

**AGENDA
1/2/2013
1:30 PM**

**AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD MEETING
TO BE HELD ON SATURDAY, JANUARY 5, 2013
AT 8:00 AM
AT THE BRYAN COUNTY BOARD OF EDUCATION**

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second _____ Action_____

III. ARCHITECT INTERVIEWS

8:00 to 8:45	James W. Buckley
9:00 to 9:45	Cogdell and Mendrala
10:00 to 10:45	Greenline
11:45 to 12:30	Hussey, Gay, Bell and DeYoung
12:45 to 1:30	Robertson, Loia, Roof

IV. BOARD MEMBER COMMENTS

VI. ADJOURN

Motion_____ Second _____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD MEETING
HELD ON SATURDAY, JANUARY 5, 2013
AT 8:00 A. M.
AT THE BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Saturday, January 5, 2013, at 8:00 a.m., in the Board of Education conference room for a called board meeting.

Board Chairman Eddie Warren called the meeting to order. Members present were Paine Bacon, Amy Murphy, Joe Pecenka, Dennis Seger, Marianne Smith, and Eddie Warren. David Schwartz arrived later in the day.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

III. ARCHITECT INTERVIEWS

8:00 to 8:45	James W. Buckley
9:00 to 9:45	Cogdell and Mendrala
10:00 to 10:45	Greenline
11:45 to 12:30	Hussey, Gay, Bell and DeYoung
12:45 to 1:30	Robertson, Loia, Roof

The board heard presentations from each of the architect firms listed above.

IV. BOARD MEMBER COMMENTS

Each board member rated the firms and two were chosen to check references on. One firm will then be chosen for upcoming projects.

VI. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

**AGENDA
1/2/2013
10:20 AM**

**AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD MEETING
TO BE HELD ON SATURDAY, JANUARY 12, 2013
AT 8:00 AM
AT THE BRYAN COUNTY BOARD OF EDUCATION**

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second _____ Action_____

III. CONSTRUCTION MANAGER INTERVIEWS

8:00 to 8:45	Elkins
9:00 to 9:45	Kahn
10:00 to 10:45	Pope
11:45 to 12:30	RA-Lin
12:45 to 1:30	RK Redding
1:45 to 2:30	Rives Worrell

IV. BOARD MEMBER COMMENTS

VI. ADJOURN

Motion_____ Second _____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD MEETING
HELD ON SATURDAY, JANUARY 12, 2013
AT 8:00 A. M.
AT THE BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Saturday, January 12, 2013, at 8:00 a.m., in the Board of Education conference room for a called board meeting.

Board Chairman Eddie Warren called the meeting to order. Members present were Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. ADOPTION OF AGENDA – Eddie Warren

Amy Murphy made a motion to approve the agenda. David Schwartz seconded the motion, and it carried unanimously.

III. CONSTRUCTION MANAGER INTERVIEWS

8:00 to 8:45	Elkins
9:00 to 9:45	Kahn
10:00 to 10:45	Pope
11:45 to 12:30	RA-Lin
12:45 to 1:30	RK Redding
1:45 to 2:30	Rives Worrell

The board heard presentations from each of the construction manager firms listed above.

IV. BOARD MEMBER COMMENTS

Each board member rated each firm. The board also discussed architects again and rated those in the same manner. Board Chairman Warren will call the top companies in each category to have them send him a sample contract for review.

VI. ADJOURN

Dennis Seger made a motion to adjourn. Marianne Smith seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, JANUARY 24, 2013
AT THE BRYAN COUNTY BOARD OF EDUCATION
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – David Schwartz
- III. PLEDGE TO THE FLAG – Dennis Seger
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____Second_____Action_____

- V. SUPERINTENDENT'S REPORT – Paul Brooksher

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)
 - December 20, 2012 regular board meeting
 - January 5, 2013 called board meeting
 - January 12, 2013 called board meeting

Motion_____Second_____Action_____

- VIII. APPROVAL OF NOVEMBER, 2012 FINANCIAL REPORT

Motion_____Second_____Action_____

- IX. USE OF FACILITY REQUEST:
 - The Coastal Georgia Soccer Officials Association requests the use of Richmond Hill High School cafeteria for a certification class for new soccer officials on Saturday, February 2, 2013 from 9:30 a.m. – 3:30 p.m.

Motion_____Second_____Action_____

- X. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment # 2**)

Motion_____ Second_____ Action_____

- B. Authorize the Superintendent and Board Chairman to enter into an agreement with Pope Construction Company as construction manager at risk

Motion_____ Second_____ Action_____

- C. Authorize the Superintendent and Board Chairman to enter into an agreement with Cogdell & Mendrala Architects, PC as architect

Motion_____ Second_____ Action_____

- D. Authorize paying \$186,192.00 to Bryan County Water & Sewer for the ERU (Equivalent Residential Unit) charge for Richmond Hill Middle School

Motion_____ Second_____ Action_____

- E. Authorize Board Chairman Eddie Warren to sign a Change Order to the R. B. Baker Infrastructure Group contract for the Richmond Hill Middle School entrance road which indicates a credit of \$(6,149.20)

Motion_____ Second_____ Action_____

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

XII. EXECUTIVE SESSION

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XIII. PERSONNEL:

Motion_____ Second_____ Action_____

XIV. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, JANUARY 24, 2013
AT THE BRYAN COUNTY BOARD OF EDUCATION
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, January 24, 2013, at 6:00 p.m., in the Board of Education conference room for its monthly meeting.

Board Chairman Eddie Warren thanked the Board for the work they have done so far this January. The board has held several meetings that were very much needed. He welcomed Marianne Smith to her first regular meeting. He stated that Phil Jones, County Administrator, is being honored tonight on his retirement. Since the board has this meeting, no one could be there. He said Phil has done a great job and has helped the board out with several projects. The Board wished to let it be known publically that it appreciates everything he has done.

Board Chairman Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

David Schwartz led a moment of quiet reflection, and Dennis Seger led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Joe Pecenka stated he would like to make a correction to the agenda under Item VIII. Approval of November, 2012 Financial Report. It should read December. He made a motion to approve the agenda with the correction made. Dennis Seger seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S REPORT – Paul Brooksher

Dr. Brooksher stated he would like to reinforce what Chairman Warren had earlier said. From the school systems perspective, he wanted to say thank you and hats off to all of you for your time and energy looking towards capital projects, the building of two new schools, and spending eight hours on two different Saturdays. Thank you for all you have done to help us support the school system as we move forward.

VI. LISTEN TO PUBLIC COMMENT

Angela Hamilton, Dawn Warren, and Amy Collingham addressed the board with concerns about the elimination of the Law and Justice Pathway class at Richmond Hill High School.

VII. APPROVAL OF MINUTES (**Attachment #1**)

December 20, 2012 regular board meeting
January 5, 2013 called board meeting
January 12, 2013 called board meeting

Dennis Seger made a motion to approve the minutes. Amy Murphy seconded the motion, and it carried unanimously.

VIII. APPROVAL OF DECEMBER, 2012 FINANCIAL REPORT

Joe Pecenka made a motion to approve the financial report. David Schwartz seconded the motion, and it carried unanimously.

IX. USE OF FACILITY REQUEST:

The Coastal Georgia Soccer Officials Association requests the use of Richmond Hill High School cafeteria for a certification class for new soccer officials on Saturday, February 2, 2013 from 9:30 a.m. – 3:30 p.m.

Dennis Seger made a motion to approve the use of facility request. Joe Pecenka seconded the motion, and it carried unanimously.

X. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment # 2**)

David Schwartz made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- B. Authorize the Superintendent and Board Chairman to enter into an agreement with Pope Construction Company as construction manager at risk

Amy Murphy made a motion to approve. Marianne Smith seconded

the motion, and it carried unanimously.

- C. Authorize the Superintendent and Board Chairman to enter into an agreement with Cogdell & Mendrala Architects, PC as architect

Joe Pecenka made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- D. Authorize paying \$186,192.00 to Bryan County Water & Sewer for the ERU (Equivalent Residential Unit) charge for Richmond Hill Middle School

Dennis Seger made a motion to approve. Amy Murphy seconded the motion. Board Chairman Eddie Warren stated that when the bill was first received it was for \$323,000. Dr. Brooksher and Melanie James worked on this, argued our point and it was reduced. The motion carried unanimously.

- E. Authorize Board Chairman Eddie Warren to sign a Change Order to the R. B. Baker Infrastructure Group contract for the Richmond Hill Middle School entrance road which indicates a credit of \$(6,149.20)

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

David Schwartz thanked Dr. Brooksher and his staff for the meal. He congratulated Marianne Smith as a new board member and Joe Pecenka on coming back as vice chairman. He said to the three ladies that spoke that the board will take their comments into consideration.

Amy Murphy thanked Dr. Brooksher and his staff for hosting the excellent meal. She thanked Mrs. Hamilton, Mrs. Warren, and Mrs. Collingham for their comments. She stated that all of the board members are also parents. We always welcome parent input. We will take your stories under advisement.

Dennis Seger said ditto to what David and Amy stated. He welcomed Marianne and Joe. He thanked Eddie Warren and Dr. Brooksher for the hard

work they have done getting the two contracts together. He said to the three ladies that spoke that the board does hear what they are saying. He said he is asking the central office to get a response to them by the middle of next week. He thanked everyone for coming to the meeting.

Joe Pecenka stated it is good to be back. He said he has now attended three meetings this month. He said thanks to Eddie Warren and Dr. Brooksher for all the additional time spent in getting the contracts together.

Marianne Smith thanked Dr. Brooksher and the staff for the meal. She thanked the three ladies for their comments. She also stated we are all parents. There is nothing more important than your children. Someone will get back to your questions. She thanked the board for such a warm welcome. She said we have spent a lot of time together lately. It has all been good.

Paine Bacon thanked Dr. Brooksher and his staff for hosting the meeting. He thanked the three ladies for coming to present their concerns. He said someone from the board office will follow-up with you. He thanked them for being involved. He welcomed Joe Pecenka and Marianne Smith.

Dennis Seger stated he also wanted to thank the board members and spouses for attending the Chamber of Commerce meeting. He said the superintendent spoke and his speech was an eye opener. He thanked Dr. Brooksher for a fine speech.

Eddie Warren thanked the staff for the meal. He said to the three ladies that someone will get in touch with answers. He welcomed Joe Pecenka back on the board. He wanted to remind the board of the GSBA Summer Conference that will be held in Savannah in a few months. He stated Marianne Smith will be attending the New Board Member Workshop for required training. He wanted to invite each board member to do the same. He knows the board has already been through the training but with more and more changes, it will be worth it. There is a lot of good information.

Dr. Brooksher stated we have a special guest and her family attending the meeting. He said we would like to recognize Mrs. Teresa Davis who retired in November. He asked Bryan County Elementary School principal Debbie Laing to speak about Mrs. Davis. Mrs. Laing and Dr. Brooksher thanked Mrs. Davis for her years of service as a paraprofessional in the school system.

XII. EXECUTIVE SESSION - Personnel

Dennis Seger made a motion to go into executive session to discuss personnel. David Schwartz seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Amy Murphy seconded the motion, and it carried unanimously.

Paine Bacon made a motion to amend the agenda to add as XIII. Approve A Pay Scale And Job Description For An Accountant. Amy Murphy seconded the motion, and it carried unanimously.

XIII. APPROVE PAY SCALE AND JOB DESCRIPTION FOR ACCOUNTANT

Paine Bacon made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

XIV. PERSONNEL:

Amy Murphy made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

XV. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA
2/7/13
2:10 P. M.

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD WORK SESSION
TO BE HELD ON THURSDAY, FEBRUARY 7, 2013
AT 6:00 P. M.
AT THE BRYAN COUNTY BOARD OF EDUCATION

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion _____ Second _____ Action _____

III. ARCHITECT/CONSTRUCTION MANAGER PLANNING SESSION

IV. BOARD MEMBER COMMENTS

V. EXECUTIVE SESSION – Personnel & Legal Updates

Motion to go into _____ Second _____ Action _____

Motion to come out _____ Second _____ Action _____

VI. PERSONNEL

Motion _____ Second _____ Action _____

VII. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD WORK SESSION
HELD ON THURSDAY, FEBRUARY 7, 2013
AT 6:00 P. M.
AT THE BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Thursday, February 7, 2013, at 6:00 p.m., at central office for a called board work session.

Superintendent Brooksher requested that everyone take a minute for quiet reflection for the two families that will be affected by the accident this afternoon.

Board Chairman Eddie Warren called the meeting to order. Members present were: Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren. Paine Bacon was absent.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

III. ARCHITECT/CONSTRUCTION MANAGER PLANNING SESSION

Barbara and Don Cogdell of Cogdell & Mendrala Architectural firm and Bill Vickery of Pope Construction Company met with the board to determine what the system wants on the next two large products they are doing. Dr. Brooksher stated Mr. Warren and he had discussed setting a timeline. Brad Anderson provided an update on requesting state funding for the South Bryan elementary project. He stated that if the board wants to utilize state funds for the South Bryan project, the Georgia Department of Education would need to approve the application in September. Don Cogdell stated he would like to meet weekly for a few weeks. They shared copies of prototypes for the board to review. The board decided to visit two schools in the area. The directors and Dr. Brooksher will meet with the architect and construction manager weekly beginning next week. Dr. Brooksher will then give information to the board.

IV. BOARD MEMBER COMMENTS

All of the board members thanked Barbara Cogdell, Don Cogdell, and Bill Vickery for the meeting.

V. EXECUTIVE SESSION – Personnel & Legal Updates

Joe Pecenka made a motion to go into executive session. Dennis Seger seconded the motion, and it carried unanimously.

David Schwartz made a motion to come out of executive session. Amy Murphy seconded the motion, and it carried unanimously.

VI. PERSONNEL

Joe Pecenka made a motion to approve the personnel actions the superintendent recommended. David Schwartz seconded the motion, and it carried unanimously.

VII. ADJOURN

David Schwartz made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, FEBRUARY 28, 2013
AT THE RICHMOND HILL PRIMARY SCHOOL
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Joe Pecenka
- III. PLEDGE TO THE FLAG – Marianne Smith
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second_____ Action_____

- V. SUPERINTENDENT'S REPORT – Paul Brooksher
 - A. Comments by Dr. Brooksher
 - B. Richmond Hill Primary School Activities – Mary Ann Tiedemann
 - C. Recognition of Retiree – Nancy Swany – BCES

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)
 - January 25, 2013 regular board meeting
 - February 7, 2013 called board work session

Motion_____ Second_____ Action_____

- VIII. APPROVAL OF JANUARY 2013 FINANCIAL REPORT

Motion_____ Second_____ Action_____

- IX. USE OF FACILITY REQUEST
 - South Bryan County Recreation Youth wrestling team requests the use of Richmond Hill High School cafeteria on March 15, 2013, at 6:00 p.m., for an end-of-year banquet

Motion_____ Second_____ Action_____

- X. ADMINISTRATION:

- A. Approve accepting the following donations:
 - 1. Accept a donation of \$700.00 to the Richmond Hill High

- School wrestling team from their booster club to help cover tournament fees, travel, etc.

2. Accept the following donations to Bryan County Middle School Soccer:

\$200.00	Flanders/Morrison Funeral Home
\$500.00	Pembroke Telephone Company
\$100.00	April Young/Embellish Boutique
\$250.00	Billy Conley/Pembroke Pharmacy
\$100.00	First Bank of Coastal Georgia
\$100.00	Bedingfield Pharmacy
\$250.00	Jean McCormick

Motion_____ Second_____ Action_____

- B. Appoint a delegate and an alternate to represent the board at the Delegate Assembly at the GSBA Summer Annual Conference in Savannah, Georgia on Friday, June 14, 2013

Motion_____ Second_____ Action_____

- C. Approve Charis Peterson's request to build a permanent shelter for the Richmond Hill High School Marching Band "cooling zone" as a project to earn the Gold Award in Girl Scouts

Motion_____ Second_____ Action_____

- D. Approve 2013-2014 and 2014-2015 school calendars

Motion_____ Second_____ Action_____

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

XII. EXECUTIVE SESSION - Personnel and Legal Matters

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XIII. PERSONNEL:

Motion_____ Second_____ Action_____

XIV. BUILDING PLAN REVIEW AND DISCUSSION

XV. FIELD HOUSE DISCUSSION FOR BRYAN COUNTY HIGH SCHOOL

XVI. SOUTH BRYAN SITE WELL DISCUSSION

XVII. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, FEBRUARY 28, 2013
AT THE RICHMOND HILL PRIMARY SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, February 28, 2013, at 6:00 p.m., at the Richmond Hill Primary School for its monthly meeting.

I. Board Chairman Eddie Warren called the meeting to order. He welcomed everyone attending. He introduced Debi McNeal as the new principal at Richmond Hill High School and welcomed her to the school system. Board members present were: Eddie Warren, Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger and Marianne Smith.

II. Joe Pecenka led a moment of quiet reflection.

III. Marianne Smith led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S REPORT – Paul Brooksher

A. Comments by Dr. Brooksher

Dr. Brooksher welcomed Debi McNeal to Richmond Hill High School as the new principal. He thanked the community and the staff that participated in the Bryan County Schools school calendar survey. There were over 1,590 responses. He stated the school system is still growing. We had 8,000 students in October, which included prekindergarten. As of today, the total is 8,036. This is illustrative of which direction we will continue to go.

B. Richmond Hill Primary School Activities – Mary Ann Tiedemann

Principal Mary Anne Tiedemann welcomed the Board to Richmond Hill Primary School. She was happy to see Marianne Smith serving on the Board. In the past she had served on the school council. She said Richmond Hill Primary School is very proud of the number of volunteers it has. In one weeks time they have 178 parent volunteers. They also have 26 early childcare education students from Richmond Hill High School and 9 students from Armstrong Atlantic University.

The leadership team at the school started a new project called Math Magic. Every Friday two students from each class meet in the cafeteria. They have around the world flashcard drills. The winners receive a t-shirt and have their names announced over the intercom. For the past seven years, the school has held a Father-Daughter dance. She shared a video of the dance. The leadership team also came up with a way to spark interest in science. Students were asked to think of a problem that could help to make things easier and better. The student and parent would build the invention and share it with the school. She shared a movie of the students interviewing each other regarding the inventions. The inventions were on display in the media center.

C. Recognition of Retiree – Nancy Swany – BCES

Dr. Brooksher and Bryan County Elementary School principal Debbie Laing recognized Nancy Swany on her retirement. She was presented with a plaque.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)
January 25, 2013 regular board meeting
February 7, 2013 called board work session

Joe Pecenka made a motion to approve the minutes. Dennis Seger seconded the motion, and it carried unanimously.

VIII. APPROVAL OF JANUARY 2013 FINANCIAL REPORT

Joe Pecenka made a motion to approve the financial report. Amy Murphy seconded the motion, and it carried unanimously.

IX. USE OF FACILITY REQUEST
South Bryan County Recreation Youth wrestling team requests the use of Richmond Hill High School cafeteria on March 15, 2013, at 6:00 p.m., for an end-of-year banquet

Dennis Seger made a motion to approve the request. David Schwartz seconded the motion, and it carried unanimously.

X. ADMINISTRATION:

A. Approve accepting the following donations:

1. Accept a donation of \$700.00 to the Richmond Hill High School wrestling team from their booster club to help cover tournament fees, travel, etc.
2. Accept the following donations to Bryan County Middle School Soccer:

\$200.00	Flanders/Morrison Funeral Home
\$500.00	Pembroke Telephone Company
\$100.00	April Young/Embellish Boutique
\$250.00	Billy Conley/Pembroke Pharmacy
\$100.00	First Bank of Coastal Georgia
\$100.00	Bedingfield Pharmacy
\$250.00	Jean McCormick

Dennis Seger made a motion to approve accepting the donations. Joe Pecenka seconded the motion, and it carried unanimously.

B. Appoint a delegate and an alternate to represent the board at the Delegate Assembly at the GSBA Summer Annual Conference in Savannah, Georgia on Friday, June 14, 2013

Dennis Seger made a motion to appoint Joe Pecenka as the delegate and Eddie Warren as the alternate. Amy Murphy seconded the motion, and it carried unanimously.

C. Approve Charis Peterson's request to build a permanent shelter for the Richmond Hill High School Marching Band "cooling zone" as a project to earn the Gold Award in Girl Scouts

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

D. Approve 2013-2014 and 2014-2015 school calendars

Dr. Brooksher stated that 65.4% voted for Option #1 of the calendar options which totaled 1,021 respondents. Eddie Warren stated he liked the survey. He said it was easy to get to on the website. Dennis Seger stated the community was glad to get a chance to comment. Dr. Brooksher stated that for

the 2014-15 calendar Spring Break will be moved to follow Easter weekend as noted in the survey comments. Amy Murphy made a motion to approve Option #1 of the calendars. Dennis Seger seconded the motion, and it carried unanimously.

- E. Approve Board Chairman Eddie Warren's appointment to serve on the Governmental Operations Committee of the Georgia School Boards Association

Eddie Warren explained that once legislation is closed, the GSBA Governmental Operations Committee comes together and comes up with the GSBA stance on all bills pertaining to education. They present that at the summer conference for the delegates to vote on.

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

Paine Bacon thanked Mrs. Tiedemann for the hospitality and the gifts. He thanked all of the donors for this month. He thanked Bryan Woods with North Bryan Middle School soccer. He thanked Dr. Dawn Hadley for the field trips Bryan County Middle Schools is going on. They have not been on field trips in years. He said his wife took a group to Gulfstream today. It was really a great opportunity. He thanked Dr. Brooksher for the school calendar poll. He thought it was very interesting.

