



AGENDA
ALASKA GATEWAY SCHOOL DISTRICT
REGIONAL SCHOOL BOARD MEETING
District Board Room - Tok, Alaska
Monday, June 20, 2016
6:00 PM Regular Meeting

MISSION: "EDUCATING ALL STUDENTS TO REACH THEIR FULL POTENTIAL AS RESPONSIBLE CITIZENS."

CALL TO ORDER	President
ROLL CALL	Secretary-Treasurer
PLEDGE OF ALLEGIANCE	President
HEARING OF VISITORS ON AGENDA ITEMS¹	President
RECEIVING OF DELEGATIONS	President
PRESENTATIONS	President
Greenhouse Presentation	Greenhouse Manger
ACTION ITEMS - ROUTINE MATTERS	
1. Approval of Agenda	President
2. Approval of Minutes	President
ACTION ITEMS - OLD BUSINESS	President
3. BP 6161.4(a-d) Internet Use – Second Reading	
ACTION ITEMS - NEW BUSINESS	President
4. Certified Personnel Actions (FY17 Hires)	
5. Tok Lion's Club Agreement – Lifeguards	
6. BP 4226(a) Temporary Employee Wage Schedule – First Reading	
REPORTS/INFORMATION/DISCUSSION	
Superintendent's Report	Superintendent
Financial Report	Chief Financial Officer
Assistant Superintendent's and Directors' Reports	Assistant Superintendent
Principals' Reports	Principals
Advisory School Board Minutes	Superintendent
Correspondence/Miscellaneous	Superintendent
HEARING OF VISITORS ON NON-AGENDA ITEMS¹	President
DISCUSSION, COMMENTS, QUESTIONS BY MEMBERS OF THE BOARD	President
FUTURE MEETING DATES	President
Site Selection & Date	
SUGGESTED AGENDA ITEMS	President
EXECUTIVE SESSION-- Matters Required to be Confidential by Law	President
ADJOURNMENT	President

¹All members of the public that would like to comment on any matters during Hearing of Visitors on Agenda Items or Hearing of Visitors on Non-Agenda Items need to sign-in with the Board Secretary. The Board President will call on each member of the public in the order he or she signed-in as the meeting progresses to that section of the agenda.

**To: Regional School Board Members
Alaska Gateway School District**

June 20, 2016

From: Superintendent

Agenda Item: 2

ISSUE

- **Approval of Minutes**

BACKGROUND

- **Following are the unofficial minutes for the Regular Meeting on May 16, 2016**

RECOMMENDATION

- **The minutes for the Regular Meeting on May 16, 2016 be approved as presented.**

Regional School Board Meeting
Monday, May 16th, 2016
Tok, Alaska

The meeting was called to order at 6:10 PM

Roll Call: Lisa Conrad, Lorraine Titus, Peter Talus, Shauna Lee, Jill Kranenburg, Jeff Deeter and Steve Robbins. Also present was Lisa Lucien, teacher representative.

Pledge of Allegiance

Hearing of Visitors on Agenda Items

Presentations

Action Items

1. Approval of Agenda.

Jill Kranenburg moved to approve the agenda as presented.

Seconded by Shauna Lee.

Motion Carried Unanimously.

2. Approval of Minutes.

Lorraine Titus moved to approve the minutes as presented.

Seconded by Peter Talus.

Motion Carried Unanimously.

3. Certified Personnel Actions (FY17 Hires).

Certified Personnel Actions tabled.

4. BDO (Auditing Firm) Agreement to Provide Services.

Jeff Deeter moved to approve BDO agreement to provide services.

Seconded by Steve Robbins.

Motion Carried Unanimously.

5. Certified Leave Without Pay Request.

Jill Kranenburg moved to approve the certified leave without pay request.

Seconded by Jeff Deeter.

Motion Carried Unanimously.

6. BP 6161.4 (a-d) Internet Use – First Reading.

Lorraine Titus moved that BP6161.4 (a-d) to a second reading for adoption.

Seconded by Peter Talus.

Motion Carried Unanimously.

7. BP5050 Student Attendance Waiver.

Jill Kranenburg moved to approve the student attendance waiver for SJ as presented.

Seconded by Peter Talus.

Motion Carried Unanimously.

8. MOA – Yupiit School District.

Jeff Deeter moved to approve the Yupiit School District MOA as presented.
Seconded by Shauna Lee.
Motion Carried Unanimously.

9. AGESP Collective Bargaining Agreement (Classified Staff).

Jeff Deeter moved to ratify the AGESP Collective Bargaining Agreement as presented.
Seconded by Lorraine Titus.
Motion Carried Unanimously.

Summer Maintenance List Committee.

Summer Maintenance List Committee: Randy Warren, Scott MacManus,
Todd Poage, Jeff Deeter, Steve Robbins and Shauna Lee.

Superintendent's Report

Financial Report

Assistant Superintendent's and Directors' Report.

Discussion, Comments, Questions by Members of the Board: legislative update,
Administrative Reports, AGESP Negotiations, Yupiit School District Memorandum of
Agreement, Summer Maintenance, Contaminated Water Disposal, Eagle Community
School Water Supply, Dot Lake School Gym Floor, Base Student Allocation,
TRS/PERS, Tetlin Mine, Community Revenue Sharing, Teacher Transfers, Staff
Retirements, Certified Vacancies, Greenhouse Presentation and Graduation Dates.

Hearing of Visitors on Non-Agenda Items

Future Meeting Date: June 20th, 2016 in Tok at the District Boardroom.

Suggested Agenda Items:

Jill Kranenburg moved to go into executive session to discuss matters confidential
by law at 6:47 PM. Seconded by Peter Talus. Motion Carried Unanimously.

Jeff Deeter moved to come out of executive session at 7:47 PM. Seconded by Peter
Talus. Motion Carried Unanimously.

Jeff Deeter moved to approve Certified Personnel Actions (FY17) as presented
through the committee recommendation.

Seconded by Jill Kranenburg.

Motion Carried Unanimously.

Jeff Deeter moved to adjourn the meeting at 7:48 PM. Seconded by Jill Kranenburg.
Motion Carried Unanimously.

I hereby submit that these minutes have been approved by the District Board of
Education sitting in regular session as the official minutes of the May 16th, 2016
meeting.

Secretary/Treasurer

From: Superintendent

Agenda Item: 3

ISSUE

- **BP 6161.4(a-d) Internet Use – Second Reading**

BACKGROUND

- **Policy update for student and staff internet use**
- **Explanation letter attached with updated wording**
- **Deleted wording has a ~~strike thru~~**
- **The Director of Technology answered questions during the May meeting**

RECOMMENDATION

- **Adopt BP6161.4(a-d) into Board Policy thru a second reading.**

Changes made:

Page 1. Restrictions item 3. Added the "or cyberbullying" to "Users will not use inappropriate or disrespectful language; engage in personal attacks or bullying or cyberbullying, including..."

Page 4. Made the following change:

- ~~2. Secondary students may obtain an individual email account with the approval of their parent/guardian. Elementary students may have email access only under their teacher's direct supervision using a classroom email account. Elementary students may be provided with individual email accounts at the request of their teacher and the approval of their parent and the site administrator.~~

Replaced with:

2. Student use of district email is limited to school and educational purposes, and is not for personal non-educational purposes. Students in grades K-3 will be limited to sending and receiving email from within the district email domain. Parents grant student use of email through the acceptable use signature form. It is recognized that a district email account is necessary for accessing a wide variety of educational tools including the district Google domain.

Page 5

under Student Internet Access:

Added "School issued device" to the list of acceptable access devices.

~~Replaced Elementary students may have email access only under their teacher's direct supervision using a classroom account. Elementary students may be provided with individual email accounts under special circumstances at the request of their teacher and with the approval of their parents and site administrator. The teacher and technology director must be able to access these accounts, including reading emails at any time.~~

~~Secondary students may obtain an individual email account through their classroom teacher. The teacher and technology director must be able to access these accounts, including reading emails at any time.~~

With

Student district email accounts will be issued to allow them access to a variety of educational tools including the district Google domain. Student email accounts are to be used exclusively for educational purposes. Teachers and administrators have the right to read and review information in student email accounts at any time.

The signature pages themselves have been changed a great deal, including the addition of the following language on both forms:

I understand that there is no expectation of privacy with district accounts or devices, and that the district has the right to review the contents of my district accounts or devices at any time, including sent and received email.

Staff form:

I will not use devices, including but not limited to cell phones, (except during emergencies), or other image or audio capturing devices at school or my workplace, to capture images or recordings of students on school grounds or at school activities at any time, except with the express written approval of site and/or district administration. I will not disseminate or share the personal information of any other individual, including, but not limited to students.

Student form:

I will not use devices, including but not limited to computers, cell phones, (except during emergencies), or other image or audio capturing devices during school hours, to capture or disseminate images, recordings, or personal information about individuals at any time, except for purposes pre-arranged with the teacher or site administration. I will not share or disseminate my personal information, or the personal information of any other individual with the exception of information required to create educationally relevant accounts for myself on a secure website or service.

and

Student guardians accept that student email accounts are strictly for educational purposes, and are necessary for student access to a wide variety of educational materials and purposes that are integral to the Alaska Gateway educational process. Signing this form shows consent for the creation of a district email account for the student. Students in K-3 will not be able to send or receive email outside of AGSD.

Deleted from the student form:

~~**AGSD treats behavioral infractions involving computers very seriously. In addition to losing computer privileges as the result of infractions, the most serious applicable consequence from the District and site discipline and behavior policies will be applied.*~~

This statement put an unnecessary separation between behavior consequences and technology infractions. A technology infraction will be treated as the underlying behavioral consequence. For example, a student caught bullying another student in an email would be dealt with under the appropriate behavioral consequence for bullying rather than having it treated as a separate and difference case because it happened via technology. The only additional consequence would be the potential loss of computer and account access for that student.

Internet Use BP 6161.4(a)

Policy Basis

1. Prevent user access over its computer network to, or for transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;
2. Prevent unauthorized access and other unlawful online activity;
3. Prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and
4. Comply with the Children's Internet Protection Act (CIPA) [Pub. L. No. 106-554 and 47 USC 254(h)].

Key terms are as defined in the Children's Internet Protection Act.

Use of the district hardware, network, and Internet is a privilege and not a right. This privilege may be withdrawn at any time and for any reason deemed appropriate by the site or district administrators.

Purpose

1. To assist in preparing students for success in life and work in the 21st century by providing them with electronic access to a wide range of information and the ability to communicate with people throughout the world.
2. To use the system for educational purposes such as classroom activities, professional or career development, and limited high-quality self-discovery activities.
3. To access digital information resources.
4. To help students learn appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.

Restrictions

1. Online chat, social networking, and other communication tools such as cellphones are prohibited during class times except for as previously arranged by the classroom teacher for educational activities, or during emergencies.
2. The district will maintain the option to acquire and utilize software designed to block access to certain sites. Bypassing or attempting to bypass or disable this software may result in a loss of privileges on the system.
3. Users will not use inappropriate or disrespectful language; engage in personal attacks or bullying or cyberbullying, including prejudicial or discriminatory attacks; act in a manner that can be construed as harassing; knowingly or recklessly post false or defamatory information about a person or organization; or use the system to access material that is profane or obscene

(pornography).

4. Users will not post private information about another person or report a message that was sent to them privately without permission from the sender.
5. Streaming Media content both audio and video will be limited to specific educational purposes. Streaming Media content consumes a disproportionate amount of limited bandwidth and should only be used when absolutely necessary.
6. Users will conduct themselves appropriately as digital citizens, including carrying on only appropriate interactions with others via social media and chat sites and applications.

District Responsibilities

1. The district will educate users about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.
2. The district technology director will work with site and district administrators to provide technology training, tools, and support designed to increase student learning and opportunities.
3. The site administrator will serve as the building level coordinator for the technology, and will be responsible for discipline of users who do not abide by the technology policies and guidelines. The site administrator will be responsible for informing the district Technology Director of any infractions that warrant discipline.

Internet Use BP 6161.4(b)

3. The site administrator will require all staff to read and sign the Internet Use Agreement prior to the first day of school. All students and their parents must sign the Student Acceptable Use Agreement prior to using the system. A copy of each use agreement will be forwarded to the district Technology Director within the first two weeks of the start of school or within two weeks of enrollment.
4. The district Technology Director will establish a process for setting up individual and class accounts, set quotas for disk usage on the system, establish a retention schedule, establish a virus protection process, and perform other activities as needed to maintain effective operation of the system.

Parental Responsibility

1. Parents are encouraged to specify to their child(ren) what material is and is not acceptable for them to access.
2. Parents have the right to request the termination of their minor child(ren)'s school based Internet access at any time. They also have the right to inspect the contents of their child(ren)'s email.

3. Parents are responsible for the review of the Acceptable Use Agreement with their child(ren) and signing the form.

Personal Safety

1. Users will not post personal contact information about themselves or other people. Personal contact information includes address, telephone, etc.
2. Users will not agree to meet with someone they have met on-line.
3. Users will promptly disclose to their teacher or school employees any message they receive that is inappropriate or makes them feel uncomfortable.

Access to the System and Security

1. Student and staff use of the system will be governed by the disciplinary expectations of the district, school and supervising authorities. Before secondary students will be granted access privileges, each student and parent must sign a statement acknowledging that they accept the terms of this regulation.
- ~~2. Secondary students may obtain an individual email account with the approval of their parent/guardian. Elementary students may have email access only under their teacher's direct supervision using a classroom email account. Elementary students may be provided with individual email accounts at the request of their teacher and the approval of their parent and the site administrator.~~
2. Student use of district email is limited to school and educational purposes, and is not for personal non-educational purposes. Students in grades K-3 will be limited to sending and receiving email from within the district email domain. Parents grant student use of email through the acceptable use signature form. It is recognized that a district email account is necessary for accessing a wide variety of educational tools including the district Google domain.

Note: The Children's Internet Protection Act, P.L. 106-554, defines "harmful to minors" as: ...any picture, image, graphic image file, or other visual depiction that – (A) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (B) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (C) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

3. Users are responsible for the use of their individual account and should take all reasonable precautions to prevent others from being able to use their account. Under no condition should a user provide their password to another person.
4. Users will not attempt to gain unauthorized access to the system or to any other system through the district system or go beyond their authorized access. This includes attempting to log in through another person's account or accessing another person's files.

5. Users will notify the site administrator if they have identified a possible security problem.
6. Users will avoid the inadvertent spread of computer viruses by following the district protection procedures if they download software.
7. The district will not be responsible for any damages users may suffer, including but not limited to, loss of data or interruptions of service.

Internet Use BP 6161.4(c)

8. The district will not be responsible for financial obligations arising through the unauthorized use of the system.

Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions or text of material deemed obscene or child pornography or to any material deemed harmful to minors.

An administrator, supervisor, or designee may disable the filtering device for bona fide research or other lawful purpose for adults only, provided the person receives prior permission from the Superintendent or designee.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the district online computer network when using electronic mail and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes:

1. Unauthorized access, including so-called "hacking" and other unlawful activities; and 2. disclosure, use, and dissemination of personal identification information regarding minors.

Supervision and Monitoring

It shall be the responsibility of all members of the district staff to supervise and monitor usage of the online computer network access to the Internet in accordance with this policy and the Children's Internet Protection Act.

Procedures for the disabling or otherwise modifying any technology protection measure shall be the responsibility of the Technology Administrator or designated representatives.

Internet Use

Legal Reference: CHILDREN'S INTERNET PROTECTION ACT, P.L. 106-554 20 U.S.C. § 6801, et seq. 47 U.S.C. § 254(h) and (l)

BP 6161.4(d)Internet Use AR 6161.4(a) The district is offering Internet access for student use. Use of the district technology and Internet service is a privilege not a right. This privilege may be withdrawn at anytime and for any reason deemed appropriate by the administration.

Educational Purpose

The district system has been established for a limited educational purpose. The term "educational purpose" includes classroom activities, career development, and limited high-quality self-discovery activities.

The district system has not been established as a public access service or a public forum. The district has the right to place reasonable restrictions on the material accessed or posted through the system. Users are also expected to follow the law and any rules set forth in the disciplinary policy or regulation of the district and school.

