

August 8, 2011

**BOARD AGENDA**  
REGULAR BOARD MEETING  
MIDWEST CITY-DEL CITY PUBLIC SCHOOLS  
AUGUST 8, 2011  
7:00 P.M.  
MID-DEL BOARD OF EDUCATION, BOARD ROOM  
7217 S.E. 15<sup>TH</sup>  
MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

- I. Opening Exercises
  - A. Call to Order and roll-call recording of members present and absent
  - B. Flag Salute
- II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

  - A. Approval of the agenda
  - B. Vote to approve Minutes of the July 11, 2011, Regular Board Meeting and the July 25, 2011, Special Board Meeting.
  - C. Vote to approve the Financial Statement for the 2010-11 school year as required by Oklahoma Statutes, Title 70-5-135.2.
  - D. Vote to approve June 30, 2011, final monthly financial and investment report:
    - 1. Treasurer's Report and Investment Report for period ending June 30, 2011
    - 2. Encumbrances as of June 30, 2011
    - 3. Warrant Register
    - 4. School Activity Fund Monthly Summary
  - E. Vote to approve July 31, 2011, monthly financial and investment report:
    - 1. Treasurer's Report and Investment Report for period ending July 31, 2011
    - 2. Encumbrances
    - 3. Warrant Register
    - 4. School Activity Fund Monthly Summary
  - F. Vote to approve the School Activity Funds:
    - 1. Transfers within Banks
  - G. Vote to approve blanket position final salary reserves report for 2010-11.

- H. Vote to approve blanket position salary reserves report 2011-12.
- I. Vote to approve out-of-state or overnight travel requests:
  - 1. Toni Pantier, Tinker Elementary, to attend Masters in the Art of Teaching - "Teacher as Researcher and the IRB (Institutional Review Board) Process" Conference in Detroit, Michigan, on August 9-11, 2011. No expense to the District.
  - 2. Del City High School Student Council to attend the Oklahoma Association of Student Councils State Convention in Skiatook, OK, on November 5-7, 2011. Expenses to be paid by School Activity Funds, Project Code 869-Student Council.
  - 3. Shari Spain, Carl Albert High School, attended the National Math & Science Initiative (NMSI) AP Training & Incentive Program (Mass Math + Science Initiative – MMSI) in Walsam, Massachusetts on July 31-August 5, 2011. All expenses were paid by NMSI. - Confirmation
- J. Vote to approve Agreement with OU and UCO and Mid-Del Schools for Clinical Education for nursing experience for the 2011-12 school year.
- K. Vote to approve contract with Cedar Ridge for FY12.
- L. Vote to approve the 2011-12 Homecoming dates as listed below:

Carl Albert High School	October 7, 2011
Del City High School	September 9, 2011
Midwest City High School	October 14, 2011
- M. Vote to approve blanket purchase orders in the amount of \$4,500.00 increments not to exceed \$30,000.00 to Classic Paper for Certified Foaming Hand Soap for various sites to be paid from General Fund 11, Project Code 055. Classic Paper is a sole source vendor for this item.
- N. Vote to approve blanket purchase orders in the amount of \$4,500.00 not to exceed \$20,000.00 to Classic Paper for hand sanitizer for various sites to be paid from General Fund 11, Project Code 055. Classic Paper is a sole source vendor for this item.
- O. Vote to approve the 2011-12 Transportation Agreement with Moore Public Schools, Mustang Public Schools, Oklahoma City Public Schools and Putnam City Public Schools to provide transportation services to homeless children.
- P. Vote to approve renewal of Adobe software site licenses for various Mid-Del Technology Center Programs from Academic Superstore in the amount of \$10,834.49 to be paid from Technology Center Fund 12, Project Code 032.
- Q. Vote to approve renewal of software site licenses from Plato Learning in the amount of \$10,530.00 to be paid from Technology Center Fund 12, Project Code 032.

