

March 21, 2011

BOARD AGENDA

REGULAR BOARD MEETING

MIDWEST CITY -DEL CITY PUBLIC SCHOOLS

MARCH 21, 2011

7:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM

7217 S.E. 15TH

MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

I. Opening Exercises

A. Call to Order and roll-call recording of members present and absent

B. Flag Salute

II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a Board Meeting, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Approval of the Agenda

B. Vote to approve minutes of the February 14, 2011, Regular Board Meeting, the February 28, 2011, Special Board Meeting and the March 7, 2011, Special Board Meeting.

C. Vote to approve the following items:

1. Monthly Financial and Investment Report for month ending February 28, 2011
 - a. Treasurer's Report
 - b. Encumbrances
 - c. Warrant Register
 - d. School Activity Fund Monthly Summary
2. School Activity Funds
 - a. Transfers within banks
 - b. Addenda
 - c. Open New Account
3. Blanket position salary reserves report FY 2010-2011

- D. Vote to approve out-of-state or overnight travel requests:
1. Carl Albert High School boys' basketball team to compete in the State Tournament in Tulsa, OK, on March 10-12, 2011. Expenses to be paid by School Activity Funds, Project Code 909, boys' basketball and Sanctioned Organization Funds, Tip-In Club
 2. Mid-Del High School Orchestras to compete at the National Orchestra Contest in Kansas City, MO, on May 6-8, 2011. Expenses to be paid by fundraisers through School Activity Funds, Project Codes 863 and 710 – Orchestra and personal funds.
 3. Parkview Elementary Pioneer Special Olympians to participate in the Special Olympics State Competition in Stillwater, OK, on May 11-13, 2011. Expenses to be paid by School Activity Funds, Project Code 833-TMH.
 4. Midwest City High School varsity baseball to compete in the Gladys Winters Varsity Baseball Tournament in Enid, OK, on March 23-26, 2011. Expenses to be paid by Sanctioned Organization Funds – Midwest City Homerun Club.
 5. Carl Albert High School Key Club attended "Weekend of a Lifetime" in Maypearl, TX, on January 14-16, 2011. Expenses to be paid as follows: Midwest City Kiwanis to pay for the bus. Registration, room and lodging to be paid by Activity Account – Key Club, Project Code 916.
Confirmation
 6. Dawn Boland, Midwest City High School, to represent Oklahoma ACTE as the Outstanding Teacher in Community Service for 2010 at the ACTE Region IV Conference in Biloxi, MS, on April 15-16, 2011. Expenses to be paid as follows: airfare to be paid by Oklahoma ACTE and all other expenses to be paid by Career Tech Program Funds, Project Code 412.
 7. Kevin Ponce, Child Nutrition Director, to attend the 2011 School Nutrition Association National Leadership Conference in Colorado Springs, CO, on April 27-May 1, 2011. Expenses to be paid by School Nutrition Association of Oklahoma.
 8. Jennifer Evans Lowery, Highland Park Elementary, to attend The Milken Foundation Awards Ceremony in Los Angeles, CA, on April 8-10, 2011. Expenses to be paid by Milken Foundation.
 9. Carl Albert High School JROTC to attend the Competitive Drill Competition in Houston, TX, on March 24-27, 2011. Expenses to be paid by School Activity Account, Project Code 955 - Air Force ROTC, Sanctioned Organization Funds, and personal funds.
 10. Carl Albert High School Pre-AP Physics and Physics Class to visit Six Flags in Dallas, TX, on April 29, 2011. Expenses to be paid by fundraising and personal funds through the School Activity Account, Project Code 826.
 11. Del City High School Special Eagles to participate in the Special Olympics in Stillwater, OK, on May 11-13, 2011. Expenses to be paid by School Activity Funds, Project Code 833 – Special Eagles, fundraisers and personal donations.

