

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON TUESDAY, JANUARY 14, 2014
AT 6:00 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

I. Call to Order – Eddie Warren

II. Adoption of Agenda – Eddie Warren

Motion_____ Second _____ Action_____

III. Georgia Power – BCES – Power proposal

IV. AdvanceED – District Accreditation
Standard 2: Governance and Leadership

V. Illegal Immigration Reform & Enforcement Legislation (HB 87 & SB 160)

VI. FY15 Draft Budget Timeline

VII. Capital Projects Budget Update

VIII. Policy Review and Discussion

IX. Board Member Comments/New Business

X. Executive Session (Personnel, Real Estate)

Motion to go into_____ Second _____ Action_____

Motion to come out_____ Second _____ Action_____

XI. Personnel

Motion_____ Second _____ Action_____

XII. Adjourn

Motion_____ Second _____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON TUESDAY, JANUARY 14, 2014
AT 6:00 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Tuesday, January 14, 2014, at 6:00 p.m., at the Bryan County Board of Education, for a called work session.

I. Call to Order – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Amy Murphy, Joe Pecenka, Dennis Seger, Marianne Smith, and Eddie Warren. Paine Bacon and David Schwartz were absent.

II. Adoption of Agenda – Eddie Warren

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

III. Georgia Power – BCES – Power proposal

Dr. Trey Robertson introduced Mr. Austin Arnold and Mr. Dale Stutchman from Georgia Power. Mr. Stutchman presented a power proposal to the Board for the New Bryan County Elementary School.

Dr. Brooksher and Dr. Robertson presented a notebook to the Board showing Georgia Power's proposal and Canoochee Electric's proposal. After discussion, the Board asked Dr. Robertson to call Canoochee and tell them it was not necessary for them to come present at the January 16 Board work session.

IV. AdvancED – District Accreditation
Standard 2: Governance and Leadership

Dr. Brooksher stated we will be talking about the AdvancEd visit at each Board meeting until it takes place on March 23 – 26. He reminded the Board that the team may want to interview the Board one-on-one on Monday, March 24. Dr. Anderson gave an overview of the process. He stated it validates the good work our schools do daily. Mrs. Julie Howard shared a timeline of the events preparing for the accreditation visit. Dr. Brooksher shared a sample of what the accreditation team may want to do. They want to have a public Board meeting to share the exit report. He said all of the members do not have to be present. He will try to find out a definite time and let the Board members know. Dr. Brooksher asked the Board to take a few minutes to rate themselves on Standard 2: Governance and Leadership. Each Board member present rated the Board as a whole. This will be compiled and a copy will be given to them at the January 16 Board work session.

V. Illegal Immigration Reform & Enforcement Legislation (HB 87 & SB 160)

Ms. Melanie James reviewed HB 87 which was passed during the 2011 session of the Georgia General Assembly. In addition to prescribing certain reporting requirements, this legislation prohibits a public employer from entering into a contract for the physical performance of services unless the contractor is registered and participates in the federal work authorization program. She shared that Senate Bill 160 was passed during the 2013 session. It amended the definition of 'physical performance of services'. She added what this means is that all vendors who provide services in which the agreed upon compensation is \$2,500 or greater must comply with the provisions of the legislation.

VI. FY15 Draft Budget Timeline

Melanie James gave the Board a draft of the Proposed FY 2015 Budget Timeline. A tentative approval of the FY 2015 budget would be at the June, 2014 board meeting, followed by advertisement of the tentative budget, and final approval at the July, 2014 Board meeting.

VII. Capital Projects Budget Update

Melanie James presented the Board sheets on the following information and reviewed each sheet with them:

- A. 2008 Debt Service Fund - SPLOST III Proceeds for the Repayment of Bonds Cumulative through December 2013
- B. 2007 Election Projects - SPLOST III Prior to Sale of Bonds & After Annual Debt Service Requirements are Met Cumulative through December 2013
- C. 2008 Bonds Construction - Proceeds from Sale of Bonds for Construction of New Middle School Cumulative through December 31, 2013
- D. 2013 Election Projects – SPLOST IV Prior to Sale of Bonds Cumulative through December 31, 2013
- E. 2013 Debt Service Fund – SPLOST IV Proceeds for the Repayment of Bonds Cumulative through December 2013
- F. 2013 Bonds Construction – Proceeds from Sale of Bonds for Construction of Elementary Schools Cumulative through December 31, 2013
- G. Local Building Fund Activity Cumulative through December 2013

Dr. Brooksher noted that they would do a more in-depth discussion on Capital Projects at the January 16th meeting.

VIII. Policy Review and Discussion

The Board tabled this item until the Thursday, January 16 Board work session.

IX. Board Member Comments/New Business

There were no Board member comments.

X. Executive Session (Personnel, Real Estate)

Dennis Seger made a motion to go into executive session to discuss personnel and real estate. Amy Murphy seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Amy Murphy seconded the motion, and it carried unanimously.

XI. Personnel

Dennis Seger made a motion to approve the personnel presented. Amy Murphy seconded the motion, and it carried unanimously.

XII. Adjourn

Dennis Seger made a motion to adjourn. Marianne Smith seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph.D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, JANUARY 16, 2014
AT 6:00 P. M.
AT RICHMOND HILL PRE-K CENTER

I. Call to Order – Eddie Warren

II. Adoption of Agenda – Eddie Warren

Motion_____ Second _____ Action_____

III. Salary Study – Review

IV. Capital Projects

V. Policy Review and Discussion

VI. Board Member Comments/New Business

VII. Executive Session (Personnel)

Motion to go into_____ Second _____ Action_____

Motion to come out_____ Second _____ Action_____

VIII. Adjourn

Motion_____ Second _____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, JANUARY 16, 2014
AT 6:00 P. M.
AT RICHMOND HILL PRE-K CENTER

The Bryan County Board of Education met on Thursday, January 16, 2014, at 6:00 p.m., at Richmond Hill Prekindergarten Center.

I. Call to Order – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren. Paine Bacon was absent.

Chairman Warren asked if there was any business before the agenda was adopted. Joe Pecenka made a motion to amend the agenda to include Item III. A. Public Comment. Dennis Seger seconded the motion, and it carried unanimously.

II. Adoption of Agenda – Eddie Warren

Dennis Seger made a motion to approve the agenda as amended. Joe Pecenka seconded the motion, and it carried unanimously.

III. Salary Study – Review

Dr. Brooksher thanked Mary Beth Brothers for compiling the information the Board had requested. Mrs. Brothers presented each Board member with comparisons of salaries with surrounding districts that we compete with and some that were not surrounding but comparable in size. She explained how she came up with these figures. Dr. Brooksher pointed out that #13 was somewhat of a challenge, these were system level clerical positions. There are seven different pay scales. Melanie James added it is hard to completely compare at the system level because we don't have a lot of individuals to average. Dr. Brooksher stated at some time we need to look at redoing this and condensing it to where it makes sense. Joe Pecenka said he would like some indication of how many people we have in these positions and also the percentage of turnover. That might influence his position on these salaries. Dennis Seger said some areas may be higher than others but if someone has been here 15 or 20 years, they deserve a cost-of-living raise. Dr. Brooksher said we need to see where the critical needs area exists and where are we most discrepant. Joe Pecenka asked what is certified extended under substitute teachers. Mary Beth Brothers said that column identifies that if a person substituting is certified, their pay would convert to certified pay if they sub over 21 days in that position. The board will review this and bring back their thoughts and questions at the January 23 board meeting.

Dr. Robertson updated the Board on the athletic supplement study that he and the district athletic committee have been reviewing. He shared the purpose

and direction of the committee's work thus far. The information was provided using a spreadsheet that Dr. Robertson developed summarizing the athletic supplement information. The layout of the information was provided to the Board along with a discussion concerning the various data elements. Dr. Robertson noted that this was a difficult task as counties compensate coaches using many different methods (supplements, extended year, and other). Chairman Eddie Warren requested a county by county list of the extra days provided for each position. Dr. Robertson stated that he would send the Board the entire spreadsheet for their review. Additionally, Dr. Robertson shared that the athletic committee desired to share recommendations at the February 20th work session.

III. A. Public Comment

Larry Galbreath addressed the Board with his concerns as a parent regarding coaching supplements and students in weight classes. Dennis Seger asked if he had taken his concerns to the athletic director and the principal. Mr. Galbreath stated he had not. Dr. Brooksher stated Ms. McNeal would be willing to meet with him regarding his concerns. Chairman Warren thanked him for his concerns and asked Assistant Principal Mickey Bayens if he would help Mr. Galbreath with an appointment with the principal.

IV. Capital Projects

Dr. Robertson provided an update on capital projects for the District. He noted everything is going well with our current projects. Bids for site work will go out tomorrow. Construction Manager Bill Vickery stated there will be a meet and greet meeting at the Board office next Friday. He will give out information about receiving the plans. Joe Pecenka asked what happens to the timber. Bill Vickery said that is up to the board. Mr. Vickery and Mr. Halliburton said there are two different ways to do it. If you cut the timber then you have to go in and clear the stumps, it is going to cost as much as just pushing the trees over. The contractor will take into account when he gives a clearing price by acre, of what he sells. He deals with whatever he gets on the market. That price is less than if a timber company gave a price. Mr. Vickery invited the Board to attend the pre-bid meeting.

Mrs. Cogdell stated she submitted both projects to the fire marshal and to Bryan County. She heard from the fire marshal's office and they are ready to issue those permits for both schools. She has collected all of McAllister; they are at the printer and ready to go to the Department of Education tomorrow. North Bryan will follow in the next week. As soon as she gets final approval, they will be able to release those drawings.

Jeff Halliburton said as far as the site approval goes, we have received both schools site approval from the state for land disturbance. We received Bryan County engineering comments last week. We addressed those which

were minor. We expect McAllister will be done in the next week. Dennis Seger asked what did the county say about the oak trees on the north end. Mr. Halliburton said there were no comments.

Joe Pecenka asked when we should actually be breaking ground. Bill Vickery said 30 days from yesterday we will bid the project at your office. He stated he would send out a schedule to the Board. Joe Pecenka asked if Mr. Vickery said you will offer the ability to do bid on both. Bill Vickery stated we want them to bid individually. Some might can package them together and give a better price. Dr. Robertson asked Mr. Vickery to explain when he bids the project out how it is sent out. Mr. Vickery stated it goes to a national data basis – which means these two projects are all over the nation right now. It will be on Pope Construction's website and in the newspaper. Eddie Warren asked if we are still looking at March and May of 2015. Mr. Vickery stated yes. He asked that the Board keep in mind phase two will be the vertical construction. There will be another meet and greet as there will be different sub-contractors. He said you can expect that meeting to take place in 45 – 50 days.

- Bus Engines:

Dr. Robertson stated that back in October we asked for quotes on bus engines. When we asked for quotes before, we did not specify long or short block. This time we told them long block. Long blocks are more complete engines when they arrive. He shared three quotes with the Board. He said he would like to recommend on the agenda for next week that the Board approve the quote from Williams for both engines. Emory Rawls, head mechanic, was present to answer questions.

- SPLOST IV Capital Projects Recommendations:

Dr. Robertson stated four areas deal with athletic fields and immediate needs.

- Richmond Hill Middle School

Bill Vickery shared a visual of the following issues that he was asked to look at from the last board work session: There are major issues: two hydrants near the field that need to be relocated; sidewalks are needed; bleachers are needed; and some fencing is needed in front of the bleachers. Dr. Robertson stated the price to do all of that would be around \$118,000. On the capital projects sheet there is no cost shown because it is already in the middle school project budget. The Richmond Hill Middle School project budget had a line item for \$120,000 to be used for bleachers. Additionally, he would like to place this item on the agenda for next Thursday.

- Lanier Primary School Canopy

Mr. Seger had brought up at an earlier meeting the need for canopy between the prekindergarten buildings and Lanier Primary School. Bill Vickery stated you can get aluminum canopy for around \$45,000 or go with residential canopy for around \$27,500. Fastened aluminum will cost around \$35,000. Dr. Robertson stated he placed that in capital projects list as a place holder in the event we decide to move forward. The Board agreed it needs to be done and asked that he bring it as an action item next Thursday.

- Richmond Hill High School Fields

Dr. Robertson shared he had two companies look at the football field. Both agreed that the field needs to be scalped and has to have drainage. Bill Vickery explained what scalping means. Dr. Robertson asked if the Board wanted him to put this project out to bid or did they want him to make a recommendation based on what these two companies quoted. After discussion, Dr. Robertson stated he would get an RFP for the football field and the band practice field.

- Bryan County High School Track and Practice Fields

Dr. Robertson stated that the long jump/high jump track needs to be relocated at Bryan County High School/Middle School. After much discussion, Dr. Robertson stated he would bring to the Thursday Board meeting an RFP for the fields.

- District Signage

Signs are needed at several locations in the system. The Board discussed creating a design to use throughout the system.

Dr. Robertson also discussed for future consideration a well at Richmond Hill High School for irrigating the athletic fields, the need for a new transportation barn and parking space. He said we need to set aside \$750,000 a year over the next five years as a place holder for technology.

Dr. Brooksher stated one more thing he wanted to give the Board a heads up about is that he is looking at ways to save money during the summer. He is going to survey employees regarding four day work weeks during the summer.

V. Policy Review and Discussion

The Board reviewed Section B of board policies to abolish. At the next meeting, they will review policies they had questions about in that section.

VI. Board Member Comments/New Business

There were no Board member comments.

VII. Executive Session (Personnel)

Joe Pecenka made a motion to go into executive session. Dennis Seger seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Joe Pecenka seconded the motion, and it carried unanimously.

VIII. Adjourn

Amy Murphy made a motion to adjourn. Dennis Seger seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, JANUARY 23, 2014
AT BRYAN COUNTY BOARD OF EDUCATION
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – David Schwartz
- III. PLEDGE TO THE FLAG – Joe Pecenka
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____Second_____Action_____

- V. SUPERINTENDENT’S UPDATES – Dr. Paul Brooksher
- VI. LISTEN TO PUBLIC COMMENT
- VII. APPROVAL OF MINUTES (**Attachment #1**)

December 19, 2013 regular board meeting
January 14, 2014 board work session
January 16, 2014 board work session

Motion_____Second_____Action_____

- VIII. APPROVAL OF DECEMBER 2013 FINANCIAL REPORT

Motion_____Second_____Action_____

- IX. FUNDRAISING REQUEST (Attachment #1-A)

Motion_____Second_____Action_____

- X. FACILITY USE REQUESTS:
DNR Law Enforcement requests the use of Bryan County High School Cafeteria on the following dates to conduct the hunter education course for the general public: Tuesday, February 4; Tuesday, April 8; Tuesday, August 26; Tuesday, October 14; and Tuesday, December 26. The time for these events is 6:00 pm – 8:00 pm

Motion_____Second_____Action_____

XI. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #2**)

Motion_____ Second_____ Action_____

- B. Approve accepting the following donations:
1. Accept a \$300 donation to the Richmond Hill High School Academic Team from Gulfstream Aero Corporation
 2. Accept a \$25 donation to Bob Parker's Special Education Class at Richmond Hill High School from Diane Wierwille
 3. Accept a \$300 donation to Bob Parker's Special Education Class at Richmond Hill High School from Dina Penn
 4. Accept a \$10,000 donation to Carver Elementary for informational text sets and micro-slides and viewers from the Carver PTSO
 5. Accept a \$2,000.00 donation to Richmond Hill Middle School to startup the *Wildcat News* from the Richmond Hill Middle School PTSO

Motion_____ Second_____ Action_____

- C. Approve the proposed renovations to the football field at Richmond Hill Middle School at a cost of \$118,119

Motion_____ Second_____ Action_____

- D. Approve the proposed renovations to the field event stations at Bryan County High School at a cost of \$65,981.55

Motion_____ Second_____ Action_____

- E. Approve a project budget to place covered walkways for the Pre-Kindergarten at Lanier Primary School at a cost not to exceed \$35,000

Motion_____ Second_____ Action_____

- F. Approve the purchase of two long block bus engines from W.W. Williams at a total cost of \$30,494.42

Motion_____ Second_____ Action_____

- G. Approve Georgia Power as the power provider at New Bryan
County Elementary School

Motion_____ Second_____ Action_____

- H. Approve Coastal EMC as the power provider at McAllister
Elementary School

Motion_____ Second_____ Action_____

- I. Supplement and Salary Discussion

- J. Board Policy Discussion

XII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIII. EXECUTIVE SESSION – Personnel & Real Estate

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XIV. PERSONNEL

Motion_____ Second_____ Action_____

XV. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, JANUARY 23, 2014
AT BRYAN COUNTY BOARD OF EDUCATION
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, January 23, 2014, at 6:00 p.m., at Central Office for its regular meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – David Schwartz

David Schwartz led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Joe Pecenka

Joe Pecenka led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. David Schwartz seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

Dr. Brooksher, on behalf of Richmond Hill High School, invited the Board to attend the Jimmy Hires recognition night on Saturday, January 25th. It is the twentieth anniversary of the state championship from the 1993-94 team. He said a reception will be held at 6:30 p.m. in the East cafeteria. Miss McNeal said for everyone to wear their gold.

Dr. Brooksher stated AdvancEd accreditation is still on target. We are still on target with the timeline and moving forward. Our five-year strategic planning is on target. He said he would like to publicly say hats off to Miss McNeal, her leadership team, and some of the central office staff in how they handled an incident on Friday. He stated that the Richmond Hill High School and local law enforcement, Richmond Hill Police, and central office staff met at central office on Wednesday to do a review. The report out on how it went was positive. We have some recommendations of our own to improve in that area. He stated he

received seven unsolicited thank you notes on how it was handled especially from Richmond Hill High School staff on how Miss McNeal kept them in the loop. They were made comfortable in a difficult situation.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

December 19, 2013 regular board meeting
January 14, 2014 board work session
January 16, 2014 board work session

Dennis Seger made a motion to approve the minutes as presented. Joe Pecenka seconded the motion, and it carried unanimously.

VIII. APPROVAL OF DECEMBER 2013 FINANCIAL REPORT

Paine Bacon made a motion to approve the financial report. Joe Pecenka seconded the motion, and it carried unanimously.

IX. FUNDRAISING REQUEST (**Attachment #1-A**)

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

X. FACILITY USE REQUESTS:

DNR Law Enforcement requests the use of Bryan County High School Cafeteria on the following dates to conduct the hunter education course for the general public: Tuesday, February 4; Tuesday, April 8; Tuesday, August 26; Tuesday, October 14; and Tuesday, December 26. The time for these events is 6:00 pm – 8:00 pm

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

XI. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #2**)

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

- B. Approve accepting the following donations:
1. Accept a \$300 donation to the Richmond Hill High School Academic Team from Gulfstream Aero Corporation
 2. Accept a \$25 donation to Bob Parker's Special Education Class at Richmond Hill High School from Diane Wierwille
 3. Accept a \$300 donation to Bob Parker's Special Education Class at Richmond Hill High School from Dina Penn
 4. Accept a \$10,000 donation to Carver Elementary for informational text sets and micro-slides and viewers from the Carver PTSO
 5. Accept a \$2,000.00 donation to Richmond Hill Middle School to startup the *Wildcat News* from the Richmond Hill Middle School PTSO

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- C. Approve the proposed renovations to the football field at Richmond Hill Middle School at a cost of \$118,119

Joe Pecenka made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously. Mr. Warren reminded the Board that the money is already in the budget for this project. He asked if that includes the sidewalks. Dr. Brooksher stated yes. Joe Pecenka asked about a timeframe. Dr. Robertson stated he discussed it with the middle school and they felt it was best to wait until May after soccer practice is completed. Dennis Seger asked if it would interfere with summer football. Dr. Robertson said Bill Vickery said it would take about two months and will be completed before football begins. Joe Pecenka asked if the Board should consider phasing the project where the pipes were moved right away. Dr. Robertson stated that was a good idea. Joe Pecenka stated if it can be done for the same price, he suggests it be done

immediately. Dr. Robertson agreed. Joe Pecenka asked him to let the Board know what he finds out.

- D. Approve the proposed renovations to the field event stations at Bryan County High School at a cost of \$65,981.55

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously. Amy Murphy stated that she knew the Board was initially told, when they built the field house, they would have to move the field. She said in going forward, if we can know ahead of time the prices and what they will be it would be good. She was not expecting to have to spend this amount. Dr. Brooksher said he and Dr. Robertson had discussed that. Dennis Seger said he knew at the workshop they talked about certain locations with the high jump. He wanted to know if Dr. Robertson had spoken with Dr. Hadley. Dr. Robertson stated that he had not been directed by the Board of Education to speak to Bryan County High School about changing the proposal. He went on to say that coaches and administration had been consulted on the proposal. Dennis Seger said he wanted to be sure everyone is on the same page. Dr. Robertson said he had consulted with the coaches.

- E. Approve a project budget to place covered walkways for the Pre-Kindergarten at Lanier Primary School at a cost not to exceed \$35,000

Marianne Smith made a motion to approve. Paine Bacon seconded the motion, and it carried unanimously. Dennis Seger asked for a timeframe for this project. Dr. Robertson stated he did not get that but will be meeting with Bill Vickery tomorrow morning and will ask him that question.

- F. Approve the purchase of two long block bus engines from W.W. Williams at a total cost of \$30,494.42

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously. Joe Pecenka stated we had a question at the last meeting about warranty. Dr. Robertson stated there is a one year warranty on the engine and a one year warranty on the turbo.

- G. Approve Georgia Power as the power provider at New Bryan County Elementary School

Joe Pecenka made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

H. Approve Coastal EMC as the power provider at McAllister Elementary School

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

I. Supplement and Salary Discussion

The Board shared thoughts on information Mary Beth Brothers provided at the January 16 Board work session regarding salaries. The information compared Bryan County School District salaries with surrounding counties or counties comparable in size.

The Board also reviewed coaching supplements.

J. Board Policy Discussion

The Board reviewed policies they had concerns about at the January 16 work session and decided which policies to abolish, adopt, or leave as is.

XII. BOARD MEMBER COMMENTS/NEW BUSINESS

Amy Murphy, Dennis Seger, and Marianne Smith thanked Dr. Brooksher, Mary Beth Brothers, and Melanie James for all of the work they have done on supplements, salaries, and policies.

Joe Pecenka stated he had heard back from Mr. Galbreath and he wanted to thank Miss McNeal and Dr. Bayens for meeting with Mr. Galbreath and trying to address his issues.

XIII. EXECUTIVE SESSION – Personnel & Real Estate

Dennis Seger made a motion to go into executive session to discuss personnel and real estate. David Schwartz seconded the motion, and it carried unanimously.

David Schwartz made a motion to come out of executive session. Dennis Seger seconded the motion, and it carried unanimously.

XIV. PERSONNEL

Joe Pecenka made a motion to approve the personnel actions. David Schwartz seconded the motion, and it carried unanimously.

XV. ADJOURN

Amy Murphy made a motion to adjourn. Dennis Seger seconded the motion, and it carried unanimously.

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, FEBRUARY 19, 2015
AT 6:00 P. M.
AT THE BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Thursday, February 19, 2015, at 6:00 p.m., at the Bryan County Board of Education for a called work session.

I. Call to Order

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. Adoption of Agenda

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

III. Superintendent Updates

Dr. Brooksher first asked the Board to take a moment of silence for a Richmond Hill Elementary School paraprofessional who lost her son, a graduate of Richmond Hill High School, in a work related accident.

He stated he received an email that Richmond Hill High School was named as an AP Stem and AP Stem Achievement school by the Georgia Department of Education. They are on a list of top performing high schools in that area.

Dr. Brooksher reported he had an excellent meeting with fine arts teachers, choral teachers, and band teachers at Richmond Hill Middle and High School. He wants to provide additional opportunities for our large group of fine arts students. His goal is to add a strings program at the middle school level to begin.

Dr. Brooksher stated Mary Beth Brothers will send a list of employee recommendations to the Board on Friday. He will also have a hard copy available if a board member requests it.

Dr. Brooksher thanked the Board for his evaluation. He wanted to go over a few things to make sure they are on the same page. He is working on a board procedure for interim consent. He stated Mary Beth Brothers would share a draft. She stated that the Board meets once a month and that sometimes we need a person right away to begin a job. With this procedure, the Board could give its consent to proceed and then approve at the following board meeting.

Dr. Brooksher asked the Board to review the Board consensus based procedure and let Mrs. Brothers know by the board meeting next week if they have concerns.

Dr. Brooksher shared that he has been reading a lot about climate and culture. He stated that each school is going to create a climate committee. The teachers will facilitate it and gather feedback and make recommendations. They will establish the committee for next year this spring. Mr. Warren asked who will pick the committee. Dr. Brooksher stated that leadership teams will do that.

Dr. Brooksher stated that a comment was made during his interim evaluation regarding board agendas. He could not find in board policies where it is required twenty-four hours in advance but he does want to meet the expectations of the board. He asked about a timeline of communicating with Mr. Warren on Friday, give him the weekend to review it, and then sending it to the rest of the board by email on Monday before the board meeting on Thursday. The board stated that would be enough time for them. He stated he will write up a procedure for consent and move forward.

Dr. Brooksher asked who was going to send him the narrative on his interim evaluation. Mr. Warren stated he is going to do that.

Dr. Brooksher shared a performance contract update on IE², Status Quo, and Charter. It shows what every school system in the state has decided to do so far. He said we will revisit this in a formal matter soon.

He shared a draft job description on an Information Specialist in Transportation. He asked that the Board let him know by next Thursday if they have concerns about it. Eddie Warren asked if he had a proposed pay scale. Dr. Brooksher said it falls under Clerical II. Joe Pecenka asked that he send it to the board.

Dr. Brooksher stated he has drafted a letter to the current daycare providers in Richmond Hill to let them know where we will be delivering and picking up. We need to let them know we are still studying financial feasibility. He feels we need to give them a five months' notice that something different could be happening.

Dr. Brooksher reminded the board that he will be with the Southeast Georgia Leadership team Friday and Saturday.

IV. Capital Projects Discussion

Dr. Robertson asked Bill Vickery to give an update on the two new schools. Mr. Vickery stated they are both going well. The weather has impacted construction. He stated tremendous progress has been made at the North Bryan site over the last four weeks.

Dr. Robertson stated the next topic is bleachers at Richmond Hill High School and Bryan County High School. Maintenance Director Allen Clark reported he contacted two or three vendors that specialize in repair and manufacturing of bleachers. Most were not interested because of liability. Mastercraft, who built the present bleachers at Bryan County High School, came on site and stated they could repair them but was not willing to take the liability. Dr. Robertson said Bill Vickery started collecting bids as was talked about from the last meeting. Mastercraft was interested and shared different possibilities and ways to build them. Mr. Vickery asked them to send him some specifications. He received those today and will input them into the bidding process. Dr. Robertson stated time is an issue. He asked if the board wanted Mr. Vickery to bid it out, get prices, and get consent from the board so they can order before the next board meeting or if the board wanted some budget numbers presented if it came under a certain number and move forward. Mr. Warren stated that before anyone starts, the board needs to vote on it even if they have to have a called meeting.

Dennis Seger asked Mr. Vickery to explain to the board about drainage near the soccer fields. Mr. Vickery stated that there is an elevation difference near the fields. A section where they cleared trees and the ditch up to Paine Drive holds water. Mr. Seger had mentioned to him about piping the water off for future use of the grounds. He requested some figures but has to work on them so he is not ready to give the board a price for that.

V. Districting Discussion

Dr. Brooksher thanked the board for standing together and staying the course through the process. He reviewed what has happened since the Board started with districting. The next step is to recommend a final attendance area to be approved on February 26. The board reviewed eight scenarios and chose one they would like to approve next week.

VI. 2015-2016 and 2016-2017 Draft Calendar Current Survey Results

Dr. Brooksher shared that we have received 1,150 responses so far. At the moment Option B is in the lead on both years. The survey will close on Friday and results will be tallied. He will send that information to the board to choose a calendar to vote on next week.

VII. Policy Discussion

Dr. Brooksher reviewed policies that he would like to place on the regular board meeting agenda for approval. The board has already seen some of them. He shared the Charter Schools Policy from GSBA, the Use of Facility Policy, and the Student Assignment to Schools and Transfer Policy. Dr. Brad Anderson and Mrs. Brandi Hendrix presented information on a draft Graduation Policy. The major change would be the number of credits required would become 24 instead of the current 27.

VIII. Legislative Updates

Dr. Anderson highlighted on the following house bills:

HB 39 – extends age of attendance 5th – 17th birthday

HB91 – eliminates graduation test

HB100 – seeks to stagger age from Sept. 1 to Aug. 1 back to July 1 by 2018-2019

HB135 – seeks to put limits on what principals can do to suspend kindergartners and pre-kindergartners

HB170 - Melanie James spoke on HB170 which has to do with sales tax on fuel. There was an original bill and then they amended it. It will cause negative impact on our SPLOST dollars. Dr. Brooksher stated the county commissioners have agreed they will sign a resolution in conjunction with us to send to our representatives. They will sometimes say they can't support a bill if they have a resolution from their counties.

HB198 – requires annual suicide prevention training

SB2 – seeks to undermine the graduation policy and the state allows a diploma based on a certificate program. It has been sent back for rework.

SB3 – strengthens families – you could give power of attorney to someone for your children and not go through traditional procedures.

SB133 – Governor's opportunity school district – when school districts have certain CCRPI scores, he and his group will come in and fix things

IX. FY16 Budget and Governor's New Funding Formula Study

Melanie James presented a draft FY2016 budget calendar. She stated our goal is to have the budget approved by June 30.

She also made the Board aware of a new education reform commission. QBE was adopted in 1985 so it is 30 years old. The governor is hard fast that he is going to have a new funding formula. She believes the way we do business will change in FY 17. She shared information about a 2012 study by the Georgia Chamber of Commerce.

X. Adopt Resolution to Oppose the State of Georgia's Transportation Funding Act of 2015

Chairman Warren read the resolution. Dennis Seger made a motion to approve the resolution. Amy Murphy seconded the motion, and it carried unanimously.

XI. Executive Session: Personnel

Dennis Seger made a motion to go into executive session to discuss personnel. Marianne Smith seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Marianne Smith seconded the motion, and it carried unanimously.

XII. Personnel

Dennis Seger made a motion to approve the personnel actions. Amy Murphy seconded the motion, and it carried unanimously.

Adjourn

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, FEBRUARY 20, 2014
AT 6:00 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

I. Call to Order – Eddie Warren

II. Adoption of Agenda – Eddie Warren

Motion_____ Second _____ Action_____

III. Executive Session (Real Estate)

Motion to go into_____ Second _____ Action_____

Motion to come out_____ Second _____ Action_____

IV. Capital Projects Update

V. Approve site work bids for McAllister Elementary and New Bryan
County Elementary Schools as proposed by Bill Vickery

Motion_____ Second _____ Action_____

VI. Approve Whitaker Labs as the company responsible for Special
Inspection and Material Testing Services for McAllister Elementary
and New Bryan County Elementary schools

Motion_____ Second _____ Action_____

VII. Salary Study Discussion

VIII. Supplement Study Discussion

IX. Policy Review and Discussion

X. Board Member Comments/New Business

XI. Adjourn

Motion_____ Second _____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, FEBRUARY 20, 2014
AT 6:00 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Thursday, February 20, 2014, at 6:00 p.m., at the central office for a board work session.

I. Call to Order – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. Adoption of Agenda – Eddie Warren

Dennis Seger made a motion to approve the agenda. Joe Pecenka seconded the motion, and it carried unanimously.