Marianne Smith thanked Mrs. Tiedemann and Mrs. Emerson for the hospitality. She said it is nice to be here. She thanked them for the amazing food. She liked the invention showcase and wished her children could have participated. She said it was creative and knows they appreciated you allowing them to use their minds. It is really interesting. She thanked the Board members for all they do and said everyone is great. She enjoys working with them.

Joe Pecenka thanked Mrs. Tiedemann for hosting the meeting, preparing a meal, and for the gift. He said donations are always good to see. We don't see donations every meeting anymore. He appreciates everyone that donates to the schools.

Eddie Warren thanked Mrs. Tiedemann for hosting the meeting and for the chocolates. He thanked the donors again. He said it is great to have those that

step up to the plate and help with our programs. He again welcomed Debi McNeal.

Dennis Seger thanked Mrs. Tiedemann for hosting the meeting. He thanked the Board and Central Office Staff for going to the two Chatham County schools and walking through them. He thanked the donors. He said he was sorry to see Mrs. Swany retiring. He again welcomed Debi McNeal to Richmond Hill High School.

Amy Murphy thanked Mrs. Tiedemann for the meal, the chocolates, and sharing her school with the board. It is amazing to have 178 parents volunteer in this one school. She thanked Mrs. Sheppard for putting the video together. She congratulated Mrs. Swany on her retirement. She said thank you for all of the donations.

David Schwartz said ditto to all that has been said and stated that the Richmond Hill Primary School Father-Daughter dance was a blast.

XII. EXECUTIVE SESSION - Personnel and Legal Matters

Dennis Seger made a motion to go into executive session to discuss personnel and legal matters. Joe Pecenka seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. David Schwartz seconded the motion, and it carried unanimously.

XIII. PERSONNEL:

Dennis Seger made a motion to approve the personnel as discussed. Amy Murphy seconded the motion, and it carried unanimously.

XIV. BUILDING PLAN REVIEW AND DISCUSSION

The board reviewed and discussed floor plans for grades K-5 South Bryan elementary school and grades 3-5 North Bryan elementary school. After much discussion, it was decided to tell the construction manager and the architect to start plotting them on the property.

XV. FIELD HOUSE DISCUSSION FOR BRYAN COUNTY HIGH SCHOOL

Eddie Warren stated there was a drawing in the board member packets. After much discussion, the Board decided that Dr. Brooksher needs to schedule a meeting with the construction manager, the architect, principal, athletic director, and Dr. Anderson to discuss the school needs and wants. Eddie Warren and Dennis Seger stated they would also like to attend. Dr. Brooksher asked about inviting Richmond Hill High School also. Eddie Warren stated it should be a separate meeting. He did not think it would be a big deal for Cogdell to draw something and send to the construction manager for review.

Dennis Seger brought up the property that was to be cleared behind Bryan County High School. After discussion, the Board gave Dr. Brooksher permission to pay the project out and get Request for Proposals for the practice fields.

XVI. SOUTH BRYAN SITE WELL DISCUSSION

Eddie Warren stated the county is putting a well in for the South Bryan grades K-5 site. They can put a well in and service the whole development there (commercial, homes, etc.). We would have to put in our own well for the school site. The county is asking us to help them cost share to increase the capacity to service our school site. The cost would be divided between the county, the school system, and the developer. They would like to be able to tap off on August 1. They would also like for us to pay an ERU charge on the front end. Dr. Brooksher stated we need to state we cannot do anything until we see the actual numbers and we see everything in writing.

Dr. Brooksher informed the Board that the Lanier Primary School well is having some problems and could go out at any time. He recommended getting three responsible quotes on a back up well. After some discussion, Dr. Brooksher stated he will get three quotes by the end of the day tomorrow.

Dr. Brooksher gave the board a draft work schedule for work sessions. He stated we may have to move some of the dates but we need a starting point.

Dr. Brooksher stated he is working on the budget cycle. He will be meeting with principals and department heads. There will be training opportunities for the departments regarding preparing a budget for the particular department.

Dennis Seger asked that the architect be invited to the next workshop. Eddie Warren stated they have said they will come when we need them to. They will also give a report at each Board meeting. He or Dr. Brooksher will call the architect.

Amy Murphy asked if we can make every effort so kids will not be crossing the street to get on the bus. Dr. Brooksher stated he plans to have a summer meeting with law enforcement officials. Transportation will also be working on the routes.

XVII. ADJOURN

Joe Pecenka made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD WORK SESSION
TO BE HELD ON THURSDAY, MARCH 21, 2013
AT 6:00 P. M.
AT THE RICHMOND HILL PREKINDERGARTEN CENTER

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion _____ Second _____ Action _____

III. ADMINISTRATION:

- A. Approve the spending of up to \$27,600.00 to W & D Utilities for a 4" EPD well with 5 HP Submersible Pump including connectivity and concrete slab, flow meter, etc. and for a new vertical lineshaft turbine pump; remove existing and install new complete

Motion _____ Second _____ Action _____

- B. Authorize Board Chairman Eddie Warren to sign a Change Order in the amount of \$29,710.00 to Dyess Heating & Air Conditioning for replacing TRANE units on 2/20/2011 that were stolen for scrap

Motion _____ Second _____ Action _____

- C. Board Training Discussion
D. Drivers Education Discussion
E. Vision and Mission Discussion
F. Capital Projects Discussion

IV. BOARD MEMBER COMMENTS

V. EXECUTIVE SESSION – Personnel & Legal Updates

Motion to go into _____ Second _____ Action _____

Motion to come out _____ Second _____ Action _____

VI. PERSONNEL

Motion _____ Second _____ Action _____

VII. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD WORK SESSION
HELD ON THURSDAY, MARCH 21, 2013
AT 6:00 P. M.
AT THE RICHMOND HILL PREKINDERGARTEN CENTER

The Bryan County Board of Education met on Thursday, March 21, 2013, at 6:00 p.m., at the Richmond Hill Prekindergarten Center for a called board work session.

I. CALL TO ORDER

Board Chairman Eddie Warren called the meeting to order. Members present were: Eddie Warren, Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, and Marianne Smith.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Joe Pecenka seconded the motion, and it carried unanimously.

III. ADMINISTRATION:

- A. Approve the spending of up to \$27,600.00 to W & D Utilities for a 4" EPD well with 5 HP Submersible Pump including tie-in and concrete slab, flow meter, etc. and for a new vertical line shaft turbine pump; remove existing and install new complete

Amy Murphy made a motion to approve. David Schwartz seconded the motion. Amy Murphy asked if this is going to be done during spring break. Dr. Brooksher stated that is what we would like to do. Dennis Seger stated he wanted to make sure what everybody bid on is identical. Allen Clark stated all four visited the site. All were given the same information. Dennis Seger asked if we are going to replace or rebuild the motor. Dr. Brooksher stated he recommends it be replaced because the present motor is a 1980 motor. The motion carried unanimously.

- B. Authorize Board Chairman Eddie Warren to sign a Change Order in the amount of \$29,710.00 to Dyess Heating & Air Conditioning for replacing TRANE units that were stolen for scrap

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

C. Board Training Discussion

Dr. Brooksher stated he placed a handout in the board packet which is the same thing he had emailed earlier. Several board members had stated it needed to be on the work session for discussion.

New board members must have 15 hours of yearly training and veteran board members must have 9 hours. Eddie Warren suggested that everyone sign up for the pre-conference workshops that will be held June 12 and 13 before summer conference on June 14 and 15. The hours they do not obtain at the pre-conference workshops could be made up by having someone from Georgia School Boards Association or First District RESA present a training session.

D. Drivers Education Discussion

Dr. Brooksher stated we had talked about looking at our driver's education model – its cost and structure and looking at moving in a different direction. He and Dr. Anderson presented some information as to how costly the program is and we are not earning monies for it. He recommended transferring the program to the community education setting. The cost to go to the driver's education classes would be around \$350. The board asked Dr. Brooksher to bring additional information to the regular meeting next week.

E. Vision and Mission Discussion

Dr. Brooksher shared with the board how he started in January with all the stakeholders in the system participating in this project. He stated he would like to get a vision statement and then discuss mission and board goals.

F. Capital Projects Discussion

Barbara and Don Cogdell shared prototypes of a school and how it would fit on the sites chosen for the North and South elementary schools. The Board discusses changes or additions they would like.

The Cogdell's shared a proposed building for the Bryan County High School field house.

IV. EXECUTIVE SESSION – Personnel & Legal Updates

David Schwartz made a motion to go into executive session to discuss personnel and legal updates. Dennis Seger seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. Dennis Seger seconded the motion, and it carried unanimously.

V. ADJOURN

Dennis Seger made a motion to adjourn. David Schwartz seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph.D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, MARCH 28, 2013
AT THE LANIER PRIMARY SCHOOL
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Paine Bacon
- III. PLEDGE TO THE FLAG – Amy Murphy
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____Second_____Action_____

- V. SUPERINTENDENT'S REPORT – Dr. Paul Brooksher
 - A. Comments by Dr. Brooksher
 - B. Lanier Primary School Activities – Dr. Patti Newman
 - C. United Way Recognition – Kristi Cox

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)
 - February 28, 2013 regular board meeting
 - March 21, 2013 called board work session

Motion_____Second_____Action_____

- VIII. APPROVAL OF FEBRUARY 2013 FINANCIAL REPORT

Motion_____Second_____Action_____

- IX. USE OF FACILITY REQUESTS
 - A. The City of Pembroke is requesting use of the Bryan County Elementary School playground on Wednesday, April 24, 2013, for Public Safety Day as a part of Georgia Cities Week
 - B. Canaan Baptist Church is requesting use of Carver Elementary multipurpose room on Saturday, April 27, 2013 from 5:30 p.m. until 10:30 p.m. for the church's 100th anniversary musical jubilee
 - C. Richmond Hill Montessori Preschool is requesting to use Richmond Hill Primary School multipurpose room on Monday, May 20, 2013 from 6:16 p.m. until 8:15 p.m. for their prekindergarten graduation

Motion_____ Second_____ Action_____

X. FIELD TRIP REQUEST

Carver Elementary School 5th grade gifted class is requesting approval for an educational field trip to Stone Mountain, Georgia for Thursday, April 25, 2013, returning on Friday, April 26, 2013. Travel will be provided by charter bus.

Motion_____ Second_____ Action_____

XI. FUNDRAISING REQUEST (**Attachment #2**)

Motion_____ Second_____ Action_____

XII. ADMINISTRATION:

A. Accept the following donations:

1. Accept a donation of \$194.99 from DonorsChoose to Carver Elementary School for PE Health Activity Cards
2. Accept a donation of \$222.00 from DonorsChoose to Carver Elementary School for a Social Studies project
3. Accept a donation of \$279.77 from DonorsChoose to Carver Elementary School for "Huenneken's Healthy Habits" (Mrs. Huenneken's fifth grade class)
4. Accept a donation of \$254.61 from DonorsChoose to Carver Elementary School for "Desperately Seeking Shiloh" (Mrs. Kellie Smith's fourth grade class)
5. Accept a donation of \$648.76 from DonorsChoose to Carver Elementary School for "An Apple a Day Keeps the Behaviors at Bay" (Mrs. Patton's special needs class)
6. Accept a donation of 150 tickets to a ballgame from The Atlanta Braves Reach Out Program on Sunday, May 19 for Bryan County Elementary School 5th graders
7. Accept a donation of a previously used Rifton Prone Stander and accessories (original cost - \$3,025) from Jason and Ashely Boland to Richmond Hill Primary School special education department
8. Accept a donation of \$4,222.00 from the PTSO to used to fund field trips for Richmond Hill Primary School kindergarten and first grade classes

Motion_____ Second_____ Action_____

- B. Approve a Resolution to Approve Local Facilities Plan
(Attachment #3)

Motion_____ Second_____ Action_____

- C. Authorize the board chairman and the superintendent to negotiate
and enter into agreement(s) with Thomas & Hutton Engineering
Company for future capital projects

Motion_____ Second_____ Action_____

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIV. EXECUTIVE SESSION - Personnel and Legal Matters

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XV. PERSONNEL

- A. March 28, 2013 Personnel Actions – Attachment

Motion_____ Second_____ Action_____

- B. 2013-2014 Certified Personnel Recommendations – Attachment

Motion_____ Second_____ Action_____

- C. 2013-2014 Certified Personnel Recommendations – Addendum 1 –
Attachment

Motion_____ Second_____ Action_____

- D. 2013-2014 Certified Personnel Recommendations – Addendum 2 –
Attachment

Motion_____ Second_____ Action_____

XVI. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, MARCH 28, 2013
AT THE LANIER PRIMARY SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, March 28, 2013, at 6:00 p.m., at Lanier Primary School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren welcomed the guests and called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Paine Bacon

Paine Bacon led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Amy Murphy

Amy Murphy led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

V. SUPERINTENDENT’S REPORT – Dr. Paul Brooksher

A. Comments by Dr. Brooksher

Dr. Brooksher stated we have been on a long journey since January working on our vision statement. This activity included employees from every department. We will next work on a mission statement.

B. Lanier Primary School Activities – Dr. Patti Newman

Dr. Newman introduced Assistant Principal Jeff Hodges. Mr. Hodges shared a video “Educating the Whole Child” and “Is our focus too narrow?” He spoke about the importance of academics but also about arts, physical education, and music. Students from the school shared physical education examples of hula hoop, basketball, and jump rope. Music students performed a

song. Art students drew and colored pictures. At the conclusion of the program he stated the focus is not too narrow in Bryan County schools.

C. United Way Recognition – Kristi Cox

Kristi Cox stated this is the first year Bryan County has made its goal. The total raised in the county was \$87,454. Bryan County Schools raised \$11,182 of that total. She had board members draw names from North Bryan schools, South Bryan schools, and Central Office for prizes. She also stated there was a competition between the schools. She presented the Caring Cup to Mrs. Crystal Morales because Carver Elementary School raised the most money. The cup will be passed on to the winner from year to year as the schools participate.

Dr. Brooksher thanked Mrs. Cox for her time and energy spent on the campaign.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

February 28, 2013 regular board meeting

March 21, 2013 called board work session

Joe Pecenka made a motion to approve the minutes. Dennis Seger seconded the motion, and it carried unanimously.

VIII. APPROVAL OF FEBRUARY 2013 FINANCIAL REPORT

David Schwartz made a motion to approve the financial report. Joe Pecenka seconded the motion, and it carried unanimously.

IX. USE OF FACILITIES REQUESTS

- A. The City of Pembroke is requesting use of the Bryan County Elementary School playground on Wednesday, April 24, 2013, for Public Safety Day as a part of Georgia Cities Week
- B. Canaan Baptist Church is requesting use of Carver Elementary multipurpose room on Saturday, April 27, 2013 from 5:30 p.m. until 10:30 p.m. for the church's 100th anniversary musical jubilee
- C. Richmond Hill Montessori Preschool is requesting to use Richmond Hill Primary School multipurpose room on Monday,

May 20, 2013 from 6:15 p.m. until 8:15 p.m. for their
prekindergarten graduation

Dennis Seger made a motion to approve the use of facilities requests.
Amy Murphy seconded the motion, and it carried unanimously.

X. FIELD TRIP REQUEST

Carver Elementary School 5th grade gifted class is requesting approval for an educational field trip to Stone Mountain, Georgia for Thursday, April 25, 2013, returning on Friday, April 26, 2013. Travel will be provided by charter bus.

Joe Pecenka made a motion to approve the field trip request. Eddie Warren seconded the motion, and it carried unanimously.

XI. FUNDRAISING REQUEST (**Attachment #2**)

Dennis Seger made a motion to approve the request. David Schwartz seconded the motion, and it carried unanimously.

XII. ADMINISTRATION:

A. Accept the following donations:

1. Accept a donation of \$194.99 from DonorsChoose to Carver Elementary School for PE Health Activity Cards
2. Accept a donation of \$222.00 from DonorsChoose to Carver Elementary School for a Social Studies project
3. Accept a donation of \$279.77 from DonorsChoose to Carver Elementary School for "Huennekien's Healthy Habits" (Mrs. Huenneken's fifth grade class)
4. Accept a donation of \$254.61 from DonorsChoose to Carver Elementary School for "Desperately Seeking Shiloh" (Mrs. Kellie Smith's fourth grade class)
5. Accept a donation of \$648.76 from DonorsChoose to Carver Elementary School for "An Apple a Day Keeps the Behaviors at Bay" (Mrs. Patton's special needs class)
6. Accept a donation of 150 tickets to a ballgame from The Atlanta Braves Reach Out Program on Sunday, May 19 for Bryan County Elementary School 5th graders
7. Accept a donation of a previously used Rifton Prone Stander

- and accessories (original cost - \$3,025) from Jason and Ashely Boland to Richmond Hill Primary School special education department
8. Accept a donation of \$4,222.00 from the PTSO to used to fund field trips for Richmond Hill Primary School kindergarten and first grade classes

Dennis Seger made a motion to approve accepting the donations. Joe Pecenka seconded the motion, and it carried unanimously.

B. Approve a Resolution to Approve Local Facilities Plan
(Attachment #3)

Dr. Brooksher stated he had sent the Board an email trying to summarize the process. Every five years the system goes through a facilities review that is required by the state. The only modification to ours was getting the South Richmond Hill Elementary School site on our plan. Once the board approves it, we have to send it to the state to request funding. Amy Murphy made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously. Dr. Brooksher stated the Facilities Team commended the board for its foresight in preparing for growth in the South Bryan area. The team believes in moving it to a K-5 configuration applies for more efficient services as well as in the long run proves to be a good decision.

C. Authorize the board chairman and the superintendent to negotiate and enter into agreement(s) with Thomas & Hutton Engineering Company for future capital projects

David Schwartz made a motion to approve. Amy Murphy seconded the motion. Joe Pecenka asked if we have a final agreement ready to sign. Eddie Warren stated yes that Dr. Brooksher has three copies. He said Ralph Forbes is here if anyone has any specific questions. He stated he has been negotiating with Mr. Forbes and believes it is a good deal. He said Thomas & Hutton has also offered to donate their services for the landscaping design which was on both facilities. Joe Pecenka thanked Mr. Forbes for working with the board on that and helping the board to structure it where it is in the best interest of the board and the county. Mr. Forbes stated we appreciate the opportunity. He stated he lives here and takes everything we do with heavy heart. We are going to do the best job we can and look forward to finally getting to work with the school board. Eddie Warren stated the contract is a not-to-exceed contract. It also states if some projects do not cost that much then we don't have to pay that.

Eddie Warren said that if the board votes to do this, surveying will start on Tuesday on both school sites. The motion carried unanimously.

D. South Bryan Elementary School Well Discussion

Dr. Brooksher gave the board a hard copy of what is being discussed. Eddie Warren stated that basically they took the total consumption that the board would be using (most being the fire suppression that we are required to have and the county is not required to have) which would be 60.2%, BLT would be 37.5%, and the county administration would be 2.3%. That comes out that our share is our tap fee for water. The bid on the well was \$620,000. There is talk the price could be lower. Mr. Warren said he is suggesting the board goes ahead and votes to have the board chairman and the county board chairman enter into an agreement and also sit down week after next with all parties and talk about what can and can't be cut down. The developer has proposed that (his share is 37.5%) he would pay 50% which would save us \$70,000. The county now says that he cannot do that. There are some recoup and tap fees. Mr. Warren stated the board could table this and amend the agenda after executive session if Ray has any answers. Joe Pecenka stated he would like to move on from this topic.

There is no spot for action at this time. He said the agenda could be amended after executive session.

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

David Schwartz thanked Dr. Newman and her staff for everything. He said the food was great. He enjoyed the students' presentation. He said he has two students - one is excellent in academics and one in social life. He thanked Mrs. Cox for her work with United Way to bring in money to help a lot of people. He said thank you for the donations. He said thanks for all of the gifts for Board Member Appreciation Week.

Amy Murphy thanked Dr. Newman and Mr. Hodges for hosting the meeting. She said the presentation was wonderful. She thanked Mrs. Cox for her time and hard work and thanked all of the Bryan County Schools employees for the donations made to United Way. She said thanks for all of the donations for everyone that was appreciative of the board during Board Member Appreciation Week.

Dennis Seger thanked Dr. Newman for hosting and stated it is always a pleasure to visit Lanier Primary School. He stated Mr. Hodges could not have had a better presentation. He stated both of his daughters excelled in academics and extra activities. He is passionate about extra activities. He thanked the Board for continuing extra activities. He thanked Dr. Brooksher for his work with the vision statement. He said thank you for all of the donations. He congratulated Carver Elementary School for winning the trophy for collecting the most money for United Way. He thanked everyone for their emails and texts. He welcomed Mary Beth Brothers. He thanked the board for all of their hard work.

Eddie Warren thanked Dr. Neman for the meal. He stated the students' presentation was great. He said he wanted to thank a few community people – Ralph Forbes and Ray Pittman. He welcomed Mary Beth Brothers to Bryan County. He wished everyone a great East and great Spring Break.

Joe Pecenka thanked Dr. Newman for hosting the meeting. He thanked Mr. Hodges for the presentation. He asked that they let the students know how much he personally appreciated seeing them. He also asked that they thank the families for making them available to be here tonight. He thanked Eddie Warren for the time he spent with Mr. Forbes and Mr. Pittman. He said Mr. Warren put in a lot of time working diligently on behalf of the board. He said he does not always understand the greater vision or mission but does understand its importance to have Board direction and to involve lots of people and make everyone feel a part of it. He thanked Dr. Brooksher for doing that.

