

Regular Meeting AGENDA

ALASKA GATEWAY SCHOOL DISTRICT

REGIONAL SCHOOL BOARD MEETING

District Board Room - Tok, Alaska

Monday, Sept 26, 2016, 6:00 PM

CALL TO ORDER at 6pm

ROLL CALL

PLEDGE OF ALLEGIANCE

HEARING OF VISITORS ON AGENDA ITEMS¹

RECEIVING OF DELEGATIONS

PRESENTATIONS

AGSD Evaluation Presentation

AGSD Board Policy Presentation

ACTION ITEMS - ROUTINE MATTERS

Approval of Agenda
 Approval of Minutes

ACTION ITEMS - OLD BUSINESS

None

ACTION ITEMS - NEW BUSINESS

3. AGSD Evaluation Adoption

4. Personnel Actions

5. Approval of Disposal of Books, Equipment & Supplies

6. Credit by Examination Procedure

7. District Office Phone system

8. Insurance Subsidy for Classified Employees

9. District Policy Review

10. Community Profile Mapping Partnership

REPORTS/INFORMATION/DISCUSSION

Special Education Sub-Committee Report

Maintenance Sub-Committee Report

Superintendent's Report

Financial Report

Maintenance Directors' Report and Update

Correspondence/Miscellaneous

HEARING OF VISITORS ON NON-AGENDA ITEMS¹

DISCUSSION, COMMENTS, QUESTIONS BY MEMBERS OF THE BOARD

FUTURE MEETING DATES

Site Selection & Date

SUGGESTED AGENDA ITEMS

EXECUTIVE SESSION-- Matters Required to be Confidential by Law

ADJOURNMENT

President

Secretary-Treasurer

President

President

President

Curriculum Director

Grant Writer

President

President

President

President

Committee Chair

Committee Chair Superintendent

Chief Financial Officer

Directors

Superintendent

President

President

President

President

President President

¹All members of the public that would like to comment on any matters during Hearing of Visitors on Agenda Items or Hearing of Visitors on Non-Agenda Items need to sign-in with the Board Secretary before the meeting starts. The Board President will call on each member of the public in the order he or she signed-in as the meeting progresses to that section of the agenda.

Regional School Board Meeting August 19, 2016 Tok, Alaska

The meeting was called to order at 6:00 PM.

Roll Call: Lisa Conrad, Lorraine Titus, Peter Talus, Jeff Deeter, Shauna Lee and Steve Robbins. Also present via telephone was Jill Kranenburg.

Pledge of Allegiance

Hearing of Visitors on Agenda Items

Presentations - Jackie Howard gave a presentation on Public Health.

Agenda Items

1. Approval of Agenda.

Jeff Deeter moved to approve the agenda with the addition as presented.

Seconded by Lorraine Titus.

Roll Call vote: Yes – Lorraine Titus, Peter Talus, Jeff Deeter, Shauna Lee, Steve Robbins and Jill Kranenburg. Motion Carried Unanimously.

2. Approval of Minutes.

Jeff Deeter moved to approve the minutes as presented.

Seconded by Steve Robbins.

Roll Call vote: Yes – Lorraine Titus, Peter Talus, Jeff Deeter, Shauna Lee, Steve Robbins and Jill Kranenburg. Motion Carried Unanimously.

3. MOU with Alaska Department of Health.

Steve Robbins moved to approve the MOU with Alaska Department of Health. Seconded by Jeff Deeter.

Roll Call vote: Yes – Lorraine Titus, Peter Talus, Jeff Deeter, Shauna Lee, Steve Robbins and Jill Kranenburg. Motion Carried Unanimously.

4. Six-Year Capital Improvement Approval.

Jeff Deeter moved to approve the six-year capital improvement.

Seconded by Shauna Lee.

Roll Call vote: Yes – Lorraine Titus, Peter Talus, Jeff Deeter, Shauna Lee, Steve Robbins and Jill Kranenburg. Motion Carried Unanimously.

5. Approval of Personnel Actions.

Moved to Executive Session.

6. Approval of 2016-2017 Organizational Flowchart.

Peter Talus moved to approve the 2016-2017 Organizational Flowchart as presented.

Seconded by Lorraine Titus.

Roll Call vote: Yes – Lorraine Titus, Peter Talus, Jeff Deeter, Shauna Lee, Steve Robbins and Jill Kranenburg. Motion Carried Unanimously.

7. Cost Control Resolution for AMLJIA.

Lorraine Titus moved to approve the Cost Control Resolution for AMLJIA as presented.

Seconded by Peter Talus.

Roll Call vote: Yes – Lorraine Titus, Peter Talus, Jeff Deeter, Shauna Lee, Steve Robbins and Jill Kranenburg. Motion Carried Unanimously.

8. 5-Year Integrated – Website.

Peter Talus moved to approve the 5-year intergrated website.

Seconded by Jeff Deeter.

Roll Call vote: Yes – Lorraine Titus, Peter Talus, Jeff Deeter, Shauna Lee, Steve Robbins and Jill Kranenburg. Motion Carried Unanimously.

Jeff Deeter moved to go into executive session at 7:10 PM to discuss matters confidential by law. Seconded by Peter Talus. Motion Carried Unanimously.

Peter Talus moved to come out of executive session at 7:55 PM. Seconded by Jeff Deeter. Motion Carried Unanimously.

Lorraine Titus moved to instruct the Superintendent to send a letter to PTPC regarding Ron Richie. Seconded by Peter Talus. Vote: Yes – Lorraine Titus, Jeff Deeter, Shauna Lee, Steve Robbins, Peter Talus/Abstain – Jill Kranenburg. Motion Carried.

Lorraine Titus moved to approve the Personnel Actions as presented. Seconded by Peter Talus. Roll Call vote: Yes – Lorraine Titus, Peter Talus, Jeff Deeter, Shauna Lee, Steve Robbins and Jill Kranenburg. Motion Carried Unanimously.

Roll Call vote: Yes – Lorraine Titus, Peter Talus, Jeff Deeter, Shauna Lee, Steve Robbins and Jill Kranenburg. Motion Carried Unanimously.

Jeff Deeter moved to reclassify the Title I/Migrant position from Certified to Classified. Seconded by Jill Kranenburg. Motion carried unanimously.

Peter Talus moved to adjourn the meeting at 8:00 PM. Seconded by Jill Kranenburg. Roll Call vote: Yes – Lorraine Titus, Peter Talus, Jeff Deeter, Shauna Lee, Steve Robbins and Jill Kranenburg. Motion Carried Unanimously.

