

**PRESCOTT SCHOOL DISTRICT
BOARD MEETING MINUTES
REGULAR MEETING
APRIL 28, 2016**

THOSE PRESENT

SCHOOL BOARD MEMBERS: Karen Tonne, Sara Fletcher and Eva Madrigal

SCHOOL BOARD MEMBERS ABSENT: Leann Griffin, and Erik Young

SUPERINTENDENT: Brett Cox; K-12 PRINCIPAL: Dr. Jodi Thew

CLERK: Patti Johnson, Marihela Iglesias, Cheryl McCracken

PATRONS AND PROFESSIONALS: None

DELEGATES, VISITORS AND GUESTS: Salomon Martinez

CALL TO ORDER:

The regular meeting of the Prescott School District Board of Directors was called to order by Chairman Karen Tonne at 6:00 p.m. The meeting was held in the Board Room of the Prescott School District.

FLAG SALUTE:

Chairman Karen Tonne led the flag salute.

WELCOME VISTORS & GUESTS:

Chairman Karen Tonne welcomed the guests.

ADDITIONAL ITEMS TO ADD TO AGENDA:

Approve – CEP AGREEMENT 2016-17

Approve Hire - Carolyn Elizabeth Yaw

REPORT OF THE ASSOCIATION:

None

REPORT OF THE PRINCIPAL, SUPERINTENDENT:

Dr. Jodi Thew gave the following Principal's Report:

Collaboration this month focused on chapters 3 to 6 of our book study "Engaging Students with Poverty in Mind". I was able to lead a Socratic seminar which also modeled an AVID strategy. Mr. Cox then introduced the idea of revisiting our mission and vision statement through the use of a quick write, also an AVID strategy. Mrs. Stillman introduced the secondary staff to Chrome books and the elementary reviewed 3 different reading curriculum Harcourt Journeys, Reading Street, and ReadyGen for possible adoption. State testing began this month and will run through June.

This is also Spring Spirit Week. Next week, we have a parent night planned on May 5 as well as third quarter honor roll assemblies. This month, we interviewed interested candidates for the fourth grade position. Rebecca Wilson expressed an interest and was recommended by the interview committee for the current opening. We will be posting an opening to fill the vacancy in Fine Art.

Superintendent Brett Cox reported the following:

Grounds and Maintenance: Green House is up and running. The FFA anticipates selling plants at the May 5th Math and Science Night.

Prescott School District (PSD) will be partnering with Prescott Parks and Recreation with an agreement between the two parties which allows the Department of Corrections (DOC) work crew to be on PSD Property. Parks and Recreation will schedule the DOC work crew. Prescott will reimburse Parks and Recreation for the cost of the crew.

Healthy Kids Grant: Prescott received \$12,000 in grant funds for a water bottle filling station, salad bar serving station and a milk chiller. We asked for an additional \$150,000 to renovate the outdoor tennis courts. Grant funds were not awarded for this project.

Chromebooks: Mrs. Stillman is currently using a classroom set of chromebooks in her English class. She is training staff on the use of Chromebooks and google docs. We are in the planning stage of how to deploy these devices to secondary students next year. We anticipate students will begin taking them home 1st quarter next year. We will need to update District Policy #2022, Electronic Resources, prior to issuing the devices to be taken home.

Mission Statement: I began working with Staff last week on our current mission statement. Staff agreed the current mission statement is too long. Our goal is to have an approved mission statement prior to the first day of school.

Apptegy: Cheryl McCracken has been working with Apptegy. Their technicians are currently constructing our new webpage. It is scheduled to be up and running by July 1.

STUDENT BOARD MEMBERS REPORT:

Salomon Martínez mentioned that Abigail Vivanco completed High school at Opportunity. Anna Flores is working part time and also doing running start. Salomon will be attending WSU, September 2016.

PUBLIC COMMENT:

Chairman, Karen Tonne, asked for any public comments, there were none.

BUSINESS ITEMS:

CONSENT AGENDA:

- Approve March 24, 2016 regular meeting minutes
- Approve April 2016 AP and Payroll Warrants Totaling \$381,518.49 all funds
- Approve 2016 Summer School Hires – Carina Stillman, Jason Just, Lynette Palmer-France and Sarah Pearson
- Approve 2016-2017 N.O.R.A.'s Classified, Co/Extra Curricular, Substitutes
- Approve 2016-2017 E.S.D. 123 Personal Service Contract for Birth to Two Early Intervention Services
- Approve Resignation: Jessica Humble

A motion was made by Sara Fletcher and seconded by Eva Madrigal to approve the items listed under the consent agenda from the regular board meeting agenda. Motion carried 3-0.

INFO/REPORT ITEMS:

A) PRESCOTT ATHLETICS: Sara Fletcher reported that JH Baseball started with 6 Prescott players and now have 4. JH Softball started with 8 and now have 4. HS Baseball started with 5 and now have 4. Also, HS Softball started with 8 and now have 6. Our HS Baseball are 4-4 in league and are going to a play-off game at Spangle on Tuesday. HS Softball are 2-6 in league. Also, HS Softball is going to a play-off game at TCP on May 10th. JH Baseball hasn't won a game and JH Softball has won 1 game.

B) LEGISLATIVE REPORT: None

C) FISCAL REPORT: Business Manager, Patti Johnson, presented the following report to the board:

APRIL 2016 Financial Report

Budget Status Report for the Prescott School District balances to the County Treasurer as of March 31, 2016:

- General Fund \$1,226,559.19
- ASB Fund \$ 41,314.65
- Capital Projects Fund \$ 68,269.27
- Transportation Vehicle Fund \$ 582,813.06
- Debt Service Fund \$ 155,199.77

Net change for each fund since 9-1-2015:

- General Fund:** **\$198,104.99**
- ASB Fund:** **\$ 1,614.86**
- Capital Projects Fund:** **\$ 44,091.96** Cottage kitchen/bathroom remodel
- Transportation Vehicle Fund:** **\$138,495.40** Bus Purchase of \$141,652.77 expensed in December 2015.
- Debt Service Fund** **\$104,883.20** Pymt made in Dec of \$215,000 principle & \$77,544 interest.