The district system shall not be used for commercial purposes. This means that one shall not offer, provide, or purchase products or services through the district system.

Student Internet Access

All students may have access to online resources through their school issued device, classroom, library, or school computer lab.

~~Elementary students may have email access only under their teacher's direct supervision using a classroom account. Elementary students may be provided with individual email accounts under special circumstances at the request of their teacher and with the approval of their parents and site administrator. The teacher and technology director must be able to access these accounts, including reading emails at any time.~~

~~Secondary students may obtain an individual email account through their classroom teacher. The teacher and technology director must be able to access these accounts, including reading emails at any time.~~

Student district email accounts will be issued to allow them access to a variety of educational tools including the district Google domain. Student email accounts are to be used exclusively for educational purposes. Teachers and administrators have the right to read and review information in student email accounts at any time.

Student emails utilized for school are not to be used for personal discussions or information sharing. If students wish to have personal email or other communication tool accounts they should do so with the permission of their parent or guardian.

The student and parent must sign an Account Agreement to be granted an individual email account on

the district system. This Agreement must be renewed on an annual basis. A parent can withdraw their approval at any time.

If approved in writing by the site administrator and Superintendent, a student may create a personal Web page on the district system. All material placed on the Web page must be pre-approved in a manner specified by the school. Material placed on a personal Web page must relate to the school and career preparation activities.

Unacceptable Uses

The following uses (not an all-inclusive listing) of the district system are considered unacceptable. 1. Personal Safety

- a. The user will not post personal contact information about yourself or other people. Personal contact information includes your address, telephone, school address, work address, etc.
- b. The user will not agree to meet with someone they have met online without their parents approval. The parent should accompany the student to this meeting.
- c. The user will promptly disclose to the teacher or other school employee any message received that is inappropriate or makes the user feel uncomfortable.

Internet Use AR 6161.4(b)

2. Illegal Activities.

- a. The user will not attempt to gain unauthorized access to the district system or to any other computer system through the district system or go beyond the authorized access. This includes attempting to log in through another person's account. These actions are illegal, even if only for the purposes of "browsing."
- b. The user will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.
- c. The user will not use the District system to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of others, etc.

3. System Security

- a. The user is responsible for his/her individual accounts and should take all reasonable precautions to prevent others from being able to use your account. Under no conditions should you provide your password to another person.
- b. The user will immediately notify a teacher or the system administrator if the user has identified a possible security problem. Do not go looking for security problems, because this may be construed as an illegal attempt to gain access.

- c. The user will avoid the inadvertent spread of computer viruses by following the district virus protection procedures if downloading software.

4. Inappropriate Language

- a. Restrictions apply to public messages, private messages, and material posted on Web pages.
- b. The user will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
- c. The user will not post information that could cause damage or a danger of disruption.
- d. The user will not engage in personal attacks, including prejudicial or discriminatory attacks.
- e. The user will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If the user is told by a person to stop sending them messages, the user must stop.
- f. The user will not knowingly or recklessly post false or defamatory information about a person or organization.

5. Respect for Privacy

- a. The user will not re-post a message that was sent privately without • permission of the person who sent you the message.
- b. The user will not post private information about another person.

6. Respecting Resource Limits

- a. The user will use the system only for educational and career development activities and limited, high-quality, self-discovery activities.
- b. The user will not download large files unless absolutely necessary. If downloading is necessary, the user will download the file at a time when the system is not being heavily used and immediately remove the file from the system computer to a personal computer.
- c. The user will not post chain letters or engage in “spamming.” Spamming is sending an annoying or unnecessary message to a large number of people.
- d. The user will check email frequently, delete unwanted messages promptly, and stay within the user’s email quota.
- e. The user will subscribe only to high quality discussion group mail lists that are relevant to the user’s education or career development.
- f. Streaming Media content, both audio and video, will be limited to specific educational purposes.

Streaming media content consumes a disproportionate amount of limited bandwidth and should only be used when absolutely necessary.

Internet Use AR 6161.4(c)

7. Plagiarism and Copyright Infringement

- a. The user will not plagiarize works that are found on the Internet.
- b. Plagiarism is taking the ideas or writings of others and presenting them as if they were one's own
- c. The user will respect the rights of copyright owners. Copyright infringement occurs when one inappropriately reproduces a work that is protected by a copyright, including copyright on music. If a work contains language that specifies appropriate use of that work, one should follow the express requirements. If the user is unsure whether or not a work may be used, the user should request permission from the copyright owner. Copyright law can be very confusing. If the user has questions, a teacher should be asked.

8. Inappropriate Access to Material

- a. The user will not use the district system to access material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature).
- b. If the user mistakenly accesses inappropriate information, the user should immediately tell a teacher or the site administrator. This will protect the user against a claim that he/she has intentionally violated this policy.
- c. Parents should instruct their children if there are additional materials that they think

Users Rights

Free Speech

would be inappropriate for them to access. The district fully expects that students will follow their parent's instructions in this matter.

The district system is considered a limited forum, and therefore the district may restrict the user's speech for valid educational reasons. The district will not restrict the user's speech on the basis of a disagreement with the opinions being expressed.

1. Search and Seizure

- a. The user should expect only limited privacy in the contents of his/her personal files on the district system.
- b. Routine maintenance and monitoring of the district system may lead to discovery that the user has violated this policy, disciplinary policy or regulation, or the law.

- c. An individual search will be conducted if there is reasonable suspicion that the has violated this policy, disciplinary policy or regulation, or the law.
- d. If the user is a minor, his/her parents have the right at any time to request to see the contents of the user's email files.

2. Due Process

- a. The district will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through the district system.
- b. In the event there is a claim that the user has violated this policy or other disciplinary expectations in the his/her use of the district system, the user will be provided with a written notice of the suspected violation and an opportunity to present an explanation before an administrator. If the claim is found to be valid, restrictions may be placed on his/her use of the Internet account, or the account may be terminated.

Internet Use AR 6161.4(d)

Limitation of Liability

The district makes no guarantee that the functions or the services provided by or through the district system will be error-free or without defect. The district will not be responsible for any damage the user may suffer, including but not limited to, loss of data or interruptions of service. The district is not responsible for the accuracy or quality of the information obtained through or stored on the system. The district will not be responsible for financial obligations arising through the unauthorized use of the system.

Alaska Gateway School District - Student Technology Use Agreement

Student name, (Printed): _____

I, the undersigned, understand that access to Alaska Gateway School District computers and technology resources is a privilege. I understand that I will lose this privilege if I do not abide by the following rules:

1. I will keep my passwords and accounts secure, including district email accounts. *Do not share your accounts or passwords with anyone else, ever. You will be held responsible for anything that is traced back to your account.*
2. I will not dismantle, abuse, or vandalize District equipment and hardware. *Computer equipment is delicate, sensitive, and expensive. Repair costs to District equipment may be charged to the student and/or parents.*
3. I will not attempt to access other people's files or accounts, or to bypass system security or guess passwords, including, but not limited to wireless, student data management, email or other account passwords. Attempting to gain unauthorized access to accounts, websites, or content hosting services outside of the district is also strictly prohibited. *If you become aware of a security problem, inform your teacher or supervisor.*
4. I will not intentionally disrupt, misuse, or waste District technology resources. *Academic use of resources has priority over all other uses. Bandwidth and computer resources should be utilized only for educational purposes during school hours. Chain letters and junk email are expressly prohibited. Posting to social media, image, audio, or video hosting sites during school time are prohibited unless done for approved school related purposes.*
5. I will not use District equipment or accounts to create, access, or transmit inappropriate material. *Inappropriate materials include web pages or files about pornography, gambling, illegal activities, or which are meant to intimidate or bully, or which includes personal student information. It is inappropriate to create or transmit material that slanderous or harassing in nature, or that is intended to discredit or disparage an individual, school, school district, organization, or business.*
6. I will not use devices, including but not limited to computers, cell phones, (except during emergencies), or other image or audio capturing devices during school hours, to capture or disseminate images, recordings, or personal information about individuals at any time, except for purposes pre-arranged with the teacher or site administration. I will not share or disseminate my personal information, or the personal information of any other individual with the exception of information required to create educationally relevant accounts for myself on a secure website or service.
7. I will not use technology to bully, or cyberbully anyone. *Cyberbullying is using technology to harass, bully, embarrass, threaten, or target another person.* If a student becomes aware of any form of bullying or cyberbullying happening at school it is their responsibility to alert the school principal.
8. I recognize that social networking, discussion forums and chat tools can be dangerous and will not correspond with strangers or share personal information in online settings such as these where others could access the information. Further I recognize that interacting with others in these settings in an inappropriate manner could lead to punishment both at the district and legal levels.

While the District has installed Internet content filtering software, it is acknowledged that there is not, nor never will be, any system in existence which can absolutely guarantee that access to all inappropriate content on the Internet is blocked. I understand that there is no expectation of privacy with district accounts or devices, and that the district has the right to review the contents of my district accounts or devices at any time, including sent and received email.

Student guardians recognize and agree that it is their responsibility to monitor and enforce use of the Internet outside of the district network. Guardians who do not wish to monitor their child's Internet use outside of school have the option of not allowing district technology that can access the Internet to come home with their child. Student guardians accept that student email accounts are strictly for educational purposes, and are necessary for student access to a wide variety of educational materials and purposes that are integral to the Alaska Gateway educational process. Signing this form shows consent for the creation of a district email account for the student. Students in K-3 will not be able to send or receive email outside of AGSD.

Persons not associated with the District must have written approval of the Superintendent or other designated person in order to receive access to the District computer system.

Signature of User: _____ Date: _____

Signature of Parent _____ Date: _____

District Approval: _____ Date: _____

Alaska Gateway School District - Employee Technology Use Agreement

User name, (Printed): _____

I, the undersigned, understand that the use of district technology and accounts is necessary for the completion of most district jobs. I also understand that use of district technology is a privilege that comes with responsibilities. If this privilege is lost due to failure to follow established rules and policies, it may leave me unable to adequately fulfill my job duties. I understand that there is no expectation of privacy with district accounts or devices, and that the district has the right to review the contents of my district accounts or devices at any time, including sent and received email.

1. I will keep my passwords and accounts secure. *Do not share your accounts or passwords with anyone else, ever. You will be held responsible for anything that is traced back to your account.*
2. I will not dismantle, abuse, or vandalize District equipment and hardware. *Repair costs to District equipment may be charged to staff if damage results from negligence or abuse.*
3. I will not attempt to access other people's files or accounts, or to bypass system security or guess passwords, including, but not limited to wireless, student data management, email or other account passwords. Attempting to gain unauthorized access to accounts, websites, or content hosting services outside of the district is also strictly prohibited. *If you become aware of a security problem, inform your supervisor.*
4. I will not intentionally disrupt, misuse, or waste District technology resources. *Academic use of resources has priority over all other uses. Bandwidth and computer resources should be utilized only for educational purposes during work hours. Chain letters and junk email are expressly prohibited. Posting to social media, image, audio, or video hosting sites during work time is strictly prohibited unless it is done for educational or school related purposes.*
5. I will not use District equipment or accounts to create, access, or transmit inappropriate material. *Inappropriate materials include web pages or files about pornography, gambling, illegal activities, or which are meant to intimidate or bully, or which includes personal information about students. It is also inappropriate to create or transmit material that slanderous or harassing in nature, or that is intended to discredit or disparage an individual, school, school district, organization, or business.*
6. I will not use devices, including but not limited to cell phones, (except during emergencies), or other image or audio capturing devices at school or my workplace, to capture images or recordings of students on school grounds or at school activities at any time, except with the express written approval of site and/or district administration. I will not disseminate or share the personal information of any other individual, including, but not limited to students.
7. I will not use technology to bully, or cyberbully anyone, and I will report any bullying or cyberbullying I see taking place to my supervisor. *Cyberbullying is using technology to harass, bully, embarrass, threaten, or target another person.*
8. I understand that violation of this agreement may result in consequences not limited to a loss of access to district technology and accounts, as well as reprimand, demotion, reassignment and/or dismissal, and may also lead to legal action.

While the District has installed Internet content filtering software, it is acknowledged that there is not, nor never will be, any system in existence which can absolutely guarantee that access to all inappropriate content on the Internet is blocked.

Persons not associated with the District must have written approval of the Superintendent or other designated person in order to receive access to the district computer system.

Signature of User: _____ Date: _____

District Approval: _____ Date: _____

**To: Regional School Board Members
Alaska Gateway School District**

June 20, 2016

From: Superintendent

Agenda Item: 4

ISSUE

- **Certified Personnel Actions (FY17 Hires)**

BACKGROUND

- **Included are all offered transfers and contracts accepted since the May Regular Meeting**
- **Personnel actions with a * will require Board ratification**

RECOMMENDATION

- **Approve the offered certified teacher contracts and transfers as presented.**



ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226 TOK, AK 99780

907-883-5151 Fax: 907-883-5154

TODD POAGE, SUPERINTENDENT

FY17 CERTIFIED STAFF HIRES

HIRED

TRANSFER

VACANT

DOT LAKE

- *Principal/Teacher – Julie Selves*

MENTASTA

- *Elementary 4-7 – Elizabeth Fabian*

NORTHWAY

- *Principal/Teacher – Catherine Pusch*
- *(1/2) Schoolwide SPED/(1/2) Elementary – Bryn Fadum*
- *Upper Elementary/Junior High – Ronnie Richie*
- *Language Arts – Elizabeth Carmichael*
- *K-2 Teacher - Sherri Carmichael**

TANACROSS

- *Principal/Teacher - Dawn Buffum*

TETLIN

- *Elementary K-3 – Elisha Howard*

TOK

- *Elementary – Julie Brown**
- *Elementary - Debbie Berg*
- *Elementary - Joyce Dunning*
- *Elementary - Janine Holmes*
- *Language Arts – Bronwyn Hack*
- *Science – William Bradley*
- *Music - Pending*

ALASKA REACH ACADEMY

- *Correspondence Principal/Teacher – Scott Holmes*

DISTRICTWIDE

- *Physical Education – Lori Weisz*
- *Counseling – Kerry Nordstrom*
- *Grant Writer – LeAnn Young*
- *Director of Special Education – Letitia Rhodes**

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Alaska REACH Academy

(907) 883-2591

Tanacross School

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Dot Lake School

(907) 882-2663

Tetlin School

(907) 324-2120

Eagle Community School

(907) 547-2210

Tok School

(907) 883-5165

Mentasta Lake Katie John School

(907) 291-2327

Walter Northway School

(907) 778-2287

**To: Regional School Board Members
Alaska Gateway School District**

June 20, 2016

From: Superintendent

Agenda Item: 5

ISSUE

- **Tok Lion's Club Agreement - Lifeguards**

BACKGROUND

- **Tok Lions Club Agreement included within this section of the packet**
- **This Agreement is to process payroll and taxes for the pool lifeguard thru the District's business office on behalf of the Lion's Club**
- **Payroll for the lifeguards will follow the District's timelines for classified staff**
- ***See attached Agreement***

RECOMMENDATION

- **Approve the Tok Lion's Club Agreement as presented.**

Tok Lions
Lifeguard
(This is not an Alaska Gateway School District Position)

This agreement is between Alaska Gateway School District and the Tok Lion's Club. Alaska Gateway will be responsible for the processing of payroll and paying taxes for the public swimming pool lifeguards. The billing period will run from the 1st thru the 15th and 16th thru the end of the month. A timesheet will be submitted to the AGSD business office on the 18th and 3rd of each month. The timesheets must be completed, signed and verified by a supervisor. Payroll will be semi-monthly, once payroll taxes have been processed, AGSD will send Tok Lion's Club a statement of costs for the payroll and taxes for the most recent payroll. A check for reimbursement of costs will be due within 7 days to AGSD. The employee(s) will have the option of Direct Deposit or a regular paycheck.