Sub-Committee Report – Special Education: Meeting September 6th, 2016 at 6:00 PM (Tish Rhodes, Jill Kranenburg and Jeff Deeter).

Superintendent's Report

Financial Report

Directors' Reports

Discussion, Comments, Questions by Members of the Board:

Hearing of Visitors on Non-Agenda Items

Future Meeting Date: September 26th, 2016.

Suggested Agenda Items:
I hereby submit that these minutes have been approved by the District Board of Education sitting in regular session as the official minutes of the August 19 th , 2016

Secretary/Treasurer

meeting.

То:	Regional School Board Alaska Gateway School District	Date: September 26, 2016
From:	Superintendent's Office	Agenda Item: 3
ISSUE: Adop	otion of the AGSD Teacher Evaluatio	n System
working on Educator Ev	sentation provided at the beginning of the development and implementation	on of the state required "Effective nitted to the state for final approval, and
	ATIVE RECOMMENDATION:	osed AGSD Teacher Evaluation System.

Regional School Board

Alaska Gateway School District

Date: September 26, 2016

From:

Superintendent's Office

Agenda Item: 4

ISSUE: Personnel Actions

BACKGROUND:

The following certified personnel have been offered contracts for the remainder of the fiscal year.

Daniel Druvenga – Northway School Pepper Good – Mentasta Lake School

The following classified hires have been made so far this year.

Margaret Helmer, Teacher's Aide – Eagle Marvin Sanford, Custodian II – Mentasta Jessica Dillard, Teacher's Aide – Northway Jamey Titus, Special Education Aide – Northway Walter Scott, Special Education Aide – Tok Leslie Stewart, Special Education Aide – Tok Virginia Fix, Head Cook – Tok School

ADMINISTRATIVE RECOMMENDATION:

Approve the proposed personnel actions as presented.

Regional School Board

Alaska Gateway School District

Date: September 26, 2016

From:

Superintendent's Office

Agenda Item: 5

ISSUE: Approval of Disposal of Books, Equipment & Supplies

BACKGROUND:

AGSD Board Policy requires approval of the Board for the disposal of book equipment and supplies, as indicated in attached BP 3224. The Administration requests approval to dispose of the enclosed list of items prepared by the Maintenance Director. These items have been compiled in the Hockey Rink over the course of this summer. Once approved, the following protocol will be employed for disposal, in order of priority:

- Principals will receive this list, and will be able to view and identify any items that they might need for their school.
- Teachers may get the list from their principal, and will be able to view and identify any items that they may need for their classrooms.
- Items remaining will be compiled into a final list for a sealed bid auction.
- The sealed auction will be held and the winning bids will collect their property.
- Anything remaining will be open to the public at no cost during a scheduled opening of the Hockey Rink.
- Any left after this will be disposed of appropriately by either shipping to proper collection centers, or by taking the local dump.

ADMINISTRATIVE RECOMMENDATION:

Approve the proposed Disposal of Books, Equipment & Supplies

The Regional School Board recognizes that the district may own personal property that is unusable, obsolete, or no longer needed by the district and that the disposal of such property may be in the best interests of the district. Surplus property defined as equipment with an initial value of \$500.00 belonging to the school district shall be disposed of by one of the following methods:

- It may be sold at market value;
- It may be sold to another public agency for a nominal cost (\$1.00);
- It may be declared valueless and dumped or given away;
- It may be auctioned off; and
- It may be transferred to another governmental agency.

Before any surplus property may be disposed of, a description of the items shall be reviewed by Board members at least one month in advance of any such disposal. The list of items to be disposed of shall be distributed widely throughout the district prior to its disposal.

If the item is considered valueless an "Inventory Disposition Form" shall be completed by the Superintendent or designee and the item dumped. The Disposition form shall be recorded in the equipment inventory ledger. If the item(s) have any market value, or if a request for acquisition of any listed item is made by a private citizen, the Superintendent shall first cause the item to be advertised for sale. If one or more people respond to the advertisement, the item shall be sold to the highest bidder. Bids shall be sealed and mailed to the Superintendent or his designee to be opened at a specified time. A minimum value may be ascribed to the item and bids under this value need not be accepted. If no one responds to the advertisement, the Superintendent may sell the item to the interested party at market value. If the number of items warrants, a public auction may be held.

Material which is considered trash such as crates, torn, outdated, or destroyed books, broken furniture, etc. may be dumped without regard to the above procedure at the discretion of the Superintendent. Also, property, the initial value of which is less than \$500.00, may be sold by the Superintendent to interested parties at a fair appraisal value without regard to the above procedures.

District INVENTORY Disposal List

- 1 TOSHIBA VCR/TV
- 2 EXXIS Monitor -2 -EXXIS VCR Recorder
- 3 Brother Fax Machine
- 4 HP Laser Jet P20055
- 5 14 Apple Keyboards
- 6 Misc. Computer Wires
- 7 JVC Old Color Monitor
- 8 Box of Solo Cup Lids
- 9 3 Metal Shelves
- 10 7 Bags of Solar Salt
- 11 Dresser
- 12 Wood Book Shelf
- 13 Ironing Board
- 14 1-Tall File Cabinet
- 15 3 Short File Cabinets
- 16 End Table
- 17 2 Boxes Misc Dishes
- 18 Propane Tank (Pickle Barrel)
- 19 Moveable Metal Wall Partition
- 20 2 Table Tops (1-Round, 1-Rectangle)
- 21 5 Office Desks
- 22 Homemade Solvent Wash Tank
- 23 Old Wood Cabinet
- 24 Box of 15 Welding Hoods
- 25 Stanley Miterbox
- 26 Bag of Welding Hoods
- 27 Box of Gas Welding Hoses and tips
- 28 Various Parts for Large Generator
- 29 Generator Frame
- 30 Brother Printer
- 31 Xante Printer
- 32 3 Mac Towers
- 33 Exxis VCR Recorder
- 34 1 Sony TV
- 35 CTS Color Monitor
- 36 Exxis Monitor
- 37 JVC VCR Tapes 20 count
- 38 Ping Pong Table
- 39 Bathroom Stall Door Gray
- 40 Sony VCR with wall mount for TV
- 41 Various Boards for Shelves