III. Executive Session (Real Estate)

Dennis Seger made a motion to go into executive session to discuss real estate. David Schwartz seconded the motion, and it carried unanimously.

Marianne Smith made a motion to come out of executive session. David Schwartz seconded the motion, and it carried unanimously.

IV. AdvancED Accreditation Update

Dr. Brooksher shared he had received additional information today. He first wanted to give a hats off to the individuals in the room. They have all been touched in some way by AdvancEd. The level of work required to go through a district level accreditation is overwhelming and they are all doing an excellent job. He said we finally got a draft schedule that we think is pretty solid. Monday, March 24, from 10:45 – 11:45, the team plans to do board member interviews. He stated that he and Julie Howard spoke with the individual that will lead the team. The gentleman understands that all of you work. He will pair people as you can attend. The team has chosen four sites to visit. They are Richmond Hill High School, Carver Elementary School, Bryan County Middle School, and Lanier Primary School. He said at the March 20 board work session the board will be presented a PowerPoint of information.

V. Capital Projects Update – Dr. Robertson, Mr. Vickery, Mrs. Cogdell, and Mr. Halliburton

(1) Richmond Hill High School Athletic Fields – Dr. Robertson stated that Thomas and Hutton did RFPs for the fields. They will meet once more and

finalize them before they go out in the next four or five days. Chairman Eddie Warren asked that the board see the RFPs before they go out. Dr. Brooksher stated they will probably need Mr. Halliburton present to answer questions. Dr. Brooksher reminded the board that timing is important for the RFPs. Dennis Seger stated that if we don't get started in April, the fields will not be ready. Dr. Robertson asked what would keep the board from putting out the RFPs. Mr. Warren said they would like to see what is recommended. He said it is board policy that the board review RFPs before they go out. Dr. Robertson said next week will be fine for the RFPs to go out. He asked if the Board would like to get them in an email. Mr. Warren said yes. No other Board member indicated they would. Joe Pecenka asked if they did an RFP for the practice field as well. Dr. Robertson said they surveyed three different areas. Mr. Halliburton stated this is three projects –football field, stadium, practice field, and the multipurpose area where the band practices. He said they got information on all three. They are getting three different prices and will do as much as the board wants to do. He said when they looked it and talked with Mickey Bayens, it was his understanding only 1/3 of the practice field is useful. He said you have got sidewalks that are part of the track and field part. It is a flat field. There is no crown as you have on the football field. He said to go ahead and get a land disturbing permit for all. Joe Pecenka asked if what they are proposing in the RFP is that much different than what the two vendors proposed. Bill Vickery said it is similar.

(2) Bryan County High School – Dr. Robertson said Mr. Halliburton is doing the same thing there. Mr. Halliburton is there now working on an RFP for it. It is not ready but we hope to have that soon. Mr. Halliburton said they will be surveying there next week.

(3) Richmond Hill Middle School Football Field – Dr. Robertson stated they have moved the pipe and have begun putting down the slab. They will revisit that site in April once soccer is over.

(4) McAllister Elementary School and North Bryan Elementary School – Dr. Robertson gave the Board a date for a pre-bid meeting on Phase 2. It will be on February 28 at 10 am at the board office. Bids will be received on March 20 for McAllister Elementary and April 3 for North Bryan Elementary.

Dennis Seger asked where we are with the awning for Lanier Primary School prekindergarten. Bill Vickery stated the company they were working with is back in business now and the project will be moving forward. Dennis Seger explained that the owner passed away and the son has taken over the business.

Mrs. Cogdell said McAllister Elementary will bid in March and North Bryan County Elementary School will bid in April. She said we have gone through the permit process. She received comments from Bryan County today. There were a few minor loose ends to tie up. She will get those to the permit office next week and have that addressed. Everything is going smoothly.

(5) Security Doors – Dr. Robertson stated they are still waiting on some hardware. He said it looks very good in all of the schools. They did a good job of installing them.

(6) North Bryan Field Event for Track – Dr. Robertson said they are under construction with that project. Bill Vickery said it should be done in two weeks.

Bill Vickery shared information on the Sitework bid openings on Tuesday. He stated there was a great turnout of bids. Some bids were partial packages and some were full. He compiled information today and came with the recommendations in Items VI. and VII. He said he thinks we have great subcontractors and he has worked with everyone of them on other projects.

VI. Approve Pope Construction's proposal for site work at McAllister Elementary School in the amount of \$1,841,013

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

VII. Approve Pope Construction's proposal for site work at New Bryan County Elementary School in the amount of \$1,598,307

Dennis Seger made a motion to approve. Paine Bacon seconded the motion, and it carried unanimously.

VIII. Approve Whitaker Labs as the company responsible for Special Inspection and Material Testing Services for McAllister Elementary and New Bryan County Elementary schools

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously. Eddie Warren asked if we have a cost for that. Dr. Robertson said we will have it at the next board meeting.

IX. Salary Study Discussion

Dr. Brooksher stated this item is for discussion only. All of the salary information will be considered during the budget process for FY 2015. The intent is to share the proposed salary scales based on the salary study, but need firm

revenue numbers before we can move forward with any recommendations. Ms. James summarized from the last board meeting that we are looking at all of the classified salary scales and comparing to the target study. For those positions that currently have no salary scale, we are creating a proposed scale. For those positions that currently have a salary scale, we are condensing from 30 years to 20 years. She stated that the information will reflect our existing staff and will show the salaries based on current scales, the proposed new scales, and the difference. She shared salary information on nurses, bus drivers, bus monitors, mechanics, and maintenance staff. The same type of information will be shared next month on custodians, school nutrition workers, and clerical staff.

X. Supplement Study Discussion

Dr. Robertson stated most of the information was sent to you in an email. He presented an additional sheet to the board. He pointed out that most of the athletic committee is at the meeting tonight – Mickey Bayens, Elizabeth Bennett, Billy McGrath, Michael Tinney, and Debi McNeal. Dawn Hadley and Mario Mincey could not attend. He stated the committee was formed to help review all matter concerning athletics in the county so we can become more uniform in how we act on those athletic situations. He also wants to make sure we meet Georgia High School Association and Title IX guidelines. They started meeting in September. The first concern, when they looked at the supplements, came from coaches and athletic directors. They said they did not feel they were being compensated in the manner that was competitive with surrounding counties. He said we started doing a supplement review to determine if that was true and if so how to create a proposal to be more competitive with our current coaching supplements. They studied particular counties and some additional counties. They found we are not competitive. They started looking at what to do and how to propose it. After discussing with a lot of various coaches they have come with a proposal tonight. He reviewed the proposals with the board. He was not asking the Board to take action. He would like a consensus on football next week and then we can look at what we can put into the budget for the upcoming year for other supplements.

XI. Policy Review and Discussion

The board reviewed policies in Section C. They decided which to adopt, which to leave as is, and which to abolish. The list will be on the agenda next Thursday night as an action item.

XII. Board Member Comments/New Business

Paine Bacon thanked Dr. Robertson for the parking lot light at Bryan County Middle School.

XIII. Adjourn

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, FEBRUARY 27, 2014
AT RICHMOND HILL PRIMARY SCHOOL
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Dennis Seger
- III. PLEDGE TO THE FLAG – Marianne Smith
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____Second_____Action_____

- V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher
 - A. Richmond Hill Primary School Activities – Mary Ann Tiedemann
 - B. Richmond Hill High School Young Republicans Presentation – Russ Carpenter

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)

January 23, 2014 regular board meeting
February 20, 2014 board work session

Motion_____Second_____Action_____

- VIII. APPROVAL OF JANUARY 2014 FINANCIAL REPORT

Motion_____Second_____Action_____

- IX. FUNDRAISING REQUEST (**Attachment #2**)

Motion_____Second_____Action_____

- X. FIELD TRIP REQUESTS

- A. Bryan County Elementary School SEEK students are requesting to go on an overnight field trip to Jekyll Island departing Thursday, May 1, 2014 at 12:30 pm and returning on Friday, May 2 at 5:00 pm

- B. Richmond Hill High School Young Democrats are requesting to go on an overnight field trip to Atlanta to visit various sites departing on Friday, March 14, 2014 at 8:00 am and returning on Monday, March 17, 2014 at 12:00 pm (school holidays)
- C. Richmond Hill Middle School Jr. Beta Club is requesting to go to the 2014 Junior National Beta Club Convention in Richmond, VA departing on Saturday morning, June 21, 2014 and returning on Wednesday night, June 25, 2014. Travel will be provided by Kelly Tours.

Motion_____ Second_____ Action_____

XI. FACILITY USE REQUEST

Richmond Hill High School JROTC Booster Club is requesting permission to use the Richmond Hill High School facility (mostly outside) on March 22, 2014 as the final stop for a planned “poker run”.

Motion_____ Second_____ Action_____

XII. ADMINISTRATION

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #3**)

Motion_____ Second_____ Action_____

- B. Approve accepting the following donations

- (1) Accept a donation of (36) \$15 gift cards from Subway Restaurants to Richmond Hill High School to recognize student achievement
- (2) Accept a donation of \$1000 from Cogdell & Mendrala Architects, PC for the Bryan County High School soccer Program
- (3) Accept a donation of \$600 from the Richmond Hill Wildcat Band Boosters to the Richmond Hill Middle School band
- (4) Accept a donation of \$2000 from Parker’s “Fueling the Community” program to Bryan County Schools

Motion_____ Second_____ Action_____

- C. Approve adopting/abolishing Board policies (**Attachment #4**)

Motion_____ Second_____ Action_____

- D. Approve the attached Resolution; Architect Certification; and Asbestos Exclusion Certification Form for the Richmond Hill Middle School project (**Attachment # 5A; 5B; & 5C**)

Motion_____ Second_____ Action_____

- E. Approve a delegate and an alternate to represent the Board at the Delegate Assembly at the GSBA Summer Annual Conference in Savannah, GA on Friday, June 13, 2014

Motion_____ Second_____ Action_____

- F. Approve a bid in the amount of \$19,848 for File and Data servers with Microsoft licensing from Prosys Information Systems

Motion_____ Second_____ Action_____

- G. Approve a bid in the amount of \$18,032 for a Palo Alto Firewall from Sayers, Inc.

Motion_____ Second_____ Action_____

- H. Approve a bid in the amount of \$45,111 for Backup Servers and Wireless Controller from Prosys Information Systems

Motion_____ Second_____ Action_____

- I. Mid-term Financial Update and Supplement Discussion

- J. Board Self Assessment Discussion

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIV. EXECUTIVE SESSION - Personnel

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XV. PERSONNEL

Motion_____ Second_____ Action_____

XVI. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, FEBRUARY 27, 2014
AT RICHMOND HILL PRIMARY SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, February 27, 2014, at 6:00 p.m., at Richmond Hill Primary School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Chairman Eddie Warren called the meeting to order and welcomed everyone. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Dennis Seger

Dennis Seger led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Marianne Smith

Marianne Smith led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Chairman Warren asked if anyone had anything that needed to be discussed in executive session or would they like to remove it from the agenda. Dennis Seger made a motion to remove executive session from the agenda. David Schwartz seconded the motion, and it carried unanimously.

Dennis Seger made a motion to approve the agenda as changed. Amy Murphy seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

A. Richmond Hill Primary School Activities – Mary Ann Tiedemann

Mrs. Tiedemann stated that February has been a busy month at Richmond Hill Primary School. She said the school hosted 280 couples at the Father/Daughter Dance. She stated among those attending with their daughters were Allen Cox, David Schwartz, and David Shultz. She paid special tribute to the school's most interesting winner in the invention showcase this year. They challenged the children to come up with a creative way to solve problems.

Connor Blakeborough, kindergarten student in Ms. Janet Anderson's class, shared his invention called "Bus Buddy". Addison Shultz, kindergarten student in Ms. Mary Ellen Daniel's class, interviewed Connor about his invention.

Mrs. Tiedemann highlighted the system's focus on literacy. The school system wants seniors to graduate with the ability to research, gather thoughts, and communicate those to others. The school understands this begins in the primary grades. They wanted to show how they work on it here using non-fictional information text. Kindergarten teacher, Ms. Vikki Leahy shared the phonics program in her class. The children get to know what sounds the letter L makes and they introduce animal names that begin with that letter. On Monday and Tuesday, they research an animal that starts with each letter of the alphabet. They research on the internet and by reading books. On Wednesday, she models quality writing using their input. They tell her what they know about the animal. On Thursday, they make their own fictional character about that animal. On Friday, a class story is written about the animal. At the end of the year, they have an alphabet book with the class stories and the children have illustrated the book.

First grade teachers Mary Pearl and Jennifer Noel Smith's students have been studying Black History Month. The students researched informational reading in social studies, math, and writing. They learned about two historical figures in American History – George Washington Carver and Harriet Tubman. The following students were animated history figures and shared information about the two historical figures:

William Meadows – George Washington Carver
Andrew Matthews – Assistant on the microscope
Yasmyn Pierre – Assistant holding plants
Chloe Jan – Assistant passing out peanut candy
Kyndal Graham – Harriet Tubman
Brooks Panch – Assistant traveler

B. Richmond Hill High School Young Republicans Presentation –
Russ Carpenter

Russ Carpenter and several members of the Young Republicans Club shared that they have 130 in their club. They thanked the Board for the support given to them for their trip to Washington. Jack Kingston arranged a tour of the White House. The students presented the Board members and Superintendent

with Young Republican t-shirts. Eddie Warren stated he appreciated the pictures on FaceBook.

Dr. Brooksher introduced Jennifer Brendle, the new Director of Special Education.

Dr. Brooksher informed the Board he received a phone call today regarding the City of Pembroke, City of Richmond Hill, and the Bryan County Commissioners hosting a dinner for our four legislators in Atlanta on Monday, March 10. He was invited to attend along with a board member. He asked if one of the Board members would like to attend.

Dr. Brooksher asked to keep the following people, who were recently involved in accidents, in our thoughts:

Vicki Bland, South Bryan bus driver
Bill Vickery, construction manager
Dr. Dawn Hadley, principal, Bryan County High School

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

January 23, 2014 regular board meeting
February 20, 2014 board work session

Dennis Seger made a motion to approve the minutes. David Schwartz seconded the motion, and it carried unanimously.

VIII. APPROVAL OF JANUARY 2014 FINANCIAL REPORT

Paine Bacon made a motion to approve the financial report. Joe Pecenka seconded the motion, and it carried unanimously.

IX. FUNDRAISING REQUEST (**Attachment #2**)

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

X. FIELD TRIP REQUESTS

- A. Bryan County Elementary School SEEK students are requesting to go on an overnight field trip to Jekyll Island departing Thursday, May 1, 2014 at 12:30 pm and returning on Friday, May 2 at 5:00 pm
- B. Richmond Hill High School Young Democrats are requesting to go on an overnight field trip to Atlanta to visit various sites departing on Friday, March 14, 2014 at 8:00 am and returning on Monday, March 17, 2014 at 12:00 pm (school holidays)
- C. Richmond Hill Middle School Jr. Beta Club is requesting to go to the 2014 Junior National Beta Club Convention in Richmond, VA departing on Saturday morning, June 21, 2014 and returning on Wednesday night, June 25, 2014. Travel will be provided by Kelly Tours.

Dennis Seger made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

XI. FACILITY USE REQUEST

Richmond Hill High School JROTC Booster Club is requesting permission to use the Richmond Hill High School facility (mostly outside) on March 22, 2014 as the final stop for a planned "poker run".

Dennis Seger made a motion to approve. David Schwartz seconded the motion. Joe Pecenka stated he did not like the terminology. He said he has a problem with a poker run for a JROTC Booster Club activity. He would rather call it a rally. Dr. Brooksher stated they are partnering with a group that created it and Richmond Hill High School is the final stop. The event is to support firefighters in the area. He has talked with Miss McNeal about it. Paine Bacon, Amy Murphy, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren voted yes. Joe Pecenka voted no. The motion carried.

XII. ADMINISTRATION

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them **(Attachment #3)**

Amy Murphy made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- B. Approve accepting the following donations
- (1) Accept a donation of (36) \$15 gift cards from Subway Restaurants to Richmond Hill High School to recognize student achievement
 - (2) Accept a donation of \$1000 from Cogdell & Mendrala Architects, PC for the Bryan County High School Soccer Program
 - (3) Accept a donation of \$600 from the Richmond Hill Wildcat Band Boosters to the Richmond Hill Middle School Band
 - (4) Accept a donation of \$2000 from Parker's "Fueling the Community" program to Bryan County Schools

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- C. Approve adopting/abolishing Board policies (**Attachment #4**)

Joe Pecenka made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

- D. Approve the attached Resolution; Architect Certification; and Asbestos Exclusion Certification Form for the Richmond Hill Middle School project (**Attachment # 5A; 5B; & 5C**)

Joe Pecenka made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

- E. Approve a delegate and an alternate to represent the Board at the Delegate Assembly at the GSBA Summer Annual Conference in Savannah, GA on Friday, June 13, 2014

Dennis Seger made a motion to appoint Joe Pecenka as the delegate and Eddie Warren as the alternate. Eddie Warren seconded the motion, and it carried unanimously.

- F. Approve a bid in the amount of \$19,848 for File and Data servers with Microsoft licensing from Prosys Information Systems

David Schwartz made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- G. Approve a bid in the amount of \$18,032 for a Palo Alto Firewall from Sayers, Inc.

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

- H. Approve a bid in the amount of \$45,111 for Backup Servers and Wireless Controller from Prosys Information Systems

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- I. Mid-term Financial Update and Supplement Discussion

Dr. Brooksher stated we had some great conversations at the board work session last Thursday. He said Dr. Robertson presented us with some good information with possible recommendations on what we need to do to bring ourselves to a competitive level for our region in the area of athletics. He said thank you to the board for your support and willingness to want to improve in that area. He stated one of the questions asked was where will the money come from to do this project or to try to bring us to an average level to compete in the market. Late Friday afternoon, we received an email from the State about mid-term adjustment. We are very excited about our mid-term adjustment because it is now showing that we are growing again almost 3-1/2%. We were basically \$400,000 over what we projected in our budget. Ms. James explained that the House and Senate have approved the 2014 supplemental budget. It went to Governor Deal the day before yesterday. There was a 3-1/2 increase in FTE which generated about \$1.1 million in mid-term adjustment. Last year she had serious reservations because our growth had dropped slightly over 2% which was the lowest growth we had had in five years. Now it is close to FY10 and FY11 levels. The \$1.1 million carries over to FY15. She stated she feels comfortable now going into next year.

Dr. Brooksher stated he was going to turn the meeting over to Dr. Robertson. They had a good conversation last week regarding supplements and recommendations. We said we would bring some suggestions tonight on the next steps. He knew there have been some emails about where we want to go or need to go. He said we are in a unique situation right now and timing is critical. We have a very important vacancy to fill. It makes this much more real. Our intent is always to hire the best for our system. I think the recommendation will help us to recruit, hire and retain the best candidate. It will help us become more competitive in that market effectiveness. Coaches have immeasurable impact. What is unique to a head football coach is that many times they come from all over the state, or even the country. They have to relocate their family, become part of a new community, and sometimes it becomes a political position. I want to thank the Board for beginning this process. There has been a significant amount of information to digest. He said he feels they have a good recommendation for the Board to consider and that is it in line with some of the emails that were going back and forth.

Dr. Robertson stated we did not get into this situation overnight. We have one proposal for two different years. For FY15 the proposal is 80% of what we proposed last week. In FY 16, we pick up the rest of the proposal. Remember that just makes us average. We get to average in two years. The reason we did this is some financial reasons. Last week we talked about four sports. This is for those four sports. We finish up in FY16 with the full proposal. The remaining sports impact the budget very minimal. We propose that we do the full proposal for FY15 for the remaining sports. What it will cost you next school year is about \$75,000 more for all sports. We don't know what kind of experience we are going to be hiring. The football position at Richmond Hill High School is based on 16 years plus. Dr. Brooksher stated that Ms. James and he had a long conversation on this and they feel good about the recommendation. Dr. Robertson said this is the same information that he sent in an email this afternoon. Dr. Brooksher said we need to get some consensus from the Board. The interview committee from Richmond Hill High School will start interviewing soon. The intent of the committee is to be able to explain to the candidates that the Board is supportive of moving in this direction. After much discussion, the Board consented to 85% of what Dr. Robertson presented last week for a head football coach. It will be an action item when the recommendation of an applicant is made. This will apply to both high schools. Joe Pecenka said he did not want the other coaching staff to think we are just doing football and that is the end of it. We will look at all other supplements when we work through the budget process.

J. Board Self Assessment Discussion

Board Chairman Warren turned the discussion over to Amy Murphy. She said she had sent email about this last week. We are all looking at accreditation. In looking at Governance one standard states the Governance Body operates responsibly and functions effectively. We gave ourselves a level 3. We talked about moving from level 3 to level 4 to get more in line because continued improvement is our goal. She said she looked at some different things on the internet. She came up with a template for self assessment. She said, if in our interviews with accreditation, these types of questions come up, we can say we want to apply it to ourselves and are in the process of moving toward that. Dr. Brooksher stated that is a positive thing. She asked the Board for feedback on what she presented. Joe Pecenka asked if we could add this to the work session for next month. He said everyone can fill it out and email it to Eddie Warren. Eddie Warren stated he would compile the information and email it back to everyone. If there is any discussion, it can be put on the agenda.

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

Dennis Seger asked Lanier Primary School principal Jeff Hodges if they have started the awning yet at his school. Mr. Hodges said they had not. Dr. Robertson stated they looked at it yesterday. Bill Vickery was to meet with the vendor yesterday. Dennis Seger asked if there is equipment on the McAllister Elementary site and New Bryan Elementary School site. Dr. Robertson stated they will start on the McAllister site on Monday and the North Bryan site on Tuesday. Dennis Seger asked if everything went good with the track project. Dr. Robertson said yes. He said Bryan County High School field events are within a week of being finished. Dennis Seger thanked Mrs. Tiedemann for the outstanding meal and hosting the meeting. He thanked the school for the gifts. He thanked Mr. Carpenter and the Young Republicans for the t-shirts. He said thank you for the donations.

Amy Murphy thanked Mrs. Tiedemann for hosting the meeting. She said it is always a joy to be here and to see the younger students. She welcomed Jennifer Brendle. She said thank you to the donors. She thanked Mr. Carpenter for bringing his students. She said it nice to see them getting them involved. She said thank you to the athletic committee. We said we are always committed to getting the brightest and best.

David Schwartz thanked Mrs. Tiedemann for the hospitality. He stated the Father/Daughter dance was a blast. He said ditto to what Dennis Seger and Amy Murphy had already stated.

Paine Bacon thanked Mrs. Tiedemann for the hospitality and the gifts. He stated he always enjoys the program here. He thanked Russ Carpenter for the presentation and gift. He thanked the donors for the donations. He thanked Joe Pecenka and Eddie Warren for agreeing to be the delegate and alternate again. He thanked Amy Murphy for her hard work on the self assessment she presented. He thanked Dr. Robertson and the athletic committee for their hard work. He said it is worth it.

Marianne Smith thanked Mrs. Tiedemann and her staff for the wonderful evening. She loved watching the students doing their presentations. She thanked Russ Carpenter for the presentation and gift. She thanked the donors. She thanked Dr. Robertson and the athletic committee. She said thank you for putting up with our questions. We are going to get there. We got one thing going and now we need to get everyone else where they need to be. She thanked Melanie James for doing a lot with the numbers for all of the supplement information. She thanked the board for their hard work.

Joe Pecenka thanked Mrs. Tiedemann. He said it is always good to see what is going on with our younger students. He thanked the committee. He asked Dr. Robertson to please relay to them this is just a start. We have to get other pieces lined up before we can make decisions. We wanted to get this piece so we can get the position filled and move on. He stated that Richmond Hill Middle School is going to have a tree planting in the road. It was approved by Bryan County. It will be held on Saturday, March 8 at 9:00 a.m. Seventeen trees will be planted in the median section.

Eddie Warren thanked Mrs. Tiedemann for the hospitality. He thanked the donors. He thanked Russ Carpenter for keeping us updated with what is going on with the Young Republican group. He welcomed Jennifer Brendle. He stated he appreciates the Board members and their hard work. He reminded the Board about the District 1 meeting to be held on May 8, in Candler County. A vote will be taken for a new District 1 representative. Mr. Sikes has stated he will not run again.

XIV. PERSONNEL

Dennis Seger made a motion to approve the personnel as presented. Joe Pecenka seconded the motion, and it carried unanimously.

XV. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, MARCH 20, 2014
AT 6:00 P. M.
AT RICHMOND HILL PRE-K CENTER

I. Call to Order – Eddie Warren

II. Adoption of Agenda – Eddie Warren

Motion_____ Second _____ Action_____

III. Superintendent Updates

IV. AdvancED Standards Overview

V. Authorize the Superintendent sign a contract with Pope
Construction for the renovation of Richmond Hill High School
athletic fields not to exceed \$433,858 (**Attachment 1**)

Motion_____ Second _____ Action_____

VI. Approve Board Chairman Eddie Warren to serve on the Governance
Operations Committee of Georgia School Boards Association

Motion_____ Second _____ Action_____

VII. Board Self Assessment Review

VIII. Board Member Comments/New Business

IX. Adjourn

Motion_____ Second _____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, MARCH 20, 2014
AT 6:00 P. M.
AT RICHMOND HILL PRE-K CENTER

The Bryan County Board of Education met on Thursday, March 20, 2014, at 6:00 p.m., at the Richmond Hill Prekindergarten Center, for a called board work session.

I. Call to Order – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren. The superintendent, assistant superintendents, directors, principals, and assistant principals were present. Bill Vickery, construction manager, was also present.

II. Adoption of Agenda – Eddie Warren

Joe Pecenka stated he would like to make a motion to adopt the agenda with an amendment of substituting Item V. for IV. and Item IV. for Item V. Dennis Seger seconded the motion, and it carried unanimously.

III. Superintendent Updates

Dr. Brooksher said thank you to everyone in attendance. He stated hats off to our Board members as we support School Board Member Week. He said they support our system in many ways.

He had each assistant principal introduce himself/herself because the Board does not always see them at meetings. He mentioned that nine of the fifteen are new this year.

He stated he will add an item to the agenda for the regular meeting to be held next week. It will ask for approval to authorize the Superintendent to come up with a procedure or process to waive on a case-by-case exception basis certain components of our current graduation policy based on need. Our policy as a whole needs to be rewritten. We have some issues at our two high schools in the area of geography. The policy currently says you have to have ½ credit of geography to graduate from a Bryan County School. You have seniors and juniors coming forward and finding out they have to have ½ credit of geography in order to graduate. We have been working on updating our policies and are currently in C. This policy is in I. This will be a component by exception only and will be shared with board members. At the moment, he only knows of one case that might have a need. Dr. Anderson stated that because Bryan County is growing, you have a lot of seniors that move in. The ½ credit of geography is not

required across the state. Both high school principals have had to become creative in offering that course. This measure will help until we have completely revised the policy. Dr. Brooksher gave the members copies of the current policy. Dr. Anderson stated that when the Board rewrites the graduation policy, they should not write course work in the policy. He said, when you amend a graduation policy it effects the incoming 9th grade class. The current 9th graders would need to still follow the current policy. You would still need to have flexibility for unique situations.

- IV. Authorize the Superintendent to sign a contract with Pope Construction for the renovation of Richmond Hill High School athletic fields not to exceed \$433,858 (**Attachment 1**)

Bill Vickery said they met Monday to get this project moving. It should be finished by July 15th. Dr. Robertson stated they will not start the football practice field until April 19th after track ends. Joe Pecenka asked if Bill Vickery or Dr. Robertson could give the Board a timeline. He said he has lots of questions as to how it is going to effect this and what time is it going to be done. Mr. Vickery said he can furnish a timeline. Dennis Seger said if they do half as good a job as was done at Bryan County High School, it will be very nice. He said they did a great job at Bryan County High.

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- V. AdvancED Standards Overview

Dr. Brooksher shared a schedule for the three day visit. Monday and Wednesday are the two most important days for the Board. On Monday, the Board will be interviewed. On Wednesday, at 2:30 p.m., we will have a called board meeting for the presentation of the report. He said tonight the leadership team is doing a trial run of the Standards Overview that they will do for the committee on Monday. He presented the Board a document of the overview and stated that he feels Standards 2.1, 2.2, and 2.3 will be the main focus during their interview.

Dr. Anderson shared a PowerPoint of the Standards, Stakeholder Feedback and Student Performance Overview. He thanked Julie Howard for keeping everyone on schedule during the process. Julie Howard reviewed the process from start to finish. Melanie James presented Standard 1. Dr. Brooksher presented Standard 2. Julie Howard presented Standard 3. Dr. Robertson presented Standard 4, and Dr. Anderson presented Standard 5.

Dennis Seger thanked Billy McGrath and all of the middle school assistant principals that were at the tree planting ceremony two weeks ago. He especially

wanted to recognize Ms. White, who was named the WTOC Teacher of the Week. She and some of her students were at the ceremony and did an excellent job. He said the middle school should be proud of their young men and young ladies. He thanked Joe Pecenka for making the Board aware of the event.

Eddie Warren thanked the schools for the gifts.

Dr. Brooksher thanked the principals and assistant principals for what they do each day. He gave them a hats off for all the preparation they have done for the AdvancEd visit coming up next week. He then dismissed them from the remainder of the meeting if they desired to leave.

VI. Approve Board Chairman Eddie Warren to serve on the Governance Operations Committee of Georgia School Boards Association

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously. Amy Murphy asked for the chairman to explain. Mr. Warren said the committee comes up with the legislative positions that GSBA is going to take for the year and they take it to the June meeting. Joe Pecenka stated then the delegates will vote whether or not they will approve for GSBA to take that position that the committee identified.

VII. Board Self Assessment Review

The Board looked at what they scored on each category as a group. Mr. Warren said they could start back at the top if anyone wants to discuss any of them once we see the scores. Mr. Warren stated he would turn in a copy for Clara to file as our results. Joe Pecenka said it was helpful just going through the process of reading each of them and giving some thought into them. It was a useful tool. He said he might have graded some of them too harsh. Eddie Warren thanked Amy Murphy for all of the time she put into pulling together this document and providing it to the board. Joe Pecenka thanked her for bringing it to the Board's attention. Ms. Murphy said she had the same experience as Joe Pecenka in grading it. She said in the end it was helpful to think about a goal of what we need to be doing. Joe Pecenka said we need to put this on some kind of calendar to do this every year at the same time. Paine Bacon suggested to do it at the same time as the Board does the Superintendent's evaluation. Eddie Warren said we can put it on a perpetual calendar. Dr. Brooksher asked if when Clara gets the compiled document with the total score, does the Board want him to send it to Zenda Bowie as she is preparing for the professional development with all of us. Several of the Board members agreed that would be a good idea.

VIII. Board Member Comments/New Business

Dennis Seger stated the tree planting at Richmond Hill Middle School was great. He asked Dr. Brooksher to tell all of the administrators thank you for the gifts. He wished all of the board members good luck with their interviews with AdvancEd on Monday.

Amy Murphy said she knew the central office leaders have been working non-stop to help the system get prepared for next week. She said thank you for all of the hard work.

David Schwartz said thank you for all of the gifts. He thanked Dr. Brooksher and his staff for their work.

Paine Bacon stated he wanted to echo what the others have said. He said thank you for the gifts. He thanked Dr. Brooksher, his staff, and the administrators for the hard work preparing for AdvancEd. He stated it shows in the preparation you all have done.

