

## Internal Operations

**SUBJECT: VISITS TO THE SCHOOLS -- BOARD MEMBERS**

The Board encourages its members to visit the District schools and supportive school departments. However, such visits shall be made in accordance with the following guidelines:

- a) School visits should be scheduled with the Building Principal or Department Supervisor.
- b) The Supervisor or Principal should accompany the Board member on the visit if he/she so desires.
- c) Such visits are for the purpose of becoming acquainted with school programs, personnel, operation and facility.
- d) Board members should refrain from giving directions or making evaluations of personnel or operating procedures during their visit.
- e) If a school visit leaves a Board member with a concern, this concern should initially be discussed with the Building Principal and then with the Superintendent.

Board members may have children in the schools and, therefore, have parental opportunities to converse with their child's teacher, counselor, or administrator. In those instances, the Board member should make it clear that he/she is visiting as a parent and not as a member of the Board of Education.

NOTE: Refer also to Policy #3210 -- Visitors to the School

Adopted: 7/12/11