Robert Gingue, President Tok Lions

Todd Poage, Superintendent Alaska
Gateway School District

**To: Regional School Board Members
Alaska Gateway School District**

June 20, 2016

From: Superintendent

Agenda Item: 6

ISSUE

- **BP 4226(a) Temporary Employee Wage Schedule – First Reading**

BACKGROUND

- **The wage schedule concludes after FY16 and needs to be updated for the next three years**
- **A copy of the current Board Policy is included within this section of the packet**
- **An updated version of BP 4226(a) will be distributed at the June meeting**

RECOMMENDATION

- **Move BP 4226(a) Temporary Employee Wage Schedule to a second reading.**

Temporary Employee Wage Schedule**BP 4226(a)**

Following is the wage schedule for temporary employees. In the event that the Superintendent determines that good cause exists to deviate from the wage schedule due to special circumstances, prior approval of the Board is required.

Effective 07/01/13	<u>FY 14</u>	<u>FY 15</u>	<u>FY 16</u>
Laborer	11.02 /hour	11.43 /hour	11.85 /hour
Laborer - Semi-Skilled	13.68 /hour	14.09 /hour	14.51 /hour
Laborer Skilled (Without Tools)	16.05 /hour	16.46 /hour	16.88 /hour
Laborer - Skilled (With Tools)	19.62 /hour	20.03 /hour	20.45 /hour
Journeyman	23.19 /hour	23.60 /hour	24.02 /hour
Student Worker thru 10th Grade	8.15 /hour	8.56 /hour	8.98 /hour
Student Worker in 11th or 12th Grade	11.02 /hour	11.43 /hour	11.85 /hour
Substitute Classified Employee	11.02 /hour	11.43 /hour	11.85 /hour
Substitute Classified Employee II	14.65 /hour	15.06 /hour	15.48 /hour
Instructor	19.03 /hour	19.44 /hour	19.86 /hour
Academic Tutor - Non Certified	13.08 /hour	13.49 /hour	13.91 /hour
Academic Tutor - Certified	24.96 /hour	25.37 /hour	25.79 /hour
Activity Monitor	11.02 /hour	11.43 /hour	11.85 /hour

Effective 07/01/13

Substitute Teacher - Non Certified	107.18 /day	109.32 /day	111.51 /day
Substitute Teacher - Certified	191.79 /day	195.63 /day	199.54 /day

The temporary employee wage schedule shall be adjusted automatically as follows. The wage for Student Workers shall be adjusted to match the Alaska minimum wage. The wage for the Substitute Teacher - Certified shall be adjusted by the percentage change in the base teacher salary under the teacher collective bargaining agreement. The remaining wages shall be adjusted by the percentage change in the classified employees' wage schedule under the classified employee collective bargaining agreement.

The wage for a temporary employee, other than a substitute employee, who occupies a temporary position covered under the wage schedule contained in the classified employee collective bargaining agreement shall be paid in accordance with the wage scale.

**To: Regional School Board Members
Alaska Gateway School District**

June 20, 2016

From: Superintendent

Superintendent's Report

ISSUE

- **Superintendent's Report**

BACKGROUND

- 1. Superintendent's report submitted in written form**



MEMORANDUM

June 9, 2016

To: Board of Education

RE: Final Wrap... Poage Out

Below is a summary pertaining to some of the major tasks completed, programs implemented and issues addressed since my tenure began with the district on July 1, 2007.

During the past nine years, the district has assessed, revised and/or implemented numerous educational programs and projects that allowed AGSD to emerge as one of the educational leaders within the state. We established preschools in all communities with at least four children four-years old by September 1; established Professional Learning Communities (PLC) so teachers can disaggregate data and discuss student learning strategies; designed an Instructional Coach position to assist teachers with classroom instruction techniques, student data and PLC's; incorporated peer observation opportunities so teachers are able to learn best practice techniques from fellow educators; created teacher instructional grants to fund projects that show promise in increasing student achievement; aligned curriculum being taught within schools; provided correspondence and college classes for students thru on-line learning; implemented ability level literacy and math blocks; reinstated the music and counseling programs after more than a five-year absence; summer committees to development curriculum and select textbooks/programs; iPad and Chromebook one-to-one projects; implementation of energy savings practices to increase funds allocated to the instructional program; districtwide NCLB student achievement incentives for schools; reorganized the the correspondence program to include student allotment accounts as well as to provide additional classes for small schools and the private school at Dry Creek; built teacher housing in Northway thru an AHFC grant and upgraded teacher housing in Tetlin thru a Moore grant to increase retention; reinstituted the Crossroads foundation after a five year hiatus, redesigned the complaint procedure/forms, investigatory process, staffing flowcharts, candidate interview templates/structure, end-of-year checklist and procedures manual; incorporated telepractice thru e-learning to provide enhanced student learning services; promoted the Great Things kids do in our schools every day thru outstanding principal/school newsletters, Mukluk inserts, statewide articles, Facebook, Board Actions and communication from teachers; increased school internet bandwidth from an initial 15 megabits districtwide to over 110 megabits; replaced teacher laptops every three years and districtwide copiers twice; acquired grant funding so that all kids receive a free breakfast, lunch and snack; continually lobbied the legislature for numerous appropriations, public school funding, broadband, early learning, energy efficiency, the elimination of unfunded mandates, maintaining the minimum number of students for a school to remain open, and healthy foods grants; automated payroll, purchasing and other business office functions; negotiated three certified and classified bargaining agreement as well as two bus contracts; revised the strategic plan; redesigned district's website; digital board packets; new playgrounds for all schools; consolidated school calendars; cooperative sports teams and small school athletics; physical education teachers; moved the resource center so that all teachers have access to these instructional materials and inventories are

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documented; facilities upgraded, as needed, with new phone systems, scoreboards, intercoms, kitchen remodeling, gym sound proofing, LED lighting, online system operating software, rekeying, carpet, paint, window replacement, well pumps, fire panels, Ethernet wiring, waste heat usage, sprinkler heads and disposal of outdated materials, equipment and buildings to enhance the student learning environments; increased the instructional day within each school schedule by 36 minutes to add the equivalent of 15 days to the school year; various student on-line curriculum programs purchased to target as well as expand student reading abilities and offer make-up or additional class selections; increased attendance rates to over 90% for the past three years; maintained low student-teacher ratios within the classrooms; utilize renewable energy in our greenhouse to grow fresh vegetables for the districtwide lunch program that connects the quality of fresh food with the energy growing naturally in our backyards; and with the assistance of CTA, an architectural and engineering firm, submitted a Renewable Energy Fund Grant Application to the Alaska Energy Authority and received a 3.2 million dollar grant that allowed for AGSD to be the first district in the state to build, own and operate a biomass facility that provides over 90% of a school's heating requirement and also become the first district in the nation to produce electricity thru hazardous biomass as well as be recognized by President Obama during a primetime televised speech on Energy Policy. As President Obama stated, "That's a good story!"

An enormous "Thanks You!" to the all the employees of the district, from the entire classified staff to the teachers as well as the principals, directors, exempt, chief financial officer and assistant superintendent for developing and implementing these and other successful programs that are just plain and simple – good for kids! Sometimes even the smallest efforts put forth are remembered by our students for a lifetime. My philosophy has always acquainted to building programs and budgets that support the educational needs of our children. The instructional program should drive the budget and every single dollar spent needs to be evaluated as to whether it supports quality educational programs for students.

"Anaa Baasee'!" to the past and present school board members for your continued support of public education and the eight schools within our district! We truly appreciate the time volunteered and direction provided that assists us in creating a school district all our communities can be proud to be part of.

Working in public education is the greatest job because every single day we have the opportunity to guide and/or build programs for Alaska's most precious resource – our kids. It has been my honor and privilege to serve as superintendent for the past nine years.

Respectfully,

Todd Poage,
Superintendent

**To: Regional School Board Members
Alaska Gateway School District**

June 20, 2016

From: CFO

Financial Report

ISSUE

- **Financial Report**

BACKGROUND

- 1. CFO's report submitted in written form**
- 2. The FY16 budget serves as the current financial statement**

June 8th, 2016

RM
TO: Regional School Board Members
FROM: Robbie MacManus
CFO
RE: June Board Report

The end of the school year has come and gone, with that brought principal's year-end check outs. With the their year-end paperwork we are able to tie up all the loose ends, complete teacher and principal summations, close out any of the final purchase orders that have been ordered. The final payrolls will be completed (June, July and August Certified) and deduction checks will be written prior to June 30th. Now we are preparing for the end of the fiscal year.

I traveled to Dot Lake, Tanacross, Northway and Mentasta and completed the physical inventory for those sites.

We are still waiting on the State to finalize a budget. They so far they have kept the \$50 Student Base Allocation increase in the Budget, this will increase our State revenue by \$68,268.

BDO has scheduled their pre-audit for the District on June 13th and 14th performing the pre-audit for the upcoming annual. During the pre-audit, the auditors will be performing compliance checks, for example, they will pull payroll and accounts payable checks and verify that the code on the check is the same code that is in our computer system. They look for amounts paid exceeding \$10,000 and verify we had board approval. All of our State and Federal issued grants are gone through and they decide which one or two will be pulled for a more in depth audit.

Sugar and I are busy completing all of the fiscal year end processes and getting ready for FY2017. Have a great summer and we will see you all in August!

DATE - 6/07/16
 TIME - 15:05:06
 PROG - GNL.570
 REPT - TLW SCHBRD

ALASKA GATEWAY SCHOOL DISTRICT
 SCHOOL BOARD REPORT

PAGE 1

June 30, 2016

ACCOUNT NUMBER / TITLE	CURRENT BUDGET	YEAR TO DATE ACTIVITY	OUTSTANDING ENCUMBRANCES	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
FUND 100 GENERAL FUND					
EXPENSE ACCOUNTS					
100.XXX.XXX.XXX.311 SUPERINTENDENT	129,522	118,728.99	10,794	1-	100.00 %
100.XXX.XXX.XXX.313 PRINCIPAL	144,168	124,508.03	18,948	712	99.51 %
100.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	161,325	133,287.62	28,036	2	100.00 %
100.XXX.XXX.XXX.315 TEACHER	2,135,871	1,849,136.32	278,146	8,589	99.60 %
100.XXX.XXX.XXX.316 EXTRA DUTY PAY/CERTIFIED	9,750	9,750.00	0	0	100.00 %
100.XXX.XXX.XXX.321 DIRECTOR/COORD. CLASS.	217,265	197,660.17	0	19,605	90.98 %
100.XXX.XXX.XXX.323 AIDES	437,459	422,577.64	0	14,881	96.60 %
100.XXX.XXX.XXX.324 SUPPORT STAFF	206,370	193,102.57	0	13,267	93.57 %
100.XXX.XXX.XXX.325 MAINTENANCE/CUSTODIAL	239,552	227,425.52	0	12,126	94.94 %
100.XXX.XXX.XXX.328 CONSTRUCTION LABOR	18,668	15,498.47	0	3,170	83.02 %
100.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	283,322	325,296.81	0	41,975-	114.82 %
100.XXX.XXX.XXX.331 EXTRA DUTY PAY/CLASSIFIED	12,425	12,425.00	0	0	100.00 %
100.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	977,912	833,220.32	99,792	44,899	95.41 %
100.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	14,913	11,465.91	0	3,447	76.88 %
100.XXX.XXX.XXX.363 WORKER'S COMPENSATION	55,288	44,417.37	11,626	755-	101.37 %
100.XXX.XXX.XXX.364 FICA/MEDICARE	138,351	140,505.35	4,871	7,025-	105.08 %
100.XXX.XXX.XXX.365 TRS	758,321	704,569.93	107,709	53,957-	107.12 %
100.XXX.XXX.XXX.366 PERS	315,047	314,369.98	0	677	99.79 %
100.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	219,112	228,766.96	3,800	13,455-	106.14 %
100.XXX.XXX.XXX.412 AUDIT	38,293	38,292.99	0	0	100.00 %
100.XXX.XXX.XXX.414 LEGAL SERVICES	5,000	4,898.83	0	101	97.98 %
100.XXX.XXX.XXX.420 STAFF TRAVEL	150,031	136,026.77	10,979	3,025	97.98 %
100.XXX.XXX.XXX.425 STUDENT TRAVEL	33,616	33,176.06	0	440	98.69 %
100.XXX.XXX.XXX.431 WATER & SEWER	16,600	13,015.00	0	3,585	78.40 %
100.XXX.XXX.XXX.432 GARBAGE	18,000	15,169.00	0	2,831	84.27 %
100.XXX.XXX.XXX.433 COMMUNICATIONS	1,186,883	1,049,205.50	0	137,677	88.40 %
100.XXX.XXX.XXX.435 ENERGY	399,278	351,495.91	0	47,782	88.03 %
100.XXX.XXX.XXX.436 ELECTRICITY	423,000	317,827.72	0	105,172	75.14 %
100.XXX.XXX.XXX.440 OTHER PURCH.SER./ADV.PRIN	1,264	1,263.82	0	0	100.00 %
100.XXX.XXX.XXX.441 RENTALS	2,000	2,000.00	0	0	100.00 %
100.XXX.XXX.XXX.442 CONTR.BLD. REPAIR & MAINT	20,000	829.21-	0	20,829	4.15 %
100.XXX.XXX.XXX.443 EQUIPMENT REPAIR & MAINT.	32,477	15,015.70	0	17,461	46.23 %
100.XXX.XXX.XXX.444 CONTR.SITE REPAIR/MAINT	10,000	15,678.24	0	5,678-	156.78 %
100.XXX.XXX.XXX.445 INSURANCE & BOND PREMIUMS	245	.00	0	245	.00 %
100.XXX.XXX.XXX.446 PROPERTY INSURANCE	105,000	105,000.00	0	0	100.00 %
100.XXX.XXX.XXX.447 LIABILITY INSURANCE	20,357	20,357.23	0	0	100.00 %
100.XXX.XXX.XXX.450 SUPPLIES,MATERIALS & MED.	393,931	234,113.51	25,143	134,674	65.81 %
100.XXX.XXX.XXX.452 MAINTENANCE SUPPLIES	143,200	134,475.53	284	8,440	94.11 %
100.XXX.XXX.XXX.453 JANITORIAL SUPPLIES	32,000	29,548.90	0	2,451	92.34 %
100.XXX.XXX.XXX.458 GAS AND OIL	20,000	10,139.12	0	9,861	50.70 %
100.XXX.XXX.XXX.480 TUITION	4,008	4,008.00	0	0	100.00 %
100.XXX.XXX.XXX.485 STIPEND	5,000	4,781.74	0	218	95.63 %
100.XXX.XXX.XXX.490 OTHER EXPENSES	0	.00	0	0	.00 %
100.XXX.XXX.XXX.491 DUES AND FEES	89,923	82,904.15	0	7,019	92.19 %
100.XXX.XXX.XXX.495 INDIRECT COSTS	42,000-	30,522.28-	0	11,478-	72.67 %
100.XXX.XXX.XXX.510 EQUIPMENT	113,658	113,156.45	355	147	99.87 %
100.XXX.XXX.XXX.552 TRANSFER TO SPECIAL REV.	255,250	.00	0	255,250	.00 %
100.XXX.XXX.XXX.554 TRANSFER TO CAPITAL FUNDS	0	160,000.00	0	160,000-	9999.99 %
100.XXX.XXX.XXX.653 FUEL INVENTORY	0	.00	0	0	.00 %

