



REVISED AGENDA
COPENHAGEN CENTRAL SCHOOL
BOARD OF EDUCATION REORGANIZATIONAL MEETING
 School Library



**PRESENTATION OF CHAMPIONS OF CHARACTER AND
 INSPIRING EXCELLENCE AWARDS**

1. Election
 - a) Temporary Chairman – Scott Connell
 - b) Pledge of Allegiance
 - c) Oath to new members – Mr. Lynn Murray and Mr. Robert Stackel
 - d) Nomination for Office of President (President takes over meeting)
 - e) Nomination for Office of Vice President
 - f) Oath to new officers
 - g) Election of member and alternate member to serve on Executive Committee of Jeff-Lewis School boards Association.
 - h) Election of member to serve as Legislative Liaison for New York State School Boards Association.
2. Appointment of District Officers
 - a) District Treasurer - Marcia Mundy
 - b) Deputy Treasurer – Scott Connell
 - c) District Clerk – Mary Jones
 - d) Tax Collector – Robin Spaulding
 - e) Internal Claims Auditor – Rachel Guyette
3. Appointment of other positions:
 - a) Secretary to the Board – Mary Jones
 - b) School Physician – R. Brian Shambo, M.D.
 - c) School Alternate Physicians – Dr. Shirley Tuttle-Malone School Attorney
 - d) School Attorney – O’Hara & O’Connell; Ferrara, Fiorenza, Larrison, Barrett & Reitz, PC
 - e) Records Management Officer – Margaret Nevills
 - f) Designated Education Official – Scott Connell
 - g) District Internal Auditors – Poulsen & Podvin
 - h) District External Auditors – Sovie & Bowie
 - i) Title IX/Section 504 Hearing Officer – Scott Connell
 - j) Central Treasurer - Extra Class Activity Account – Robin Spaulding – alternates – Catherine Snyder, Director of Student Activities
 - k) Election Clerks and Inspectors – Rachel Guyette, Brenda Shelmidine, Linda Prince, Mary Shambo, Robin Spaulding, Marcia Mundy, Mary Jones, Phyllis Gaines, Donna Wheeler, and alternate, Patricia Eddy
 - l) Coordinator of Federal Funds – Marcia Mundy
 - m) District Investment Coordinator – Marcia Mundy
 - n) Committee on Special Education and 504 Committee

Parent or persons in parental relationship to the student
 Chairperson - _____

 - R. Brian Shambo, M.D. School Physician

- Andrew Hodge, Nicole Nortz, Miranda Bush or Lisa Mattis, Special Education Teachers
- Stephanie Olson/Lisa Green and/or Vivian Doolittle and/or Ellen Eves and/or Joyce Sullivan, Parent Representatives
- Amie Pelton, School Psychologist
- _____, Regular Education Teachers
- _____, Special Education Teachers and/or Special Education Service Provider(s)

o) Committee on Special Education Subcommittee

- Parent or persons in parental relationship to the student
- Chairperson - _____
- _____, Special Education Teachers and/or Special Education Service Provider(s)
- Amie Pelton, School Psychologist
- _____, Regular Education Teachers

p) Committee on Pre-School Special Education

- Parents of the pre-school child
- Brenda Shelmidine, Chairperson
- Laurie Stoffel, Lewis County Municipality Representative
- Larry Tingley and/or Ljuba Cvetkovic, Jefferson County Municipality Representatives
- Stephanie Olson/ Lisa Green and/or Vivian Doolittle and/or Ellen Eves and/or Joyce Sullivan, Parent Representatives
- Amie Pelton, School Psychologist
- _____ Special Education Teacher of the Child and/or Special Education Provider of the Child.

q) Instructional Material Review Committee:

- | | |
|-----------------------------|-------------------------|
| ▪ Mrs. JoAnne Spooner | Elementary Teacher |
| ▪ Ms Holly Evans | Secondary Teacher |
| ▪ Mrs. Nadine O'Shaughnessy | K-12 Principal |
| ▪ Mrs. Margaret Nevills | Teacher |
| ▪ Mrs. Monica Kellogg | Member of the Community |