Marianne Smith thanked Dr. Newman and Mr. Hodges for their hospitality. She stated the presentation was very well done. She stated she has an A & B child. She said she would tell that Mr. Hodges is really involved with the students. She said thank you for all of the donations. She thanked Ralph Forbes and Ray Pittman for all of their hard work and for the donation on the landscaping. She thanked Eddie Warren for his time and hard work. She stated Kristi Cox is a great lady and hard worker. She was impressed with the donations made by the school system employees to United Way.

Paine Bacon thanked Dr. Newman for the hospitality. He told Mr. Hodges the presentation was great and he really enjoyed it. He thanked Kristi Cox for a great job for United Way and Bryan County. United Way serves a great purpose. He thanked Ms. James, Ms. Brothers, and Dr. Brooksher for answering some questions he had this week.

XIV. EXECUTIVE SESSION - Personnel and Legal Matters

Dennis Seger made a motion to go into executive session to discuss personnel and legal matters. Joe Pecenka seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Marianne Smith seconded the motion, and it carried unanimously.

XV. PERSONNEL

A. March 28, 2013 Personnel Actions – Attachment

Amy Murphy made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

B. 2013-2014 Certified Personnel Recommendations – Attachment

Joe Pecenka made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

C. 2013-2014 Certified Personnel Recommendations – Addendum 1 – Attachment

Joe Pecenka made a motion to approve. Amy Murphy seconded the motion. Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, and Marianne Smith voted yes. Eddie Warren abstained. The motion carried.

D. 2013-2014 Certified Personnel Recommendations – Addendum 2 – Attachment

Dennis Seger made a motion to approve. David Schwartz seconded the motion. Amy Murphy, Joe Pecenka, David Schwartz,

Joe Pecenka made a motion to amend the agenda to add number XVI. Authorize the board chairman and superintendent to negotiate and enter into an agreement with the Bryan County Board of Commissioners for the installation of a well for the new South Bryan Elementary School and change adjourn to XVII. Dennis Seger seconded the motion, and it carried unanimously.

XVI. AUTHORIZE THE BOARD CHAIRMAN AND SUPERINTENDENT TO
NEGOTIATE AND ENTER INTO AN AGREEMENT WITH THE BRYAN
COUNTY BOARD OF COMMISSIONERS FOR THE INSTALLATION OF
A WELL FOR THE NEW SOUTH BRYAN ELEMENTARY SCHOOL

Joe Pecenka made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

XVI. ADJOURN

Joe Pecenka made a motion to adjourn. Dennis Seger seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA
04/17/13
3:22 P. M.

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD WORK SESSION
TO BE HELD ON THURSDAY, APRIL 18, 2013
AT 6:00 P. M.
AT THE BRYAN COUNTY BOARD OF EDUCATION

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion _____ Second _____ Action _____

III. APPROVE CERTIFICATE OF DISTRIBUTION FOR E-SPLOST

Motion _____ Second _____ Action _____

IV. BUDGET DISCUSSION

V. BOARD MEMBER COMMENTS

VI. EXECUTIVE SESSION

Motion to go into _____ Second _____ Action _____

Motion to come out _____ Second _____ Action _____

VI. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD WORK SESSION
HELD ON THURSDAY, APRIL 18, 2013
AT 6:00 P.M.
AT THE BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Thursday, April 18, 2013, at 6:00 p.m., at the Central Office.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren. Joe Pecenka was absent.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. David Schwartz seconded the motion, and it carried unanimously.

III. APPROVE CERTIFICATE OF DISTRIBUTION FOR E-SPLOST

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

IV. BUDGET DISCUSSION

Dr. Brooksher and Melanie James discussed budget information. Dr. Brooksher shared the trainings that have taken place with principals and directors. The topics for the budget discussion were as follows:

- Optimum Class Sizes
- Recommendation for Teacher Staffing
- Special Budget Requests from Principals
- Capital Projects Available Funds and Projected Needs

V. BOARD MEMBER COMMENTS

There were no comments.

VI. EXECUTIVE SESSION

Dennis Seger made a motion to go into executive session to discuss personnel. Amy Murphy seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. David Schwartz seconded the motion, and it carried unanimously.

VI. ADJOURN

David Schwartz made a motion to adjourn. Dennis Seger seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph.D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, APRIL 25, 2013
AT THE RICHMOND HILL ELEMENTARY SCHOOL
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Joe Pecenka
- III. PLEDGE TO THE FLAG – David Schwartz
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____Second_____Action_____

- V. SUPERINTENDENT'S REPORT – Dr. Paul Brooksher
 - A. Comments by Dr. Brooksher
 - B. Richmond Hill Elementary School Activities – Walt Barnes
 - C. Recognition of Governor's Honors Finalist
Faiz Saulat – RHHS
 - D. Recognition of Governor's Honors Alternates
 - Justin Faircloth – BCHS
 - Amber Patterson – BCHS
 - Sarah Barry – RHHS
 - James Gormley – RHHS
 - Zacharia Humrich – RHHS
 - Prabhjot Minhas – RHHS
 - E. Recognition of Young Georgia Author's District Winners
 - K – Cathryn Martin – RHPS
 - 1st – Elena Rosmussen – RHPS
 - 2nd – Nickolas Langes – LPS
 - 3rd – Annabelle Hartley – RHES
 - 4th – Sara Pugsley – GWC
 - 5th – Alexandria Gholston – BCHES
 - 6th – Rosie Walker – BCMS
 - 7th – Christian Maude – BCMS
 - 8th – Avery Waters – RHMS
 - 9th – Josephine Suss – BCHS
 - 11th – Alyssa Scarboro – RHHS
 - 12th – Emily Pearson - RHHS

- VI. LISTEN TO PUBLIC COMMENT

VII. APPROVAL OF MINUTES (**Attachment #1**)

March 28, 2013 regular board meeting
April 18, 2013 called board work session

Motion_____ Second_____ Action_____

VIII. APPROVAL OF MARCH 2013 FINANCIAL REPORT

Motion_____ Second_____ Action_____

IX. USE OF FACILITY REQUEST

1. Georgia High School Soccer Officials are requesting to use Richmond Hill High School cafeteria to conduct a referee orientation on Sunday, April 21st from 1:00 pm – 3:30 pm
2. The Pembroke Public Library is requesting to use Bryan County Elementary School Cafeteria for its Summer Reading Program for performances June 5, 2013 through July 24, 2013 from 10:00 a.m. – 12:00 noon

Motion_____ Second_____ Action_____

X. ADMINISTRATION:

A. Approve accepting the following donations:

1. Accept a donation of \$559.52 from Donors Choose for the Project, "Take a Bite Out of Learning" (Ms. Jones' class)
2. Accept a donation of \$559.52 from Donors Choose for the Project, "iCope-Food for Thought-Hunger is Not a Game" (Ms. Blanton's class)
3. Accept a donation of \$527.05 from Donors Choose for the Project, "Nutrition for your Body and Your Brain" (Mrs. Kirkland's class)
4. Accept a donation of \$8,000.00 from Richmond Hill Middle School PTSO to go toward a new RHMS sign
5. Accept a donation of a new playground structure and two shade systems (cost \$25,865) from Richmond Hill Elementary School PTSO for Richmond Hill Elementary School

Motion_____ Second_____ Action_____

- B. Declare the attached list of items as unusable and authorize the administration to dispose of them **(Attachment #2)**

Motion_____ Second_____ Action_____

- C. Approve payment of \$321,529.14 to the Bryan County Board of Commissioners for the pro-rata share of the South Bryan Elementary well site

Motion_____ Second_____ Action_____

XI. CAPITAL PROJECTS UPDATE – Architects Barbara & Don Cogdell

XII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIII. EXECUTIVE SESSION - Personnel

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XIV. PERSONNEL

Motion_____ Second_____ Action_____

XV. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, APRIL 25, 2013
AT THE RICHMOND HILL ELEMENTARY SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, April 25, 2013, at 6:00 p.m., at Richmond Hill Elementary School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order and welcomed the guests. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Joe Pecenka

Joe Pecenka led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – David Schwartz

David Schwartz led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. David Schwartz seconded the motion, and it carried unanimously.

V. SUPERINTENDENT’S REPORT – Dr. Paul Brooksher

A. Comments by Dr. Brooksher

Dr. Brooksher thanked Principal Walt Barnes for hosting the meeting.

B. Richmond Hill Elementary School Activities – Walt Barnes

Principal Walt Barnes stated that Richmond Hill Elementary School has many things that could be highlighted but tonight’s focus is on the chorus. He introduced music teacher Leif Ragnaldsen. Mr. Ragnaldsen and the chorus performed two songs. He thanked the PTSO for purchasing a piano.

C. Recognition of Governor's Honors Finalist
Faiz Saulat – RHHS

Curriculum Coordinator Julie Howard and Dr. Brooksher presented a certificate to Faiz Saulat.

D. Recognition of Governor's Honors Alternates
Justin Faircloth – BCHS
Amber Patterson – BCHS
Sarah Barry – RHHS
James Gormley – RHHS
Zacharia Humrich – RHHS
Prabhjot Minhas – RHHS

Curriculum Coordinator Julie Howard and Dr. Brooksher presented a certificate to each alternate.

E. Recognition of Young Georgia Author's District Winners
K – Cathryn Martin – RHPS
1st – Elena Rosmussen – RHPS
2nd – Nickolas Langes – LPS
3rd – Annabelle Hartley – RHES
4th – Sara Pugsley – GWC
5th – Alexandria Gholston – BCES
6th – Rosie Walker – BCMS
7th – Christian Maude – BCMS
8th – Avery Waters – RHMS
9th – Josephine Suss – BCHS
11th – Alyssa Scarboro – RHHS
12th – Emily Pearson - RHHS

Curriculum Coordinator Julie Howard and Dr. Brooksher presented a certificate to each participant.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)
March 28, 2013 regular board meeting
April 18, 2013 called board work session

Dennis Seger made a motion to approve the minutes. Amy Murphy seconded the motion, and it carried unanimously.

VIII. APPROVAL OF MARCH 2013 FINANCIAL REPORT

Joe Pecenka made a motion to approve the financial report. Paine Bacon seconded the motion, and it carried unanimously.

IX. USE OF FACILITY REQUESTS

1. Georgia High School Soccer Officials are requesting to use Richmond Hill High School cafeteria to conduct a referee orientation on Sunday, April 21st from 1:00 pm – 3:30 pm
2. The Pembroke Public Library is requesting to use Bryan County Elementary School Cafeteria for its Summer Reading Program for performances June 5, 2013 through July 24, 2013 from 10:00 a.m. – 12:00 noon

Dennis Seger made a motion to approve the use of facility requests. Joe Pecenka seconded the motion, and it carried unanimously.

X. ADMINISTRATION:

- A. Approve accepting the following donations:
 1. Accept a donation of \$559.52 from Donors Choose for the Project, "Take a Bite out of Learning" (Ms. Jones' class)
 2. Accept a donation of \$559.52 from Donors Choose for the Project, "iCope-Food for Thought-Hunger is Not a Game" (Ms. Blanton's class)
 3. Accept a donation of \$527.05 from Donors Choose for the Project, "Nutrition for your Body and Your Brain" (Mrs. Kirkland's class)
 4. Accept a donation of \$8,000.00 from Richmond Hill Middle School PTSO to go toward a new RHMS sign
 5. Accept a donation of a new playground structure and two shade systems (cost \$25,865) from Richmond Hill Elementary School PTSO for Richmond Hill Elementary School

Dennis Seger made a motion to approve accepting the donations. Joe Pecenka seconded the motion, and it carried unanimously.

- B. Declare the attached list of items as unusable and authorize the administration to dispose of them **(Attachment #2)**

Joe Pecenka made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

- C. Approve payment of \$321,529.14 to the Bryan County Board of Commissioners for the pro-rata share of the South Bryan Elementary well site

David Schwartz made a motion to approve the payment. Amy Murphy seconded the motion, and it carried unanimously.

XI. CAPITAL PROJECTS UPDATE – Architects Barbara & Don Cogdell

Due to a family emergency, the architects were not able to attend.

XII. BOARD MEMBER COMMENTS/NEW BUSINESS

Paine Bacon thanked Mr. Barnes for the hospitality. He stated the meal was great and the chorus was wonderful. He thanked all of the award winners' families for bringing them to the meeting to be recognized. He said thanks for all of the donations. He thanked Dr. Brooksher and his staff for their hard work. He stated he knows we have a lot going on right now with capital projects, testing, and the time of year. He thanked everyone for their hard work and diligence.

Marianne Smith thanked the PTSO for the hard work they do for each of the schools and for the money raised. She thanked Mr. Barnes and the PTSO for the meal. She stated she enjoyed hearing Mr. Ragnaldsen play the Christmas music when she entered the building. She said the chorus was amazing. She said thank you for the donations. She congratulated the Governor's Honors students and the Young Georgia Author's district winners. She thanked Dr. Brooksher for all the work he is doing to make sure the new schools we are building will be great.

Joe Pecenka thanked Mr. Barnes for hosting the meeting and for the meal. He asked that Mr. Barnes tell Mr. Ragnaldsen that he has never seen an elementary school chorus where the leader did not have to stand in front of them to encourage them to sing. He was very impressed. He congratulated all winners of the Governor's Honors and the Young Georgia Author's district

winners. He congratulated Mr. Barnes for having a PTSO that would buy such expensive playground equipment. He said thanks for all of the donations.

Eddie Warren thanked Mr. Barnes, the PTSO, and staff for the meal. He said the chorus sounded great. He said thanks for all of the donations. He congratulated the award winners. He stated it is great to come to a board meeting where we have a lot of positive things.

Dennis Seger thanked Mr. Barnes for the meal and hosting the meeting. He stated it was nice to be serenaded by Christmas music when he walked in the building. He said if you have good health, family, and loved ones, it is Christmas every day. He thanked everyone for coming out. He said Dr. Brooksher and his staff is a great group to work with. He thanked them for all their help. He thanked the Board for their hard work.

Amy Murphy thanked the PTSO for the meal. She said the PTSO always does good job. She said it was a joy to hear the chorus and it was interesting to see the personalities shown in the singing. She thanked Mr. Ragnaldsen for sharing his talents. She thanked the parents for bringing the children. She congratulated the Governor's Honors students and the Young Georgia Author's. She said thanks for the donations. She thanked the Board, staff, and principals.

David Schwartz thanked Mr. Barnes for hosting the meeting and for the meal. He thanked the PTSO for the donations. He said seeing the chorus teacher dancing was great. He congratulated the Richmond Hill boys' baseball team for winning district for the first time.

XIII. EXECUTIVE SESSION - Personnel

Dennis Seger made a motion to go into executive session to discuss personnel. Amy Murphy seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. David Schwartz seconded the motion, and it carried unanimously.

XIV. PERSONNEL

David Schwartz made a motion to approve the personnel as presented. Amy Murphy seconded the motion, and it carried unanimously.

XV. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA
4/29/13
4:32 P. M.

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD MEETING
TO BE HELD ON TUESDAY, APRIL 30, 2013
AT 6:00 P. M.
AT THE RICHMOND HILL PREKINDERGARTEN CENTER

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion _____ Second _____ Action _____

III. EXECUTIVE SESSION – Personnel

Motion to go into _____ Second _____ Action _____

Motion to come out _____ Second _____ Action _____

IV. PERSONNEL

Motion _____ Second _____ Action _____

V. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD MEETING
HELD ON TUESDAY, APRIL 30, 2013
AT 6:00 P. M.
AT THE RICHMOND HILL PREKINDERGARTEN CENTER

The Bryan County Board of Education met on Tuesday, April 30, 2013, at 6:00 p.m., at the Richmond Hill Prekindergarten Center for a called board meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Amy Murphy, Joe Pecenka, David Schwartz, Eddie Warren.

II. ADOPTION OF AGENDA – Eddie Warren

Joe Pecenka made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

III. EXECUTIVE SESSION – Personnel

Joe Pecenka made a motion to go into executive session to discuss personnel. Amy Murphy seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. Amy Murphy seconded the motion, and it carried unanimously.

IV. PERSONNEL

Joe Pecenka made a motion to approve the personnel matter as presented. David Schwartz seconded the motion, and it carried unanimously.

V. ADJOURN

Amy Murphy made a motion to adjourn. Joe Pecenka seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA
05/16/13
9:45 A. M.

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD WORK SESSION
TO BE HELD ON THURSDAY, MAY 16, 2013
AT 2:45 P.M.
AT THE RICHMOND HILL PREKINDERGARTEN CENTER

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion _____ Second _____ Action _____

III. BOARD TRAINING – Bill Sampson, GSBA

IV. CAPITAL PROJECTS – Cogdell & Mendrala, Vickery

V. CCRPI INFORMATION

VI. BUDGET UPDATE

VII. BOARD MEMBER COMMENTS

VIII. EXECUTIVE SESSION

Motion to go into _____ Second _____ Action _____

Motion to come out _____ Second _____ Action _____

IX. PERSONNEL

Motion _____ Second _____ Action _____

X. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD WORK SESSION
HELD ON THURSDAY, MAY 16, 2013
AT 2:45 P.M.
AT THE RICHMOND HILL PREKINDERGARTEN CENTER

The Bryan County Board of Education met on Thursday, May 16, 2013, at 2:45 p.m., at the Richmond Hill Prekindergarten Center for a called board work session.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

III. BOARD TRAINING – Bill Sampson, GSBA

Mr. Bill Sampson, Georgia School Boards Association consultant conducted a Whole Board Governance Team Training.

IV. CAPITAL PROJECTS – Cogdell & Mendrala, Vickery

Due to a family crisis, the architect was not available to attend the meeting. Construction Manager Bill Vickery updated the board on capital projects.

V. CCRPI INFORMATION

Assistant Superintendent Dr. Brad Anderson shared a PowerPoint regarding CCRPI (Georgia's College and Career Ready Performance Index).

VI. BUDGET UPDATE

Director of Finance Melanie James shared a PowerPoint with budget updates.

VII. BOARD MEMBER COMMENTS

There were no comments.

VIII. EXECUTIVE SESSION

Dennis Seger made a motion to go into executive session to discuss personnel. David Schwartz seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Amy Murphy seconded the motion, and it carried unanimously.

IX. PERSONNEL

Dennis Seger made a motion to approve the personnel as presented. David Schwartz seconded the motion, and it carried unanimously.

X. ADJOURN

Dennis Seger made a motion to adjourn. David Schwartz seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

**AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, MAY 23, 2013
AT THE BRYAN COUNTY ELEMENTARY SCHOOL
AT 6:00 P.M.**

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Dennis Seger
- III. PLEDGE TO THE FLAG – Marianne Smith
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____Second_____Action_____

V. SUPERINTENDENT’S REPORT

- A. Bryan County Elementary School Activities – Debbie Laing

- B. Recognition of STAR Student & STAR Teacher
 - BCHS Student – Lauren Sparks-Hoskins
 - BCHS Teacher – D’Lee Pollock-Moore
 - RHHS Student – Emily “Erin” Simmons
 - RHHS Teacher – Dr. Aimée Taylor

- C. Recognition of Retirees – Dr. Paul Brooksher
 - BCES Mary Anne Kicklighter
 - Rosalynn Wright
 - BCHS Tommie Bell
 - BCMS Jennifer Waldburg
 - CES Elizabeth Flake
 - Sharon Johs
 - Anne Gossett
 - LPS Iris Sims
 - Billie Atkins
 - Maria Hodges
 - RHES Verne Harris
 - RHHS Claudia Brown
 - Susan Ouzts
 - Thomas Morris
 - RHMS Helen Warren
 - Keita Harris
 - Larry Smith
 - Martha Coffield

VI. CAPITAL PROJECTS UPDATE – Architects Barbara & Don Cogdell

VII. LISTEN TO PUBLIC COMMENT

VIII. APPROVAL OF MINUTES (**Attachment #1**)

April 25, 2013 regular board meeting

April 30, 2013 called board meeting

May 16, 2013 called board work session

Motion_____ Second_____ Action_____

IX. APPROVAL OF APRIL 2013 FINANCIAL REPORT

Motion_____ Second_____ Action_____

X. 2013-2014 FIRST SEMESTER FUNDRAISING REQUESTS

Motion_____ Second_____ Action_____

XI. ADMINISTRATION:

A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #2**)

B. Approve accepting the following donations:

1. Accept the following donations from the Rotary Club of Richmond Hill for student needs:
\$500 to Richmond Hill Primary School
\$500 to Richmond Hill Elementary School
\$500 to Carver Elementary School
\$500 to Richmond Hill Middle School
\$500 to Richmond Hill High School
2. Accept the donation of two bicycles from Joe Brannen of Southern Educators, Insurance, a Horace Mann Company to Richmond Hill Primary School to be awarded for student perfect attendance for the 2012-2013 school year
3. Accept a donation of \$1300 from Richmond Hill Primary School PTSO to be used to fund Economics Day at Richmond Hill Primary School
4. Accept a donation of \$700 from the Vicki Dwinell family to be used at Bryan County High for a scholarship in her honor
5. Accept a donation from Ceinwen Price of 4 LabQuest 2 pieces of equipment valued at \$1,316 for Richmond Hill High School chemistry lab

Motion_____ Second_____ Action_____

C. Approve the CTAE program for SY 2013-2014

Motion_____ Second_____ Action_____

XII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIII. EXECUTIVE SESSION - Personnel

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XIV. PERSONNEL

Motion_____ Second_____ Action_____

XV. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, MAY 23, 2013
AT THE BRYAN COUNTY ELEMENTARY SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, May 23, 2013, at 6:00 p.m., at the Bryan County Elementary School.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order and welcomed the guests. Board members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Dennis Seger

Dennis Seger led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Marianne Smith

Marianne Smith led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Joe Pecenka seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S REPORT

A. Bryan County Elementary School Activities – Debbie Laing

Principal Debbie Laing shared that the fifth grade Social Studies book has incredible events that the student talk about. They study the Civil War all the way through 9/11. A couple of years ago Bryan County Elementary started a Living History Museum. Classes pick an event from Social Studies and do a scene representing that event. Mrs. Katelyn Warren-Finnegan's class shared a segment of their scene called Holding the Nation Together with Abraham Lincoln.