DATE - 6/07/16
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ALASKA GATEWAY SCHOOL DISTRICT
 SCHOOL BOARD REPORT

PAGE 2

June 30, 2016

ACCOUNT NUMBER / TITLE	CURRENT BUDGET	YEAR TO DATE ACTIVITY	OUTSTANDING ENCUMBRANCES	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
100.XXX.XXX.XXX.714 DEPOSITS PAYABLE	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	9,951,654	8,766,911.64	600,482	584,260	94.13 %
100.XXX.XXX.XXX.XXX GENERAL FUND	9,951,654	8,766,911.64	600,482	584,260	94.13 %
FUND 200 TOK FREEZER GRANT					
EXPENSE ACCOUNTS					
200.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	410	409.51	0	0	100.00 %
200.XXX.XXX.XXX.364 FICA/MEDICARE	34	33.88	0	0	100.00 %
200.XXX.XXX.XXX.510 EQUIPMENT	13,557	13,556.61	0	0	100.00 %
EXPENSE ACCOUNTS	14,000	14,000.00	0	0	100.00 %
200.XXX.XXX.XXX.XXX TOK FREEZER GRANT	14,000	14,000.00	0	0	100.00 %
FUND 203 TOK JOM THRU TCC					
EXPENSE ACCOUNTS					
203.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	640	.00	0	640	.00 %
203.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	10	.00	0	10	.00 %
203.XXX.XXX.XXX.363 WORKER'S COMPENSATION	10	.00	0	10	.00 %
203.XXX.XXX.XXX.364 FICA/MEDICARE	37	.00	0	37	.00 %
EXPENSE ACCOUNTS	697	.00	0	697	.00 %
203.XXX.XXX.XXX.XXX TOK JOM THRU TCC	697	.00	0	697	.00 %
FUND 204 TEAM HOLLYWOOD BASKETBALL					
EXPENSE ACCOUNTS					
204.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	5,750	5,750.00	0	0	100.00 %
EXPENSE ACCOUNTS	5,750	5,750.00	0	0	100.00 %
204.XXX.XXX.XXX.XXX TEAM HOLLYWOOD BASKETBALL	5,750	5,750.00	0	0	100.00 %
FUND 205 STUDENT TRANSPORTATION					
EXPENSE ACCOUNTS					
205.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	736,206	738,035.72	0	1,830-	100.25 %
205.XXX.XXX.XXX.420 STAFF TRAVEL	0	.00	0	0	.00 %
205.XXX.XXX.XXX.425 STUDENT TRAVEL	0	397.32	0	397-	9999.99 %
EXPENSE ACCOUNTS	736,206	738,433.04	0	2,227-	100.30 %
205.XXX.XXX.XXX.XXX STUDENT TRANSPORTATION	736,206	738,433.04	0	2,227-	100.30 %
FUND 208 BROADBAND FUNDING					
EXPENSE ACCOUNTS					
208.XXX.XXX.XXX.433 COMMUNICATIONS	313,704	307,179.62	0	6,524	97.92 %
EXPENSE ACCOUNTS	313,704	307,179.62	0	6,524	97.92 %

DATE - 6/07/16
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ALASKA GATEWAY SCHOOL DISTRICT
 SCHOOL BOARD REPORT

PAGE 3

June 30, 2016

ACCOUNT NUMBER / TITLE	CURRENT BUDGET	YEAR TO DATE ACTIVITY	OUTSTANDING ENCUMBRANCES	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
208.XXX.XXX.XXX.XXX BROADBAND FUNDING	313,704	307,179.62	0	6,524	97.92 %
FUND 216 CAROL WHITE PEP GRANT					
EXPENSE ACCOUNTS					
216.XXX.XXX.XXX.315 TEACHER	127,950	135,922.50	18,044	26,016-	120.33 %
216.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	2,000	8,135.37	0	6,135-	406.77 %
216.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	46,113	34,588.69	5,770	5,754	87.52 %
216.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	1,300	359.11	0	941	27.62 %
216.XXX.XXX.XXX.363 WORKER'S COMPENSATION	1,300	1,475.28	541	717-	155.12 %
216.XXX.XXX.XXX.364 FICA/MEDICARE	1,500	2,593.25	262	1,355-	190.33 %
216.XXX.XXX.XXX.365 TRS	16,277	15,668.23	2,266	1,657-	110.18 %
216.XXX.XXX.XXX.366 PERS	0	64.84	0	65-	9999.99 %
216.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	39,398	25,125.00	0	14,273	63.77 %
216.XXX.XXX.XXX.420 STAFF TRAVEL	22,580	17,131.03	0	5,449	75.87 %
216.XXX.XXX.XXX.450 SUPPLIES,MATERIALS & MED.	11,701	20,913.55	53	9,265-	179.18 %
216.XXX.XXX.XXX.480 TUITION	12,500	.00	0	12,500	.00 %
216.XXX.XXX.XXX.491 DUES AND FEES	5,790	1,985.00	0	3,805	34.28 %
216.XXX.XXX.XXX.495 INDIRECT COSTS	16,279	12,762.06	0	3,517	78.40 %
EXPENSE ACCOUNTS	304,688	276,723.91	26,936	1,028	99.66 %
216.XXX.XXX.XXX.XXX CAROL WHITE PEP GRANT	304,688	276,723.91	26,936	1,028	99.66 %
FUND 233 TITLE 1, SCHOOL IMPROVE					
EXPENSE ACCOUNTS					
233.XXX.XXX.XXX.315 TEACHER	0	.00	0	0	.00 %
233.XXX.XXX.XXX.323 AIDES	28,728	27,399.70	0	1,328	95.38 %
233.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	0	.00	0	0	.00 %
233.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	0	.00	0	0	.00 %
233.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	143	38.77	0	104	27.11 %
233.XXX.XXX.XXX.363 WORKER'S COMPENSATION	431	277.50	0	153	64.40 %
233.XXX.XXX.XXX.364 FICA/MEDICARE	2,198	2,096.09	0	102	95.38 %
233.XXX.XXX.XXX.366 PERS	6,320	6,027.88	0	292	95.37 %
233.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	2,000	.00	0	2,000	.00 %
233.XXX.XXX.XXX.420 STAFF TRAVEL	10,180	3,767.91	0	6,412	37.01 %
233.XXX.XXX.XXX.425 STUDENT TRAVEL	0	.00	0	0	.00 %
233.XXX.XXX.XXX.450 SUPPLIES,MATERIALS & MED.	0	.00	0	0	.00 %
233.XXX.XXX.XXX.495 INDIRECT COSTS	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	50,000	39,607.85	0	10,392	79.22 %
233.XXX.XXX.XXX.XXX TITLE 1, SCHOOL IMPROVE	50,000	39,607.85	0	10,392	79.22 %
FUND 234 FASD					
EXPENSE ACCOUNTS					
234.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	3,382	.00	0	3,382	.00 %
234.XXX.XXX.XXX.420 STAFF TRAVEL	2,584	.00	0	2,584	.00 %
234.XXX.XXX.XXX.450 SUPPLIES,MATERIALS & MED.	2,284	.00	0	2,284	.00 %
234.XXX.XXX.XXX.491 DUES AND FEES	925	.00	0	925	.00 %
EXPENSE ACCOUNTS	9,175	.00	0	9,175	.00 %

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234.XXX.XXX.XXX.XXX FASD	9,175	.00	0	9,175	.00 %
FUND 254 NUTRITIONAL ALASKA FOODS					
EXPENSE ACCOUNTS					
254.XXX.XXX.XXX.459 FOOD	5,562	5,561.86	0	0	100.00 %
EXPENSE ACCOUNTS	5,562	5,561.86	0	0	100.00 %
254.XXX.XXX.XXX.XXX NUTRITIONAL ALASKA FOODS	5,562	5,561.86	0	0	100.00 %
FUND 255 FOOD SERVICE					
EXPENSE ACCOUNTS					
255.XXX.XXX.XXX.321 DIRECTOR/COORD. CLASS.	49,476	44,116.98	0	5,359	89.17 %
255.XXX.XXX.XXX.326 FOOD SERVICE STAFF	131,709	129,867.90	0	1,841	98.60 %
255.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	10,000	9,237.83	0	762	92.38 %
255.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	22,860	20,557.32	0	2,303	89.93 %
255.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	1,987	428.96	0	1,558	21.59 %
255.XXX.XXX.XXX.363 WORKER'S COMPENSATION	1,987	4,553.59	0	2,567-	229.17 %
255.XXX.XXX.XXX.364 FICA/MEDICARE	13,888	14,012.02	0	124-	100.89 %
255.XXX.XXX.XXX.366 PERS	39,830	38,108.17	0	1,722	95.68 %
255.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	500	.00	0	500	.00 %
255.XXX.XXX.XXX.420 STAFF TRAVEL	5,000	12,619.90	0	7,620-	252.40 %
255.XXX.XXX.XXX.433 COMMUNICATIONS	1,300	969.35	0	331	74.57 %
255.XXX.XXX.XXX.437 BOTTLED GAS	5,200	4,506.35	0	694	86.66 %
255.XXX.XXX.XXX.443 EQUIPMENT REPAIR & MAINT.	0	8,544.00	0	8,544-	9999.99 %
255.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	2,500	1,342.17	0	1,158	53.69 %
255.XXX.XXX.XXX.459 FOOD	315,000	299,093.33	0	15,907	94.95 %
255.XXX.XXX.XXX.490 OTHER EXPENSES	0	.00	0	0	.00 %
255.XXX.XXX.XXX.491 DUES AND FEES	750	132.50	0	618	17.67 %
255.XXX.XXX.XXX.510 EQUIPMENT	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	601,987	588,090.37	0	13,897	97.69 %
255.XXX.XXX.XXX.XXX FOOD SERVICE	601,987	588,090.37	0	13,897	97.69 %
FUND 256 FRESH FRUIT AND VEGETABLE					
EXPENSE ACCOUNTS					
256.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	3,495	3,494.72	0	0	100.00 %
256.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	8	8.36	0	0	100.00 %
256.XXX.XXX.XXX.363 WORKER'S COMPENSATION	40	39.78	0	0	100.00 %
256.XXX.XXX.XXX.364 FICA/MEDICARE	267	267.34	0	0	100.00 %
256.XXX.XXX.XXX.366 PERS	0	5.77	0	6-	9999.99 %
256.XXX.XXX.XXX.459 FOOD	14,110	14,004.00	0	106	99.25 %
EXPENSE ACCOUNTS	17,920	17,819.97	0	100	99.44 %
256.XXX.XXX.XXX.XXX FRESH FRUIT AND VEGETABLE	17,920	17,819.97	0	100	99.44 %
FUND 257 FARM TO SCHOOLS GRANT					
EXPENSE ACCOUNTS					

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257.XXX.XXX.XXX.321 DIRECTOR/COORD. CLASS.	9,300	2,736.90	0	6,563	29.43 %
257.XXX.XXX.XXX.326 FOOD SERVICE STAFF	2,352	.00	0	2,352	.00 %
257.XXX.XXX.XXX.328 CONSTRUCTION LABOR	18,000	2,248.23	0	15,752	12.49 %
257.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	1,372	.00	0	1,372	.00 %
257.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	0	1,147.86	0	1,148-	9999.99 %
257.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	465	.00	0	465	.00 %
257.XXX.XXX.XXX.363 WORKER'S COMPENSATION	465	5.38	0	460	1.16 %
257.XXX.XXX.XXX.364 FICA/MEDICARE	2,373	381.31	0	1,992	16.07 %
257.XXX.XXX.XXX.365 TRS	6,826	.00	0	6,826	.00 %
257.XXX.XXX.XXX.366 PERS	0	1,096.71	0	1,097-	9999.99 %
257.XXX.XXX.XXX.420 STAFF TRAVEL	8,870	6,728.62	0	2,142	75.86 %
257.XXX.XXX.XXX.450 SUPPLIES,MATERIALS & MED.	40,500	7,904.61	6,786	25,809	36.27 %
257.XXX.XXX.XXX.495 INDIRECT COSTS	4,707	.00	0	4,707	.00 %
EXPENSE ACCOUNTS	95,231	22,249.62	6,786	66,195	30.49 %
257.XXX.XXX.XXX.XXX FARM TO SCHOOLS GRANT	95,231	22,249.62	6,786	66,195	30.49 %
FUND 260 TITLE VI-B					
EXPENSE ACCOUNTS					
260.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	82,072	68,424.90	13,647	0	100.00 %
260.XXX.XXX.XXX.323 AIDES	4,819	4,637.64	0	182	96.23 %
260.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	0	.00	0	0	.00 %
260.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	20,980	17,483.46	3,497	0	100.00 %
260.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	304	216.15	0	88	71.09 %
260.XXX.XXX.XXX.363 WORKER'S COMPENSATION	1,279	765.75	512	2	99.87 %
260.XXX.XXX.XXX.364 FICA/MEDICARE	1,559	1,346.88	198	14	99.09 %
260.XXX.XXX.XXX.365 TRS	10,308	8,594.19	1,714	0	100.00 %
260.XXX.XXX.XXX.366 PERS	1,060	1,020.29	0	40	96.23 %
260.XXX.XXX.XXX.420 STAFF TRAVEL	3,000	2,657.48	0	343	88.58 %
260.XXX.XXX.XXX.450 SUPPLIES,MATERIALS & MED.	5,871	3,524.56	653	1,694	71.15 %
260.XXX.XXX.XXX.495 INDIRECT COSTS	6,825	4,532.82	0	2,292	66.41 %
EXPENSE ACCOUNTS	138,079	113,204.12	20,221	4,654	96.63 %
260.XXX.XXX.XXX.XXX TITLE VI-B	138,079	113,204.12	20,221	4,654	96.63 %
FUND 261 TITLE I PART A					
EXPENSE ACCOUNTS					
261.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	20,002	9,693.13	881	9,427	52.87 %
261.XXX.XXX.XXX.315 TEACHER	17,144	12,063.08	5,081	0	100.00 %
261.XXX.XXX.XXX.323 AIDES	50,789	50,788.50	0	0	100.00 %
261.XXX.XXX.XXX.324 SUPPORT STAFF	17,400	16,083.19	0	1,317	92.43 %
261.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	10,158	10,158.26	0	0	100.00 %
261.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	15,243	10,609.81	217	4,416	71.03 %
261.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	644	230.56	0	414	35.79 %
261.XXX.XXX.XXX.363 WORKER'S COMPENSATION	1,358	1,018.51	55	284	79.06 %
261.XXX.XXX.XXX.364 FICA/MEDICARE	13,644	6,135.16	86	7,422	45.60 %
261.XXX.XXX.XXX.365 TRS	7,230	2,140.28	749	4,341	39.96 %
261.XXX.XXX.XXX.366 PERS	15,094	12,755.60	0	2,339	84.51 %
261.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	26,000	3,363.05	0	22,637	12.93 %

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261.XXX.XXX.XXX.420 STAFF TRAVEL	11,000	7,171.11	0	3,829	65.19 %
261.XXX.XXX.XXX.425 STUDENT TRAVEL	0	.00	0	0	.00 %
261.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	25,996	2,021.84	329	23,645	9.04 %
261.XXX.XXX.XXX.491 DUES AND FEES	0	.00	0	0	.00 %
261.XXX.XXX.XXX.495 INDIRECT COSTS	12,048	.00	0	12,048	.00 %
EXPENSE ACCOUNTS	243,750	144,232.08	7,398	92,119	62.21 %
261.XXX.XXX.XXX.XXX TITLE I PART A	243,750	144,232.08	7,398	92,119	62.21 %
FUND 263 AK NATIVE EDUCATION PRGRM					
EXPENSE ACCOUNTS					
263.XXX.XXX.XXX.315 TEACHER	87,535	61,058.77	16,743	9,733	88.88 %
263.XXX.XXX.XXX.321 DIRECTOR/COORD. CLASS.	63,087	57,872.32	0	5,215	91.73 %
263.XXX.XXX.XXX.323 AIDES	30,478	27,411.39	0	3,067	89.94 %
263.XXX.XXX.XXX.324 SUPPORT STAFF	0	.00	0	0	.00 %
263.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	700	1,267.87	0	568	181.12 %
263.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	47,445	41,155.84	3,485	2,804	94.09 %
263.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	1,028	377.71	0	650	36.74 %
263.XXX.XXX.XXX.363 WORKER'S COMPENSATION	2,035	1,563.08	291	180	91.15 %
263.XXX.XXX.XXX.364 FICA/MEDICARE	10,130	7,382.44	243	2,505	75.27 %
263.XXX.XXX.XXX.365 TRS	11,437	7,552.67	2,103	1,781	84.43 %
263.XXX.XXX.XXX.366 PERS	20,717	18,789.37	0	1,928	90.69 %
263.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	11,000	.00	0	11,000	.00 %
263.XXX.XXX.XXX.420 STAFF TRAVEL	8,304	695.20	0	7,609	8.37 %
263.XXX.XXX.XXX.425 STUDENT TRAVEL	5,000	5,000.00	0	0	100.00 %
263.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	22,563	14,006.91	2,500	6,057	73.16 %
263.XXX.XXX.XXX.491 DUES AND FEES	800	200.00	0	600	25.00 %
263.XXX.XXX.XXX.495 INDIRECT COSTS	16,958	10,186.13	0	6,772	60.07 %
EXPENSE ACCOUNTS	339,217	254,519.70	25,364	59,334	82.51 %
263.XXX.XXX.XXX.XXX AK NATIVE EDUCATION PRGRM	339,217	254,519.70	25,364	59,334	82.51 %
FUND 266 MIGRANT ED TITLE 1 PART C					
EXPENSE ACCOUNTS					
266.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	21,149	19,386.62	1,762	0	100.00 %
266.XXX.XXX.XXX.315 TEACHER	19,443	16,443.06	0	3,000	84.57 %
266.XXX.XXX.XXX.324 SUPPORT STAFF	15,286	14,072.77	0	1,213	92.07 %
266.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	17,995	17,060.96	384	550	96.94 %
266.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	260	199.87	0	60	76.87 %
266.XXX.XXX.XXX.363 WORKER'S COMPENSATION	806	670.87	106	29	96.39 %
266.XXX.XXX.XXX.364 FICA/MEDICARE	1,805	1,669.22	26	110	93.89 %
266.XXX.XXX.XXX.365 TRS	5,732	5,133.47	221	377	93.43 %
266.XXX.XXX.XXX.366 PERS	3,365	3,096.03	0	269	92.01 %
266.XXX.XXX.XXX.420 STAFF TRAVEL	1,011	1,011.00	0	0	100.00 %
266.XXX.XXX.XXX.425 STUDENT TRAVEL	0	.00	0	0	.00 %
266.XXX.XXX.XXX.433 COMMUNICATIONS	0	.00	0	0	.00 %
266.XXX.XXX.XXX.440 OTHER PURCH.SER./ADV.PRIN	0	.00	0	0	.00 %
266.XXX.XXX.XXX.444 CONTR.SITE REPAIR/MAINT	0	.00	0	0	.00 %
266.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	6,473	4,915.37	1,558	0	100.00 %

