

September 13, 2010

BOARD AGENDA

REGULAR BOARD MEETING

MIDWEST CITY-DEL CITY PUBLIC SCHOOLS

SEPTEMBER 13, 2010

7:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM

7217 S.E. 15TH

MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

I. Opening Exercises

A. Call to Order and roll-call recording of members present and absent

B. Flag Salute

II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Approval of agenda

B. Vote to approve minutes of the August 26, 2010, Special Board Meeting.

C. Vote to approve Monthly Financial and Investment Report ending August 31, 2010:

1. Treasurer's Report and Investment Report
2. Encumbrances
3. Warrant Registers
4. School Activity Fund Monthly Summary

D. Vote to approve School Activity Funds:

1. Transfers Within Banks
2. Addenda
3. Close Account
4. Open New Account
5. Sanctioning

E. Vote to approve Blanket Position Salary Reserves Report for FY2010-2011.

F. Vote to approve out-of-state or overnight travel requests:

1. Midwest City High School DECA to attend a one day marketing trip to Dallas, TX, on November 23, 2010. Expenses to be paid by School Activity Account, Project Code 942, DECA.

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2. Midwest City High School DECA to attend the International DECA New York Experience Conference in New York City, NY, on December 8-12, 2010. Expenses to be paid by School Activity Account, Project Code 942, DECA.
 3. Lori Burris, Monroney Middle School, to attend the NEA Board Meetings in Washington, D.C., on September 29-October 1, 2010, December 8-10, 2010, February 9-11, 2011 and May 4-6, 2011. Expenses to be paid by NEA.
 4. Del City High School Student Council to attend the Oklahoma Association of Student Councils 70th State Leadership Convention in Yukon, OK, on November 6-8, 2010. Expenses to be paid by School Activity Funds, Project Code 869 – Student Council, fundraisers and parents.
 5. MCHS Key Club to attend motivational rally at Six Flags in Dallas, TX, on October 2, 2010. Expenses to be paid by MCHS Key Club, Project Code 916 and Midwest City Kiwanis Club will pay for tickets directly to the park.
 6. Dr. Pam Deering, Administration, to attend the NCIS Board Meeting in Dallas, TX, on October 16-18, 2010, with no cost to the District.
 7. Revision of funding source for Mid-Del Technology students who traveled to HOSA National Competition in Orlando, FL, on June 22-27, 2010. The original paperwork requested expenses to be paid by Project Codes 032 and 441. The revision includes expenses to be paid by Student Activity Funds, Project Code 985/015 and personal funds.
- G. Vote to approve 2010-11 District Gifted and Talented Advisory Committee.
- H. Vote to approve blanket purchase orders in increments of \$15,000.00 not to exceed \$60,000.00 to FireCo of Oklahoma on the testing, inspecting, servicing and maintenance of fire extinguishers at various sites throughout the District; to be paid from the Maintenance Department, Building Fund 21, Project Code 052.
- I. Vote to approve the 2010-11 Adult Education Handbook and the 2020-11 Nursing Handbook.
- J. Vote to approve Statement of Understanding between QuadGraphics, the Mid-Del Technology Center and the State Department of Career and Technology Education. The amount of the TIP Project will be \$9,938.25 for training delivery, classroom supplies and curriculum. Monies will be reimbursed through the Oklahoma Department of Career Technology's TIP Program.
- K. Vote to approve 2010-11 Budget Amendment #1 for Fund 12 (Co-Op/Tech Center Fund) increase \$74,053.00 and Fund 22 (Child Nutrition Fund) increase \$120,910.
- L. Vote to approve blanket purchase orders in the amount of \$4,500.00 increments not to exceed \$25,000.00 to the vendor Classic Paper for Certified Foaming Hand Soap for various sites to be paid from General Fund 11, Project Code 055 - Warehouse.

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- M. Vote to approve blanket purchase orders in the amount of \$4,500.00 not to exceed \$15,000.00 to the vendor Classic Paper for hand sanitizer for various sites to be paid from General Fund 11, Project Code 055 - Warehouse.