B. Recognition of STAR Student & STAR Teacher

BCHS Student – Lauren Sparks-Hoskins

BCHS Teacher – D'Lee Pollock-Moore

RHHS Student – Emily "Erin" Simmons

RHHS Teacher – Dr. Aimée Taylor

Dr. Brooksher and the principals of the two high schools recognized the STAR students and STAR teachers with a plaque. Each student told why she chose the STAR teacher.

C.	Recognition of Retirees – Dr. Paul Brooksher
	BCES Mary Anne Kicklighter
	Rosalynn Wright
	BCHS Tommie Bell
	BCMS Jennifer Waldburg
	CES Elizabeth Flake
	Sharon Johs
	Anne Gossett
	LPS Iris Sims
	Billie Atkins
	Maria Hodges
	RHES Verne Harris
	RHHS Claudia Brown
	Susan Ouzts
	Thomas Morris
	RHMS Helen Warren
	Keita Harris
	Larry Smith
	Martha Coffield

Dr. Brooksher and each principal recognized the retirees with a plaque and thanked them for their years of service.

VI. CAPITAL PROJECTS UPDATE – Architects Barbara & Don Cogdell

Barbara Cogdell shared that they have been working with the staff for the last several weeks refining the floor plans for the new elementary schools. She shared a PowerPoint of the drawings. She stated they met with Carole Knight regarding the cafeterias and with Lori Warren regarding technology. They also met with Dr. Brooksher, Dr. Anderson, and Mr. Clark about electrical and plumbing. She also updated the Board on the field house for Bryan County High School. She stated the drawings will be submitted to the fire marshal on Tuesday for review. Then the drawings will be submitted to the Bryan County permitting office.

VII. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VIII. APPROVAL OF MINUTES (**Attachment #1**)

April 25, 2013 regular board meeting

April 30, 2013 called board meeting

May 16, 2013 called board work session

Dennis Seger made a motion to approve the minutes. David Schwartz seconded the motion, and it carried unanimously.

IX. APPROVAL OF APRIL 2013 FINANCIAL REPORT

Amy Murphy made a motion to approve the financial report. Paine Bacon seconded the motion, and it carried unanimously.

X. 2013-2014 FIRST SEMESTER FUNDRAISING REQUESTS

Joe Pecenka made a motion to approve the fundraising requests. Dennis Seger seconded the motion, and it carried unanimously.

XI. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #2**)

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

- B. Approve accepting the following donations:

1. Accept the following donations from the Rotary Club of Richmond Hill for student needs:
\$500 to Richmond Hill Primary School
\$500 to Richmond Hill Elementary School
\$500 to Carver Elementary School
\$500 to Richmond Hill Middle School
\$500 to Richmond Hill High School
2. Accept the donation of two bicycles from Joe Brannen of

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- to Richmond Hill Primary School to be awarded for student perfect attendance for the 2012-2013 school year
3. Accept a donation of \$1300 from Richmond Hill Primary School PTSO to be used to fund Economics Day at Richmond Hill Primary School
 4. Accept a donation of \$700 from the Vicki Dwinell family to be used at Bryan County High for a scholarship in her honor
 5. Accept a donation from Ceinwen Price of 4 LabQuest 2 pieces of equipment valued at \$1,316 for Richmond Hill High School chemistry lab

Dennis Seger made a motion to approve accepting the donations. David Schwartz seconded the motion, and it carried unanimously.

C. Approve the CTAE program for SY 2013-2014

Dr. Anderson explained that this is an annual application sent to the Department of Education which lays out our career clusters and pathways we have at both high schools. There are targets we must meet. It ensures federal compliance with components of the Perkins legislation. The State Department of Education requires that the local board approve the plan before we make application for the funds.

Dennis Seger made a motion to approve the program for SY 2013-2014. Joe Pecenka seconded the motion, and it carried unanimously.

XII. BOARD MEMBER COMMENTS/NEW BUSINESS

David Schwartz thanked Mrs. Laing for the hospitality and stated the food was delicious. He thanked Mrs. Finnegan and her students for the program. He said that it being the last day of school it was nice they showed up to do the program for us. He thanked the retirees for their years of service and wished them well. He said thank you for all of the donations to the schools. He congratulated all graduating seniors.

Amy Murphy thanked Mrs. Laing for the meal and the hospitality. She thanked the principals and central office staff for attending the board meeting on

the last day of school. She congratulated the STAR students and STAR teachers. She stated the program that Mrs. Finnegan's class shared was

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excellent. She congratulated the retirees and hated to see such talent go from our school system. She thanked the donors for all of the donations.

Dennis Seger said to Mrs. Laing it is always a pleasure to come to Bryan County Elementary School. He stated the retirees will be missed. He thanked Dr. Brooksher and his staff for their hard work in working with the architect. He said for everyone to enjoy the summer. He also thanked the retiring principals who came back to finish the school year. Mrs. Laing said thank you for giving them the opportunity to finish their jobs.

Eddie Warren thanked Mrs. Laing for hosting the meeting. He said thank you for all of the donations. He congratulated all of the retirees. He congratulated the seniors graduating. He appreciated Dr. Brooksher and his staff for preparing the materials for the meeting tonight.

Joe Pecenka thanked Mrs. Laing for the meal and hospitality. He thanked her and Mrs. Finnegan for sharing a part of what is going on in the school. He thanked Mrs. Laing and Dr. Newman for finishing out the year. He congratulated Dr. Brooksher for completing his first full school year and for all the hard work he has done. He stated some unexpected things have happened such as with the fall retirements. He said Dr. Brooksher worked diligently to guide the system through that. He thanked the teachers and administrators for getting the system through this school year. He stated he has heard more positive feedback than negative. That resulted in getting the school system where we are.

Marianne Smith thanked Mrs. Laing for the wonderful meal and for being a lovely hostess. She asked Mr. Warren to tell his daughter, Mrs. Finnegan, what a great job her students did with the Living History Museum. She congratulated the STAR teachers and students. She thanked all of the retirees. She stated it is because of them that we have the best schools around. She thanked the architect for the updates. She thanked the board office and Dr. Brooksher for the hard work they are putting into planning for the two new schools. She said thank you for all of the donations.

Paine Bacon thanked Mrs. Laing for her hospitality and for the great program. He congratulated the STAR students and teachers. He congratulated the retirees and said they will be missed. He said it is wonderful to celebrate for a few minutes what they have contributed to our school system through the

years. He thanked the architect and Jeff Halliburton for the updates. He thanked the donors for the donations. He thanked Dr. Brooksher for a good first year.

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Dennis Seger thanked Mrs. Laing for the flower. He thanked the two high school principals for allowing him and Mr. Woods to give out three scholarships to seniors from the Hendrix Park Association.

Eddie Warren stated the board will not be meeting again before the graduations and not before the GSBA summer conference and training. He stated if anyone has any questions to please call Dr. Brooksher. He also gave the board a sample Superintendent Evaluation form to review. He said the Board will have to do that soon on Dr. Brooksher for this year. The Board and the Superintendent will also need to set up what to include for next year. He asked that the Board members review it and call or email him with suggestions or thoughts. He asked that the evaluation be placed on the next workshop agenda.

XIII. EXECUTIVE SESSION - Personnel

Dennis Seger made a motion to go into executive session to discuss personnel. Amy Murphy seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. David Schwartz seconded the motion, and it carried unanimously.

XIV. PERSONNEL

Dennis Seger made a motion to approve the personnel. Joe Pecenka seconded the motion, and it carried unanimously.

XV. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

**AGENDA
6/20/13
4:00 P. M.**

**AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, JUNE 20, 2013
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER**

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion _____ Second _____ Action _____

III. BUDGET DISCUSSION

IV. SUPERINTENDENT UPDATES/COMMENTS

V. BOARD POLICY COMMITTEE DISCUSSION

VI. EXECUTIVE SESSION – Personnel, Real Estate

Motion to go into _____ Second _____ Action _____

Motion to come out _____ Second _____ Action _____

VII. PERSONNEL

Motion _____ Second _____ Action _____

VIII. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, JUNE 20, 2013
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

The Bryan County Board of Education met on Thursday, June 20, 2013, at 6:00 p.m., at Richmond Hill Prekindergarten Center for a called work session.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. ADOPTION OF AGENDA – Eddie Warren

Eddie Warren made a motion to amend the agenda to include as #VI. – Discuss Superintendent's Evaluation Instrument and include #IX. – Board Member Comments. Dennis Seger seconded the motion, and it carried unanimously.

Dennis Seger made a motion to approve the agenda as amended. Amy Murphy seconded the motion, and it carried unanimously.

III. BUDGET DISCUSSION

Melanie James presented a budget notebook to the board members. She discussed each section of the book.

IV. SUPERINTENDENT UPDATES/COMMENTS

Dr. Brooksher shared an organizational chart with the board. He stated a spending resolution will be on the agenda for next Thursday. He shared a resolution for class size waiver and stated it will also be included on the agenda. He shared a letter received from the county administrator regarding cost sharing for repairing the road near Lanier Primary School. He gave an update on Richmond Hill Middle School. He shared an update on human resources.

V. BOARD POLICY COMMITTEE DISCUSSION

Dr. Brooksher stated Mary Beth Brothers has been looking at board policies. Most of the current policies date back to 1987. He discussed a revision project timeline. He asked if the board wanted to do a policy committee or all be involved.

VI. SUPERINTENDENT'S EVALUATION INSTRUMENT

Board Chairman Eddie Warren stated the board needs to do the Superintendent's evaluation for the year ending now and then chose an instrument and topics for next year.

VII. EXECUTIVE SESSION – Personnel, Real Estate

Joe Pecenka made a motion to go into executive session. David Schwartz seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. Amy Murphy seconded the motion, and it carried unanimously.

VIII. PERSONNEL

There were no actions taken.

IX. BOARD MEMBER COMMENTS

X. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, JUNE 27, 2013
AT THE BRYAN COUNTY BOARD OF EDUCATION
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Amy Murphy
- III. PLEDGE TO THE FLAG – Paine Bacon
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second_____ Action_____

- V. SUPERINTENDENT’S REPORT

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)

May 23, 2013 regular board meeting

June 20, 2013 board work session

Motion_____ Second_____ Action_____

- VIII. APPROVAL OF MAY 2013 FINANCIAL REPORT

Motion_____ Second_____ Action_____

- IX. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #2**)

Motion_____ Second_____ Action_____

- B. Approve the following Math Textbooks
K-5: My Math, *McGraw-Hill publisher*
6-12: Carnegie Learning, *Carnegie Learning, Inc. publisher*

Motion_____ Second_____ Action_____

- C. Approve McAllister Elementary as the name for the new South Bryan K-5 School

Motion_____ Second_____ Action_____

- D. Approve a spending resolution for July, 2013 (**Attachment #3**)

Motion_____ Second_____ Action_____

- E. Approve amending the budget to move \$2,000,000.00 to Capital Projects

Motion_____ Second_____ Action_____

- F. Approve FY 2014 Salary and Supplement Schedules

Motion_____ Second_____ Action_____

- G. Approve Maximum Class Size resolution for school year 2013 – 2014 (Attachment #4)

Motion_____ Second_____ Action_____

X. BOARD MEMBER COMMENTS/NEW BUSINESS

XI. EXECUTIVE SESSION – Real estate, Personnel

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XII. PERSONNEL

Motion_____ Second_____ Action_____

XIII. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, JUNE 27, 2013
AT THE BRYAN COUNTY BOARD OF EDUCATION
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, June 27, 2013, at 6:00 p.m., at Central Office, for its regular meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, and Eddie Warren. Marianne Smith was absent.

II. MOMENT OF QUIET REFLECTION – Amy Murphy

Amy Murphy led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Paine Bacon

Paine Bacon led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda as presented. Joe Pecenka seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S REPORT

Dr. Brooksher asked Director of Finance Melanie James to update the Board on where we are with the bond. Ms. James gave the board an update and timeline from a conference call she had this morning. She stated as you can see we will begin the process almost immediately. We are getting the information for the official statement and the closing is expected to occur on September 12.

Dr. Brooksher shared with the board that he was approached by three teachers today. All three were thanking him and the Board for the Summer Professional Learning Institute that is going on. He stated that we offered twenty- seven professional learning courses. They began on May 30 and end July 25. Two hundred eight-five certified employees are participating.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

May 23, 2013 regular board meeting

June 20, 2013 board work session

Joe Pecenka made a motion to approve the minutes. Dennis Seger seconded the motion, and it carried unanimously.

VIII. APPROVAL OF MAY 2013 FINANCIAL REPORT

Amy Murphy made a motion to approve the financial report. Joe Pecenka seconded the motion, and it carried unanimously.

IX. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #2**)

Joe Pecenka made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

- B. Approve the following Math Textbooks
K-5: My Math, *McGraw-Hill publisher*
6-12: Carnegie Learning, *Carnegie Learning, Inc. publisher*

Amy Murphy made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

- C. Approve McAllister Elementary as the name for the new South Bryan K-5 School

Joe Pecenka made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously. Joe Pecenka stated he would like to say to the press that we received a lot of good feedback from the public. He would like to personally thank them for their input. We had a lot of positive input for McAllister and some other names the public suggested. He thinks it is great when the public takes advantage of opportunities to give the Board feedback.

Eddie Warren thanked Joe Pecenka for his work and the research he did. Dr. Brooksher stated that approximately 1600 folks participated.

D. Approve a spending resolution for July, 2013 (**Attachment #3**)

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

E. Approve amending the 2013 budget to move \$2,000,000.00 to Capital Projects

Eddie Warren made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

F. Approve FY 2014 Salary and Supplement Schedules

Joe Pecenka made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

G. Approve Maximum Class Size resolution for school year 2013 – 2014 (**Attachment #4**)

David Schwartz made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

X. BOARD MEMBER COMMENTS/NEW BUSINESS

Eddie Warren thanked the Board members and Dr. Brooksher for attending the training in Savannah. He reminded everyone that we have to get the training done. He stated he was not sure what happens if you don't reach your number of hours. Dennis Seger stated you will receive a letter stating you have so many days to get it completed.

Paine Bacon thanked Dr. Brooksher and his staff for hosting the meeting. He said it knows it is summer but everyone here is working hard. He commended the administrators on holding the learning classes for the teachers. He stated his wife attended two or three and said they were very beneficial. He said that is good news on the CRCT scores and he looks forward to seeing them.

Joe Pecenka thanked Dr. Brooksher and his staff for hosting the meeting. He thanked those that provided the fresh vegetables. He asked Dr. Brooksher to

give the Board a brief synopsis as to where we are with meetings with the architects and building plans. Dr. Brooksher stated he and his staff will be meeting with them tomorrow. He said the topic will be on the preliminary drawings he received recently which has to do with the traffic flow in front of the buildings regarding cars and buses. He feels these areas need to be built for maximum capacity. He thinks the Board needs to think about that before building the parking lots. Joe Pecenka asked about approval from the state fire marshal regarding the Bryan County High School field house. Dr. Brooksher stated he has not received anything. He said that is also on the agenda for tomorrow.

Dennis Seger thanked Dr. Brooksher and his staff for hosting the meeting. He thanked the staff for their hard work. He thanked Joe Pecenka for bringing up the field house. He discussed his concerns regarding the timeline. Dr. Brooksher assured the Board he will reinforce to the architects to stay on top of progress. Dennis Seger thanked Ms. James again for her good job with the audit that is going on. He thanked Joe Pecenka for his hard work on information sent to the board this week.

Amy Murphy thanked Dr. Brooksher and his staff for hosting the meeting. She said thanks for the hard work all year round.

David Schwartz stated he is in agreement with everything that has already been said. He said the food was great. He welcomed Dr. Trey Robertson to the Bryan County School System.

XI. EXECUTIVE SESSION – Real estate, Personnel

Dennis Seger made a motion to go into executive session to discuss real estate and personnel. Amy Murphy seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. David Schwartz seconded the motion, and it carried unanimously.

XII. PERSONNEL

David Schwartz made a motion to approve the personnel actions presented. Amy Murphy seconded the motion, and it carried unanimously.

XIII. ADJOURN

Joe Pecenka made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

**AGENDA
07/22/13
1:56 P. M.**

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON MONDAY, JULY 22, 2013
AT 6:45 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second _____ Action_____

III. POLICY MANUAL UPDATE AND DISCUSSION

IV. SYSTEM ACCREDITATION DISCUSSION

V. FY14 BOARD TRAINING PLAN DISCUSSION

VI. FY14 BUDGET DISCUSSION

VII. APPROVE PAYING WHITAKER LABORATORY UP TO \$9,300.00
FOR CONSTRUCTION MATERIALS TESTING FOR THE BRYAN
COUNTY HIGH SCHOOL FIELD HOUSE PROJECT

Motion_____ Second _____ Action_____

VIII. EXECUTIVE SESSION

Motion to go into_____ Second _____ Action _____

Motion to come out_____ Second _____ Action _____

IX. PERSONNEL

Motion_____ Second _____ Action_____

X. ADJOURN

Motion_____ Second _____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON MONDAY, JULY 22, 2013
AT 6:45 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Monday, July 22, 2013, at 6:45 p.m., at the Central Office for a called work session.

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

Dr. Brooksher introduced and welcomed Dr. Rebecca Stephens as the new Director of Special Education for the school system.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

III. POLICY MANUAL UPDATE AND DISCUSSION

Dr. Brooksher thanked Director of Human Resources Mary Beth Brothers for the work she has done on the manual. He reminded the board that he had previously told them he would give it to them in sections to review. He presented a notebook to each board member with a section in it. He asked that they review it and come back with recommendations for discussion. He will present another section at the August work session.

IV. SYSTEM ACCREDITATION DISCUSSION

Assistant Superintendent Dr. Brad Anderson shared a PowerPoint about accreditation. The system will be reviewed March 24 – 26, 2014.

V. FY14 BOARD TRAINING PLAN DISCUSSION

Dr. Brooksher informed the board it is time to adopt a training plan for FY14. The board discussed having someone from Georgia School Boards Association present a class and also discussed hosting a class that First District RESA offers. Dr. Brooksher will contact GSBA and First District RESA.

VI. FY14 BUDGET DISCUSSION

Director of Finance Melanie James presented a proposed advertisement for the digest of the five year tax levy history. She stated the millage rate remains constant at 15.537 mills. She said that it needs to be tentatively approved before the county commissioners meet on August 13 to certify our millage rate. Additionally, Dr. Brooksher stated we need to move the August 15 work session to Monday, August 12 to handle this item. It will be advertised on Wednesday for two full weeks prior to taking action. Ms. James also gave the board a tentative budget summary sheet for review. Specifically, it would be best to tentatively adopt the budget on Thursday. With the budget running for two weeks it can be finalized at the August regular board meeting.

VII. APPROVE PAYING WHITAKER LABORATORY UP TO \$9,300.00
FOR CONSTRUCTION MATERIALS TESTING FOR THE BRYAN
COUNTY HIGH SCHOOL FIELD HOUSE PROJECT

Eddie Warren made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

VIII. EXECUTIVE SESSION - Personnel

Dennis Seger made a motion to go into executive session to discuss personnel actions. David Schwartz seconded the motion, and it carried unanimously.

David Schwartz made a motion to come out of executive session. Dennis Seger seconded the motion, and it carried unanimously.

IX. PERSONNEL

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

X. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

Board Minutes
Page 3
July 22, 2013

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, JULY 25, 2013
AT THE BRYAN COUNTY BOARD OF EDUCATION
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – David Schwartz
- III. PLEDGE TO THE FLAG – Joe Pecenka
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second_____ Action_____

- V. LISTEN TO PUBLIC COMMENT

- VI. APPROVAL OF MINUTES (**Attachment #1**)
June 27, 2013 regular board meeting
July 22, 2013 board work session

Motion_____ Second_____ Action_____

- VII. APPROVAL OF JUNE 2013 FINANCIAL REPORT

Motion_____ Second_____ Action_____

- VIII. FUND-RAISING REQUEST (**Attachment #2**)

Motion_____ Second_____ Action_____

- IX. OUT-OF-STATE TRAVEL:
Bryan County Middle School gifted department is requesting approval for an educational field trip to Washington D.C. on May 7 – 10, 2014. Travel will be provided by charter bus.

Motion_____ Second_____ Action_____

X. USE OF FACILITY:

American Red Cross requests the use of Richmond Hill Middle School's gym, lunchroom, and main hall to house a disaster shelter simulation in August

Motion_____ Second_____ Action_____

XI. ADMINISTRATION:

A. Approve a spending resolution for August, 2013 (**Attachment #3**)

Motion_____ Second_____ Action_____

B. Authorize the Superintendent and Board Chairman to sign the Capital Outlay Project Application for FY 2015

Motion_____ Second_____ Action_____

C. Approve tentative FY14 Budget

Motion_____ Second_____ Action_____

D. Approve for the Board Chairman and Superintendent to sign contract amendment with Cogdell & Mendrala Architects, PC changing the fee for Basic services to 4.75% in respect to changes made to the agreed upon prototype design for McAllister Elementary

Motion_____ Second_____ Action_____

E. Approve accepting the following donation:
Accept a grant in the amount of \$1000 from the Kiwanis Club of Statesboro for Inga Cashon's class at Bryan County High School

Motion_____ Second_____ Action_____

F. Accept a bid for six buses at \$78,995 per unit from Rush Bus Centers totaling \$473,970

Motion_____ Second_____ Action_____

XII. CAPITAL PROJECTS UPDATE – Architects Barbara & Don Cogdell and Project Manager Bill Vickery

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIV. EXECUTIVE SESSION – Real estate, Personnel

Motion to go into_____Second_____Action_____

Motion to come out_____Second_____Action_____

XV. PERSONNEL

Motion_____Second_____Action_____

XVI. ADJOURN

Motion_____Second_____Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, JULY 25, 2013
AT THE BRYAN COUNTY BOARD OF EDUCATION
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, July 25, 2013, at 6:00 p.m., at the Central Office.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – David Schwartz

David Schwartz led a moment of quiet reflection asking everyone to remember our schools as we are getting ready to start a new school year.