- 42 18 Drafting T's
- 43 7 Tubes of Ducting
- 44 Projector
- 45 Wooden "Tok High School" Sign
- **46 Ground School Testing Instruments**
- 47 2 Bed frames
- 48 Whiteboard
- 49 2 Clothes Racks
- 50 1 Rocking Chair
- 51 3 Sinks
- 52 Table
- 53 Realistic Speakers
- 54 2 Swings
- 55 Stainless Steel Drink Fountain
- 56 Rolling TV Shelf
- 57 28 Towel Dispensers
- 58 40 Toilet Paper Dispensers
- 59 60 Handsoap Dispensers
- 60 20 Vacuum Carcasses
- 61 2 Boxes Vacuum Bags
- 62 1 Caslex Magna Twin Carpet Shampooer
- 63 2 Nobles Carpet Shampooer
- 64 2 55000 BTU Reddy Heaters
- 65 Tomas Air Compressor
- 66 1-5 hrs Evenrude Boat Motor
- 67 1 5 hrs Evenrude Boat Motor Shell
- 68 Box Plastic Cup Lids
- 69 Rockwell Table Saw Frame
- 70 Monitor
- 71 Chest Freezer
- 72 4-True Freezer
- 73 Hobart Deep Fryer
- 74 Stormax Table Grill
- 75 8 3 Bay Windows
- 76 NAPA wet & dry shop vac
- 77 GoCart Frame
- 78 Flexable welding ducting
- 79 Highland Park Multitool for Buffing Grinding Knives
- 80 2 Incinolet Toilets
- 81 Box of Books
- 82 Broken Toilet

- 83 34 Boxes 8.5x14 Printer Paper
- 84 8 Boxes Pottery Clay
- 85 7 Boxes of Kid Books
- 86 SuperStar Ultra Indirect Water Heater
- 87 Round Kitchen Table
- 88 Love Seat
- 89 4 Projection Screens
- 90 10 Office Shairs
- 91 Metal Shelf
- 92 Sony VCR
- 93 Sony TV
- 94 3 Boxes of Radio Kits
- 95 2 Lawn Mower Carcasses
- 96 Box of Paper Bowls
- 97 Nevco sloure clock
- 98 Metal Cabinet
- 99 Miller Tig Welder
- 100 Evenrude 25 Boat Motor
- 101 6 Boxes Vinyl Cover
- 102 Box of Welding Ventelation Ductiing
- 103 4 Boxes Books
- 104 3 Stacks of Shingles
- 105 10 School Desks
- 106 2 High Current Power Supply
- 107 23 Student Desks
- 108 Podium With Speaker Box
- 109 9 Boxes of Books
- 110 4 Drafting Tables
- 111 1 Pump Carcass
- 112 Snow Blower Carcass
- 113 Hitachi TV

Regional School Board

Alaska Gateway School District

Date: September 26, 2016

From:

Superintendent's Office

Agenda Item: 6

ISSUE: "Challenging" Required Academic Courses

BACKGROUND:

In 2015 Alaska Administrative regulation was approved that supersedes the district's previous practice of course review, that now allows students to test out, or "Challenge" required core academic classes. The regulation required district's to develop procedures that complied. With that in mind this fall the administration has reviewed the enclosed procedures that are similar in nature to what other Alaska school districts have enacted, and modified them to fit our needs, while remaining in compliance with this new requirement. The administration believes that the attached procedure accomplishes that goal.

ADMINISTRATIVE RECOMMENDATION:

Approve the proposed protocol that allows students to "Challenge by Examination" a course for academic credit.

Register 219, October 2016 EDUCATION AND EARLY DEV.

4 AAC 06.065(a) is amended to read:

(a) [NOT LATER THAN JULY 1, 2015] A district shall provide <u>students in grades</u> <u>nine through 12</u> [SECONDARY STUDENTS] with the opportunity to challenge courses offered in mathematics, language arts, science, social studies, and world languages by demonstrating mastery of the course material. A district shall provide this opportunity at least twice annually. A district shall develop standards regarding the degree of mastery necessary to successfully challenge a course. The method of assessment used by a district must include a written assessment. A district shall develop a written policy regarding the grading or evaluation of successfully challenged courses. A district may charge a fee to cover the costs of development and administration of the assessment.

(Eff.12/26/2014, Register 212; am 9/18/2016, Register 219)

Authority:

AS 14.03.073

AS 14.07.020

AS 14.07.060

1

ALASKA GATEWAY SCHOOL DISTRICT



P.O. BOX 226, TOK, AK 99780 Ph: 907.883.5151 x 103 Fax: 907.883.4352 Scott MacManus, Superintendent of Schools

Process for Challenging a Course by Examination for High School Credit

Effective September 2016, the Alaska Gateway School District, in accordance with regulations that took effect in 2015, has enacted procedures that will allow students to "Challenge", or obtain Credit by Examination, courses that are required for graduation, through a demonstration of academic competence. AGSD will accept coursework intended to meet AGSD high school graduation core academic course requirements for credit from an accredited or approved educational program or public institution. Otherwise, credit presented from other home or non-accredited institutions that are intended to meet core academic credit requires a demonstration of competence as indicated by AAC 06.065(a). Credit for elective courses may be approved based on the results of the established course review process.

Challenging a course by examination is an opportunity provided to AGSD students who are currently enrolled and have completed 8th grade, or who are enrolled and entering grades 9-12, to receive high school credit through an exam process. This option is designed to provide students the opportunity to demonstrate mastery, and is not a process for credit recovery or course retakes of public school courses.

Students in 9th-12th grade are allowed to take up to 2 challenge exams each semester. Challenge exams are only available for core courses and some world languages. Contact the District Office at 907-883-5151 for a list of courses currently available for credit by exam.

Registration and Fees:

- Students must register in advance, to allow for appropriate proctoring coverage. Contact the District Office at 907-883-5151 or stop by to request a Course Credit by Exam registration form.
- An \$85.00 fee will be required for each test at the time of registration. The registration must be completed and the fee paid before the test can be taken. Provide payment of the \$85 registration fee for each test (cash, check, or money order) to Alaska Gateway School District, Attn: Deb Sparks, PO Box 226, Tok, AK 99780.
- Upon receipt of payment, a confirmation email will be sent. Exam fees are non-refundable.

"Where Teachers Are The Gateway To Learning"

Exam Administration:

- Challenge Exams will be administered and proctored by certified personnel at a location to be determined.
- Students will not be allowed to use notes, outside resources, have any electronics devices, or to
 use any unapproved academic supports during the exam. Students found to be using nonallowed resources will be disqualified from earning credit. Fees will not be refunded.
- If a student fails to meet the passing criteria (see information under Transcripts, below), the course must be taken in full, in either the classroom or via a correspondence option, in order to receive credit. The Challenging a course by examination option may be used for only one exam attempt per course.