March 21, 2011

12. Midwest City High School Special Olympic Team to participate in the Special Olympics in Stillwater, OK, on May 11-13, 2011. Expenses to be paid by School Activity Funds, Project Code 833 – Special Olympics.
 13. Midwest City High School Girls' Basketball team to compete in the State Competition in Tulsa, OK, on March 10-12, 2011. Expenses to be paid by School Activity Funds, Project Code 865 – Athletics.
 14. Midwest City High School Boys' Basketball team to compete in the State Competition in Tulsa, OK, on March 10-12, 2011. Expenses to be paid by School Activity Funds, Project Code 865 – Athletics.
 15. Midwest City High School Pom/Cheer squads to attend the State Basketball competition in Tulsa, OK, on March 10-12, 2011. Expenses to be paid by School Activity Funds, Project Codes 865 and 715-Athletics and Sanctioned Organization Funds.
 16. Midwest City High School Cheerleaders to attend the Jeff & Craig Twister's Cheer Camp in Norman, OK, on June 3-5, 2011. Expenses to be paid by Sanctioned Organization Funds.
 17. Del City High School Boys' Basketball team to participate in the 6A Boys' Basketball State Tournament in Tulsa, OK, on March 10-11, 2011. Expenses to be paid by School Activity Funds, Project Codes 865, 909, 915, and 911 – Athletics.
 18. Del City High School Girls' Basketball team to participate in the State Competition in Tulsa, OK, on March 10-12, 2011. Expenses to be paid by School Activity Funds, Project Code 865, 911, and 915 – Athletics.
 19. Del City High School Pom Squad to attend the State Basketball Tournament in Tulsa, OK, on March 10-11, 2011. Expenses to be paid by School Activity Funds, Project Code 915 and personal funds.
 20. Del City High School Cheerleaders to attend the State Basketball Tournament in Tulsa, OK, on March 10-11, 2011. Expenses to be paid by School Activity Funds, Project Codes 879 and 915.
 21. Joy Ahmad, Del City High School, to attend the College Board Southwestern Regional Council meeting in Austin, TX, on April 11-13, 2011. Expenses to be paid by College Board.
 22. Mid-Del DECA students who were previously Board approved for travel and attended the DECA State Career Development Conference State Competition in Tulsa, OK, on February 7-9, 2011, to be approved for revision of travel dates due to inclement weather. The new dates of travel were February 27-March 1, 2011. Confirmation
- E. Vote to approve Independent Audit Services annual contract for the 2010-11 audit.

III. Recognitions

A. **Oklahoma Academic Scholars:** - Dr. Hughes & Principals

CAHS – Joshua Altom
CAHS – Patrick Elliott
CAHS – Dalaney Flies
CAHS – Jennifer Johnson
CAHS – Jennifer Lane
CAHS – Michelle Lees
CAHS – Kyle McGowen
CAHS – Matthew Montgomery
CAHS – Austin Moses
CAHS – Parisa Pilehvar
CAHS – Austen Roselius
CAHS – Mikayla Sims
CAHS – Courtney Smith
CAHS – Kanton Vaverka
CAHS – Jamie White

DCHS - Katy Bell
DCHS - Chandler Bruce
DCHS - Mykale Holland
DCHS - Courtney Kilmer
DCHS - Rochelle Lunsford

MCHS – Caseley Blankson
MCHS – Samantha Bruno
MCHS – Jade Davis
MCHS – Jeff Donnell
MCHS – Logan Melot
MCHS – Chelsea Ratterman
MCHS – Caitlyn Walker

B. **National Merit Commended:** - Dr. Hughes & Principals

CAHS - Joshua Altom
CAHS - Michelle Lees
DCHS – Chris Syfrett

C. **National Merit Finalist:** - Dr. Hughes & Principals

CAHS - Parisa Pilehvar
DCHS - Rochelle Lunsford

D. **National Achievement:** - Dr. Hughes & Principals

Certificate of Achievement: Rashard Bickham
Outstanding Participant: Caseley Blankson

March 21, 2011

- E. **Academic All-Staters:** - Dr. Hughes & Principals
CAHS - Parisa Pilehvar
- F. Melissa Tolman, Highland Park Teacher – Presenter at the International Play Association World Conference
- G. Ana Pina, Del City High School – Statewide essay contest winner for the 26th Annual Black History Celebration

IV. Information

- A. Public Participation
- B. ARRA Expenditure Update – Dr. Deering
- C. State Department of Education Child Nutrition Program Audit - *Coordinated Review Effort (CRE)* and *School Meals Initiative Review* – Mr. Ponce
- D. Program Report – Advanced Learning

V. Executive Session for the purpose of:

- A. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25, §307 (B)(1) of the Oklahoma Statutes.
 - 1. Vote to convene in Executive Session.
 - 2. Vote to acknowledge Board has returned from Executive Session
 - 3. Statement of minutes of Executive Session

VI. Vote to approve or not approve the following: In the absence of the Superintendent, the Deputy Superintendent of Transition, Dr. Pam Twidwell, is authorized to perform all the duties of the Superintendent, including, but not limited to: signing contracts, applications, state and federal grants and programs, including E-Rate, Impact Aid and Title VII, to execute any and all instruments related to the operation of the Midwest City-Del City School District, be a Worker's Compensation Counter Signer and make employment recommendations. – Mr. Blanton

VII. Vote to approve or not approve receipt of the following gifts/donations – Dr. Twidwell

- A. Midwest City Memorial Hospital Authority Grant in the amount of \$10,000.00 to Carl Albert Middle School for Playaways (library equipment).
- B. Midwest City Memorial Hospital Authority Grant in the amount of \$25,357.00 for Random Drug Testing Lab expenses.