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III. Recognitions

- A. Mid-Del Technology Center recipient of the 2011 OATC Gold Star Award – Mr. Allen
- B. Tinker Elementary recipient of Patriots' KidBiz: Developing Tinker Thinkers, DoDEA grant project – Mrs. Dunn

IV. Information

- A. Public Participation
- B. Financial Update – Dr. Deering
  - 1. Worker's Compensation Summary for 2010-11
  - 2. ARRA Expenditure Update
  - 3. Negotiations
- C. Child Nutrition Report – Mr. Ponce
- D. Technology Center Report – Mr. Allen
- E. Superintendent's Report – Dr. Twidwell

V. Vote to approve or not approve the following Policy Revisions: - Dr. Twidwell

- B-16 Public Participation at Board Meetings
- B-17 District Organization
- C-14 Open Transfer
- C-15 Placements – Intra-District
- C-18 Notice of Non-Discrimination
- C-33 Employee Cellular Telephones/Wireless Devices
- E-2 Student Transportation
- I-9 Graduation Requirements
- I-18 Student Publications/Oral Presentations
- I-22 Use of the Wide Area Network, The Internet, and Other Technological Resources
- Internet Safety Policy (ISP)
- J-4 Student Attendance Rationale
- J-6 Scholastic Eligibility for Secondary School Activities
- J-13 Distribution of Student Expectations Policies, Procedures, & Safety Guidelines
- J-15 Tobacco and Tobacco Paraphernalia
- J-16 Beverages, Drugs, Controlled Dangerous Substances
- J-17 Wireless Telecommunications Devices
- J-19 Vision Screening

VI. Vote to approve or not approve the 2011-12 Student Expectations Policies, Procedures, and Safety Guidelines, Policy J-18 – Mr. Bachman

VII. Vote to approve or not approve a recommendation for Mid-Del Schools to use the hourly method (1080 hours) to operate during the 2011-2012 school year. This option will allow the District more flexibility should the need arise for schools to be closed. – Mrs. Dunn

VIII. Vote to approve or not approve Section 125 Plan Administration by American Fidelity Assurance Company for FY 12. – Dr. Deering

IX. Vote to approve or not approve the following bids and requests to purchase – Dr. Deering

- A. 20 Apple iPads for the Speech Language Pathologists (SLP's). The iPads will assist the SLP's with teaching Mid-Del Special Education Students. The amount of this quote is \$13,580.00 to be paid from ARRA 622.
- B. Purchase of 25 SMART Technology Document Cameras and 14 Unified SMARTboards from Video Reality for Tinker Elementary. The total cost is \$66,074.50 to be paid by the Department of Defense Education Activity (DoDEA) Grant, HE1254-11-1-0011, Project Code 779.
- C. Purchase of 25 Apple MacBook computers, one Bretford Cart and related maintenance agreements from Apple Computers (sole source vendor), for Tinker Elementary. The total cost is \$27,215.95 to be paid by the Department of Defense Education Activity (DoDEA) Grant, HE1254-11-1-0011, Project Code 779.
- D. Purchase of 1500 software licenses from Voyager to allow eligible Mid-Del Title I elementary students to access the *Voyager Ticket to Read* software both at school and at home for the 2011-2012 school year. Total cost is \$10,500.00 to be paid by Title IA, Project Code 511.
- E. Purchase of educational lab computers and software (Project 1094) for Carl Albert Middle School to be purchased from ACE Network Consulting, United Systems, Inc., for a cost of \$46,835.00 to be paid from Bond Fund 32, Project Code 018.
- F. Purchase of Comprehend and EPAS Data System from ALCA in the amount of \$30,639.60 to be paid by the School Success Fund, Project Code 208.

X. Vote to approve or not approve change orders and bids/requests to purchase for Maintenance and Construction Department – Mr. Mitchell

- A. Recommend Board approval of change order #1 for labor and materials to remove roof panel screws and replace with 1 (one) size larger screw than existing screws at Tinker Elementary Media Center. Construction cost is \$1,936.00 with architect fees of \$135.52. Total cost of change order is \$2,071.52. Expenditures to be paid from Bond Fund 32.
- B. Recommend Board approval of change order #1 for labor and materials to increase the cold water line in the boy's restroom from 1-1/4" to 2" and replace hot and cold water isolation valves in both restrooms at Del City High School Fieldhouse. Construction cost is \$1,251.00 with architect fees of \$87.57. Total cost of change order is \$1,338.57. Expenditures to be paid from Bond Fund 32.
- C. Recommend Board approval of change order #2 for labor and materials to increase the hot and cold water lines in the girl's restroom at Del City High School Fieldhouse. Construction cost is \$2,801.00 with architect fees of \$196.07. Total cost of change order is \$2,997.07. Expenditures to be paid from Bond Fund 32.