III. PLEDGE TO THE FLAG – Joe Pecenka

Joe Pecenka led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Joe Pecenka seconded the motion, and it carried unanimously.

V. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VI. APPROVAL OF MINUTES (**Attachment #1**)
June 27, 2013 regular board meeting
July 22, 2013 board work session

Dennis Seger made a motion to approve the minutes. David Schwartz seconded the motion, and it carried unanimously.

VII. APPROVAL OF JUNE 2013 FINANCIAL REPORT

Paine Bacon made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

VIII. FUND-RAISING REQUEST (**Attachment #2**)

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

IX. OUT-OF-STATE TRAVEL:

Bryan County Middle School gifted department is requesting approval for an educational field trip to Washington D.C. on May 7 – 10, 2014. Travel will be provided by charter bus.

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

X. USE OF FACILITY:

American Red Cross requests the use of Richmond Hill Middle School's gym, lunchroom, and main hall to house a disaster shelter simulation in August

Dennis Seger made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

XI. ADMINISTRATION:

A. Approve a spending resolution for August, 2013 (**Attachment #3**)

Amy Murphy made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

B. Authorize the Superintendent and Board Chairman to sign the Capital Outlay Project Application for FY 2015

Joe Pecenka made a motion to approve. Eddie Warren seconded the motion, and it carried unanimously.

C. Approve tentative FY14 Budget

Joe Pecenka made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

- D. Approve for the Board Chairman and Superintendent to sign contract amendment with Cogdell & Mendrala Architects, PC changing the fee for Basic services to 4.75% in respect to changes made to the agreed upon prototype design for McAllister Elementary

Amy Murphy made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

- E. Approve accepting the following donation:
Accept a grant in the amount of \$1000 from the Kiwanis Club of Statesboro for Inga Cashon's class at Bryan County High School

Dennis Seger made a motion to approve accepting. Amy Murphy seconded the motion, and it carried unanimously.

- F. Accept a bid for six buses at \$78,995 per unit from Rush Bus Centers totaling \$473,970

Dennis Seger made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

XII. CAPITAL PROJECTS UPDATE – Architects Barbara & Don Cogdell and Project Manager Bill Vickery

Dennis Seger made a motion to amend the agenda to include as Item IV. Accept from Pope Construction the gross net price of \$1,129,000 for the Bryan County High School field house. Paine Bacon seconded the motion, and it carried unanimously.

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

David Schwartz thanked everyone for being here.

Amy Murphy thanked the staff for hosting the meeting. She said it is always nice to be here in the summertime.

Dennis Seger thanked Dr. Brooksher, Dr. Robertson, Bill Vickery. He thanked everyone for their hard work. He thanked everyone that attended the Bryan County High School field house ground-breaking ceremony.

Marianne Smith thanked Dr. Brooksher and his staff for the food and for hosting the meeting. She thanked the Cogdell's for the presentation. She stated we are so lucky to have Bill Vickery. She feels he is someone we can trust to answer our questions.

Joe Pecenka thanked Dr. Brooksher for his time spent in the Friday meetings with the architects, construction manager, and staff. He said it has to be difficult when you are not an engineer or architect by trade. He appreciated the work on the floor plans. He would like more explanation on North Bryan. He said personally he did not want Dr. Brooksher to feel disappointed in what you have come up with. He asked that Dr. Brooksher let Bill Vickery know how much the board appreciates his work on that. Computing and giving us a gross net price on the spot so we go can forward was above and beyond the call of what most people would do. He appreciated that.

Paine Bacon thanked Dr. Brooksher and his staff for the hospitality and hard work on these projects. He stated Dr. Brooksher gave a great presentation the other day at the field house ground breaking ceremony. He thanked Bill Vickery, Pope Construction, and the Cogdell's on their hard work. They did a good job; we just need a little more explanation. He stated school is about to start. He knows that central office and the principals are working hard to get everything in order for that to have a successful opening day. He wanted to thank them for that.

Eddie Warren said ditto to what everyone had stated. He also wanted to thank the Board members for all the work they have done and for the long nights still ahead of them.

XIV. ACCEPT THE GROSS NET PRICE OF \$1,129,000 FROM POPE CONSTRUCTION FOR THE FIELD HOUSE AT BRYAN COUNTY HIGH SCHOOL

Dennis Seger made a motion to approve. Paine Bacon seconded the motion, and it carried unanimously.

XV. EXECUTIVE SESSION – Real estate, Personnel

Dennis Seger made a motion to go into executive session to discuss real estate and personnel. Amy Murphy seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. Dennis Seger seconded the motion, and it carried unanimously.

XVI. PERSONNEL

Dennis Seger made a motion to approve the personnel actions. Amy Murphy seconded the motion, and it carried unanimously.

XVII. ADJOURN

Joe Pecenka made a motion to adjourn. Dennis Seger seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON MONDAY, AUGUST 12, 2013
AT 6:00 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second _____ Action_____

III. SUPERINTENDENT UPDATES

IV. ADMINISTRATION

A. Approve the millage rate at 15.537 mills for 2013

Motion_____ Second _____ Action_____

B. Approve to spend up to \$20,480.00 with Terracon for Geotechnical Investigation for the Bryan County High School Field House

Motion_____ Second _____ Action_____

V. CAPITAL PROJECTS DISCUSSION

VI. EXECUTIVE SESSION

Motion to go into_____ Second _____ Action _____

Motion to come out_____ Second _____ Action _____

VII. PERSONNEL

Motion_____ Second_____ Action_____

VIII. ADJOURN

Motion_____ Second _____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON MONDAY, AUGUST 12, 2013
AT 6:00 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Monday, August 12, 2013, at 6:00 p.m., at the Central Office for a called work session.

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. ADOPTION OF AGENDA – Eddie Warren

David Schwartz made a motion to approve the agenda. Dennis Seger seconded the motion, and it carried unanimously.

III. Dr. Brooksher presented information on the Teacher Keys Effectiveness System (TKES) and Leader Keys Evaluation System the new teacher and school leader evaluation system. Additionally, section G of the policy review was provided.

IV. ADMINISTRATION

A. Approve the millage rate at 15.537 mills

Joe Pecenka made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

B. Approve to spend up to \$20,480.00 with Terracon for Geotechnical Investigation for the Bryan County High School Field House

Dennis Seger made a motion to approve. Paine Bacon seconded the motion, and it carried unanimously.

V. BOARD POLICY DISCUSSION

VI. CAPITAL PROJECTS DISCUSSION

VII. EXECUTIVE SESSION

Joe Pecenka made a motion to go into executive session. Amy Murphy seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. David Schwartz seconded the motion, and it carried unanimously.

VIII. PERSONNEL

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

IX. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, AUGUST 22, 2013
AT CARVER ELEMENTARY SCHOOL
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Marianne Smith
- III. PLEDGE TO THE FLAG – Dennis Seger
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second_____ Action_____

- V. SUPERINTENDENT’S UPDATE
- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)
July 25, 2013 regular board meeting
August 12, 2013 board work session

Motion_____ Second_____ Action_____

- VIII. APPROVAL OF JULY 2013 FINANCIAL REPORT

Motion_____ Second_____ Action_____

- IX. ADMINISTRATION:

- A. Approve FY14 Budget

Motion_____ Second_____ Action_____

- B. Approve the City of Richmond Hill to use five (5) school busses and the parking lots of the primary and elementary schools in Richmond Hill as a co-sponsor of the 14th Annual Great Ogeechee Seafood Festival. The dates are October 18th, 19th, and 20th.

Motion_____ Second_____ Action_____

C. Approve the FY14 Local Board Training Plan

Motion_____ Second_____ Action_____

D. Approve the following donations for Carver Elementary School

Amber Jones

Ipad for "iHeart Healthy Students", \$480.00

Amy Blocker

Ipad for "iNeed Healthy Apps for Hungry Appetites", \$400.00

Amanda Andrew

Ipad for "iLife Lessons", \$540.00

Josh Cooper

Ipad for "iWant Healthy Students", \$400.00

Katie Sriratanakoul

Sony Handycam for "A great Morning News Program Starts With You",
\$600.00

Kellie Smith

Hot Dots and Multiplication Cards, "Do the Dot", \$170.00

Angie Smith

Ipad for "Ipads for Nutritional Apps", \$400.00

Marcy Newberry

Ipad for "Ipad for Nutrition", \$400.00

Amber Jones

Ipad for "Healthy Bodies + Healthy Brains= Strong Learners", \$470.00

Christy Crowley

Skillastic Nutrition Cards, Video Myplate video, and Poster, "Nutrition,
Fitness, and Fun", \$115.

Motion_____ Second_____ Action_____

X. CAPITAL PROJECTS DISCUSSION

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

XII. EXECUTIVE SESSION – Personnel

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XIII. PERSONNEL

Motion_____ Second_____ Action_____

XIV. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, AUGUST 22, 2013
AT CARVER ELEMENTARY SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, August 22, 2013, at 6:00 p.m., at Carver Elementary School, for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Marianne Smith

Board Member Marianne Smith led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Dennis Seger

Board Member Dennis Seger led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Joe Pecenka seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATE

Carver Elementary School presented a Crime Scene Investigation replication where students had to solve numerical equations.

Dr. Brooksher reported on the convocation awards and shared information on the upcoming bond sales.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

July 25, 2013 regular board meeting
August 12, 2013 board work session

Dennis Seger made a motion to approve the minutes. Joe Pecenka seconded the motion, and it carried unanimously.

VIII. APPROVAL OF JULY 2013 FINANCIAL REPORT

Paine Bacon made a motion to approve the financial report. Dennis Seger seconded the motion, and it carried unanimously.

IX. ADMINISTRATION:

A. Approve FY14 Budget

Joe Pecenka made a motion to approve the FY14 Budget. Paine Bacon seconded the motion, and it carried unanimously.

B. Approve the City of Richmond Hill to use five (5) school busses and the parking lots of the primary and elementary schools in Richmond Hill as a co-sponsor of the 14th Annual Great Ogeechee Seafood Festival. The dates are October 18th, 19th, and 20th.

Dennis Seger made a motion to approve the request. David Schwartz seconded the motion, and it carried unanimously.

C. Approve the FY14 Local Board Training Plan

Dennis Seger made a motion to approve the FY14 Local Board Training Plan. Amy Murphy seconded the motion, and it carried unanimously.

D. Approve the following donations for Carver Elementary School

Amber Jones

Ipad for "iHeart Healthy Students", \$480.00

Amy Blocker

Ipad for "iNeed Healthy Apps for Hungry Appetites", \$400.00

Amanda Andrew

Ipad for "iLife Lessons", \$540.00

Josh Cooper

Ipad for "iWant Healthy Students", \$400.00

Katie Sriratanakoul

Sony Handycam for "A great Morning News Program Starts With You", \$600.00

Kellie Smith

Hot Dots and Multiplication Cards, "Do the Dot", \$170.00

Angie Smith

Ipad for "Ipads for Nutritional Apps", \$400.00

Marcy Newberry

Ipad for "Ipad for Nutrition", \$400.00

Amber Jones

Ipad for "Healthy Bodies + Healthy Brains= Strong Learners",
\$470.00

Christy Crowley

Skillastic Nutrition Cards, Video Myplate video, and Poster,
"Nutrition, Fitness, and Fun", \$115.

Amy Murphy made a motion to approve accepting the donations.
Marianne Smith seconded the motion, and it carried unanimously.

X. CAPITAL PROJECTS DISCUSSION

The following projects were discussed:

Construction of North Bryan Elementary School
and McAllister Elementary

Bryan County High School Field House

McAllister Road

Update on Bryan County High School gas leak

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

David Schwartz thanked Carver Elementary School for hosting the meeting. He said the food was excellent. He stated the teachers presented a good CSI activity. He thanked Dr. Brooksher for a great opening of school.

Amy Murphy thanked Mrs. Morales and her staff for hosting the meeting. She thanked Mrs. Carrington and Mrs. Griswold for their presentation and thanked Dr. Brooksher's staff.

Dennis Seger thanked Mrs. Morales and the PTSO for the excellent meal. He thanked Dr. Brooksher, his staff and Barbara Cogdell for their hard work.

Eddie Warren thanked Mrs. Morales for hosting the meeting. He said thank you for all of the donations.

Joe Pecenka thanked Mrs. Morales for hosting the meeting. He said he enjoyed seeing the CSI presentation.

Marianne Smith thanked Mrs. Morales for the hospitality. She thanked the teachers who presented. She stated she saw smiles on faces at the convocation. She thanked Barbara Cogdell for all of the changes.

Paine Bacon thanked Mrs. Morales for hosting the meeting. He said thank you for the donations and Dr. Brooksher's staff. Additionally, he said thanks to Mrs. Cogdell and Dr. Robertson for the Capital Projects presentation.

XII. EXECUTIVE SESSION – Personnel

Dennis Seger made a motion to go into executive session. Amy Murphy seconded the motion, and it carried unanimously.

David Schwartz made a motion to come out of executive session. Amy Murphy seconded the motion, and it carried unanimously.

XIII. PERSONNEL

Dennis Seger made a motion to approve personnel. David Schwartz seconded the motion, and it carried unanimously.

XIV. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, SEPTEMBER 05, 2013
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second _____Action_____

III. ADMINISTRATION

A. Adopt Bond Resolution

Motion_____ Second _____Action_____

B. Adopt Intercept Resolution

Motion_____ Second _____Action_____

C. Adopt Tax Levy Resolution

Motion_____ Second _____Action_____

D. Adopt Post Issuance Compliance Resolution

Motion_____ Second _____Action_____

IV. ADJOURN

Motion_____ Second _____Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, SEPTEMBER 05, 2013
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

The Bryan County Board of Education met on Thursday, September 5, 2013, at 6:00 p.m. at Richmond Hill Prekindergarten Center for a called board work session.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Joe Pecenka, David Schwartz, Marianne Smith, and Eddie Warren. Paine Bacon, Amy Murphy, and Dennis Seger were absent.

II. ADOPTION OF AGENDA – Eddie Warren

Joe Pecenka made a motion to approve the agenda. David Schwartz seconded the motion, and it carried unanimously.

III. ADMINISTRATION

A. Adopt Bond Resolution

Joe Pecenka made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

B. Adopt Intercept Resolution

David Schwartz made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

C. Adopt Tax Levy Resolution

Joe Pecenka made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

D. Adopt Post Issuance Compliance Resolution

Marianne Smith made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

IV. ADJOURN

David Schwartz made a motion to adjourn. Joe Pecenka seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, SEPTEMBER 19, 2013
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second _____ Action_____

III. SUPERINTENDENT UPDATES

IV. CAPITAL PROJECT UPDATES AND DISCUSSION

V. SCHOOL IMPROVEMENT UPDATES AND DISCUSSION

VI. BOARD POLICY UPDATES AND DISCUSSION

VII. EXECUTIVE SESSION (Personnel, student discipline)

Motion to go into_____ Second _____ Action _____

Motion to come out_____ Second _____ Action _____

VIII. PERSONNEL

Motion_____ Second _____ Action_____

IX. ADJOURN

Motion_____ Second _____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, SEPTEMBER 19, 2013
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

The Bryan County Board of Education met on Thursday, September 19, 2013, at 6:00 p.m., at the Richmond Hill Prekindergarten Center for a called board work session.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Eddie Warren, Dennis Seger, Joe Pecenka, Amy Murphy, and Paine Bacon. David Schwartz and Marianne Smith were absent.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Joe Pecenka seconded the motion, and it carried unanimously.

III. SUPERINTENDENT UPDATES

A. Dr. Brooksher shared that he will be doing a press release tomorrow regarding early release days.

B. Melanie James shared that the administration would like to recommend that the Board go with the BB & T bonds investment proposal. There was a consensus of the board members to proceed.

C. Melanie James shared a summary of school student activity accounts as requested by the board chairman.

D. Dr. Trey Robertson stated that Savannah/Chatham has adjusted its school calendar and has booked the Civic Center the same week we would need it for graduation. We need an alternate for the Richmond Hill High School graduation. After discussing, the board asked that he contact Savannah State University. If that does not work two other alternates were suggested – Savannah International Trade Center and Armstrong Atlantic State University.

E. Dr. Brooksher stated that in the past the board chairman has attended a meeting with the auditor. Three board members may attend. He does not have a date yet but as soon as he does, he would like to invite three board members to attend this year.

IV. CAPITAL PROJECT UPDATES AND DISCUSSION

Dr. Trey Robertson and Construction Manager Bill Vickery reported on the following:

A. Security Quotes – Due to entry access concerns around the country, the board had asked about making our facilities more secure with controlled entry access. After discussion, the board members stated they would like for all schools to be retrofitted at the same time. Mr. Vickery will bring more information to the board meeting next week.

B. Mr. Vickery gave an update on the Bryan County High School field house that is under construction.

C. Dr. Robertson stated he has started an athletic committee. They will look at many aspects of improving athletics.

D. Dr. Robertson recommended that the school system place its name on the 1-800-CALL-DIG list.

E. Dr. Robertson stated that the punch list for Richmond Hill Middle School is much smaller. The architect has been meeting with the new contractor and giving him updates when things will be completed.

F. Dr. Brooksher asked the board about names for the plaque to be placed at Richmond Hill Middle School. It was a consensus to place the board member names on it that were on the board when it opened.

G. Dr. Brooksher stated that the Board of Education has received school bus bond funds from the state department for buses. At the September 26th board meeting, he will request that the board approve purchasing two buses.

H. At the September 26th board meeting, Dr. Brooksher will request that the board authorize the Board chairman and the Superintendent to sign an easement agreement with Georgia Power regarding Payne Drive.

I. Dr. Brooksher stated that the Capital Outlay Application was approved at the July 27th board meeting. The projected start date to break ground for McAllister Elementary School will be January, 2014. Paperwork for Bryan County Elementary School had not come back as of today.

V. SCHOOL IMPROVEMENT UPDATES AND DISCUSSION

Dr. Brooksher gave each board member a book titled FOCUS. He stated each principal and assistant principal will also be reading the book. He discussed the Vision and Mission of the Bryan County School System. He said we all need to be focused on the same goals. Dr. Anderson presented the first Data Dash Board to the board. Dr. Brooksher stated that our goals this year are math and literacy.

VI. BOARD POLICY UPDATES AND DISCUSSION

Eddie Warren stated the biggest responsibility the Board has is to set policies. He said that is our tool as to how we want the school system directed. He stated each one needs to be given time. He stated that as it was discussed, we can start with A1 and work through each policy. At each board work session these can be carried over to the regular meeting as policies to approve, abolish, or change. Mr. Warren said all of this needs to be accessible for parents. They want to know what the Board is supposed to be doing and what the schools are supposed to be doing. We need to look at the content as not only what we are dealing with today and who are administrators are but look at the future too. He said he has a lot of concerns that he wants to ask about before making a recommendation.

Paine Bacon noted that policies didn't need to restate law as laws are modified annually.

Amy Murphy stated we need to discuss and understand the policies.

Dr. Brooksher stated we did develop a plan to navigate the process. We can look at each policy line-by-line if needed. He gave out the next section on the timeline. He said there is one policy that the board needs to work on by January 2014. It is regarding concussions. He gave out what Georgia School Boards Association (GSBA) is recommending. It makes reference to an information sheet that parents would sign. He would like to have a policy in place by November.

Mary Beth Brothers reminded the Board that they have a tally sheet to use when they go line-by-line.

VII. EXECUTIVE SESSION (Personnel, student discipline)

Dennis Seger made a motion to go into executive session. Amy Murphy seconded the motion, and it carried unanimously.

Dennis Seger made a motion go come out of executive session. Amy Murphy seconded the motion, and it carried unanimously.

VIII. PERSONNEL

Dennis Seger made a motion to approve personnel. Joe Pecenka seconded the motion, and it carried unanimously.

IX. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, SEPTEMBER 26, 2013
AT THE BRYAN COUNTY MIDDLE SCHOOL
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Paine Bacon
- III. PLEDGE TO THE FLAG – Amy Murphy
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second_____ Action_____

- V. SUPERINTENDENT’S REPORT – Dr. Paul Brooksher
 - A. Comments by Dr. Brooksher
 - B. Bryan County Middle School Activities – Dr. Michael Tinney
 - C. United Way – Kristi Cox

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)
 - August 22, 2013 regular board meeting
 - September 5, 2013 called board meeting
 - September 19, 2013 board work session

Motion_____ Second_____ Action_____

- VIII. APPROVAL OF AUGUST 2013 FINANCIAL REPORT

Motion_____ Second_____ Action_____

- IX. OUT-OF-STATE TRAVEL:
Richmond Hill Middle School is requesting approval for an educational field trip to Washington D.C. on February 12 - 15, 2014. Travel will be provided by charter bus.

Motion_____ Second_____ Action_____

- X. USE OF FACILITY:
The Downtown Development Authority and City of Pembroke are

requesting to locate the “staging” for the 2nd Annual Spooktacular
5K and 10 K Run at Bryan County High School – Saturday,
October 26, 2013.