r) Attendance Officers – Eileen Carroll, School Nurse, and Mary Shambo

s) Co-Census Enumerators – Phyllis Gaines/ Deborah Woodruff

t) Records Access Officer – Scott Connell

u) District Audit Committee

- Seven Board Members
- Community Member: Laura Tousant

v) Asbestos (LEA) Designee – John McGraw

w) Purchasing Agent – Scott N. Connell

x) Director of Student Activities - Catherine Snyder

y) Chemical Hygiene Officers – Robert Cooper and John McGraw

4. Bonding of Personnel – The Board may bond the following personnel handling district funds:

a) District Clerk/Secretary to Supt. – Mary Jones

b) District Treasurer – Marcia Mundy

- c) Central Activity Treasurer – Robin Spaulding
 - d) Internal Claims Auditor – Rachel Guyette
 - e) Deputy Treasurer – Scott N. Connell
 - f) Tax Collector – Robin Spaulding
5. Designation – The Board shall designate/approve:
- a) Depository of Funds – HSBC, with Secondary Depositories: Key Bank, Community Bank and J. P. Morgan Chase Manhattan Bank.
 - b) Newspaper – *Watertown Daily Times*.
 - c) Mileage reimbursement rate @ \$.45 per mile.
 - d) Set tuition rate for the 2011– 2012 school year at zero.
 - e) Rate of pay for tutors of homebound students @ \$17.23 per hour.
 - f) Regular monthly meetings and Work Sessions:
- | <u>Regular Monthly Meetings</u> | <u>Work Sessions</u> |
|---|--------------------------------|
| July 7, 2011 Reorganizational Meeting | |
| July 25, 2011 | |
| August 22, 2011 | Work Session August 9, 2011 |
| September 26, 2011 | Work Session September 6, 2011 |
| October 24, 2011 | Work Session October 11, 2011 |
| November 28, 2011 | Work Session November 8, 2011 |
| December 21, 2011 @ 1:30 p.m. | Work Session December 6, 2011 |
| January 23, 2012 | Work Session January 10, 2012 |
| February 27, 2012 | Work Session February 7, 2012 |
| March 26, 2012 | Work Session March 6, 2012 |
| April 23, 2012 | Work Session April 10, 2012 |
| Annual Meeting May 1, 2012/Annual Vote May 15, 2012 | |
| May 21, 2012 | Work Session May 8, 2012 |
| June 25, 2012 | Work Session June 5, 2012 |
6. Authorizations.
- a) to certify Payroll – Scott Connell
 - b) of attendance at conferences, conventions, workshops, etc. with designated expense – Scott Connell; Board of Education to authorize any out of state conference prior to registration.
 - c) to establish Petty Cash Fund – Scott Connell
 - d) Purchasing Agent – Scott Connell
 - e) To offer school district employee and officer indemnification under Public Officer's Law §18;
 - f) to designate authorized signatures on checks – Scott Connell
 - g) to use check signing device – Marcia Mundy, Mary Jones
 - h) of Superintendent of Schools to approve budget transfers, and the monetary limits of such transfers.
7. Reapprove the Copenhagen Central School Plan for Annual Professional Performance Review.
8. Policy readoption.
9. Organize Board of Education 2011 – 2012 Committees:
- a) Finance & Facilities

- b) Policy
- c) Personnel & Negotiations

10. New Business – Superintendent recommends approval of:

Appointment of the following 2010 – 2011 fall coaching staff, as follows:

- a) Varsity Tennis – Hiedi Hebert/ Juli Hebert
- b) Modified Girls Soccer – Cathy Snyder
- c) Varsity Girls Soccer – Nancy Henry
- d) Modified Boys Soccer – Gerald Snyder
- e) Varsity Boys Soccer – Scott Randall

11. Capital Project Change Order GC 020, as follows:

Change Order #	Original Contract Sum	Net Change by previously authorized Change Orders	Contract Sum Increase	New Contract Sum	Explanation
GC - 020	\$1,821,000.00	\$34,936.19	\$13,268.00	\$1,869,204.19	Labor and material to perform demolition of the existing masonry chimney as shown on JD-8. Upon completion provide a poured in place concrete cap with wood blocking and a temporary waterproof cap.

12. Recommendations of Committee on Special Education and Committee on Pre-School Special Education.

13. Resolution designating the President of the Board of Education of Copenhagen Central School District the power to authorize the issuance of and to sell such amounts of Revenue Anticipation Notes, the amount thereof not to exceed Five Hundred Thousand Dollars (\$500,000.00), of the Copenhagen Central School District, Lewis and Jefferson Counties, New York, as may, from time to time, be appropriate subject to the constraints of the local finance law in anticipation of state aid during the fiscal year of said school district, commencing on July 1, 2011.

14. Accept letter of resignation from Renee Powlin from her half time (.5) Library Media Specialist position effective immediately.

14. Adjournment.

Michelle Jaques
Secretary to the Superintendent
South Jefferson Central School District

P.O. Box 10
Adams, NY 13605