

# Denial of Permission

## Release of Certain Directory Information Without Prior Written Consent

And/or

### Access to Internet

Dear Parent (Student)

Certain directory information, may be released to media (newspaper, TV, website, local, state, national) colleges, civic or school-related organizations and state or governmental agencies as well as published in programs for the athletic, music, and drama presentations and on the website of this school corporation:

Directory includes the following kinds of information:

1. Name of student
2. Address
3. Parent's/student's home and work telephone number(s) if listed
4. Major field of study
5. Participation in officially recognized activities and sports
6. Height and weight of members of athletic teams
7. Motor vehicle description (including license plate number)
8. Hair and eye color
9. Race and sex
10. Grade level
11. Dates of attendance ("from and to" dates of enrollment)
12. Degrees and awards
13. Most recent previous school attended
14. Date of birth
15. Photograph
16. Video/Audio tapes not used in disciplinary matter
17. Student work for display at the discretion of the teacher
18. Handwriting
19. Print
20. Computer media
21. Website

Please circle the specific categories of information, if any, listed above that you do **NOT** wish to be released without your specific prior written permission.

\_\_\_\_ The release of **ALL** Directory information is denied.

\_\_\_\_ Corporation provided internet access is denied.

Parents/guardians will be notified annually at registration of their rights to restrict directory information (see student handbook). Your signature within this document is legally binding and indicates the party who signed has read the terms and conditions carefully and understands their significance in limiting the release of "directory information" of student records for their student(s) or access to the corporation provided internet.

This form must be completed and returned to the school principal within ten (10) days after the start of each school year or ten (10) days from the first day of enrollment of student. Once again, this is only to deny release of information.

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Name of Student

School

Grade