Motion_____ Second_____ Action_____

XI. FUND RAISING REQUESTS (**Attachment #2**)

Motion_____ Second_____ Action_____

XII. ADMINISTRATION:

A. Approve accepting the following donations:

1. Accept a donation of \$1000 from Pope Construction to Bryan County High School Softball
2. Accept a donation of used artwork frames from Mr. Lonnie Harne to the Richmond Hill High School art department
3. Accept a donation of \$500 from the Richmond Hill Area Tennis Association to the Richmond Hill High School Tennis Team

Motion_____ Second_____ Action_____

B. Authorize the Board Chairman and the Superintendent to sign a thirty foot easement agreement with Georgia Power along Payne Drive

Motion_____ Second_____ Action_____

C. Approve the purchase of two buses from Rush Truck Centers of Georgia for the bid price of \$78,995.

Motion_____ Second_____ Action_____

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIV. EXECUTIVE SESSION –Personnel

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XV. PERSONNEL

Motion_____ Second_____ Action_____

XVI. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, SEPTEMBER 26, 2013
AT THE BRYAN COUNTY MIDDLE SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, September 26, 2013, at 6:00 p.m., at Bryan County Middle School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Paine Bacon

Paine Bacon led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Amy Murphy

Amy Murphy led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. David Schwartz seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S REPORT – Dr. Paul Brooksher

A. Comments by Dr. Brooksher

Dr. Brooksher stated he would like for Melanie James and Dr. Trey Robertson to share information at this time.

(1) Melanie James shared that she has completed the closeout of FY 13. She shared a balance sheet with the board.

(2) Dr. Robertson shared updates from items discussed at the September 19 work session. He gave the board a sheet from Pope Construction regarding the security access cost for Bryan County Schools. He asked if the board would like to think about it before they take action or to proceed.

After much discussion, Dennis Seger made a motion to amend the agenda to include as Item XII. D – Allow the Board Chairman and the Superintendent to enter into an amendment of Pope's present contract, in an amount not to exceed \$150,000, for security access points at the schools as presented. Amy Murphy seconded the motion, and it carried unanimously.

(3) Dr. Robertson shared information about a gas leak at Bryan County High/Middle School. He stated the gas had to be cut off again. After investigation, it will be corrected by bypassing the line that had several leaks.

(4) Dr. Robertson updated the Board regarding Richmond Hill High School graduation. He has contacted several places. He said the International Trade Center is too costly for a graduation ceremony. He called Savannah State about Tiger Arena and is waiting for a call back. It will seat 5000 people. He called the Civic Center to see if they had an opening for the Wednesday night school gets out. He said other options might be Memorial football field. Dennis Seger stated you will have a problem with parking there. Dr. Brooksher stated that Debi McNeal has contacted the Civic Center and has booked it through 2018. Amy Murphy asked if once Dr. Robertson has some options, could RHHS place an on-line survey for students to choose from. Dr. Brooksher stated he had talked with Debi McNeal today about that. Dr. Robertson asked if the Board wanted him to try Armstrong. They stated only as a last resort.

(5) Dr. Robertson stated construction on the Bryan County High School field house is going well. Some sod should be around it tomorrow before homecoming.

B. Bryan County Middle School Activities – Dr. Michael Tinney

Dr. Tinney welcomed everyone to the meeting and thanked Dr. Hadley for allowing Bryan County Middle School to host the meeting at the high school. He stated Bryan County Middle School is off to a full start. He shared programs that will be started this year: an academic bowl, an anti-bullying campaign, Junior Beta Club, Book Club, Fellowship of Christian Athletes, Junior National Honors Society. The middle school's homecoming court was allowed to ride with the Bryan County High School court in the parade today. He is working on improving the school climate this year. They have had spirit days, duck dynasty day, college day. They have had two school dances and will be holding a dance on

Friday night for homecoming. He is trying to get the parent-teacher organization more involved. The parents have brought in breakfast. The organization had a tailgate party at the first home game. Thirty-nine students participated in STEM day at Georgia Southern. He plans to start a Technology student association. The tennis program has begun. He introduced David Elmore. He said Mr. Elmore has one of the best Technology and Engineering programs around. Mr. Elmore shared a PowerPoint on engineering and technology at the middle school level.

C. United Way – Kristi Cox

Kristi Cox presented a packet of information regarding United Way to each board member. She thanked the Board for allowing the Board of Education to partner with United Way. She shared that a Pembroke office will open in the old Gateway building. She shared about various agencies that will work from that building. Eddie Warren said United Way has a lot of good things going on. He stated that they could not have a better person doing what Mrs. Cox is doing.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

August 22, 2013 regular board meeting
September 5, 2013 called board meeting
September 19, 2013 board work session

Dennis Seger made a motion to approve the minutes. Amy Murphy seconded the motion, and it carried unanimously.

VIII. APPROVAL OF AUGUST 2013 FINANCIAL REPORT

David Schwartz made a motion to approve the financial report. Paine Bacon seconded the motion, and it carried unanimously.

IX. OUT-OF-STATE TRAVEL:

Richmond Hill Middle School is requesting approval for an educational field trip to Washington D.C. on February 12 - 15, 2014. Travel will be provided by charter bus.

Dennis Seger made a motion to approve the out-of-state travel request. Amy Murphy seconded the motion, and it carried unanimously.

X. USE OF FACILITY:

The Downtown Development Authority and City of Pembroke are requesting to locate the “staging” for the 2nd Annual Spooktacular 5K and 10 K Run at Bryan County High School – Saturday, October 26, 2013.

Dennis Seger made a motion to approve the use of facility request. Joe Pecenka seconded the motion, and it carried unanimously.

XI. FUND RAISING REQUESTS (**Attachment #2**)

Dennis Seger made a motion to approve the fund raising requests. David Schwartz seconded the motion, and it carried unanimously.

XII. ADMINISTRATION:

A. Approve accepting the following donations:

1. Accept a donation of \$1000 from Pope Construction to Bryan County High School Softball
2. Accept a donation of used artwork frames from Mr. Lonnie Harne to the Richmond Hill High School art department
3. Accept a donation of \$500 from the Richmond Hill Area Tennis Association to the Richmond Hill High School Tennis Team

Dennis Seger made a motion to accept the donations. Amy Murphy seconded the motion, and it carried unanimously.

B. Authorize the Board Chairman and the Superintendent to sign a thirty foot easement agreement with Georgia Power along Payne Drive

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

C. Approve the purchase of two buses from Rush Truck Centers of Georgia for the bid price of \$78,995.

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- D. Approve allowing the Board chairman and the Superintendent to enter into an amendment of Pope Construction's present contract, in an amount not to exceed \$150,000, for security access points at schools as presented

Dennis Seger made the motion to approve. Amy Murphy seconded the motion. Dennis Seger asked that Dr. Brooksher and Dr. Robertson call Bill Vickery tomorrow morning to ask him to get the doors ordered. Joe Pecenka asked that they confirm with Bill that once he gets the not to exceed number, since we are doing all at once, to see what kind of discount he can get. The motion carried unanimously.

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

Paine Bacon thanked Dr. Tinney and his staff for the hospitality. He shared he really enjoyed the presentation by Mr. Elmore. He said from Dr. Tinney's discussion a lot of great things are going on at Bryan County Middle School and they are off to a good start. He thanked Dr. Robertson for his diligence and hard work getting the information he presented. He said he always enjoys hearing all that United Way is doing and to actually see them in the community. He thanked the donors, especially Pope Construction. For the donation to Bryan County High School softball.

Joe Pecenka thanked Dr. Tinney for hosting the meeting. He hears great things about what is going on here. There was evidence tonight. He is very proud of Dr. Tinney's success here so far. He thanked Amy Murphy for bringing up the issue on security and making the board aware of that. It is a very important thing.

Dennis Seger thanked Dr. Tinney for hosting. He said he is glad to see the Middle School and High School working together. He thanked Dr. Tinney and Dr. Hadley for that. He thanked Dr. Brooksher and his staff for the hard work they have done for the meeting. He thanked the Board for acting on the security issue. He said he received a phone call from Coach Mincey about the Board participating in a corn toss at Bryan County Middle School next Thursday before the middle school football game.

Amy Murphy thanked Dr. Tinney for the hospitality. She thanked Mr. Elmore for his presentation. She thanked Dr. Robertson for continuing to search for graduation sites. She thanked the donors.

David Schwartz said he would like to say ditto to what the other Board members have stated. He thanked Dr. Tinney for hosting the meeting. He thanked Bryan County Middle School for the cup of candy.

Dennis Seger asked Mrs. Barbara Cogdell if she had received the site plans back from the state for Bryan County Elementary School and where are we with McAllister Elementary. Mrs. Cogdell stated she is working on them. She said she plans to have both schools ready to submit to the fire marshal before the end of the year. Dr. Robertson stated Sitework should begin in January. Mrs. Cogdell said construction should begin in March.

Eddie Warren stated that we have been trying to get signs on 144 for directions to Richmond Hill Middle School. Dr. Brooksher, Dr. Robertson, and he were in a meeting and a person representing this Region of the Department of Transportation was also in attendance. He spoke with the gentleman and a representative from the county in regards to the signs. The gentleman stated he would send signs to the county for them to install. Flashing lights will need more investigation.

Amy Murphy thanked him, Dr. Brooksher, and Dr. Robertson for taking time to go to the meeting.

Eddie Warren said ditto to what the other Board members had said. He thanked Dr. Tinney for hosting the meeting. He said thanks for the donations. He stated that he and Paine Bacon attended the financial exit interview for the year. It went well. There are no findings as usual. He thanked Ms. James for all of her work. He shared he has a GSBA Board chair advisory committee meeting in October. Sis Henry asked him to ask the board if they know of any issues that GSBA needs to look at. She would like for them to send any issues to Mr. Warren and he will present them to GSBA.

Joe Pecenka stated he would like to ask some questions about real estate in executive session. He made a motion to amend the agenda to include real estate on Item XIV. Dennis Seger seconded the motion, and it carried unanimously.

XIV. EXECUTIVE SESSION –Personnel and Real Estate

Dennis Seger made a motion to go into executive session. Amy Murphy seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. Amy Murphy seconded the motion, and it carried unanimously.

XV. PERSONNEL

Dennis Seger made a motion to approve personnel. Amy Murphy seconded the motion, and it carried unanimously.

XVI. ADJOURN

Dennis Seger made a motion to adjourn. David Schwartz seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, OCTOBER 17, 2013
AT 6:00 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second _____ Action_____

III. SUPERINTENDENT UPDATES

- Strategic Planning
- RHHS Graduation Site
- AdvancED Accreditation
- Technology Infrastructure
- Capital Projects
- Field House Ribbon Cutting

IV. ADMINISTRATION

- A. Authorize the board chairman and superintendent to sign a right of way quitclaim deed giving Warren Hill Road to the Bryan County Board of Commissioners

Motion_____ Second _____ Action_____

V. BOARD POLICY DISCUSSION

VI. BOARD MEMBER COMMENTS/NEW BUSINESS

VII. EXECUTIVE SESSION (Personnel)

Motion to go into_____ Second _____ Action _____

Motion to come out_____ Second _____ Action _____

VIII. PERSONNEL

Motion_____ Second_____ Action_____

IX. ADJOURN

Motion_____ Second _____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, OCTOBER 17, 2013
AT 6:00 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Thursday, October 17, 2013, at 6:00 p.m., at the Central Office.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. ADOPTION OF AGENDA – Eddie Warren

Joe Pecenka made a motion to amend the agenda to change Item VII. Executive Session from Personnel to Personnel/Land Acquisition. Dennis Seger seconded the motion, and it carried unanimously.

Dennis Seger made a motion to approve the agenda as corrected. Amy Murphy seconded the motion, and it carried unanimously.

III. SUPERINTENDENT UPDATES

- Strategic Planning

Dr. Brooksher stated this was talked about at the last work session. He shared an anticipated timeline for planning. He wants to get input from stakeholders and bring a final draft back to the board in February. He would also discuss it with the board at every work session prior to February. He stated the board would be involved, his citizen's advisory committee (CAC), his teacher advisory committee (TAC), and central office leadership. They would take it to their departments to get feedback. This project would be similar to the vision and mission team effort. The feedback was good with those. His goal is to come up with a meaningful document. Joe Pecenka asked if this strategic plan will be incorporated into his evaluation document or not. Dr. Brooksher stated it is usually more the big picture plan for the district. Dennis Seger asked who is on the TAC and CAC. Dr. Brooksher stated that the TAC is composed of the teachers of the year. The schools ask for volunteers for the CAC. Mr. Seger asked that Dr. Brooksher furnish the board with a list of members for the CAC. Dr. Brooksher then shared a list of short-term and long-term commitment statements to Bryan County Schools. He said the Board might want to pair this with the evaluation that Amy Murphy found. Paine Bacon asked when the Board was going to do that. Eddie Warren stated he plans to put together a committee for that. Amy Murphy and Marianne Smith volunteered to be on the committee with Mr. Warren.

- RHHS Graduation Site

Dr. Trey Robertson stated Richmond Hill High School had put out a survey for students and parents in regards to choices of sites for the RHHS graduation. Savannah State was the winner. The Board agreed on this.

Dr. Robertson shared information about needing a new engine for a special education bus. After much discussion, Dr. Brooksher suggested we work on getting more detailed information to the board.

Dr. Robertson informed the board that Richmond Hill High School west gym needs new wrestling mats. The mats that were there were ruined when it flooded over the summer. The Board discussed splitting the cost with the high school. The Board also asked that he have someone look at what it would take to repair the flooded area. Dr. Robertson stated he would get Bill Vickery to look at it.

- AdvancED Accreditation

Dr. Anderson shared about accreditation. He said he is setting up committees for each standard. He also would like Board members on the committees. He gave each Board member a form to check a box showing which committee he/she would be interested in being a part of.

- Technology Infrastructure

Dr. Robertson shared that it will be time to renew the filter license at the end of this month at a cost of \$26,000. The filter protects email. We are in the process of restructuring our infrastructure. We need to be able to increase our bandwidth. Initially the state had planned to fund everyone in the state at one time. That fell through. We can apply for a grant by December 31 to get us started with the firewall and filter system.

- Capital Projects

Dr. Robertson shared a modified punch list for Richmond Hill Middle School.

The plaque for Richmond Hill Middle School was discussed again.

Signs for Richmond Hill Middle School were also discussed. Eddie Warren stated someone needs to check the contract on the property before placing signs. It was noted that Richmond Hill Middle School PTSO is giving \$8000 toward a sign.

- Field House Ribbon Cutting

Dr. Robertson stated that he found out today that the flooring will not be in until next Tuesday. After discussion, the Board requested that the ribbon cutting be moved from Friday, October 18 until Friday, November 8, at 5:30 p.m.

Dr. Robertson shared that the Board needs to purchase weights for the field house and the weight room. He will ask for three or four quotes.

IV. ADMINISTRATION

- A. Authorize the board chairman and superintendent to sign a right of way quitclaim deed giving Warren Hill Road to the Bryan County Board of Commissioners

Amy Murphy made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

V. BOARD POLICY DISCUSSION

The board reviewed a section of board policies and decided to abolish some and adopt two. The list will be an action item on the October 24 board agenda.

VI. BOARD MEMBER COMMENTS/NEW BUSINESS

Dennis Seger thanked Carole Knight and Dr. Brooksher for the meal. He thanked Dr. Robertson for his hard work. He asked that someone explain to him about so many meetings that administrators have to attend. He feels they need to be more visible in the schools. He stated a lot of people do not see the Superintendent or the administrators at the schools. He asked that if a principal is out of a building to allow the assistant principal to make a decision. If he/she makes a wrong decision, it can be corrected later. Dr. Brooksher stated you are not going to have systemic improvement unless you meet, discuss, and have professional development for folks. He stated he does have required meetings for the principals once a month. He said they also have to attend other meetings. He stated he tries to balance meetings so that the principal and assistant principal are not out of the building at the same time. Sometimes, they are both out. He stated there is a lot of support in a school building. He said his meetings are very prescribed meetings. We have a lot going on in this organization. He also has training meetings with nurses and counselors. Mr. Seger asked that he spend more time in the schools and classrooms. Dr. Brooksher stated he does visit schools and he is committed to do more visiting.

Eddie Warren stated there is an Inforum in Ware County on October 29. He plans to go. If anyone else wants to go, they are to let him know.

Mr. Warren stated the Board needs to appoint a legislative liaison and alternate. Joe Pecenka stated he would do it and Mr. Warren stated he would be the alternate. This item will be on the October 24 board agenda for approval.

Mr. Warren stated he sent an email to the Board regarding representing GSBA on the Federal Relations Network in February. This item will be on the October 24 board agenda for approval.

Mr. Warren shared he attended a GSBA Board Chairman Advisory Committee meeting yesterday. It was one of the best he has ever been to in the four years he has attended. He stated that fifteen board chairmen were invited to that. It was very beneficial. He said as discussions came up, he felt very lucky to be in Bryan County. We have not had to give up things like other school systems have had to do.

Mr. Warren stated he is in touch with Savannah Tech to set up a meeting on the campus in Liberty County. He wants to look at a partnership with them to come into our system. He is also getting in touch with the president of Armstrong.

He gave kudos to the Board on the work they have done lately. He received a call from Rayonier yesterday. We worked with them and Terrapointe on the land for the middle school. They are extremely happy with what we have done with the property and building and what it looks like. They have asked Mr. Warren to host a board chairman, a superintendent, and a facilities director from Nassau County who Rayonier is working with on another development. They want them to come see the building and for Rayonier to be able to tell them this is what Rayonier wants on the land they are working on. He does not have all of the details yet.

Marianne Smith reminded the Board about Career Day at Bryan County Middle School on Friday, October 25, at 8:30 a.m.

Joe Pecenka asked Mr. Warren and Dr. Brooksher about the community planning retreat. Dr. Brooksher stated it was beneficial. He said from an educational standpoint, he did learn we need to do a better job of educating our public. There is a lot of misinformation of what we don't offer or do offer. He said it was neat to see all of the leaders of the county come together. Eddie Warren stated he did not believe it was as productive as 2010 was. He said it was great to see everyone come together. He stated there needs to be more follow-up. Dr. Brooksher stated it was a good opportunity to talk about districting, SPLOST, and budgets.

Dennis Seger welcomed back board member Marianne Smith.

VII. EXECUTIVE SESSION (Personnel/Land Acquisition)

Dennis Seger made a motion to go into executive session to discuss personnel and land acquisition. Amy Murphy seconded the motion and it carried unanimously.

David Schwartz made a motion to come out of executive session. Amy Murphy seconded the motion and it carried unanimously.

VIII. PERSONNEL

David Schwartz made a motion to approve the personnel. Amy Murphy seconded the motion. Paine Bacon, Amy Murphy, Joe Pecenka, and David Schwartz voted yes. Dennis Seger and Eddie Warren voted no. The motion carried. Dennis Seger asked that it be on the record that he voted no because he does not like to get information twenty-four hours before the meeting. He prefers to get it earlier than that.

IX. ADJOURN

Amy Murphy made a motion to adjourn. David Schwartz seconded the motion and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, OCTOBER 24, 2013
AT THE RICHMOND HILL MIDDLE SCHOOL
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Joe Pecenka
- III. PLEDGE TO THE FLAG – David Schwartz
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____Second_____Action_____

- V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher
 - A. Comments by Dr. Brooksher
 - B. Richmond Hill Middle School Activities – Dr. William McGrath
 - C. Recognition of Georgia School Bus Safety Poster Contest
District Winner
Division #1 Tyler Shaw RHPS
 - D. Recognize Teachers of the Year
 - RHPS Sheila Hicks
 - RHES Heather Tucker
 - CES Teresa Caldwell
 - RHMS Tracy Thompson
 - RHHS Erin Turner
 - LPS Randi Lyn Creech
 - BCES Julie Hernandez
 - BCMS Tiffany Hursey
 - BCHS Inga Cashon

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)
 - September 26, 2013 regular board meeting
 - October 17, 2013 board work session

Motion_____Second_____Action_____

- VIII. APPROVAL OF SEPTEMBER 2013 FINANCIAL REPORT

Motion_____ Second_____ Action_____

IX. OUT OF STATE TRAVEL

RHHS Young Republicans is requesting approval to accept an invitation from U.S. Representative Jack Kingston's office to visit the Capitol and to visit other historical sites in Washington, D.C. on Friday, February 14, 2014 through Monday, February 17, 2014 (school holidays). The trip will be paid for by the participants.

Motion_____ Second_____ Action_____

X. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #2**)

Motion_____ Second_____ Action_____

- B. Approve accepting the following donations:
1. Accept a donation of \$1000 from Savannah Coca-Cola to Richmond Hill High School for scholarships
 2. Accept a donation of \$1000 from Mary Eckwall (Chip Eckwall STEM Scholarship) to be used toward Camp Invention and STEM Professional Development at Richmond Hill Middle School

Motion_____ Second_____ Action_____

- C. Approve Joe Pecenka as the legislative liaison and Eddie Warren as the alternate for the 2014 session of the Georgia General Assembly

Motion_____ Second_____ Action_____

- D. Approve Eddie Warren representing the Georgia School Boards Association as a member of the 2013 National School Boards Association's Federal Relations Network (FRN) representing the First Congressional District

Motion_____ Second_____ Action_____

E. Approve abolishing the following board policies:

AA, ABA, ABCA, ABCB, ABCC, ABCD, ABD, AC, AE, AEA, and AF

Motion_____ Second_____ Action_____

F. Approve adopting the following board policies:

ABCDA and AFC

Motion_____ Second_____ Action_____

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

XII. EXECUTIVE SESSION – Personnel and Real Estate

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XIII. PERSONNEL

Motion_____ Second_____ Action_____

XIV. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, OCTOBER 24, 2013
AT RICHMOND HILL MIDDLE SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, October 24, 2013, at 6:00 p.m., at Richmond Hill Middle School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order and welcomed the visitors. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Joe Pecenka

Joe Pecenka led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – David Schwartz

David Schwartz led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. David Schwartz seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

A. Comments by Dr. Brooksher

Dr. Brooksher thanked Richmond Hill Middle School for hosting the meeting. He thanked the band for the performance before the meeting.

