

December 12, 2011

## **BOARD AGENDA**

REGULAR BOARD MEETING

MIDWEST CITY -DEL CITY PUBLIC SCHOOLS

DECEMBER 12, 2011

7:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM

7217 S.E. 15<sup>TH</sup>

MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

I. Opening Exercises

A. Call to Order and roll-call recording of members present and absent

B. Flag Salute

II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Approval of the Agenda

B. Vote to approve minutes of the November 14, 2011, Regular Board meeting and the December 5, 2011, Special Board Meeting.

C. Vote to approve the following items:

1. Monthly Financial and Investment Report for month ending November 30, 2011
  - a. Treasurer's Report
  - b. Encumbrances
  - c. Warrant Register
  - d. School Activity Fund Monthly Summary
2. School Activity Funds
  - a. Transfers within Banks
  - b. Addenda
  - c. Open New Account
  - d. Sanctioning Applications
3. Blanket Position Salary Reserves Report FY 2011-2012

D. Vote to approve out-of-state or overnight travel requests:

1. Midwest City High School wrestling team to participate in the Geary Tournament in Geary, OK, on January 6-7, 2012. Expenses to be paid by Sanctioned Organization Funds.

2. Joy Ahmad, Del City High School, to attend the College Board Southwestern Regional Forum in Little Rock, AR, on February 1-6, 2012. Expenses to be paid as follows: School Activity Funds – Project Code 826 will pay \$300.00 of air fare. All other expenses to be paid by teacher.
3. Carl Albert High School All State Band/Orchestra to participate in the OMEA All State Band/Orchestra in Tulsa, OK, on January 18-21, 2012. Expenses to be paid as follows: Sanctioned Organization Funds, donations from members of the community for hotel expenses and personal funds for some meals.
4. Del City High School vocal music to attend the SWACDA Honor Choirs & Regional Convention in Dallas, TX, on February 29-March 3, 2012. Expenses to be paid by Sanctioned Organization Funds.
5. Carl Albert High School Cheer Squad to participate in the NCA Nationals Competition in Dallas, TX, on January 6-9, 2012. Expenses to be paid by School Activity Funds, Project Code 879, Sanctioned Funds, personal funds and donations.
6. Mid-Del Technology Instructors Glenda Crabtree, Sonja Fox, Craig Lewis, Tina Murphy, Edie Shelton, Christa Simmons, and Brandon Tucker to attend the 2011-12 National Technology Centers That Work Leader's Forum: Technology Centers of the Future, in Savannah, GA, on January 23-26, 2012. Expenses to be paid by Rose State, Project Code 032 and Tech Centers That Work, Project Code 429.
7. Del City High School boys' varsity basketball team to participate in the Invitational Tournament in Bartlesville, OK, on January 19-21, 2012. Expenses to be paid by School Activity Funds-Athletic Account, Project Code 865 and Project Code 909-Boys Funding Account.
8. Midwest City High School Band to attend All-OMEA Honor Band (All-State) in Tulsa, OK, on January 19-21, 2012. Expenses to be paid by Sanctioned Organization Funds.
9. Carl Albert High School Pom Pon squad to attend the Pom Pon National Competition in Fort Worth, TX, on February 3-5, 2012. Expenses to be paid by School Activity Funds – Pom Pon, Project Code 921 and Sanctioned Organization Funds - Pom Pon Booster Club.
10. Dr. Pam Deering, Central Office Administration, to attend the NCIS Board Meeting in Dallas, TX, on January 15-16, 2012. No cost to the District.
11. Jerome Frydrych, Central Office Administration, to attend the NTCM (Math) National Conference in Philadelphia, PA, on April 22-29, 2012. Expenses to be paid by Title IIA, Project Code 541.
12. Mid-Del Orchestra students to attend the National Music Competition in Branson, MO, on May 4-6, 2012. Expenses to be paid by fundraisers through School Activity Funds and personal funds.
13. Carl Albert High School vocal music students to attend the OCDA Junior High All State competition in Oklahoma City, OK, on January 12-14, 2012. Expenses to be paid by Sanctioned Organization Funds and personal funds.