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XI. Executive Session for the purpose of:

- A. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25, §307 (B)(1) of the Oklahoma Statutes.
  - 1. Vote to convene in Executive Session
  - 2. Vote to acknowledge Board has returned from Executive Session
  - 3. Statement of Minutes of Executive Session

XII. Vote to approve or not approve items that were agreed upon in negotiations between the District Representatives and the Bargaining Agents for the respective 2011-12 school year master agreements for the following employees: – Mr. Mendenhall

- A. Mid-Del Support Employees Association (MDSEA)
- B. Association of Classroom Teachers (ACT)
- C. The compensation of Administrators (central office administrators, site administrators and athletic directors) for the 2011-12 school year.
- D. The compensation of non-certified directors and coordinators, non-certified degreed directors and coordinators, non-certified technology coordinators, non-certified adult vocational instructors (Mid-Del Tech Center), non-certified adult vocational instructors (Tinker Skills Center), non-certified instructors, non-certified adult vocational coordinators, non-certified supervisors, Treasurer's clerk, executive secretaries, child nutrition site coordinators, Physical Therapists and Occupational Therapists for the 2011-12.
  - 1. This motion includes the revision of Executive Secretary - Salary Schedule A to be the same as the salary schedule for Maintenance, Transportation, Warehouse, Tinker Skills Supervisor, Nutrition Education Specialist, and Budget Supervisor.

XIII. Human Resources

- A. Vote to approve or not approve all employment actions recommended in the Human Resources Report which follow the Agenda. – Mr. Mendenhall
  - 1. Certified
  - 2. Non-Certified
  - 3. Child Nutrition
  - 4. Transportation
- B. Vote to approve or not approve the request of a statutory waiver to the Oklahoma State Board of Education for the Library Media Specialist at Pleasant Hill Elementary. – Mr. Mendenhall
- C. Vote to approve or not approve the request to apply for deregulation to the Oklahoma State Board of Education for teachers to forfeit their planning period to cover classes as outlined in Article IV, Section 10 and Section 11 of the Negotiated Agreement. – Mr. Mendenhall
- D. Vote to approve or not approve the request for a deregulation to the State Board of Education for Randa Mitchell, vocal music teacher at Carl Albert Middle School, to teach on her planning period. – Mr. Mendenhall

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- E. Vote to approve or not approve the request to apply for a deregulation to the State Board of Education for Tami Torres, science teacher at Carl Albert Middle School, to teach computer science on her planning period. – Mr. Mendenhall
- F. Vote to approve or not approve a change in the hourly rate for Security Officers from \$18.00 per hour to \$20.00 per hour for the 2011-12 school year and to amend the hourly rate schedule to reflect the change. – Dr. Twidwell

XIV. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.

XV. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15<sup>th</sup> Street, Midwest City, Oklahoma, on August 4, 2011, at 11: 40 A.M., in accordance with the Open Meeting Law.

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Minute Clerk

Next Regular Board Meeting scheduled for September 12, 2011.



**Dr. Pam Twidwell**  
**Interim Superintendent**

**Rick Mendenhall**  
Director of Human  
Resources

7217 S.E. 15th Street  
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(405) 737-4461

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**Fax: (405) 739-1754**

**To:** Mid-Del Board of Education & Dr. Pam Twidwell  
**From:** Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources  
Rick Mendenhall, Director of Human Resources  
**Re:** Certified Human Resources Report  
**Date:** August 8, 2011

Based upon information provided by the appropriate supervisory personnel as of July 31, 2011, the following actions are recommended.