Transcripts:

- Scores of 80% or higher will earn high school credit. Exam scores of 80% 89% will be
 designated a "B" and scores of 90% 100% will be designated an "A" on a student's high school
 transcript. Exams may not be re-taken to earn a higher score. The earned score/grade will
 appear on the transcript, or the student may take the full course in the classroom to attempt to
 improve the grade.
- Credit will be indicated on the student's transcript with the term "Credit by Exam." If the student receives less than 80% on the exam, no record will be made on the transcript and the student will be required to take the course in the classroom or via an online option.
- The National Collegiate Athletic Association (NCAA) does not allow courses completed through credit-by-exam for eligibility purposes.
- Credit earned by passing a Challenge Exam may be used for Alaska Performance Scholarship (APS) eligibility

Approved by the Alaska Gateway Regional School Board on _		_
	date	

Regional School Board

Alaska Gateway School District

Date: September 26, 2016

From:

Superintendent's Office

Agenda Item: 7

ISSUE: IP Phone System

BACKGROUND:

Currently the District pays approximately \$40,000 to \$45,000 annually for communications district-wide – between the phone systems in the schools and at District Office. The cost of the district office phone system is about half of this cost. The current phone system was out-of-date when it was installed and has never worked properly. It is expensive to repair, and involves a technician traveling to here from Anchorage to work on the equipment, which is both difficult to schedule and is expensive.

In the early 2000's Voice over Internet Protocol (VoIP) technologies began to emerge and grow rapidly in the business sector. This technology essentially eliminates the traditional telephone switching and works as a cloud-based system over the internet. VoIP technology is now very commonly used and has become extremely affordable, allowing more options than traditional phone switching systems.

There are many companies offering this service. Attached is a quote from one of those companies. It will allow us to keep our current number through AP&T, however, when a call comes in on that number, it then switches to the control of the internet-based system. This will allow the District office personnel to have a variety of controls over calls and our call center, and easily utilize mobile devices without requiring separate phone numbers. It eliminates the infrastructure (except for desk phones) and repairs or issues would amount to a call to tech desk to be dealt with over the internet.

The initial cost for set-up is approximately \$1,800, which includes a small amount of operational training. The cost thereafter is about \$180 per month, or \$2,160/year. Obviously, this represents a significant savings for the District Office alone, close to \$18K a year. We would be looking at expanding this service to the sites once. We would be able to keep the same number and listing in the phone book.

ADMINISTRATIVE RECOMMENDATION:

This is a Board Information item because the cost falls under the threshold required for Board Approval, however Board comments and insights would be appreciated.



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AFFORDABLE • RELIABLE • ADVANCED



Agile Enterprise-Grade Communications

8x8 Virtual Office is the cloud-based phone system that uses the power of the Internet to deliver your phone service and communications features, eliminating the complexity and expense that comes with traditional phone systems.

The Smarter Way to Communicate

Now everyone will be more productive with a continuous communications service that goes with them everywhere—from desk phone to laptop to smartphone or tablet. Desktop and mobile apps are included with every Virtual Office extension and vo cemai s are delivered right to your email.

Employees Anywhere

Whether you have one office, multiple ocations or remote employees, 8x8's cloudbased phone service seamlessly ties everyone together under one phone system. Your teammates are only an extension away.

Fortune 500 Features

Project a professional image with features that power the phone systems of companies around the globe: auto attendant, corporate directory, music-on-hold, conference bridge and vo cemai-to-email to name a few.

Affordable

With low monthly fees, advanced features, and un imited calling to the US and Canada, our customers constantly tell us that 8x8 Virtual Office is an outstanding value that saves them money every month.

Security and Reliability

8x8 stands apart from the rest of the industry by offering third-party validated compliance to a wide range of standards such as HIPAA, PCI-DSS, FISMA, FIPS and more, And 8x8's mirrored, redundant data centers ring the globe to route calls quickly and efficiently for high-quality, high-availability communications.

CLOUD-POWERED MOBILITY

It's a global, mobile world and new mobile work styles need a new communications mode that goes beyond the desk phone.

Take your office phone number with you anywhere on any device and co laborate with instant messaging, SMS, presence and video cails with co-workers.

8x8's cloud communications solution provides flexibility, freedom and significant cost savings.



Virtual Office Features

Business Features

- Un imited local and long distance calling on select plans
- · Auto Attendant with dia -by-name, extens on and company directory
- · Extension diaing
- Message/Music on Hold
- · Ring groups
- · Easy online administration
- · Keep existing business and toll-free and fax numbers

User Features

- Integrated presence and IM
- · Direct phone numbers
- · Personal zed voicema l
- Voicemail-to-email
- · Conference bridge
- · 3-way calling
- · Advanced call forwarding
- · Call transfers, call park, intercom
- · Caller ID, call waiting, do not disturb

- SMS
- · Softphone
- · Video calls with coworkers
- · Android, !OS and desktop apps
- Contacts integration with Microsoft Outlook, Skype for Business and Google
- · CRM integration with Salesforce, Desk, SugarCRM, NetSuite, Zendesk and ACT!

GET EVEN MORE WITH VIRTUAL OFFICE PRO

Pump up your Virtual Office extension with:

- · Internet faxing
- · Call recording
- · Web conferencing

Ask for Virtua! Office Pro.

NEED A CALL CENTER?

Put your call center in the cloud.

- Dep oy and monitor your agents anywhere
- · Integrates with CRM software such as Salesforce and NetSuite
- · Eliminates upfront and ongoing hardware and maintenance costs

Ask for 8x8 Virtual Contact Center,

Optional Features

- To 1-free numbers, virtual numbers
- · Call Queues, Hot Desking, Barge-Monitor-Whisper, Switchboard Pro
- 8x8 Virtual Office Pro bundle with Internet fax, call recording and web conferencing
- · 8x8 V rtual Contact Center

The Voice of Experience

8x8 operates and supports our tested and proven cloud-based technology to ensure that our business communications solutions meet your needs now and in the future. Our US-based support team is staffed with a team of experts standing by to help you should the need ar se.

8x8 Customers



























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Quote: CQ00197726 Period: 12 months

Thank you for the opportunity to earn your business.

8x8 now offers Polycom VVX video phones for point to point video calls when used on 8x8 Virtual Office service.