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266.XXX.XXX.XXX.491 DUES AND FEES	0	.00	0	0	.00 %
266.XXX.XXX.XXX.495 INDIRECT COSTS	4,710	.00	0	4,710	.00 %
266.XXX.XXX.XXX.510 EQUIPMENT	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	98,035	83,659.24	4,057	10,318	89.47 %
266.XXX.XXX.XXX.XXX MIGRANT ED TITLE 1 PART C	98,035	83,659.24	4,057	10,318	89.47 %
FUND 267 TITLE IIA TEACHER/PRIN TR					
EXPENSE ACCOUNTS					
267.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	0	.00	0	0	.00 %
267.XXX.XXX.XXX.315 TEACHER	34,521	.00	0	34,521	.00 %
267.XXX.XXX.XXX.323 AIDES	0	.00	0	0	.00 %
267.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	0	.00	0	0	.00 %
267.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	383	.00	0	383	.00 %
267.XXX.XXX.XXX.363 WORKER'S COMPENSATION	383	.00	0	383	.00 %
267.XXX.XXX.XXX.364 FICA/MEDICARE	370	.00	0	370	.00 %
267.XXX.XXX.XXX.365 TRS	0	.00	0	0	.00 %
267.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	22,363	2,588.00	0	19,775	11.57 %
267.XXX.XXX.XXX.420 STAFF TRAVEL	12,699	7,886.11	154	4,659	63.31 %
267.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	9,254	2,096.74	255	6,903	25.41 %
267.XXX.XXX.XXX.480 TUITION	5,878	1,878.00	0	4,000	31.95 %
267.XXX.XXX.XXX.491 DUES AND FEES	7,439	7,439.00	0	0	100.00 %
267.XXX.XXX.XXX.495 INDIRECT COSTS	4,545	.00	0	4,545	.00 %
EXPENSE ACCOUNTS	97,834	21,887.85	409	75,538	22.79 %
267.XXX.XXX.XXX.XXX TITLE IIA TEACHER/PRIN TR	97,834	21,887.85	409	75,538	22.79 %
FUND 270 MOORE SETTLEMENT TETLIN H					
EXPENSE ACCOUNTS					
270.XXX.XXX.XXX.420 STAFF TRAVEL	0	262.55	0	263-	9999.99 %
270.XXX.XXX.XXX.452 MAINTENANCE SUPPLIES	18,944	14,311.47	0	4,633	75.55 %
EXPENSE ACCOUNTS	18,944	14,574.02	0	4,370	76.93 %
270.XXX.XXX.XXX.XXX MOORE SETTLEMENT TETLIN H	18,944	14,574.02	0	4,370	76.93 %
FUND 286 CARL PERKINS BASIC					
EXPENSE ACCOUNTS					
286.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	2,300	2,300.00	0	0	100.00 %
286.XXX.XXX.XXX.420 STAFF TRAVEL	300	604.56	0	305-	201.52 %
286.XXX.XXX.XXX.425 STUDENT TRAVEL	2,200	998.81	0	1,201	45.40 %
286.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	12,048	9,229.85	0	2,818	76.61 %
286.XXX.XXX.XXX.491 DUES AND FEES	2,200	1,488.00	0	712	67.64 %
286.XXX.XXX.XXX.495 INDIRECT COSTS	952	436.75	0	516	45.86 %
EXPENSE ACCOUNTS	20,000	15,057.97	0	4,942	75.29 %
286.XXX.XXX.XXX.XXX CARL PERKINS BASIC	20,000	15,057.97	0	4,942	75.29 %

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FUND 287 RUS RURAL UTILITIES SERVI					
EXPENSE ACCOUNTS					
287.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	0	.00	0	0	.00 %
287.XXX.XXX.XXX.420 STAFF TRAVEL	0	1,389.00	0	1,389-	9999.99 %
287.XXX.XXX.XXX.450 SUPPLIES,MATERIALS & MED.	26,478	20,281.27	3,860	2,337	91.17 %
287.XXX.XXX.XXX.491 DUES AND FEES	0	948.00	0	948-	9999.99 %
287.XXX.XXX.XXX.510 EQUIPMENT	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	26,478	22,618.27	3,860	0	100.00 %
287.XXX.XXX.XXX.XXX RUS RURAL UTILITIES SERVI	26,478	22,618.27	3,860	0	100.00 %
FUND 350 INDIAN EDUCATION					
EXPENSE ACCOUNTS					
350.XXX.XXX.XXX.323 AIDES	50,443	37,420.29	0	13,023	74.18 %
350.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	1,000	3,885.57	0	2,886-	388.56 %
350.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	0	.39	0	0	9999.99 %
350.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	515	95.89	0	419	18.62 %
350.XXX.XXX.XXX.363 WORKER'S COMPENSATION	773	477.32	0	296	61.75 %
350.XXX.XXX.XXX.364 FICA/MEDICARE	3,962	3,154.60	0	807	79.62 %
350.XXX.XXX.XXX.366 PERS	11,318	8,229.80	0	3,088	72.71 %
350.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	1,000	400.00	0	600	40.00 %
350.XXX.XXX.XXX.420 STAFF TRAVEL	2,080	.00	0	2,080	.00 %
350.XXX.XXX.XXX.425 STUDENT TRAVEL	5,401	1,380.25	85	3,936	27.13 %
350.XXX.XXX.XXX.450 SUPPLIES,MATERIALS & MED.	16,898	9,290.67	595	7,013	58.50 %
350.XXX.XXX.XXX.491 DUES AND FEES	0	400.00	0	400-	9999.99 %
350.XXX.XXX.XXX.495 INDIRECT COSTS	4,669	2,604.52	0	2,065	55.78 %
EXPENSE ACCOUNTS	98,060	67,339.30	680	30,040	69.37 %
350.XXX.XXX.XXX.XXX INDIAN EDUCATION	98,060	67,339.30	680	30,040	69.37 %
FUND 370 DW TEACHER RENTAL					
EXPENSE ACCOUNTS					
370.XXX.XXX.XXX.431 WATER & SEWER	0	3,950.00	0	3,950-	9999.99 %
370.XXX.XXX.XXX.435 ENERGY	0	1,281.56	0	1,282-	9999.99 %
370.XXX.XXX.XXX.436 ELECTRICITY	0	2,321.73	0	2,322-	9999.99 %
370.XXX.XXX.XXX.443 EQUIPMENT REPAIR & MAINT.	0	.00	0	0	.00 %
370.XXX.XXX.XXX.444 CONTR.SITE REPAIR/MAINT	0	.00	0	0	.00 %
370.XXX.XXX.XXX.450 SUPPLIES,MATERIALS & MED.	0	113.80	0	114-	9999.99 %
370.XXX.XXX.XXX.452 MAINTENANCE SUPPLIES	0	4,913.13	0	4,913-	9999.99 %
370.XXX.XXX.XXX.491 DUES AND FEES	0	.00	0	0	.00 %
370.XXX.XXX.XXX.552 TRANSFER TO SPECIAL REV.	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	0	12,580.22	0	12,580-	9999.99 %
370.XXX.XXX.XXX.XXX DW TEACHER RENTAL	0	12,580.22	0	12,580-	9999.99 %
FUND 372 COMMUNITY ENGAGEMENT					
EXPENSE ACCOUNTS					
372.XXX.XXX.XXX.450 SUPPLIES,MATERIALS & MED.	1,779	.00	0	1,779	.00 %

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372.XXX.XXX.XXX.495 INDIRECT COSTS	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	1,779	.00	0	1,779	.00 %
372.XXX.XXX.XXX.XXX COMMUNITY ENGAGEMENT	1,779	.00	0	1,779	.00 %
FUND 373 STUDENT ACTIVITIES					
EXPENSE ACCOUNTS					
373.XXX.XXX.XXX.331 EXTRA DUTY PAY/CLASSIFIED	0	.00	0	0	.00 %
373.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	0	.00	0	0	.00 %
373.XXX.XXX.XXX.364 FICA/MEDICARE	0	.00	0	0	.00 %
373.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	0	.00	0	0	.00 %
373.XXX.XXX.XXX.420 STAFF TRAVEL	0	.00	0	0	.00 %
373.XXX.XXX.XXX.425 STUDENT TRAVEL	9,612	9,611.55	0	0	100.00 %
373.XXX.XXX.XXX.433 COMMUNICATIONS	0	.00	0	0	.00 %
373.XXX.XXX.XXX.440 OTHER PURCH.SER./ADV.PRIN	0	.00	0	0	.00 %
373.XXX.XXX.XXX.441 RENTALS	0	.00	0	0	.00 %
373.XXX.XXX.XXX.443 EQUIPMENT REPAIR & MAINT.	334	333.95	0	0	.00 %
373.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	27,354	27,354.29	0	0	100.00 %
373.XXX.XXX.XXX.458 GAS AND OIL	0	.00	0	0	.00 %
373.XXX.XXX.XXX.490 OTHER EXPENSES	0	.00	0	0	.00 %
373.XXX.XXX.XXX.491 DUES AND FEES	7,877	7,876.58	0	0	100.00 %
373.XXX.XXX.XXX.510 EQUIPMENT	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	45,176	45,176.37	0	0	100.00 %
373.XXX.XXX.XXX.XXX STUDENT ACTIVITIES	45,176	45,176.37	0	0	100.00 %
FUND 378 EQUIPMENT RENTAL					
EXPENSE ACCOUNTS					
378.XXX.XXX.XXX.443 EQUIPMENT REPAIR & MAINT.	852	.00	0	852	.00 %
EXPENSE ACCOUNTS	852	.00	0	852	.00 %
378.XXX.XXX.XXX.XXX EQUIPMENT RENTAL	852	.00	0	852	.00 %
FUND 379 TETLIN PRE-SCHOOL					
EXPENSE ACCOUNTS					
379.XXX.XXX.XXX.420 STAFF TRAVEL	2,766	63.25	0	2,703	2.29 %
379.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	10,000	175.74	0	9,824	1.76 %
EXPENSE ACCOUNTS	12,766	238.99	0	12,527	1.87 %
379.XXX.XXX.XXX.XXX TETLIN PRE-SCHOOL	12,766	238.99	0	12,527	1.87 %
FUND 502 SPECIAL CAPITAL PROJECTS					
EXPENSE ACCOUNTS					
502.XXX.XXX.XXX.324 SUPPORT STAFF	0	.00	0	0	.00 %
502.XXX.XXX.XXX.325 MAINTENANCE/CUSTODIAL	0	.00	0	0	.00 %
502.XXX.XXX.XXX.328 CONSTRUCTION LABOR	77,119	.00	0	77,119	.00 %
502.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	0	.00	0	0	.00 %

DATE - 6/07/16
 TIME - 15:05:06
 PROG - GNL.570
 REPT - TLW SCHBRD

ALASKA GATEWAY SCHOOL DISTRICT
 SCHOOL BOARD REPORT

PAGE 10

June 30, 2016

ACCOUNT NUMBER / TITLE	CURRENT BUDGET	YEAR TO DATE ACTIVITY	OUTSTANDING ENCUMBRANCES	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
502.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	0	.00	0	0	.00 %
502.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	750	.00	0	750	.00 %
502.XXX.XXX.XXX.363 WORKER'S COMPENSATION	799	.00	0	799	.00 %
502.XXX.XXX.XXX.364 FICA/MEDICARE	5,916	.00	0	5,916	.00 %
502.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	8,000	.00	0	8,000	.00 %
502.XXX.XXX.XXX.420 STAFF TRAVEL	1,000	.00	0	1,000	.00 %
502.XXX.XXX.XXX.442 CONTR.BLD. REPAIR & MAINT	0	.00	0	0	.00 %
502.XXX.XXX.XXX.443 EQUIPMENT REPAIR & MAINT.	0	.00	0	0	.00 %
502.XXX.XXX.XXX.444 CONTR.SITE REPAIR/MAINT	18,762	.00	0	18,762	.00 %
502.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	21,852	13,948.43	0	7,904	63.83 %
502.XXX.XXX.XXX.452 MAINTENANCE SUPPLIES	50,073	969.72	3,632	45,471	9.19 %
502.XXX.XXX.XXX.491 DUES AND FEES	0	.00	0	0	.00 %
502.XXX.XXX.XXX.510 EQUIPMENT	0	.00	0	0	.00 %
502.XXX.XXX.XXX.554 TRANSFER TO CAPITAL FUNDS	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	184,272	14,918.15	3,632	165,721	10.07 %
502.XXX.XXX.XXX.XXX SPECIAL CAPITAL PROJECTS	184,272	14,918.15	3,632	165,721	10.07 %
FUND 507 LIGHTING/PLAYGROUND LG					
EXPENSE ACCOUNTS					
507.XXX.XXX.XXX.452 MAINTENANCE SUPPLIES	3,537	3,484.91	0	52	98.54 %
EXPENSE ACCOUNTS	3,537	3,484.91	0	52	98.54 %
507.XXX.XXX.XXX.XXX LIGHTING/PLAYGROUND LG	3,537	3,484.91	0	52	98.54 %
FUND 515 MENTASTA GENERATOR LG					
EXPENSE ACCOUNTS					
515.XXX.XXX.XXX.510 EQUIPMENT	2,414	.00	0	2,414	.00 %
EXPENSE ACCOUNTS	2,414	.00	0	2,414	.00 %
515.XXX.XXX.XXX.XXX MENTASTA GENERATOR LG	2,414	.00	0	2,414	.00 %
REPORT TOTAL	13,437,767	11,595,819.07	699,825	1,142,122	91.50 %

**To: Regional School Board Members
Alaska Gateway School District**

June 20, 2016

From: Superintendent

Assistant Superintendent's/Directors' Reports

ISSUE

- **Assistant Superintendent's and Directors' Reports**

BACKGROUND

- 1. Assistant Superintendent's and Directors' reports submitted in written form**



ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780

907-883-5151 x 115 Fax: 907.883.4352

Assistant Superintendent

MEMORANDUM

Date: June 16, 2016
To: Superintendent & the Regional School Board
From: Scott MacManus, Assistant Superintendent
RE: Activities Report for May - June

Current Projects

- **Fuel Discharge at Tok School** – A small amount of contaminated soil was shipped to North Pole for incineration. I have completed my investigation into what happened, which will be included with this month's Board Packet. It includes recommendations that should help to make sure that our staff are all aware of the proper procedures for dealing with this sort of situation in the future, and to ensure that it does not happen again.
- **Strategic Planning** – We have conducted a district-wide workplace climate survey "School Workplace Satisfaction Survey (SWSS)". Classified and certified staff at each site were invited to participate and we had over 50 staff take the survey. I will be meeting with a team of district leaders in June to review the survey results, and we will be discussing how best to use these results to assist in District Planning next year. Once compiled the results of the survey will be shared with the RSB and the new Strategic Planning Committee.
- **Grants** – The grants team has submitted two large applications last month, one called A-CHILL (Alaska Care and Husbandry Instruction for Lifelong Living) is a program that we are partnering with YKSD on, and includes afterschool programming working with sled-dogs, that can lead to specialties in the medical fields, and that is designed to help students get ready for medical careers such as veterinary science, nursing, radiology, etc. We are requesting \$3.4M over 4 years, work with 15 schools and villages. The other, called Rural Alaska Village Entrepreneurs (**R.A.V.E.**) is a regional partnership with CRSD and TCSD with all of the district village councils as formal partners, that will help to increase graduation rates and promote High School student preparation for post-secondary training for high skills high wage job that include community based careers that will allow our students to stay at home while earning a living income. This application requests \$3.9M.
- **Indian Education Grant Applications Title VII** - was finished and certified
- **Evaluation and Curriculum** – The Evaluation Committee will be bringing this instrument to the Board at the June Meeting for final approval, and will then send it the EED for their approval. Next we will be working on Classified staff, and Certified Specialist positions.
- **Summer Curriculum Work** – We are setting up for our summer curriculum work, which this year we will be on Science Curriculum.
- **Perkins** – Work on the FY17 Perkins Application is underway.
- **NCLB** – Work on the FY17 ESEA Application is underway.