III. Recognitions

- A. Ms. Jenn Evans, Highland Park Elementary Teacher, recipient of The National Science Foundation's Presidential Award for Math and Science Teaching.
- B. Presentation of plaques and gift – Jimmie Nolen, Board Clerk, named the outstanding Oklahoma Board member by OSSBA and the All State Board, and recipient of the Buddy Spencer Award.

IV. Information and Staff Reports

- A. Public Participation
- B. ARRA Expenditure Update – Dr. Deering
- C. Educational/Instructional Considerations in Possible New Elementary Schools – Dr. Hughes
- D. 2010 Testing Update – Dr. Hughes
- E. Superintendent's Report

V. Vote to approve or not approve bids and requests to purchase – Dr. Deering

- A. Purchase of 1500 software licenses from Voyager to allow eligible Mid-Del Title I elementary students to access the Voyager *Ticket to Read* software both at school and at home for the remainder of the school year. Total cost is \$22,500.00 to be paid by Title IA, Project Code 511.
- B. Purchase of imac computers and software from Apple Computers. They are the sole source vendor for this equipment. Purchase price will be \$37,029.00 and will be paid from Mid-Del Technology Center Building Fund 23, Project Code 032.
- C. Purchase of a replacement border (edge) router with trade-in credit and accompanying installation and configuration for this project from Chickasaw Telecom in the amount of \$26,889.00 to be paid from Bond Fund 31, Project Code 058.
- D. Purchase of 27 Apple laptop computers and related maintenance agreements and the Apple Protection Plans for the laptops for the Title I, Digital 1:1 classroom project for Del Crest Middle School. Total cost is \$25,124.04; to be paid by Title IA, ARRA, Project Code 516.

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- E. The trade-in of 96 used radios at \$100.00 each giving us a credit of \$9,600.00 to Lawton Communications.
The purchase of four (4) Motorola XPR4350 Mobile Radios with GPS Antenna Kit @ \$544.00 each, two (2) Motorola XPR4350 Mobile Radios with GPS Antenna Kit @ \$494.00 each, five (5) Motorola XPR6350 Portable Radio VHF, multi channels @ \$657.00 each, the installation of six (6) Mobile Radios at \$100.00 each, one Client Software package @ \$2,000.00 each and the installation of the software @ \$500.00 from Lawton Communications for a total cost of \$9,549.00.
 - F. Purchase of ten (10) 680 SMART Boards with UF55 projectors complete with speaker systems, cables and installation for Schwartz Elementary School in the amount of \$36,648.00 to be paid from Bond 32, Project Code 044 and five (5) 680 SMART Boards with UF55 projectors complete with speaker systems, cables and installation for Jarman Middle School in the amount of \$17,895.00 to be paid from Bond 32, Project Code 047. The total cost is \$54,543.00 to be purchased from Video Reality, a sole source vendor.
 - G. Purchase of 3 Apple Laptop Computers and 80 iPods with related maintenance agreements along with 2 Bretford Storage Carts for Steed Elementary School in the amount of \$33,925.29 to be paid from OETT Grant, Project Code 183.
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- VI. Vote to approve or not approve the 2010-11 Estimate of Needs and Financial Statement of the fiscal year 2009-10 for the Sinking Fund. – Dr. Deering
 - VII. Vote to approve or not approve revised financial statement for 2009-10 school year as required by Oklahoma Statutes, Title 70-5-135.2. – Dr. Deering
 - VIII. Vote to approve or not approve contract with CorVel Healthcare Corporation to provide Medicare services for the District’s Worker’s Compensation Fund. – Dr. Deering
 - IX. Vote to approve or not approve FY11 Sanctioning for Parent Teacher Organizations and Booster Clubs that were *sanctioned with conditions* for: – Dr. Deering
Del City High School Choral Boosters
Kerr Middle School PTSA
Monroney Band Boosters
Midwest City High Homerun Club
 - X. Vote to approve or not approve to delete the following policy: – Mrs. Boyer
L-1 Family Education Rights and Privacy Act (FERPA) Student Records
 - XI. Vote to approve or not approve revisions to the following policy: – Mrs. Boyer
B-17 District Organization
 - XII. Vote to approve or not approve the renaming of the Board of Education/Central Office facility to the "Oscar and Mary Rose Center" with a dedication to be scheduled as per the installation of new signage. – Dr. Twidwell