#### **Approve Temporary Employment**

##### **New Teachers/Administrators**

	<b>Site/Assignment</b>	<b>University</b>	<b>Degree/Step</b>	<b>Effective</b>
Blailock, Dayna	MCHS/SPED	UCO	BS/11	2011/12
Bork, Leslie	Jarman/Social Studies	UCO	BS/0	2011/12
Bryant, Jessica	Soldier Creek/Elem Ed	UCO	BS/0	2011/12
Cammack, Stephanie	Monroney/SPED	UCO	BS/0	2011/12
Colby, Jessica	Epperly Heights/Music	OU	BS/0	2011/12
Cornish, Tommy	MCHS/Business	UCO	BS/14	2011/12
Edge, Mitzi	Cedar Ridge/English	Jackson State	BS/8	2011/12
Freer, Jennifer	DCMS/Science	UCO	BS/0	2011/12
Giddens, Molly	Epperly Heights/Elem Ed	UCO	BS/0	2011/12
Harris, Kimberly	Highland Park/Elem Ed	ECU	MS/5	2011/12
Henderson, Shari	Epperly Heights/Art	UCO	BS/12	2011/12
Hill, Lori	MCHS-CAHS/FACS	OU/ECU	BS/3	2011/12
Johnston, Dana	DCHS/SPED	UCO/OSU	MS/8	2011/12
Lea, Janiece	Cedar Ridge/Early Childhood	Panhandle St.	BS/31	2011/12
Leep, Lloyd	DCHS/Social Studies	SNU	BS/5	2011/12
Litherland, Eric	DCHS/Math	OBU	BS/9	2011/12
Long, Rachel	Pleasant Hill/Library Media	OU	BS/0	2011/12
Marvin, Dana	Jarman/Math	Niagra Univ.	BS/0	2011/12
Moyer, Jonathan	MCHS/Advanced Math	NSU	BS/0	2011/12
Nephew, Sherry	DCMS/Math	CSU Dominguez Hills	BS/8	2011/12
Pence, Jannea	Monroney/Math	OCU	BS/0	2011/12
Peterson, Erich	MCHS/Biology	OSU	BS/3	2011/12

#### ***Mission Statement***

When the young people of Mid-Del enter our schools, they will be **safe**.

When they enter our classrooms, they will be **challenged**.

When they leave our schools, they will be **ready**.

## Certified Personnel Report, Cont'd

Procter, Thomas	Monroney/Counselor	UCO	MS/0	2011/12
Reonas, Desirie	Kerr/Science	Georgia State Univ.	BS/0	2011/12
Sexton, Tegan	Pleasant Hill/Elem Ed	W. Governors Univ.	MS/0	2011/12
Shadix, Christina	East Side/SPED	Texas A&M	BS/0	2011/12
Stapel, Susan	DCHS/SPED	UTEP	BS/8	2011/12
Thompson, Marsha	Epperly Heights/Asst Prin	UCO	MS/29	7/27/11
Tillis, Cherrelle	Ridgecrest/PE	UCO	BS/0	2011/12
Toma, Bobby	MCHS/History	OSU	BS/26	2011/12
Ward, Sherry	Alt. Academy/Counselor	OSU	MS/13	2011/12
Ward, Teresa	DCMS/SPED	OU	MS/6	2011/12
Yates, Jenna	Soldier Creek/Elem Ed	OSU	MS/0	2011/12

### Approve Temporary

#### Teachers Rehired

Sulaiman, Omojolade	Site/Assignment Epperly Heights/Elem. Ed.	Effective 2011/12
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### Approve Employment of Retired Teachers – Temporary Contract

Name	Site/Assignment	Effective
None		

Approve Administrators- Transfer/Change in Status	From - Site/Assignment	Salary/ Step	To - Site/Assignment	Salary/ Step	Effective
Collins, Ramae	Admin./Curr. Coord.	ADCOOR/12	JMS/Asst. Principal	AD2APO/7	7/25/11
Frydrych, Jerome	CAMS/Teacher	MS/12	Admin/Instructional Facilitator	ADCOOR/1	2011/12
Goggans, Kristin	CAHS/Asst. Principal	AD2APO/12	CAHS/First Asst. Principal	AD1AHS/12	2011/12
Jones, Rondall	Traub/Principal	ADEP/10	Schwartz/Principal	NC	2011/12
Kirk, Kathy	Epperly Heights/Asst Prin	ADAEP/6	Traub/Principal	ADEP/3	2011/12
NC – No Change					