General – Hiring (now completed), Personnel, Final budgeting, and years-end activities.

"Where Teachers Are The Gateway To Learning"

DotLake	Eagle	Mentasta	Northway	Tok	Tanacross	Tetlin
907-882-2663	907-547-2210	907-291-2327	907-778-2287	907-883-5161	907-883-4391	907-324-2104
Fax: 907-882-2112	Fax: 907-547-2302	Fax: 907-291-2325	Fax: 907-778-2221	Fax: 907-883-5165	Fax: 907-883-4390	Fax: 907-324-2114

To: Regional Board

From: Randy Warren
Maintenance Director

RE: May Board Report

The Maintenance Department for the month of May was busy going to the schools doing the work orders and starting on the summer maintenance lists, we replaced the glycol pump and fixed a glycol leak at Northway School, we filled a sink hole and brought back surplus items from Tetlin School, and have been painting the gym mezzanine at Tok School.

We cleaned the C/O yard and moved surplus items out of the yard to the hockey rink, we will have the surplus after all of the building administrators get back and go through it to see if there is anything they want before we open it to the public.

Technology Board Report

June 2016

I will be starting back up with prep for next year at the beginning of July. In addition to updating all of the existing devices in the district I will be working on setting up the new Chromebooks we recently received. Summer is always pretty hectic in terms of making sure district technology is ready to roll when kids show back up.

I have received and responded to several rounds of Program Integrity Assurance, (PIA), questions for next year already. The fact that we are in year 2 of our Internet contract should help speed the process along since, starting this year, the ERate reviewers are supposed to only do a serious in depth review of contracts during the first year instead of doing the same extensive review during every year of a contract, as has been their past practice.

This year ERate started to partially fund requests for services made on the 471 forms. In the past they waited to fund 471s completely. This created a big problem for us this year since they funded all the phone services before the Internet that was on the same form. This made tracking the progress of the 471 review process for Internet services impossible since the online tracking showed the request as funded because the phone services had already received funding. To get around this problem I have started creating a separate 471 for different service types. Although this creates extra work, in the event that they fund different services at different times again it will allow for tracking review progress on an ongoing basis.

After the last bills have been received for the 2016 fiscal year I will process the BEAR forms for services that we can't get discounted monthly billing for. Mostly these forms relate to our phone-based services. On some of our services we receive a discount on our bills automatically every month. With others we need to go through all our bills for the year and request a refund after the fact through the BEAR forms. Whenever a vendor offers automatic discount we take that option, but most of our vendors don't have the capacity to offer that service.

Report to the Regional School Board
Alaska Gateway School District
June 8th, 2016
Prepared by LeAnn Young, Special Education Coordinator

The end of the year was a whirlwind of activity for the Special Education Department. There were 28 IEP, and/or Initial/Triennial Evaluation meetings between April 1st and May 27th. We have been working diligently all year to get files in order and paperwork in compliance. We are ending this school year with 54 special education students and 7 gifted and talented students district-wide.

Extended Year Services

Extended Year Services have been scheduled for all students who require this as a condition of their Individual Education Programs. We currently have 33 students scheduled to receive extended year services at all school sites, with the exception of Eagle. Extended year services have been scheduled for 1 week in June, 1 week in July and 1 week in August.

The following staff will manage each site program.

Dot Lake	Megan Tucker
Mentasta	Shirley Craig & Andrea David
Tanacross	Megan Tucker
Tetlin	Natalie Sam
Tok	Lori Weisz & Wanda McQuillin
Northway	Dena Paul
REACH	LeAnn Young

Summer Committee

The summer work committee consisting of myself, Letitia Rhodes, Scott Holmes, Robert Litwack and S. Parker just wrapped up 5 days of extended contract work. The committee had 2 main tasks to complete in the 5 days and I am pleased to say that we accomplished the goal. All current special education data is now entered into the new management system (TIENET) and we have created common language for Prior Written Notices. We were also able to start a goal bank in the new management system. We have entered goals for Reading, Writing and Mathematics for primary, elementary, middle and high school as well as behavior goals in the areas of social skills, on-task behavior, aggression, self-monitoring and non-compliance.

Specialists:

The following specialists have contracted for the 2016-2017 school year.

Deb Fortune, Speech Pathologist
Chris McDonald, Occupational Therapist
Ruth Lyles, Physical Therapist
Frank Satterwhite, Psychologist
E-Therapy, LLC

I have greatly enjoyed this year in my position as the coordinator of special education. I'm grateful for the experience and insight gained into the world of special education. We have a lot of great staff in this district working really hard for our kids. I am confident Letitia Rhodes and I will be able to make a smooth transition for families and students as she takes over the directorship.

Tracie Weisz
Curriculum and Instruction Coordinator
Board Report for 6/20/2016 Meeting

For the last two weeks of May 2016, I worked with Scott MacManus, Jason Fastenau, and other consortium partners on designing proposed CTE curriculum pathways for the Indian Ed Demonstration Grant that AGSD has applied for. During this process we had the good fortune to be able to review all of the courses we currently have in place to offer as CTE, and also discussed some possible staff training that could help to make many of these courses a reality in the coming years.

I have been continuing to work on the schedule for August inservice, including new teacher inservice, portions of the administrator inservice, as well as whole staff inservice. We have secured several trainers, are in discussions with a few other in-state trainers, and will also be tapping some of our own local in-district talent for professional development sessions as well.

Some of our professional development coursework for our teachers that we have designed in-house is "living" on various websites, and to that end I have been working to corral those into one platform that will provide some continuity in our course layout and design, allow us to add more resources, and allow different people within the district to lead some of the professional development.

Along the lines of professional development, I am also working on formalizing a new teacher induction program for the district. We already have many pieces in place for a first year induction, and now I'm bringing those resources together.

I have put together three curriculum teams for the summer. One will focus on writing new science curriculum for 6th-12th grades that is aligned with the Next Generation Science Standards. The committee writing the curriculum is also working with a mandate to integrate curriculum specific to the Gateway Greenhouse into the new science curriculum. The second curriculum team is working on putting together an online/blended learning Alaska Studies course specifically for all AGSD teachers. I will be assisting this group with the online platform building of the course, as they put together the scope, sequence, and resources for this semester long course requirement. The course will be aligned with Alaska Content Standards in Geography, History, and Government, as well as the Alaska Cultural Standards. Some of the work that began last year and has continued over the winter on the Cultural Resources website will be incorporated into this course. Another group will be working with the MCC curriculum to bring new manipu

During the remainder of June I will be finishing up the Alaska Educator Evaluation and Support System's District Review and Submission form and sending it off to Juneau, so that AGSD's new evaluation system can be reviewed by the State.

May 2016 Biomass Report

The month of May was spent dealing with the routine end of year items such as cleaning, boiler scrubbing, and routine maintenance. After those items were largely completed I took two weeks off. While I was gone Rion worked a few days dealing with remainder and repairing a backlog of repair on the tree moving equipment.

Thanks
Tony



Date: June 2, 2016
To: Regional School Board
From: Pam Gingus *Pam*
Program Coordinator

PRESCHOOL:

- PreK transition activities completed at Tetlin and Northway led by early elementary teacher and preschool staff; PreK program in Tok ended May 19th;
- Entered Alaska Native Ed. Program (ANEP) grant annual report on G5 government reporting system; a final report will be submitted by September 30th for the ANEP carryover funds from the previous grant award;
- Distributed summer book bags to preschool students in Tetlin, Northway, and Tok;

TESTING:

- Completed AIMSweb and MAP at school sites; Thanks to the school staff who facilitated MAP testing; Thanks also to Tracie Weisz and Marla for helping to complete testing at Tetlin and Tok respectively;
- Waiting for LEP score reports; Once received will work with Candy to provide required info. for OASIS reports;

OTHER:

- Facilitated Field Day at Tok School for grades K-5; Thanks to Deb Berg and Molly Nelson for helping with set up and overseeing activity stations; Thanks also to the high school students who helped with activities – Rylee, Brian, Kia, Jessie, and Madalynn. Hopefully I didn't forget anyone. ☺

UPCOMING ACTIVITIES:

- Will do the last insert of the school year for the second Mukluk News in June;
- Send out summer packets to preK families along with additional summer book bags;
- Last, but not least, clean out and organize warm storage and storage trailer!!

The Gateway Greenhouse
June 2016 Board Report

I have not received soil recommendations, but I'm happy to report that I made it into the Master Gardener online course and am working on a soil assignment this week. The soil test collection and submission process I did is one of the choices given for ways to complete the assignment. I should be able to receive help in assessing our test results. I'm very thankful that the school district is investing in my gardening education. In just the first 2 weeks of the course I learned things that I have not come across in all my own research, small details that make a world of difference. I am also happy to report that through this course I received notification of a program funded by UAF School of Natural Resources & Extension. I have requested information on having our site visited by an IPM (integrated pest management) technician. I will share details as I get them.

Summer help started working on May 25th. I had her plant seed her first day and it's nice to see how happy it makes her to see those seeds growing. Today she told me how great it is to be able to work in the greenhouse.

We are recovering nicely from last month's issues, and I will include current photos with my photo presentation at the June 20th board meeting. Thank you for allowing me to present at this meeting after my failure to arrive on time for the last one.

The Superintendent visited with me in the greenhouse, and the maintenance department is addressing maintenance issues in the greenhouse. Thank you to Todd Poage and Randy Warren.

Bonnie Emery
AGSD Horticulturist
June 8, 2016

**To: Regional School Board Members
Alaska Gateway School District**

June 20, 2016

From: Superintendent

Correspondence/Miscellaneous

ISSUE

- **Correspondence/Miscellaneous**

BACKGROUND

- 1. Tok School Fuel Discharge**
- 2. Letter – Eagle Community School Water**
- 3. Alaska AMP Assessment Reporting**



ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780

907-883-5151 x 115 Fax: 907.883.4352

Assistant Superintendent

Report on Tok School Fuel Discharge

Alaska DEC Spill # 16309909002

For the Alaska Gateway School District Regional School Board

Prepared by Scott MacManus, Assistant Superintendent

Summary of event:

Thursday, March 29th, 2016: At approximately 10pm Tok School's internal boilers went down, which was reported by the night janitor to maintenance via a phone call. The on-call



maintenance person came in and discovered that the boilers had fouled due to water in the fuel. The Biomass boiler had been shut down that week for maintenance, and without heat in the school that night, there was a fear of freezing

the Fire Suppression system which is vulnerable. Members of the crew were called in, and worked through much of the night to separate the water from the fuel in the "day-tank", in an effort to get the boilers cleared and started. They disposed of the separated fluid by transferring what they thought was mainly water into the school septic system, and then transferred the remaining fluids to the eastern edge of the biomass wood yard near East "D" Street, and dumped the remainder on a slash pile and burned it off.

Friday, March 30th, 2016: The next morning, the crew used a water presence indicator to determine that there was 3.5 inches (about 136 gallons) of water remaining on the bottom of the underground storage tank. The crew set up a pump to pull the water off the bottom of the tank and pumped into the bucket of the loader, and transported it to the slash pile. The fluid in the bucket was difficult to light, and it took some time to get it burning. (see photo, for burn line) The fire sputtered for many minutes before catching. After burning hard for approximately 8 minutes, the remaining fluid was dumped onto the slash pile.



"Where Teachers Are The Gateway To Learning"

DotLake	Eagle	Mentasta	Northway	Tok	Tanacross	Tetlin
907-882-2663	907-547-2210	907-291-2327	907-778-2287	907-883-5161	907-883-4391	907-324-2104
Fax: 907-882-2112	Fax: 907-547-2302	Fax: 907-291-2325	Fax: 907-778-2221	Fax: 907-883-5165	Fax: 907-883-4390	Fax: 907-324-2114

Sunday, May 1, 2016:

- 10:00am: Assistant Superintendent Scott MacManus received a message from a parent who attached the screenshot of a post from Facebook that described the events of a rumored discharge of 2000 gallons of heating fuel into the woods at Tok School. MacManus initiated an investigation that included an on-site assessment of the grounds, taking photographs and soil samples, and making phone calls to members of the school district maintenance crew who were involved to question them about the event. The investigation determined that a discharge involving heating oil had occurred on the evening of March 29th and early morning of March 30th. The total volume of the discharge, was initially estimated at between 200 and 700 gallons.
- 1:30pm: MacManus filed verbal and written reports with Alaska Department of Environmental Conservation (DEC). Multiple conversations took place between DEC and MacManus over the next several days.
- Superintendent and Regional Board Members who could be contacted were notified.

Monday, May 2nd, 2016:

- 7:00am: Tok School staff were informed of the situation. Drinking water fountains were shut off, and bottled water was provided to students and staff for drinking and food service cooking, which would continue until the lab results came back.
- 8:30am: The Administration interviewed the Maintenance Director and crew involved.
- 8:45am: Water samples were sent to Analytica testing lab in Fairbanks on 40-Mile Air.
- A notice was posted on social media (website and AGSD Facebook page), informing the community of what had happened, and what steps were being taken to address it.

Tuesday, May 3rd, 2016:

- 8:15am: Called Analytica that morning, and learned that the water samples submitted had been rejected because a special sampling kit was needed.
- 1:30pm: John Ebel, Field Investigator from the Fairbanks DEC office arrived and conducted an on site visit. He met with and interviewed witnesses and the district administration, and spent time on site at the school. He requested that district crew spread the burned slash pile where the contaminated fluid was dumped. He dug holes around the discharge area, and took multiple samples for testing with a photoionization detector (PID), resulting in readings that ranged from 6.9 to 45.0, (with a target of being a PID reading of under 20.0). He inspected the boiler room and septic in the school and examined the primary and secondary wells and the underground fuel storage tank. Based on the results of his investigation, he determined that 10 or fewer gallons of #2 heating fuel had been discharged, including a gallon or less into the septic system.



- Mr. Ebel checked to ensure the correct water sample kits were sent from the lab, a VOC sample kit, which contained two primary samples, one blind duplicate sample, and one trip blank, assessing the Gasoline Range Organic (GRO), and BTEX compounds, suitable to detect the water soluble hydrocarbon compounds, assessed with EPA Method 524.2
- The VOC water sample kit was received that evening, having been driven down from Fairbanks that day.

