

February 14, 2011

BOARD AGENDA

REGULAR BOARD MEETING

MIDWEST CITY -DEL CITY PUBLIC SCHOOLS

FEBRUARY 14, 2011

7:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM

7217 S.E. 15TH

MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

I. Opening Exercises

A. Call to Order and roll-call recording of members present and absent

B. Flag Salute

II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Approval of the agenda

B. Vote to approve minutes of the January 4, 2011, Special Board Meeting, the January 10, 2011, Regular Board Meeting and the January 31, 2011, Special Board Meeting.

C. Vote to approve the following items:

1. Monthly Financial and Investment Report for month ending January 31, 2011
 - a. Treasurer's Report
 - b. Encumbrances
 - c. Warrant Register
 - d. School Activity Fund Monthly Summary
2. School Activity Funds
 - a. Transfers within banks
 - b. Open new account
3. Blanket position salary reserves report FY 2010-2011

D. Vote to approve a Resolution to comply with provisions of the School District Budget Act (Title 70§5-150-161) for the 2011-12 school year (10th year).

E. Vote to approve the Agreement with the Community Action Agency/Head Start of Oklahoma City and Oklahoma/Canadian Counties, Inc. for the 2011-12 school year.

- F. Vote to approve renewal of CoreVault Agreement to provide data backup service in the amount of \$27,767.88 to be paid from General Fund, Project Code 044.
- G. Vote to approve out-of-state or overnight travel requests:
1. Kevin Ponce, Child Nutrition Program Director, to attend the Summa Purchasing Group K12 Task Force Meeting in Denver, CO, on February 16-18, 2011. Expenses to be paid by Summa Purchasing Group.
 2. Del City High Vocal Music to attend the Director's Choice Branson Contest in Branson, MO, on April 8-10, 2011. Expenses to be paid by Sanctioned Organization Funds, fundraising and parents.
 3. Kay Long-Mentzer, Mid-Del Technology, to attend the National Policy Seminar in Washington, DC, on March 6-10, 2011. Expenses to be paid from General Fund 12, Project Code 452.
 4. Kathy Dunn, Administration, to attend the 21st Century Community Learning Centers Summer Institute in National Harbor, MD, on July 22-28, 2011. Expenses to be paid by 21st Century Grant, Project Code 553.
 5. Carl Albert Middle School vocal music and band to perform at the Kansas City Royals baseball game and compete in the "Music in the Park" Festival in Kansas City, KS, on April 28-30, 2011. Expenses to be paid by parents, fundraisers, and Sanctioned Organization Funds.
 6. Cleveland Bailey Elementary Special Olympics Team to compete in the Special Olympics State games in Stillwater, OK, on May 11-13, 2011. Expenses to be paid by School Activity Funds, Project Code 833-Special Olympics.
 7. Del City High School DECA to compete in the DECA International Career Development Conference in Orlando, FL, on April 29- May 4, 2011. Expenses to be paid by School Activity Account, Project Code 942, Sanctioned Organization Funds and personal funds. Career Tech Funds, Project Code 412 to pay for teacher expenses.
 8. Jennifer Evans Lowrey, Highland Park Elementary, to attend Eric Jensen's Conference "Teaching with the Brain in Mind" in San Antonio, TX, on June 12-19, 2011. Expenses to be paid as follows: Site and District Staff Development, Project Code 311, to pay for registration only. All other expenses will be paid by the teacher.
 9. Dr. Pam Deering, Administration, to attend NCIS/OASIS Board Legislative visit in Washington, DC, on March 28-31, 2011. Expenses to be paid by NCIS/OASIS.
 10. Carl Albert High School girls' basketball team to play in the State Tournament in Tulsa, OK, on March 10-12, 2011. Expenses to be paid by School Activity Funds, Project Code 908 – Girls' Basketball and Sanctioned Organization Funds – Tip-In Club.
 11. Carl Albert High School Oklahoma CloseUp students to attend the Oklahoma CloseUp Educational Program in Oklahoma City, OK, on February 15-18, 2011. Expenses to be paid by students.
 12. Dr. Pam Deering, Administration, to attend NCIS Annual Conference in Washington, DC, on April 30-May 3, 2011. Expenses to be paid by NCIS.