14. Carl Albert Middle School vocal music to participate in the All State Vocal Music Competition in Oklahoma City, OK, on January 12-14, 2012. Expenses to be paid by Sanctioned Organization Funds – Vocal Music Booster Club.
  15. Midwest City High School Key Club to attend the Lakeview Campground and Conference CTR in Waxahachie, TX, on January 13-15, 2012. Expenses to be paid by School Activity Funds, Project Code 916 – MCHS Key Club.
  16. Kerr Middle School choir to participate in the OCDA Junior High All-State Honor Choir in Oklahoma City, OK, on January 12-14, 2012. Expenses to be paid by School Activity Funds, Project Code 520/868 – Vocal Music.
  17. Del City High School band students to audition to be in the OMEA, OSSAA All State Jazz Band in Tulsa, OK, on January 18-21, 2012. Expenses to be paid by Sanctioned Organization Funds and personal funds.
  18. Change in travel dates and location for Scott Paul, Central Office Administration, to attend the Cisco VoIP Advanced Training in Atlanta, GA, on January 29-February 4, 2012. This travel request was previously approved by the Board on November 14, 2011, for travel dates to be June 17-22, 2012, in Dallas, TX. All expenses will still be paid from Technology, Project Code 044.
  19. Midwest City High School wrestling team participated in the Perry Tournament in Perry, OK, on December 9-10, 2011. Expenses to be paid by Sanctioned Organization Funds. Confirmation
- E. Vote to approve 2012-13 annual contract with Barlow Education Management Services, LLC.

III. Recognitions

- A. Recipients of the Rose State Golden Apple Teaching Award: Harold Pritchard, Carl Albert High School – Dr. Kirk
- B. National Board Teacher Certification – Mrs. Dunn
- C. **Cleveland Bailey Elementary** selected by the Blue Ribbon Schools' panel in Washington, D.C., to receive the prestigious Blue Ribbon Schools Excellence in Education Award for 2011. – Mr. Thompson
- D. **Carl Albert High School Volleyball** – 5A State Academic Champions – Mr. Bachman
- E. **Carl Albert High School Pom Pon Squad** – 5A State Championship in Jazz and State Runner-Up in Pom – Mr. Bachman
- F. Recognition for contribution to education – Dr. Kirk

- IV. Vote to approve or not approve the receipt of the following gifts/donations: – Dr. Twidwell
- Danny Morris/Victory Faith Center/Mission Oklahoma, in the estimated amount of \$2500.00 for the Mid-Del Homeless Program.
  - Mid-Del Food Pantry in the estimated amount of \$2500.00 for the Mid-Del Homeless Program.
- V. Vote to approve or not approve an addendum to the Xerox contract in the amount of \$3,102.61 for monthly charges for 2011-12 school year. – Dr. Twidwell
- VI. Information
- A. Public Participation
- B. Superintendent's Report:
- Technology Center Update – Mr. Allen
  - Financial Update – Dr. Deering
- VII. Discussion and possible board action regarding appointment of 2011 OSSBA Legislative Liaison. – Dr. Twidwell
- VIII. Vote to approve or not approve the renaming of the Media Center at Carl Albert Middle School in honor of Ann C. Creider. – Mr. Bachman
- IX. Vote to approve or not approve Section 125 Flexible Benefit Plan Adoption Agreement. – Dr. Deering
- X. Vote to approve or not approve bids and requests to purchase – Dr. Deering
- A. Purchase of 20 Apple iPads for School Psychologists/Psychometrists and Special Education Programs from Apple Inc., in the amount of \$10,760.00 to be paid from Impact Aid, Project Code 592. Apple is a sole source vendor.
- B. Purchase furniture for use at Tinker Skills Center from Fenton Office Mart on the University of Oklahoma Institutional Furniture Contract No. R-10122-10, which includes public schools. The total cost is \$16,779.71 to be paid from General Fund 12, Project Code 776.
- C. Purchase ten Robotics Kits from Vex Robotics, Inc.; five each for use in the new Gateway to Technology programs at Jarman Middle School and Del Crest Middle School. They are the sole source vendor for this equipment. Total price will be \$10,707.12 to be paid from Mid Del Technology Fund 12, Project Code 424.
- D. Purchase of 30 computers, 2 laptops, and software from Dell in the amount of \$28,810.34 to be paid from General Fund 12, Project Code 424.
- XI. Vote to approve or not approve 2011-12 Budget Amendment #2 for Fund 12 (Co-Op Tech Center Fund) increase \$72,597.07 and Fund 21 (Building Fund) increase \$500,000. – Dr. Deering