VIII. Vote to approve or not approve revisions to Policy B-6, Members of the Board of Education – Dr. Twidwell

- IX. Vote to approve or not approve bids and requests to purchase: – Dr. Deering
- A. Purchase of computer hardware and software from United Systems for use at various sites in the District. Total amount will be \$18,072.30 to be paid from General Fund 12, Project Code 421.
 - B. Purchase of a Dimension uPrint 3D Printer System (Rapid Prototyping Machine) from DEPCO, LLC for Pre-Engineering Program. They are a sole source vendor. Total cost is \$17,200.00 and is to be paid from Mid-Del Technology Center, Project Code 424.
- X. Vote to approve or not approve the purchase of Enterprise Resource Planning (ERP) software and services for a financial and human resources management information system (MUNIS) from Tyler Technologies, Inc. in the amount of \$899,999 for Software, Support and Maintenance (5 years) to be paid from Bond Fund 32. Travel expenses for implementation personnel at an estimated cost of \$80,000 - \$90,000 over the course of project implementation (one to two years) will be paid from General Fund. – Dr. Deering
- XI. Discussion of compliance with the Children’s Internet Protection Act (CIPA) as a requirement for E-Rate applicants. – Dr. Deering
- XII. Vote to approve or not approve 2010-11 Budget Amendment #2 for General Fund, Building Fund, COOP Technology Center Fund, COOP Technology Center Building Fund, Child Nutrition Fund, and Sinking Fund. – Dr. Deering
- XIII. Vote to approve or not approve increased estimated cost to First Southern Baptist Church of Del City for the 2011 Commencement exercises to be held on May 21, 2011. Estimated cost of \$18,000.00 to be paid from General Fund, Project Code 000. – Dr. Deering
- XIV. Vote to approve or not approve Agreement with First Southern Baptist Church of Del City for the 2012 Commencement Exercises to be held on May 19, 2012, as follows: - Dr. Deering
- | | |
|--------------------------|-----------|
| Del City High School | 9:00 A.M. |
| Carl Albert High School | 1:00 P.M. |
| Midwest City High School | 5:00 P.M. |
- Estimated cost not to exceed \$20,000.00; to be paid from General Fund, Project Code 000.
- XV. Vote to approve or not approve purchase of buses as listed below upon approval of OCMAPS applications: - Dr. Twidwell
- A. Recommend purchase of three (3) new Type C seventy-one passenger buses from the low bidder, Roberts Truck Center, in the amount of \$78,869.00 for a total cost of \$236,607.00. Expenditure is to be paid from OCMAPS Fund pending approval of application.

March 21, 2011

- XVI. Vote to approve or not approve OCMAPS applications to purchase buses as listed below: - Dr. Twidwell
- A. Recommend purchase of three (3) new Type C seventy-one passenger buses from the low bidder, Roberts Truck Center, in the amount of \$78,869.00 for a total cost of \$236,607.00. Expenditure is to be paid from OCMAPS Fund pending approval of application.
- XVII. Vote to approve or not approve revisions to Child Nutrition's Procurement Plan, Purchasing and Procurement, Policy D-5 – Mr. Ponce
- XVIII. Maintenance – Mr. Mitchell
- A. Vote to approve or not approve the following change orders and bids/requests to purchase for the Maintenance and Construction Department:
1. Emergency confirmation of Thomas Sheet Metal for equipment, labor and materials to replace the blower section to the air handling unit at Kerr Middle School's Gymnasium. The installation includes one (1) complete Air Kit (which includes: bearings, 2 blower wheels, and custom fan shaft), sheaves, belts, scissor lifts to perform work, and plywood to protect gym floor under scissor lifts. Total cost of labor and materials is \$14,735.00. Expenditures are to be paid from Bond Fund 31.
 2. Globe Construction for remodel of Band Room at Monroney Middle School due to fire on September 25, 2010. Cost of construction is \$266,400.00 and Architect fees of \$18,648.00 for a total project cost of \$285,048.00. Expenditures are to be paid from Insurance Fund 86.
 3. Emergency confirmation for payment to Bobcats Plus for snow removal services for February snow storms. Total cost is \$11,475.00 to be paid as follows: \$4,000.00 from General Fund, Project Code 056 – Operations, and \$7,475.00 from General Fund, Project 000.
- XIX. Personnel - Mr. Allen
- A. Vote to approve or not approve all actions recommended in the Personnel Reports:
1. Certified Personnel
 2. Non-Certified Personnel
 3. Child Nutrition Personnel
 4. Transportation Personnel
- B. Vote to approve or not approve payment of the \$5,000.00 Administrative Retirement notification stipend to Harry Dunn and Mike Parker. – Mr. Allen
- C. Vote to approve or not approve payment of the \$5,000.00 Administrative Retirement notification stipend to Bill Sutton with his retirement date effective December 2011. – Mr. Allen

March 21, 2011

XX. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.

XXI. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15th Street, Midwest City, Oklahoma, on March 10, 2011, at 1:30 P.M., in accordance with the Open Meeting Law.

Minute Clerk

The next Regular Board Meeting will be held on April 11, 2011.

To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Steve Allen, Asst. Superintendent of Personnel
Re: Certified Personnel Report
Date: March 21, 2011

Based upon information provided by the appropriate supervisory personnel, the following actions are recommended.

Approve Temporary Employment

New Teachers/Administrators	Site/Assignment	University	Degree/Step	Effective
None				

Approve Employment of Alternative Academy Teachers (Hourly)

Sanders, Shane (JMS) - Social Studies
 Smith, Amber (KMS) - Math
 Williams, Kayla (CAHS) - English

Approve Employment of Retired Teachers – Temporary Contract

Name	Site/Assignment	Effective
None		

Approve Teachers Transfer/Change in Status	From - Site/Assignment	To - Site/Assignment	Effective
None			

Approve Returning from Leave of Absence

Name	Site when leave was taken	Effective
Adams, G. Layne	Jarman MS	2011/2012
Boxeur, Patricia	Del Crest MS	2011/2012
Jordan, Melinda	Monroney MS	2011/2012
Rice, Shannon	Carl Albert HS	2011/2012
Smith, Ambra	Sooner Rose	2011/2012

Certified Personnel Report, Cont'd**Approve Request for Leave**

Name	Site	FMLA/LOA	Effective
Baker, Sherri	District Wide	FMLA	02/28/11-03/21/11
Budde, Darcy	MCHS	LOA (ext. 11/12)	2011/2012
Caldwell, Marietta	Traub	LOA (ext. 11/12)	2011/2012
Hendrix, Leslie	Ridgecrest	FMLA	02/14/11-05/16/11
Kesner, Bonnie	MCHS	LOA (ext. 11/12)	2011/2012
McDaniel, Kartina	Administration	FMLA	04/18/11-07/11/11
Price, Brandi	CAHS	LOA (ext. 11/12/)	2011/2012
Sanders, Kara	Epperly Heights	LOA	2011/2012
Simmons, Kathleen	Special Services	FMLA	02/16/11-03/30/11
Thomason, Tami	Kerr MS	FMLA	02/07/11-03/21/11
Wall, Jodi	Country Estates	FMLA	02/16/11-05/19/11
Yarnell, Cynthia	Tinker	FMLA	03/21/11-05/02/11

Accept Resignations/Retirements and/or Resignation Agreements

Name	Site/Assignment	Effective
Alexander, Virginia (Ret.)	Midwest City HS/Spanish	5/19/11
Brannon, Ursula (Ret.)	Carl Albert HS/German	5/19/11
Brown, Bill (Ret.)	Jarman MS/Math	5/19/11
DeGiusti, Jacquelyn (LOA)	Del City El./Counselor	5/19/11
Dunn, Harry (Ret.)	CAHS/1 st Asst. Principal	6/15/11
Gibson, Christopher	JMS/PE	3/31/11
Hogg, Marva (Ret.)	P.Hill/Library Media Specialist	5/19/11
Kenney, Paul (Ret.)	CAHS/ROTC	5/19/11
Kringlen, Daina (LOA 2 yrs.)	Ridgecrest/Music	5/19/11
Matlock, John (Ret.)	MDTC/Asst. Superintendent	4/30/11
McCoy, Jamie (Ret. - ACT Pres.)	Ridgecrest/Elem. Ed.	5/19/11
McFarland, Deborah	Monroney MS/Reading – Literacy for Life	5/19/11
Mennis, Susan	Epperly Hts./ Pre-K Teacher	5/19/11
Parker, Mike (Ret.)	Admin./Coordinator of Fine Arts	6/30/11
Paul, Sara	Spec. Svcs./Speech Pathologist	5/19/11
Poe, Dorothy Anne (LOA 2yrs.)	Traub/Elementary Ed.	5/19/11
Scoggan, Kathie (Ret.)	Admin./Coord. Dropout Prevention	6/30/11
Scoggan, Bill (Ret.)	Admin./Superintendent	6/30/11

Ret. = Retirement R.A. = Resignation Agreement

To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Steve Allen, Asst. Superintendent - Personnel
Re: Non-Certified Personnel Report
Date: March 21, 2011

Based upon information provided by the appropriate supervisory personnel, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
McGee, Sheri	JMS/Secretary-2nd	Rachel Hassmann	Sch-M/Step 1	02/17/11
Michaud, Linsey	District Wide/CORE Tech.	Marcie Morphew	Sch-H/Step 4	03/02/11
Mockabee, Mayme	Admin/Fin. Acctg. Suppot Tech	Kevin King	Sch-KK/Step 8	03/01/11
Wilcots, Samuel	MCHS/Stadium Attendant	Anthony Allison	Sch-R/Step 1	02/24/11

**Approve Transfers,
Promotions &**

Change of Status	From	Sch/Step	To	Sch/Step	Effective
Cantrell, Tresa	IT System Operator	Sch-KK/Step 7	Lead IT System Operator	Sch-KK/Step 11 +\$3000	03/03/11

Approve Adjunct Coaches

Name	Site/Assignment
Ellis, Taylor	CAHS/Asst. Girls'/Boys' Soccer
Johnson, Keith	P. Hill/Asst. Girls' & Boys' Track
Pettit, Nicholas	CAHS/Asst. Girls' Soccer
Trudgian, Ryan	CAHS/Asst. Boys' Soccer
Turner, Damon	DCMS/Track – Girls
Winrow, Felicea	Tinker/Track – Girls' Head

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Zeckser, Gwen	Ridgecrest	FMLA	02/04/11-05/02/11

FMLA= Family Medical Leave/LOA=Leave of Absence

Non-Certified Personnel Report, Cont'd

Approve Resignations/Retirements/

Terminations

Site

Jester, Shelly

KMS

Morphew, Marcie

District Wide

Robinson, Cathy (Ret.)

MDTC

Ret. = Retirement

R.A. = Resignation Agreement

Position

Effective

Deaf Ed Interpreter

5/19/11

CORE Tech.

2/18/11

Executive Secretary

4/30/11

Term. = Termination

To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Dr. Pam Twidwell – Assistant Superintendent of Operations
Kevin Ponce – Director of Child Nutrition
Re: Child Nutrition Personnel Report
Date: March 21, 2011

NEW EMPLOYEES	SITE/ASSIGNMENT	REPLACE	SCH/STEP	EFFECTIVE
Herrera, Sandra	Monroney/05ASTC	Carol Selvidge	QQ-1	3/07/2011

TRANSFERS & PROMOTIONS	FROM	SCH/STEP	TO	SCH/STEP	EFFECTIVE
-----------------------------------	-------------	-----------------	-----------	-----------------	------------------

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
-------------	------------------------	-----------------	------------------

None

FMLA= Family Medical Leave/LOA=Leave of Absence

Resignations/Retirements/

Terminations	Site	Position	Effective
---------------------	-------------	-----------------	------------------

Ret. = Retirement

R.A. = Resignation Agreement

Term. = Termination

To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Dr. Pam Twidwell – Assistant Superintendent of Operations
Brent Clements – Director of Transportation
Re: Transportation Personnel Report
Date: March 21, 2011

NEW EMPLOYEES	SITE/ASSIGNMENT	REPLACE	SCH/STEP	EFFECTIVE
Delaney, Linda	Trans./11TR4	Kathy Rainey	QQ-1/1	2/28/2011

TRANSFERS & PROMOTIONS	FROM	SCH/STEP	TO	SCH/STEP	EFFECTIVE
-----------------------------------	-------------	-----------------	-----------	-----------------	------------------

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
-------------	------------------------	-----------------	------------------

None

FMLA= Family Medical Leave/LOA=Leave of Absence

Resignations/Retirements/

Terminations	Site	Position	Effective
Rainey, Kathy	Trans.	11TR4	2/25/2011
Ret. = Retirement	R.A. = Resignation Agreement	Term. = Termination	