

January 11, 2010

## **BOARD AGENDA**

REGULAR BOARD MEETING

MIDWEST CITY -DEL CITY PUBLIC SCHOOLS

JANUARY 11, 2010

7:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM

7217 S.E. 15<sup>TH</sup>

MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

I. Opening Exercises

- A. Call to Order and roll-call recording of members present and absent
- B. Flag Salute

II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. Approval of the agenda
- B. Vote to approve minutes of the December 14, 2009, Regular Board meeting and minutes of the January 4, 2010, Special Board Meeting.
- C. Vote to approve the following items:
  - 1. Monthly Financial and Investment Report for month ending December 31, 2009
    - a. Treasurer's Report
    - b. Encumbrances
    - c. Warrant Register
    - d. School Activity Fund Monthly Summary
  - 2. School Activity Funds
    - a. Transfers within banks
    - b. Addendum
  - 3. Blanket position salary reserves report FY 2009-2010

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- D. Vote to approve out-of-state or overnight travel requests:
1. Carl Albert High School AFJROTC to attend the Air Capital Drill Meet in Wichita, KS, and the WWI Museum in Kansas City, MO, on March 5-7, 2010. Expenses to be paid by School Activity Funds, Project Code 774, AFJROTC and Sanctioned Organization funds, Official Air Force JROTC Unit Funds.
  2. Ruth Kizer, Del City Elementary Principal, to attend National After School Conference (required by 21<sup>st</sup> Century Grant) in Washington, D.C., on April 18-22, 2010. Expenses to be paid by 21<sup>st</sup> Century Grant, Project Code 553.
  3. Midwest City High School DECA to attend the Oklahoma DECA State Career Development Conference State DECA Competition in Tulsa, OK, on February 22-24, 2010. Expenses to be paid by School Activity Funds, DECA, Project Code 942.
  4. Amanda Wilson, Kerr Middle School Teacher, to attend the National Council of Teachers of Mathematics in San Diego, CA, on April 20-23, 2010. Expenses to be paid by the Oklahoma Foundation for Excellence.
  5. Steve Huff, Midwest City High School Teacher/Coach, selected to attend U.S. Army All-American Bowl Coaches Academy in San Antonio, TX, on January 6-10, 2010. U.S. Army to pay all expenses. Confirmation
  6. Mid-Del High School Orchestra to attend a National Orchestra Contest in Dallas, TX, on April 23-25, 2010. Expenses to be paid by School Activity Funds, Orchestra, Project Code 864.

III. Recognitions

- A. School Board Recognition Month – Mrs. Boyer
- B. Racheal Henry, 4<sup>th</sup> grade teacher at Epperly Heights Elementary – Recipient of the Oklahoma Foundation for Excellence Boeing Scholarship – Mr. Eike
- C. SMART User Group Teacher Technology Grant Recipients of SMART Document Cameras: - Dr. Hughes  
Ambra Smith, 3<sup>rd</sup> grade Teacher at Sooner Rose Elementary  
Paula Sinnett – 5<sup>th</sup> grade Teacher at Sooner Rose Elementary
- SMART User Group Teacher Technology Grant Recipients of SMART Response Clickers:  
Carl Ray, 3<sup>rd</sup> grade Teacher at Soldier Creek Elementary  
Jennifer Shuffield, 4<sup>th</sup> grade Teacher at Soldier Creek Elementary
- D. Curriculum and Instruction Teacher Technology Grant Recipients of Dukane Document Cameras and Projectors: - Dr. Hughes  
Rhonda Hymel, Librarian at Epperly Heights Elementary  
Bianca Ferguson, 5<sup>th</sup> grade Teacher at Del City Elementary  
Kristen Jones, German Teacher at Monroney Middle School  
Jennifer Ford, Advanced Learning Teacher at Parkview Elementary  
Judith Starr, Spanish Teacher at Del City High School

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- E. Carl Albert Middle School Pom Squad and Coach Barbara Kelso won the OSDTDA State Pom & Jazz Championship – Mr. Bachman
- F. Carl Albert Middle School Cheer Squad won the Great Lakes Championship – Mr. Bachman

IV. Information

- A. Public Participation
- B. Superintendent's Report

V. Executive Session for the purpose of:

- A. Annual evaluation of Superintendent of Schools with no resulting vote intended, pursuant to Title 25, §307(B)(1) of the Oklahoma Statutes.
- B. Discussion to revise or amend contract for William J. Scoggan, Superintendent of Schools, pursuant to Title 25, Section 307(B)(1).
  - 1. Vote to convene in Executive Session
  - 2. Vote to acknowledge the Board has returned from Executive Session
  - 3. Statement of Minutes of Executive Session

VI. Action items to follow Executive Session:

- A. Vote to approve or not approve revisions or amendment of contract for William J. Scoggan, Superintendent of Schools.