13. Midwest City High School Key Club to attend, participate and compete in the Texas/Oklahoma District Key Club Convention in Dallas, TX, on April 14-17, 2011. Expenses to be paid as follows: School Activity Funds, Project Code 916 – Key Club to pay for registration fees, Kiwanis will pay for hotel rooms and students will pay for parking and meals.
14. Mid-Del Technology Center’s Business Professionals of America to attend the BPA National Conference in Washington, D.C., on May 3-8, 2011. Expenses to be paid by Activity Funds, Project Codes 943, 845, General Fund 12, Project Code 032, donations, and personal funds.
15. Mid-Del Technology Center’s Health Occupation Students of America to attend the Health Occupation Students of America National Competition in Anaheim, CA, on June 21-26, 2011. Expenses to be paid by General Fund 12, Project Code 032, Activity Accounts 983 and 845, Sanctioned Organization Funds and personal funds.
16. Mid-Del Technology Skills/USA sponsor to take the school suburban out-of-state on June 21-25, 2011 to Kansas City, MO, for National Skills USA Competition.
17. Del City High School girls’ basketball team attended the EOSC Tournament of Champions competition in McAlester, OK, on January 6-8, 2011. Revision in funding is requested for expenses to be paid by personal funds and donations **through the School Activity Fund, Project Code 911-Athletic Summer Camps and Project Code 865-Athletics.**
Confirmation

III. Recognitions

- A. Mark Flies, Carl Albert Middle School
- B. Carl Albert High School – Cheerleader and Pom Pon National Champions
- C. Carl Albert Middle School – Cheerleader and Pom Pon National Champions

IV. Discuss, consider and vote to approve or not approve the following items relative to the \$9,740,000 General Obligation Building Bonds, Series 2011. – Mr. Cochran

- A. Consideration and vote to award the \$9,740,000 General Obligation Building Bonds, Series 2011 to the lowest and best bidder.
- B. Adopt Resolution providing for the issuance of \$9,740,000 General Obligation Building Bonds, Series 2011 by Independent School District Number 52 of Oklahoma County, Oklahoma, authorized at an election duly called and held for such purpose: designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement “Final” for the purposes of SEC Rule 15(c)2-12; affirming the school district’s intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

- V. Executive Session for the purpose of:
 - A. Annual evaluation of Superintendent of Schools with no resulting vote intended, pursuant to Title 25, §307(B)(1) of the Oklahoma Statutes.
 - B. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25, §307 (B)(1) of the Oklahoma Statutes.
 - 1. Vote to convene in Executive Session
 - 2. Vote to acknowledge the Board has returned from Executive Session
 - 3. Statement of Minutes of Executive Session
- VI. Information
 - A. Public Participation
 - B. ARRA Expenditure Update – Dr. Deering
 - C. Superintendent’s Report – Parent Education
- VII. Vote to approve or not approve receipt of the following gifts/donations – Mr. Scoggan
 - A. Bank of Oklahoma donation in the amount of \$3,500.00 to Kerr Middle School
 - B. Tinker Federal Credit Union donation in the amount of \$7,500 to Mid-Del Schools
 - C. Feed the Children donation of books and paper goods with an estimated value of \$51,701.79 to Schwartz Elementary, Parkview Elementary, Del City Elementary, Soldier Creek Elementary and Cleveland Bailey Elementary
 - D. Feed the Children donation of food and drinks with an estimated value of \$7,701.30 to Schwartz Elementary, Parkview Elementary, Del City Elementary, Soldier Creek Elementary and Cleveland Bailey Elementary
- VIII. Vote to accept or reject sponsorship of the Charter School application submitted by Community Strategies, Inc. – Mr. Scoggan
- IX. Vote to approve or not approve annual independent audit for FY10. – Dr. Deering
- X. Vote to approve or not approve Schools and Libraries Universal Services (E-Rate) application items for 2011-12 and the payment of the applicant’s share upon approval of funding and receipt of services, subject to availability of District funds. – Dr. Deering
- XI. Vote to approve or not approve bids and requests to purchase: Dr. Deering
 - A. Instructional materials and related software for the Freshman Success Dropout Prevention Program from Academic Innovations (sole source vendor) in the amount of \$20,660.58. Expenses to be paid from Title ID ARRA Funds, Project Code 534.

- B. 16 mobile computer labs with 28 laptop stations in each cart, 2 MacBook Pros and related accessories and 3-year maintenance agreements for the 450 laptops for Mid-Del's 16 Title I elementary schools. Apple Computer, Inc. is the sole source vendor for this purchase. Total cost is \$476,848.22 to be split as follows: \$163,332.52 paid from Title IA ARRA, Project Code 516 and \$313,515.70 to be paid from Title IA, Project Code 511.
- XII. Vote to approve or not approve bonus pay for the National Board Certified Teachers. – Dr. Deering
- XIII. Vote to approve or not approve authorizing the District to enter into contract negotiations for the purchase of Enterprise Resource Planning (ERP) software and services for financial and human resources management information system (MUNIS) from Tyler Technologies.
- XIV. Maintenance
 - A. Vote to approve or not approve change orders and bids/requests to purchase for Maintenance and Construction Department – Mr. Mitchell
 - 1. Change Order #5 for addition of a 1 hour expansion joint to the storage room per fire code at Pleasant Hill Elementary. The construction cost is \$3,572.72 and cost of architect fees is \$250.09. The total amount of change order #5 is \$3,822.81. Expenditures are to be paid from Bond Fund 32.
 - 2. Change Order #6 for addition of conduit for a future scoreboard at Pleasant Hill Elementary. The construction cost is \$2,880.97 and cost of architect fees is \$201.67. The total amount of change order #6 is \$3,082.64. Expenditures are to be paid from Bond Fund 32.
 - 3. Emergency confirmation of Air Conditioning Service, Inc. to install and replace two (2) 400,000 BTU duct furnaces with aluminized heat exchangers, automatic ignition and gravity vent, connect to existing electrical, thermostats, and gas and flue pipe. The installation includes duct and flue transitions as required to adapt to new furnaces at Del City Elementary. Total cost of labor and materials is \$10,780.00. Expenditures are to be paid from Bond Fund 31.
 - 4. Change Order #1 for additional paving repairs, sub-base aggregate and seal behind curb on drainage improvement project at Midwest City High School's Jim Darnell/Rose Field. Construction cost for additional paving is \$4,672.00 and architect fees are \$327.04. Total amount of Change Order #1 is \$4,999.04. Expenditures are to be paid from OCMAPS, Fund 24.

February 14, 2011

XV. Personnel

A. Vote to approve or not approve all actions recommended in the Personnel

Reports: - Mr. Allen

1. Certified Personnel
2. Non-Certified Personnel
3. Child Nutrition
4. Transportation

XVI. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.

XVII. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15th Street, Midwest City, Oklahoma, on February 8, 2011, at 11:40 A.M., in accordance with the Open Meeting Law.

Minute Clerk

The next Regular Board meeting is scheduled for March 21, 2011.



Bill Scoggan
Superintendent

Steve Allen
Assistant Superintendent
Personnel

7217 S.E. 15th Street
Midwest City, OK 73110
(405) 737-4461

Mailing Address:
P.O. Box 10630
Midwest City, OK 73140
Fax: (405) 739-1754

To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Steve Allen, Asst. Superintendent of Personnel
Re: Certified Personnel Report
Date: February 14, 2011

Based upon information provided by the appropriate supervisory personnel, the following actions are recommended.

Approve Temporary Employment

New Teachers/Administrators	Site/Assignment	University	Degree/Step	Effective
Colwell, Matt	CAHS/Social Studies	UCO	BS/0	01/10/11
Gonzalez, Lacy	CAHS/Science	OU	BS/0	01/18/11
Moore, Mallory	CAHS/English	OSU	BS/0	01/10/11

Approve Employment of Retired Teachers – Temporary Contract

Name	Site/Assignment	Effective
None		

Approve Teachers Transfer/Change in Status	From - Site/Assignment	To - Site/Assignment	Effective
None			

Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Dooley, Barbara	CAHS	FMLA	02/07/11 - 03/01/11
Kanaly, LuAnn	DCHS	FMLA	01/24/11 – Intermittent
Kreisel, Jennifer	Soldier Creek	FMLA	02/18/11 – 05/02/11
Miller-Samuels, Sharlette	Tinker	FMLA	03/21/11 – 05/13/11
Pantier, Toni	Tinker	FMLA	01/14/11 - Intermittent
Rowton, Rebecca	DCHS	FMLA	01/25/11 – Intermittent
Waldeck, Tara	Barnes	FMLA	02/07/11 – 04/11/11
Weese, Stephanie	Jarman MS	FMLA	01/19/11-unknown

Accept Resignations/Retirements and/or Resignation Agreements

Name	Site/Assignment	Effective
None		

Ret. = Retirement R.A. = Resignation Agreement

Mission Statement

When the young people of Mid-Del enter our schools, they will be safe.
When they enter our classrooms, they will be challenged.
When they leave our schools, they will be ready.




