





How To Enter Lunch Counts Using PowerTeacher

1. Log into the PowerTeacher application.
2. Click the Lunch icon to the right of the class you are entering lunch counts for:

P1(A) PK Homeroom AM (Attendance Only)

3. Enter the number of lunches requested per the instructions you received from the Child Nutrition Department and then clicking the Submit button when finished:

Submit Lunch Counts

Student Entree A	<input type="text" value="15"/>	Adult Entree A	<input type="text" value="1"/>
Student Entree B	<input type="text" value="5"/>	Adult Entree B	<input type="text" value="0"/>
Student A La Carte	<input type="text" value="0"/>	Adult A La Carte	<input type="text" value="0"/>
Milk	<input type="text" value="0"/>	Other 1	<input type="text" value="0"/>
		Other 2	<input type="text" value="0"/>

4. Click on the Start Page button in the left-hand navigation panel to return to the main PowerTeacher screen.