



Single Sign On Linking

As part of the forthcoming quantitative components of the state TLE appraisal system, teachers are required to have a "Single Sign On" account with the Oklahoma State Department of Education which is linked to our school district. The instructions below demonstrate how to link your existing SSO account (or newly created account if you don't already have one) to our district.

1. First you must login to the SSO system at <https://sdeweb01.sde.ok.gov/SSO2/Signin.aspx> by entering your existing username and password OR by clicking the appropriate option below the Sign In button to create an account or have your existing username or password emailed to you.

NEW USERS WILL BE ASKED TO FILL OUT A LIST OF QUESTIONS AND SECURITY INFORMATION. You are advised to enter your school email address as the primary address and your home/personal email address as the secondary address. Those addresses are crucial to resetting your account if you forget your username and/or password.

If during the set-up of a new account, you are not prompted to link your account to a school district, you must do so manually after the account is created!

2. After you have successfully logged in, click the "Your Account" link in the left hand column.

OKLAHOMA

State Department of Education

Single Sign On 2

Welcome [redacted] Sign Out

- Home / Applications
- Your Account**
- About This Site
- Links And Docs
- Sign Out

Home / Applications

Applications

These are your current applications

	Oklahoma Educator Credentialing System
EDU - Educator	

User ID: 109843, Username: gmeador

- If you are NOT associated with the district yet, you will see “not set” below the “District(s)” field. If that is the case, click the “Add A District” link.

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Single Sign On 2

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Your Account

[Home > Your Account](#)

Profile - Granger Meador

Username: [redacted]	Email: [redacted]
First Name: [redacted]	2nd Email: [redacted]
Middle Initial: [redacted]	Phone: [redacted]
Last Name: [redacted]	Fax: [redacted]
District(s): not set	Birth Date: [redacted]
Add A District	Town Of Birth: Oklahoma City
Teacher Number: [redacted] delete	Secret Question 1: What is your father's middle name?
	Secret Question 2: What was your high school mascot?
	Secret Question 3: What is the name of your first pet?

[Edit Account](#)
[Change Username](#)
[Edit Security Answers](#)
[Change Password](#)

Apps & Roles

NOTE: These are not links. You cannot manage your own roles.

Application	Role	Specific District Only?
Oklahoma Educator Credentialing System	EDU	

User ID: 109843, Username: gmeador

- Click the “Yes – Let me select a district” button when prompted about being set up for reporting purposes.

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Single Sign On 2

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Request Access To A District

[Home > Your Account > Request Access To A District](#)

Request Access To A District - Step 1 of 4

Adding a district to your account.

Do you need to be set up with your district to have access to a site or sites for reporting purposes?

[Yes - Let me select a district](#)
[No - Return to home page](#)

* Required Field

- Click the default “ADARK” entry in the County box and select “OKLAHOMA” from the drop-down menu.

OKLAHOMA

State Department of Education

Single Sign On

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Request Access To A District

[Home > Your Account > Request Access To A District](#)

Request Access To A District - Step 2 of 4

Adding a district to your account.



- After a short pause, the screen will update. When the District list appears, fill the button to the left of the Midwest City – Del City choice. Click the Next button on the lower right-hand portion of your screen.

Request Access To A District - Step 2 of 4
Adding a district to your account.

County: OKLAHOMA

District:

- ☐ 21st Century
- ☐ 21st Century
- ☐ 21st Century Oklahoma City
- ☐ Alexis Rainbow Charter School
- ☐ ASTEC CHARTERS
- ☐ BEGIN AGAIN COMMUNITY OUTREACH
- ☐ BETHANY
- ☐ BISHOP MCGUINNESS CATHOLIC HS
- ☐ BREAD FOR OUR CHILDREN
- ☐ CHILDREN'S MEMORIAL HOSPITAL
- ☐ CHOCTAW/NICOMA PARK
- ☐ CHRIST THE KING CATHOLIC SCHL
- ☐ CROOKED OAK
- ☐ CROSSINGS CHRISTIAN SCHOOL
- ☐ CRUTCHO
- ☐ DEER CREEK
- ☐ DEPARTMENT OF CORRECTIONS
- ☐ DIVINE WISDOM MINISTRIES
- ☐ EASTERN OKLA COUNTY TECH. CTR
- ☐ EDMOND
- ☐ EPIC ONE ON ONE CHARTER SCHOOL
- ☐ FEED THE CHILDREN
- ☐ FRANCIS TUTTLE
- ☐ HARRAH
- ☐ IMPACT ATHLETICS
- ☐ INSIGHT SCHOOL OF OKLAHOMA
- ☐ INTRINSIC FOUNDATION
- ☐ JOHN W REX CHARTER ELEMENTARY
- ☐ JONES
- ☐ LUTHER
- ☐ METRO TECH
- ☒ MIDWEST CITY-DEL CITY
- ☐ MOUNT SAINT MARY HIGH SCHOOL
- ☐ NOURISHING MINDS
- ☐ OAKDALE

- Accept the default “No” on the next screen asking “Are you the superintendent of Midwest City – Del City?” and click the Next button on the lower right-hand portion of your screen.

OKLAHOMA
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Request Access To A District
Request Access To A District - Step 3 of 4
Adding a district to your account.

Are you the superintendent at [redacted]?

☐ Yes

☒ No

Required Field

Cancel Previous Step Next

- Double-check that you have Midwest City – Del City as the district and are NOT the Superintendent. If everything is accurate, click the Submit button on the lower right-hand portion of your screen. You will see a message stating that “Your request has been submitted.”. You may log out of your SSO account.