Marianne Smith said thank you for the gifts. She said thank you to Dr. Brooksher and his staff for all of the hard work. She thanked Dr. Brooksher for putting all of this into action. She said thank you for the presentation. She stated she feels better now about Monday.

Joe Pecenka said ditto to what everyone else has said. He asked Dr. Robertson is there is any feedback on the coach search. Dr. Robertson stated it increased by 10 applicants from that time. He said he has had more calls. He believes it has shown that there has been a commitment to change some of that. He thinks Richmond Hill High School wants to bring a candidate soon. They have worked hard to secure some people and some just have not worked out. They continue to work on it. Dr. Brooksher stated the facilities action helped tonight too. He said it is not just about supplements but also about what kind of facilities you have.

Dennis Seger stated they have started the shelters at Lanier Primary School.

Eddie Warren said thank you for the gifts. He thanked Dr. Brooksher and his staff for their hard work on AdvancEd. He thanked all of the Board members for all they do, the hours they put in, and the hours they will put in this weekend. He said do not worry a lot about Monday.

Dr. Brooksher said he had put this in writing but he wanted to say thank you to David Schwartz, Paine Bacon, Marianne Smith, and Eddie Warren for four

more years and their commitment to this organization, to him, and the students. He said the success of a district is the stability of this group.

IX. Adjourn

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD MEETING
TO BE HELD ON WEDNESDAY, MARCH 26, 2014
AT BRYAN COUNTY BOARD OF EDUCATION
AT 2:30 P.M.

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____Second_____Action_____

III. AdvancED Report – Dr. James Brown

IV. ADJOURN

Motion_____Second_____Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD MEETING
HELD ON WEDNESDAY, MARCH 26, 2014
AT BRYAN COUNTY BOARD OF EDUCATION
AT 2:30 P.M.

The Bryan County Board of Education met on Wednesday, March 26, 2014, at 2:30 p.m., in the Board of Education conference room for a called board meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Amy Murphy, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

III. AdvancED Report – Dr. James Brown

Dr. Brown stated the visiting team enjoyed their visit. He gave a special thanks to Julie Howard and Brad Anderson. He said they are both to be commended for the hard work they did to bring this together. He stated everything was well planned and that made the teams' work so much easier. He shared a PowerPoint and shared the team found eight powerful practices the school system is doing. He stated AdvancEd requires the team to leave us with a required action. He said the team is leaving us with two. They are:

1. Requiring the school system to expedite implementation of the process for reviewing, revising, and adopting board policies and accompanying procedures to ensure ongoing alignment with the current Georgia rules and regulations
2. Requiring the school system to establish and maintain clearly defined grading and reporting policies and procedures that are consistent across grade levels and schools within the school system

Dr. Brown stated that the system will have two – five years to implement the required actions.

Dr. Brown stated that the team is recommending that the Bryan County School System be accredited by the AdvancEd Accreditation Commission. He stated that once the report is completed, it will be sent to the national office. The system will also receive a copy to be used for guidance. The Commission meets twice a year and makes the final decision regarding accreditation.

Board Chairman Eddie Warren thanked Dr. Brown and the team for being here.

Dr. Brooksher said thanks for the visit and kind words.

Dennis Seger asked that Dr. Brooksher and the administrators say thank you to all of the school staff and students for their hard work. He said without them, we could not do this.

IV. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, MARCH 27, 2014
AT LANIER PRIMARY SCHOOL
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Paine Bacon
- III. PLEDGE TO THE FLAG – Amy Murphy
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____Second_____Action_____

- V. SUPERINTENDENT’S UPDATES – Dr. Paul Brooksher
 - A. Lanier Primary School Activities – Jeff Hodges
 - B. Recognition of Young Georgia Authors District Winners

Student	School	Grade Level	Title of Writing
Nickolas Langes	BCES	3	Zerk the Allen, Robot Trouble
William Brown	GWCES	4	Where the River Goes
James GaNun	GWCES	5	A “What-If” Adventure
Patricia George	RHMS	6	The Prophecy of Faery
Zachary Anderson	BCMS	7	In the Eyes of an Angel
Morgan Walker	BCMS	8	Woe Is Me
No entries		9	
Adrienne Oliver	RHHS	10	Dreaming to Dance
Allison McCallum	RHHS	11	New Orleans
Alexandra Elliott	RHHS	12	Hollow Men and Longing Souls

- C. Recognize Richmond Hill High School 2014 Washington Youth
Tour Delegates and Alternates- Debi McNeal

Cecelia Giangacomo – Delegate
Elizabeth Wallace – Delegate
Jessica Elkins – Alternate

- VI. LISTEN TO PUBLIC COMMENT

VII. APPROVAL OF MINUTES (**Attachment #1**)

February 27, 2014 board meeting

Motion_____ Second_____ Action_____

VIII. APPROVAL OF FEBRUARY 2014 FINANCIAL REPORT

Motion_____ Second_____ Action_____

IX FACILITY USE REQUEST

1. Richmond Hill Montessori Preschool requests the use of Richmond Hill Primary School multipurpose room and cafeteria on Tuesday, May 20, 2014 from 6:00 – 8:00 pm for its prekindergarten graduation
2. **Former RHHS basketball players requests the use of the West Campus gym for the 6th Annual Wildcat Classic” on Friday, April 4 and Saturday, April 5**

Motion_____ Second_____ Action_____

X. FIELD TRIP REQUEST:

Carver Elementary 5th grade Advanced Content classes are requesting approval for an educational field trip to Atlanta, GA (Zoo Atlanta and Stone Mountain) for Thursday, May 8 through Friday, May 9. Travel will be provided by charter bus.

Motion_____ Second_____ Action_____

XI. ADMINISTRATION

- A. Approve accepting the following donations

Accept a donation of \$21,885 from the Richmond Hill PTSO to Richmond Hill ES for shade systems, benches, and furniture.

Motion_____ Second_____ Action_____

- B. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #2**)

Motion_____ Second_____ Action_____

- C. Authorize the Superintendent to approve on a case-by-case basis a waiver to Bryan County Schools policy IHF(6) until said policy can be revised and adopted.

Motion_____ Second_____ Action_____

- D. Approve accepting a bid in the amount of \$18,740 from Prosys for two switches

Motion_____ Second_____ Action_____

- E. Approve accepting a bid in the amount of \$9,352 from Prosys for the Microsoft Exchange Server

Motion_____ Second_____ Action_____

- F. Approve the purchase of a Palo Alto Firewall in the amount of \$18,032 from Sayer**

Motion_____ Second_____ Action_____

XII. PERSONNEL

- A. Approve the March 27, 2014 personnel recommendations (Attachment)

Motion_____ Second_____ Action_____

- B. Approve the 2014-2015 Certified Personnel Recommendations (Attachment)

Motion_____ Second_____ Action_____

- C. Approve the 2014-2015 Certified Personnel Recommendations - Addendum 1 (Attachment)

Motion_____ Second_____ Action_____

- D. Approve the 2014-2015 Certified Personnel Recommendations - Addendum 2 (Attachment)

Motion_____ Second_____ Action_____

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIV. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, MARCH 27, 2014
AT LANIER PRIMARY SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, March 27, 2014, at 6:00 p.m., at Lanier Primary School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order and welcomed the visitors. Members present were Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Paine Bacon

Paine Bacon led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Amy Murphy

Amy Murphy led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Joe Pecenka seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

Dr. Brooksher stated that with everyone in the room he would like to tell the Board he has never been so proud to be Superintendent of Bryan County Schools. He said the faculty and staff present know we went through a five year accreditation. Lanier Primary and Bryan County Middle schools were the two schools in North Bryan visited by the AdvancEd team. He shared that Dr. Brown, the lead evaluator, told him that he has had very few experiences where a school system scored as well as Bryan County did on its first district-wide accreditation. Dr. Brown and the team recognized eight "Powerful Practices" demonstrated by Bryan County Schools that were identified as practices that should be emulated throughout the country. Two required actions were identified by the team. The district had identified these a year ago and has been working on them. Dr. Brooksher said thank you to the community, parents, faculty, staff, students, and everyone. He gave a special thanks to Dr. Bradley Anderson and Mrs. Julie

Howard for their hard work on getting prepared for the visit. He was happy to report that the team recommended for the system to receive accreditation.

A. Lanier Primary School Activities – Jeff Hodges

Jeff Hodges said Lanier is going to focus on writing tonight. Mrs. Cindy Lott, kindergarten teacher, stated her class started with a science activity with rocks and minerals. They turned it into a rhyming activity. Each child was asked to create a pet rock at home. She gave them a paper with questions they had to answer about their rock. The paper also had a list of things they could use to decorate their rock. The class became creative and talked about the rocks in an interview. Three students from her class shared with the Board about their rocks. Mr. Hodges stated that because the Board members are our rock stars the art teacher and students decorated a rock for each member. He presented each Board member and Dr. Brooksher with a rock character. Mr. Hodges shared that if you have been in any of the local restaurants, you have probably seen signs which the Lanier Primary students wrote expressing their opinion of their favorite restaurant. He had students come forward and share their writing.

B. Recognition of Young Georgia Authors District Winners

Student	School	Grade Level	Title of Writing
Nickolas Langes	BCES	3	Zerk the Allen, Robot Trouble
William Brown	GWCES	4	Where the River Goes
James GaNun	GWCES	5	A "What-If" Adventure
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No entries		9	
Adrienne Oliver	RHHS	10	Dreaming to Dance
Allison McCallum	RHHS	11	New Orleans
Alexandra Elliott	RHHS	12	Hollow Men and Longing Souls

Mrs. Julie Howard and Dr. Brooksher presented certificates to each student.

C. Recognize Richmond Hill High School 2014 Washington Youth Tour Delegates and Alternates- Debi McNeal

Cecelia Giangacomo – Delegate
Elizabeth Wallace – Delegate

Jessica Elkins – Alternate

Richmond Hill High School principal Debi McNeal recognized the three students and shared that forty one students applied. Fifteen of those were from Richmond Hill High School. Out of six delegates chosen, two are from RHHS. She is very happy for them. Their expenses will be paid for by Coastal Electric. Each delegate will receive a \$1000 scholarship and each alternate will receive a \$500 scholarship.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

February 27, 2014 board meeting

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

VIII. APPROVAL OF FEBRUARY 2014 FINANCIAL REPORT

David Schwartz made a motion to approve. Paine Bacon seconded the motion, and it carried unanimously.

IX. FACILITY USE REQUEST

1. Richmond Hill Montessori Preschool requests the use of Richmond Hill Primary School multipurpose room and cafeteria on Tuesday, May 20, 2014 from 6:00 – 8:00 pm for its prekindergarten graduation
2. Former RHHS basketball players requests the use of the West Campus gym for the 6th Annual Wildcat Classic” on Friday, April 4 and Saturday, April 5

David Schwartz made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

X. FIELD TRIP REQUEST:

Carver Elementary 5th grade Advanced Content classes are requesting

approval for an educational field trip to Atlanta, GA (Zoo Atlanta and Stone Mountain) for Thursday, May 8 through Friday, May 9. Travel will be provided by charter bus.

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

XI. ADMINISTRATION

A. Approve accepting the following donations

Accept a donation of \$21,885 from the Richmond Hill PTSO to Richmond Hill ES for shade systems, benches, and furniture.

Dennis Seger made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

B. Declare the attached list of items as unusable and authorize the administration to dispose of them **(Attachment #2)**

Amy Murphy made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

C. Authorize the Superintendent to approve on a case-by-case basis a waiver to Bryan County Schools policy IHF(6) until said policy can be revised and adopted.

Joe Pecenka made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously. Dennis Seger asked Dr. Brooksher if someone one does not fully understand this do they call the principal and then call central office for Dr. Anderson if they still do not understand. Dr. Brooksher stated the correct procedure is to first call the principal. Then they may call Dr. Anderson, assistant superintendent of teaching and learning. Paine Bacon asked Dr. Brooksher to remind him again– this came up because our policy says you have to have ½ credit of geography. He asked Miss McNeal if Richmond Hill High School has a geography teacher. Miss McNeal stated yes. He asked Dr. Hadley if Bryan County High School has a geography teacher. Dr. Hadley stated no. Mr. Bacon asked how long have we known about this problem with our graduation policy. Dr. Brooksher stated we most recently picked up on it with our current graduates. Mr. Bacon asked why does Bryan County High not have a geography teacher. He said it is his understanding that this was known while Dr.

Brooksher's predecessor was Superintendent. Dr. Brooksher said if it was known, he is not aware of that. Dr. Anderson stated there was conversation much earlier and Dr. Hadley was going to look at putting something into practice in January. As she looked at caseloads, it became more evident she knew she would not be able to offer that at that time and where other options were explored. We do have capability of doing some of that through our credit recovery system which is what we looked at. Dr. Hadley investigated those options. It can be done but it is not the best set up for the students. Mr. Bacon asked Dr. Hadley has she had some students mitigate through APEX which cost us \$300. Dr. Hadley stated yes they have and she bought it with her school administrative budget. Mr. Bacon said if we are going to override till the policy can be revised and adopted, why not go ahead and bring that policy to us at this meeting so we can revise and adopt instead of giving some override ability. Dr. Brooksher stated it is listed there as a case-by-case basis by exception only. There are very few. He stated there are one or two at Richmond Hill High School who were in AP classes but could not get the $\frac{1}{2}$ credit in as far along as they were in the program. He said we looked at bringing a revised policy but it is so extensive and we did not have enough time to get it done. If we brought it for a first reading it would take a while to get it done. We thought this would be a good avenue to best support kids on a case-by-case scenario. Mr. Bacon stated that going forward, if we fix the geography problem through our policy, the case you brought up will still be in conflict. Dr. Brooksher stated we would handle it through a waiver. Mr. Bacon said a waiver is temporary. Dr. Brooksher stated we want to do what is best to support that student. We have to look at a process to do that. He said he had anticipated the Board being further along with policy revision discussion than we are. He said we have a grading and assessment team looking at the graduation policy and the number of credits. We also thought it might require board discussion because our policy requires 27 credits and the state requires 23 credits. There are pros and cons to both of those and the future opportunities- letting kids try new things. We thought it was a little bit bigger conversation piece. There was not enough time to bring to you a good policy – pro/con 23 versus 27. Dennis Seger stated so if the board decides to go with approving this tonight until we can look at the policy this will help the seniors this year. They can come to you on a case-by-case situation. Dr. Brooksher stated they can go to the principal and the principal will submit a proposal based on why we should waive the $\frac{1}{2}$ credit for this child to graduate. Dr. Anderson said there needs to be a waiver or some avenue because under the interstate compact, we are required to make exceptions for our military connected families in terms of kids that move in. Mr. Bacon asked don't we already have a military waiver in place. Dr. Anderson said we semi do but in terms of this policy there

needs to be some acknowledgement in the policy that would allow us to do for the gradation policy exception. Eddie Warren asked do we have a recommended policy in our manual IHF. Dr. Anderson stated it shows it is under development. Dr. Brooksher said this is a temporary place holder for a unique situation to help support our students. Mr. Warren asked Dr. Hadley how many students she has in jeopardy. Dr. Hadley said this year's class is taken care of. She said when she got to Bryan County High School the 9th graders were taking government for an entire semester. She was under the impression geography was going to be removed from the graduation policy so she pushed kids to take AP classes their senior year. She said geography is on the list but she hopes it is looked at. Mr. Warren asked Miss McNeal how many students she has in jeopardy. She said one. She would say that when she got to Richmond Hill High School the social studies department studied "Best Practices of High Performing Schools" and one of those they uncovered was offering world geography as 9th graders. Kids get social studies for four years. It is very comprehensive. I hope when you are looking at the policy that is taken into account. It's a really good thing it is there in my opinion. She said not every school district in the state offers geography anymore. If you look at high performing schools and look at their ACTs, SATs, and graduation rates, their core curriculum shows they offer geography as a 9th grade class. Dr. Brooksher asked Dr. Hadley and Miss McNeal if they agreed that the graduation policy needs to be revisited. Both stated yes. Dr. Brooksher stated we have not had an opportunity to sit down with the current administration to look at a good policy to bring to the board yet. Dennis Seger asked Dr. Hadley if the board goes back and looks at this would it settle things for the juniors next year as far as credits go. Dr. Hadley stated it would all be revisited. Paine Bacon stated he mentioned before about APEX learning and virtual school. He asked Dr. Hadley if she has students taking the course at home on their own time. Dr. Hadley stated that all of her students have rearranged their schedules to take it at school. Mr. Bacon said he is not proposing that any child suffers because of bad policy. He said bad policy reflects on the board. He has no problem with approving this; he just needed clarification.

- D. Approve accepting a bid in the amount of \$18,740 from Prosys for two switches

David Schwartz made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- E. Approve accepting a bid in the amount of \$9,352 from Prosys for the Microsoft Exchange Server

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

- F. Approve the purchase of a Palo Alto Firewall in the amount of \$18,032 from Sayer

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

XII. PERSONNEL

- A. Approve the March 27, 2014 personnel recommendations (Attachment)

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- B. Approve the 2014-2015 Certified Personnel Recommendations (Attachment)

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

- C. Approve the 2014-2015 Certified Personnel Recommendations - Addendum 1 (Attachment)

Dennis Seger made a motion to approve. Amy Murphy seconded the motion. Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, and Marianne Smith voted yes. Eddie Warren abstained. The motion carried.

- D. Approve the 2014-2015 Certified Personnel Recommendations - Addendum 2 (Attachment)

David Schwartz made a motion to approve. Dennis Seger seconded the motion. Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren voted yes. Paine Bacon abstained. The motion carried.

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

David Schwartz thanked Mr. Hodges and his staff for hosting the meeting and for the meal. He thanked the students for the pet rock. He thanked everyone for this week going through all we have gone through and recommended to be approved for accreditation by AdvancEd.

Marianne Smith thanked Mr. Hodges for hosting the meeting and for the entertaining dinner. She said thank you for the pet rock. She stated the students did a great job with their writings. They gave her some great ideas on restaurants in the area. She congratulated the Young Georgia Authors District Winners and the Richmond Hill High School Washington Youth Tour delegates and alternate. She said thank you especially to Julie Howard, Brad Anderson and Dr. Brooksher for the time they put into getting ready for the accreditation visit. She stated we knew we were good but there was a log of work put into it. She said you did this for the students. She thanked everyone for coming.

Dennis Seger thanked Mr. Hodges for hosting the meeting. He stated his staff did a great job with the meal. He thanked Dr. Brooksher and his staff for getting ready for AdvancEd. He said thank you for the donations. He congratulated the Washington Youth Tour delegates and alternate. He asked why no 9th entered the Young Georgia Authors District contest. He stated we need to find out why and see that they will do it next year. He told Mr. Hodges he took David Schwartz out to show him the awning for the prekindergarten classes and said it should be completed tomorrow. He said also understands the football fields are being done. He said the new elementary schools are coming along. He said to Dr. Brooksher and Dr. Robertson that we need to thank Bill Vickery for cleaning up the land we purchased behind the bus bar in Pembroke. He said it looks good. He again applauded everyone for the accreditation. He said he hopes Miss McNeal can go back to the drawing board to try to get another candidate for the head coach and find one just as good as the one that is not coming due to a family illness.

Eddie Warren thanked Mr. Hodges and his staff for hosting the meeting. He said he appreciates the pet rock. He said thank you for the donations. He wished the students going on the field trip a safe trip. He thanked Dr. Brooksher, his staff for the accreditation and especially the teachers in the classroom every day that make sure we look good. He thanked the board members for being available three times this week.

Joe Pecenka thanked Mr. Hodges and his staff for the hospitality. He apologized to those that worked so hard that he was not at the report out yesterday. He was happy to hear the report we got. He said thank you all for the hard work and the many hours getting prepared.

Amy Murphy thanked Mr. Hodges for hosting the meeting. She said the board did have to go to interviews with the AdvanceEd team as well. She stated she did say in her interview that it almost feels selfish sometimes because it is a joy to go to all the different schools and see the teachers who are excited about teaching and the students are excited about learning. She told Mr. Hodges she enjoyed the students who presented tonight. She said thank to the principals for last week's Board Appreciation Week gifts. She thanked Dr. Brooksher and his staff and especially Mrs. Howard and Dr. Anderson for leading the team. She congratulated all of the student winners.

Paine Bacon thanked Mr. Hodges for the hospitality. He stated he always enjoys coming to Lanier Primary School. He enjoyed the program by the students. He thanked the donors. He thanked Dr. Brooksher, Dr. Anderson, and Mrs. Howard and all the other staff for the AdvancEd efforts. He said the results reflect that hard work. He stated it is an honor to serve on a school board that reflects that school system and the hard work that goes into it. He said we appreciate it.

XIV. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, APRIL 10, 2014
AT 6:00 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second _____ Action_____

III. CAPITAL PROJECTS DISCUSSIONS – Dr. Trey Robertson and
Bill Vickery

- McAllister Elementary School
- Bryan County Elementary School
- RHHS Athletic Fields
- RHHS Track
- BCHS Athletic Fields
- RHMS Athletic Fields
- LPS Awnings
- Security Access Doors

IV. BUDGET DISCUSSION – Dr. Paul Brooksher and Melanie James

V. BOARD POLICY DISCUSSION

VI. BOARD MEMBER COMMENTS/NEW BUSINESS

VII. ADJOURN

Motion_____ Second _____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, APRIL 10, 2014
AT 6:00 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Thursday, April 10, 2014, at 6:00 p.m., at Bryan County Board of Education for a called work session.

I. CALL TO ORDER – Eddie Warren

Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

III. CAPITAL PROJECTS DISCUSSIONS – Dr. Trey Robertson and
Bill Vickery

- McAllister Elementary School

Dr. Brooksher stated that multiple things will be talked about dealing with McAllister. He said Dr. Robertson will give more details. He said that Marc Bruce, our attorney that handles most of our real estate actions, will talk based on a meeting that was held Tuesday morning. The whole board is aware of where this is in regards to a plat on McAllister. Dr. Robertson stated a general construction meeting was held a couple of months ago. Jeff Halliburton asked him to look at the plat and Mr. Halliburton wanted Marc Bruce to look at it. Marc Bruce had concerns about the plat. He said it had changed since he saw it the last time. Dr. Robertson said the plat we built our deed from had a ditch through the property that was large. On the original plat there was a proposed thirty foot easement for drainage. When we got the plat from Jeff Halliburton it showed a proposed sixty foot drainage easement to be retained by Bryan Land and Timber. That caused a lot of concern. We did not know anything about that. We started doing some investigation. Dr. Robertson said in the end when it's all said and done, nobody knows how that happened. There was a large discussion on Tuesday morning. Dr. Brooksher, Dr. Robertson, Marc Bruce, Johnny Murphy, Ray Pittman, Jeff Halliburton, Gage Wright surveyor, and Kirk Croasman were in attendance. Nobody knew that it changed. That posed a lot of legal questions for us. It also was holding us up from obtaining some permits. This afternoon Kirk Croasman sent an email that said he would go ahead and issue the permit after the discussion from Tuesday. We were cleared to move on from there. We still have questions as to what we need to do with this land. Marc Bruce handed

out a copy of a contract that was initially entered into with the school board, the county, and Bryan Land & Timber where we were going to swap pieces with the county and purchase some land from Bryan Land & Timber so we would end up with what you know as the school site for McAllister. The county would end up with a slightly different layout. He gave the Board two handouts of the plat. The first one showed the original plat. Prior to entering the contract there were exhibits attached to the contract that outlined what the current ownership of the various properties were and how they would be reconfigured based on proposed ownership. One has a proposed drainage on it. One plat indicates a sixty foot easement to benefit Bryan Land & Timber. He shared that the plat with the sixty foot drainage easement to be retained by Bryan Land & Timber is the plat that was recorded. Dennis Seger asked when we went through all of this and the swapping with the county no questions were asked as to who was retaining the ditch. He said he thought we owned it. Marc Bruce said the Board does own it and that is creating a problem because it is serving benefit of more than just our property. It appears this ditch has been there for a long time. Dr. Robertson stated that the ditch cuts us off from the rest of the property. Marc Bruce said it is odd how it transpired. The dilemma is whether it is 30 or 60 feet and it still represents practical problems for you. It is a property line. Water goes through which presents a safety issue for the students. You could consider fencing it and then you are left with a wide ditch and two acres on the other side that there is no apparent use for. We explored, Tuesday morning, the possibility of moving the easement. That is not something Bryan Land & Timber was interested in participating. The county, while they were open to that idea, said they have no funds which to contribute to assist on that. You could put pipe there and cover the pipe. That is probably more expensive than moving the easement. Bryan Land & Timber felt that there was a possibility that they would be willing to purchase it back or swap for other lands. They did not commit to any offer. They were serious enough to convene next week to hear what their proposal is. We hope to have you some good news. If that does not bear through, we are still confronted with what to do with this property. Joe Pecenka asked what is recorded in the plat book. This should be no conversation. He stated we were deeded what is in that recorded plat. Dr. Robertson stated the surveyor said you own what is recorded. Dr. Brooksher said there should have been some kind of legal conveyance. It is in the plat and cites book and pages. Our concern is it still says proposed. There is no narrative. Dennis Seger stated that when they sent you the page and plat book if you would have gone there you would have seen this. Eddie Warren asked who recorded this. Dr. Brooksher said there is no narrative about the transfer information and maintenance of the easement. You have to have access to it. Dr. Robertson stated it is a gray area of whose it is. You are looking at a section of land that has no use for us. It is a natural barrier. We have the opportunity perhaps to sell it back to Bryan Land & Timber. We don't need it. In the end it is \$45,000 because it is three acres. Dr. Brooksher stated that at the table there was conversation about a proposed road.

There was conversation to do a different road. It would go through Henderson Park, and where it stops it would go straight through to the spur. It would not go around the property and through the neighborhood. Mr. Bruce talked about a swap. There was a piece of land that if they did that they might be able to flip flop it. I don't know how much value it would be to us. The best case scenario is for them to purchase back the land which might offset cost we have in the future. Dennis Seger said find out what our opportunity is. Dr. Brooksher said we are bringing this to you so you will know where we are in the process. We had Marc Bruce look at it. In the meeting on Tuesday no one knew how it could have occurred. Dennis Seger said he has nothing against Edenfield, Cox, Bruce, and Classens but whatever we decide, make sure from now on we get the deed. Dr. Robertson stated as far as he knows plats do not change without conversation with the person buying it. Dennis Seger asked if this goes on for months, will it be a conflict for us. Dr. Brooksher stated Mr. Halliburton is in the process of doing a combo plat combining all of those into one parcel. He is going to combine, since the drainage ditch is like a property line, one major parcel and the other side of the drainage ditch as a parcel. If we do sell it, it will be easier to transfer that piece to its new owner. He is going to clean up some language about Bryan Land & Timber owning a sliver of the land. We went back and double checked because the state requires a minimum acreage for certain size schools but we are still above the state requirements for acreage for a thousand student school. Bill Vickery said it will not hurt you in building McAllister. You are getting benefit out of the ditch. We are draining some water into it. Joe Pecenka stated, if that is the case we don't want to sell that with the drainage on it unless we retain the easement. Dr. Robertson said we don't want to maintain it. Dr. Brooksher said Bryan Land & Timber's recommendation was that the county needs to take over the easement. He said they wanted to bring this to the Boards' attention and will follow up at the next Board meeting. Joe Pecenka said, they should not charge us for the plat they did not check. Dr. Robertson stated that there was a verbal agreement at the meeting that we would not have to maintain that easement. Dr. Brooksher stated that Johnny Murphy said he did not have the authority to take action or put anything in writing. Earl Benson is supposed to participate in the next meeting.

Dr. Brooksher asked Bill Vickery and Barbara Cogdell to report to the Board on the bid tabulations for McAllister. Mr. Vickery presented information regarding the five low bidders. He said there was a great turnout. He stated that the original budget price talked about for this project was \$23,000,000 in 2013. He said guaranteed maximum price considering the base bid is \$20,785,296. That was with no alternates. He shared information on 12 alternates. Alternate 1 was included in Phase 1. The Board discussed leaving 2, 3, 4, 5, and 6 as is, cutting 7, 8, 8A, 9, 9A, and 10, adding 11, and leaving 12. Dr. Brooksher recommended that the Board look at all of the numbers and the budget before making a decision. Eddie Warren asked Mr. Vickery if he was going to share

information from every bidder with the Board. Mr. Vickery said he would get the Board a complete bid list and backup.

- Bryan County Elementary School

Dr. Brooksher stated he was presenting two documents – one on Lanier Primary School and one on Bryan County Elementary School. He stated the Board had a similar conversation over a year ago in looking at growth in North Bryan. He said projections should be based on live data. Growth came back some degree. Lanier Primary School has grown significantly. If Lanier Primary School has large grade levels it continues and rolls up. He wanted the board to see the rationale behind what he is presenting today and wanted to see what the Board's thoughts are. Melanie James has projected for nine years for staffing for Bryan County Schools. She will share what this looks like. Ms. James shared growth of students for Lanier Primary School and Bryan County Elementary School and the number of teachers that would be needed for FY 15 through FY 19. Dr. Brooksher stated that Mr. Hodges needs one more classroom right now. If Bryan County Elementary School follows that same pattern it will most likely be full in five years. That does not include art, music, and physical education. He said we need to consider what level of growth we want to build into Bryan County Elementary School. He asked do we want to open a new school and add portables at Lanier Primary School. Do we want to consider moving second grade to Bryan County Elementary School and moving prekindergarten out of the portables and into Lanier Primary School? Dennis Seger said he thought we have had this discussion before. Dr. Brooksher stated we may have had this discussion before but he needed to share with you these projections. Paine Bacon said No. Eddie Warren said it looks like we need to add on to Lanier Primary School. Dennis Seger stated we said no before. We said prekindergarten through second would stay at Lanier Primary School. Grades three through five would go to the new Bryan County Elementary School. If we had to add on to the primary school we would consider it. Dr. Brooksher said he was sharing the projections, the growth patterns, and what it is projected to look like in five years. Bill Vickery told him the most expensive part of the building is in the budget. The cheapest thing to add on is classrooms. Eddie Warren asked if we can get the enrollment numbers for the last ten years. Dr. Brooksher said he wants us to go in open eyed. His concern is Lanier Primary School. Dennis Seger asked Barbara Cogdell how many more classrooms were there in the wing that we took off of the new elementary school. She said she thought it was around ten to twelve. Dennis Seger asked Carole Knight if there is a limit that a cafeteria can hold at one time. She said it depends on how big it is and what the fire marshal says. She said if you have two or three serving lines it would not make a difference. Joe Pecenka said if we did move a class from Lanier Primary School that is still not a fix. Dr. Brooksher stated we could not do that unless we added additional classrooms. Joe Pecenka said our options are to build at

Lanier Primary School or build on to Bryan County Elementary School. Dr. Brooksher stated yes because Lanier Primary School is currently at capacity. Dennis Seger stated that last year when we took the six rooms off, you all said we could take them off. Barbara Cogdell stated that this school has always been designed for certain FTE. Dr. Brooksher said he remembered that meeting. There were ten classrooms based on projections. We removed six and four stayed. You have new leaders in these buildings – BCES and LPS. They have have earned additional teachers based on how they have scheduled. This is food for thought as we move forward. Eddie Warren stated we have however much time we want. Dennis Seger asked if we wanted to add six classrooms, would you have to go back to the bidding process. What would it cost for six classrooms? Bill Vickery said I will help spend your money wisely. If you add, you need to do it now. If you go back to the sub contractors six months from now it will cost more. Dennis Seger asked would you want six rooms or a whole wing. Dr. Brooksher stated he is recommending discussion about the projections. Can we add a wing, add portables or move a grade level to Bryan County Elementary School? He said he wants to do what is best for the school system long term. Eddie Warren stated we also have to take into account that Ft. Stewart is losing a brigade. He said what he deals with is military growth. Dr. Brooksher stated he had attended two leadership meetings at Ft. Stewart. The largest percentage is in South Bryan. There are not a lot in North Bryan. Amy Murphy encouraged that we go back and talk to the parents that have kids at Lanier Primary School. As a parent she said she might be fine with her child in a brand new school knowing they were not smashed on top of each other. She would rather her children be in a new building than in a portable. Dennis Seger stated he did that when the question was asked about K-5. He called as many as he could. They did not want their students to move. He did not know about the projection of growth at that time. He said he would go back and ask parents again. Dennis Seger asked didn't Mr. Vickery want us to act on both bids next week. Eddie Warren said we could do change orders. Amy Murphy stated let's make a thoughtful decision. Dr. Brooksher asked if the Board wanted him to see how the teachers feel. Eddie Warren stated you can't ask all of them just the second grade teachers. Joe Pecenka stated it would be interesting to see what the teachers have to say. He said looking at the ratios in 2015 based on projection of 32.5 teachers and 28 classrooms, you said we don't need classrooms for every teacher, at what point do we start falling behind, is that 2015. Dr. Brooksher said it is a tough situation. We have four prekindergarten classes in portables. We learned they have a lot of stuff in storage. I would suggest we move things out of storage and make classrooms before we add.

