

ECA – BUILDINGS AND GROUND SECURITY

Category Recommended – While these policies are not required by law, they are highly recommended for effective school board operations.

The Board will cooperate closely with local law enforcement and fire departments, and with insurance company inspectors.

Records and funds will be kept in a safe, locked location.

Access to school buildings and grounds outside of regular school hours will be limited to school personnel or persons who serve a school function or benefit the school as approved by the Superintendent of Winchester School District. An adequate key control system will be established to limit access to buildings to authorized personnel.

School buildings will be closed and locked after the last school activity has concluded each day.

A building being used by an authorized school or community group in the evening or on non-school days, will be opened for such activity and secured again after its conclusion.

A school district employee, or superintendent designee, must be on school grounds during the course of the activity. Only a school district employee will be allowed to open and close the school in the event of such an activity.

Classroom windows and doors are to be locked when the teachers leaves the building.

In addition to this policy, the Superintendent is charged with establishing further safety and security provisions as may be necessary.

The building principal is responsible for enforcing this policy.

Revised: February 2008

Reviewed: April 2004

Revised: July 1998, November 1999

Reviewed by WSB 3/5/09

Approved by WSB 3/5/09

Revised by WSB 11/1/16

Approved by WSB 12/16