Wednesday, May 4th, 2016:

- Water samples were re-taken, and shipped via air to ARS in Fairbanks, who then expedited them to ARS Aleut Analytical, LLC, in Port Allen, LA, where their testing facility for fuel contamination is. The samples were confirmed received by the lab same day.
- DEC issued a Situation Report (see attachment #1 on p. 5 of this report), which was linked to the district's Social Media.
- Fairbanks News Miner published an article about the spill. (see attachment #2, on p. 7 on this report).
- Status update was posted on social media for the community.
- DEC provided some options for site remediation, and the district made the determination to remove the contaminated material. We contacted a DEC certified environmental remediation company in North Pole called Organic Incineration Technology, Inc (OIT) to schedule removal of the material, pending DEC approval and a transportation permit.

Thursday, May 5th, 2016:

- DEC Response Summary was posted on the DEC website, which was linked to the districts social media sites.

Sunday, May 8th, 2016:

- Status update was posted social media for the community.

Tuesday, May 10th, 2016:

- DEC issued a Travel Permit to the district for OIT to transport contaminated materials to North Pole, and the district scheduled the transport of the material for May 19th.
- ARS Aleut Analytical, LLC emailed lab results to the district, and identified no contaminants. (see attachment #3, on p. 8 on this report)

Wednesday, May 11th, 2016:

- ARS Aleut Analytical Lab results posted on Social Media Update with a statement from the DEC Drinking Water Program giving the all clear for Tok Schools water.
- Drinking fountains were turned back on, and the district discontinued providing bottled water to the school.

Monday, May 16th, 2016:

- Working with DEC the following site monitoring schedule has been established for follow-up monitoring to the fuel release at the Tok School.
 - August 2016, prior to the start of school.
 - Spring 2017, immediately following break-up.

Thursday, May 19th, 2016:

- OIT sent a belly dump to Tok, and picks up a load of the material from the school property identified as contaminated, and brought it back to North Pole. They have since certified that the material was thermally treated, tested and disposed of.

Findings

As the district has worked its way through the events, our attention has moved from how the discharge happened, to why. Essentially, water got into the underground storage tank because during the spring thaw it pooled over the underground storage tank, getting into the tank either through a broken vent pipe or through the fill cap, which may not have sealed properly. (As of this writing that remains to be determined).

It is clear that the discharge happened during the best efforts by our crew to dispose of water that was contaminated with heating oil, in a way that they were advised to from an outside party and in a way that they understood was proper. This was an unintentional mistake. The fact remains that the crew had not been trained in the proper handling of petroleum products, and were not aware of the reporting requirements, which is a function of management. A primary role of management is to ensure that staff have the resources and training to do what they are tasked with doing. This unforeseen event happened because our staff had not been trained to recognize the type of situation they were in, and how to properly handle it.

Prevention:

Steps are being taken to identify where the fuel got in, by digging out the tank, and installing measures to ensure that spring melt is not able pool over the area of the tank in the future.

Training:

Training for this summer/fall is being set up with the assistance of DEC. The district maintenance crew needs to be able to recognize a situation, know when they are expected to initiate communications with their supervisors, understand the handling requirements of any hazardous materials that they are in contact with, and know when and how to go about reporting it. There is a need for management training in the proper training documentation, reporting and the related communications expectations as well. The district is taking steps now to remedy that, and over the course of this summer will be ensuring that all appropriate staff will have the requisite training in proper fuel handling techniques, and will be able to demonstrate that by this fall.



ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION
Division of Spill Prevention and Response
Prevention, Preparedness and Response Program

SITUATION REPORT

Tok K-12 School Fuel Oil & Water Discharge

Tok, AK

SITREP # 1

SPILL #: 16309909002

TIME/DATE OF DISTRIBUTION: 5:00 p.m. on May 4, 2016

POTENTIAL RESPONSIBLE PARTY (PRP): Alaska Gateway School District (AGSD)

INCIDENT LOCATION: K-12 School on John Sumar Dr. in Tok, AK

TIME/DATE OF SPILL: Two separate pollution events on March 30 & 31, 2016.

TYPE/AMOUNT OF PRODUCT SPILLED: The spilled product is #2 Fuel Oil. The exact amount released is unknown, but ADEC estimates that less than 10 gallons of oil was released during this pollution incident.

CAUSE OF SPILL: On March 30, 2016, water was discovered in the boiler's day tank. School maintenance staff transferred the liquid from the day tank into the school's septic system causing the first spill. On March 31, 2016, maintenance staff removed what they thought was mainly water with a small amount of fuel from the school's underground storage tank. The fuel oil and water mix was then transported to a corner of the school grounds in a light material bucket on a front end loader. Fuel contained in the loader bucket was then ignited. The remaining fluids were placed on a "slash/biomass" pile consisting of small spruce trees and spruce tree needles causing a second spill.

SOURCE CONTROL: Source control has been achieved.

RESPONSE ACTION: At the time of the release, affected soil surrounding the debris pile was heaped up and placed on top of the pile. Administrative staff for the AGSD was notified of the release on May 1, 2016, and decided to sample the two on-site drinking water wells for the presence of fuel oil. Until sample results are received, students and staff of the school will be provided bottled water for drinking. The AGSC has also been purchasing water from a local store to utilize during food preparation at the school, and will continue that effort until the on-site drinking water has been confirmed safe to drink. The amount of fuel released to the school's septic system has been determined by the department to be de Minimis, no cleanup or sampling effort is required.

On May 3, 2016, an ADEC responder visited the spill site and determined that the contaminant mass is expected to be contained to the footprint of the debris pile. Furthermore, the contaminants contained in the debris pile are expected to have minimal, if any, subsurface impact.

RESOURCES AFFECTED: At this time, only the debris pile outside of the school yard has been confirmed to contain contaminants. Drinking water wells located on the school property have been sampled. Sample results are expected to be received by May 9, 2016.

FUTURE PLANS AND RECOMMENDATIONS: ADEC will continue to monitor the response actions and review the plans being developed to clean up and dispose of contaminated material from the school property.

WEATHER: Today: Sun and clouds mixed; highs around 54°F; west-southwest winds to 10 mph. Tomorrow: Sunshine and some clouds; highs around 56°F; south-southeast to 10 mph.

UNIFIED COMMAND AND PERSONNEL:

Incident Commander: Scott MacManus, AGSD

SOSC: Tom DeRuyter, ADEC

FOSC: Bob Whittier, EPA

Field SOSC: John Ebel, ADEC

TIME/DATE OF THE NEXT REPORT DISTRIBUTION: As soon as drinking water well sample results are received.

FOR ADDITIONAL INFORMATION CONTACT: Tom DeRuyter, SOSC, ADEC (907) 451-2145

http://www.dec.alaska.gov/spar/perp/response/sr_active.htm



Affected debris pile spread out during May 3, 2016 site investigation (ADEC Photo).

http://www.newsminer.com/news/local_news/dec-tok-school-fuel-burn-unlawful/article_172dde16-11cd-11e6-8012-371fd27cf45b.html

DEC: Tok school fuel burn unlawful

Weston Morrow wmorrow@newsminer.com May 4, 2016

FAIRBANKS — Students at Tok school are drinking bottled water as a safety precaution today after grounds crews attempted to dispose of spilled fuel oil by burning it on school property.

Members of the school grounds crew dumped 400-500 gallons of fuel oil on a burn pile at the edge of school property more than a month ago and tried to dispose of it without telling anyone, according to Scott MacManus, assistant superintendent with the Alaska Gateway School District.

Failure to notify the Alaska Department of Environmental Conservation about burns and fuel contamination violates state regulations, according to department spokeswoman Candice Breckenridge.

MacManus claims he and other district administrators did not learn about the inappropriate disposal until this Sunday, when MacManus said he received an email from a parent who saw a Facebook posting mentioning the burn.

"I can tell you that we're very unhappy about learning about this on Facebook," MacManus said.

MacManus said he spoke with multiple members of the grounds crew, who said they were not sure what they were doing was wrong.

The contamination was caused by a mixture of water and fuel oil pumped out of the Tok school's fuel tank, according to MacManus. He said the water appeared to have leaked into the fuel tank during a breakup. It was that water the crews were attempting to discard when they decided to burn it.

The burn pile on which the crews burned the fuel oil is located at the edge of the school's property about 1,000 feet away from the nearest well, MacManus said. As a precaution, the school district is providing bottled water to students and staff at the school until test results can confirm whether or not the drinking water was affected. He said he believed the results would likely be available sometime today or Thursday.

Bressler said it is unlikely the water was contaminated but that it will be tested nonetheless.

“We have confirmed that the released product is contained at or above the surface level,” Bressler wrote in an email. “It is our opinion that with the incident occurring far away from the well that it is unlikely that any contamination could reach the well.”

Bressler said the school district was cooperative with the investigator sent to Tok by her department.

The area affected by the spill is about 30 square yards, according to MacManus. He said they have two options to clean up the contaminated ground: They can either undergo an evaporation process or dig up the impacted dirt and take it to Fairbanks to be incinerated.

MacManus estimated the first method would likely cost the district about \$1,000, whereas the second method might cost \$4,000 or \$5,000. He said the district has received calls from concerned parents and that the district will do everything it can to make sure the school grounds and drinking water are safe. However, he said, his initial impression is that the spill has not caused significant contamination.

“We should not have done this, no question, but we’re far from the end of the world,” MacManus said.

He added that he is not yet sure how the district will deal with the actions taken by the groundkeepers members who failed to report the burn.

“I don’t know if heads are going to roll,” he said, “but certainly there’s going to be something to be dealt with about it.”

Contact staff writer Weston Morrow at 459-7520. Follow him on Twitter:

@FDNMschools.



ARS Aleut Analytical, LLC
475 Hall St.
Fairbanks, AK 99701
Phone: 907-456-3116
Fax: 907-456-3125

5/10/2016

ALASKA GATEWAY SCHOOL
DISTRICT
PO Box 226
Tok, AK 99780
Attn: Randy Warren

Work Order #: F1605034
Date: 5/10/2016
Work ID: 2015-2016 CMP Tok 381480
Date Received: 5/4/2016
Proj #: 2015-2016 CMP Tok 381480

Sample Identification

Lab Sample Number	Client Description	Lab Sample Number	Client Description
F1605034-01		F1605034-02	

Enclosed are the analytical results for the submitted sample(s). Please review the CASE NARRATIVE for a discussion of any data and/or quality control issues. Listings of data qualifiers, analytical codes, key dates, and QC relationships are provided at the end of the report.

Sincerely,

Jerry Baker
Project Manager

"The Science of Analysis, The Art of Service"

Case Narrative

ARS Aleut Analytical, LLC

Work Order: F1605034

Samples were prepared and analyzed according to EPA or equivalent methods outlined in the following references:

Methods for the Determination of Organic Compounds in Drinking Water, EPA-600/4-88/039, December 1988, Revised July 1991.

Standard Methods for the Examination of Water and Wastewater, 21st Edition, 2005.

SAMPLE RECEIPT:

One (1) sample was received 5/4/2016 12:11 PM at a temperature of 5.5°C at Analytica - Anchorage. The sample was received in good condition and in order per chain of custody.

REVIEW FOR COMPLIANCE WITH ANALYTICA QA PLAN

A summary of our review is shown below.

All analytical results contained in this report have been reviewed under Analytica's internal quality assurance and quality control program. Any deviations in quality control parameters for specific analyses are noted in the following text. A complete quality assurance report, including laboratory control, matrix spike, and sample duplicate recoveries, is kept on file in our office and is available upon request.

All method specifications were met for the following tests, unless otherwise noted:

Test Method: 524.2 - VOC - Drinking Water

Detailed Analytical Report

ARS Aleut Analytical, LLC

Workorder (SDG): F1605034

Project: 2015-2016 CMP Tok 381480

Client: ALASKA GATEWAY SCHOOL DISTRICT

Client Project Number: 2015-2016 CMP Tok 381480

Report Section: Client Sample Report

Client Sample Name:

Matrix: Drinking Water

Collection Date: 5/4/2016 7:55:00AM

The following test was conducted by: SGS Environmental Services Inc.

Lab Sample Number: F1605034-01A

Analysis Date: 5/6/2016 6:37:00PM

Prep Date: 05-06-2016 06:05

Instrument:

Analytical Method ID: 524.2 - VOC AK DW

File Name:

Prep Method ID:

Dilution Factor: 1

Prep Batch Number: R1605101144-1

Report Basis: As Received

Analyst Initials: NRB

Sample prep wt./vol:

Prep Extract Vol: ml

<u>Analyte</u>	<u>CASNo</u>	<u>Result</u>	<u>Flags</u>	<u>Units</u>	<u>PQL</u>	<u>MDL</u>				<u>run #:</u>
1,1,1-Trichloroethane	71-55-6	ND		ug/L	0.50	0.15				1
1,1,2-Trichloroethane	79-00-5	ND		ug/L	0.50	0.15				
1,1-Dichloroethene	75-35-4	ND		ug/L	0.50	0.15				
1,2,4-Trichlorobenzene	120-82-1	ND		ug/L	0.50	0.15				
1,2-Dichlorobenzene	95-50-1	ND		ug/L	0.50	0.15				
1,2-Dichloroethane	107-06-2	ND		ug/L	0.50	0.15				
1,2-Dichloropropane	78-87-5	ND		ug/L	0.50	0.15				
1,4-Dichlorobenzene	106-46-7	ND		ug/L	0.50	0.15				
Benzene	71-43-2	ND		ug/L	0.50	0.15				
Carbon Tetrachloride	56-23-5	ND		ug/L	0.50	0.15				
Chlorobenzene	108-90-7	ND		ug/L	0.50	0.15				
Cis-1,2-Dichloroethene	156-59-2	ND		ug/L	0.50	0.15				
Ethylbenzene	100-41-4	ND		ug/L	0.50	0.15				
Methylene Chloride	75-09-2	ND		ug/L	0.50	0.15				
Styrene	100-42-5	ND		ug/L	0.50	0.15				
Tetrachloroethene	127-18-4	ND		ug/L	0.50	0.15				
Toluene	108-88-3	ND		ug/L	0.50	0.15				
trans-1,2-Dichloroethene	156-60-5	ND		ug/L	0.50	0.15				
Trichloroethene	79-01-6	ND		ug/L	0.50	0.15				
Vinyl Chloride	75-01-4	ND		ug/L	0.40	0.12				
Xylenes, Total	1330-20-7	ND		ug/L	0.50	0.15				
<u>Surrogate</u>	<u>CASNo</u>	<u>Result</u>	<u>Flags</u>	<u>Units</u>			<u>% Recov</u>	<u>LCL</u>	<u>UCL</u>	<u>run #:</u>
1,2-Dichloroethane-d4	17060-07-0	109		%			109	70	130	1
p-Bromofluorobenzene	460-00-4	95.6		%			95.6	70	130	

Detailed Analytical Report

ARS Aleut Analytical, LLC

Workorder (SDG): F1605034

Project: 2015-2016 CMP Tok 381480

Client: ALASKA GATEWAY SCHOOL DISTRICT

Client Project Number: 2015-2016 CMP Tok 381480

Report Section: Client Sample Report

Client Sample Name:

Matrix: Aqueous

Collection Date: 5/4/2016 7:55:00AM

The following test was conducted by: SGS Environmental Services Inc.