Eddie Warren stated he had a question for Bill Vickery regarding McAllister. He asked what all does the athletic surfacing include. Bill Vickery said it is just the gym.

Bill Vickery presented a bid tabulation sheet for new Bryan County Elementary School. He said this is the exact building as McAllister except it lacks that classroom wing and the six classrooms. He asked if there were any questions. Joe Pecenka asked did we save any money by building two schools at the same time. Bill Vickery assured him we did and shared that some numbers represent a discount because the bidder bid both pieces. Paine Bacon asked what did we estimate on our Capital Projects list for this school. Eddie Warren stated that we started out with less than twelve million. Dr. Robertson said we do have the money. Dr. Brooksher stated we owe you more detailed numbers now that we have the final numbers on these schools that we can populate and put into the overall plan. This is a larger building than was discussed a while back and it cost more. Eddie Warren asked when Dr. Brooksher puts these numbers into the five year plan are you going to leave as it is. He said if we have to cut, he wants to see what Dr. Brooksher and his staff will recommend cutting and then what the Board would recommend cutting. Bill Vickery stated the guaranteed maximum price is the most it could ever be unless you all add to it.

- RHHS Athletic Fields

Dr. Brooksher stated Bill Vickery will share about an intergovernmental agreement to get cheaper reclaimed water. Bill Vickery stated Richmond Hill High School athletic fields project is going well. He said they hauled in 60 loads of dirt and are rerouting the water. They put in new irrigation on the practice fields. He stated we don't have enough water from the city to irrigate like we need to. He stated that he met with Dr. Brooksher, Eddie Warren, the mayor, and the city manager today. The EPA won't allow us to drill a deep well right now. We are trying to work a deal with the city to use untreated water from the wastewater plant. They will bring the water to our site. We asked if we enter into an agreement with them, why can't we put a well in for back up. Eddie Warren said the new sewer system they are building is going to take about twenty months before that reclaimed water can get to us. We are trying to make it from now until the time we can get that water. They kept talking about drilling shallow wells. We are talking about six ball fields with irrigation systems. Shallow wells won't work. Bill stated he was impressed how the school board and the city talked across the table. He said the rest of that program is going well. He said he does not have a schedule that Mr. Pecenka asked for last week but will provide it. Amy Murphy asked are they going to let us drill a well. Eddie Warren stated the city is having a meeting at 3:00 today with EPA to talk to them about this. The chances are slim that they will allow us drill a well. They are going to try to use our willingness to use the reclaimed water so that maybe we can get the well.

- RHHS Track

Dr. Brooksher said he wanted to thank Dr. Robertson for interacting with a great group of folks regarding a track proposal for Richmond Hill High School. He stated the Board had received a hard copy from the group not too long ago. Dr. Robertson said they are very adamant about track. He has had good discussions with them about priority. It comes down to money. These folks are very level-headed people. They want to raise money on their own. He would rather us pay for it but if they could come up with one half of the cost of the project it would help speed the process. We have looked at Bryan County High School already and have a fairly good price on that. We know what it is going to cost. We have been talking a lot about budget tonight. They have a lot of good information. Bill is getting a price, probably around \$150,000, so they can do some fundraising. We have eight lanes out there. Dennis Seger stated these meetings are in the evening and he thinks a board member should attend the meetings. He said sometimes people might forget something. He said he gets calls asking why board members are not at meetings. We are the ones that have to answer to the people. Dr. Brooksher said that it would be fine for the board to show support. They would need to decide who represents the board.

- BCHS Athletic Fields

Dr. Robertson said we are making an RFP for this. We are still waiting to see what Thomas and Hutton has for that. We are looking at a master plan with practice fields. Bill Vickery said they are trying to get it together but they are behind. We hope to have something in time.

- RHMS Athletic Fields

Dr. Robertson stated they are moving along on this project and should have the stands by April 27. That should complete this job. We are talking of extending the walkway right when you walk in on the fields

- LPS Awnings

Dr. Robertson said the Lanier Primary School awning job has been completed.

- Security Access Doors

Dr. Robertson stated there is still a punch list on this project. There was a problem getting parts in and then a problem with getting locks in. Now we have one or two doors that are not working correctly at the moment.

IV. BUDGET DISCUSSION – Dr. Paul Brooksher and Melanie James

Melanie James presented the FY 2015 Budget Notebooks and explained that all previously reviewed documents were included. She described the make-up of the budget notebook and explained what each tab contained or would contain. She reiterated that the athletic supplements included in the budget notebook were based on a consensus of the board at an earlier meeting in that the Head Football Coach will be compensated at 85% of the original recommendation. She stated that the proposed salary scales of classified staff involves condensing the years of experience from 30 years to 20 years and the remainder of the classified pay scales will be completed by next month. Dennis Seger asked about the two employees shown with a * on the Custodial Staff scale. Ms. James explained these two employees were currently being compensated as a Custodial Supervisor under a pay scale that only had a flat salary with no increase for years of experience. We plan to eliminate that scale and may discuss the possibility of a lead custodian supplement.

Ms. James presented the proposed staffing recommendations for K-8 instruction by school. She stated that this is the first year since she has been in Bryan County that we have had special education teacher allotments to present with regular education teacher allotments. The high schools are still in the mix of scheduling and recommendations will be made at a later date. Dr. Brooksher stated that because of growth and the increase in gifted enrollments, we are recommending employing 22 new teachers for K-8, of which 4 of these are special education teachers at a cost of approximately \$1.4 million.

Dr. Brooksher shared that he had a great meeting with Savannah Tech this week and are hoping to implement the welding program at Bryan County High School next year. Also, he stated the District is looking at the possibility of partnering with Savannah Tech for health science classes at both Richmond Hill High School and Bryan County High School. There are about 550 students interested in this pathway and neither school has enough teachers to accommodate the need. If we can partner with Savannah Tech, they will send instructors to our high schools. Savannah Tech also has an aviation class that supports Gulfstream which is another option if there is enough student interest. Students must pass the Compass Test before they are eligible for enrollment in one of these classes taught by a Savannah Tech instructor. Dr. Anderson shared there are three classifications of dual enrollment and we want to share with parents how the Hope scholarship affects the student's HOPE credits under these scenarios.

Ms. James discussed school budgets and stated the allocations are based on the March FTE count at 125% of formula earnings. The allocations will be budgeted in Instruction, Media, Administration, and Custodial. Dr. Brooksher shared the 125% of earnings was the same percentage used last year. The

total allocation increased by 4.6% over the prior year and principals have until April 30 to prepare their line item budgets.

V. BOARD POLICY DISCUSSION

Dennis Seger said he has not had enough time to look at it. Amy Murphy said there is very little change. Eddie Warren stated we need to at least look at the graduation policy. Dr. Anderson passed out two sets of paperwork. The yellow sheet of paper is the proposed draft copy to fix the issue we talked about last month. The blue sheet is the state board rule. There are two major changes to the policy. One is in Math where it removes the Math 1 sequencing language. The second is required geography credit. We still need to revisit the policy as a whole because one school desires the geography course and one wants it removed. The current arrangement compromises our graduation policy in general. We are one county and need one policy. In 2008, we redid the policy to address the new Math sequencing. At that time, a group of administrators and teachers got together and geography was a desired course even though it is not in the state Board rule. It was an addition; we did that as a district. We also require 27 credits. There has been discussion to reduce that. Eddie Warren stated that was his question. Dr. Brooksher said we are trying to phase it in. We need to pull all of the stakeholders in from the high school level and have a good conversation. The overall policy has not been revisited in quite some time other than state board rule changes such as course names. Dennis Seger said one school staff might want it and one might not. Marianne Smith asked why do we give this school a choice. Eddie Warren stated because the policy allows it. Dr. Anderson said this takes out the "you shall have geography" requirement. Dr. Brooksher said this is for 1/2 credit; not a whole credit. He said the way it is written based on our course offerings, it needs to be revisited. This is not a long timeline. The high school principals do want to give their input. We need to bring everyone together as a school system and listen to their input. It is a big decision and we need to have a conversation about 27 credits versus state requirements. Dr. Anderson said one of the things that got him involved is that he thinks we have compromised our graduation policy. He believes the Bryan County School System has opened itself up for several possible legal concerns specifically with certain groups of students of how we have awarded diplomas and allowed them to substitute credits. I hope to be able to prepare and show you in the next two months how many kids were affected. Eddie Warren said if that is a problem and we can put it in our policy, why would we go back and find out how many we have done it to. Dr. Anderson stated because he thinks it is important we understand the depth of the problem and where we have need to address. Eddie Warren said as long as we know we have whether it is one child or 100 we just need to get it corrected. Dr. Brooksher stated that is one reason we are opening it up and having flexibility now to support the child. We need to do it right and get stakeholder input. The graduation policy should be audited every couple of years. Dr. Anderson said the reason the change is minor is that we have kids

that will operate under this particular policy even if we change it– those that entered 9th grade under this graduation policy will float through until the new incoming ninth grade class. We hope to have a new proposal effective for the 2015-2016 school year. This will fix the more immediate issues. Eddie Warren asked Dr. Brooksher what he was wanting the Board to do. Dr. Brooksher said he would like for the board to read the proposal and he would like to bring the graduation policy change as an action item for the April 17 board meeting as a temporary fix. Eddie Warren said put it on the agenda and if anyone has questions we can pull it.

VI. BOARD MEMBER COMMENTS/NEW BUSINESS

Paine Bacon asked about a parent that was still emailing since the last meeting. He wanted to know if that had been resolved. Dr. Anderson said he had a good conversation with her. What we found was Bryan County High School sent out a course request notice per student. She said her children did not select geography as a course they requested but it showed as they had asked for it. I sent her back to the administrator. In June of this past year, we offered a fix to that school. The district was willing to pay for any social science teachers assessment to add the area to their certificate. It is a very easy add. It would have allowed them to offer it as a credit. There is not a person on staff that has a certificate to do that. There were several opportunities to remedy the situation even if somebody had to teach it out of field.

There was a lengthy discussion concerning the replacement of the SRO at Bryan County High School and concerns regarding input by the Board. A meeting has been scheduled with Sheriff Smith to discuss the situation.

There were no other board member comments.

VII. ADJOURN

Amy Murphy made a motion to adjourn. Dennis Seger seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, PhD.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, APRIL 17, 2014
AT RICHMOND HILL ELEMENTARY SCHOOL
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Marianne Smith
- III. PLEDGE TO THE FLAG – Dennis Seger
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____Second_____Action_____

- V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher
Richmond Hill Elementary School Activities – Walt Barnes

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)

March 20, 2014 board work session
March 26, 2014 called board meeting
March 27, 2014 regular board meeting

Motion_____Second_____Action_____

- VIII. APPROVAL OF MARCH 2014 FINANCIAL REPORT

Motion_____Second_____Action_____

- IX. USE OF FACILITY
Pembroke Public Library requests to use the Bryan County Elementary School cafeteria for their Summer Reading Program beginning June 4

Motion_____Second_____Action_____

- X. ADMINISTRATION:

- A. Approve accepting the following donations:
 - 1. Accept \$800 from Deano's Pizza to the boys' basketball

- team at Bryan County Middle School
2. Accept \$50 from Margaret West to help with CRCT breakfast items at Bryan County Middle School
3. Accept \$300 from Pembroke Advanced Communications to help with CRCT breakfast items at Bryan County Middle School
4. Accept \$15,000 from the Homerun Club to Richmond Hill High School for a new pitching machine
5. Accept \$1,000 from the Rotary Club of Richmond Hill to Richmond Hill High School general activity account
6. Accept \$10,000 from Lanier Primary School PTO to purchase playground equipment for Lanier Primary School

Motion_____ Second_____ Action_____

- B. Approve revised Policy IHF(6) – Graduation Policy
(Attachment #2)

Motion_____ Second_____ Action_____

- C. Approve the following textbooks

1. for FY15 AP Psychology
*Myers' Psychology for AP
Second Edition
David G. Myers
ISBN-13: 978-1-4641-1307-9
ISBN-10: 1-4641-1307-6*
2. for FY15 AP Physics
*AP Edition
College Physics – A Strategic Approach
Copyright 2015
Pearson Education, Inc.
ISBN 13: 978-0-13-353967-7
ISBN 10: 0-13-353967-9*

Motion_____ Second_____ Action_____

- D. Board Policy Discussion

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

XII. EXECUTIVE SESSION – Personnel & Real Estate

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XIII. PERSONNEL

Motion_____ Second_____ Action_____

XIV. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, APRIL 17, 2014
AT RICHMOND HILL ELEMENTARY SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, April 17, 2014, at 6:00 p.m. at Richmond Hill Elementary School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Dennis Seger, Marianne Smith, and Eddie Warren. Joe Pecenka and David Schwartz were absent.

II. MOMENT OF QUIET REFLECTION – Marianne Smith

Marianne Smith led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Dennis Seger

Dennis Seger led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

V. SUPERINTENDENT’S UPDATES – Dr. Paul Brooksher

Dr. Brooksher stated the Relay for Life event was a huge success. He stated that \$76,000 was raised. Of the \$76,000, over \$47,000 was raised by the Bryan County schools. He wanted to publically thank everyone that was involved – students, teachers, administrators, board members, and schools walking and holding silent auctions.

Richmond Hill Elementary School Activities – Walt Barnes

Principal Walt Barnes welcomed everyone to Richmond Hill Elementary School. He stated the school held a STEM (Science, Technology, English, and Math) Night in March. He introduced Mrs. Tucker and Mrs. Bill who shared highlights about the event. Two hundred students and parents came. The parents could work on activities with the students in each area. Mrs. Tucker and Mrs. Bill stated they wanted the Board to experience what the parents experienced on STEM night. Board members participated in a STEM activity with the assistance of students.

VI. LISTEN TO PUBLIC COMMENT

United Way representatives Kristi Cox and Tonya Henderson presented the Board with the Gold Award from United Way for last year's campaign and stated United Way appreciates all the Board has done for them. She encouraged the Board to attend special field day at Hendrix Park tomorrow.

VII. APPROVAL OF MINUTES (**Attachment #1**)

March 20, 2014 board work session
March 26, 2014 called board meeting
March 27, 2014 regular board meeting

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

VIII. APPROVAL OF MARCH 2014 FINANCIAL REPORT

Paine Bacon made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

IX. USE OF FACILITY

Pembroke Public Library requests to use the Bryan County Elementary School cafeteria for their Summer Reading Program beginning June 4, 2014

Dennis Seger made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

X. ADMINISTRATION:

- A. Approve accepting the following donations:
1. Accept \$800 from Deano's Pizza to the boys' basketball team at Bryan County Middle School
 2. Accept \$50 from Margaret West to help with CRCT breakfast items at Bryan County Middle School
 3. Accept \$300 from Pembroke Advanced Communications to help with CRCT breakfast items at Bryan County Middle School
 4. Accept \$15,000 from the Homerun Club to Richmond Hill High School for a new pitching machine
 5. Accept \$1,000 from the Rotary Club of Richmond Hill

6. to Richmond Hill High School general activity account
Accept \$10,000 from Lanier Primary School PTO
to purchase playground equipment for Lanier Primary School

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- B. Approve revised Policy IHF(6) – Graduation Policy
(Attachment #2)

Amy Murphy made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

- C. Approve the following textbooks

1. AP Psychology
Myers' Psychology for AP
Second Edition
David G. Myers
ISBN-13: 978-1-4641-1307-9
ISBN-10: 1-4641-1307-6
2. AP Physics
AP Edition
College Physics – A Strategic Approach
Copyright 2015
Pearson Education, Inc.
ISBN 13: 978-0-13-353967-7
ISBN 10: 0-13-353967-9

Amy Murphy made a motion to approve. Marianne Smith seconded the motion. Dennis Seger asked why these came about. Dr. Brooksher stated the high school requested them based on course offerings for FY15. Dennis Seger and Eddie Warren asked if they were for both high schools. Dr. Brooksher stated that not every high school offers the sample AP classes. He said this request came from Richmond Hill High School for next year. He said we are trying to order them now so they will be available on the first day. The motion carried unanimously.

D. Capital Projects Discussion and Update

Dr. Brooksher stated Mr. Vickery, Mrs. Cogdell, and Dr. Robertson have been working diligently on the value engineering items. He said if we accepted all the alternates today for the two buildings it would be around three million dollars. There are no timeline issues if a guaranteed maximum price (gmp) is brought to the work session in May. They did not want to bring numbers that aren't 100% accurate. Dr. Robertson stated that when you have a work session and then a board meeting, it is hard to get the numbers together for such a quick turnaround. He said they have not had a chance as a group to sit down and talk. It would be unfair to everyone to start throwing out numbers. The value items for McAllister totaled about 1.5 million and the new Bryan County Elementary was 1.27 million – every one of those items do not have to have a decision made on them tonight. There are a few items that Mrs. Cogdell and Mr. Vickery need to sit down with her engineer so we make the right decision. Eddie Warren stated so if we don't make any decisions on Phase 2 until mid May. Bill Vickery said he would ask that the Board say they are fine with the gmp that we are going to reduce by three million total accumulative approximately. Mr. Warren said it needs to be done on a purchase order basis. Mr. Vickery stated he has a description of every item with a dollar cost associated with each individual item. With each item, he has a construction manager approval column with a check box by for him to approve or disapprove, a design professional column for Mrs. Cogdell to check what she thinks you should accept, and an owner approval column. Every column adds up individually. He said, he would like to send it to the Board to digest for a week or so and come back at the board meeting and let him expound on each. Mr. Warren stated his question still is if we don't approve anything until May are you going to have two schools completed – Bryan County Elementary in March and South Bryan in May. Mr. Vickery said he would still like the Board to tell him to proceed on the schools with the understanding that in two weeks there are still some things we will deduct out of it. Mr. Warren stated you are not going to ask us to approve the guaranteed maximum price you gave us last week. Mr. Vickery said yes. That's why it is called a gmp. It is not a contract price in this process. Mr. Warren stated if we approve that gmp price, and something comes up, we can go up to that price and he does not want to do that. He said the reason behind a construction management project is versus bidding project and the architect is if you mess up, it is on you. I don't want to do a gmp on \$20 million even though you are telling us you can save us 1.5 million and something come up and it reach the gmp. Mr. Vickery said it can't. Mr. Warren said it can if something out of the ordinary comes up and then this board is stuck. Mrs. Cogdell stated it can be resolved by change order. We can approve at the gmp he received bids at; we can lower that gmp for now and then adjust by change order after we get numbers more concrete. Eddie Warren said he is not going to approve the gmp he gave us last week. Paine Bacon said he was not either. Dennis Seger said he does not want to put Pope Construction in a bind and

something come up on them. Bill Vickery said he is looking for the Board to say you are going to build those schools, go ahead and start knowing we are going to be at x number of dollars. Eddie Warren asked how long the value engineering is going to take. Bill Vickery said 6 or 7 days. He said we are going to run across things throughout the project. That is the good thing about construction management. If we see we can save money on it, we are going to continue to do that. Dr. Brooksher asked is there anything you would need to begin on before May 8 that does not have the capacity to be value engineering. Bill Vickery stated the foundation. Mrs. Cogdell said we can issue another component change order that would cover that. Bill Vickery stated we can do intermediate pieces. Eddie Warren stated he would be fine with that process. Bill Vickery stated we want to be successful as a group where we can get the schools open on time. We want to proceed on construction as soon as possible. He said what we are talking about is foundation, rebar, masonry, and construction steel. Dr. Brooksher stated so a first phase approval would be pretty accurate. Dennis Seger asked is that for both schools. He said he would be good with that until we get the proper numbers. Eddie Warren said he would rather do that. Dennis Seger asked if he was going to send the numbers through the superintendent or directly to the board. Bill Vickery said however you tell me. Amy Murphy asked what do we need to do to approve tonight. Eddie Warren stated if we are going to approve tonight, he needs to give us the scope of work and the amount in two sections – one for each school. That would allow him to get started. On May 8, we could come back and shore up the value engineering and do the gmp total. Dennis Seger said we have to realize if that is good with Bill, on May 8, as a board we need to be ready to approve all of it. Eddie Warren said Mr. Vickery does need to send us information to look at. He stated he would like examples tonight of some value engineering Mr. Vickery has done and how much he has saved. Dennis Seger stated if we have any questions do we give them to Dr. Robertson and he can contact you and then email us back. Dr. Brooksher stated a list is a great idea. Dr. Robertson stated there are a lot of items that need to be discussed. We have not had time to sit down with Mr. Vickery and Mrs. Cogdell to talk about. Dr. Brooksher asked Mr. Vickery how long he thought it would take for him to have a final conversation with the different members to make it accurate. Dennis Seger said, May 8 is only three weeks from tonight. Mr. Vickery and Mrs. Cogdell said by the middle of next week. Dr. Brooksher stated we need to get them to the Board on Friday before the work session on May 8. Mr. Seger stated we need them next Friday so we will have a week to look them over and ask you questions. Then you can get answers from him and we can be ready to approve at the May 8 meeting. Mr. Warren suggested the Board take a ten minute break to allow Mr. Vickery and Mrs. Cogdell to come up with information they need to present tonight so we can amend the agenda to make approval.

Bill Vickery said regarding the component change order on the existing project going on – McAllister and new Bryan County Elementary we propose to include rebar material and placement, all the cast and place concrete, the unit masonry, the structural steel, the plumbing, the electrical, and the termite treatment. That basically gets us out of the slab. For Bryan county Elementary School that amount is \$6,827,903. For the exact same scope on McAllister the amount is \$8,189,909. Those are straight subcontractor costs. There would be no overhead profit, no fee – that will be in the total contract once we get a gmp. Eddie Warren asked if we approve this tonight, when will you start digging. Mr. Vickery stated on Monday. Dr. Brooksher state he had a recommendation on a possible action item to be heard by the Board and Ms. James to seek if it works. He recommended to take action for notice to proceed spending up to \$8,189,909 on McAllister until a gmp is finalized and to take action for a notice to proceed spending up to \$6,827,903 on new Bryan County Elementary until a gmp is finalized.

Dennis Seger made a motion to amend the agenda to add Item XIV.A and XIV.B to the agenda to read as stated above by Dr. Brooksher. Paine Bacon seconded the motion, and it carried unanimously.

Dennis Seger said he had another question before leaving Capital Projects discussion. He said we have talked about getting track for Richmond Hill and Bryan County. He knows they are still working on numbers for all of that. He asked where are we at for that with Bryan County High School for those fields. He knows it won't be ready for next year. How long does it take to get engineers when we have been working on it for two years and I know the Board just gave you all permission to get with the engineer. We have been waiting on bids or price so we can be looking at it for the fields but how long does it take to get engineers drawings or plans? Mr. Vickery said, he talked with Mr. Halliburton yesterday to try to get a definite date. Mr. Halliburton said he will have it by the next Board meeting. Hopefully, I can review them next week and then present them to you. Mr. Vickery stated things have evolved from there. Dennis Seger said, at the last board meeting we discussed growth at Lanier Primary School. In my weeks time (I told the Board I was going to do my own interviews.), no second grade teacher wants to move. With kindergarten and first grade, there might have been one that said she would like to move up to the elementary school. I don't see the numbers growing. Eddie Warren asked how are we coming on the list we ask for on ten year numbers. Dr. Brooksher said we are trying to get the numbers to flow out easy to read and follow. Melanie James gave him a draft yesterday. Dennis Seger said he has been at the ball park every night and the people are saying leave Lanier Primary as it is. Dr. Brooksher said, I am not saying my recommendation is to move second grade to Bryan County Elementary School. My intent was to talk about potential need for more space.

I said it as a possible option. That is not my push to say we have to move. I don't want it to get out that I am trying to do that. Dennis Seger said, when you ask Dr. Robertson to do a master plan, maybe he can get with Bill and Barbara to see if there is a way we could add seven classrooms and then add square footage to the cafeteria. Dr. Robertson stated, he though you would want to do a cost comparison and think about sewer. He said he would like for Dr. Robertson to get with Mrs. Cogdell and Mr. Vickery and Mrs. Knight to see if it is feasible to expand the cafeteria.

Bill Vickery stated he would like to bring up one more item while talking of Capital Projects. Because we are bidding one million dollars of equipment for the two new schools, Ms. Knight needs a freezer at Richmond Hill Middle School. She has had it in her budget. She asked if I could help her get numbers. We put it in with the bids to see if we could get better numbers. The numbers came in today from three vendors. The two low vendors were Norvell at \$33,000 and Hall at \$32,000. She is ready to put it in. All we are going to do is procure it for her and put it in. She will pay the bill. Ms. Knight stated at Richmond Hill High School we have four walk-in freezers. At Richmond Hill Middle School we have one small one. Dr. Brooksher said let us talk a little on how that needs to be handled if time is an issue. Since we did not bid it out, we have to make sure our action items for large purchases are very accurate in how they read.

Dr. Brooksher asked Bill Vickery to discuss concerns about irrigation with the football fields project. Bill Vickery said, at the Richmond Hill High School football field improvement the existing irrigation lines that leave the city, all of the valves – main line runs from the meter to football field, then to the baseball field, and then to the softball field. All of the valves come directly off the water main and are a complete disaster. They were done 20 years ago. There is no way to isolate the field. For example, if you had a leak on the softball field, you have to cut off the main line at the valve that cuts all your irrigation off. Unfortunately, you also have leaks. Three of the four valves are leaking and have been for years. When you have as much pressure as it, it shakes. Someone noticed it and poured concrete all over the whole joint. Every time it would shake, it would crack. To isolate it and do it properly, we want to loop that instead of everything coming directly off the main line. The irrigation on the main football field had head spacing of 75 feet which was perfectly fine because you had muck. You had water standing on top. With the new system we are putting in with 12" roots on materials it will percolate 22" per hour. That is not enough water to keep the field like we hope you will keep it over the next 25 years. From the baseball field to the softball field, the water line goes from a 4 inch to a 2 inch. After speaking with the guys at the school, there is not enough pressure to run two zones at one time. It takes two full days of watering the baseball and softball fields by themselves. We are about to bring the new practice field on line and the multipurpose field on line on that same water line. We

had to increase from the 2 inch to 4 inch line to give more water to run more zones. There is not enough time in a day or week to water like we should. Dennis Seger asked where are we with the City with the well. If they would agree to that, it would take care of the water pressure problem. Bill Vickery stated we are still talking with them. He said it will take care of the pressure problem but not the line problem. Dennis Seger asked even if we go to a 4" line is it going to be enough water pressure to water for two days. Bill Vickery said that is all we have for now. Eddie Warren stated the city is not the hold up – EPD is. Dennis Seger asked Bill Vickery if he was asking the Board to approve him increasing from 2 inch to 4 inch while he is doing the irrigation on the fields. Bill Vickery said yes so you can isolate the football, baseball, and practice fields. Dennis Seger asked if he had a cost. He said the total cost for everything is \$23,670. Bill Vickery said Joe Pecenka had asked for a schedule that shows how the finished product looks but he does not have that with him tonight. Eddie Warren asked him to email it to all of the Board members.

E. Board Policy Discussion

Dennis Seger made a motion to remove this item from the agenda as long as we place it on the May 8 agenda. Mr. Warren told him we are going to move Board Policy to a committee. The committee will be made up of Mrs. Smith, Mrs. Murphy, and himself. They will obtain some information from Mary Beth Brothers. All of the policies that don't have discussion and everyone is in consensus with, we are going to bring one big list with those listed for approval. Then we will take those that need discussion and work on them. Mr. Seger restated his motion to remove this from the agenda. Amy Murphy seconded the motion and it carried unanimously.

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

Amy Murphy thanked Mr. Barnes for hosting the meeting and for dinner. She said the STEM activity was fun. She thanked all of the donors for the donations. She is excited about the Gold Award and thanked United Way for that. She said thank you to everyone that participated in such a wonderful way.

Dennis Seger thanked Mr. Barnes for hosting the meeting and for dinner. He thanked everyone for coming and thanked the donors. He said he want to ask a question that is probably being done. He said when we have a problem within our system and we have different departments that have to make decisions with the Assistant Superintendent of a department and another Assistant Superintendent of a department. When you have to make changes in the department or questions, I think before any decision is made, the Superintendent or Assistant Superintendent that is

over certain departments meets with every department head and allows them to meet with their staff and work out problems. If they can't work them out then bring them to the Board. We need to get directors more involved in making decisions for their department. If it is wrong, it's wrong. Their supervisor can say this is the way you should have done it and let's correct it. We went ahead and hired another Assistant Superintendent to relieve Dr. Anderson of some duties. We had two, then we were back to one, and now we are back to two. We are getting everything on the same page with Dr. Robertson and Dr. Anderson and everything is flowing better. Each department has a director and his or her staff should be more involved with the decisions for that department. It should not just go to the Assistant Superintendent. Directors should be involved no matter how small or how big a decision is made if it is their department, they should have some kind of input with their staff then all come together. We need to make sure this is being done. Dr. Brooksher stated he would agree with Mr. Seger 100%. He said that is his job to make sure it is being done. He said we have central office development meetings and at our next meeting I will tell the directors if they can't get it done then they need to see me. Mr. Seger stated that he and Paine Bacon attended the Beta Junior National Honors program on Tuesday night. I did not find out until the day of. He asked the Superintendent if we could give them a calendar of certain events especially if students are getting award or it is senior day or Beta Club. He said he forgot the FFA banquet because they received the invitation a month ahead of time. Mr. Warren stated there was a Board appreciation at the football field at Richmond Hill High School and he did not find out about it until the day after. Mr. Seger said he knows the Superintendent, Dr. Robertson, and Dr. Anderson can't make everything either. He said it would be nice if the Board received more than a day notice when we have special events at the schools. He said it would be nice if the principal could send updates to the Superintendent to send to the Board. Dr. Brooksher said we can try to improve in that area. He stated he does know with the new calendar system they are still working on on the website, you can go to the schools website and they are uploading all events. Mr. Seger said we still need to get with the principals about scheduling events at the same time. At the FFA event, you could hear the adults that were recognizing the seniors on the Soccer team. He said he knows it is hard to coordinate. Dr. Brooksher said we will look at it again and try to improve. Mr. Seger thanked Dr. Robertson for all of his work with the projects.