Customer Details

Date

Quote Expires

Sales Agent

Bill To

July 14, 2016

July 31, 2016

John Rebeiro

Alaska Gateway School District

1314.3 ALASKA HWY

4089121911

TOK, AK 99780

USA

Quote Summary

Location	Subtotal	Shipping	Taxes	Current
#1 Service At: 1314.3 ALASKA HWY TOK, AK, USA 99780-9800 Ship To :Same as Service address	\$ 1,404.72	\$ 283.39	\$ 93.79	\$ 1,781.90
Total	\$ 1,404.72	\$ 283.39	\$ 93.79	\$ 1,781.90

Quote Details

Location 1: 1314.3 ALASKA HWY TOK, AK, USA 99780-9800

Contact Details:

Contact Name : Tracie Weisz

Email: tweisz@agsd.us

Phone: (907) 378-3070

Items		Qty	Unit Price	Current	Recurring	
	Unlimited Extension	13	\$ 16.99	\$ 220.87	\$ 220.87	
1 2 3 1 1	A 11 - 11 - A1					
	Activation Charges	13	\$ 0.00	\$ 0.00		
	Polycom VVX 300	13	\$ 89.99	\$ 1,169.87		
	Maria A Office Mark III					
	Virtual Office Mobile	13	\$ 0.00	\$ 0.00	\$ 0.00	
Note:	30 Day Money Back Guarantee					
	Free Training					
	Free US Tech Support					
	Auto Attendant					
	Extension Dialing					
	Message/Music on Hold					
	Ring Groups					
	Unlimited Calling					
	Direct Phone Number					
	Personalized Voicemail					
	Voicemail to Email					
	Conference Bridge					
	Caller ID with Name					
	Call Waiting					
	Caller ID Blocking					
	Call Transfers					
	Call Park					
	3-Way Calling					
	Advanced Call Forwarding					
	Group Intercom Paging					
	Android, iPhone, iPad app					
	Outlook Integration					
	Virtual Number	i	\$ 4.99	\$ 4.99	\$ 4.99	
	Calling Plan Type: VO					
	Activation Charges	3	\$ 000	\$ 0.00		
Note:	Local Number					

Auto Attendant

Items		Qty	Unit Price	Current	Recurring
	Virtual Office Solo	ĭ	\$ 8.99	\$ 8.99	\$ 8.99
	Activation Charges	į	\$ 0,00	\$ 0.00	
	Virtual Office Softphone	t	\$ 0,00	\$ 0.00	
	Virtual Office Pro Add-On	1	\$ 0.00	\$ 0.00	\$ 0.00
Note:	Electronic Fax				
Subtotal				\$ 1,404.72	\$ 234.85
		Shipping: Ground 4 - Celebra: 1	Stimate Hity a 2016	\$ 283.39	
			E911 Service Fee	\$ 25.87	\$ 25.87
		Regulato	ry Recovery Fee 3	\$ 45.37	\$ 45.37
		Universal 9	Service Surcharge	\$ 22.55	\$ 22.55
		Total ⁻	Taxes and Fees 2	\$ 93.79	\$ 93.79
Location	Total			\$ 1,781.90	\$ 328,64
Grand To	tal			\$ 1,781.90	
Total Mor	nthly Dues 1				\$ 328.64

Monthly recurring charge includes estimated taxes.

Taxes & Fees are based on Service Address and may change on receipt of full address details. They include government fees and taxes that we collect and are required by federal, state, province or local law to remit to the appropriate governmental entity (including, but not limited to, sales, use, excise, public utility, and E911). This section may also include certain fees and costs incurred by us as a result of providing service, such as universal service fees (USF). We elect to collect them in order to recover or help defray the costs we incur. These fees, and what is included in the fees, may vary by locale and may change from time to time without notice. Please note that equipment taxes will be calculated based on Shipping Address.

We collect the Regulatory Recovery Fee to recover some of the costs we incur to comply with local, state and federal governmental mandates and programs, including, but not limited to, E911, local number portability and number pooling. We may impose the fee whether or not the benefits of any or all of these mandates and programs are available to you in

your location.

Note that ship time will adjust according to when the order is actually placed. The Pricing in this quote is pending authorization by 8x8.

Note: Initial billing occurs when you place your order. Subsequent monthly billing occurs on the second day of each month. Automatic credit card payments are also processed on the second day of each month.

Applicable to policy forms GDIS-P & GDIS-C

Group Disability for AK AA Risk Class

Off-Job Accident and Off-Job Sickness

3 Month Benefit Period

ISSUE AGE	\$1,000*
17-49	\$27.20
50-64	\$31.30
65-74	\$37.90
17-49	\$17.60
50-64	\$21.20
65-74	\$27.00
	17-49 50-64 65-74 17-49 50-64

Important Notice

Insurance coverage has exclusions and limitations that may affect benefits payable. For a complete description of benefits, limitations and exclusions, please refer to an outline of coverage, sample policy/certificate, proposal description or see your Colonial Life benefits counselor. Coverage type, benefits and rates vary by state. Coverage may not be available in all states. Rates provided are illustrative and your actual premium may be different depending on your particular situation and plan choices.

Colonial Life products are underwritten by Colonial Life & Accident Insurance Company, for which Colonial Life is the marketing brand.

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Regional School Board

Alaska Gateway School District

Date: September 26, 2016

From:

Superintendent's Office

Agenda Item: 8

ISSUE: Insurance Subsidy for Classified Employees

BACKGROUND:

The District has been looking at ways of providing some tangible benefits to our nearly 50 part time employees, in an effort to keep long term staff who are well trained. Something that was offered to the district was a Group Disability plan that would provide coverage to staff who might be injured off the job, where WorkersComp would not be of benefit to them. In this plan, which is something of a menu, it would cost the district about \$18 a month per employee, and they would get 60% of their salary for up to three months if they were unable to work.

GROUP DISABILITY plan and they are attached. If we went with a \$1000 monthly benefit so we don't go over 60% of their gross wages (took average wage of \$15 x 40 hours = \$2440 x 60% is \$1440/month of DI benefit at 60%). The employee has the option to purchase MORE — depending on their wages and what they qualify for. For 50 employees the monthly amount would around \$1000 a month (\$12,000 a year)

ADMINISTRATIVE RECOMMENDATION:

Provide guidance as to whether this is an issue that the Board would like the Administration to pursue with more specific information about in terms of providing an employee benefit of this type.



Optional Employer-Selected Benefits

As the employer, you can also include optional benefits to tailor the plan design for your employees. If one or both optional employer benefits are selected then all Group Disability certificates in the account will include the benefit(s).

Waiver of Elimination Period for First Day of Hospital Confinement Benefit (First Day Hospital)

This benefit waives the elimination period, or a portion of it, if the insured is hospitalized for a covered disability and he has an elimination period of 30 days or less.

- Disability benefits will begin on the earlier of the first day of hospital confinement or the first day after the elimination period.
- Elimination periods of greater than 30 days may be offered in the account, but those plans will not include this benefit.

Psychiatric or Psychological Conditions Benefit (Mental and Nervous)

This benefit pays the monthly disability benefits when an insured is disabled due to a psychiatric or psychological condition.