VII. Vote to approve or not approve receipt of gift donation – Mr. Scoggan

VIII. Vote to approve or not approve bids and requests to purchase: - Dr. Deering

- A. Purchase of STEM science data collection equipment from sole source vendor Vernier to be paid from Bond Fund 32 in the amount of \$59,621.26.
- B. Purchase of security cameras and equipment from Maestro Computer & Cable Services, Inc. in the amount of \$43,550.00 to be paid as follows: \$10,750.00 to be paid from Bond Fund 31 for Highland Park Elementary and \$32,800.00 to be paid from Bond Fund 32 for various elementary sites. Security cameras and equipment will be an addition to existing cameras and equipment.
- C. Purchase of 50 SmartBoards from Video Reality in the amount of \$139,530.50 to be funded from Bond Fund 31.
- D. Purchase of four Notebook carts and 60 laptops from Apple Computer in the amount of \$62,747.84 to be funded from Bond Fund 31.

IX. Vote to approve or not approve annual independent Audit for FY09. – Dr. Deering

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- X. Vote to approve or not approve 2009-10 Budget Amendment #2 for Fund 21 (Building Fund) increase of \$1,200,000. – Dr. Deering
- XI. Vote to approve or not approve Curriculum Council Recommendations for 2010-2011 – Dr. Hughes
- XII. Vote to approve or not approve the Race to the Top Grant Application Memorandum of Understanding – Dr. Hughes
- XIII. Vote to approve or not approve to trade-in a Ryobi 524HXX Color Offset Press and Konica LD5100 copier for a Konica C6501 Digital Production Press at no cost to the Tech Center. – Mr. Matlock
- XIV. Vote to approve or not approve new Policy C-36, Inclement Weather – Warning Systems – Dr. Twidwell
- XV. Maintenance
  - A. Vote to approve or not approve change orders and bids/requests to purchase for the Maintenance and Construction Department as follows: – Mr. Mitchell
    - 1. Recommend approval for Crown Electric Inc. to drill two (2) light pole bases, provide required reinforcing steel, and place concrete at the Del City High School Football field in accordance with the approved project drawings, and install a track timing system at each football field (six timing boxes per field) in accordance with the approved project drawings as modified by the requirements of the track timing coordinator. This change order will result in an increase of \$30,200.00 to the electrical bid package contract and will be paid from the Contingency Athletic Field and Track Resurfacing Project, Bond Fund 32.
- XVI. Vote to approve or not approve all actions recommended in the Personnel Reports: - Mr. Allen
  - A. Certified Personnel
  - B. Non-Certified Personnel
  - C. Child Nutrition
  - D. Transportation
- XVII. New Business
  - Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.

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XVIII. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15<sup>th</sup> Street, Midwest City, Oklahoma, on January 7, 2010, at 9:20 A.M., in accordance with the Open Meeting Law.

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Minute Clerk

Next Board Meeting scheduled for February 8, 2010, at 7:00 P.M.

**To:** Mr. Bill Scoggan & Mid-Del Board of Education  
**From:** Steve Allen, Asst. Superintendent of Personnel  
**Re:** Certified Personnel Report  
**Date:** January 11, 2010

Based upon information provided by the appropriate supervisory personnel, the following actions are recommended.

**Approve Temporary Employment**

**New Teachers/Administrators**      **Site/Assignment**      **University**      **Degree/Step**      **Effective**  
 None

**Approve Temporary**

**Teachers Rehired**      **Site/Assignment**      **Effective**  
 None

**Approve Employment of Retired Teachers – Temporary Contract**

**Name**      **Site/Assignment**      **University**      **Degree/Exp**      **Effective**  
 None

**Approve Adm. Change in Status**

**From - Site/Assignment**      **Sch/Step**      **To - Site/Assignment**      **Sch/Step**      **Effective**  
 None

**Approve Teachers Change in Status**

**From - Site/Assignment**      **To - Site/Assignment**      **Effective**  
 None

**Approve Request for Leave**

**Name**      **Site**      **FMLA/LOA**      **Effective**  
 None

FMLA = Family Medical Leave Act  
 LOA – Leave of Absence

**Approve Request for Returning from**

**Leave of Absence**      **Site before leave was taken**      **Effective**  
 None

**Accept Resignations/Retirements and/or Resignation Agreements**

**Name**      **Site/Assignment**      **Effective**  
 White, Martha A.      Ridgecrest/Elementary Ed.      12/10/09  
**Ret. = Retirement**      **R.A. = Resignation Agreement**