B. Richmond Hill Middle School Activities – Dr. William McGrath

Dr. McGrath stated he wanted to recognize the fine arts tonight. He introduced the chorus director, Molly Nuttall and Heather Varanelli, who accompanied the chorus on the piano. The chorus shared several songs.

Band director Alisha Bowden stated the band has been working on a special goal this year. They were able to commission a national level composer. He is David Gillingham, a professor at the University of Michigan. He has signed a contract to compose a piece of music for the Richmond Hill Middle School Band. It will be completed and here in March, 2015. He will visit in May of 2015. She invited everyone to attend the winter concert on December 12.

Dr. McGrath stated that Richmond Hill Middle School started up the drama club again this year. On December 17 there will be two performances of the Modern Day Christmas Carole. He also said there are projects around the media center from the 8th grade Georgia History class and from a Science class.

- C. Recognition of Georgia School Bus Safety Poster Contest
District Winner
Division #1 Tyler Shaw RHPS

Dr. Allen Cox thanked the Board for its support for transportation. He stated that Monday was bus driver appreciation day and this week is National School Bus Safety Week. He recognized Richmond Hill Primary School student Tyler Shaw as the Division #1 District Winner in the Georgia School Bus Safety Poster Contest. He stated that this year's theme was "At my stop, you stop". He and Dr. Brooksher presented Tyler a certificate.

- D. Recognize Teachers of the Year
RHPS Sheila Hicks
RHES Heather Tucker
CES Teresa Caldwell
RHMS Tracy Thompson
RHHS Erin Turner
LPS Randi Lyn Creech
BCES Julie Hernandez
BCMS Tiffany Hursey
BCHS Inga Cashon

Dr. Brooksher and the school principals recognized the Teacher of the Year for each school. Each principal shared comments about his/her candidate. Dr. Brooksher stated that each candidate will sit on his Teacher Advisory Council this year. He presented each person a Chevron tote of items and also \$25.00 in gold and silver coins donated by First Bank of Coastal Georgia.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)
September 26, 2013 regular board meeting

October 17, 2013 board work session

Dennis Seger made a motion to approve the minutes. Amy Murphy seconded the motion, and it carried unanimously.

VIII. APPROVAL OF SEPTEMBER 2013 FINANCIAL REPORT

Joe Pecenka made a motion to approve the financial report. Paine Bacon seconded the motion, and it carried unanimously.

IX. OUT-OF-STATE TRAVEL

RHHS Young Republicans is requesting approval to accept an invitation from U.S. Representative Jack Kingston's office to visit the Capitol and to visit other historical sites in Washington, D.C. on Friday, February 14, 2014 through Monday, February 17, 2014 (school holidays). The trip will be paid for by the participants.

Dennis Seger made a motion to approve the out-of-state travel. David Schwartz seconded the motion, and it carried unanimously.

X. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them **(Attachment #2)**

Amy Murphy made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

- B. Approve accepting the following donations:
1. Accept a donation of \$1000 from Savannah Coca-Cola to Richmond Hill High School for scholarships
 2. Accept a donation of \$1000 from Mary Eckwall (Chip Eckwall STEM Scholarship) to be used toward Camp Invention and STEM Professional Development at Richmond Hill Middle School

Dennis Seger made a motion to approve accepting the donations. Joe Pecenka seconded the motion, and it carried unanimously.

- C. Approve Joe Pecenka as the legislative liaison and Eddie Warren as the alternate to represent the Bryan County Board of Education in the Georgia School Boards Association (GSBA) Legislative Liaison Network for the 2014 session of the Georgia General Assembly

Amy Murphy made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

- D. Approve Eddie Warren representing the Georgia School Boards Association as a member of the 2013 National School Boards Association's Federal Relations Network (FRN) representing the First Congressional District

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- E. Approve abolishing the following board policies:

AA, ABA, ABCA, ABCB, ABCC, ABCD, ABD, AC, AE, AEA, and AF

David Schwartz made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

- F. Approve adopting the following board policies:

ABCD and AFC

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

David Schwartz thanked Dr. McGrath for the hospitality and gift. He stated the band was great and the chorus was grand. He congratulated the Teachers of the Year. He said thank you for the donations and also thanked Joe Pecenka for volunteering to be the delegate for the board.

Amy Murphy thanked Mr. McGrath for the hospitality. She said the band and chorus were wonderful. She stated it is nice to see how talented our students are. She congratulated the band teacher for thinking outside of the box.

She congratulated the Teachers of the Year. She said thank you for the donations. She congratulated Eddie Warren for representing GSBA as a member of the NSBA Federal Relations Network, representing the First Congressional District.

Dennis Seger thanked Dr. McGrath for the hospitality and the great meal. He stated the band did a great job. He thanked the Teachers of the Year and the principals. He stated we are going to have to challenge the men in the school system. We need to get some men as Teachers of the Year. He thanked everyone for the donations. He thanked Dr. Brooksher and his staff for their hard work. He thanked Joe Pecenka for volunteering to represent the board as its legislative liaison and Eddie Warren for representing GSBA at the NSBA Federal Relations Network.

Eddie Warren thanked Dr. McGrath for the hospitality. He said he did not get to hear the band but the chorus was great. He congratulated the Teachers of the Year. He thanked the Board for the hard work at the work session last week. He thanked Joe Pecenka for volunteering to be the legislative liaison.

Joe Pecenka thanked Dr. McGrath for featuring the fine arts. He stated that the sports programs are awesome and get lots of attention. He said fine arts don't always get all of that. He thanked Dr. McGrath for hosting the meeting and for all he does. He said the Board has a lot to be proud of here and in all of our schools.

Marianne Smith thanked Dr. McGrath for the hospitality and for promoting the fine arts. She congratulated the Teachers of the Year. She said Bryan County Schools are blessed to have so many great teachers. She knows it was a hard choice because we have so many good teachers. She congratulated Tyler Shaw for winning the poster contest. She said thank you for the donations. She thanked Dr. Brooksher and the central office staff for the hard work. She thanked Eddie Warren and Joe Pecenka for their work and for volunteering.

Paine Bacon thanked Dr. McGrath for hosting the meeting. He stated he really enjoyed the performance tonight. He thanked the Teachers of the Year. He thanked the administrators for their support of the teachers. He thanked the donors for the donations. He thanked Joe Pecenka and Eddie Warren for the extra – beyond the normal - volunteering that the board members do. He thanked Mary Beth Brothers for getting the board going on the board policy efforts.

XII. EXECUTIVE SESSION – Personnel and Real Estate

Dennis Seger made a motion to go into executive session to discuss personnel and real estate. David Schwartz seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. David Schwartz seconded the motion, and it carried unanimously.

XIII. PERSONNEL

David Schwartz made a motion to approve the personnel actions. Amy Murphy seconded the motion, and it carried unanimously.

XIV. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, NOVEMBER 14, 2013
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion _____ Second _____ Action _____

III. SUPERINTENDENT UPDATES

- Draft 2014 Board Meeting and Work Session Schedules
- Capital Projects
- Early Release Data
- Title I Distinguished District Award
- Strategic Planning

IV. SUPERINTENDENT EVALUATION

V. BOARD POLICY DISCUSSION

VI. BOARD MEMBER COMMENTS/NEW BUSINESS

VII. EXECUTIVE SESSION (Personnel and Real estate)

Motion to go into _____ Second _____ Action _____

Motion to come out _____ Second _____ Action _____

VIII. PERSONNEL

Motion _____ Second _____ Action _____

IX. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, NOVEMBER 14, 2013
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

The Bryan County Board of Education met on Thursday, November 14, 2013, at 6:00 p.m., at Richmond Hill Prekindergarten Center for a board work session.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren. Paine Bacon was absent.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Joe Pecenka seconded the motion, and it carried unanimously.

III. SUPERINTENDENT UPDATES

- Draft 2014 Board Meeting and Work Session Schedule

Dr. Brooksher shared a draft schedule for the 2014 board meetings and a draft schedule for work sessions. The board discussed the draft and made a change on the May meeting dates and the June work session location. The updated document will be voted on at the November 21 board meeting.

- Capital Projects

Dr. Robertson stated that Barbara Cogdell and Bill Vickery will be at the November 21 board meeting with updates. He said he is meeting with someone before Thanksgiving to discuss a price on relocating the jump pad and long jump pits at Bryan County High School. Dennis Seger asked about placing a building inside the gates of the athletic complex for the persons selling tickets to stand in. Dr. Robertson said he will be happy to work on that. Dr. Robertson stated that Georgia High School Association will be meeting on classifications for the high schools. It is possible that Richmond Hill High School will be classified as 6-AAAAAA. He said if over a period of time we feel it is unfair to us, then we can appeal that decision. Dennis Seger questioned about seats for upcoming football playoffs. Dr. Robertson stated we will have to rent some portable seats. Mr. Seger asked that he check on that by next week.

- Early Release Data

Dr. Brooksher shared data regarding the first early release for parent/teacher conferences. Overall, he felt it went very well.

- Title I Distinguished District Award

Dr. Anderson shared that on the November 6 State Board agenda was information stating that Bryan County is one of four districts in the state that will receive Title I Distinguished District Award. The Title I Schools will receive an

additional \$50,000 to further their work. Dr. Anderson will work with the schools on how it can be spent. Dr. Brooksher should be receiving a letter regarding this information.

- Strategic Planning

Dr. Brooksher stated that the Board started talking at the last work session regarding a five-year strategic plan. He gave each board member a note card to write down what he/she felt are going to be the five biggest challenges for the school system over the next five years. He shared that he has already started gathering information from the principals, assistant principals, central office administrators and staff, the teachers' advisory committee, the citizens' advisory committee, and from each school. All of this information will be compiled on a spreadsheet. He will then bring back to the board the top ten priorities.

Dr. Brooksher shared that there will be a Legislative Listening Session at Savannah Tech on November 19 at 4:00. He invited the board to participate. He will attend a superintendent session at 3:00.

Dr. Brooksher shared a bestselling book by Diane Ravitch titled "The Death and Life of the Great American School System".

IV. SUPERINTENDENT EVALUATION

Amy Murphy, Marianne Smith, and Eddie Warren put together information regarding the superintendent evaluation. Mr. Warren then emailed it to the board members. He asked for thoughts and recommendations. Dennis Seger asked about placing something in it regarding chain of command. Eddie Warren stated that would fall under personnel matters or under planning. Amy Murphy asked if the Board could get a couple of sentences about certified staff when the personnel sheet is presented. Dr. Brooksher asked that the Board allow Mary Beth Brothers and him to talk about this and allow them to talk to someone in legal. The Board discussed surveying system staff regarding the Superintendent evaluation. Eddie Warren stated the Board needs to first email him as to what they want to get out of that survey. Then they would determine who to ask the questions. The Board plans to do an interim evaluation in January. They decided to table the survey until after January.

V. BOARD POLICY DISCUSSION

Eddie Warren asked that the Board move Board Policy discussion to next Thursday and give it about twenty minutes. Dr. Brooksher asked that the Board look at the concussion policy because it needs to be in place by January. Dennis Seger made a motion to amend the agenda to include as #9 – First reading of the draft concussion policy. Amy Murphy seconded the motion, and it carried unanimously.

VI. BOARD MEMBER COMMENTS/NEW BUSINESS

Dennis Seger thanked central office for providing the food. He thanked Eddie Warren, Marianne Smith, and Amy Murphy for the time they spent working on the Superintendent Evaluation instrument. He said good luck to both football teams tomorrow night.

VII. EXECUTIVE SESSION (Personnel and Real estate)

Dennis Seger made a motion to go into executive session to discuss personnel and real estate. David Schwartz seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Marianne Smith seconded the motion, and it carried unanimously.

VIII. PERSONNEL

Joe Pecenka made a motion to approve the personnel. Dennis Seger seconded the motion, and it carried unanimously.

IX. Approve Policy JGFGB - Concussion Management (first reading)

Dennis Seger made a motion to approve the first reading. Joe Pecenka seconded the motion, and it carried unanimously.

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

X. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, NOVEMBER 21, 2013
AT BRYAN COUNTY HIGH SCHOOL
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Dennis Seger
- III. PLEDGE TO THE FLAG – Marianne Smith
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second_____ Action_____

- V. SUPERINTENDENT’S UPDATES – Dr. Paul Brooksher
 - A. Comments by Dr. Brooksher
 - B. Bryan County High School Activities – Dr. Dawn Hadley
 - C. Recognition of Georgia School Bus Safety Poster Contest
District Winner
Division #2 Taylor Funk BCES
 - D. Capital Projects – Barbara Cogdell and Bill Vickery

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)
 - October 24, 2013 regular board meeting
 - November 14, 2013 board work session

Motion_____ Second_____ Action_____

- VIII. APPROVAL OF OCTOBER 2013 FINANCIAL REPORT

Motion_____ Second_____ Action_____

- IX. FUNDRAISING REQUESTS (**Attachment #2**)

Motion_____ Second_____ Action_____

- X. OUT-OF- STATE FIELD TRIP
Richmond Hill High School Senior Class is requesting to participate
in Universal Studios “Grad-Bash” in Orlando, Florida, May 2, 2014.

Travel will be by charter bus.

Motion_____ Second_____ Action_____

XI. USE OF FACILITIES REQUESTS

- A. Richmond Hill Holiday Parade and Festival committee is requesting to use the parking lots of Carver Elementary, Richmond Hill Primary, Richmond Hill Elementary, and Richmond Hill Prekindergarten Center for Saturday, December 7, 2013 for its 18th annual Christmas parade
- B. Bryan County Board of Commissioners is requesting the use of Bryan County High School cafeteria on Friday, December 6, 2013 from 5:00 pm until 8:00 pm for its annual employee appreciation dinner

Motion_____ Second_____ Action_____

XII. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #3**)

Motion_____ Second_____ Action_____

- B. Approve accepting the following donations:
Accept a donation of \$1000 worth of gift cards from Walmart to Lanier Primary School

Motion_____ Second_____ Action_____

- C. Approve the Superintendent Evaluation instrument for 2013-2014

Motion_____ Second_____ Action_____

- D. Adopt Policy JGFGB - Concussion Management

Motion_____ Second_____ Action_____

- E. Approve Bryan County Board of Education 2014 meeting schedule

Motion_____ Second_____ Action_____

- F. Approve the following Computer Science textbook
Java Methods, Object-Oriented Programming and Data
Structures, 2nd AP Edition ISBN 978-0-9824775-7-1
by Maria Litvin and Gary Litvin

Motion_____ Second_____ Action_____

- G. Board Policy Discussion

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIV. EXECUTIVE SESSION – Personnel, Real Estate, Student Discipline

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XV. PERSONNEL

Motion_____ Second_____ Action_____

XVI. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, NOVEMBER 21, 2013
AT BRYAN COUNTY HIGH SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, November 21, 2013, at 6:00 p.m., at Bryan County High School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Dennis Seger

Dennis Seger led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Marianne Smith

Marianne Smith led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda as presented. Amy Murphy seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

A. Comments by Dr. Brooksher

Dr. Brooksher stated he would like to recognize Bryan County High School football team for making the 1st round in the state playoffs and Richmond Hill High School football team who is going to the second round playing Warner Robbins in Warner Robbins.

B. Bryan County High School Activities – Dr. Dawn Hadley

Dr. Hadley stated we have been celebrating our athletic programs with the Sweet 16; football went to the 1st Round of the playoffs; and cross-country team going to state, but tonight she wanted to focus on what students are doing in the classroom. Mrs. Sherrod's Senior Physics class students Courtney Cook and Kaitlyn Meekins demonstrated a Hovercraft they built that works off friction and air pressure.

Mrs. Pollock-Moore's 11th grade American Literature students shared the use of technology in the classroom. She stated that one of the more useful apps on the iPad being Edmodo. It is similar to Facebook but is a social media platform designed for students. With Edmodo, you can hold classroom discussions. It is similar to online learning at a college level. It also allows for critical level thinking, collaborative discussion, and analytical writing. The students did a hands-on demonstration of Edmodo with the Board.

Dr. Brooksher stated it is good to see what the students are doing.

- C. Recognition of Georgia School Bus Safety Poster Contest
District Winner
Division #2 Taylor Funk BCES

Dr. Cox and Dr. Brooksher presented Taylor Funk a certificate for being the Division #2 District Winner in the Georgia School Bus Safety Poster Contest.

- D. Capital Projects – Dr. Robertson, Barbara Cogdell and
Bill Vickery

Dr. Robertson stated Mrs. Cogdell and Mr. Vickery are here to give updates on our capital projects – the two new elementary schools timeline, guaranteed maximum pricing, and security access portals.

Barbara Cogdell said they sent the 90% complete drawings for McAllister to the State Fire Marshal and Georgia Department of Education on the 12th of November. North Bryan County school drawings were printed today and will be shipped tomorrow. The plan is to submit to Bryan County for permitting in December when they get comments back from the State Fire Marshal.

Bill Vickery stated that they are getting close to pricing and going through the budget process for the building. The drawings are 90% done at this time. He shared a timeline with the board. He said he should be able to get the board a guaranteed maximum price by January. He provided the preliminary security access portal drawing of each school. This project will be done over the winter break.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

October 24, 2013 regular board meeting

November 14, 2013 board work session

Dennis Seger made a motion to approve the minutes. David Schwartz seconded the motion, and it carried unanimously.

VIII. APPROVAL OF OCTOBER 2013 FINANCIAL REPORT

Joe Pecenka made a motion to approve. Paine Bacon seconded the motion, and it carried unanimously.

IX. FUNDRAISING REQUESTS (**Attachment #2**)

Amy Murphy made a motion to approve the fundraising requests. David Schwartz seconded the motion, and it carried unanimously.

X. OUT-OF- STATE FIELD TRIP

Richmond Hill High School Senior Class is requesting to participate in Universal Studios "Grad-Bash" in Orlando, Florida, May 2, 2014. Travel will be by charter bus.

The board discussed some concerns with the trip. Dennis Seger made a motion to table the decision until the December board meeting at Richmond Hill High School. David Schwartz seconded the motion, and it carried unanimously.

XI. USE OF FACILITIES REQUESTS

A. Richmond Hill Holiday Parade and Festival committee is requesting to use the parking lots of Carver Elementary, Richmond Hill Primary, Richmond Hill Elementary, and Richmond Hill Prekindergarten Center for Saturday, December 7, 2013 for its 18th annual Christmas parade

B. Bryan County Board of Commissioners is requesting the use of Bryan County High School cafeteria on Friday, December 6, 2013 from 5:00 pm until 8:00 pm for its annual employee appreciation dinner

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

XII. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #3**)

Joe Pecenka made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

- B. Approve accepting the following donations:
Accept a donation of \$1000 worth of gift cards from Walmart to Lanier Primary School

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- C. Approve the Superintendent Evaluation instrument for 2013-2014

Marianne Smith made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

- D. Adopt Policy JGFGB - Concussion Management

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- E. Approve Bryan County Board of Education 2014 meeting schedule

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- F. Approve the following Computer Science textbook
Java Methods, Object-Oriented Programming and Data Structures, 2nd AP Edition ISBN 978-0-9824775-7-1
by Maria Litvin and Gary Litvin

David Schwartz made a motion to approve. Marianne Smith seconded the motion. Joe Pecenka asked if this is for this school year and what are we working out of now. Dr. Brooksher stated he would ask Dr. Anderson to answer. Dr. Anderson stated this book is for two CTAE Pathway courses. The courses

are not being offered until January. Eddie Warren asked when will we have books. Dr. Anderson responded that based on what the high school said, if the Board approves the books tonight, they will drop the order tomorrow and the books will be in soon thereafter. He said this is not a new text. Eddie Warren asked if the Board could be notified when the books come in. Dr. Anderson replied yes.

G. Board Policy Discussion

The board consented to moving this item to the December board meeting.

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

Joe Pecenka asked if the board is going to have a work session in December. By consent, the board agreed to not have a December work session.

Dennis Seger asked the Superintendent and Central Office Directors as to where we are with pay alignment with our classified staff. Dr. Brooksher stated that he; Dr. Anderson, Dr. Robertson, Mrs. Brothers and Ms. James have been gathering information from as many surrounding counties as they could. Mr. Seger stated we just lost an outstanding maintenance worker because he was offered more money. He said we are behind on pay for maintenance, custodians, and food service workers. Dr. Brooksher stated he did not know how far behind we are. Every Superintendent is struggling with bus drivers. At a meeting recently with other Superintendents, they were asking how much each county pays. He shared our information and we are better than other districts. He is trying to get as much information as he can from our region. He stated he is gathering information on multiple positions. Eddie Warren said there needs to be a time to receive it. He asked that we set a tentative goal of January, 2014 work session. Dennis asked that we let the teachers and classified know we are here to support them. Dr. Brooksher said he would do his best to get the information for the January work session.

Paine Bacon thanked Dr. Hadley for her hospitality. He stated he enjoyed the presentation by the students. He congratulated Taylor Funk on the poster contest win. He thanked Mrs. Cogdell and Mr. Vickery for the presentation. He said he is glad to see things are moving forward. He thanked Mr. Vickery for the information on the security enhancement at schools. We've all felt we needed to get the ball rolling as fast as we could. Safety of our children needs to come first. He thanked Amy Murphy and Marianne Smith for working on the Superintendent evaluation form.