- The Psychiatric or Psychological Conditions exclusion will be waived and is removed from the contract.
- The 3 month plan will provide benefits up to 3 months per occurrence for Psychiatric or Psychological Conditions. The 6, 12 and 24 month plans can provide benefits up to 6 months per occurrence for Psychiatric or Psychological Conditions.
- The lifetime cumulative maximum is 24 months of Psychiatric or Psychological Conditions benefits.

Eligibility Requirements

- Offered to all permanent, benefit-eligible employees age 17-74 who work at least 20 hours per week on a regular basis. Employer may select a different minimum number of hours worked requirement (requires underwriting approval).
- The employee must be actively at work at the time of application.
- Seasonal and temporary employees are not eligible. Spouses and children are not eligible.

Participation Requirements

To offer this plan, we require a minimum of 10 enrolled eligible employees. Certain underwriting levels have separate participation requirements. Accounts with more than 1,000 employees will require underwriting approval.

Premium Information

- Issue age-banded, one risk class and unisex. Age bands of 17-49, 50-64 and 65-74.
- Premiums are based on the account's industry risk classification and optional employer benefits.
- Premiums rates are based on issue age and are level, not step-rated.
- Rates guaranteed for two years from the date of issue of the group policy.

Applicable to AL, AK, AZ, AR, CO, DC, HI, NE, ND, NM, SC, UT, WV, WI

PS01760

2013. This information is only intended for proposal use with employers.

Colonial Life products are underwritten by Colonial Life & Accident Insurance Company, for which Colonial Life is the marketing brand. Colonial Life & Accident Insurance Company 1200 Colonial Life Boulevard, Columbia, South Carolina 29210



Underwriting

Guaranteed Issue (GI) For accounts with 100+ eligible employees

Guaranteed Issue allows employees to purchase Colonial Life Group Disability coverage without having to answer health questions.

- Colonial Life will issue coverage on a Guaranteed Issue basis during the initial enrollment if 15% participation is met, and for new hires who apply within 31 days after satisfying their eligibility period.
- Guaranteed Issue is available up to 60% of income for up to \$4,000 in monthly benefits.
- Short Term Disability is the primary product presented during your enrollment.
- No more than 3 Colonial Life insurance products are presented during your enrollment.
- Our benefit representatives will be provided access to your employees through individual enrollment sessions.
- Employees must be actively at work and there must be a defined enrollment period.
- For amounts in excess of the guaranteed issue limits, specifically when an employee applies for \$4,100 \$7,500 in monthly benefits, guaranteed issue is not available and health questions will apply. If the applicant does not qualify for these higher benefit levels, we can guarantee issue a lower amount (up to 60% of income, up to \$4,000).
- Pre-existing conditions limitation may apply.

Post Enrollment Guaranteed Issue (PEGI) For accounts with 10+ eligible employees
Post Enrollment Guaranteed Issue requires each applicant to answer eligibility and three health
questions. If participation is met, then we will guaranteed issue policy coverage to all applicants
regardless of health. If participation is not met, eligibility and health question information will be
evaluated based on underwriting guidelines.

- PEGI is up to 60% of income for up to \$4,000 in monthly benefits.
- Meet a greater of 10 enrolled lives or 10% participation requirement with our group short-term disability plan.
- Employees must be actively at work and there must be a defined enrollment period.
- If 10% of your employees participate during the initial enrollment, we will continue to offer Post Enrollment Guaranteed Issue to new hires.
- For amounts in excess of the post enrollment guaranteed issue limits, specifically when an employee applies for \$4,100 \$7,500 in monthly benefits, guarantee issue is not available and additional health questions will apply. If the applicant does not qualify for these higher benefit levels, we can guarantee issue a lower amount (up to 60% of income, up to \$4,000) if the account meets the participation guideline.
- Pre-existing conditions limitation may apply.

Standard Issue (SI) For accounts with 10+ benefit eligible employees

- Benefit amounts up to 60% of income for up to \$4,000 in monthly benefits. Each applicant will be asked eligibility and three health questions.
- Benefit amounts for \$4,100 \$7,500 in monthly benefits, and additional health questions will apply.
- Pre-existing conditions limitation may apply.

PS01760



Credit for Time Insured (When Replacing Another Carrier's Disability Plan)

Colonial Life will grant "Credit for Time Insured" to applicants for time satisfied under the pre-existing condition clause of a prior disability policy through another carrier up to a 12 month benefit period.

- Our benefit representatives will be provided access to your employees through individual enrollment sessions.
- We expect to achieve 20% participation in short term disability insurance during the enrollment.
- Your account must have existing short term disability insurance with at least 10% participation with the current carrier and benefit duration of 12 months or less.
- Credit for time insured will be extended on our Group Disability to a maximum \$7,500 monthly benefit matching the benefit amount currently in force for benefit periods of 12 months or less.
- There must be a defined enrollment period.
- We will require a detailed listing or recent copy of the current carrier's bill identifying existing disability certificateholders and a written description of current plan design.



Definitions

Total Disability: means you are unable to perform the material and substantial duties of your job; not, in fact, working at any job; and under the regular and appropriate care of a doctor.

Partial Disability: means you are unable to perform the material and substantial duties of your job for more than half of the normally scheduled hours per week; you are able to work at your job or any other job for no more than half of normally scheduled hours per week; your employer will allow you to work for no more than half of your normally scheduled hours per week; and you are under the regular and appropriate care of a doctor. To qualify for partial disability, total disability benefit must have been paid for 14 days immediately prior to being partially disabled. Partial disability pays 50% of the total disability benefit and for up to 3 months.

Waiver of Premium Benefit: After you have been totally disabled or qualify for partial disability benefits as the result of a covered accident or covered sickness for more than 90 consecutive days (while the certificate is in force), or after the elimination period shown in your certificate schedule (whichever is greater), we will waive the premium for as long as you remain disabled. The premium will be waived up to the maximum benefit period shown in your certificate schedule.

You must pay all premiums to keep the certificate and any attached riders in force until you have been totally disabled or qualify for partial disability benefits for 90 consecutive days while the certificate is in force, or for the elimination period shown on the certificate schedule, whichever is greater.

There is no limit to the number of times you can receive the Waiver of Premium benefit. This Waiver of Premium benefit does not apply to any period that you are totally or partially disabled due to an accident or sickness which is excluded by name or specific description in the certificate.

Geographical Limitations (Worldwide Coverage): If you become totally disabled as the result of a covered accident or a covered sickness while outside the covered geographical areas, the Geographical Limitations provision may allow us to provide benefits. You must be totally disabled longer than the elimination period, and the maximum benefit period for total disability and partial disability combined while outside the covered geographical areas will be limited to 60 days. Covered geographical areas are less than 40 miles outside the territorial limits of the United States, Canada, Mexico, Puerto Rico, the Bahama Islands, the Virgin Islands, Bermuda, or Jamaica. After the 60 day period, benefits will not be paid until you return to the covered geographical areas.



What is Not Covered

Pre-existing Condition: means a sickness or physical condition, whether diagnosed or not, for which you were treated, had medical testing, received medical advice, or had taken medication within 12 months before the coverage effective date. If the insured becomes disabled because of a pre-existing condition, we will not pay for any disability period if it begins during the pre-existing condition limitation period shown on the certificate schedule. Any recurrent disability caused by a pre-existing condition will not be covered if it is treated as a continuation of the previous disability.

General Exclusions and Limitations:

- Alcoholism or Drug Addiction
- Felonies or Illegal Occupations
- Flying
- Giving Birth: Giving birth within the first nine months after the coverage effective date of the certificate as the result of a normal pregnancy, including Cesarean. Complications of pregnancy will be covered to the same extent as any other covered sickness.
- Hazardous Avocations

- Intoxicants and Narcotics
- Pre-Existing Conditions
- Psychiatric or Psychological Conditions (If employer optional benefit is selected, this exclusion will be removed.)
- Racing
- Semi-professional or Professional Sports
- Suicide or Injuries Which You Intentionally Do to Yourself
- War or Armed Conflict

The above list does not include a complete description of each limitation and exclusion. To obtain a complete description of benefits, limitations and exclusions, please refer to a sample policy, certificate or see your Colonial Life representative. This information is only intended for proposal use with employers.



Disability Benefits

As the employer, you can make several choices to tailor the plan design for your employees.

Plan Structure	Off-Job Accident / Off-Job Sickness
	On/Off-Job Accident and On/Off-Job Sickness
	Please note that the on-job benefit is 50% of the off job benefit.
	The employer may choose to offer the Off-Job plan, the On/Off-Job plan or
	both plans in the account.
Monthly Benefit	\$400 to \$7,500 (offered in \$100 increments)
Amount	φ400 to ψ7,500 (officed in φ100 increments)
Amount	• Up to 60% of income for coverage amounts from \$400 to \$6,500.
	• Up to 40% of income for coverage amounts from \$6,600 - \$7,500.
	op to 40% of income for coverage amounts from \$0,000 - \$7,500.
	The employer may choose a lower maximum benefit amount and/or lower
	maximum income replacement.
Benefit Periods	3 months
Deficit Periods	
	• 6 months • 12 months
	• 12 months
	• 24 monuis
	The ampleyer can change a maximum of two henefit periods
Elizabeta Dadada	The employer can choose a maximum of two benefit periods. 0/7, 7/7, 7/14, 0/14, 14/14, 0/30, 30/30, 60/60, 90/90, and 180/180
Elimination Periods	0/7, 7/7, 7/14, 0/14, 14/14, 0/30, 30/30, 60/60, 90/90, and 160/160
	Chaire of dissipation usuada based on benefit marioda galested. The
	Choice of elimination periods based on benefit periods selected. The
	employer may consider limiting the number of elimination period choices to
	best fit needs and for ease of enrollment.
	This is a discount of a second of total disability during which as
	Elimination period means a period of total disability during which no
	benefits are payable. The first number represents accident elimination period
	/the second number represents sickness elimination period.
	TC 02 100 + 07 500 : 41 1
	If \$3,100 to \$7,500 in monthly benefits is selected, a 3, 6, 12 or 24 month
	benefit period with a 14/14, 30/30, 60/60, 90/90 or 180/180 elimination
	period is available.



Group Disability Insurance



ColonialLife.com

You never know when a disability could impact your way of life. Fortunately, there's a way to help protect your income. If an accident or sickness prevents you from earning a paycheck, disability insurance can provide a monthly benefit to help you cover your ongoing expenses.

Can you afford to not protect your paycheck?

You don't have the same lifestyle expenses as the next person. That's why you need disability coverage that can be customized to fit your specific needs.

After calculating your monthly expenses, your benefits counselor can help you complete the benefits worksheet.

ESTIMATED MONTHLY EXPENSES	AMOUNT
Mortgage or rent	\$
Utilities (electric/gas, phone, water, TV, Internet)	\$
Transportation costs (gas, car payments)	\$
Food	\$
Health (medical needs and prescription drugs)	\$
Other	\$
TOTAL	\$

^{&#}x27;Subject to income requirements

Product information and features

Total disability

Totally disabled or total disability means you are: unable to perform the material and substantial duties of your job, not working at any job, and under the regular and appropriate care of a doctor.

Partial disability

If you are able to return to work part-time after at least 14 days of being paid for a total disability, you may be able to still receive 50% of your total disability benefit.

Waiver of premium

We will waive your premium payments after 90 consecutive days of a covered disability.

Geographical limitations

If you are disabled while outside of the United States, you may receive benefits for up to 60 days before you have to return to the U.S.

Issue age

Coverage is available from ages 17 to 74.

Portability

You may be able to keep your coverage even if you change jobs.

Premium

Your premium is based on your age when you purchase coverage and the amount of coverage you are eligible to buy. Your premium will not change as you age.



For more information, talk with your benefits counselor.

EXCLUSIONS AND LIMITATIONS

We will not pay benefits for losses that are caused by, contributed to by or occur as the result of: alcoholism or drug addiction, felonies or illegal occupations, flying, hazardous avocations, intoxicants and narcotics, psychiatric or psychological conditions, racing, semi-professional or professional sports, suicide or injuries which you intentionally do to yourself, war or armed conflict. We will not pay for losses due to you giving birth within the first nine months after the coverage effective date of the certificate. We will not pay for loss when the disability is a pre-existing condition as described in the certificate.

For cost and complete details, see your Colonial Life benefits counselor. Applicable to policy form GDIS-P and certificate form GDIS-C (plus state abbreviations where applicable, for example: GDIS-P-EE-TX and GDIS-C-EE-TX). Coverage may vary by state and may not be available in all states. This is not an insurance contract and only the actual policy and certificate provisions will control.

Regional School Board

Alaska Gateway School District

Date: September 26, 2016

From:

Superintendent's Office

Agenda Item: 9

ISSUE: District Policy Review

BACKGROUND:

As will have been made evident in the presentation, there are many areas of the District Policy that are out of date. In district Administrative Regulation, (AR9700) the administration is expected to review and update every three years, with 1/3 being reviewed each year.

