sherry	MDTC/Practical Nursing Inst.	Cassandra Young	NCAVIN/6	9/26/11
Durant, Dan	MDTC/Teachers Assistant	Reassignment	Sch-BB/5	8/09/11
King, Rosalind	Jarman/Secretary 2 <sup>nd</sup>	Sheri McGee	Sch-M/1	9/12/11
Kromer, Linda	MDTC/Teachers Assistant	Christy Wilson	Sch-BB/2	9/12/11

#### Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Wickware, Janice	Admin/Secretary	FMLA	9/16/11-10/3/11

FMLA= Family Medical Leave/LOA=Leave of Absence

#### Approve Resignations/Retirements/

Terminations	Site	Position	Effective
Bailey, Janet	Administration	Purchasing Sec.	09/30/11
Hodges, Brent	DCMS	Paraprofessional	09/07/11
Perigo, Deborah	Parkview	LPN	09/19/11
Withrow, Ronnie	Maintenance	Electrician	08/31/11
Ret. = Retirement	R.A. = Resignation Agreement	Term. = Termination	

#### Mission Statement

When the young people of Mid-Del enter our schools, they will be safe.

When they enter our classrooms, they will be challenged.

When they leave our schools, they will be ready.



**Rick Mendenhall**  
Director of Human  
Resources

**Dr. Pam Twidwell**  
Interim Superintendent

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

**To:** Mid-Del Board of Education & Dr. Pam Twidwell  
**From:** Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources  
Rick Mendenhall, Director of Human Resources  
Kevin Ponce, Director of Child Nutrition  
**Re:** Child Nutrition Human Resources Report  
**Date:** October 10, 2011

Based upon information provided by the appropriate supervisory personnel as of September 27, 2011, the following actions are recommended.

New Employees	Site/Sch/Step	Replace	Site/Sch/Step	Effective
Dunn-Morton, Elizabeth	Eastside/QQ/1	McDonald, Paula	Eastside/QQ/5	09/12/2011
Grigsby, Shelly	Steed/QQ/1	Ahdul-Raheem, Ajeenah	Steed/QQ/1	09/19/2011
Jordan, Rebecca	Parkview/QQ/1	Butler, Cassandra	Parkview/QQ/3	09/19/2011
Pruitt, Ellen	Highland/QQ/1	Adair, Misty	Highland/QQ/6	09/12/2011
Self, Andrew	Townsend/QQ/1	Vacant Position	N/A	09/12/2011
Staats, Jill	MCHS/QQ/2	Ruddell, Terri	MCHS/QQ/8	09/12/2011
Welch, Christie	Epperly/QQ/1	Swain, Beverly	Epperly/QQ/2	09/26/2011
Wilson, LaFreda	MCHS/QQ/1	Vacant Position	N/A	09/12/2011

#### Transfers & Promotions

Name	From	Sch/Step	To	Sch/Step	Effective
None					

#### Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Maria Croslin	CAMS/05ASTC	FMLA	09/14/2011

FMLA= Family Medical Leave/LOA=Leave of Absence

#### Resignations/Retirements/Terminations

Name	Site	Position	Effective
------	------	----------	-----------

Ret. = Retirement      R.A. = Resignation Agreement      Term. = Termination

#### Mission Statement

When the young people of Mid-Del enter our schools, they will be **safe**.

When they enter our classrooms, they will be **challenged**.

When they leave our schools, they will be **ready**.



**Rick Mendenhall**  
Director of Human  
Resources

**Dr. Pam Twidwell**  
Interim Superintendent

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

**To:** Mid-Del Board of Education & Dr. Pam Twidwell  
**From:** Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources *PD*  
Rick Mendenhall, Director of Human Resources  
Brent Clements, Director of Transportation *BC*  
**Re:** Transportation Human Resources Report  
**Date:** October 10, 2011

Based upon information provided by the appropriate supervisory personnel as of September 27, 2011, the following actions are recommended.

New Employee	Site/Assignment	Replace	Sch/Step	Effective
None				

**Transfer & Promotions**

Name	From	Sch/Step	To	Sch/Step	Effective
None					

**Approve Request for Leave**

Name	Site/Assignment	FMLA/LOA	Effective
None			

FMLA= Family Medical Leave/LOA=Leave of Absence

**Resignations/Retirements/Terminations**

Name	Site	Position	Effective
None			

Ret. = Retirement      R.A. = Resignation Agreement      Term. = Termination

**Mission Statement**

When the young people of Mid-Del enter our schools, they will be **safe**.  
When they enter our classrooms, they will be **challenged**.  
When they leave our schools, they will be **ready**.