

## APPLICATION FOR EMPLOYMENT

Dear Applicant:

Sanford School District 6J is seeking high quality candidates who meet Colorado Department of Education licensure requirements. For questions concerning licensure requirements please contact:

Colorado Department of Education  
Teacher Certification Unit  
201 East Colfax Avenue  
Denver, Colorado 80203  
(303) 866-6628

You must submit the following items to complete your application packet:

- Completed application
- Letter of interest
- Three (3) letters of recommendation (dated within the last two years)
- Current Resume
- College transcripts
- Copy of your Colorado Teacher's License

Return application and related material to:

Superintendent's Office  
Sanford School District 6J  
PO Box 39  
Sanford CO 81151  
(719) 274-5167  
(719) 274-5830 fax

Sanford Schools is an Equal Opportunity Employee.



**ACADEMIC PREPARATION FOR TEACHING**  
(List high schools, colleges, universities, and training institutions attended)

Dates Attended	School and Location	Degree/Date	Major and Minor	Semester Hours	Grade Average

**TEACHING EXPERIENCE**

**A. Student Teaching**

Name of School, City and State	Grades and Subjects Taught	Supervising Teacher/Phone number	Dates

**B. Regular Teaching**

(Include all contracted positions you have held as a certified teacher and school administrator.  
List chronologically with most recent positions first)

Name of school/Address (Zip Code)	Superintendent/Principal Name/Phone No.	Grades, Subjects Taught	Dates

Total number of years of full-time teaching experience in Colorado \_\_\_\_\_ outside Colorado \_\_\_\_\_

# OTHER RELEVANT EXPERIENCES (MOST RECENT FIRST)

Title/Description	Responsibilities and Assignments	Date From To	Name of Supervisor and Telephone Number

Are you currently under contract: Yes \_\_\_\_\_ No \_\_\_\_\_ Date Available \_\_\_\_\_

List participation within the last two years in any professional activity for the improvement of the school or schools where you have been employed.

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List any community and/or professional organizations of which you are a member (mention any offices, honors, or positions of responsibility you have held in these organizations).

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Have you ever been dismissed from position or asked to resign? Yes \_\_\_\_\_ No \_\_\_\_\_. If "yes", state where and describe reasons (attach a separate sheet if necessary).

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Why do you wish to leave your present position? \_\_\_\_\_

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Have you ever been convicted of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_. If "yes", provide details on an attached sheet of paper indicating date, charge, place and action taken.

Do you have any condition which may limit your ability to perform the position applied for?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If "yes" please provide details on an attached sheet of paper.



PLEASE READ CAREFULLY BEFORE SIGNING

I hereby authorize any person or entity whatsoever, including, but not limited to, any employer, law enforcement agency, administrator, state agency, institution or private information bureau to furnish to Sanford School District 6J, or any employee or agent on its behalf, any and all information or records it may have, and further to discuss with Sanford School District 6J, or any employee or agent on its behalf, any subject which may bear upon my fitness for employment with Sanford School District 6J. I specifically waive any rights or privileges I have to confidentiality of such information and release Sanford School District 6J and any person or entity providing information from all legal responsibility or liability that might result from this authorization.

I certify that the information given by me on this application and any supplement is true and correct to the best of my knowledge. I understand that employment is contingent upon investigation of all statements contained in this application and supplement. I also understand that an omission or falsification of information on this application or any supplement may result in refusal of or immediate discharge from employment. I understand that any employment is conditioned on a background check. I also understand that filling out this form does not indicate there is a position open and does not obligate Sanford School District 6J to hire. If hired, I agree to abide by all district work rules, policies and procedures. The district retains the right to revise its policies or procedures, in whole or in part, at any time.

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Signature of Applicant

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Date