Bill Scoggan
Superintendent

Steve Allen
Assistant Superintendent
Personnel

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To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Steve Allen, Asst. Superintendent - Personnel 
Re: Non-Certified Personnel Report
Date: February 14, 2011

Based upon information provided by the appropriate supervisory personnel, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Harvey, Michelle	Del El/KDGN TA	Added 10/11	Sch-BB/3	01/24/11
Jackson, Hayley	Sooner Rose/TA	M. Bean @ C. Bailey	Sch-BB/1	01/24/11

**Approve Transfers,
Promotions &
Change of Status**

	From	Sch/Step	To	Sch/Step	Effective
Harrell, Randy	Maint./ 1 st Yr Appr. Manager	Sch-WW2/14	Maint./ 3 rd Yr. Appr. Manager	Sch-WW3/10	12/01/10
Jackson, Richard	TR/Driver	Sch-TT/4	TR/Lead Mech	Sch-V/1	01/18/11
Long, Brian	Maint./Lead Lock Smith	Sch-V/2	Maint./Lic. Lock Smith	Sch-V/8	12/01/10
Wilson, Jeananne	ARRA Sec.	Sch-B/4	Treas. Clerk	Treas.Clerk /4	02/01/11

Approve Adjunct Coaches

Name	Site/Assignment
Johnson, Keith	Pleasant Hill/Volleyball Asst.
Leonard, Lindsey	MCHS/Soccer Asst. - Girls
McCoy, Jacob	MCHS/Soccer Asst. - Boys
Reid, Jason	Kerr MS/JV Head Baseball
Taylor, Ricky	Country Estates/Volleyball Head
Trudgian, Ryan	Carl Albert HS/Soccer Asst. - Boys
Winrow, Felicea	Tinker/Volleyball Head

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Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Jack, Amanda	CEC/Jarman/Secretary	FMLA	01/03/11 – 01/18/11
McDonald, Patricia	Barnes/Core Tech	LOA	01/04/11 – 01/2012
Simpson, Jennifer	Sooner Rose/TA	FMLA	03/21/11 – 05/02/11

FMLA= Family Medical Leave/LOA=Leave of Absence

Non-Certified Personnel Report, Cont'd**Approve Resignations/Retirements/**

Terminations	Site	Position	Effective
Hassmann, Rachel	Jarman MS	Secretary	01/21/11
Sumpter, Kenneth	Maintenance	Carpentry	01/21/11

Ret. = Retirement R.A. = Resignation Agreement Term. = Termination



Dr. Pam Twidwell
Assistant Superintendent
Operations

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To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Dr. Pam Twidwell – Assistant Superintendent of Operations
Kevin Ponce – Director of Child Nutrition
Re: Child Nutrition Personnel Report
Date: February 14, 2011

NEW EMPLOYEES	SITE/ASSIGNMENT	REPLACE	SCH/STEP	EFFECTIVE
Ware, Vicki	Highland Park/05ASTC	Mistie Adair	QQ/1	2/7/2011

TRANSFERS & PROMOTIONS	FROM	SCH/STEP	TO	SCH/STEP	EFFECTIVE
Adair, Mistie	05ASTC (5hr)	QQ/1	05ASTC (5.5hr)	QQ/1	1/19/2011

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
None			

FMLA= Family Medical Leave/LOA=Leave of Absence

Resignations/Retirements/

Terminations	Site	Position	Effective
Bynum, Tanya	Highland Park	05ASTC	1/18/2011

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Dr. Pam Twidwell
Assistant Superintendent
Operations

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To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Dr. Pam Twidwell – Assistant Superintendent of Operations
Brent Clements – Director of Transportation
Re: Transportation Personnel Report
Date: February 14, 2011

NEW EMPLOYEES	SITE/ASSIGNMENT	REPLACE	SCH/STEP	EFFECTIVE
Mathis, Lenora	Trans/06HR4	Richard Jackson	TT-1/3	1/18/2011
Stanhouse, Thomas	Trans/06HR4	James Adkins	TT-1/1	1/26/2011

TRANSFERS & PROMOTIONS	FROM	SCH/STEP	TO	SCH/STEP	EFFECTIVE
Irvin, DeAngelo	06HR4	TT-1/1	06HR6	TT-1/1	1/18/2011
Tyner, Kenneth	06HR4	TT-1/2	06HR6	TT-1/2	2/01/2011

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
None			

FMLA= Family Medical Leave/LOA=Leave of Absence

Resignations/Retirements/

Terminations	Site	Position	Effective
Adkins, James	Transportation	06HR4	12/17/2010
Adkins, Jean	Transportation	06HR6	01/14/2011
Jackson, Richard	Transportation	06HR6	01/14/2011

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