- XII. Vote to approve or not approve Sanctioning for Parent Teacher Organizations and Booster Clubs with conditions for the 2011-12 school year for the following schools: – Dr. Deering  
Carl Albert Middle School Cheer Booster Club  
Carl Albert Middle School Pom Booster Club  
Carl Albert High School Quarterback Club  
Del City High School Band Boosters  
Midwest City High School Homerun Club  
Midwest City High School Boys' Basketball Tip-In Club
- XIII. Vote to approve or not approve “Loan Agreement” for Child Nutrition Program reimbursement to General Fund for 2011-12. – Dr. Deering
- XIV. Vote to approve or not approve Curriculum Council Recommendations for 2012-2013. – Mrs. Dunn
- XV. Vote to approve or not approve the 2011-2013 District Improvement Plan. – Mrs. Dunn
- XVI. Vote to approve or not approve the District Calendar for the 2012-2013 School Year. – Mrs. Dunn
- XVII. Vote to approve or not approve a contract with Marzano Research Laboratory for Professional Development, *The Art & Science of Teaching*, for Mid-Del Teachers on January 4, 2012. Total cost of speakers will be \$11,600.00 to be paid from Title IA, Project Code 511. – Mrs. Dunn
- XVIII. Vote to approve or not approve entering into Contract with METCO for the following Geotechnical Engineering and Construction Materials Testing Services: – Dr. Twidwell
- A. Soldier Creek Elementary (\$1,250.00), EST Elementary (\$1,250.00), Del City Elementary (\$1,250.00), and Epperly Heights Elementary (\$1,150.00) for a total contract cost of \$4,900.00. Total cost to be paid from Bond Fund 33.
  - B. LWPB, P.C. Architects Contract for architectural services on the new EST Elementary and new Soldier Creek Elementary. Expenditures are to be paid from Bond Fund 33.
  - C. Mass Architects, Inc. Contract for architectural services at Del City Elementary. Expenditures are to be paid from Bond Fund 33.
  - D. Michael McCoy Architects Contract for architectural services at Epperly Heights Elementary. Expenditures are to be paid from Bond Fund 33.

- XIX. Vote to approve or not approve change orders and bids/requests to purchase for the Maintenance and Construction Department: – Mr. Mitchell
- A. Recommend Board approval of Change Order #6 for costs incurred due to postponement of construction on Del City Elementary media center remodel project per Fire Marshall. Total cost of Change Order is \$1,588.95 with no architect fees. Expenditures are to be paid from Bond Fund 32.
  - B. Recommend Board approval of Pillar Contracting, Inc. to build a press box and bleachers for the girls' Softball Complex at Carl Albert High School. This recommendation will include all materials, labor, and architect fees. Total cost is \$137,941.19 to be paid from OCMAPS Fund 24 (pending approval of OCMAPS application).
  - C. Recommend Board approval of Pillar Contracting, Inc. to build a press box and bleachers for the girls' Softball Complex at Del City High School. This recommendation will include all materials, labor, and architect fees. Total cost is \$139,383.55 to be paid from OCMAPS Fund 24 (pending approval of OCMAPS application).
  - D. Recommend Board approval of Pillar Contracting, Inc. to build a press box and bleachers for the girls' Softball Complex at Midwest City High School. This recommendation will include all materials, labor, and architect fees. Total cost is \$148,510.65 to be paid from OCMAPS Fund 24 (pending approval of OCMAPS application).
- XX. Vote to approve or not approve OCMAPS application for construction of press box and bleachers for girls' softball field at Carl Albert High School. Construction cost of project is \$128,917.00 with architect fees of \$9,024.19 for a total cost of \$137,941.19. Expenditures are to be paid from OCMAPS Fund 024 pending approval of OCMAPS application. – Dr. Twidwell
- XXI. Vote to approve or not approve OCMAPS application for construction of press box and bleachers for girls' softball field at Del City High School. Construction cost of project is \$130,265.00 with architect fees of \$9,118.55 for a total cost of \$139,383.55. Expenditures are to be paid from OCMAPS Fund 024 pending approval of OCMAPS application. – Dr. Twidwell
- XXII. Vote to approve or not approve OCMAPS application for construction of press box and bleachers for girls' softball field at Midwest City High School. Construction cost of project is \$138,795.00 with architect fees of \$9,715.65 for a total cost of \$148,510.65. Expenditures are to be paid from OCMAPS Fund 024 pending approval of OCMAPS application. – Dr. Twidwell

December 12, 2011

- XXIII. Vote to approve or not approve all actions recommended in the Human Resources Reports: – Mr. Mendenhall  
A. Certified  
B. Non-Certified  
C. Child Nutrition  
D. Transportation
- XXIV. New Business  
Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.
- XXV. Adjourn  
This agenda was posted at the Board of Education Center, 7217 S.E. 15<sup>th</sup> Street, Midwest City, Oklahoma on December 8, 2011, at 9:40 A.M. in accordance with the Open Meeting Law.