Closed the following credit cards due to inactivity:
Albertsons, Chevron, Office Depot, Sears

Our goal is to not need a budget extension this year. Revenue for May and June will be 5% to 6% on State Apportion receipts. Big expenditures are coming up with supply orders and possible new reading curriculum adoption. Work is underway on prepping for the 2016-17 budget. Currently, we are getting material and textbook requests from the teachers to prepare and watch budget authority. I am anticipating a budget based on 274 FTE which is a conservative number and doesn't include any Out of District students which has the potential of being as high as 17-20 students. The state auditors started today with auditing school years 12/13, 13/14, and 14/15 and will continue through May 6th. Upcoming, the Board will meet with the auditor for an Exit Interview. Patti presented the current budget status of the Athletic program. The transportation costs are estimated and won't be final until the fiscal year end process is complete. She stated that for the first year, without the Combine, things have gone as planned.

INFO/DISCUSSION ITEMS:

- D) 1st Reading:
 - Policy #6101 Federal Cash and Financial Management (new policy)
 - Policy #1630 Evaluation of the Superintendent (wording addition)

Policy #1805 Open Government Trainings (new policy)

Policy #2020 Course Design, Selection and Adoption on Instructional Materials (updated)

- E) Opening of Sealed Bids- Sale of School bus: One bid was received and opened in the amount of \$622.21.
- F) Set 2016-2017 Budget Hearing date: June 23, 2016
- G) Set Annual Housing Inspection date: May 26, 2016 at 5:00PM
- H) Set date and time for staff appreciation breakfast: June 8, 2016 at 6:45AM

PUBLIC COMMENT:

Chairman, Karen Tonne, asked for any public comments, there were none.

ACTION/APPROVAL ITEMS

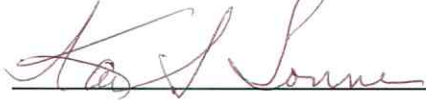
- I) Designation of Brett Cox and/or Jodi Thew as A.S.B. Advisor(s) delegating them the authority to approve A.S.B. sales or fund raising activities on behalf of the Board of Directors: Eva Madrigal made a motion to approve the designation of Brett Cox and/or Jodi Thew as A.S.B. advisor(s) delegating them the authority to approve A.S.B. sales or fund raising activities on behalf of the Board of Directors. Sara Fletcher second the motion. Passed 3-0
- J) New Hires: Jodi Thew recommended the re-hire of Scott Branson as CTE teacher, hire of Merrie McMillan as bus driver, and Carolyn Elizabeth Yaw as elementary education teacher to fill current vacancies. Eva Madrigal made a motion to approve 2016-17 Re-Hire: Scott Branson, C.T.E, New-Hire: Merrie McMillan, Bus Driver, 5th grade teacher Ms. Yaw. Sara Fletcher second the motion. Passed 3-0
- K) 2016-17 Contracts; Jodi Thew, Patti Johnson, Cheryl McCracken, Joshua Gonzales: Sara Fletcher made a motion to approve their 2016-17 contracts; Eva Madrigal second the motion. Passed 3-0
- L) 2016-17 Athletic Budget: Eva Madrigal made a motion to approve 2016-17 Athletic Budget. Sara Fletcher second the motion. Passed 3-0
- M) Waiver of Board Salary - Policy #1733: Eva Madrigal made a motion to approve Waiver of Board Salary- Policy #1733. Sara Fletcher second the motion. Passed 3-0
- N) GEAR-UP Overnight Field Trip July 10-16 @ Gonzaga Business Week: Jodi Thew stated the GEAR-UP program would like to take 5 sophomores or juniors to Business Week at Gonzaga University, July 10-16. This is an experience-coordinated Washington Business Week. Students will be staying in the dorms and 24 hour chaperones are provided by business week staff. Sara Fletcher made a motion to approve GEAR-UP Overnight Field Trip on July 10-16, 2016 @ Gonzaga Business Week. Eva Madrigal second the motion. Passed 3-0
- O) Superintendent's Contract- Correct omission from 2014-15 contract: Eva Madrigal made a motion to approve Superintendent's Contract - Correct omission from 2014-15 contract. Sara Fletcher second the motion. Passed 3-0
- P) Healthy Kids- Healthy Schools Grant Letter of Support: Sara Fletcher made a motion to approve Healthy Kids - Healthy Schools Grant Letter of Support. Eva Madrigal second the motion. Passed 3-0
- Q) LAP Funds Purchase of Laptops for Intervention \$15,000.00: Eva Madrigal made a motion to approve LAP Funds Purchase of Laptops for Intervention \$15,000.00. Sara Fletcher second the motion. Passed 3-0

- R) Bid for School Bus Disposition: Sara Fletcher made a motion to approve the bid for school bus and Eva Madrigal second the motion. Passed 3-0
- S) Miscellaneous: CEP Agreement: Eva Madrigal made a motion to approve the CEP Agreement. Sara Fletcher second the motion. Passed 3-0.

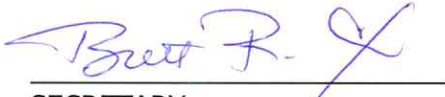
ADDITIONAL COMMENTS AND INFORMATION: None

ADJOURNMENT

The meeting was adjourned at 6:41PM by Chairman Karen Tonne.



BOARD CHAIRMAN



SECRETARY



CLERK