

Beryl Henry Elementary  
2013-2014  
Parental Involvement Plan

Parental Involvement Committee Members

Angela Brewster, District Parent Coordinator

Christi Sullivan, Parent Facilitator

Roy Turner, Principal

Cleytus Coulter, Assistant Principal

Geri Maxfield, Parent

Mrs. Adetunji, Parent

Cari Winemiller, 5th grade teacher

Marilyn Marks, 6th grade teacher

**1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

The school will distribute a monthly newsletter to parents. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills.-Christi Sullivan

The school will create a Web site to house classroom Web sites for each teacher. Homework assignments and pertinent classroom information will be available on classroom Web sites. Also, parents can access their child's grades using a PIN number they received at the beginning of the school year. Parents may use e-mail to communicate with members of the school staff.-Jeff Madlock & Christi Sullivan

Each teacher will send the student's agenda book home daily containing student assignments and work with any communication needed.. Parents will be asked to sign the folder and send it back to school.-Cleytus Coulter

Teachers will routinely contact parents on an individual basis to communicate about their child's progress.-Kristi Robbins

The school will provide to parents reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events.-Cleytus Coulter

The school will distribute their child's test results and standardized test scores during open house with the counselor available to explain the results.-Christi Sullivan

The school will offer parents a Report to the Public each year on the school's approach to school improvement. -Roy Turner

The school will send brochures home with students, post notices in school facilities and public buildings, and provide information for local newspapers and radio stations about parent workshops and meetings.-Christi Sullivan

The school will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request.-Roy Turner

**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

These meetings will include parent training sessions to help parents understand how to enhance their child's education. -Robin Townsend

These meetings will include a series of family reading, math, and science nights that provide an opportunity for parents and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement.-Sonji Flemons & Robin Townsend

The meetings will be held at various times during the day or evening to better accommodate parents.-Christi Sullivan

Teachers will hold 2 conferences per year individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. -Roy Turner

The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:

- Library assistant
- Reading buddy
- Teacher assistant
- Tutor
- Special parent lunches
- Book fair helpers
- Grandparents Day
- Awards day presentation

- Spelling Bee
- Field day volunteers
- Family reading, math, and science night
- Open House
- Red Ribbon week
- Choir concerts
- Various committees

**3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

The school will work with Clinton Primary School and Yerger Middle School to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. The school will host special orientation programs for parents and students to help with the transition. Parents will have the opportunity to meet the new teachers at the beginning of the school year.-Roy Turner

Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.-Robin Townsend

(Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer that three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.-Roy Turner

**4. How will your school work with parents to create a School-Parent-Compact?**

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.-Cleytus Coulter

**5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement**

**plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.-Sonji Flemons

The school will ask parents to serve on curricular and instructional review committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.-Robin Townsend

The school will engage parents in decision making about the allocation of its Title I, Part A funds for parental involvement.-Sonji Flemons & Robin Townsend

To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.-Christi Sullivan

The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.-Christi Sullivan

**6. How will your school provide resources for parents?**

Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the Title I Plan located in the parent resource center or media center. A suggestion sheet will also be available for parental input. The school will open the resource center at hours that are convenient to parents.-Christi Sullivan

The school will distributed Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...)-Christi Sullivan

To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.-Christi Sullivan

Maintain a parent center.-Christi Sullivan

Include in the school's policy handbook the school's process for resolving parental concerns,



including how to define a problem, whom to approach first, and how to develop solutions.-Roy Turner

The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator.-Roy Turner

**7. How will your school engage parents in the evaluation of your parental involvement efforts?**

The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.-Christi Sullivan

**8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?**

The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.-Christi Sullivan

The school will use the results of the parent interest survey will be used to plan the parental involvement activities for the year. -Christi Sullivan

The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.-Christi Sullivan

**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program.-Roy Turner

The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.-Roy Turner

For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.-Roy Turner