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Minute Clerk

Next Board Meeting is scheduled for January 9, 2012, at 7:00 P.M.





Dr. Pam Twidwell  
Interim Superintendent

Rick Mendenhall  
Director of Human  
Resources

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Mid-Del Board of Education & Dr. Pam Twidwell  
From: Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources   
Rick Mendenhall, Director of Human Resources   
Re: Certified Human Resources Report  
Date: December 12, 2011

Based upon information provided by the appropriate supervisory personnel as of November 28, 2011, the following actions are recommended.

**Approve Temporary Employment**

New Teachers/Administrators	Site/Assignment	University	Degree/Step	Effective
Pryor, Stacey	Country Estates/Elem Ed	OSU	BS/0	11/10/11

**Approve Request for Leave**

Name	Site	FMLA/LOA	Effective
Fletcher, Angela	Special Services	FMLA	1/7/12-3/5/12
Massie, Julia	Special Services	FMLA	11/21/11-1/4/12
Prescott, Cynthia	Barnes	FMLA	10/3/11-10/31/11

**Accept Resignations/Retirements and/or Resignation Agreements**

Name	Site/Assignment	Effective
Boylan, Nathan (Ret.)	P Hill/Principal	2/1/12
Coleman, William	MCHS/Teacher	10/19/11
Gambill, Royce	KMS/Teacher	11/14/11
Moss, Thomas	KMS/Teacher	12/20/11
Nubine, Bobbie	District-wide/Nurse	12/2/11
Oliver, Janice (Ret.)	Traub/Elem Ed	12/20/11

Ret. = Retirement R.A. = Resignation Agreement

**Mission Statement**

When the young people of Mid-Del enter our schools, they will be safe.  
When they enter our classrooms, they will be challenged.  
When they leave our schools, they will be ready.





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To: Mid-Del Board of Education & Dr. Pam Twidwell  
From: Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources *PD*  
Rick Mendenhall, Director of Human Resources *RM*  
Re: Non-Certified Human Resources Report  
Date: December 12, 2011

Based upon information provided by the appropriate supervisory personnel as of November 28, 2011, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Daniels, Britton	Maint./Apprentice Electrician	P. McDonald	W-II/1	11/28/11
Wylde, Jordan S.	Maint./Apprentice Locksmith	F. Scharabok	W-II/1	11/28/11

**Approve Transfers,  
Promotions &**

Change of Status	From	Sch/Step	To	Sch/Step	Effective
Roy, Judy	Admin/Bookkeeper	C/10	Admin/Purchasing Sec.	NC	11/7/11

\*NC = No Change

**Approve Resignations/Retirements/**

Terminations	Site	Position	Effective
Cannon, Mark (Ret.)	Warehouse	Warehouseman	12/20/11
McDonald, Phillip	Maintenance	Apprentice Electrician	10/31/11

Ret. = Retirement      R.A. = Resignation Agreement      Term. = Termination

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To: Mid-Del Board of Education & Dr. Pam Twidwell  
From: Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources  
Rick Mendenhall, Director of Human Resources  
Kevin Ponce, Director of Child Nutrition  
Re: Child Nutrition Human Resources Report  
Date: December 12, 2011

Based upon information provided by the appropriate supervisory personnel as of November 28, 2011, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Platt, Chanda	CAHS/Cafeteria Assistant/4.5Hr	Terry, Marilyn	QQ/1	11/1/11

**Resignations/Retirements/Terminations**

Name	Site	Position	Effective
Nichols, Sandra	Parkview	Cafeteria Assistant/4.5Hr	10/19/11
Terry, Marilyn	Travel	Cafeteria Assistant/4.5Hr	* 9/30/11

Ret. = Retirement      R.A. = Resignation Agreement      Term. = Termination

\* Please note the resignation was not received in Human Resources until November 1, 2011, for this position.

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To: Mid-Del Board of Education & Dr. Pam Twidwell  
From: Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources  
Rick Mendenhall, Director of Human Resources  
Brent Clements, Director of Transportation  
Re: Transportation Human Resources Report  
Date: December 12, 2011

Based upon information provided by the appropriate supervisory personnel as of November 28, 2011, the following actions are recommended.

#### Resignations/Retirements/Terminations

Name	Site	Position	Effective
McDorr, Zachary	Transportation	Driver - 4Hr	11/4/11
Ret. = Retirement	R.A. = Resignation Agreement	Term. = Termination	

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