### Approve Teachers- Transfer/Change in Status

	From - Site/Assignment	To - Site/Assignment	Effective
Blasingame, Jason	Monroney/Social Studies	MCHS/History	2011/12
Brandon, Jessica	Cleveland Bailey/Elem Ed	Tinker/Technology Integration Specialist (DoDEA Grant)	2011/12
Harris, Kristy	Steed/Art	District Wide/Advanced Learning	2011/12
Pelletier, Dawn	Jarman/SPED	MCHS/SPED	2011/12
Shinn, Robert	DCHS/Social Studies	Monroney/Social Studies	2011/12
Trattner, Denise	DCHS/SPED	Cedar Ridge/Math	2011/12

### Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Baker, Frederick Ryan	Jarman	LOA	2011/12
Carpenter, Nicole	Traub	FMLA	8/1/11-10/24/11
Cashman, Tamara	Townsend	LOA	2011/12



**Accept Resignations/Retirements and/or Resignation Agreements**

<b>Name</b>	<b>Site/Assignment</b>	<b>Effective</b>
Dukes, Ryan	DCHS/Business	7/25/11
Flores, Amy	DCMS/Math	7/14/11
Gard, Tara	Monroney/Counselor	8/2/11
Graham, Jeremiah	DCHS/Social Studies	7/18/11
Hall, Rusty	MCHS/Social Studies	7/12/11
Lamiell, Katherine	Monroney/Math	7/14/11
Miller, Mylo	MCHS/Social Studies	7/13/11
Rose, Barbara	Monroney/SPED	7/13/11
Stone, Amanda	East Side/KG	7/12/11
Strickland, Jae	Soldier Creek/Elementary Ed	7/11/11
Thomason, Tami	Kerr/Science	7/07/11
Tiller, Steve	DCMS/Math	7/06/11
Wilson, Sherri	CAHS/Science	7/22/11

Ret. = Retirement   R.A. = Resignation Agreement



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**To:** Mid-Del Board of Education & Dr. Pam Twidwell  
**From:** Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources  
Rick Mendenhall, Director of Human Resources  
**Re:** Non-Certified Human Resources Report  
**Date:** August 8, 2011

Based upon information provided by the appropriate supervisory personnel as of July 31, 2011, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Johnson, Amber	Administration/CORE Tech	H. Butler	Sch-H/3	2011/12
Lowery, Rachel	CAHS/TA	M. Hymel	Sch-JJ/1	2011/12
Peevyhouse, Barbara	Kerr/Sec. Other	D. Love	Sch-N/1	2011/12
Prince, Cassie	Sooner Rose/Sec Other	D. Nicoll	Sch-N/1	2011/12
Thompson, Angela	TA/Pre-K/Ridgecrest	J. Rocker-Clinton	Sch-BB/1	2011/12

**Approve Transfers,  
Promotions &**

Change of Status	From	Sch/Step	To	Sch/Step	Effective
Hill, Kara	Para/East Side	Sch-JJ/7	TA/Pre-K/Schwartz	Sch-BB/7	2011/12
Kopp, Cindy	Sec. Other/MMS	Sch-N/9	Sec. Other/MCHS	NC	2011/12
Love, Debra	Sec. Other/KMS	Sch-N/3	Sec. Other/Townsend	NC	2011/12
Nicoll, Darla	Sec. Other/Sooner	Sch-N/7	Sec. Other/DCHS	NC	2011/12
Okine, William	Parapro./Sooner	Sch-BB/2	Part-Time Warehouseman	Sch-X3/1	2011/12
Seirafi-pour, Debra	TA/Pre-K/Schwartz	Sch-BB/5	Sec. First/Sooner Rose	Sch-L/5	2011/12
Stephenson, Pam	Sec. Other/Townsend	Sch-N/18	Sec. Other/MCHS	Sch-N/18	2011/12
Stone, Tresena	TA/Pre-K/East Side	Sch-BB/1	TA/SPED/East Side	NC	2011/12