Eddie Warren thanked Mr. Barnes for the hospitality. He thanked the donors and participants who gave to our schools. It is greatly appreciated. He said to Kristi Cox everything was great with United Way as always. He said the Board appreciates the award. He thanked Mary Beth Brothers for heading that up. He thanked the Board members for all they do and the events they attend. He wished all the teachers, staff,

and everyone that is off next week on spring break a great week and safe travels if they are traveling.

Marianne Smith thanked Mr. Barnes for the hospitality and for her student being a part of the program. All of the teachers here are wonderful. She thanked Mrs. Smith and Mr. Bayens for participating in the Relay for Life. It was a great event. She thanked Mrs. Cox for the gold award and all she does for the community. She thanked Mrs. Brothers for the hard work in that department. She thanked Bill Vickery, Barbara Cogdell, and Trey Robertson for all of the hard work they do. She thanked the central office for all they do.

Paine bacon said thanks to Richmond Hill Elementary for the hospitality. He said he always enjoys the programs here. He said he remembers we had a hands-on activity here before. He thanked the donors. He thanked Dr. Brooksher for the school systems participation in United Way and Relay for Life. He said we get caught up in all of these activities that we do here at school but to go out into the community and promote goodwill of fellow mankind and help people is really very positive.

XII. EXECUTIVE SESSION – Personnel & Real Estate

Dennis Seger made a motion to go into executive session. Amy Murphy seconded the motion, and it carried unanimously.

David Schwartz made a motion to come out of executive session. Amy Murphy seconded the motion, and it carried unanimously.

XIII. PERSONNEL

Amy Murphy made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

XIV. A. APPROVE A NOTICE TO PROCEED ON CONSTRUCTION OF MCALLISTER ELEMENTARY SCHOOL FOR SPENDING UP TO \$8,189,090 UNTIL A GMP IS FINALIZED

Dennis Seger made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

B. APPROVE A NOTICE TO PROCEED ON CONSTRUCTION OF
BRYAN COUNTY ELEMENTARY SCHOOL REPLACEMENT FOR SPENDING
UP TO \$6,827,903 UNTIL A GMP IS FINALIZED

Dennis Seger made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

XV. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, MAY 8, 2014
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second _____ Action_____

III. USE OF SCHOOL FACILITIES POLICY (KG) DISCUSSION

IV. BUDGET DISCUSSION

V. CAPITAL PROJECTS DISCUSSION

VI. DISTRICTING DISCUSSION

VII. BOARD MEMBER COMMENTS/NEW BUSINESS

VII. EXECUTIVE SESSION – Real Estate, Personnel,
Student Discipline, Legal

Motion to go into_____ Second _____ Action_____

Motion to come out_____ Second _____ Action_____

IX. PERSONNEL

Motion_____ Second _____ Action_____

X. ADJOURN

Motion_____ Second _____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, MAY 8, 2014
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

The Bryan County Board of Education met on Thursday, May 8, 2014, at 6:00 p.m. for a called work session.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. ADOPTION OF AGENDA – Eddie Warren

Amy Murphy made a motion to amend the agenda to include as item number III. Fleet Insurance Discussion. Dennis Seger seconded the motion, and it carried unanimously. Dennis Seger made a motion to approve the agenda as amended. Joe Pecenka seconded the motion, and it carried unanimously.

III. FLEET INSURANCE DISCUSSION

Dr. Brooksher and Melanie James informed the Board that our present carrier, State Farm, will no longer carry fleet insurance. We elected to get a quote from GSBA. The quote came in at \$82,000 compared to \$42,000 we paid last year. Ms. James stated we need to bid for one year because we do not have enough time to do a RFP. We will need to bid again for FY16 forward. After discussion, it was decided to send our claims history to Seacrest Partners and Blount, Burke & Wimberly. She will give them a two weeks turn-around. If it is significantly higher, she will go down the list of those that bid on workers compensation.

IV. USE OF SCHOOL FACILITIES POLICY (KG) DISCUSSION

Dr. Brooksher presented a copy of the current use of school facilities packet with a strike through one sentence. He discussed the steps to request use, including that the principal is the Level 1 approver, the Superintendent is Level 2 approver, and then it is brought to the Board as Level 3 approver. He said there is one sentence in our policy that states a facility can't be used for repetitious use. He wanted the Board's thoughts on it and he said he has a recommendation. He stated we have space available for outside organizations to use and it will support the students of Bryan County. He recommended that the policy be revised temporarily like the graduation policy was done so it can become a part of our overall review process. He said by striking that one sentence, it gives the opportunity for traveling programs to use our facilities.

Dennis Seger stated that the county has policies that traveling teams must have seventy-five percent of the participants from Bryan County. After much discussion including concerns about payment, wear and tear on the facilities, custodial services, and liability insurance, Eddie Warren stated the policy was changed in 2002 for some of those reasons and for legal reasons. He stated the attorney said once you open up and let someone use a facility on a regular basis and deny someone else, you are going to have issues. There was also discussion about other changes to the policy. Dr. Brooksher reminded the Board he was asking for a temporary revision until the entire policy could be revised. Several Board members stated we should not do a temporary revision. Dr. Brooksher stated he would see if we can get other counties fee structures, look at the recreation department's fee structures, and get a legal opinion.

V. BUDGET DISCUSSION

Melanie James presented the remainder of classified schedules that were moved from 30 years to 20 years. She shared information about the school nutrition workers, assistant managers, and managers' salaries. She also presented the remaining coaching supplements sheets. She said the plan is when we put all of the budget items together it will show current costs and the increases in the budget. She shared that the governor signed off on the 2015 budget this week. The tax assessor informed her she should have the digest by the end of May.

VI. CAPITAL PROJECTS DISCUSSION

Dr. Brooksher recommended the concept of a Board Capital Projects committee. He stated it could be a two or three person committee or we could give the dates and anyone that was available could attend. After discussion, it was decided that there would be a two person committee of Eddie Warren and Dennis Seger with a floating third person. That would give other Board members a chance to attend when they could. Dr. Brooksher stated that he, Dr. Robertson, Bill Vickery, and Barbara Cogdell would make a list on a calendar of dates and locations and send it to the Board.

Jeff Halliburton shared a master plan regarding Bryan County High School athletic fields. Dr. Robertson stated the drawings are in two phases. He said Phase 1 is the one we are concerned about right now. It is for two practice fields. Phase II will be for baseball and softball and some parking and a concession stand. The Board agreed to go ahead and get a RFP for Phase I.

Bill Vickery reported that the athletic fields at Richmond Hill High School have been sprigged and they have started the drainage system. He stated the project is 1-1/2 weeks ahead of schedule.

Dr. Robertson stated that we are still waiting to hear from EPD regarding the well issue for Richmond Hill High School. The backup plan would be to pay for city water.

Dr. Robertson stated the change order for irrigation lines at Richmond Hill High School athletic fields will be on next week's agenda.

Bill Vickery stated the bleachers at Richmond Hill Middle School are 95% complete. They will put one more section of sidewalk to make better access to the bleachers. There was not a filming station but he negotiated with the company putting in the bleachers and that will be included with a cover over it.

Dr. Robertson stated he met with the group regarding Richmond Hill High School track. They would like some direction from the Board because they want to go after some community grants. If they get that money it will mean the track is open to the community. Most of the Board had no problem with that. Some mentioned liability. Dr. Robertson stated we can tell them to start looking and then we will have to come to some kind of an agreement at a point.

Dr. Robertson stated the new schools are on time. He stated as far as value engineering that information was sent out. He gave the board packets with changes highlighted in blue. He stated he, Bill Vickery, and Barbara Cogdell met several times. Melanie James shared how much money in local capital funds are available as of May 1. She shared what still needs to be paid from that. She shared what monies we have to apply to the two new schools. Dr. Robertson stated in looking at the value engineering sheet and if you went with what we are suggesting you would end up with about 4.5 million left over in the capital projects fund. Dr. Robertson and the Board reviewed value engineering items for McAllister Elementary and new Bryan County Elementary.

Jeff Halliburton shared a drawing of the current road for McAllister and a proposed road. The proposed road would make traffic flow much better.

VII. DISTRICTING DISCUSSION

Dr. Brooksher shared a timeline video regarding districting and explained it.

VIII. BOARD MEMBER COMMENTS/NEW BUSINESS

Eddie Warren shared some updates. The first was GSBA information on governmental operations committee. He stated he sent the information to the Board and only had one question from Mr. Seger on grading system. That did not pass. He stated he will make copies of all of the legislative positions and

those that did or did not pass. He stated that there will be an executive session on the agenda next week to review the Superintendent process. He said he would get the instrument to the Board. He asked the Board to review their tally sheets for Section D, E, and F of the policy manual. He said if they have questions or changes to send them to him. The committee is meeting on May 15.

Paine Bacon thanked everyone from central office for the card and gift.

David Schwartz said thanks for the food and the information for the board.

Dennis Seger thanked Bill Vickery, Barbara Cogdell, Jeff Halliburton, and central office. He gave a heads up to Dr. Tinney and Toni Bacon for the 5th grade orientation held at Bryan County Middle School.

IX. EXECUTIVE SESSION – Real Estate, Personnel,
Student Discipline, Legal

Dennis Seger made a motion to go into executive session. Amy Murphy seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. Amy Murphy seconded the motion, and it carried unanimously.

X. PERSONNEL

Dennis Seger made a motion to approve the personnel actions. Marianne Smith seconded the motion, and it carried unanimously.

XI. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

DRAFT AGENDA
5/14/14
10:12 AM

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD WORK SESSION
(WHOLE BOARD TRAINING)
TO BE HELD ON THURSDAY, MAY 15, 2014
AT BRYAN COUNTY ELEMENTARY SCHOOL
3:00 – 6:00 P.M.

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____Second_____ACTION_____

III. WHOLE BOARD TRAINING – Zenda Bowie, GSBA
School Board Governance Structure
and Ethical Behavior: Member Roles
and Responsibilities

IV. ADJOURN

Motion_____Second_____ACTION_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, MAY 15, 2014
AT BRYAN COUNTY ELEMENTARY SCHOOL
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, May 15, 2014, at 6:00 p.m., at Bryan County Elementary School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – David Schwartz

David Schwartz led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Joe Pecenka

Joe Pecenka led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Joe Pecenka seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

Dr. Brooksher introduced Mrs. Julie Gannam, who has now been at Bryan County Elementary School for one year as principal. He shared her school had a luau theme for the dinner served earlier.

A. Bryan County Elementary School Activities – Julie Gannam

Mrs. Gannam stated that the 5th grade SEEK students are going to present information regarding cyberbullying that they have been working on all year. Teachers helping with the presentation were: Alexys Sykes, technology resource teacher, Beth McCoy, 5th grade SEEK teacher, and Katelyn Finnegan, 5th grade advanced content teacher. The students gathered information and wrote letters to Mrs. Gannam. The winning letter written by Emilio Castanon was also sent to Dr. Brooksher. Emilio read his letter to the audience.

- B. Recognition of STAR Student & STAR Teacher
BCHS Student – Amber Patterson
BCHS Teacher – Venda Thomson
RHHS Student – Robbie Hester
RHHS Teacher – Joey Traywick

Dr. Brooksher and the principals of Bryan County High School and Richmond Hill High School congratulated the students and teachers.

- C. Recognition of 2014 Governor's Honors Program Nominees
James Rymer, RHHS
Andrew Bi, RHHS
Jacob Mabrey, RHHS
Prabhjot Minhas, RHHS
Chloe Giorgianni, RHHS
Maximilian Makhinson, RHHS
Sirish Kumar Pradeep Bethapudi, RHHS
Allison Williams, BCHS

Curriculum Coordinator Julie Howard presented certificates to the students.

- D. Recognition of Retirees
- | | |
|----------------|-------------------------|
| LPS | Susan S. Heape |
| BCES | Kathy Salmons |
| BCHS/BCMS | Theresa Herb |
| RHPS | Sherryll Quinney |
| RHES | Deborah L. Shuler |
| | Patricia Harper Mathews |
| RHMS | Elizabeth Kemper |
| | Gail Bond |
| | Nancy Jean Elton Nix |
| | Patricia A. Spivey |
| RHHS | Jane D. Dixon |
| | L. Charles Bradley |
| | Patrick J. Paruso |
| Central Office | Shari Giddens |

Dr. Brooksher and each principal presented plaques to the retirees and wished them well.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

April 10, 2014 board work session
April 17, 2014 regular board meeting

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

VIII. APPROVAL OF APRIL 2014 FINANCIAL REPORT

Paine Bacon made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

IX. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #2**)

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- B. Approve accepting the following donations:
1. Accept a donation of 100 cones valued at \$800 from Robert Royals and Preferred Materials, Inc. to RHES, RHPS, CES, and RH Pre-K Center
 2. Accept a grant in the amount of \$3000 from Century Link to Christy White's Broadcast and Video class at RHMS
 3. Accept a grant in the amount of \$4800 from Century Link to Assistant Principal Bivens Miller for the purchase of iPads, MacBooks, and inventory tracking software for Richmond Hill High School
 4. Accept a grant in the amount of \$2000 from Century Link to Anne Marie Crawford's special-needs class at Carver Elementary School for the purchase of 10 Kindle Fires
 5. Accept a donation of \$1000 from Ms. Mary Eckwall to go towards the RHMS STEM initiative

6. Accept a donation of \$270 from the Daniel Family to the RHHS Golf Team

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- C. Approve the following textbooks/resources for AP Physics for 2014-2015
 - College Physics: A Strategic Approach
ISBN 10: 0133539679; ISBN 13: 9780133539677
 - I/R/DVD College Physics
ISBN 10: 0321907256; ISBN 13: 9780321907240
 - Student Workbook College Physics
ISBN 10: 0321907248; ISBN 13: 9780321908841

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- D. Approve the following textbook for Graphic Design Pathway
 - Graphic Communications: The Printed Image
by Z. A. Prust
ISBN 13: 9781605250618
Publisher: Goodheart-Willcox Pub
Publication Date: 2010

David Schwartz made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

- E. Approve accepting a bid from Ricoh Business Solutions in the amount of \$148,893.72 per year for a 3 year lease for print and copying services **(Attachment #3)**

Amy Murphy made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

- F. Approve accepting a bid from O. C. Welch Ford in the amount of \$22,585.40 for the purchase of a Ford E-250 **(Attachment #4)**

David Schwartz made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

- G. Approve accepting a bid from O. C. Welch Ford in the amount of \$30,820.89 for the purchase of a Ford E-350 **(Attachment #5)**

David Schwartz made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- H. Approve a change order in the amount of \$22,000 for irrigation lines at the Richmond Hill High School athletic fields

Dennis Seger made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

- I. Capital Projects Discussion and Update

Dr. Robertson and Bill Vickery reported on the following projects:

GMP – McAllister & BCES – Dr. Robertson stated we provided you that earlier and are completing it tonight. They took out some downspouts and will place them where they are needed as construction goes on. They are putting carpet squares in the classrooms as requested.

RHMS – Bill Vickery stated the bleachers are complete and ready to use. Sod is laid. Sidewalks have been poured.

RHHS – Two practice fields have been sprigged. The underground drainage on the game field should be completed next week. They will then laser grade it again and sprig it to get to the growing stage. The project is going well.

- J. Approve a GMP for McAllister Elementary in the amount of \$18,036,124

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- K. Approve a GMP for North Bryan County Elementary in the amount of \$15,123,619

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

L. Four Day Work Week Update

Dr. Brooksher shared that he had already discussed this with the Board to try to save money and give the employees a perk. He met with classified staff and it was well received. It will be done as a pilot the month of June.

X. BOARD MEMBER COMMENTS/NEW BUSINESS

David Schwartz thanked Mrs. Gannam and her staff for the meal. He stated it was a great to honor the STAR students, the Governor's Honors nominees, and the retirees. He said the donations are appreciated. He thanked everyone for their hard work. He said congratulations to the graduates. He wished everyone a good summer.

Amy Murphy thanked Mrs. Gannam for the hospitality and said it was great to be here. She said she looks forward to opening a new elementary school. She thanked Ms. Sykes and Ms. McCoy. She said it is neat to see the students get involved in a task, learn from it, and want to share it with other students. She congratulated all of the students and teachers for the honors. She congratulated the retirees. She said thank you for the donations.

Dennis Seger said ditto to what the other Board members had stated. He stated he enjoyed seeing the principal dressed in her luau themed outfit. He enjoyed the 5th grade SEEK program. He said it is an outstanding program. He thanked everyone for the donations. He thanked the Board for the time spent this afternoon in the Board training. He said it was very learning experience. He congratulated the retirees. He thanked everyone for coming. He stated there are a lot of events at the schools in the next week. He apologized that the Board cannot attend every event. He thanked Bill Vickery for his hard work. He said what Miss McNeal did with reading the letter from a former student to Sgt. Major Bradley was very touching and unique.

Eddie Warren said ditto. He thanked Mrs. Gannam for the hospitality. He enjoyed the presentation. He wished the retirees and the graduates the best of luck.

Joe Pecenka thanked Mrs. Gannam for hosting the meeting and the training earlier. He said we will miss the retirees. He agreed with Dr. McGrath and said there will be a huge hole in his building and those teachers will be sorely missed. He thanked the donors for the funds, particularly Century Link. He thanked the teachers and administrators that applied for that money. If they did not apply, it would not make it to us.

Marianne Smith thanked Mrs. Gannam for the hospitality. She said to Ms. Sykes and Ms. McCoy the presentation was great. She stated that is a hard subject to forefront. She said the students are beyond their years. She stated you show real dedication to the well being of the kids. She thanked the donors. She congratulated the STAR students, STAR teachers, and retirees. She thanked everyone at the central office for their hard work. She thanked the Board for their hard work.

Paine Bacon thanked Mrs. Gannam for hosting the meeting and making it a fun day while the Board was in their training. He said the presentation was wonderful. He thanked Ms. Sykes, Ms. McCoy, Ms. Finnegan, and the students. He said Emilio's letter was great. He thanked the STAR students, STAR teachers, and Governor's Honors winners. He thanked the retirees for their hard work and dedication. He wished them the best. He thanked the donors. He thanked Dr. Robertson and Bill Vickery for all of their hard work dealing with the GMP so the Board can move to the next phase in building two new schools. He thanked all of the students and teachers for a great school year. He hopes we finish up on a high note.

XI. EXECUTIVE SESSION – Personnel and Real Estate

Dennis Seger made a motion to go into executive session to discuss personnel and real estate. Amy Murphy seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Joe Pecenka seconded the motion, and it carried unanimously.

XII. PERSONNEL

Dennis Seger made a motion to approve the personnel presented. David Schwartz seconded the motion, and it carried unanimously.

XIII. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD MEETING
HELD ON THURSDAY, JUNE 5, 2014
AT RICHMOND HILL PRE-K CENTER

The Bryan County Board of Education met on Thursday, June 5, 2014, at Richmond Hill Prekindergarten Center for a called board meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren. Joe Pecenka was absent.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda as presented. Amy Murphy seconded the motion, and it carried unanimously.

III. EXECUTIVE SESSION – Personnel

Dennis Seger made a motion to go into executive session to discuss personnel. Amy Murphy seconded the motion, and it carried unanimously.

David Schwartz made a motion to come out of executive session. Dennis Seger seconded the motion, and it carried unanimously.

IV. PERSONNEL

David Schwartz made a motion to approve the personnel as presented. Amy Murphy seconded the motion. Amy Murphy, David Schwartz, Marianne Smith, and Eddie Warren voted yes. Paine Bacon and Dennis Seger abstained. The motion carried.

V. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

Board Minutes
Page 2
June 5, 2014

SIGNED:

Paul T. Brooksher, Ph. D.
Superintendent

APPROVED:

Eddie Warren
Board Chairman

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, JUNE 19, 2014
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

The Bryan County Board of Education met on Thursday, June 19, 2014, at 6:00 p.m., for a board work session.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, Dennis Seger, Marianne Smith, and Eddie Warren. David Schwartz was absent.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

III. CAPITAL PROJECTS DISCUSSION

Dr. Robertson presented updates:

- Richmond Hill Middle School - bleachers and walkway project is almost completed.
- Richmond Hill High School - athletic fields look great. They will probably cut the multi-purpose and practice field in the next couple of weeks. The football field looks good and is on schedule. Fencing will be moved and some sidewalks will be put down.
- Bryan County High School Athletic Fields – Jeff Halliburton should have an RFP to us on Monday. Joe Pecenka asked what it will include because he was unclear about it. Dr. Robertson stated it will have all we have spoken about but will be broken into phases. Dr. Robertson stated we will have a master plan for that.
- Dr. Robertson stated we are looking at having a master plan for Richmond Hill High School also. We can make sure it flows together as funds become available. Joe Pecenka asked if it would include track at Richmond Hill High School. Dr. Robertson stated it would. He also informed the Board that they may have a request from Collette Hammesfahr to come speak to the Board representing the Richmond Hill High School track Boosters.

- New schools – Dr. Robertson shared the minutes of the first OAC meeting and stated he will start emailing the minutes of those meetings to the Board. Dennis Seger asked about water. Dr. Robertson stated we should have it within a week. Dr. Robertson shared that we will have a change order from EMC requesting that we put extra conduit down. He stated we also will have a deductive change order because we are not required to have impact glass. That is \$100,000 savings. Joe Pecenka asked about future internet access and any accommodations we need to make. Dr. Robertson stated Mrs. Warren met with the architect on that.
- Capital Projects - Dr. Robertson shared a sheet showing the Local Building Reserve Budget; Obligated Capital Outlay Projects through 2018; and Unobligated Capital Outlay Projects through 2018. He also shared a sheet on Maintenance and Operation Projects with the projects listed, a projected cost, date, and where the funding would come from.

IV. FLEET INSURANCE DISCUSSION

Melanie James shared that we had discussed fleet insurance and had received a proposal from GSBA for \$82,530. She requested a quote from Blount, Burke & Wimberly and Seacrest Partners. Seacrest declined. Blount, Burke & Wimberly elected to use their partner in Dublin and quoted \$79,054 which is not much less than the GSBA quote. She recommended that we stay with GSBA. By consensus the Board chose to use GSBA.

V. BUDGET DISCUSSION

Dr. Brooksher presented a PowerPoint presentation of the 2014-15 Budget Proposal. Melanie James shared information regarding the FY 2015 Proposed Budget Summary. It included FY 2015 Projected Revenues, FY 2015 Projected Salaries & Benefits, FY 2015 Special Budget Requests, and Comparison of FY 2014 Operations Budget to FY 2015 Requested Budget. She also presented the Board with Tab 6 and Tab 7 for their Budget Notebooks.

VI. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, JUNE 26, 2014
AT BRYAN COUNTY BOARD OF EDUCATION
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Amy Murphy
- III. PLEDGE TO THE FLAG – Dennis Seger
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second_____ Action_____

- V. SUPERINTENDENT’S UPDATES – Dr. Paul Brooksher

- A. RHHS Track – Boosters’ Update

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)

- May 8, 2014 board work session
 - May 15, 2014 board work session (board training)
 - May 15, 2014 regular board meeting
 - June 5, 2014 called board meeting

Motion_____ Second_____ Action_____

- VIII. APPROVAL OF MAY 2014 FINANCIAL REPORT

Motion_____ Second_____ Action_____

- IX. OUT OF STATE TRIP

- Richmond Hill Football is requesting to go to Jacksonville University, Jacksonville, Florida, Friday, July 11, 2014 – Sunday, July 13, 2014. Travel will be by school bus.

Motion_____ Second_____ Action_____

X. FUNDRAISING REQUESTS (1st Semester) (**Attachment #2**)

Motion_____ Second_____ Action_____

XI. ADMINISTRATION:

A. Approve accepting the following donations:

1. Accept a donation of \$500 from the Rotary Club for graduation day lunches for RHHS students
2. Accept a donation of \$50 from Clyde Fabre of the Smokin' Pig Restaurant to the RHHS golf team
3. Accept a donation of \$1000 from Andy Dyer of the K Machine Industrial Services to the RHHS golf team
4. Accept a donation of \$250 from the Rotary Club of Richmond Hill to the RHHS basketball camp
5. Accept a donation of a drum set (valued at \$900) from Chip Johns to the BCHS band

Motion_____ Second_____ Action_____

B. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #3**)

Motion_____ Second_____ Action_____

C. Approve rescinding the board motion from October 17, 2013 board meeting to quitclaim deed "Warren Hill" Road to the Bryan County Board of Commissioners

Motion_____ Second_____ Action_____

D. Approve authorizing Dr. Brooksher to sign a quitclaim deed with the Bryan County Board of Commissioners to give the property designated as "Richmond Hill Middle Boulevard" referenced in the legal document to the Bryan County Board of Commissioners

Motion_____ Second_____ Action_____

E. FY 2015 Budget Discussion

F. Approve FY 2014 budget amendment to transfer \$1,000,000 from the General Fund to the Capital Projects Fund

Motion_____ Second_____ Action_____

G. Approve FY 2015 Schedule of Salaries & Supplements

Motion_____ Second_____ Action_____

H. Approve a spending resolution for July, 2014 (**Attachment #4**)

Motion_____ Second_____ Action_____

I. Approve the summer painting projects at Lanier Primary School to E & D Coating for the bid amount of \$3868 (RFB #02-15)

Motion_____ Second_____ Action_____

J. Approve the summer painting project "A" at Bryan County High School to E & D Coating for the bid amount of \$2400 (RFB #03-15)

Motion_____ Second_____ Action_____

K. Approve the summer painting project "B" & "C" at Bryan County High School to Built South Construction for the bid amount of \$12,876 (RFB #03-15)

Motion_____ Second_____ Action_____

L. Approve the summer painting project at Richmond Hill High School to Built South Construction for the bid amount of \$4800 (RFB #04-15)

Motion_____ Second_____ Action_____

M. Approve the purchase of new playground equipment at Lanier Primary School to Game Time – Dominica Recreation Products, Inc. The total cost of the project is \$30,386.26 (RFB #01-15)

Motion_____ Second_____ Action_____

N. Approve adopting Policy GAMB: Possession of Weapons by Employees (**Attachment #5**)

Motion_____ Second_____ Action_____

O. Approve adopting Policy JCDAE: Weapons (**Attachment #6**)

Motion_____ Second_____ Action_____

P. Human Resources Update

XII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIII. EXECUTIVE SESSION – Personnel

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XIV. PERSONNEL

A. Approve the June 26, 2014 Personnel Recommendations (Attachment)

Motion_____ Second_____ Action_____

B. Approve the June 26, 2014 Personnel Recommendations – Addendum 1 (Attachment)

Motion_____ Second_____ Action_____

XV. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, JUNE 26, 2014
AT BRYAN COUNTY BOARD OF EDUCATION
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, June 26, 2014, at 6:00 p. m. at p.m. at the central office for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Amy Murphy, Joe Pecenka, Dennis Seger, and Eddie Warren. Paine Bacon, David Schwartz, and Marianne Smith were absent.

II. MOMENT OF QUIET REFLECTION – Amy Murphy

Amy Murphy led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Dennis Seger

Dennis Seger led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

V. SUPERINTENDENT’S UPDATES – Dr. Paul Brooksher

Dr. Brooksher thanked the staff, principals, and assistant principals that were off contract but came for the meeting.

A. RHHS Track – Boosters’ Update

Dr. Robertson introduced Colette Hammesfahr from the Richmond Hill High School track Boosters. Ms. Hammesfahr shared a plan for the track that the Boosters would like to see done and would like to campaign to get a large corporate sponsor, local corporate support, stakeholder support, and alumni support. They would like to raise awareness of the needs, goals, and timeline.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

May 8, 2014 board work session
May 15, 2014 board work session (board training)
May 15, 2014 regular board meeting
June 5, 2014 called board meeting

Dr. Brooksher stated the Board would notice the minutes are more basic based on the whole board training session that was held in May. He asked if the Board was in agreement with the way they are written. The Board agreed.

Dennis Seger made a motion to approve. Eddie Warren seconded the motion, and it carried unanimously.

VIII. APPROVAL OF MAY 2014 FINANCIAL REPORT

Joe Pecenka made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

IX. OUT OF STATE TRIP

Richmond Hill Football is requesting to go to Jacksonville University, Jacksonville, Florida, Friday, July 11, 2014 – Sunday, July 13, 2014. Travel will be by school bus.

Dennis Seger made a motion to approve. Amy Murphy seconded the motion. Joe Pecenka stated he had a concern because this is the first trip in a long time that is out of state by school bus. He asked could they do the trip by charter bus. Dr. Brooksher stated the Booster Club did not have the finances to obtain a charter bus. Principal Debi McNeal stated this was something that the group just found out about and only had a short time frame to get it approved. Eddie Warren stated this is a worthwhile trip and short notice. He stated he will vote for it but he will not vote for any more out of state trips unless they are by charter bus. Joe Pecenka stated he will vote only because it would deny the students the chance to go if he didn't. The motion carried unanimously.

X. FUNDRAISING REQUESTS (1st Semester) (**Attachment #2**)

Joe Pecenka made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

XI. ADMINISTRATION:

A. Approve accepting the following donations:

1. Accept a donation of \$500 from the Rotary Club for graduation day lunches for RHHS students
2. Accept a donation of \$50 from Clyde Fabre of the Smokin' Pig Restaurant to the RHHS golf team
3. Accept a donation of \$1000 from Andy Dyer of the K Machine Industrial Services to the RHHS golf team
4. Accept a donation of \$250 from the Rotary Club of Richmond Hill to the RHHS basketball camp
5. Accept a donation of a drum set (valued at \$900) from Chip Johns to the BCHS band

Dennis Seger made a motion to approve accepting. Amy Murphy seconded the motion, and it carried unanimously.

B. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #3**)

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

C. Approve rescinding the board motion from October 17, 2013 board meeting to quitclaim deed "Warren Hill" Road to the Bryan County Board of Commissioners

Joe Pecenka made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

D. Approve authorizing Dr. Brooksher to sign a quitclaim deed with the Bryan County Board of Commissioners to give the property designated as "Richmond Hill Middle Boulevard" referenced in the legal document to the Bryan County Board of Commissioners

Joe Pecenka stated he had a question before a motion is made. He asked if we should word the motion to read authorizing Dr. Brooksher and Mr. Warren to sign the

quitclaim deed. Dr. Brooksher stated that in most practices the governing body authorizes the Superintendent to sign. Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

E. FY 2015 Budget Discussion

Dr. Brooksher thanked the Board for the emails on his budget recommendations. He said he and Ms. James made some adjustments.

Melanie James provided the following:

1. Coaching supplements comparisons
2. All other local supplements
3. New pay scale on nurses

Ms. James stated she had given the Board a timeline with a target date of August 25 for when the digest has to go to Atlanta. She stated to avoid a called Board meeting in August and to avoid the Board of Commissioners having to have a called meeting, the Board needs to decide what they want to advertise. That has to be in the paper by July 7 to approve at the July 24th Board meeting. Eddie Warren stated he wanted to leave the millage rate the same at 15.537 mills. There was a consensus of the Board to advertise at that rate.

Dr. Brooksher stated there are a few items we need under Special Budget Allocations that we need to move forward with. These are mainly playground equipment and furniture at Lanier Primary School and Richmond Hill Middle School. There was a consensus by the board to move forward. Dr. Brooksher stated these will be put out to bid.