Marianne Smith thanked Dr. Hadley for her hospitality and said the food was great. She said the student presentations were a lot of fun. She liked the interaction with the students. She sees good things happening at BCHS. She congratulated Taylor Funk on winning the school bus safety poster contest for Division #2. She thanked Mr. Vickery, Mrs. Cogdell, and Dr. Robertson for the work they have done on projects. She said she is excited everything is on time. She did not expect that. She said we appreciate the work you are doing on all the schools to make them safer. It will be done before we know it. She thanked WalMart for the donation. She thanked everyone for all of the hard work.

Joe Pecenka thanked Dr. Hadley for her hospitality and gift. He thanked Mr. Vickery, Dr. Brooksher, and Dr. Robertson for allowing the Board to tour the field house again. He was not able to be at the ribbon cutting recently. He told Dr. Hadley he hopes they enjoy it for a long time. He said it was a great investment. He reminded everyone one to line the streets in Richmond Hill tomorrow at 1:30 to 2:00 to support the football team as they go on to Warner Robbins for the second round.

Eddie Warren thanked Dr. Hadley for her hospitality. He said the student presentation was great. He congratulated both high school football teams. He said if you read the local paper you will read about the band, JROTC, tennis, and cross country. One thing after another is getting accolades. They are making Bryan County shine. He thanked Mr. Vickery and Mrs. Cogdell for the presentation.

Dennis Seger thanked Dr. Hadley for hosting the meeting. He thanked Ms. Murphy, Ms. Smith, and Mr. Warren for working on the Superintendent evaluation form. He thanked Dr. Brooksher and his staff for all the work they do. He congratulated both football teams. He said when Mrs. Pollock-Moore's class presented; she stated it would be nice to have two more labs. He asked Dr. Anderson if it is feasible to get one more lab for Bryan County High School. Dr. Anderson stated we can look at that for the future with our long-range planning. Mr. Seger asked Dr. Robertson where are we with lighting for the parking lot at Bryan County Middle School. Dr. Robertson stated we need it for Bryan County Middle and Carver Elementary. Dr. Robertson said he just got the numbers for Carver but has not received them for Bryan County Middle yet. Mr. Seger asked if we can find out why there are two power companies on the Bryan County High School campus. Dr. Brooksher stated that he and Dr. Robertson

had talked about that today. They plan to meet with Canoochee Electric as well. He said he does not know the regulations and plans to investigate.

Amy Murphy thanked Dr. Hadley for hosting the meeting, for the meal and for the interaction with the students. She thanked Mr. Vickery and Mrs. Cogdell for their hard work. She thanked WalMart for the donation.

David Schwartz thanked Dr. Hadley for the meal and the candy. He thanked Carver Elementary School for the book. He said ditto to what the other Board members have already stated.

XIV. EXECUTIVE SESSION – Personnel, Real Estate, Student Discipline

Dennis Seger made a motion to go into executive session. David Schwartz seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. Dennis Seger seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to amend the agenda to add as XVI. Allow the Superintendent and the Board Chairman to execute a contract to purchase six acres of property in Bryan County. Dennis Seger seconded the motion, and it carried unanimously.

XV. PERSONNEL

Dennis Seger made a motion to approve the personnel. Amy Murphy seconded the motion, and it carried unanimously.

XVI. APPROVE ALLOWING THE SUPERINTENDENT AND BOARD CHAIRMAN TO EXECUTE A CONTRACT TO PURCHASE SIX ACRES OF PROPERTY IN BRYAN COUNTY

Joe Pecenka made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

XVII. ADJOURN

Dennis Seger made a motion to adjourn. David Schwartz seconded the motion, and it carried unanimously.

Board Minutes
Page 8
November 21, 2013

SIGNED:

APPROVED:

Paul T. Brooksher, Ph.D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, DECEMBER 19, 2013
AT RICHMOND HILL HIGH SCHOOL
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Amy Murphy
- III. PLEDGE TO THE FLAG – Paine Bacon
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second_____ Action_____

- V. SUPERINTENDENT’S UPDATES – Dr. Paul Brooksher
 - A. Recognition of System Teacher of the Year
Erin Turner, RHHS
 - B. Richmond Hill High School Activities – Debi McNeal
 - C. Strategic Planning
 - D. Capital Projects

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)
November 21, 2013 regular board meeting

Motion_____ Second_____ Action_____

- VIII. APPROVAL OF NOVEMBER 2013 FINANCIAL REPORT

Motion_____ Second_____ Action_____

- IX. FUNDRAISING REQUESTS (2nd Semester) (**Attachment #2**)

Motion_____ Second_____ Action_____

- X. OUT-OF- STATE FIELD TRIPS
 - A. Richmond Hill High School Senior Class is requesting to participate in Universal Studios “Grad-Bash” in Orlando, Florida, May 2, 2014. Travel will be by charter bus.

Motion_____ Second_____ Action_____

- B. Richmond Hill High School marching band is requesting to perform at Universal Studios in Orlando, Florida over the March, 2014 break.

Motion_____ Second_____ Action_____

XI. ADMINISTRATION:

- A. Declare the attached list of instruments as old and not used and authorize the administration to trade them in for store credit for newer instruments **(Attachment #3)**

Motion_____ Second_____ Action_____

- B. Approve accepting the following donations:
1. Accept a donation of \$300 from Gulfstream to Richmond Hill High School Academic Team for the Quiz Bowl
 2. Accept a donation of \$150 from Atlantic Business Management to Richmond Hill High School Young Democrats
 3. Accept a donation of \$10,000 from Mr. and Mrs. Frank Hollowell to Richmond Hill High School Track & Field and/or Cross Country Teams

Motion_____ Second_____ Action_____

- C. Approve change order #1 for the Richmond Hill Middle School project in the amount of \$153,892

Motion_____ Second_____ Action_____

- D. Approve a final change order #2 for the Richmond Hill Middle School project. This change order is a credit of \$90,237.07

Motion_____ Second_____ Action_____

- E. Board Policy Discussion

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIV. EXECUTIVE SESSION – Personnel, Real Estate, and Student Discipline

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XV. PERSONNEL

Motion_____ Second_____ Action_____

XVI. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, DECEMBER 19, 2013
AT RICHMOND HILL HIGH SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, December 19, 2013, at 6:00 p.m., at Richmond Hill High School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order and welcomed the guests. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Amy Murphy

Amy Murphy led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Paine Bacon

Paine Bacon led the pledge to the flag. The Richmond Hill High School chorus sang the Star Spangled Banner acappella.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. David Schwartz seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

A. Recognition of System Teacher of the Year
Erin Turner, RHHS

Dr. Brooksher introduced Erin Turner, RHHS, as the System Teacher of the Year. He and Ms. McNeal shared comments about Ms. Turner. Dr. Brooksher presented her with an award, a check, and a market tote full of supplies.

Dr. Brooksher stated we have a surprise that is not on the agenda because the folks doing it wanted it to be a surprise. Jessica Bosworth along with an intern, Katie, said this is their third annual giving of an award in honor of school psychology awareness week. They want to raise awareness about their profession. They honor people who are promoting positive outcome for students. They presented certificates to Kathy Browne and Erica Birchall.

B. Richmond Hill High School Activities – Debi McNeal

Ms. McNeal stated that we had heard the band and chorus before the meeting and had seen displays from the CTAE classes and the visual arts classes. She stated she wanted to highlight Pathways. Ms. McNeal shared a video highlighting various Pathways. She stated two courses were added this year – graphic arts and broadcast video. She introduced Kay Green from the South Bryan Recreation Department who was there to make a presentation to some graphic art students. She also introduced the visual arts teacher, Mrs. Yvette Crow. Mrs. Crow stated she teaches graphic designs and decided to take on a local project this year with the Recreation Department. It was a logo design competition. She stated the students did a fantastic job. She had ninety-nine students who did designs. They narrowed the designs down to twenty-five to give to Mrs. Green to pick from. Three students were winners out of the twenty-five entry submissions from RHHS. Mrs. Green gave a \$25 check and a t-shirt with his design printed on it to Juan Cruz who came in third place. The second place winner was Alexis Arai. She received a check for \$50 and a t-shirt with her design printed on it. The first place winner was Trey McGuire. He had completed two logos. The second design was chosen for first place. Mrs. Green stated that they have put the logo on their letterhead and basketball uniform. Trey received t-shirts with both of his designs on them and a check for \$100.

Dr. Brooksher stated we have one more surprise. He shared how Kristi Cox of United Way had invited him to a luncheon and insisted he be there. He asked that Mrs. Cox come up and share the rest of the story. Mrs. Cox shared that once there, Dr. Brooksher received an award that had been created just for the Bryan County School System. It was called the Herschel V. Jenkins Award. It is not to be given on an annual basis. The school system raised its contributions from last year by 149% contributing \$27,792.85. It is the highest amount ever given by any organization in Bryan County. She stated that she attended a principals' luncheon and presented Bryan County Middle School a trophy for increasing their giving's by 810% over last year. The caring cup was presented to Richmond Hill High School for contributing \$9,683.72.

C. Strategic Planning

Dr. Brooksher shared the top 10 things that school system folks believe will be the biggest challenges for the next 5 years. He received over 1500 comments. He asked the board to look at the 10 and assist in narrowing it to 5. He said Mrs. Murphy mentioned at the last board meeting about surveying the

community. He would like to prioritize the top five and then take it to the public. He asked the board to take a few minutes to look at it. The board asked if he would send it to them electronically to do or they would do this later in the meeting.

Dr. Brooksher stated that he told Dennis Seger he would bring salary information on classified employees to the January board meeting. He shared a form that Mary Beth Brothers had produced on salary comparison for school nurses based on school districts in our region. He wanted the Board to tell him if the format is easy to read before he goes further with this request. The Board agreed the format is fine. He stated he will do a formal presentation at the January work session. He said it will be a busy session. Eddie Warren stated that just so everyone knows, there may be two work sessions.

Dr. Brooksher also shared dates that the Advanced Ed committee would like to meet one-on-one with Board members as we work on obtaining district accreditation. The dates are Monday, March 24 and Wednesday, March 26. He stated three people are from Georgia and two are from Florida. He also stated in January there would be a Standard 2 discussion. He will also work on a fact sheet about the district so everyone can be as prepared as they can be.

D. Capital Projects

Dr. Trey Robertson stated he has a couple of major capital projects. (1) He sent emails regarding Richmond Hill Middle School change Order #1 and #2. He asked if the Board had any questions about either of these. Joe Pecenka asked if he would do a quick review for the Board. Dr. Robertson said Change Order #1 is from early on in the project for \$153,000. \$120,000 deals with power to the school. Apparently, there was an issue with getting power to the building and going through wetlands. The Board had to pay for generators and fuel. He believes from the notes he has that this was discussed with the Board at some point but was never brought forth. The Board was also upset because it had to pay \$46,000 in builders risk insurance bonds that Hensler and Beaver could not. He is bringing it to the Board so it can be taken care of before we finalize. With Change Order #2, the system will receive a \$90,000 credit. We have come to a good spot we feel we have received our monies worth. They have repaired what they needed to at Richmond Hill Middle School. Once these change orders are approved tonight, we have paperwork to fill out and we can then draw down \$230,000 the state owes us. We can also pay a little more than a million to Hartford. Dennis Seger asked if the change orders are approved tonight, can we close out Richmond Hill Middle School. Dr. Robertson said yes.

(2) The second capital project deals with Richmond Hill Middle School football field area. The Board had set money aside to deal with the field because there are issues with it. The bleachers are inadequate and fans cannot get to the bleachers unless they cross a ravine. There is plywood on the ground and there are also pipes sticking up on the edge of the field. Five hundred seats have been proposed so we can take about six games a year off the high school field. He gave the Board a copy of the proposal in the amount of \$118,000. Eddie Warren asked Dr. McGrath how many fans come per game. Dr. McGrath stated they have about 200-400 fans per game. Mr. Warren asked him to get the documents for the Board showing that information and the gate receipts. Dr. Robertson said all of the seats will be on one side. They are not going to be split up as the area is not big enough. Fencing also needs to be moved and grading needs to be done. Dennis Seger said he thinks the fields at Bryan County High School were poor design from the engineer and the contractor. He said this all needs to be corrected. Dr. Robertson stated this will help lessen traffic on the high school field. He asked that the Board look at the proposal and talk about it in January.

Dr. Robertson stated that Bill Vickery is here to answer questions about the proposed added alternates for the new schools that Dr. Robertson sent in an email to the board. Dr. Brooksher said he is also the person that brought the proposal about the football fields at RHMS and can answer any questions. Dr. Robertson reminded the board that a decision will not be made until we actually get numbers. We should get those in mid-March on McAllister and late March on the new BCES. He said the Board will get to look at options. They will also look at long-term versus short-term items. Dennis Seger asked that Mr. Vickery explain them to the Board. Eddie Warren said what they are doing is asking if there are any other ideas or thoughts the Board has that they should make as an option. We will not know the price on them yet. They will bid them two ways, we can see the prices and pick what we want. Dr. Robertson said once the prices come in, we will get Mr. Vickery to set a time to answer any questions about all those alternates or anything else you all want to add or think we need to consider as an alternate. Mr. Warren stated he had a question about the awnings on the front of the building where the metal roofs are on top. There are two that run down to nothing. He asked why do we have them and what is the cost for one of those structures. Mr. Vickery stated we have the alternate to delete portions of that canopy. He felt the architect put them in because you have a lot of people at the building; you can unload at the entire front. Mr. Warren agreed the distance is not bad. He asked what the average cost would be and Mr. Vickery stated \$26,000. Mr. Vickery reminded the Board that the list they put out there is not a

set-in-stone list. It is a list he does up front. You can't put a job with this size scope out with 500 different items. They will get confused. He said let us do a base bid right and a few major items for you to make a clear economic decision on. After that we will go deeper - that is called value engineering. He said he will give the Board clear ramifications, recovery cost and maintenance cost for each of the items.

Eddie Warren asked a question about the lights. He saw two different types and the repayment was seven years. Mr. Vickery said he did not put that in there. His study showed 19 years for the energy cost savings.

Dennis Seger asked a question on the proposal to relocate the fence at RHMS football field and add a four foot fence. He wanted to know the reason for relocating it and going with four foot. Mr. Vickery said if you install bleachers, it will keep the patrons off the field and keep the football players out of the bleachers. He also said there are two water pumps less than ten feet off the field that someone could get hurt on. He said the four foot fence would be just in front of the bleachers. Dennis Seger asked what general conditions are? Mr. Vickery said general conditions is builders risk insurance, insurance and supervision. He said there are also sidewalks that need to be installed. Eddie Warren asked if he would get the Board a drawing of what all of this would look like.

Mr. Vickery stated the security doors are going well. YKK shut down their plant for a couple of days so he cannot start the project until January 3. They will do Lanier Primary School first. It will take two or three weekends. They cannot complete the job 100% before the winter break is over.

Joe Pecenka said he wanted to go back to the fields because he has a question. He wanted to know if there is a rule about having to have so many seats. Dr. Robertson stated there are no rules for middle school. They do not have to follow Georgia High School Association standards.

Dennis Seger asked if anyone has looked at the fields here at Richmond Hill High School. Eddie Warren stated that by next season they need to be graded. Dr. Robertson said they have been laser graded before. The problem is the drainage. He stated if you want a permanent fix, it will cost more than \$15,000 - \$20,000. He said he can do an RFP and have people propose prices. He said it will probably be \$100,000 or more. He said doing a quick fix by laser grading will help but in two or three years, it will be needed again. Joe Pecenka asked if Mr. Vickery could get us a ball park figure. Mr. Vickery explained what all would need to be done. He said he would need 3 - ½ months to complete the job

which would include sidewalks that are needed. Mickey Bayens stated they could use the recreation department fields while this is going on. Dennis Seger asked that Mr. Vickery work up an estimate by the January meeting.

Dennis Seger asked Dr. Robertson about the lights for the parking lots. Dr. Robertson said he has a proposal from Georgia Power for Carver Elementary. They plan to put wall packs on the backside of Carver to see how that works. He has not heard from Georgia Power on Bryan County Middle School. Canoochee Electric chose not to give a quote. He said he did send an RFP for electrical service at both elementary schools. Coastal Electric will have McAllister. Georgia Power did not bid. He is not sure about North Bryan yet. Canoochee did bid. He is looking at Georgia Power proposals now.

Amy Murphy thanked Mr. Vickery for the ham he gave the Board members.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)
November 21, 2013 regular board meeting

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

VIII. APPROVAL OF NOVEMBER 2013 FINANCIAL REPORT
Paine Bacon made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

IX. FUNDRAISING REQUESTS (2nd Semester) (**Attachment #2**)

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

X. OUT-OF- STATE FIELD TRIPS

- A. Richmond Hill High School Senior Class is requesting to participate in Universal Studios "Grad-Bash" in Orlando, Florida, May 2, 2014. Travel will be by charter bus.

Russ Carpenter and several seniors were in attendance regarding the trip. Mr. Carpenter stated that Bryan County does real well with academics. He would

like to see the students get to go as a reward for graduating. He said there are stipulations students have to do in order to attend. One of the students also addressed the board about promoting positive behavior, and grades. He said that students that want to go will work hard for it.

Marianne Smith made a motion to approve. Amy Murphy seconded the motion. Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren voted yes. Paine Bacon voted no. The motion carried.

- B. Richmond Hill High School marching band is requesting to perform at Universal Studios in Orlando, Florida over the March, 2014 break.

Amy Murphy made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

XI. ADMINISTRATION:

- A. Declare the attached list of instruments as old and not used and authorize the administration to trade them in for store credit for newer instruments **(Attachment #3)**

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- B. Approve accepting the following donations:
 - 1. Accept a donation of \$300 from Gulfstream to Richmond Hill High School Academic Team for the Quiz Bowl
 - 2. Accept a donation of \$150 from Atlantic Business Management to Richmond Hill High School Young Democrats
 - 3. Accept a donation of \$10,000 from Mr. and Mrs. Frank Hollowell to Richmond Hill High School Track & Field and/or Cross Country Teams

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- C. Approve change order #1 for the Richmond Hill Middle School project in the amount of \$153,892

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- D. Approve a final change order #2 for the Richmond Hill Middle School project. This change order is a credit of \$90,237.07

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

- E. Board Policy Discussion

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

David Schwartz thanked Richmond Hill High School for the hospitality. He thanked Bill Vickery for the ham. He told the band and chorus they did a great job. He congratulated Erin Turner. He said the \$10,000 donation is very nice. He told the students to have fun on their trips.

Amy Murphy thanked Ms. McNeal for the hospitality and said it is nice to be here with her. She thanked her for tonight and said the video was wonderful. She congratulated the students, the band, and Erin Turner. She thanked Kristi Cox for coming to the meeting to share about United Way. She said thank you for the donations. She stated she appreciates all the teachers for thinking outside of the box and giving our students positive experiences.

Dennis Seger said ditto to what has already been said. He told the students to have fun and be careful. He thanked Bill Vickery for the ham. He thanked Dr. Brooksher and his staff for all the work they have done. He knows he asked them for a lot of information. He thinks it is important to do something when people behind the scenes have worked for 10 years without a raise and everything going up. He would like to ask the Board to look at the information presented tonight on the fields. He wished everyone a Merry Christmas and a Happy New Year.

Eddie Warren thanked Ms. McNeal for the hospitality. He thanked the ladies who prepared the meal and said it was a good idea. He said everyone did a great job with the fine arts. He told Dr. Kiene his students were wonderful. He thanked Kristi Cox for everything she does with United Way. He said the donations are amazing. He thanked Russ Carpenter and the senior class officer for being here. He thanked Dr. Brooksher and his staff for everything. He

thanked the board members for all they do. He said January is going to be a busy month. He said the Board needs to discuss some work session dates.

Joe Pecenka thanked Ms. McNeal for the hospitality. He thanked Bill Vickery for the ham. He wanted to say particularly to Mr. Carpenter and Dr. Kiene thank you for taking interest in your students and groups to want to do something positive for them. Travel out-of-state will always be somewhat controversial. As part of the Board, he always wants to make sure we are careful in what we do. He agrees with rewards for students doing right things. He said thanks for their efforts and bringing it to the Board's attention. He wished everyone a Merry Christmas.

Marianne Smith thanked Ms. McNeal for hosting the meeting and thanked her staff for the food. She also said thank you for the video. She said she loves seeing the expansion of pathways. It is so important with the growing numbers we have. Some kids don't want to be doctors. We need a lot more of variety to match each kid with something he/she is interested in. She thanked Mrs. Cox for her hard work and letting us be a part of it. She thanked the Board for all of their hard work with Capital Projects and Policies. She said thank you to Mr. Carpenter and Dr. Kiene for being so involved and making sure students get opportunities to do fun things. She said they will remember it forever. She wished everyone a Merry Christmas.

Paine Bacon thanked Ms. McNeal for the hospitality. He enjoyed the program and celebration of achievements of the students here. He thanked Bill Vickery for the ham. He thanked Dr. Robertson for the hard work he does with capital projects. He thanked the donors for the generous donations. He wished everyone a Merry Christmas.

Eddie Warren reminded the board of the following dates:

January 14 work session
January 16 work session
January 23 regular board meeting

XIV. EXECUTIVE SESSION – Personnel, Real Estate, and Student Discipline

Dennis Seger made a motion to go into executive session to discuss personnel, real estate, and student discipline. David Schwartz seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. David Schwartz seconded the motion, and it carried unanimously

XV. PERSONNEL

David Schwartz made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

XVI. ADJOURN

David Schwartz made a motion to adjourn. Dennis Seger seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman