

eStem District
200 River Market Ave, Suite 225
Little Rock AR 72201
501-324-9200

District Parent Involvement Policy

This form was adapted from, *A Toolkit for Title I Parent Involvement.*

Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement.* Austin, TX: SEDL

To complete this form:

1. Enter your responses.
2. Click "Save" at the bottom of the form to save your responses.
3. To submit your report, return to the dashboard, go to the Required Reports section, and click the District Parent

Involvement Policy - Report "submit" button.

Note: Please review your responses if you are copying and pasting from Word. There may be some compatibility issues that will need to be edited.

Please complete the following questions.

School Year

2014-2015

Superintendent

John Bacon

School Improvement Status

Elementary - Achieving Middle School - Needs Improvement High School - Needs Improvement

Parent Involvement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

Enter committee members

First Name

Ruthie

Last Name

Walls

Position

High School Director

Enter committee members

First Name

Cindy

Last Name

Barton

Position

K-8 Director

Enter committee members

First Name

John

Last Name

Bacon

Position

CEO

Enter committee members

First Name

Ann

Last Name

Pollard

Position

Parent Coordinator K-8

Enter committee members

First Name

Revenna

Last Name

Clayborn

Position

Parent Coordinator HS

Enter committee members

First Name

Sara

Last Name
Bowling
Position
Parent
Enter committee members
First Name
Jenni
Last Name
Jordan
Position
Parent
Enter committee members
First Name
Angela
Last Name
Johnson
Position
Parent
Enter committee members
First Name
Carla
Last Name
Polk
Position
Parent
Enter committee members
First Name
Michelle
Last Name
Shellabarger
Position
Parent
Enter committee members
First Name
Melanie
Last Name
Hilliard
Position
Parent
Enter committee members
First Name
DeKitra
Last Name
Larry
Position
Parent
Enter committee members
First Name
Vikki
Last Name
Harris
Position
Parent
Enter committee members
First Name
Vicki
Last Name
Burgess
Position
Parent
Enter committee members
First Name
Jessi
Last Name

Forster

Position

Dean of Staff Services

Committee members

First Name

Stacie

Last Name

Thompson

Position

Academic Coach

Enter committee members

First Name

Christie

Last Name

Martin

Position

Title I Coordinator

Goal 1: How will the LEA foster effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement?

Develop and disseminate district parental involvement policy. This will be disseminated through teacher and principal newsletter.

Conduct an annual meeting in the spring to update policy for next year's Title I, Part A program. eStem will hold a Title I parent night to educate parents and update policy for the Title I program for the 2015-2016 school year. Invitations will be sent out to all Title I parents and students. Person Responsible-Christie Martin-Title I Coordinator

Coordinate parental involvement activities with those of other programs such as Head Start program, Reading First program, Early Reading First program, Even Start program, Parents as Teachers program and Home Instruction Program for Preschool Youngsters and State-run preschool programs. By coordinating with others programs similar to these listed, we will provide early intervention strategies for students not only at school but also for parents to work on with their children at home as well. Person Responsible-Ann Pollard-Parent Involvement Coordinator

Establish parental involvement contact person at each of the Title I, Part A schools. The Parent Coordinator for the K-8 building is Ann Pollard, and the Parent coordinator for the High School is Revenna Clayborn.

Conduct an annual review of the effectiveness of the parental involvement policy. At the end of each school year, we will conduct surveys and meetings with parents to discuss the success of our parent involvement policy. Based on those results, we will make changes for next year's policy. Person Responsible- Christie Martin-Title I Coordinator

Develop district parental involvement committee to create a parental involvement policy and implement parental involvement activities as well as disseminate information to the community to promote parental involvement in the Title I, Part A schools. Parents from all three schools will serve on a parent involvement committee to discuss ways to promote parent involvement, such as activities, parent nights, and other informational nights. This committee will also provide parents with information as needed. Person Responsible-Ann Pollard-Parent Involvement Coordinator

Involve parents in the process of school review and improvement under Section 1116 of NCLB. Parents will serve on the committee to help review and make changes to our School Improvement Plan.

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement?

Conduct ongoing site visits to observe parental involvement practices. Administrators and parent coordinators will visit and meet with individuals from other campuses to discuss ways to improve parental involvement practices. They will bring their findings back to be discussed with the parental involvement committee.

Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. Parent coordinators will provide guidelines and training to all staff on how to communicate with parents. Those staff members who may be struggling will have the opportunity to meet with the parent coordinator one-on-one to improve in this area. Ensure, to the extent possible, that information is sent home in a language and form parents can understand. All documents sent home or emailed will be available for translation as needed. Our ESL coordinator will also be available should parents need a translator or need information translated.

Monitor each Title I, Part A school to ensure that each school performs the following tasks: Develop parental involvement policy, Offer flexible meeting times, Provide information to parents about the school's program, include parent information guide, Develop and use the School-Parent Compact. Person Responsible- Ann Pollard-Parent Involvement

Facilitator

Provide training for parents in working with their child to improve academic achievement, to include training on the phone notification system in order to have real-time access to their child's attendance and achievement. Training on HAC has been provided to parents as well as in a document sent home to aid parents in checking their child's attendance and achievement. Additionally, the K-8 and HS have appointed specific individuals who can be contacted in case extra help is needed.

Goal 3: How will the district build the school's capacity for strong parental involvement?

Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. This information will be provided at Title I parent night and will be available to parents through our parent coordinator or parent resource center throughout the year.

Assist in the development of parent engagement groups at each school. The K-8 and HS both have parent organizations that meet to discuss ways to promote more parent involvement and other ways to help the schools.

Involve parents through an annual survey to improve school effectiveness. Surveys will be conducted at the end of each school year to gauge the effectiveness of the school and parental involvement. Person

Responsible-Stacie Thompson-Academic Coach

Provide any reasonable support for parental involvement at the request of participating Title I, Part A schools. Both parent coordinators will be available to parents for support any time.

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

Survey parents annually, including questions to identify barriers to parental involvement. Surveys will be conducted at the end of each school year to gauge effectiveness of the school and parental involvement.

Person Responsible- Stacie Thompson-Academic Coach

Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. These opportunities will be discussed during parental involvement committee meetings and communicated through our parent organizations. Person Responsible-Ann Pollard-Parent Involvement Facilitator

Use finding from evaluation process to:

-Make recommendations to each participating school for parental involvement policy revision.

-Provide suggestions for designing school improvement policies, as they relate to parental involvement.

Based on the survey results and other information gathered from parent nights, email communication, and parent conferences, suggestions will be made to make our process as effective as possible. Person

Responsible- Stacie Thompson-Academic Coach

Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community.

Based on survey results and other data gathered from the evaluation process, a report will be compiled and available to parents. Person Responsible-Jessi Forster-Dean of Staff Services

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

Recruit parents to serve on district ACSIP committee to develop the Title I Application. Different parents each year will be invited to serve on our ACSIP committee and be a part of making our school improvement plan as well as the Title I application. Jessi Forster-Dean of Staff Services