F. Approve FY 2014 budget amendment to transfer \$1,000,000 from the General Fund to the Capital Projects Fund

Joe Pecenka made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

G. Approve FY 2015 Schedule of Salaries & Supplements

After much discussion, Joe Pecenka made a motion to approve the classified pay scale as presented which will include nurses on the three year phase in scale; coaching supplements as presented at the 85% level but hold harmless any coach that is

negatively impacted; and other local supplements and compensation as revised to include the custodian and maintenance lead worker supplements; and excluding the supplement for coordinator of instructional programs. Eddie Warren seconded the motion, and it carried unanimously.

H. Approve a spending resolution for July, 2014 (**Attachment #4**)

Joe Pecenka made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

I. Approve the summer painting projects at Lanier Primary School to E & D Coating for the bid amount of \$3868 (RFB #02-15)

Joe Pecenka made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

J. Approve the summer painting project "A" at Bryan County High School to E & D Coating for the bid amount of \$2400 (RFB #03-15)

Amy Murphy made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

K. Approve the summer painting project "B" & "C" at Bryan County High School to Built South Construction for the bid amount of \$12,876 (RFB #03-15)

Joe Pecenka made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

L. Approve the summer painting project at Richmond Hill High School to Built South Construction for the bid amount of \$4800 (RFB #04-15)

Amy Murphy made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

M. Approve the purchase of new playground equipment at Lanier Primary School to Game Time – Dominica Recreation Products, Inc. The total cost of the project is \$30,386.26 (RFB #01-15)

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

N. Approve adopting Policy GAMB: Possession of Weapons by Employees
(Attachment #5)

Joe Pecenka made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

O. Approve adopting Policy JCDAE: Weapons **(Attachment #6)**

Joe Pecenka made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

P. Human Resources Update

Mary Beth Brothers presented an update on the hiring process. She shared that in the past ninety days we have received 1,529 applications. We have 99 people coming for the new teacher orientation scheduled for July 24 and 25. She asked, because we still have vacancies and the orientation is only 3-1/2 weeks away, if the board would allow her to send personnel updates during that time to get an interim clearance and then place on the July 24 agenda for approval. The Board consented.

XII. BOARD MEMBER COMMENTS/NEW BUSINESS

Amy Murphy thanked the Board office for hosting the meeting and the meal. She thanked Dr. Brooksher and Melanie James for their work on the budget. She stated a couple of years ago she asked a good friend of hers, who is a teacher, her perception of the school board. The teacher stated we just hope that the people who are making decisions understand what we do. Mrs. Murphy stated she is not an educator so she thanks the Board office administrators for trying to educate us. She thanked Collette Hammesfahr for taking the time to come. She thanked the principals that came.

Dennis Seger thanked Dr. Brooksher and the staff for the dinner and stated it was great. He thanked Ms. James, Mrs. Brothers, Dr. Brooksher, Dr. Anderson, and Dr. Robertson for all of their hard work. He thanked Ms. Hammesfahr for coming to the Board meeting. He stated he would ask the Board to meet again on this. He believes it would be very much appreciated and well deserved. He thanked everyone for coming. He said it is always a pleasure to see Jeff and Jamie here from the newspapers. He wished everyone a good 4th of July.

Eddie Warren thanked Dr. Brooksher and his staff for putting everything together. He stated he knows Ms. James has been doing a lot of work recently in answering all the questions. He thanked Ms. Hammesfahr for being here and for the presentation. He said to Levi Sybert we do know there is a need. It is about trying to balance needs and what we can make happen. He stated he is real interested in the corporate sponsorship and how it works. That is a good idea. When you look at neighboring counties and the athletic facilities they have, the school board did not pay for all of them. They had corporate sponsors. We are a smaller and don't have a lot of corporate, but if we can get that kind of help it will benefit. He thanked the Board for the work they have done recently with all of the materials they have received and for the questions asked.

Joe Pecenka stated he would like to echo what the other Board members have stated. He said he knows we always thank Ms. James. He wanted to thank her for the way she presented things where the Board can understand. He knows that takes a lot of extra time. He thanked Dr. Brooksher also for pulling everything together and being willing to answer questions and giving the Board additional information to help them make informed decisions. He stated the budget is one of the Board's three major functions. He thanked Mrs. Brothers for her presentation. He said thank you for the presentation about track. He said the Board wants to make our facilities better. He appreciates the group working behind the scenes to help with that.

XIII. EXECUTIVE SESSION – Personnel

Dennis Seger made a motion to go into executive session to discuss personnel. Amy Murphy seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. Dennis Seger seconded the motion, and it carried unanimously.

XIV. PERSONNEL

A. Approve the June 26, 2014 Personnel Recommendations (Attachment)

Joe Pecenka made a motion to approve the personnel recommendations. Dennis Seger seconded the motion, and it carried unanimously.

B. Approve the June 26, 2014 Personnel Recommendations – Addendum 1 (Attachment)

Dennis Seger made a motion to approve the personnel recommendations – Addendum 1. Amy Murphy seconded the motion, and it carried unanimously.

XV. ADJOURN

Dennis Seger made a motion to adjourn. Joe Pecenka seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED BOARD MEETING
HELD ON FRIDAY, JULY 11, 2014
AT 5:45 P. M.
AT RICHMOND HILL PRE-K CENTER

The Bryan County Board of Education met on Friday, July 11, 2014, at 5:45 p.m., at Richmond Hill Pre-K Center regarding a personnel matter.

I. CALL TO ORDER – Joe Pecenka

Vice-Chairman Joe Pecenka called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, and Marianne Smith. Chairman Eddie Warren was absent.

II. ADOPTION OF AGENDA – Joe Pecenka

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

III. EXECUTIVE SESSION – Personnel

Dennis Seger made a motion to go into executive session to discuss personnel. David Schwartz seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Marianne Smith seconded the motion, and it carried unanimously.

IV. PERSONNEL

Dennis Seger made a motion to approve the personnel. Paine Bacon seconded the motion, and it carried unanimously.

V. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, JULY 17, 2014
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second_____ Action_____

III. APPROVE MAXIMUM CLASS SIZE RESOLUTION FOR SCHOOL YEAR
2014-2015 (**Attachment #1**)

Motion_____ Second_____ Action_____

IV. BUDGET DISCUSSION

V. EXECUTIVE SESSION – Personnel

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

VI. PERSONNEL

Motion_____ Second_____ Action_____

VII. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, JULY 17, 2014
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

I. CALL TO ORDER – Eddie Warren

Board chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Joe Pecenka, David Schwartz, Marianne Smith, and Eddie Warren. Amy Murphy was present electronically. Dennis Seger was absent.

II. ADOPTION OF AGENDA – Eddie Warren

David Schwartz made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

III. APPROVE MAXIMUM CLASS SIZE RESOLUTION FOR SCHOOL YEAR 2014-2015 (**Attachment #1**)

Eddie Warren made a motion to approve. David Schwartz seconded the motion, and it carried unanimously. Joe Pecenka stated he wanted to make his annual statement. He said from his perspective, he does not see this as the Board condoning us having larger class sizes. He personally can approve it only as a measure to keep from having to add teachers or something like that. He hopes we are working toward reducing class size and not increasing. Dr. Brooksher stated he agrees with him 100%. He calls it a safety blanket.

IV. BUDGET DISCUSSION

Dr. Brooksher thanked the Board for working through the budget season. He knows he has sent many documents and information. He gave a “hats off” to Ms. James for all of the work she has done on the budget. He revisited his Superintendent Recommendations for FY 2015 budget that he shared at the June 19th Board work session. He stated the ad has been placed in the newspaper and we are on target with our budget timeline. He will ask for the Board to vote for a tentative FY 15 budget at the July 24th Board meeting. He stated the FY 15 proposed budget as changed somewhat because of our June 26th Board meeting. He stated we have reduced the year end budget by \$1,000,000 and transferred that money to Capital Projects.

Melanie James shared we moved all of the athletic supplements to 85% of that original proposal but hold harmless any coach that is negatively impacted.

We changed the nurses to a three year phase-in salary scale. She made some changes in benefits on some TRS. We changed the revenue to 15.537 mills which reduced the budget by \$200,000.

Dr. Brooksher recapped what was decided at the June 26th Board meeting.

Ms. James presented the Board a summary of the instructional programs and line item budgets for their notebooks. She compared last year's budget to this year's budget. She also shared a copy of the proposed advertisement.

Dr. Brooksher stated he and Melanie will be glad to sit down with individual Board members to explain anything they may have questions on.

Joe Pecenka stated he has looked over what Dr. Brooksher and Ms. James has sent him and it gave him personally explanations of questions he has about the budget. He said thank you.

V. EXECUTIVE SESSION – Personnel

Joe Pecenka made a motion to go into executive session to discuss personnel. Amy Murphy seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. David Schwartz seconded the motion, and it carried unanimously.

VI. PERSONNEL

Joe Pecenka made a motion to approve the personnel. Amy Murphy seconded the motion, and it carried unanimously.

VII. ADJOURN

David Schwartz made a motion to adjourn. Joe Pecenka seconded the motion, and it carried unanimously.

SIGNED:

Paul T. Brooksher, Ph. D.
Superintendent

APPROVED:

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, JULY 24, 2014
AT BRYAN COUNTY BOARD OF EDUCATION
AT 6:00 P.M.

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – David Schwartz
- III. PLEDGE TO THE FLAG – Marianne Smith
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion_____ Second_____ Action_____

- V. SUPERINTENDENT’S UPDATES – Dr. Paul Brooksher
- VI. LISTEN TO PUBLIC COMMENT
- VII. APPROVAL OF MINUTES (**Attachment #1**)

June 19, 2014 board work session
June 26, 2014 regular board meeting
July 11, 2014 called board meeting
July 17, 2014 board work session

Motion_____ Second_____ Action_____

- VIII. APPROVAL OF PRELIMINARY JUNE 2014 FINANCIAL REPORT

Motion_____ Second_____ Action_____

- IX. USE OF BUSES REQUEST

Approve the use of five (5) school buses and the primary and elementary school parking lots in Richmond Hill by the City of Richmond Hill as a co-sponsor of the 16th Annual Great Ogeechee Seafood Festival. The dates are October 17th, 18th, and 19th. The Seafood Festival committee will pay for the school bus fuel and the bus drivers.

Motion_____ Second_____ Action_____

X. ADMINISTRATION:

A. Capital Projects Discussion

B. Approve the Board chairman and Superintendent to sign a
Capital Outlay Program Funding Contract for McAllister Elementary

Motion_____ Second_____ Action_____

C. Approve FY 2015 tentative budget as recommended by the
Superintendent

Motion_____ Second_____ Action_____

D. Approve spending resolution for August 2014 (**Attachment #2**)

Motion_____ Second_____ Action_____

E. Approve the millage rate at 15.537 mills

Motion_____ Second_____ Action_____

F. Discuss and Approve FY 15 Board Training Plan

Motion_____ Second_____ Action_____

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

XII. EXECUTIVE SESSION – Personnel

Motion to go into_____ Second_____ Action_____

Motion to come out_____ Second_____ Action_____

XIII. PERSONNEL

Motion_____ Second_____ Action_____

XIV. ADJOURN

Motion_____ Second_____ Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, JULY 24, 2014
AT BRYAN COUNTY BOARD OF EDUCATION
AT 6:00 P.M.

The Bryan County Board of Education met on Thursday, July 24, 2014, at 6:00 p.m., at the Central Office for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – David Schwartz

David Schwartz led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Marianne Smith

Marianne Smith led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

Dr. Brooksher shared that the black bags in the board members' seat are what were presented to all of the new teachers today. He gave a "hats off" to Mary Beth Brothers. He stated she did a lot of work to get ready for 62 new hires to come to New Teacher Orientation. He also gave a "hats off" to the principals and all that helped support her. He congratulated Dr. McGrath and his leadership team and Dr. Tinney and his team. We are phasing in ninth grade curriculum to eighth graders. It will be a three year phase-in. This year we phased in science. In the upcoming year, literature will be phased in and the following year math will be phased in. They students took a course exam. Seventy-four percent of the Bryan County Middle School eighth graders exceeded the state score. Ninety-eight percent of the Richmond Hill Middle School eighth graders exceeded the state score. He asked that the principals congratulate the teachers for a great job. He introduced Cari Delatorre as the new principal at Bryan County High School.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

June 19, 2014 board work session
June 26, 2014 regular board meeting
July 11, 2014 called board meeting
July 17, 2014 board work session

Amy Murphy made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

VIII. APPROVAL OF PRELIMINARY JUNE 2014 FINANCIAL REPORT

Eddie Warren made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

IX. USE OF BUSES REQUEST

Approve the use of five (5) school buses and the primary and elementary school parking lots in Richmond Hill by the City of Richmond Hill as a co-sponsor of the 16th Annual Great Ogeechee Seafood Festival. The dates are October 17th, 18th, and 19th. The Seafood Festival committee will pay for the school bus fuel and the bus drivers.

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

X. ADMINISTRATION:

A. Capital Projects Discussion

Dr. Robertson stated the new schools are coming along. The footings are being poured. Richmond Hill High School athletic fields look great. The multipurpose and practice fields have a few spots that need to be addressed. They will have football and band practice on these fields. Dennis Seger asked if they are obtaining prices for a rubberized track for Richmond Hill High School. Dr. Robertson stated not yet. He stated Bill Vickery has received information on different types of track. He has requested samples for the track coaches to look at. Dr. Robertson stated we received

bids today on Bryan County High School/Middle school practice fields. He will provide the bid information in August. He shared we will also be looking at sidewalk work at Richmond Hill High School in the near future.

- B. Approve the Board chairman and Superintendent to sign a Capital Outlay Program Funding Contract for McAllister Elementary

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- C. Approve FY 2015 tentative budget as recommended by the Superintendent

After much discussion and statements from individual Board members, Amy Murphy made a motion to approve the FY 2015 tentative budget. Joe Pecenka seconded the motion. Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, and Marianne Smith voted yes. Paine Bacon voted no. Eddie Warren abstained. The motion carried.

- D. Approve spending resolution for August 2014 (**Attachment #2**)

David Schwartz made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- E. Approve the millage rate at 15.537 mills

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously. Joe Pecenka stated he would like to say "hats off" to Dr. Brooksher, Ms. James, and everyone involved in the budget. In despite of all of the discussions, we are adding a lot more support for the classrooms and are not going up on our millage rate. He said he is proud to say he is in support of a budget that does not increase the millage rate.

- F. Discuss and Approve FY 15 Board Training Plan

Joe Pecenka made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

Eddie Warren stated he appreciated everyone attending the meeting. He thanked Dr. Brooksher and Ms. James for their hard work on the budget. He welcomed Ms. Delatorre as Bryan County High School principal. He thanked Dr. McGrath for the sixth ground "round-up". He stated he had several calls that it was a good idea.

Joe Pecenka wished everyone a good start to the school year. He hopes it runs smoothly.

Marianne Smith thanked Mrs. Brothers for her hard work with the new hires. She thanked Dr. Brooksher and Ms. James for their hard work on the budget. She thanked all of the administrators for attending the meeting. She stated she knows they are working hard to get the schools ready for students to arrive.

Paine Bacon thanked Ms. Brothers for the new teacher orientation. He thanked Dr. Brooksher and Ms. James for the hard work on the budget. He thanked the assistant principals and principals for attending the meeting. He said it is great to see so many of them all together in one place. He wished everyone a good year and stated we are excited.

Dennis Seger thanked Dr. Brooksher and his staff for hosting the meeting. He thanked Ms. Brothers for working with the new hires. He thanked Ms. James, Dr. Anderson, and Dr. Brooksher for the budget work. He thanked Paine Bacon for his comments. He thanked the directors, assistant principals, and principals for attending the meeting. He wished for everyone to have a good year. He asked Dr. Robertson to please follow up with Bill Vickery about the track at Richmond Hill High School.

Amy Murphy thanked central office for hosting the meeting. She thanked Mrs. Brothers for her hard work. She thanked Dr. Brooksher and Melanie for the budget work. She stated she agreed with Dennis and appreciated all of the comments. She agreed with Dr. Brooksher that all of us will not always agree. She welcomed Mrs. Delatorre. She stated it is an exciting time of year.

David Schwartz stated all of the Board members have already said everything. He thanked everyone for being here. He thanked the Central office for the meal and the staff for the "goodie bags".

Dr. Brooksher requested that everyone keep Dr. Cox and his wife in their thoughts as they travel to the Ukraine to adopt a child. He wished him safe travel and stated we support him on this effort.

XII. EXECUTIVE SESSION – Personnel

Dennis Seger made a motion to go into executive session to discuss personnel. Amy Murphy seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Joe Pecenka seconded the motion, and it carried unanimously.

XIII. PERSONNEL

Dennis Seger made a motion to approve the personnel actions. Amy Murphy seconded the motion, and it carried unanimously.

XIV. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, AUGUST 21, 2014
AT 6:00 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

I. CALL TO ORDER – Eddie Warren

II. ADOPTION OF AGENDA – Eddie Warren

Motion_____Second_____Action_____

III. USE OF FACILITY

American Red Cross is requesting to use Richmond Hill High School (East Campus) –Saturday, August 23, 2014 from 10:00 am until 2:00 pm – for an Evacuation Shelter Drill & Community Disaster Education Presentation

Motion_____Second_____Action_____

IV. DIVISION OF TEACHING AND LEARNING UPDATES

V. CAPITAL PROJECTS – Dr. Robertson

VI. DIVISION OF OPERATIONS AND STUDENT SERVICES UPDATES

VII. EXECUTIVE SESSION – Personnel

Motion to go into_____Second_____Action_____

Motion to come out_____Second_____Action_____

VIII. PERSONNEL

Motion_____Second_____Action_____

IX. ADJOURN

Motion_____Second_____Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, AUGUST 21, 2014
AT 6:00 P. M.
AT BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Thursday, August 21, 2014, at 6:00 p.m., at the Central Office for a board work session.

I. CALL TO ORDER – Eddie Warren

Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. Amy Murphy seconded the motion, and it carried unanimously.

III. USE OF FACILITY

American Red Cross is requesting to use Richmond Hill High School (East Campus) –Saturday, August 23, 2014 from 10:00 am until 2:00 pm – for an Evacuation Shelter Drill & Community Disaster Education Presentation

Dennis Seger made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

Dr. Brooksher stated this is his third year opening school with the Board and staff. He said it was a phenomenal opening. All departments pitched in to help out.

Dr. Brooksher shared he has been reading about effective boards and high performing school systems. He decided to do a better job in educating the Board as to what is being done in the classroom. He decided to give our department heads time to share about their departments as well.

Dr. Brooksher said he had the opportunity to meet with 60 or 70 South Bryan bus drivers this morning. He shared with them the budget item where the board approved salary schedules. The energy level in the room was very positive. He will meet with North Bryan drivers tomorrow.

IV. DIVISION OF TEACHING AND LEARNING UPDATES

Dr. Brad Anderson and Julie Howard shared system updates on the following: Grades 3 – 8 CRCT; EOCT Performance; NWEA Map Data; Georgia Milestones; Teacher Keys Effectiveness System (TKES); Student Learning Objectives (SLO's); and Student Growth Percentiles.

Mary Beth Brothers shared Human Resources updates. She presented information to the Board regarding how teacher certification is changing.

Jennifer Brendle shared information about Special Education. She said she has met with all special education staff. Over the summer, the special education procedures handbook was revised. She has done training on that. They have redone some forms and have met with local mental health providers. The professional growth goal is to build capacity for the entire school system. She stated that, as of today, we have 734 active special education students in the system which is a little over 8% of our students.

Dr. Brad Anderson presented information on Community Education. He stated we are serving 96 in the after school program in North Bryan County. We are serving 331 in the after school program in South Bryan County. We have a total of 772 actively involved in something that is happening or will happen. We have added STEM related classes. We will have science in the fall. Some changes in community education is we have gone to on-line attendance for after school students and we have some people on staff working all day long.

V. CAPITAL PROJECTS – Dr. Robertson

Dr. Trey Robertson presented a handout and a PowerPoint presentation on Capital Projects. The playground at Lanier Primary School has been fully installed. Band practice has been held on the multi-purpose field. The practice field is 110% improved from last year. At the football/soccer complex there is one section grass sprigs was not doing well so sod has been brought in. The fencing will come in on Wednesday. The sidewalks are completed. He shared that Pope Construction will brick the scoreboard just as they did at Bryan County High School at no cost to the district. He presented future proposals for track at Richmond Hill High School and Bryan County High School. He will talk more about that in September and will ask the Board if they want him to bid it. He shared field proposal phase I & II for Bryan County High School. Bill Vickery has received bids for Phase I. Dr. Robertson said he would like to bring this proposal to vote next week. He stated we have the money in capital projects. He updated the Board on the new schools. McAllister Elementary remains

with a June 12, 2015 finish date. Bryan County Elementary schedule has been revised to July 1, 2015 because of some minor construction delays.

VI. DIVISION OF OPERATIONS AND STUDENT SERVICES UPDATES

Allen Clark updated the Board on projects the maintenance department completed this summer. He shared that he and his staff conducted safety training, and the workers compensation provider conducted ladder training. They also had training on roof repairs. He stated future proposals are that he would like to concentrate on roof repairs, organizing accurate inventory, and work on the procedures manual. There are 12 staff members of which one is part-time, one is a certified locksmith, and one is a HVAC technician. Dr. Brooksher congratulated the maintenance department for completing a two year cycle with no workers compensation claims.

Carol Knight gave an update on the school nutrition program. She shared a handout on smart snacks in school. She has received 1600 applications for free and reduced lunch. She stated that food prices have increased by 3% to 5%. Six thousand meals are served per day.

Allen Cox reported on transportation. He stated we are short of drivers as is every school district. We are training some now. The transportation department is focused on student safety. They are working on discipline with the schools. He is looking at future routes as the new schools are built.

Lori Warren reported on prekindergarten and technology. She stated there are 238 prekindergarten students this year. One hundred and fifty of those are on the South end. They implemented two special education inclusions classes on the South end this year. The North end has two new teachers, and the South end has two new teachers and four new paraprofessionals. They have been going over the state grant checklist. There is a lot of mandatory training the teachers have to go to. In technology, she has been working on a Classroom Connections Grant. She is asking for \$1.2 million for the infrastructure and \$111,000 for installation. She has been working with teachers as to what things they need in their classrooms. She also has been reviewing through a state list of what equipment we need to prepare to buy for the future. She also is working with a consultant on E-Rate. Technology piloted some summer classes for teachers. They plan another training for special education, central office, and administrators.

VII. EXECUTIVE SESSION – Personnel

Dennis Seger made a motion to go into executive session. Joe Pecenka seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. Dennis Seger seconded the motion, and it carried unanimously.

VIII. PERSONNEL

Dennis Seger made a motion to approve the personnel actions. David Schwartz seconded the motion, and it carried unanimously.

Paine Bacon challenged his fellow Board members to not increase the millage rate not only this year but for the next two years.

IX. ADJOURN

Dennis Seger made a motion to adjourn. Joe Pecenka seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, AUGUST 28, 2014
AT 6:00 P. M.
AT CARVER ELEMENTARY SCHOOL

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Paine Bacon
- III. PLEDGE TO THE FLAG – Joe Pecenka
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion _____ Second _____ Action _____

- V. SUPERINTENDENT’S UPDATES – Dr. Paul Brooksher

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)
July 24, 2014 regular board meeting

Motion _____ Second _____ Action _____

- VIII. APPROVAL OF JULY 2014 FINANCIAL REPORT

Motion _____ Second _____ Action _____

- IX. OUT-OF-STATE TRAVEL:

- 1. Richmond Hill Middle School is requesting approval for an educational field trip to Washington, D.C. on February 18 – 21, 2015. Travel will be provided by charter bus.
- 2. Bryan County Middle School is requesting approval for an educational trip to the Disney Adventure with YES (Youth Education Series) Program, Orlando, Florida on April 30– May 2, 2015. Travel will be provided by charter bus.
- 3. Richmond Hill High School Young Republicans Student Club is requesting approval to visit the Capitol and to visit other historical sites in Washington, D. C. on Friday, February 13, 2015 through Monday, February 16, 2015 (school holidays). The trip will be paid for by the participants.

Motion _____ Second _____ Action _____

X. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (Attachment # 2)

Motion _____ Second _____ Action _____

- B. Approve FY 2015 budget as recommended by the Superintendent

Motion _____ Second _____ Action _____

- C. Approve \$5,500 supplement for Coordinator of Instructional Programs

Motion _____ Second _____ Action _____

- D. Approve accepting the following donations:

1. Accept a donation of \$2000 from the Richmond Hill Gridiron Association toward a new score board for Richmond Hill High School
2. Accept a donation of \$500 from Bryan County Farm Bureau for the Bryan County High School FFA
3. Accept a donation of \$300 from Stephen and Linda Rominsky to the Bryan County Middle School football program
4. Accept a donation of \$2,016.21 from DonorsChoose to Bryan County Elementary School for Mrs. Vosburgh's special needs class
5. Accept a donation of \$13,325 from the Richmond Hill Primary School PTSO for Richmond Hill Primary School to have a one year contract with Curriculum Advantage to provide on-line access to ClassWorks for each student.

Motion _____ Second _____ Action _____

- E. Authorize the Superintendent to sign a contract with Pope Construction to create two practice fields for Bryan County High School/Middle School not to exceed \$329,239

Motion _____ Second _____ Action _____

- F. Authorize the Superintendent to sign a contract with Pope Construction to renovate the sidewalks at Richmond Hill High School for the amount of \$58,604

Motion _____ Second _____ Action _____

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

XII. EXECUTIVE SESSION – Personnel

Motion to go into _____ Second _____ Action _____

Motion to come out _____ Second _____ Action _____

XIII. PERSONNEL

Motion _____ Second _____ Action _____

XIV. APPROVE SUPERINTENDENT CONTRACT AMENDMENT AS PRESENTED

Motion _____ Second _____ Action _____

XV. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, AUGUST 28, 2014
AT 6:00 P. M.
AT CARVER ELEMENTARY SCHOOL

The Bryan County Board of Education met on Thursday, August 28, 2014, at 6:00 p.m., at Carver Elementary School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Paine Bacon

Paine Bacon led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Joe Pecenka

Joe Pecenka led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve the agenda. David Schwartz seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

Dr. Brooksher thanked Crystal Morales and staff for hosting the meeting. He asked that she share an update on Carver Elementary School. Mrs. Morales and Mr. Shultz presented a PowerPoint of the faculty and students giving back to the community. They participated in Relay for Life (\$15,880), Jump Rope for Heart (\$37,300) (3rd in money donated out of 800 schools in the state), and United Way (\$3000). United Way supported the school with school supplies and through the backpack for Love program. She stated Carver pledges to at least double the donations to United Way during the 2014 campaign drive. Teachers participate in a lot of professional development at Carver Elementary School. They have done a writing workshop and will participate in My Math next week. The TKES training is ongoing. Anything that teachers go to during the summer, they redeliver to the entire staff. In regards to assessment, she noted 225 students were tested in 2007. Last year 495 students were tested. On the 5th grade writing assessment, 88% of the students meets or exceeds. She stated Carver has four goals in their School Improvement Plan.

Dr. Brooksher thanked all of the school leaders, staff, and community for an amazing school start. He also publically thanked the maintenance workers and bus drivers. He stated he has been through three openings in Bryan County and this is the best. We projected 8,500 students and have just hit 8,535. From a school district standpoint, we only missed the projection by less than one percent. Teachers are hired on projection so we were close. He thanked the teachers for a great start of school. He stated a lot of new has rolled out this year – TKES, Georgia Milestones, SLO's, and SGP's. He recognized the board members for spending four hours a week ago learning about the new programs.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

July 24, 2014 regular board meeting
August 21, 2014 board work session

Dennis Seger made a motion to approve the minutes. Amy Murphy seconded the motion, and it carried unanimously.

VIII. APPROVAL OF JULY 2014 FINANCIAL REPORT

Joe Pecenka made a motion to approve the financial report. Paine Bacon seconded the motion, and it carried unanimously.

IX. OUT-OF-STATE TRAVEL:

1. Richmond Hill Middle School is requesting approval for an educational field trip to Washington, D.C. on February 18 – 21, 2015. Travel will be provided by charter bus.
2. Bryan County Middle School is requesting approval for an educational trip to the Disney Adventure with YES (Youth Education Series) Program, Orlando, Florida on April 30– May 2, 2015. Travel will be provided by charter bus.
3. Richmond Hill High School Young Republicans Student Club is requesting approval to visit the Capitol and to visit other historical sites in Washington, D. C. on Friday, February 13, 2015 through Monday, February 16, 2015 (school holidays). The trip will be paid for by the participants.

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

X. FUNDRAISING REQUEST (Attachment # 2)

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

XI. ADMINISTRATION:

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment # 3**)

David Schwartz made a motion to approve. Amy Murphy asked if these are inoperable, do we trash them or recycle. Joe Pecenka noted we had discussed a recycling program previously. Dr. Brooksher stated Allen Clark works with surplus materials. Allen Clark stated we work with three companies. We work with them if they pay us for the surplus. We receive anywhere from fifteen cents per pound to a dollar a pound. Dennis Seger seconded the motion, and it carried unanimously.

- B. Approve FY 2015 budget as recommended by the Superintendent

Marianne Smith made a motion to approve. Joe Pecenka seconded the motion. Eddie Warren stated he has said before and discussed before that he has some issues and is not going to vote for it. Dennis Seger stated he is in favor and he knows Ms. James said the millage rate is year by year. Paine Bacon stated he has sent emails and spoken in open meetings voicing his concerns. He said he is not saying it is a bad budget. It is a sound budget. He thanked Ms. James, Ms. Habets, and Dr. Brooksher for their work on it. There are things he does not agree with such as some of the central office new salaries and so forth. It is a gift that keeps on giving. He said when we were looking for a superintendent, we put in the brochure our test scores – he noted they were high but our spending per student is third from the bottom of the state. We need to keep that in mind. People come to Bryan County not only for good schools but also for the low tax base. It is our duty as a board to the tax payers and not only to the children we represent. Last week before the work session adjourned, I challenged the board for not only this year's budget but for two years not to increase the millage. In Bryan County, we have always done more with less. We have prided ourselves on that. He shared he recently picked up a copy of a Statesboro magazine and Bulloch County Board of Education had an advertisement in it. They need a graph for this year and the next four years of their projected revenues, expenses, and fund balance. Their

expenditures were above their revenues so the fund balance was going down. He stated he would like to see as part of our strategic planning that we do some financial projections. Bulloch County also had a policy for a minimum fund balance. The state sets a maximum of 15%. He would like to see us work on that and keep budgetary control going forward. Dr. Brooksher stated that in his budget he did provide planning for opening McAllister. Paine Bacon said he applauded him for that. Dennis Seger said if the budget is approved with the new positions it is his understanding that those positions may not be approved this year. Marianne Smith, Joe Pecenka, Dennis Seger, Amy Murphy, and David Schwartz voted yes. Paine Bacon and Eddie Warren voted no. The motion carried.

C. Approve \$5,500 supplement for Coordinator of Instructional Programs

Amy Murphy made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

D. Approve accepting the following donations:

1. Accept a donation of \$2000 from the Richmond Hill Gridiron Association towards refurbishing the stadium score board at Richmond Hill High School
2. Accept a donation of \$500 from Bryan County Farm Bureau for the Bryan County High School FFA
3. Accept a donation of \$300 from Stephen and Linda Rominsky to the Bryan County Middle School football program
4. Accept a donation of \$100 from Kim Kroyman to the Bryan County Middle School football program
5. Accept a donation of \$40 from Terron Dixon to the Bryan County Middle School football program
6. Accept a donation of \$2,016.21 from DonorsChoose to Bryan County Elementary School for Mrs. Vosburgh's special needs class
7. Accept a donation of \$13,325 from the Richmond Hill Primary School PTSO for Richmond Hill Primary School to have a one year contract with Curriculum Advantage to provide on-line access to ClassWorks for each student.