**To: Mr. Bill Scoggan & Mid-Del Board of Education**  
**From: Steve Allen, Asst. Superintendent - Personnel**  
**Re: Non-Certified Personnel Report**  
**Date: January 11, 2010**

<b>NEW EMPLOYEES</b>	<b>SITE/ASSIGNMENT</b>	<b>REPLACE</b>	<b>SCH/STEP</b>	<b>EFFECTIVE</b>
None				

<b>ADJUNCT COACHES</b>	
<b>NAME</b>	<b>SITE/ASSIGNMENT</b>
None	

<b>TRANSFERS &amp; PROMOTIONS</b>					
	<b>FROM</b>	<b>SCH/STEP</b>	<b>TO</b>	<b>SCH/STEP</b>	<b>EFFECTIVE</b>
King, Linda	East Side/Pre-K TA	Sch-BB/14	Soldier Creek/Pre-K TA	Sch-BB/14	01/05/10
Stevens-Blair, Alicia	East Side/Teacher Asst.	Sch-BB/2	East Side/Pre-K TA	Sch-BB/2	01/05/10
Walker, Sheri	CEC/District Registrar	Sch-C/6	CEC/Secretary to Dir.	Sch-D/6	01/04/10

**Approve Request for Leave**

<b>Name</b>	<b>Site/Assignment</b>	<b>FMLA/LOA</b>	<b>Effective</b>
Collins, Christel	Admin./Computer Support Tech	LOA	1/4/10-07/01/10
Helaire, Valerie	Steed/ Library Media Asst.	FMLA	1/4/10-02/10/10
Lick, Annette	Admin./Leave Specialist	LOA	1/19/10 – 01/2011

**Resignations/Retirements/**

<b>Terminations</b>	<b>Site</b>	<b>Position</b>	<b>Effective</b>
Kirkes, Heather	Child Nutrition	Nutrition Ed. Spec.	01/08/10
McCormick, Elizabeth	Sooner Rose	Library Media Asst.	12/18/09

**Ret. = Retirement**      **R.A. = Resignation Agreement**      **Term. = Termination**

**To: Mr. Bill Scoggan & Mid-Del Board of Education**

**From: Kevin Ponce, Child Nutrition Director**

**Re: Child Nutrition Personnel Report**

**Date: January 11, 2010**

<b>NEW EMPLOYEES</b>	<b>SITE/ASSIGNMENT</b>	<b>REPLACE</b>	<b>SCH/STEP</b>	<b>EFFECTIVE</b>
Terry, Marilyn Sue	Traub/ Cafeteria Assistant	Jacqueline Nuttle	QQ-1	12/07/2009
Lally, Rebecca	Steed/ Cook Trainee	Linda Johnson	QQ-1	01/05/2010
Medellin-Pina, Laura	Steed/Cafeteria Assistant	Alisha Patterson	QQ-1	01/05/2010
Landers, Mary	Epperly/Cafeteria Assistant	Jessica Miller	QQ-1	01/05/2010

<b>TRANSFERS &amp; PROMOTIONS</b>	<b>FROM</b>	<b>SCH/STEP</b>	<b>TO</b>	<b>SCH/STEP</b>	<b>EFFECTIVE</b>
Shaffer, Molly	Assistant	QQ-4	Cook	RR-1	01/05/2010
Johnson, Linda	Cook Trainee	RR-1	Assistant	RR-1	01/05/2010

**Approve Request for Leave**

<b>Name</b>	<b>Site/Assignment</b>	<b>FMLA/LOA</b>	<b>Effective</b>
None			

**Resignations/Retirements/**

<b>Terminations</b>	<b>Site</b>	<b>Position</b>	<b>Effective</b>
None			

**Ret. = Retirement**

**R.A. = Resignation Agreement**

**Term. = Termination**



**TO:** Bill Scoggan, Superintendent and Members of the Board of Education  
**FROM:** Brent Clements, Director of Transportation  
**DATE:** January 11, 2010  
**SUBJECT:** Personnel Report

**NEW HIRE**

Brown, James	01/05/10	4HR Driver
Cotten, Ebony	12/09/09	4HR Driver
Reed, Don	12/14/09	4HR Driver
Storey, Laurence	11/23/09	4HR Driver

**ASSIGNMENT CHANGE**

Holderman, LeAnna	11/23/09	6HR Driver
Wilburn, Katie	12/07/09	6HR Driver

**TERMINATION**

**RESIGNATION**

Holderman, LeAnna	11/30/09	6HR Driver
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