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- XIII. Vote to approve or not approve a new Policy C-37, District Safety Program – Dr. Twidwell
- XIV. Vote to approve or not approve the appointment of a District-wide Safety Program Committee – Dr. Twidwell
- XV. Vote to approve or not approve the revisions/additions to our District Safety Program. Below are the components: – Dr. Twidwell
Mid-Del Schools Safety Program Plans
Safety Program Policy and Guidelines C-37/C-37 R-1
District Safety Committee
Hazardous Assessment Program
Hazardous Communication Program
Bloodborne Pathogens - Exposure Control Plan
Lockout/Tagout - Energy Control Program
Forklift Safety
Child Nutrition Safety Procedures
MSDS
Asbestos Plan
Training Records
Emergency Operations Plan
Playground Safety
- XVI. Vote to approve or not approve an OCMAPS application for funding for concrete paving replacement and drainage improvement adjacent to the track at the Mid-Del School's Jim Darnell Stadium/Rose Field. The application includes: – Dr. Twidwell
- 8,135 sq ft. of 5" concrete to include removal of existing concrete and re-compacting sub-grade \$41,752.22
 - 8,626 sq. ft. of 4" asphalt type "C" to include removal of existing asphalt and re-compacting sub-grade \$56,409.12
 - 360 ln. ft. of concrete curb and gutter to include compacting of sub-grade \$6,300.00

Total Paving/Drainage Cost	\$104,461.34
10 % Contingency Cost	\$10,446.13
Architect Fees @ 7%	\$8,043.52

Total estimated cost of project is \$122,950.99 to be paid by OCMAPS pending approval.

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XVII. Maintenance

A. Vote to approve or not approve change orders and bids/requests to purchase for the Maintenance and Construction Department as follows: – Mr. Mitchell

1. Reimbursement to Renaissance Architects for topographical land survey, geotechnical services, Oklahoma State Fire Marshal, Town of Forest Park/permit application, fire protection/water tank design and ODEQ application fee in the amount of \$12,688.50 for Pleasant Hill Elementary gymnasium project. This expenditure is to be paid from Bond Fund 32.

2. Crown Electric for upgrade of the kitchen electrical service at the following sites:

Del City Elementary	\$10,311.00
Epperly Heights Elementary	\$ 9,015.00
Del Crest Middle School	\$ 7,762.00
Monroney Middle School	\$18,284.00
Parkview Elementary	\$ 6,942.00
Ridgecrest Elementary	\$ 9,161.00
Tinker Elementary	\$12,312.00

Total cost of the project is \$73,787.00. This expenditure is to be paid from Bond Fund 32.

XVIII. Vote to approve or not approve the revision of Policy G-27, Felony Record Search – Mr. Allen

XIX. Personnel

A. Vote to approve or not approve all actions recommended in the Personnel Reports – Mr. Allen

1. Certified Personnel
2. Non-Certified Personnel
3. Child Nutrition
4. Transportation

XX. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.

XXI. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15th Street, Midwest City, Oklahoma, on September 9, 2010, at 9:15 A.M., in accordance with the Open Meeting Law.

Minute Clerk

Next Board Meeting scheduled for October 11, 2010 at 7:00 P.M.

To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Steve Allen, Asst. Superintendent of Personnel
Re: Certified Personnel Report
Date: September 13, 2010

Based upon information provided by the appropriate supervisory personnel, the following actions are recommended.