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- E. Authorize the Superintendent to sign a contract with Pope Construction to create two practice fields for Bryan County High School/Middle School not to exceed \$329,239

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

- F. Authorize the Superintendent to sign a contract with Pope Construction to renovate the sidewalks at Richmond Hill High School for the amount of \$58,604

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

XII. BOARD MEMBER COMMENTS/NEW BUSINESS

David Schwartz thanked Mrs. Morales and her staff for hosting the meeting and for the food. He said thank you for the donations. He thanked everyone for the good opening of school this year.

Amy Murphy thanked Mrs. Morales and her staff for hosting the meeting. She said thank you for the donations. She thanked the teachers and the administrators for a wonderful opening of school. She stated we did spend a lot of time being trained in the TKES and LKES programs. She appreciated the hard work of the administrators in helping the teachers not feel overwhelmed about TKES and in helping them understand the value in TKES.

Dennis Seger thanked Mrs. Morales and her staff for the hospitality. He said it is always a pleasure to come to Carver. He thanked the principals, assistant principals, and teachers for their hard work. He challenged the assistant superintendents and directors to visit the schools and observe. He said some of the students do not know who you are. He said a lot of the students do not know Dr. Brooksher. He thanked Dr. Brooksher for trying to keep us straight.

Paine Bacon thanked Mrs. Morales and her staff for hosting the meeting. He thanked the teachers, administrators, staff, and Dr. Brooksher for a great school start. He stated we have a wonderful group of educators and children.

Marianne Smith thanked Carver Elementary School for hosting the meeting. She stated the food was good. She said thank you for the donations. She thanked central office for entertaining the board members last week. It was nice to see exactly what you

all are doing and what teachers do. Thank you for a great start of school. She thanked Dr. Brooksher for everything he did to make a great opening. She thanked the Board members for all they do.

Joe Pecenka congratulated Ms. James for having an approved budget that we can move forward with. He stated we all have our own critics of the budget. He said he is excited we have in there a technology person. We are weak in that area. That will help us in a lot of ways to have that person in house. He thinks having the curriculum coordinator on staff will benefit our teachers. It is one of the most important things we can do to support them and to help them make their teaching and their own professional learning more effective. He is in favor of the budget including those positions. He thanked everyone for the donations and added that along with the scoreboard refurbishments, Pope Construction is going to be bricking up that scoreboard at no cost to the board. It should be a real good project. He said he is proud of our fields there and looks forward to the Wildcats getting on it and winning a lot of games this year. He said the sidewalk project looks good. He thanked Dr. Robertson, Mr. Clark, and all of those working with these projects.

Eddie Warren said ditto to what everyone has said. He thanked Mrs. Morales and her staff for hosting the meeting. He said the donations are always graciously accepted and needed. He told the board members he appreciates everything they did during the summer. He said we did a lot of work and spent a lot of hours on it. He stated the board will be doing the ALS ice bucket challenge right after executive session. He said the board challenges the county commissioners, both mayors, and city councils.

XIII. EXECUTIVE SESSION – Personnel and Real Estate

Dennis Seger made a motion to go into executive session to discuss personnel and real estate. Amy Murphy seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. Dennis Seger seconded the motion, and it carried unanimously.

XIV. PERSONNEL

Dennis Seger made a motion to approve the personnel actions. Amy Murphy seconded the motion, and it carried unanimously.

XV. APPROVE SUPERINTENDENT CONTRACT AMENDMENT AS PRESENTED

David Schwartz made a motion to approve the amended contract. Amy Murphy seconded the motion, and it carried unanimously.

XVI. ADJOURN

Joe Pecenka made a motion to adjourn. Dennis Seger seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, SEPTEMBER 18, 2014
AT 6:00 P. M.
AT RICHMOND HILL PRE-KINDERGARTEN CENTER

I. CALL TO ORDER

II. ADOPTION OF AGENDA

Motion_____Second_____Action_____

III. SCHOOL SYSTEM FLEXIBILITY IN GEORGIA AND PERFORMANCE
CONTRACT DISCUSSION

IV. 2015-2016 PLANNING DISCUSSION

V. CAPITAL PROJECTS DISCUSSION

VI. POLICY REVIEW UPDATE

VII. EXECUTIVE SESSION – Real Estate

Motion to go into_____Second_____Action_____

Motion to come out_____Second_____Action_____

VIII. ADJOURN

Motion_____Second_____Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, SEPTEMBER 18, 2014
AT 6:00 P. M.
AT RICHMOND HILL PREKINDERGARTEN CENTER

The Bryan County Board of Education met on Thursday, September 18, 2014, at 6:00 p.m., at Richmond Hill Prekindergarten Center for a called work session.

I. CALL TO ORDER

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, Dennis Seger, Marianne Smith and Eddie Warren. David Schwartz arrived at 6:45 p.m.

II. ADOPTION OF AGENDA

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

III. SCHOOL SYSTEM FLEXIBILITY IN GEORGIA AND PERFORMANCE CONTRACT DISCUSSION

Dr. Brooksher shared information on a presentation that was given at the Georgia Education Leadership Institute on September 12, 2014. It was entitled IE², Charter, and Status Quo School Systems A "Nuts and Bolts" Comparison. He shared that by June 30, 2015 each local school system must notify the Georgia Department of Education whether it will operate as an: 1. Investing in Educational Excellence School System (IE²); 2. Charter System; or 3. Status Quo School System. He asked the board to review the information he provided. Eddie Warren stated it would be good if the central office administrators would make a sheet with positives and negatives of each of the three. Dr. Brooksher stated we will continue to talk about this in our work sessions.

IV. 2015-2016 PLANNING DISCUSSION

Dr. Brooksher and the board discussed the community forums that will take place regarding districting. Dr. Brooksher shared that at the next work session he plans to share a Versatran demonstration regarding bus routes. Dr. Brooksher stated that he and Dr. Robertson are studying attendance. Dr. Brooksher shared that we are working on the 2015-16 and 2016-17 school year calendars. Dr. Roberson will place the calendars on the website for feedback. Then they will present three recommended versions to the board.

V. CAPITAL PROJECTS DISCUSSION

Dr. Robertson presented a sheet with the following information:
Local Building Reserve Budget
Capital Outlay Projects through 2018 (Obligated & Recommended)
Capital Outlay Projects through 2018 (Unobligated)

He stated he would like to bring track upgrades at Richmond Hill High School for board approval at the September 25 board meeting. He stated that if we don't see more rain, vertical construction should begin at McAllister next week. Footing will continue to be poured at the new Bryan County Elementary site.

VI. LEGISLATIVE PRIORITIES DISCUSSION

Dr. Anderson stated that the legislative session is approaching. He shared a proposed sheet of legislative priorities for 2015 that the administrators discussed. This could be presented at the "grits and government" session that is to be held on October 1 in Richmond Hill. Mr. Warren stated, we may want to trim the sheet down for the legislators. Dr. Anderson stated it can be done in brochure form as we have done previously.

Dr. Brooksher shared a copy of the Georgia Budget & Policy report.

VII. POLICY REVIEW UPDATE

Mary Beth Brothers stated that during the AdvancEd review, we were told we need to do a policy review and revision. We started the process in July, 2013. She had presented tally sheets for the board members to fill out. She has recorded all that she has. Mr. Warren stated he has some of them because of the committee that was established. The committee was going to bring back to the board all that everyone agreed on to abolish so they could do that at one meeting. Mrs. Brothers stated her concern is that if you don't do a section at a time, a policy could be abolished that may affect another section. Her recommendation was for the board to work through a section at the time. She presented samples of the student handbook, sub teacher handbook, and employee handbook in case some board members wanted hard copies. She stated they are on the board website.

VIII. EXECUTIVE SESSION – Real Estate

Dennis Seger made a motion to go into executive session. Amy Murphy seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. David Schwartz seconded the motion, and it carried unanimously.

IX. ADJOURN

Dennis Seger made a motion to adjourn. Marianne Smith seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, SEPTEMBER 25, 2014
AT 6:00 P. M.
AT BRYAN COUNTY MIDDLE SCHOOL

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Dennis Seger
- III. PLEDGE TO THE FLAG – Amy Murphy
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion _____ Second _____ Action _____

- V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher
Bryan County Middle School Activities – Dr. Michael Tinney

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)

August 28, 2014 regular board meeting
September 18, 2014 called board work session

Motion _____ Second _____ Action _____

- VIII. APPROVAL OF AUGUST 2014 FINANCIAL REPORT

Motion _____ Second _____ Action _____

- IX. OUT-OF-STATE TRAVEL

- A. Richmond Hill High School and Bryan County High School Senior Classes are requesting to participate in Universal Studios GradBash 2015 in Orlando, Florida on May 1 – 2, 2015. Travel will be provided by charter bus.
- B. Richmond Hill High School Chorus is requesting to travel to New York to perform at Carnegie Hall, departing on April 2, 2015 and returning on April 6, 2015. Travel will be by charter bus or air.

Motion _____ Second _____ Action _____

X. FIELD TRIP REQUEST

Richmond Hill High School Graphics and Design/Audio Video CTAE Pathways/Skills USA CTSO is requesting to travel to Jekyll Island for Leadership Training Seminars for Student Members and Advisor of SkillsUSA, departing on October 23, 2014 and returning on October 25, 2014. Travel will be by school bus.

Motion _____ Second _____ Action _____

XI. USE OF FACILITY REQUEST

The City of Pembroke is requesting permission to locate the staging for its Annual 5K/10K Race at Bryan County High School after school on Friday, October 24 and for the race on Saturday morning, October 25.

Motion _____ Second _____ Action _____

XII. FUND RAISING REQUEST (**Attachment A**)

Motion _____ Second _____ Action _____

XIII. ADMINISTRATION

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment # 2**)

Motion _____ Second _____ Action _____

- B. Approve accepting the following donations:
1. Accept a donation of \$75.00 from Target made from purchases by the employees at Bryan County High School
 2. Accept a donation of \$2,000.00 from the Lanier Primary School PTO for classroom supplies at Lanier Primary School
 3. Accept a donation of \$6,161.57 from the Lanier Primary School PTO for repairs to playground equipment at Lanier Primary School
 4. Accept a grant of \$80.00 from PetSmart for Pets in the Classroom project in Mrs. Howley's Richmond Hill Prekindergarten class
 5. Accept a donation of \$800.00 from Herfff Jones, Randy Roderick & Associates, Inc. for the Richmond Hill Middle School cheerleading squad

Motion _____ Second _____ Action _____

- C. Authorize the Superintendent to sign a contract with Pope Construction to upgrade track at Richmond Hill High School not to exceed \$303,345

Motion _____ Second _____ Action _____

- D. Approve Richmond Hill High School purchasing a mat from Tiffin Mats, Inc. for the bid price of \$7,973

Motion _____ Second _____ Action _____

XIV. BOARD MEMBER COMMENTS/NEW BUSINESS

XV. EXECUTIVE SESSION – Personnel and Real Estate

Motion to go into _____ Second _____ Action _____

Motion to come out _____ Second _____ Action _____

XVI. PERSONNEL

Motion _____ Second _____ Action _____

XVII. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, SEPTEMBER 25, 2014
AT 6:00 P. M.
AT BRYAN COUNTY MIDDLE SCHOOL

The Bryan County Board of Education met on Thursday, September 25, 2014, at 6:00 p.m. at the Bryan County Middle/High School media center.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Dennis Seger

Dennis Seger led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Amy Murphy

Amy Murphy led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

V. SUPERINTENDENT’S UPDATES – Dr. Paul Brooksher

Dr. Brooksher thanked Bryan County Middle School for hosting the meeting in the shared Bryan County High/Middle School media center. He asked Dr. Tinney to share some highlights about Bryan County Middle School.

Bryan County Middle School Activities – Dr. Michael Tinney

Dr. Tinney stated that the pennants that were on the dinner tables were there because he asked the Board and the principals who their favorite teams were or where they graduated from. The school related this back to the students this past month with Georgia Forum I which is a program all of the students participated in where they researched colleges and careers. He tied that all together and extended it to this evening. Last year as part of Title I, Bryan County Middle School bought three sets of individualized devices. Teachers shared how they are using the technology

carts in the school. Mrs. Hursey stated that their theme this year is Using Technology to Increase Rigor and Relevance.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

August 28, 2014 regular board meeting
September 18, 2014 called board work session

Dennis Seger made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

VIII. APPROVAL OF AUGUST 2014 FINANCIAL REPORT

Joe Pecenka made a motion to approve. Paine Bacon seconded the motion, and it carried unanimously

IX. OUT-OF-STATE TRAVEL

- A. Richmond Hill High School and Bryan County High School Senior Classes are requesting to participate in Universal Studios GradBash 2015 in Orlando, Florida on May 1 – 2, 2015. Travel will be provided by charter bus.
- B. Richmond Hill High School Chorus is requesting to travel to New York to perform at Carnegie Hall, departing on April 2, 2015 and returning on April 6, 2015. Travel will be by charter bus or air.

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

X. FIELD TRIP REQUEST

Richmond Hill High School Graphics and Design/Audio Video CTAE Pathways/Skills USA CTSO is requesting to travel to Jekyll Island for Leadership Training Seminars for Student Members and Advisor of SkillsUSA, departing on October 23, 2014 and returning on October 25, 2014. Travel will be by school bus.

Joe Pecenka made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

XI. USE OF FACILITY REQUEST

The City of Pembroke is requesting permission to locate the staging for its Annual 5K/10K Race at Bryan County High School after school on Friday, October 24 and for the race on Saturday morning, October 25.

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

XII. FUND RAISING REQUEST (**Attachment A**)

Amy Murphy made a motion to approve. David Schwartz seconded the motion, and it carried unanimously.

XIII. ADMINISTRATION

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment # 2**)

Joe Pecenka made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

- B. Approve accepting the following donations:
1. Accept a donation of \$75.00 from Target made from purchases by the employees at Bryan County High School
 2. Accept a donation of \$2,000.00 from the Lanier Primary School PTO for classroom supplies at Lanier Primary School
 3. Accept a donation of \$6,161.57 from the Lanier Primary School PTO for repairs to playground equipment at Lanier Primary School
 4. Accept a grant of \$80.00 from PetSmart for Pets in the Classroom project in Mrs. Howley's Richmond Hill Prekindergarten class
 5. Accept a donation of \$800.00 from Herfff Jones, Randy Roderick & Associates, Inc. for the Richmond Hill Middle School cheerleading squad

Dennis Seger made a motion to approve. Joe Pecenka seconded the motion, and it carried unanimously.

- C. Authorize the Superintendent to sign a contract with Pope Construction to upgrade track at Richmond Hill High School not to exceed \$303,345

Dennis Seger made a motion to approve. Marianne Smith seconded the motion. The motion carried unanimously.

- D. Approve Richmond Hill High School purchasing a mat from Tiffin Mats, Inc. for the bid price of \$7,973

Joe Pecenka made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

XIV. BOARD MEMBER COMMENTS/NEW BUSINESS

Paine Bacon thanked Dr. Tinney and Mrs. Lynch for hosting the meeting. He expressed his appreciation for the performance by the chorus. He thanked the donors for their generosity. He thanked Mr. Carpenter for being here tonight to support the seniors. Additionally, he wished Richmond Hill High School chorus good luck with their trip to Carnegie Hall.

Marianne Smith thanked Bryan County Middle School for hosting the meeting. She stated she loved the football theme. She said it was great listening to the band and the chorus. Thanks to all of the teachers that were here. Thanks to all of the donors for their support.

Joe Pecenka thanked Dr. Tinney for hosting the meeting. He expressed his commitment to the arts program in the district based on the student performance.

Eddie Warren thanked Dr. Tinney for hosting the meeting. He said he was sorry he missed the performances but he did catch a couple of the last songs.

Dennis Seger thanked Bryan County Middle School for hosting the meeting. He stated he asked for several months now and wanted a deadline as to when the Board could be given a turn-over list for the last couple of years of certified staff that we have lost. Dr. Brooksher stated he will look into it and see how far back it goes.

Amy Murphy thanked Dr. Tinney for hosting the meeting and the extra special effort for her dinner. She thanked the teachers that were there for showing what goes on in the classroom. She said it is always exciting to see the band and chorus. She thanked Mr. Carpenter for attending the meeting. She asked Dr. Brooksher to let the

bus drivers know she appreciates them pitching in and pulling together to keep the routes going.

David Schwartz thanked Dr. Tinney for the hospitality and the gift. He said technology is an important area for our students. He wishes we could put iPads in every class. He wished the football teams good luck in their games tomorrow.

XV. EXECUTIVE SESSION – Personnel and Real Estate

Dennis Seger made a motion to go into executive session to discuss personnel and real estate. David Schwartz seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Joe Pecenka seconded the motion, and it carried unanimously.

XVI. PERSONNEL

Amy Murphy made a motion to approve personnel. Dennis Seger seconded the motion, and it carried unanimously.

XVII. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, OCTOBER 16, 2014
AT 6:00 P. M.
AT THE BRYAN COUNTY BOARD OF EDUCATION

I. CALL TO ORDER

II. ADOPTION OF AGENDA

Motion_____Second_____Action_____

III. SUPERINTENDENT UPDATES

IV. DISTRICTING UPDATE

V. CLASS SIZE DISCUSSION

VI. COACHING SUPPLEMENTS DISCUSSION

VII. CAPITAL PROJECTS DISCUSSION

VIII. APPROVE FOR _____ TO REMOVE AND INSTALL AIR
HANDLERS AT RICHMOND HILL PRIMARY SCHOOL AT THE COST OF
\$ _____

Motion_____Second_____Action_____

IX. BOARD POLICY DISCUSSION

X. PERSONNEL

Motion_____Second_____Action_____

XI. EXECUTIVE SESSION – Real Estate

Motion to go into_____Second_____Action_____

Motion to come out_____Second_____Action_____

XII. ADJOURN

Motion_____Second_____Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, OCTOBER 16, 2014
AT 6:00 P. M.
AT THE BRYAN COUNTY BOARD OF EDUCATION

The Bryan County Board of Education met on Thursday, October 16, 2014, at 6:00 p.m., in the Bryan County Board of Education board room.

I. CALL TO ORDER

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. ADOPTION OF AGENDA

Dennis Seger made a motion to approve the agenda. David Schwartz seconded the motion, and it carried unanimously.

III. SUPERINTENDENT UPDATES

Dr. Brooksher shared the following information:

1. Dr. Anderson and Julie Howard presented information regarding Bryan County School System's performance on the SAT scores and Advanced Placement (AP) Scores for 2014.

2. Dr. Brooksher shared that Dr. Robertson and he had the opportunity to go to Fort Stewart to meet with the liaison and brigadier commander. Dr. Brooksher said he is going to put together a packet requesting increased funding for Bryan County schools because we are split geographically.

3. Dr. Brooksher stated Ms. Murphy provided him information about a counseling program through the Department of Defense. The good news is we might be getting two counselors in Richmond Hill which will be funded by the Department of Defense.

4. Dr. Brooksher stated we have been studying retention rates and are almost there to get it to you.

IV. DISTRICTING UPDATE

Dr. Brooksher stated that for districting it is important that we have good maps. He said the districting information went live on the website over the weekend. It shows forum dates, proposed timelines, and the schools feeder pattern. He is also going to send home a parent letter tomorrow or the first of next week.

V. CLASS SIZE DISCUSSION

Dr. Anderson shared information about district averages which is what the Georgia Department of Education uses in determining our class sizes.

VI. COACHING SUPPLEMENTS DISCUSSION

Dr. Robertson stated we feel we will need to tweak the coaching supplements. Under the current setup at Bryan County High School, football is not allowed to use the system of supplements the way it was intended. When they utilized a varsity coordinator in effect they lost a coach. It is an oversight on our part. He stated we would like to ask if we can change that at the next board meeting. It would be an increase of \$4956 to the overall coaching supplements that we allotted so far. Originally, we approved five and it should have been six. We have six but right now they are using the \$4000 they had set aside for filming crews or whatever.

VII. CAPITAL PROJECTS DISCUSSION

Dr. Robertson asked Bill Vickery to update the board on new Bryan County Elementary School and McAllister Elementary. Mr. Vickery stated the site work has been completed on both schools. The foundation at both schools will be complete in the next two weeks. Dr. Brooksher stated that Mrs. Cogdell complimented Mr. Vickery on the masons he is using.

Dr. Robertson stated all of the trees were cleared today for the Bryan County High School practice fields.

He stated concrete will be poured for curbs next Thursday for the Richmond Hill High School track.

He said as a result of redoing the interior road at McAllister, we contracted with Thomas and Hutton at the rate of \$13,500 to address the changes in the plans. It will be on the agenda for next Thursday for approval.

Eddie Warren stated that Mr. Vickery did not mention anything on the timeline. Mr. Vickery stated that the schools will be ready by the first day of school in August, 2015.

Dr. Robertson shared updates on several projects:

1. received a bid today under \$15,000 for the exterior signage at Richmond Hill High School and will have that on the agenda next Thursday
2. received a bid today on a 33" floor scrubber and that will be on the agenda next Thursday
3. received a bid to remove and install air handlers at Richmond Hill Primary School. That is on the agenda tonight for approval because there is a big event going on there next Tuesday.
4. Richmond Hill Primary School awning, sanding and painting – Bill Vickery will bid that out and have numbers for us next Thursday.
5. Richmond Hill Middle School freezer – Bill will bid that out and have numbers for us next Thursday.
6. Bryan County Middle School gym audio visual system – That is a special project. I will send that out to bid on Monday and have that for you in November.
7. Board of Education signage – Bill Vickery will get numbers on that and have it for you in November.
8. Richmond Hill Primary School magnetic white boards – We will probably get that to you in December or January.
9. Bryan County High School media center renovations – We will get that to you in November or December.
10. Transportation RFP – That will be coming up because we need to buy a bus that the state gave us money for. We also have 4 bus engines that need to be replaced.

Dr. Robertson stated the last time we talked about Capital Projects we had budgeted \$2,950,000 for emergencies and issues that may arise. He said Richmond Hill High School visitor side bleachers have some issues and were set in 1993. We need to look at new bleachers on that side. Bryan County High School bleachers are older. While looking at Richmond Hill High, we also need to look at Bryan County High. He will bring more information in November.

VIII. APPROVE FOR Indoor Climate Experts TO REMOVE AND INSTALL AIR HANDLERS AT RICHMOND HILL PRIMARY SCHOOL AT THE COST OF \$10,350.

Amy Murphy made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

IX. BOARD POLICY DISCUSSION

Joe Pecenka stated he asked Dr. Brooksher to add this item to the agenda. He would like to be proactive in addressing board policies revisions. He asked Mr. Warren to tell the Board what he has. Mr. Warren stated he has D, E, and F. He will send an email of what we need to put on the agenda for next Thursday to approve or discuss. Mr. Pecenka said he still wants to set aside some time at every work session to discuss two or three of them.

X. PERSONNEL

David Schwartz made a motion to approve. Joe Pecenka seconded the motion. At the request of Paine Bacon, Dr. Anderson updated the Board on the Bryan County High School band program. The motion carried unanimously.

XI. EXECUTIVE SESSION – Real Estate

Dennis Seger made a motion to go into executive session to discuss real estate. Joe Pecenka seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Marianne Smith seconded the motion, and it carried unanimously.

XII. ADJOURN

David Schwartz made a motion to adjourn. Dennis Seger seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, OCTOBER 23, 2014
AT 6:00 P. M.
AT RICHMOND HILL MIDDLE SCHOOL

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – David Schwartz
- III. PLEDGE TO THE FLAG – Marianne Smith
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion _____ Second _____ Action _____

- V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

Richmond Hill Middle School Activities – Dr. William McGrath

Recognition of Teachers of the Year

RHPS	Heather Vandaveer
LPS	Ashley Johnson
RHES	Holly Collins
BCES	Melissa Hooper
CES	Crystal Lanier Trombly
RHMS	Robert Hodgdon
BCMS	Cassandra Donaldson
RHHS	Jennifer Sack
BCHS	Ginnie Sherrod

- VI. LISTEN TO PUBLIC COMMENT
- VII. APPROVAL OF MINUTES (**Attachment #1**)

September 25, 2014 regular board meeting
October 16, 2014 called board work session

Motion _____ Second _____ Action _____

- VIII. APPROVAL OF SEPTEMBER 2014 FINANCIAL REPORT

Motion _____ Second _____ Action _____

IX. FUNDRAISING REQUEST (Attachment #2)

Motion _____ Second _____ Action _____

X. OUT-OF-STATE TRAVEL

- A. Richmond Hill Middle School is requesting approval for the 7th grade Advanced Content team to join Bryan County Middle School on an educational trip to the Disney Adventure with YES (Youth Education Series) Program, Orlando, Florida on April 30 – May 2, 2015. Travel will be provided by charter bus.
- B. Richmond Hill Middle School is requesting approval for a study trip for 6th grade advanced content students to attend Space camp in Huntsville, Alabama in March of 2015. Travel will be by charter bus.

Motion _____ Second _____ Action _____

XI. USE OF FACILITY REQUEST

The Richmond Hill Holiday Parade and Festival committee requests the use of the parking lots of George Washington Carver, Richmond Hill Primary, Richmond Hill Elementary, and Richmond Hill Prekindergarten Center for Saturday, December 6, 2014 for the 19th annual Christmas parade

Motion _____ Second _____ Action _____

XII. ADMINISTRATION

- A. Approve accepting the following donations:
 - 1. Accept a grant from SeaPerch Program in the amount of \$1,925 to Bryan County High School for underwater robots
 - 2. Accept a donation through College Board in the amount of \$8,800 to Richmond Hill High School as part of the AP STEM Access Program Grant
 - 3. Accept the following donations from Donor's Choose to Lanier Primary School
 - Erin Warren's class \$189 for a class project on Owl Investigations
 - Erin Warren's class \$212 for Scholastic and Science Spin Magazines
 - Erin Warren's class \$453 for class materials for word work groups, math groups, and math manipulatives
 - Lori Edward's class \$357 of materials for manipulatives to improve spelling and writing
 - Lori Edward's class \$279 for a camera

Alison Holcombe's class \$521 of materials for a class project on math stations

Alison Holcombe's class \$506 for reading books and listening stations

Erin Warren's class \$223 for writing supplies

4. Accept a STEM Grant of materials, supplies and field trips worth \$3,250 from Georgia Southern University The Institute for Interdisciplinary STEM Education and The Real STEM Project Coordinators Ms. Debbie Walker and Dr. Robert Mayes

5. Accept the following donations for track at Richmond Hill High School

\$100 from Reginald and Michelle Jones

\$500 from Johnson Matthey Process Technologies, Inc.

\$30 from Pace Out, LLC

6. Accept the following EMC Bright Ideas Grants

\$1996 to Bivins Miller (RHHS) – 3D printing

\$1999.96 to Damon Smith (RHHS) – engineering/robotics

\$1,007.85 to Carla Howard (RHHS) – reading program for younger children

\$1833.45 to Kelly Sisney (Sp. Ed.) – for her project Deaf and Hard of Hearing Education

\$1329.54 to Christy Crowley (CES) – for her project Wellness Challenge Series

Motion _____ Second _____ Action _____

- B. Approve the purchase of a 33" Minuteman Auto-scrubber from Bulloch Janitorial for \$8,248.98

Motion _____ Second _____ Action _____

- C. Approve accepting a proposal from Mural Mural on the Wall to paint signage on the exterior of Richmond Hill High School for \$15,000

Motion _____ Second _____ Action _____

- D. Authorize Pope Construction to purchase and install a Kolpak freezer at Richmond Hill Middle School for \$46,873

Motion _____ Second _____ Action _____

- E. Authorize Pope Construction to sand and paint the metal awning at Richmond Hill Primary school for \$29,773

Motion _____ Second _____ Action _____

- F. Authorize a payment of \$13, 500 to Thomas and Hutton for re-engineering the interior road way at McAllister Elementary School

Motion _____ Second _____ Action _____

- G. Approve increasing Bryan County High School football assistant coaching positions from 4 to 5 positions

Motion _____ Second _____ Action _____

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIV. PERSONNEL

Motion _____ Second _____ Action _____

XV. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, OCTOBER 23, 2014
AT 6:00 P. M.
AT RICHMOND HILL MIDDLE SCHOOL

The Bryan County Board of Education met on Thursday, October 23, 2014, at 6:00 p.m., at Richmond Hill Middle School for its monthly meeting. Prior to the meeting beginning, the Richmond Hill Middle School band and chorus performed.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – David Schwartz

David Schwartz led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Marianne Smith

Marianne Smith led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Joe Pecenka made a motion to amend the agenda to include student discipline and real estate on Item XIV. – Executive Session. Dennis Seger seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

Dr. Brooksher thanked Dr. McGrath for hosting the meeting and asked that he share about Richmond Hill Middle School.

A. Richmond Hill Middle School Activities – Dr. William McGrath

Dr. McGrath shared a PowerPoint put together by students from the STEM classes showing what students are doing on campus.

B. Recognition of School Bus Safety Poster – Dr. Allen Cox
Contest Winners for 2014

Division 1 Joseph Alvarez, Kindergarten,
Richmond Hill Primary School

Division 2 Neeali Scott, 3rd grade, Richmond Hill
Elementary School

Dr. Cox thanked the board members for their support of transportation. He presented each board member a t-shirt from transportation. He stated that Monday was Bus Driver Appreciation Day. He said that last week was School Bus Safety Week in Georgia and nationally. In conjunction with safety week a poster contest is held. He presented each of the winners a certificate. Dr. McGrath shared a PowerPoint of their winning posters.

C. Recognition of Teachers of the Year

RHPS	Heather Vandaveer
LPS	Ashley Johnson
RHES	Holly Collins
BCES	Melissa Hooper
CES	Crystal Lanier Trombly
RHMS	Robert Hodgdon
BCMS	Cassandra Donaldson
RHHS	Jennifer Sack
BCHS	Ginnie Sherrod

Dr. Brooksher presented each Teacher of the Year with a trophy, a bag of supplies donated by various companies, and a box of supplies from Office Depot. He recognized the companies that contributed the gifts and thanked the ladies from Central Office that put the bags together. Each principal shared information about their school's Teacher of the Year.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

September 25, 2014 regular board meeting
October 16, 2014 called board work session

Dennis Seger made a motion to approve the minutes. David Schwartz seconded the motion, and it carried unanimously.

VIII. APPROVAL OF SEPTEMBER 2014 FINANCIAL REPORT

Paine Bacon made a motion to approve the financial report. David Schwartz seconded the motion, and it carried unanimously.

IX. FUNDRAISING REQUEST (**Attachment #2**)

Dennis Seger made a motion to approve the fundraising request. Amy Murphy seconded the motion, and it carried unanimously.

X. OUT-OF-STATE TRAVEL

- A. Richmond Hill Middle School is requesting approval for the 7th grade to join Bryan County Middle School on an educational trip to the Disney Adventure with YES (Youth Education Series) Program, Orlando, Florida on April 30 – May 2, 2015. Travel will be provided by charter bus.
- B. Richmond Hill Middle School is requesting approval for a study trip for 6th grade students to attend Space Camp in Huntsville, Alabama in March of 2015. Travel will be by charter bus.

Dennis Seger made a motion to approve the out-of-state travel requests. Marianne Smith seconded the motion, and it carried unanimously.