Lab Sample Number: F1605034-02A

Analysis Date: 5/6/2016 6:04:00PM

Prep Date: 05-06-2016 06:05

Instrument:

Analytical Method ID: 524.2 - VOC AK DW

File Name:

Prep Method ID:

Dilution Factor: 1

Prep Batch Number: R1605101144-1

Report Basis: As Received

Analyst Initials: NRB

Sample prep wt./vol:

Prep Extract Vol: ml

<u>Analyte</u>	<u>CASNo</u>	<u>Result</u>	<u>Flags</u>	<u>Units</u>	<u>POL</u>	<u>MDL</u>	<u>run #:</u>			
1,1,1-Trichloroethane	71-55-6	ND		ug/L	0.50	0.15	1			
1,1,2-Trichloroethane	79-00-5	ND		ug/L	0.50	0.15				
1,1-Dichloroethene	75-35-4	ND		ug/L	0.50	0.15				
1,2,4-Trichlorobenzene	120-82-1	ND		ug/L	0.50	0.15				
1,2-Dichlorobenzene	95-50-1	ND		ug/L	0.50	0.15				
1,2-Dichloroethane	107-06-2	ND		ug/L	0.50	0.15				
1,2-Dichloropropane	78-87-5	ND		ug/L	0.50	0.15				
1,4-Dichlorobenzene	106-46-7	ND		ug/L	0.50	0.15				
Benzene	71-43-2	ND		ug/L	0.50	0.15				
Carbon Tetrachloride	56-23-5	ND		ug/L	0.50	0.15				
Chlorobenzene	108-90-7	ND		ug/L	0.50	0.15				
Cis-1,2-Dichloroethene	156-59-2	ND		ug/L	0.50	0.15				
Ethylbenzene	100-41-4	ND		ug/L	0.50	0.15				
Methylene Chloride	75-09-2	ND		ug/L	0.50	0.15				
Styrene	100-42-5	ND		ug/L	0.50	0.15				
Tetrachloroethene	127-18-4	ND		ug/L	0.50	0.15				
Toluene	108-88-3	ND		ug/L	0.50	0.15				
trans-1,2-Dichloroethene	156-60-5	ND		ug/L	0.50	0.15				
Trichloroethene	79-01-6	ND		ug/L	0.50	0.15				
Vinyl Chloride	75-01-4	ND		ug/L	0.40	0.12				
Xylenes, Total	1330-20-7	ND		ug/L	0.50	0.15				
<u>Surrogate</u>	<u>CASNo</u>	<u>Result</u>	<u>Flags</u>	<u>Units</u>		<u>% Recov</u>	<u>LCL</u>	<u>UCL</u>	<u>run #:</u>	
1,2-Dichloroethane-d4	17060-07-0	108		%		108	70	130	1	
p-Bromofluorobenzene	460-00-4	97.2		%		97.2	70	130		

Detailed Analytical Report

ARS Aleut Analytical, LLC

Workorder (SDG): F1605034

Project: 2015-2016 CMP Tok 381480

Client: ALASKA GATEWAY SCHOOL DISTRICT

Client Project Number: 2015-2016 CMP Tok 381480

QC BATCH ASSOCIATIONS - BY METHOD BLANK

Lab Project ID: 178,993 Lab Project Number: F1605034

Prep Date: 5/6/2016

Lab Method Blank Id: 1323195

Prep Batch ID: R1605101144-1

Method: 524.2 - VOC AK DW

This Method blank and sample preparation batch are associated with the following samples, spikes, and duplicates:

<u>SampleNum</u>	<u>ClientSampleName</u>	<u>DataFile</u>	<u>AnalysisDate</u>
F1605034-01A			5/6/2016 6:37:00PM
F1605034-02A			5/6/2016 6:04:00PM
1323196	LCS for HBN 1733463 [VXX/28777		5/6/2016 3:43:00PM
1323197	LCSD for HBN 1733463 [VXX/2877		5/6/2016 3:59:00PM

Detailed Analytical Report

ARS Aleut Analytical, LLC

Workorder (SDG): F1605034

Project: 2015-2016 CMP Tok 381480

Client: ALASKA GATEWAY SCHOOL DISTRICT

Client Project Number: 2015-2016 CMP Tok 381480

DATA FLAGS AND DEFINITIONS

The PQL is the Method Quantitation Limit as defined by USACE.

Reporting Limit: Limit below which results are shown as "ND". This may be the PQL, MDL, or a value between. See the report conventions below.

Result Field:

ND = Not Detected at or above the Reporting Limit

NA = Analyte not applicable (see Case Narrative for discussion)

Qualifier Fields:

LOW = Recovery is below Lower Control Limit

HIGH = Recovery, RPD, or other parameter is above Upper Control Limit

E = Reported concentration is above the instrument calibration upper range

Organic Analysis Flags:

B = Analyte was detected in the laboratory method blank

J = Analyte was detected above MDL or Reporting Limit but below the Quant Limit (PQL)

Inorganic Analysis Flags:

J = Analyte was detected above the Reporting Limit but below the Quant Limit (PQL)

W = Post digestion spike did not meet criteria

S = Reported value determined by the Method of Standard Additions (MSA)

Several ways of defining the limit of detection and quantitation are prevalent in the laboratory industry and may appear in Analytica reports. These include the following:

MRL = "minimum reporting level", from the EPA Safe Drinking Water program (SDW)

PQL = "practical quantitation limit", from SW-846

EQL = "estimated quantitation limit", from SW-846

LOQ = "limit of quantitation", from a number of authoritative sources

In Analytica's work, all of these terms have the same meaning, equivalent to the EPA definition of the MRL. This reporting level is supported by a satisfactory calibration data point which is at that level or lower, and also is supported by a method detection limit (MDL) determined by the procedure in 40CFR. The MDL is lower than the MRL and represents an estimate of the level where positive detections have a 99% probability of being real, but where quantitation accuracy is unknown.

The MRL as defined by Analytica is the lowest demonstrated point of known quantitation accuracy.

The MRL should not be confused with the MCL, which is the EPA-defined "maximum contaminant level" allowed for certain regulated targets under specific regulations, such as the National Primary Drinking Water Regulations. Normally, the MRL is set at a level which is much lower than the MCL in order to ensure that levels are well below those limits. Not all target analytes have MCL levels established.

Other Flags may be applied. See Case Narrative for Description

Detailed Analytical Report

ARS Aleut Analytical, LLC

Workorder (SDG): F1605034

Project: 2015-2016 CMP Tok 381480

Client: ALASKA GATEWAY SCHOOL DISTRICT

Client Project Number: 2015-2016 CMP Tok 381480

REPORTING CONVENTIONS FOR THIS REPORT

F1605034

<u>TestPkgName</u>	<u>Basis</u>	<u># Sig Figs</u>	<u>Reporting Limit</u>
524.2 (Aqueous) - VOC AK DW	As Received	3	Report to PQL

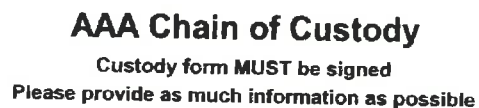
Submitted Samples Report**Submitted by** Jerry Baker**Date** 5/10/2016**Laboratory** ANALYTICA INTERNATIONAL, INC /
ANCHORAGE**Tests run by** SGS/CT&E
ENVIRONMENTAL
SERVICES**Samples
submitted** 2**Samples
accepted** 2**Confirmation
Number** A83FFAACEEE3445ED82EBEF44136EC0B**Samples
rejected** 0**Water System** AK2381480: 2015-2016 CMP
Tok 381480**Lab Sample ID** 1167886001**Sampling Location** Boiler Room**Collection Date** 5/4/2016 7:55 AM**Lab Receipt Date** 5/4/2016 12:11 PM**Sample Type** Chemical Submission**Sample Category** Chemical

Analyte Code	Analyte Name	Concentration Measure	Concentration Unit Code	Reported Measure
2981	1,1,1-TRICHLOROETHANE			
2985	1,1,2-TRICHLOROETHANE			
2977	1,1-DICHLOROETHYLENE			
2378	1,2,4-TRICHLOROBENZENE			
2968	O-DICHLOROBENZENE			
2980	1,2-DICHLOROETHANE			
2983	1,2-DICHLOROPROPANE			
2969	P-DICHLOROBENZENE			
2990	BENZENE			
2982	CARBON TETRACHLORIDE			
2989	MONOCHLOROBENZENE			
2380	CIS-1,2-DICHLOROETHYLENE			
2992	ETHYLBENZENE			
2964	DICHLOROMETHANE			
2996	STYRENE			
2987	TETRACHLOROETHYLENE			
2991	TOLUENE			
2979	TRANS-1,2-DICHLOROETHYLENE			
2984	TRICHLOROETHYLENE			
2976	VINYL CHLORIDE			
2955	XYLENES			

Water System AK2381480: 2015-2016 CMP
Tok 381480**Lab Sample ID** 1167886003**Sampling Location** Trip Blank**Collection Date** 5/4/2016 7:55 AM**Lab Receipt Date** 5/4/2016 12:11 PM**Sample Type** Chemical Submission**Sample Category** Chemical

Analyte Code	Analyte Name	Concentration Measure	Concentration Unit Code	Reported Measure
2981	1,1,1-TRICHLOROETHANE			
2985	1,1,2-TRICHLOROETHANE			
2977	1,1-DICHLOROETHYLENE			
2378	1,2,4-TRICHLOROBENZENE			
2968	O-DICHLOROBENZENE			

2980	1,2-DICHLOROETHANE			
2983	1,2-DICHLOROPROPANE			
2969	P-DICHLOROBENZENE			
2990	BENZENE			
2982	CARBON TETRACHLORIDE			
2989	MONOCHLOROBENZENE			
2380	CIS-1,2-DICHLOROETHYLENE			
2992	ETHYLBENZENE			
2964	DICHLOROMETHANE			
2996	STYRENE			
2987	TETRACHLOROETHYLENE			
2991	TOLUENE			
2979	TRANS-1,2-DICHLOROETHYLENE			
2984	TRICHLOROETHYLENE			
2976	VINYL CHLORIDE			
2955	XYLENES			



ARS Corporate Office
2609 North River Road
Port Allen, LA 70767
225.381.2991
225.381.2996 fax

Section To Be Completed by AAA

Version 2.0 February 2016

ARS Aleut Analytical, LLC

CLIENT INVOICE

Remit to:	Accounting Dpt ARS Aleut Analytical, LLC Formerly Analytica Group 2609 North River Road. Port Allen, LA 70767	Invoice #:	177215
		Work Order#:	F1605034
		Account#:	600008
		Quote ID#:	20227
		Invoice Date:	5/10/2016
		Work ID:	2015-2016 CMP Tok 381480
Phone:	(225)381-2991	PO #:	381480
Attention:	Accounts Payable	Received:	5/4/2016
Invoice to:	ALASKA GATEWAY SCHOOL DISTRICT PO Box 226 Tok, AK 99780	Reported:	5/10/2016
		Client Project#:	2015-2016 CMP Tok 381480

Comments: These are additional samples outside the CMP. jkr 5/4/16

<u>Item</u>	<u>Qty</u>	<u>Price</u>	<u>Total</u>
ADEC EDRS - DataDirect	1	0.00	\$0.00
Inbound Courier Fee	1	25.00	\$25.00
524.2 - VOC AK DW In Aqueous Matrix	3	187.50	\$562.50
3-4 Day Rush Fee	1	421.88	\$421.88

Grand Total: **\$1,009.38**

All invoices are due and payable upon receipt. Outstanding balances over 30 days are subject to a finance charge of 1.5% per month, plus a late fee of \$25.00. If ARS Aleut Analytical engages legal counsel to enforce its rights or any other rights under an application for payment, the customer will be liable to ARS Aleut Analytical for all costs of collection and other legal expenses, including reasonable attorney fees.

ARS Aleut Analytical, LLC

CLIENT INVOICE

REMITTANCE ADVICE
PLEASE RETURN THIS PORTION WITH YOUR
PAYMENT

Accounts Payable

ALASKA GATEWAY SCHOOL DISTRICT

PO Box 226

Tok, AK 99780

Account#: 600008

Invoice #: 177215

Invoice Date: 5/10/2016

TOTAL INVOICE AMOUNT:

\$1,009.38

PAYMENT AMOUNT ENCLOSED:

5-13-16

Alaska Gateway School District
Tok, AK

Mike McDougall
PO 63
Eagle, AK 99738
907-547-3068

RE: Eagle Community School Water

To whom it may concern,

My name is Mike McDougall. My wife Sonja and our six children live in Eagle, and five of our children attend Eagle Community School. I am writing this letter because of my concern for the drinking water situation at the school. For the past 25 years the water has not been potable at the school, and while recent attempts at new plumbing have reduced lead and copper in the water, it is still not drinkable due to extreme foul taste and high pH. The school has been relying on Eagle City well water for drinking which currently is under a boil water notice from the State DNR. This situation is unacceptable. I strongly recommend the district devote time and funding towards fixing the water issue at our school. Eagle Community School serves as a focal point for our community events in addition to educating our kids. It also serves as our emergency command center in the event of disasters such as flood or fire. As such, it is imperative that the school be completely self-contained, this includes potable drinking water.

It is my sincere hope that the district devotes time to this issue at the next school board meeting. Any questions for me may be forwarded to the address above.

Thank you for your time,

Mike McDougall

2016 ALASKA AMP ASSESSMENT REPORTING

Frequently Asked Questions

On April 1, 2016, the Department of Education & Early developed announced that the 2016 Alaska Measure of Progress (AMP) tests for English language arts and mathematics, the Alaska science tests, and the Dynamic Learning Maps (DLM) alternate assessments were canceled. The tests were canceled because of repeated interruptions of testing following a construction accident that severed a fiber optic cable and unexplained technology errors that affected tests for some students. The Alaska Department of Education & Early Development (EED) has determined that it is not possible to release any results for these tests.

Q1: Why did EED decide not to issue student or school reports of the 2016 state tests?

A: EED, after conferring with stakeholders across the state and with technical experts, decided not to issue student or school reports for the 2016 state test administration because it was not technically possible to provide valid scale scores or achievement level scores for individual students. It is also not possible to report aggregate information of scale scores or achievement levels for schools, districts, or the state if student results cannot be reported.

Q2: What are scale scores and why are they needed?

A: On an assessment given statewide, students may take different, but similar, forms of the test. Students' raw scores are then converted to scores on a scale. The scale scores are produced for each content area and grade level of the assessment. This allows scores to be compared from student to student, school to school, and year to year. The scale scores are then used to determine the achievement levels that show how the student performed according to the state's standards. The achievement levels are from 1 through 4, 4 being the highest. Achievement levels 3 and 4 indicate that a student met the standards for the grade level and content tested.

Q3: Why was it not technically possible to produce scale scores or achievement level scores?

A: There were two main reasons why it was not technically feasible to produce scale scores or achievement level scores this year. First, not enough students completed the 2016 test before the cancelation to allow producing scale scores or achievement level scores. Second, there were substantial doubts about whether the answers recorded by all students represented credible data. Schools and districts reported that the interruptions and other test administration problems created testing situations in which some students answered questions more than once, quickly clicked through questions in order to finish before the test crashed again, experienced other difficulties, or became confused or frustrated.

- Q4: Why did EED decide not to report test information other than scale scores or achievement levels, such as raw scores?
- A: EED, after conferring with stakeholders across the state and with technical experts, decided not to report out other test information because of a strong concern that such information would not provide useful information for students, parents, and teachers to understand how well the student performed compared to the previous year and whether the student was making progress toward meeting the standards.
- Q5: Why would reporting raw scores at an individual student level not provide useful information?
- A: EED considered reporting “raw scores” or the number of questions a student answered correctly. However, each student did not take the same “form,” or version, of the test. Although each version covered the same content, not all students were asked the same set of questions, so raw scores cannot be compared across students. Some students may have answered and received scores for questions that were easier or more difficult than other students, depending on the order of questions or questions the student chose to answer; so a student with a raw score of 29 may not have performed better than a student with a raw score of 28. Use of raw scores especially should be avoided when students’ tests were interrupted. The student with a raw score of 28 may have had less time, an unresponsive computer, or had to repeat questions; and so the raw score of 28 is not only unfair to compare with another student, it may not be an accurate portrayal of what the student would have done under normal test administration conditions.
- Q6: How did EED consider fairness in making this decision not to issue reports?
- A: EED was very concerned with fairness. First, EED was most concerned that users get information that was useful; providing inaccurate or misleading information would not be fair, and could result in users making decisions that were not fair. Second, EED was concerned with student privacy. Because of the small numbers of student test results, in most cases reports would have to be suppressed at the school level. Also, certain test forms were taken to a large extent by students with disabilities; merely reporting those results may have revealed the students’ disability status, in violation of Alaska policy and federal law. EED decided it was most fair to not issue reports for all of the above reasons.

For more information about the use of scale scores, see
https://www.ets.org/Media/Research/pdf/RD_Connections16.pdf