

**Morton School District #214
Request for E-Rate Proposal for
Elementary School Wireless Network
2015-2016
Quote Form**

ARTICLE 1 - DEFINITIONS

- 1.1 A Request for Proposal (RFP) is the form used by the Morton School District (District) to solicit competitive basis quotations for furniture, supplies, equipment and building improvement repairs per RCW 28A.335.190.
- 1.2 A Respondent is a sole proprietor, partnership or corporation who submits a Quote.
- 1.3 A Quote is a complete and properly signed and returned RFP.

ARTICLE 2 - REPRESENTATIONS

- 2.1 Each Respondent by making its Quote represents that:
1. They have read and understand these Instructions, the RFP and its Quote is made in accordance.
 2. Its Quote is based upon the equipment required by the RFP, without exception.
 3. Failure of the Respondent to fully acquaint itself with any applicable condition or matter shall not in any way relieve the Respondent from the responsibility for performing in accordance with and for the sum provided in the RFP.

ARTICLE 3- SUBSTITUTIONS

- 3.1 Equivalent - See Specifications - Article 7

ARTICLE 4 - QUOTE PROCEDURE

4.1 Form and Style - Quotes shall be on the RFP. All blanks on the RFP shall be filled in. Each copy of the RFP shall include the legal name of the Respondent and be signed by the person legally authorized to bind the Respondent to its offer and must identify all products, product physical amounts, itemized costs and identification including make of product so as to meet E-Rate funding requirements.

4.2 Submission of Quotes - The Quote and any other documents to be submitted with the Quote shall be enclosed in a sealed envelope identified with the Quote Title and E-

Rate 470 Identification Number and the Respondent's name. Responses may be mailed or hand delivered to:

John Hannah, Superintendent
Morton School District
152 Westlake Ave
P.O. Box 1219
Morton, WA 98356

Quotes will be accepted until 10:00 a.m. Friday, April 10, 2015.

ARTICLE 5 - CONSIDERATION OF QUOTES

5.1 Properly identified Quotes received on time will be publicly opened and made available for public review.

5.2 Availability of funding for this project is dependent upon securing Year 2015-2016 E-Rate funding approval. Accordingly, award of contract is subject to E-rate funding approval and the earliest delivery date is July 1, 2015. See also Article 6 for additional e-rate considerations.

5.3 The District intends (but is not bound) to award the Quote on basis of the lowest responsible Respondent meeting the District's requirements. Provided the Quote has been submitted in accordance with the requirements of the RFP, and does not exceed funds available, the District has the right to waive any informality or irregularity in any Quote received and to accept the Quote or parts of the Quote which, in its judgment, is in its own best interest and meets E-Rate funds available under Category II Budget allocations.

5.4 The District shall have the right to reject any or all Quotes for any reason or no reason, to reject a Quote which is any way incomplete or irregular.

5.6. Specific Questions as posted in the USAC Web Site 470 posting should be addressed to Ryan Mellor, Technology, at 360-320-6667

ARTICLE 6 - TERMS AND CONDITIONS

6.1 E-Rate – The District intends to file for E-Rate support for purchases made under this request. Activation of the bid award will occur only after receipt of a funding commitment letter from SLD. Pricing will be submitted to the Schools and Libraries Division (SLD) for E-Rate approval. Vendors responding to this request agree to work with the District relative to E-Rate funding.

6.2 E-Rate Delivery Date – Because the requested equipment is for year 2015-2016 E-rate funding, no delivery may occur prior to July 1, 2015.

6.3 E-Rate Service Provider Identification Number (SPIN) - the Respondent must provide their SPIN number on their RFP.

6.4 Shipping Cost – shall include all shipping costs to Morton, WA.

6.5 Sales Taxes – the District is subject to Washington State sales taxes.

6.6 Non-Discrimination - The respondent shall fully comply with all federal, state and local laws, regulations and ordinances pertaining to nondiscrimination, equal employment and affirmative action. Vendor or contractor must not be suspended or debarred from participating in federal assistance programs, and for any subcontract award in any amount, the grantee must not be suspended or debarred. Compliance with prevailing wage statutes and other local, state and federal requirements for services provided to public schools required.

ARTICLE 7 – SPECIFICATIONS

7.1 Respondent Qualifications:

To be considered for award of this Quote the Respondent must be an Authorized Dealer for Products Requested.

- a) (12) Aruba 205 802.11a/b/g/n Access Points or equivalent and must be compatible with HS/MS Controller
- b) (5) Aruba 215 802.11ac Access Points or equivalent and must be compatible with HS/MS Controller.
- c) Delivery: Cost of delivery of equipment.
- d) License Fees if required
- e) No Installation – Equipment Only

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This signed form must accompany the quote along with product specifications including make and model.

(Date)

The Undersigned declares that the only persons or parties interested in this Request for Proposal are those named therein, that this RFP quote is in all respects fair and without fraud, that it is made without collusion with any official or representative of the District, and that the quote is made without any connection or collusion with any person submitting another quote on this contract.

The Respondent states that it has the ability and means to provide the requested equipment in a timely manner and to perform all deliveries for the following sum: For the below bid items, attach itemization of component prices, license fees, installation and details of make and model of project.

All items per specification	<u>Total Pricing</u>
Total Cost of Proposal including shipping	\$_____
Tax	\$_____
Total Price including sales tax	\$_____

Name of Firm: _____ E-Rate SPIN # _____

By (Signature): _____ Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ E-mail: _____