XI. USE OF FACILITY REQUEST

The Richmond Hill Holiday Parade and Festival Committee requests the use of the parking lots of George Washington Carver, Richmond Hill Primary, Richmond Hill Elementary, and Richmond Hill Prekindergarten Center for Saturday, December 6, 2014 for the 19th annual Christmas parade.

Joe Pecenka made a motion to approve the use of facility request. Dennis Seger seconded the motion, and it carried unanimously.

XII. ADMINISTRATION

- A. Approve accepting the following donations:
 - 1. Accept a grant from SeaPerch Program in the amount of \$1,925 to Bryan County High School for underwater robots
 - 2. Accept a donation through College Board in the amount of \$8,800 to Richmond Hill High School as part of the AP STEM Access Program Grant

3. Accept the following donations from Donor's Choose to Lanier Primary School
 - Erin Warren's class \$189 for a class project on Owl Investigations
 - Erin Warren's class \$212 for Scholastic and Science Spin Magazines
 - Erin Warren's class \$453 for class materials for word work groups, math groups, and math manipulatives
 - Lori Edward's class \$357 of materials for manipulatives to improve spelling and writing
 - Lori Edward's class \$279 for a camera
 - Alison Holcombe's class \$521 of materials for a class project on math stations
 - Alison Holcombe's class \$506 for reading books and listening stations
 - Erin Warren's class \$223 for writing supplies
4. Accept a STEM Grant of materials, supplies and field trips worth \$3,250 from Georgia Southern University The Institute for Interdisciplinary STEM Education to Richmond Hill Middle School
5. Accept the following donations for track at Richmond Hill High School
 - \$100 from Reginald and Michelle Jones
 - \$500 from Johnson Matthey Process Technologies, Inc.
 - \$30 from Pace Out, LLC
6. Accept the following EMC Bright Ideas Grants
 - \$1996 to Bivins Miller (RHHS) – 3D printing
 - \$1999.96 to Damon Smith (RHHS) – engineering/robotics
 - \$1,007.85 to Carla Howard (RHHS) – reading program for younger children
 - \$1833.45 to Kelly Sisney (Sp. Ed.) – for her project Deaf and Hard of Hearing Education
 - \$1329.54 to Christy Crowley (CES) – for her project Wellness Challenge Series
7. Accept the donation of time, labor, and materials from Robbie Pecenka and Troop 400 scouts, scout parents, and band parents for building wooden shelves located in the mezzanine area of the Richmond Hill Middle School band room
8. Accept a donation from Mary Ellen and Dallas Daniel and Plantation Lumber & Hardware of a Big Green Egg Grill and

the proceeds that were raised to help support the Richmond Hill Middle School football program for equipment and uniforms

Dennis Seger made a motion to approve accepting the donations. Amy Murphy seconded the motion, and it carried unanimously.

- B. Approve the purchase of a 33" Minuteman Auto-scrubber from Bulloch Janitorial for \$8,248.98

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- C. Approve accepting a proposal from Mural Mural on the Wall to paint signage on the exterior of Richmond Hill High School for \$15,000

Dennis Seger made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

- D. Authorize Pope Construction to purchase and install a Kolpak freezer at Richmond Hill Middle School for \$46,873

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

- E. Authorize Pope Construction to sand and paint the metal awning at Richmond Hill Primary school for \$29,773

Dennis Seger made a motion to approve. Eddie Warren seconded the motion, and it carried unanimously.

- F. Authorize a payment of \$13, 500 to Thomas and Hutton for re-engineering the interior road way at McAllister Elementary School

Joe Pecenka made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

- G. Approve increasing Bryan County High School football assistant coaching positions from 4 to 5 positions

Dennis Seger made a motion to approve. Paine Bacon seconded the motion, and it carried unanimously.

- H. Approve abolishing the following Board Policies:
DA, DCC, DCDA, DFA, DFB, DFC, DFD, DH, DI, DIC, DID, DJ, DJC, DJD, DJEIA, DL, DN, EA, EBBC, EBBCA, EBBE, ECI, ED, EDCA, EDCB, EDDB, EE, EEA, EFA, EGAA, EGB, FEAD, FEAE, FI

Dennis Seger made a motion to approve. Marianne Smith seconded the motion, and it carried unanimously.

- I. Approve adopting the following Board Policies:
DIB, DJCB, EDC, EEE, FDC

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

The board members thanked Dr. McGrath for hosting the meeting. They stated they enjoyed the program the students did. They congratulated the Teachers of the Year. They thanked the donors for the donations. Eddie Warren stated the Board has been invited to ride in the Pembroke Christmas parade on December 13. Paine Bacon will be driving if anyone wants to ride. He reminded everyone of the "Grits & Government" meeting on November 19 at 8:00 a.m., at the City Center. Joe Pecenka thanked Dr. McGrath for allowing his son to do his Eagle Scout project at Richmond Hill Middle School. Dennis Seger said he would like to thank Dr. McGrath and Ms. Bennett for allowing their band director to once again help Bryan County High School. We had homecoming Friday night and the band students loved who they had. Richmond Hill Middle and Richmond Hill High have helped out.

XIV. EXECUTIVE SESSION – Personnel, Student Discipline, and Real Estate

Dennis Seger made a motion to go into executive session to discuss personnel, student discipline, and real estate. David Schwartz seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Amy Murphy seconded the motion, and it carried unanimously.

XV. PERSONNEL

David Schwartz made a motion to approve the personnel agenda as presented. Dennis Seger seconded the motion, and it carried unanimously.

XVI. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
TO BE HELD ON THURSDAY, NOVEMBER 13, 2014
AT 6:00 P. M.
AT THE RICHMOND HILL PREKINDERGARTEN CENTER

I. CALL TO ORDER

II. ADOPTION OF AGENDA

Motion_____Second_____Action_____

III. SUPERINTENDENT UPDATES

IV. DRAFT 2015 BOARD MEETING DATES AND WORK SESSION DATES
DISCUSSION

V. TEACHING AND LEARNING UPDATES

VI. CAPITAL PROJECTS UPDATES

VII. MCALLISTER ELEMENTARY SCHOOL DISTRICTING UPDATES AND
DISCUSSION

VIII. BOARD POLICY DISCUSSION

IX. EXECUTIVE SESSION – Student Discipline

Motion to go into_____Second_____Action_____

Motion to come out_____Second_____Action_____

X. ADJOURN

Motion_____Second_____Action_____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
CALLED WORK SESSION
HELD ON THURSDAY, NOVEMBER 13, 2014
AT 6:00 P. M.
AT THE RICHMOND HILL PREKINDERGARTEN CENTER

The Bryan County Board of Education met on Thursday, November 13, 2014, at 6:00 p.m., at the Richmond Hill Prekindergarten Center for a called board work session.

I. CALL TO ORDER

Board Chairman Eddie Warren called the meeting to order. Members present were: Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren. Paine Bacon was absent.

II. ADOPTION OF AGENDA

Joe Pecenka made a motion to amend the agenda to add real estate to executive session. Dennis Seger seconded the message, and it carried unanimously.

III. SUPERINTENDENT UPDATES

Dr. Brooksher stated that the City of Hinesville has invited the Board to attend a community listening session for Fort Stewart-Hunter Army Airfield on Monday, November 17, at 6:00 p.m. at the Liberty County Performing Arts Center. He would like to show support because our school system is about 18% military parents and students.

Dr. Brooksher reminded the Board of the Grits and Government meeting coming up on Wednesday, November 19, at 8:00 a.m.

Dr. Brooksher stated the Chamber has asked us to narrow down our list to go on the master list going out. The Chamber also asked the Central Office administrators to host a session regarding growth in Bryan County Schools on December 3.

Dr. Brooksher asked Dr. Robertson to share an update regarding the alternative school program. Dr. Robertson shared that we have an alternative program at Bryan County High School and Richmond Hill School. We have about 20 students across the county in the program. There are 30 work stations in these two places. The program is computer based with one certified teacher in each location. Students can progress at their own pace. Dr. Brooksher stated we are studying the program and how it is run. He would prefer that it not be on a regular school campus. At the moment we do not have space and finances to do differently. Dr. Robertson stated we provide the students lunch at a separate time from the regular students. Transportation is not provided.

IV. DRAFT 2015 BOARD MEETING DATES AND WORK SESSION DATES DISCUSSION

Dr. Brooksher shared a draft calendar for 2015 board meeting dates that has to be adopted before January. He stated we will send out a draft of the work session schedule. Joe Pecenka suggested we hold the July work session at McAllister Elementary.

Dennis Seger asked if Dr. Brooksher is working on a 2015-2016 school calendar. Dr. Brooksher assured him he is.

V. TEACHING AND LEARNING UPDATES

Dr. Anderson shared information on:

Graduation Rates

System Instructional Needs

Graduation Policy

Professional Learning

Preparing for Winter Georgia

English to Speakers of Other Languages (ESOL)

Data Integrity

2015 -2016 Scheduling Discussions

Reading Intervention in Special Education (43% demonstrating growth)

System Partnerships across programs

Open Enrollment

New Teachers Survey

Dr. Anderson shared a revised sheet of Legislative Priorities. One priority was regarding funding and the other was to maintain local control of public education.

VI. CAPITAL PROJECTS UPDATES

Dr. Robertson updated the Board on the following projects:

(1) McAllister Elementary and Bryan County Elementary are moving along. They are working on the second wing at McAllister. They are finishing the slabs at Bryan County Elementary. He will be sending out RFPs soon for furniture and technology.

(2) Richmond Hill High School Track – They broke ground last week and finished the outside curbing.

(3) Richmond Hill Primary School Awning will be finished by Thanksgiving.

- (4) Air conditioning at Richmond Hill Primary School has been completed.
- (5) Richmond Hill High School sidewalks have been completed.
- (6) Bryan County High School Track Fields – We are continuing work on that project.

Joe Pecenka asked where are we with placing RFPs on the email system? Dr. Brooksher said that Dr. Robertson found out there is a Georgia Procurement Website. They are looking into that. Mr. Pecenka asked that they keep the Board updated.

VII. MCALLISTER ELEMENTARY SCHOOL DISTRICTING UPDATES AND DISCUSSION

Dr. Brooksher shared that about 50 people attended the first community forum on November 6. He said hats off to Richmond Hill Middle School for the excellent job they did in hosting large meetings. He thanked all of the administrators that were available to assist with the meeting. He presented the Board with a sheet he compiled from the feedback he received from those in attendance. The sheet showed considerations, questions, and concerns. He said he would like to take some maps to the next forum on December 4 to get feedback. He shared some proposals of opening with 750 students, 800 students and 900 students. After much discussion, the Board asked that he look at proposals with 700 students. He would like to post the proposals on line for feedback from the public.

Dr. Brooksher recommended that the Board meet on January 6 for a board work session prior to the January 8 community forum. It was a consensus of the Board to do that.

VIII. BOARD POLICY DISCUSSION

The Board reviewed policies in Section C that had been held for discussion. The Board consented to placing Policies CD, CEA, and CGL on the November 20 board meeting agenda to abolish.

IX. EXECUTIVE SESSION – Student Discipline, Real Estate

Dennis Seger made a motion to go into executive session to discuss student discipline and real estate. Joe Pecenka seconded the motion, and it carried unanimously.

Joe Pecenka made a motion to come out of executive session. Dennis Seger seconded the motion, and it carried unanimously.

X. ADJOURN

David Schwartz made a motion to adjourn. Dennis Seger seconded the motion, and it carried unanimously.

SIGNED:

APPROVED:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, NOVEMBER 20, 2014
AT 6:00 P. M.
AT BRYAN COUNTY HIGH SCHOOL

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Joe Pecenka
- III. PLEDGE TO THE FLAG – Paine Bacon
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion _____ Second _____ Action _____

- V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

- A. Bryan County High School – Cari Delatorre

- B. Recognize System Teacher of the Year
Cassandra Donaldson, BCMS**

- VI. LISTEN TO PUBLIC COMMENT

- VII. APPROVAL OF MINUTES (**Attachment #1**)

October 23, 2014 regular board meeting
November 13, 2014 called board work session

Motion _____ Second _____ Action _____

- VIII. APPROVAL OF OCTOBER 2014 FINANCIAL REPORT

Motion _____ Second _____ Action _____

- IX. FUNDRAISING REQUEST (**Attachment #2**)

Motion _____ Second _____ Action _____

- X. USE OF FACILITY REQUEST

Bryan County Board of Commissioners requests the use of Bryan County High School cafeteria on Friday, December 5, 2014 from 5:00 pm – 8:00 pm for their annual employee appreciation dinner

Motion _____ Second _____ Action _____

XI. FIELD TRIP

Carver Elementary School 5th grade class is requesting approval for an educational field trip to Zoo Atlanta and Stone Mountain for Thursday, May 7, 2015, returning on Friday, May 8, 2015. Travel will be provided by charter bus.

Motion _____ Second _____ Action _____

XII. ADMINISTRATION

- A. Approve accepting the following donations:
1. Accept a donation of 23 ASUS Google Nexus 7 Android Tablets (16gb) at \$159 each (total \$3657) from DonorsChoose to Richmond Hill High School/Penny Williams
 2. Accept a donation of a YETI cooler and the proceeds raised to support cheerleading from the George family to Richmond Hill Middle School cheerleaders
 3. Accept a \$413.41 donation of math instant learning centers and materials from DonorsChoose to Lanier Primary School/Paige Nobles
 4. Accept a donation of \$481 Board Meeting from DonorsChoose to Lanier Primary School/Alison Holcombe
 5. Accept a donation of \$511 Writing is Bright from DonorsChoose to Lanier Primary School/Alison Holcombe
 6. Accept a donation of \$12,228 from Richmond Hill Elementary School PTSO to Richmond Hill Elementary School for afterschool clubs (\$2,183); a mobile chrome book cart (\$9,000); and education resources in the classroom (\$1,045)
 7. Accept a new teacher grant of \$1,000 from Georgia Power to Jennifer Cox/Richmond Hill Elementary School
 8. **Accept a donation of \$9,000 for the rubber flooring in the West gym at Richmond Hill High School from the Gridiron Club**

Motion _____ Second _____ Action _____

- B. Approve Bryan County Board of Education 2015 meeting schedule

Motion _____ Second _____ Action _____

- C. Approve abolishing the following board policies: CD, CEA, CGL

Motion _____ Second _____ Action _____

- D. Approve accepting the proposal of _____ to install the A/V system at Bryan County Middle School Gym for \$ _____

Motion _____ Second _____ Action _____

XIII. BOARD MEMBER COMMENTS/NEW BUSINESS

XIV. EXECUTIVE SESSION – Personnel

Motion to go into _____ Second _____ Action _____

Motion to come out _____ Second _____ Action _____

XV. PERSONNEL

Motion _____ Second _____ Action _____

XVI. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, NOVEMBER 20, 2014
AT 6:00 P. M.
AT BRYAN COUNTY HIGH SCHOOL

The Bryan County Board of Education met on Thursday, November 20, 2014, at 6:00 p.m., at Bryan County High School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order. Members present were: Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren. Paine Bacon was absent.

II. MOMENT OF QUIET REFLECTION – Joe Pecenka

Joe Pecenka led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – Dennis Seger

Dennis Seger led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Joe Pecenka made a motion to approve the agenda. Dennis Seger seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATES – Dr. Paul Brooksher

A. Bryan County High School – Cari Delatorre

Mrs. Delatorre pointed out the piñata's hanging from the ceiling and art on the wall created by the art students. She stated that teachers Inga Cashon and Renae Rogers were going to show a video and talk about projects from their classes. Inga Cashon, who teaches Engineering and Technology Pathways, stated that she attended a conference in March and heard about the SeaPerch program. She applied for a \$2000 grant for ten underwater robots and a school kit. Students from her class and from Mrs. Sherrod's science class held a competition with underwater robots they built. Allison Williams, a senior in the class, talked about the parts on a robot. Allison is also in Mrs. Rogers broadcast and business administration communication class. Allison shared that the students are in groups of three or four and broadcast news to the entire student body each Friday. Mrs. Rogers shared a video highlighting some of the news the students had presented.

B. Recognize System Teacher of the Year
Cassandra Donaldson, BCMS

Dr. Brooksher and Dr. Tinney introduced Cassandra Donaldson as the System Teacher of the Year. Dr. Brooksher presented Ms. Donaldson with a check, a bag of supplies, and a trophy.

VI. LISTEN TO PUBLIC COMMENT

There were no requests for public comment.

VII. APPROVAL OF MINUTES (**Attachment #1**)

October 23, 2014 regular board meeting
November 13, 2014 called board work session

Dennis Seger made a motion to approve the minutes. David Schwartz seconded the motion, and it carried unanimously.

VIII. APPROVAL OF OCTOBER 2014 FINANCIAL REPORT

Amy Murphy made a motion to approve the financial report. Joe Pecenka seconded the motion, and it carried unanimously.

IX. FUNDRAISING REQUESTS (**Attachment #2**)

Joe Pecenka made a motion to approve the fundraising requests. Marianne Smith seconded the motion, and it carried unanimously.

X. USE OF FACILITY REQUEST

Bryan County Board of Commissioners request the use of Bryan County High School cafeteria on Friday, December 5, 2014 from 5:00 pm – 8:00 pm for their annual employee appreciation dinner

Dennis Seger made a motion to approve the use of facility request. Amy Murphy seconded the motion, and it carried unanimously.

XI. FIELD TRIP

Carver Elementary School 5th grade class is requesting approval for an educational field trip to Zoo Atlanta and Stone Mountain for Thursday,

May 7, 2015, returning on Friday, May 8, 2015. Travel will be provided by charter bus.

Marianne Smith made a motion to approve the field trip. Dennis Seger seconded the motion, and it carried unanimously.

XII. ADMINISTRATION

- A. Approve accepting the following donations:
1. Accept a donation of 23 ASUS Google Nexus 7 Android Tablets (16gb) at \$159 each (total \$3657) from DonorsChoose to Richmond Hill High School/Penny Williams
 2. Accept a donation of a YETI cooler and the proceeds raised to support cheerleading from the George family to Richmond Hill Middle School cheerleaders
 3. Accept a \$413.41 donation of math instant learning centers and materials from DonorsChoose to Lanier Primary School/Paige Nobles
 4. Accept a donation of \$481 Board Meeting from DonorsChoose to Lanier Primary School/Alison Holcombe
 5. Accept a donation of \$511 Writing is Bright from DonorsChoose to Lanier Primary School/Alison Holcombe
 6. Accept a donation of \$12,228 from Richmond Hill Elementary School PTSO to Richmond Hill Elementary School for afterschool clubs (\$2,183); a mobile chrome book cart (\$9,000); and education resources in the classroom (\$1,045)
 7. Accept a new teacher grant of \$1,000 from Georgia Power to Jennifer Cox/Richmond Hill Elementary School
 8. Accept a donation of \$9,000 for the rubber flooring in the West gym at Richmond Hill High School from the Gridiron Club

Dennis Seger made a motion to approve accepting the donations. Joe Pecenka seconded the motion, and it carried unanimously.

- B. Approve Bryan County Board of Education 2015 meeting schedule

Dennis Seger made a motion to approve the 2015 meeting schedule. David Schwartz seconded the motion, and it carried unanimously.

- C. Approve abolishing the following board policies: CD, CEA, CGL

Joe Pecenka made a motion to approve abolishing the policies listed. Amy Murphy seconded the motion, and it carried unanimously.

- D. Approve accepting the proposal of Rody's Audio Warehouse to install the A/V system at Bryan County Middle School Gym for in the amount of \$22,127.94

Dennis Seger made a motion to approve accepting the proposal. David Schwartz seconded the motion, and it carried unanimously.

XIII. SUPERINTENDENT EVALUATION INSTRUMENT DISCUSSION

Chairman Warren stated that Mrs. Murphy worked on the instrument and sent it to the rest of the Board. Mr. Warren has not received any questions or concerns. He gave it to Dr. Brooksher to review.

XIV. BOARD MEMBER COMMENTS/NEW BUSINESS

The board members thanked Bryan County High School for hosting the meeting and the great food. They thanked Mrs. Delatorre for the shirts. They stated the presentation was great and thanked Mrs. Cashon and Mrs. Rogers for sharing. They said it is great to come see all of the wonderful things going on in our school system and to see the students engaged. Amy Murphy said to expect great things out of Allison Williams. They said thank you for all of the donations. Joe Pecenka said it is really outstanding that we have so many community folks and our PTO organizations willing to help. David Schwartz congratulated his fellow board members who were reelected. Dennis Seger stated he was at Bryan County High School on Tuesday for SKYPE with Senator Isakson. He said the students shocked a lot of us with the questions they asked. He said they did a great job and it was well run. He thanked Mrs. Delatorre for inviting board members to attend. He welcomed the new curriculum coordinators at the central office. He asked Dr. Anderson to introduce them. Dr. Anderson introduced Shila Cantele and Brandi Hendrix who joined Julie Howard in curriculum. Eddie Warren thanked Amy Murphy for her hard work on the superintendent evaluation instrument and thanked the board members. He asked that everyone keep Paine Bacon and his family in their thoughts during his father's illness. The board members wished everyone a Happy Thanksgiving.

Dr. Brooksher thanked the Board members who attended the Grits and Government session. He said it was important for us to make a showing. He thanked them for being partners with him and his staff that attended. He said education is an important item.

XV. EXECUTIVE SESSION – Personnel

Dennis Seger made a motion to go into executive session to discuss personnel. Joe Pecenka seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. Joe Pecenka seconded the motion, and it carried unanimously.

XVI. PERSONNEL

David Schwartz made a motion to approve the personnel. Dennis Seger seconded the motion, and it carried unanimously.

XVII. ADJOURN

Joe Pecenka made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

Paul T. Brooksher, Ph. D.
Superintendent

APPROVED:

Eddie Warren
Board Chairman

AGENDA FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
TO BE HELD ON THURSDAY, DECEMBER 18, 2014
AT 6:00 P. M.
AT RICHMOND HILL HIGH SCHOOL

- I. CALL TO ORDER – Eddie Warren
- II. MOMENT OF QUIET REFLECTION – Amy Murphy
- III. PLEDGE TO THE FLAG – David Schwartz
- IV. ADOPTION OF AGENDA – Eddie Warren

Motion _____ Second _____ Action _____

V. SUPERINTENDENT'S UPDATES

- A. United Way – Kristi Cox and Tonya Henderson
- B. Richmond Hill High School – Debi McNeal
- C. Recognition of Special Education Teacher of the Year – Jennifer Brendle
- D. Recognition of Retirees – Dr. Paul Brooksher and Principals

VI. LISTEN TO PUBLIC COMMENT
Dunham Marsh – Nick Hatala

VII. APPROVAL OF MINUTES (**Attachment #1**)
November 20, 2014 regular board meeting

Motion _____ Second _____ Action _____

VIII. APPROVAL OF NOVEMBER 2014 FINANCIAL REPORT

Motion _____ Second _____ Action _____

IX. FUNDRAISING REQUESTS (2nd Semester) (**Attachment #2**)

Motion _____ Second _____ Action _____

X. ADMINISTRATION

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them (**Attachment #3**)

Motion _____ Second _____ Action _____

- B. Approve accepting the following donations:
1. Accept the following donations from Donors Choose to Lanier Primary School
Dianna Harn
\$474.86 Reading Transformation
Alison Holcombe
\$182.00 Play-Doh
\$185.00 Clipboards R Us
 2. Accept a donation of \$500.00 from IBGG LLC to Bryan County High School/Randy Cooper for equipment
 3. Accept a grant of \$2660.00 from The Toshiba American Foundation to Richmond Hill Middle School/Bob Hodgdon to be used toward the estuarine studies component of the Field Studies program he has established through his science classes and the community
 4. Accept a grant of \$2500.00 from Farmers Insurance Thank-a-Million Teachers Grant to Richmond Hill High School/Bob Hodgdon for purchasing materials for the Field Studies program
 5. Accept a donation of a Vizio 23" E-Series LED HDTV television valued at \$150.00 from Dorsey Tire to the Transportation Department for an attendance incentive for next semester

Motion _____ Second _____ Action _____

- C. Approve the following textbooks for course: Emergency Medical Responder – 25.45000
- Emergency Medical Responder, 9th Edition, 2012 Prentice Hall ISBN-10: 0132833352 ISBN-13:9780132833356
 - Emergency Medical Responder, 9th Edition, 2012 Prentice Hall Workbook ISBN-10: 0135125723 ISBN-13:9780135125724

Motion _____ Second _____ Action _____

- D. Approve the attached resolution for the sale of Bryan County Elementary School and adjoining property

Motion _____ Second _____ Action _____

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

XII. EXECUTIVE SESSION – Personnel

Motion to go into _____ Second _____ Action _____

Motion to come out _____ Second _____ Action _____

XIII. PERSONNEL

Motion _____ Second _____ Action _____

XIV. ADJOURN

Motion _____ Second _____ Action _____

MINUTES FOR
BRYAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
HELD ON THURSDAY, DECEMBER 18, 2014
AT 6:00 P. M.
AT RICHMOND HILL HIGH SCHOOL

The Bryan County Board of Education met on Thursday, December 18, 2014, at 6:00 p.m., at Richmond Hill High School for its monthly meeting.

I. CALL TO ORDER – Eddie Warren

Board Chairman Eddie Warren called the meeting to order and welcomed everyone. Board Members present were: Paine Bacon, Amy Murphy, Joe Pecenka, David Schwartz, Dennis Seger, Marianne Smith, and Eddie Warren.

II. MOMENT OF QUIET REFLECTION – Amy Murphy

Amy Murphy led a moment of quiet reflection.

III. PLEDGE TO THE FLAG – David Schwartz

David Schwartz led the pledge to the flag.

IV. ADOPTION OF AGENDA – Eddie Warren

Dennis Seger made a motion to approve. Amy Murphy seconded the motion, and it carried unanimously.

V. SUPERINTENDENT'S UPDATES

A. Richmond Hill High School – Debi McNeal

Principal Debi McNeal introduced Senior Jayden Freeze and his parents. Jayden is a National Merit semifinalist. She stated that last spring the school did not have enough students for AP literature and the class was dissolved. Jayden wrote Miss McNeal such a persuasive essay as to why that should not happen. This year they have that class and he is in it. Jayden has been accepted at Harvard even though he has not accepted yet. He explained that he also has a chance to attend the University of Georgia.

Business teacher Stacy Bennett and students Brooke Cowart, Brooke Haws, Jenna Murphy and Chaise Parker from the Business Pathway shared about their school Spirit Store and how the CTAE department had to come up with a business plan and

opened a school store in three years. They started out in 2012 printing t-shirts. In 2012-2013, they made a \$500 profit. The next year they added selling ice cream and fruit juices. In 2013-2014, they made a \$1500 profit. In the first semester this school year they have already profited \$5000.

B. Recognition of Special Education Teacher of the Year – Jennifer Brendle

Special Education Director Jennifer Brendle recognized Natalia Martinez from Carver Elementary School as the System Special Education Teacher of the Year. She received a bag of supplies and a plaque.

C. Recognition of Retirees – Dr. Paul Brooksher and Principals

Dr. Brooksher and Transportation Director Allen Cox recognized bus drivers Kathy Holland (12 years) and Grace Lanier (29 years) on their retirement. Dr. Brooksher and Bryan County Middle School Principal Dr. Michael Tinney recognized teachers Dick Williams and Penny Bacot (29 years in the same school for a total of 30 years in the county) for their years of service. Dr. Brooksher and Carver Elementary School Principal Crystal Morales recognized custodian Wayne Carter for his thirty one years of service to the school district. Dr. Brooksher and Lanier Primary School principal recognized teacher Pat Straub for her service in the preschool intervention program.

VI. LISTEN TO PUBLIC COMMENT
Dunham Marsh – Nick Hatala

Nick Hatala voiced his concern that Dunham Marsh students are not included on the draft attendance area for McAllister Elementary.

VII. APPROVAL OF MINUTES (**Attachment #1**)
November 20, 2014 regular board meeting

Dennis Seger made a motion to approve the minutes. David Schwartz seconded the motion, and it carried unanimously.

VIII. APPROVAL OF NOVEMBER 2014 FINANCIAL REPORT

Amy Murphy made a motion to approve the financial report. David Schwartz seconded the motion, and it carried unanimously.

IX. FUNDRAISING REQUESTS (2nd Semester) **(Attachment #2)**

Dennis Seger made a motion to approve the fundraising requests. Amy Murphy seconded the motion, and it carried unanimously.

X. ADMINISTRATION

- A. Declare the attached list of items as unusable and authorize the administration to dispose of them **(Attachment #3)**

David Schwartz made a motion to approve. Dennis Seger seconded the motion, and it carried unanimously.

- B. Approve accepting the following donations:
1. Accept the following donations from Donors Choose to Lanier Primary School
Dianna Harn
\$474.86 Reading Transformation
Alison Holcombe
\$182.00 Play-Doh
\$185.00 Clipboards R Us
 2. Accept a donation of \$500.00 from IBGG LLC to Bryan County High School/Randy Cooper for equipment
 3. Accept a grant of \$2,660.00 from The Toshiba American Foundation to Richmond Hill Middle School/Bob Hodgdon to be used toward the estuarine studies component of the Field Studies program he has established through his science classes and the community
 4. Accept a grant of \$2,500.00 from Farmers Insurance Thank-a-Million Teachers Grant to Richmond Hill Middle School/Bob Hodgdon for purchasing materials for the Field Studies program
 5. Accept a donation of a Vizio 23" E-Series LED HDTV television valued at \$150.00 from Dorsey Tire to the Transportation Department for an attendance incentive for next semester

Dennis Seger made a motion to approve accepting the donations. Amy Murphy seconded the motion, and it carried unanimously.

- C. Approve the following textbooks for course: Emergency Medical Responder – 25.45000
- Emergency Medical Responder, 9th Edition, 2012 Prentice Hall

- ISBN-10: 0132833352 ISBN-13:9780132833356
- Emergency Medical Responder, 9th Edition, 2012 Prentice Hall
Workbook ISBN-10: 0135125723 ISBN-13:9780135125724

Dennis Seger made a motion to approve the textbooks. Amy Murphy seconded the motion, and it carried unanimously.

- D. Approve the attached resolution for the sale of Bryan County Elementary School and adjoining property

Paine Bacon made a motion to approve the resolution. Dennis Seger seconded the motion, and it carried unanimously.

XI. BOARD MEMBER COMMENTS/NEW BUSINESS

Eddie Warren stated each board member has a folder of more information to review regarding districting. A response is needed by the end of the day tomorrow. The board all thanked Debi McNeal and Richmond Hill High School for the dinner and hosting the meeting. They thanked Coach Bennett for the great presentation. The retirees were congratulated. They thanked Mr. Hatala for coming and giving his opinion about districting. They thanked the donors for the donations. They congratulated the special education teacher of the year. They congratulated the board members that were sworn in earlier for another term of office. They thanked Dr. Brooksher for working on the sale of the Bryan County Elementary School and adjoining property. They wished everyone great and safe holidays.

XII. EXECUTIVE SESSION – Personnel

Dennis Seger made a motion to approve going into executive session to discuss personnel. David Schwartz seconded the motion, and it carried unanimously.

Dennis Seger made a motion to come out of executive session. David Schwartz seconded the motion, and it carried unanimously.

XIII. PERSONNEL

Dennis Seger made a motion to approve the personnel. Amy Murphy seconded the motion, and it carried unanimously.

XIV. ADJOURN

Dennis Seger made a motion to adjourn. Amy Murphy seconded the motion, and it carried unanimously.

SIGNED:

Approved:

Paul T. Brooksher, Ph. D.
Superintendent

Eddie Warren
Board Chairman