

## **Occupational Therapist**

### *Marshall Public School District Job Descriptions*

**Position Title:** Occupational Therapist

**Department:** Special Services

**Reports to:** Assistant Superintendent in charge of Special Education

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**SUMMARY:** Works with students who have fine motor problems, sensory issues, and visual perceptual difficulties. (Note: Occupation Therapy is a related service to Special Education services.)

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** *Other duties may be assigned.*

- Implementation to meet the IEP goals
- Program planning and management
- Equipment/room maintenance.
- Program services include: self help skills, functional mobility, environmental
- adaptations, sensory processing, fine motor skills, and visual perceptual skills.
- Orders any adaptive equipment as determined by IEP team
- Provides in-service to paraprofessionals, teachers on O.T. related issues/new adaptive equipment
- Evaluates students and writes reports.
- Consults with special teachers/regular teachers on student difficulties.
- Schedule students for evaluation and treatment.
- Gives suggestions to parents (if asked) on how to help OT students at home.

**SUPERVISORY RESPONSIBILITIES:** Supervises students and OT/PT paraprofessionals

**EDUCATION and/or EXPERIENCE:** Graduated from an approved school of Occupational Therapy.

**CERTIFICATES, LICENSES, REGISTRATIONS:** Certification by National Registration Exam. Must have a license from the State of Missouri to practice Occupational Therapy.

**EVALUATION:** Classified evaluation form approved by School Board Policy

**TERMS OF EMPLOYMENT:** Eleven month employee or Contracted service.