Approve Temporary Employment

New Teachers/Administrators	Site/Assignment	University	Degree/Step	Effective
Aeschliman, Les	CAHS/Asst. Band (1/2)	OBU	BS/0	09/02/10
Ashley, Kris	MCHS/Math	UCO	BS/0	08/10/10
Bartlett, Jennifer	Country Est./KDGN	UCO	BS/0	08/05/10
Butler, Sarah	Townsend/KDGN	TX State	BS/0	08/14/10
Cross, Shannon	Epperly Hts./Music	UCO	BS/6	08/10/10
Greene, Wendy	MCHS/English	U of TX	BS/11	08/26/10
Hill, Jeannette	Tinker/KDGN	UCO	BS/0	08/27/10
Nickels, Serena	Parkview/Pre-K	OBU	BS/4	08/27/10
Queen, Ashley	Del City El./Counselor	OU	MS/0	08/05/10
Taffe, Ryan	Jarman MS/LA&Science	OSU	BS/0	08/05/10
York, Belva	MCHS/SPED	Norwich U (VT)	MS/1.5	08/30/10

Approve Employment of Alternative Academy Teachers (Hourly)

Banks, Sharlet
 Kilburn, Lisa
 Meyer-Lowe, Cynthia

Approve Employment of Retired Teachers – Temporary Contract

Name	Site/Assignment	Effective
None		

Approve Adm. Change in Status	From - Site/Assignment	Sch/Step	To - Site/Assignment	Sch/Step	Effective
None					

Certified Personnel Report, Cont'd

Approve Teachers Transfer/Change in Status	From - Site/Assignment	To - Site/Assignment	Effective
Bricker, Amber	Country Est./KDGN	Townsend/KDGN	08/09/10
El Fadili, Shannaedi	C. Bailey/Elem. Ed.	Barnes/Elem.	08/19/10
Lawson, Carrie	Highland Park/Elem. Ed.	Tinker/Elem. Ed.	08/19/10
McDaniel, Christine	JMS/Math	MCHS/Math	2010/11
McKinnon, Shauna	Traub/Elem. Ed.	Epperly Hts/Elem. Ed.	08/19/10
Rowland, Stacie	Soldier Creek/Elem. Ed.	Townsend/Elem. Ed.	08/19/10

Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Simmons, Christa	MDTC	FMLA	9/7/10 – 10/11/10

FMLA = Family Medical Leave Act
LOA – Leave of Absence

Accept Resignations/Retirements and/or Resignation Agreements

Name	Site/Assignment	Effective
Esker, Matthew	MCHS/Math	08/09/10
Evans, Dara	Epperly Heights/Vocal Music	07/29/10
Salmon, Sabrina	MCHS/SPED	08/27/10
Wilson, Amanda	KMS/Math	08/26/10

Ret. = Retirement R.A. = Resignation Agreement

To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Steve Allen, Asst. Superintendent - Personnel
Re: Non-Certified Personnel Report
Date: September 13, 2010

Based upon information provided by the appropriate supervisory personnel, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Aynes, Michelle	Parkview/LPN	M. Herman	Sch-BB/1+ \$5,000	09/13/10
Brown, Amy	KMS/TA	Mariann Brown	Sch-BB/1	08/23/10
Eskue, Valerie	Epperly Hts./TA	Added	Sch-BB/1	09/01/10
Goodall, Jennifer	Tinker/LPN	B. Volk	Sch-BB/1+\$5,000	08/23/10
Hodges, Brent	Sooner Rose/TA	B. Lougee	Sch-BB/1	08/10/10
Jackson, Kendra	P. Hill/TA	Added	Sch-BB/1	08/30/10
Law, Cynthia	MDTC/NC Instr.	Amy Bailey	Sch-BB/1+\$5,000	08/24/10
Norton, Nakeisha	Townsend/LPN	R. Argo	Sch-BB/1+\$5,000	08/18/10
Reynolds, Christina	Parkview/Pre-K TA	Added	Sch-BB/1	08/30/10
Taber, Danielle	Epperly Hts./TA	Added	Sch-BB/1	09/08/10
Waller, Lindsay	Parkview/TA	Added	Sch-BB/1	08/30/10

Transfers,

Promotions &

Change of Status	From	Sch/Step	To	Sch/Step	Effective
Bonner, Kimberly	MDTC/TA	Sch-JJ/3	C. Bailey/TA	Sch-JJ/3	08/18/10
Kitchens, Michelle	Townsend /TA-Para	Sch-JJ/4	Townsend /TA	Sch-BB/4	08/10/10

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Volk, Beverly	Tinker/ LPN	LOA	2010/2011