\*NC = No Change

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## Non-Certified Personnel Report, Cont'd

### Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
None			

FMLA= Family Medical Leave/LOA=Leave of Absence

### Approve Resignations/Retirements/

Terminations	Site	Position	Effective
Blake, Jayme	MCHS	Secretary Other	7/15/11
Largent, Judy	CAHS	Secretary First	7/12/11
Metzger, Tiffany	MCHS	Secretary Other	7/12/11
Pugh, Charles	Tinker Skills	NC Instructor	7/15/11
Roy, Staci	Epperly Heights	Teacher Asst.	7/06/11
Simpson, Jennifer	East Side	Teacher Asst.	7/27/11
Smith, Micah	CAMS	Teacher Asst.	7/14/11
Wilson, Christy	MDTC	Teacher Asst.	7/12/11
Ret. = Retirement	R.A. = Resignation Agreement	Term. = Termination	



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**To:** Mid-Del Board of Education & Dr. Pam Twidwell  
**From:** Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources  
Rick Mendenhall, Director of Human Resources  
**Re:** Child Nutrition Human Resources Report  
**Date:** August 8, 2011

Based upon information provided by the appropriate supervisory personnel as of July 31, 2011, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
None				

#### Transfers & Promotions

Name	From	Sch/Step	To	Sch/Step	Effective
Abdul-Raheem, Ajeenah	Country Ests	QQ/1 (3.5hr)	Country Ests	NC (4hr)	8/11/2011
Brown, Wendy	Monroney	05SUP2/8	MWCHS	NC	8/11/2011
Croslin, Maria	Traveling	05SUP1/9	CAMS	05ASTC/9	8/11/2011
Eltzroth, Kathrin	Kerr	QQ/1 (3.5hr)	Kerr	NC (4hr)	8/11/2011
Ashby, Letisha	Parkview	QQ/1 (4hr)	Parkview	NC (5.5hr)	8/11/2011
Isom, Beverly	Monroney	RR/5	Monroney	QQ/6	8/11/2011
Like, Cynthia	CAMS	QQ/9	Country Ests	RR/13	8/11/2011
Surrette, Ana	Ridgecrest	QQ/1	Ridgecrest	NC	8/11/2011
Selvidge, Carol	Monroney	QQ/4	Monroney	RR/4	8/11/2011

#### Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Baxter, Pamela	CAMS	FMLA	8/11/2011

FMLA= Family Medical Leave/LOA=Leave of Absence

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**Resignations/Retirements/Terminations**

<b>Name</b>	<b>Site</b>	<b>Position</b>	<b>Effective</b>
Herrera, Sandra	Monroney	05ASTC	7/28/2011
Ruddell, Teri	MWCHS	05ASTC	7/27/2011
Smith, Linda	Soldier Creek	05ASTC	7/29/2011
Swain, Beverly	Epperly	05ASTC	7/28/2011

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**To:** Mid-Del Board of Education & Dr. Pam Twidwell  
**From:** Dr. Pam Deering, Deputy Superintendent of Fiscal Services & Human Resources  
Rick Mendenhall, Director of Human Resources  
**Re:** Transportation Human Resources Report  
**Date:** August 8, 2011

Based upon information provided by the appropriate supervisory personnel as of July 31, 2011, the following actions are recommended.

New Employee	Site/Assignment	Replace	Sch/Step	Effective
Adkins, Jean	Trans/06HR4	Kent Nelson	TT-I/1	8/11/2011
Cooper, Robert	Trans/06HR4	Bob Holmes	TT-I/1	8/11/2011
Laws, Joshua	Trans/06HR4	Betty Coleman	TT-I/1	8/11/2011
Stanhouse, Michelle	Trans/06HR4	Thomas Stanhouse	TT-I/1	8/11/2011

#### Transfer & Promotions

Name	From	Sch/Step	To	Sch/Step	Effective
None					

#### Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
None			

FMLA= Family Medical Leave/LOA=Leave of Absence

#### Resignations/Retirements/Terminations

Name	Site	Position	Effective
None			

Ret. = Retirement      R.A. = Resignation Agreement      Term. = Termination

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