FMLA= Family Medical Leave/LOA=Leave of Absence

Non-Certified Personnel Report, Cont'd

Approve Resignations/Retirements/

Terminations

Site

Position

Effective

Bailey, Amy

MDTC

Learning Center Inst. 08/05/10

Brown, Mariann

KMS

Teacher Asst. 08/09/10

Herman, Melissa

Parkview

Teacher Asst/Para 08/15/10

Ret. = Retirement

R.A. = Resignation Agreement

Term. = Termination

To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Dr. Pam Twidwell – Assistant Superintendent of Operations
Kevin Ponce – Director of Child Nutrition
Re: Child Nutrition Personnel Report
Date: September 13, 2010

NEW EMPLOYEES	SITE/ASSIGNMENT	REPLACE	SCH/STEP	EFFECTIVE
McEarley, Peggy	Traveling/05SUPC	Lucille Stevens	SCH-SS/1	8/12/2010

TRANSFERS & PROMOTIONS	FROM	SCH/STEP	TO	SCH/STEP	EFFECTIVE
Baxter, Pamela	CAMS	SCH-QQ/3	CAMS	SCH-RR/3	8/12/2010
Hurst, Velayce	CAHS	SCH-QQ/4	CAHS	SCH-QQ/5	8/12/2010

Revisions from August Board Report

Foster, Beverly	Pleasant Hill	SCH-RR/1	Traub	05SUP1/0	8/2/2010
Furbee, Jacqueline	Westside	SCH-QQ/4	Country Est.	SCH-RR/2	8/12/2010
Jiminez-Ross, Jessica	Highland Park	SCH-QQ/10	Townsend	SCH-RR/7	8/12/2010

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
None			

FMLA= Family Medical Leave/LOA=Leave of Absence

Resignations/Retirements/

Terminations	Site	Position	Effective
Staats, Jill	DCHS	Cafeteria Assistant	8/6/2010

Ret. = Retirement **R.A. = Resignation Agreement** **Term. = Termination**

To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Dr. Pam Twidwell – Assistant Superintendent of Operations
Brent Clements – Director of Transportation
Re: Transportation Personnel Report
Date: September 13, 2010

NEW EMPLOYEES	SITE/ASSIGNMENT	REPLACE	SCH/STEP	EFFECTIVE
Cearley, Tasha	Trans./Substitute Driver		SCH-TT/1	8/4/2010
Coleman, Dinna	Trans./4 HR Driver	William Six	SCH-TT/5	8/25/2010
Craigie, David	Trans./Substitute Driver		SCH-TT/6	8/19/2010
Daniel, Valerie	Trans./4 HR Driver	Arise Wooten	SCH-TT/1	8/4/2010
Garcia, Ruth	Trans./ST Monitor	added position	SCHQQ1/1	8/4/2010
Irvin, DeAngelo	Trans./4 HR Driver	Donnie Scruggs	SCH-TT/1	8/4/2010
Jones, Larry	Trans./6 HR Driver	Mark Greenhoward	SCH-TT/1	8/9/2010
Wood, Kandi	Trans./4 HR Driver	added route	SCH-TT/2	8/18/2010
Morris, Loretta	Trans./4 HR Driver	added route	SCH-TT/4	8/30/2010
Nelson, Kent	Trans./4 HR Driver	Clarence Woodfork	SCH-TT/4	8/4/2010

TRANSFERS & PROMOTIONS	FROM	SCH/STEP	TO	SCH/STEP	EFFECTIVE
Stone, Sam	4 HR Driver	SCH-TT/2	6 HR Driver	SCH-TT/2	8/12/2010

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
None			

FMLA= Family Medical Leave/LOA=Leave of Absence

Resignations/Retirements/

Terminations	Site	Position	Effective
Greenhoward, Mark	Trans.	6 HR Driver	8/2/2010
Six, William "Mike"	Trans.	4 HR Driver	8/10/2010
Woodfork, Clarence	Trans.	4 HR Driver	8/2/2010
Wooten, Arise	Trans.	4 HR Driver	8/2/2010

Ret. = Retirement R.A. = Resignation Agreement Term. = Termination