There are references in some policies to other policies that no longer exist or are no longer relevant. There are references to Alaska Statue that have been removed or changed, and which are no longer relevant. Now, with the re-authorization of the federal ESSA (Every Student Succeeds Act), that supersedes NCLB, there is much more that needs to be updated. Relying on outdated policies is a recipe for trouble. Administration and teachers use these guiding documents on a regular basis, and if they can not be relied on the problems that might result are self evident. This does not mean that our policies are wrong, rather that some references can be confusing.

AASB provides a service to member districts that reviews a school district's policies to ensure that they are up to date with the latest application of state and federal law. In my communications with Bob Whicker, he indicated that for this service they will charge \$65 an hour, and estimate an initial review along with recommended policy language to take just a couple of days, or a little over \$1000.

ADMINISTRATIVE RECOMMENDATION:

It is clear that our policy needs to be updated, both because of the many outdated references and changes to state and federal law, and therefore the following actions are recommended. The district recommends a committee conduct a thorough review of policy and includes checking the references and notating them. Once that is completed, it is anticipated that by mid to late winter, ESSA regulations will be published, and then we can send our cleaned up version of the policy manual to AASB for a compliance review. This whole process will take the better part of a year.

Regional School Board

Alaska Gateway School District

Date: September 26, 2016

From:

Superintendent's Office

Agenda Item: 10

ISSUE: FY 18 Capital Improvement Application

BACKGROUND:

As previously discussed with Board, the Sprinkler system at Tok School has incurred significant costs to the district over the past 5 years. As recently a power outage at Tok School last week caused the system to flood, requiring 100's of man-hours to drain, and the costs of bringing our fire suppression contract to Tok to reset the system. (Steps are being taken with maintenance procedure to ensure that this does not happen again). In the meantime, the cost of keeping the system running is growing.

The district contracted with Aurora Corporate Enterprises, to manage the preparation of a Capital Improvement Application of a competitive request that would remedy this issue. Required engineering was contracted for, and our Grant Writer worked with Aurora Corporate Enterprises to be the district's primary point of contact to prepare the proposal which was completed on time and submitted to the state.

Enclosed is a copy of the cover page and project summary. The entire application is available.

ADMINISTRATIVE RECOMMENDATION:

No Action Needed. The submitted FY18 CIP Application for the Tok School Sprinkler is available for review by Board.



or Funding

Capital Improvement Project by Grant State Aid for Debt Retirement

FY2018

PREPARING AND SUBMITTING THIS APPLICATION

For each funding request, submit one original and three complete copies of this application and two copies of each attachment, it is helpful for one attachment copy to be provided in a portable document file (pdf) format. The grant application deadline is September 1st.

When answering application questions, provide verifiable supporting documentation. Answers that cannot be verified will be considered unsubstantiated and may result in the department finding the application ineligible due to incompleteness.

The department will only score ten project applications from each district during a single rating period. In addition, a district can submit a letter to request reuse of an application's score for one year after the application was filed.

For instructions on completing this application, please refer to the department's Capital Improvement Project Application and Support website at:

http://education.alaska.gov/facilities/FacilitiesCIP.html

PROJECT INFORMATION

School District: ALASKA GATEWAY SCHOOL DISTRICT Community: TOK School Name: **TOK SCHOOL** Project Name: TOK SCHOOL SPRINKLER RENOVATION

CERTIFICATION

I hereby certify that this information is true and correct to the best of my knowledge, and that the application has been prepared under the direction of the district school board and is submitted in accordance with law.

Superintendent or Chief School Administrator

Alaska Department of Education & Early Development

should describe how surplused state-owned or state-leased facilities will be secured and maintained during transition. See instructions.

3d. Project description/Scope of work. The project description/scope of work narrative is a required element of this application (Reference AS 14.11.013(c)(3)(A)). Ensure project aligns with selected funding category.

Project description

Provide a clear, detailed description of the project. At a minimum, include the following:

- Facilities impacted by the project
- Age of facility/system(s)
- Facility/system conditions requiring capital improvement
- Explain why this project is not preventive maintenance
- Other discussion

Scope of work

Provide a clear, detailed description of the scope of work that addresses the items in the project description. At a minimum, include the following:

- Work items to be completed with this project
- Work items already completed (if any)
- Project schedule
 - o Estimated receipt of funding date
 - o Contract with design team
 - o Begin design
 - o Design work 100% complete
 - o Project out to bid
 - o Begin construction
 - o Complete construction
- Other discussion

Cost estimate discussion

At a minimum, include the following:

- Identify source of construction cost estimate
- Identify source of lump sum costs
- Identify assumptions
- Other discussion

Project Description

Tok, population approximately 1,246, is located at the junction of the Alaska Highway and the Tok Cutoff to the Glenn Highway, 200 miles southeast of Fairbanks. Tok is in the continental climate zone, with cold winters and warm summers. The average low temperature during January is -32 °F; the average high during July is 72 °F. Extreme temperatures have been measured from -71 to 99 °F. Annual precipitation averages 11 inches, with 33 inches of snow.

Tok School is a 75,640sf facility constructed in 1994. As part of the original construction, the school was equipped with a full sprinkler system. The system is split between a wet

system in the interior areas of the building and a dry system above the perimeter classrooms and the gym. The dry area with sprinkler piping installed in the cold space above the ceiling insulation. It is in this area that the District has experienced significant issues with the piping. The school's sprinkler system has two fundamental problems. The first is a material problem. During the time period when this school was built, a thin walled black steel threaded pipe was used for branch lines (typically not mains) in many sprinkler systems, including the system installed in Tok. This pipe was/is manufactured under the XL brand by Allied Tube and Conduit, and was marketed as improving hydraulic performance due to its greater internal diameter. This allowed smaller piping sizes to be used, and as a result was supposed to save costs. Although it has apparently been improved since, early versions of this piping were unfortunately not as corrosion resistant as the traditional black iron pipe, and this has proven to be problematic in many installations over the years, particularly in dry systems. Moisture lies in the bottom of the pipe and is exposed to the air within the dry system, creating an ideal condition for corrosion to form and accumulate inside the pipe. Over time, this not only weakens the piping, but the buildup threatens the operation and reliability of the system as the rust finds its way into the sprinkler heads, clogging them and preventing them from operating as they should. The second issue is more installation related. Dry sprinkler systems do get water in them. This can be from an accidental or intentional flooding of the system or just an accumulation of moisture condensation as pressurized air is added to keep the system up to pressure. The horizontal piping is designed to be pitched to allow the water to run to drains where it can periodically be removed. Unfortunately, it often happens that the pitch of the line is not installed perfectly, or perhaps shifts over time. This can allow water to accumulate and remain in low areas or sags unbeknownst to maintenance personnel. In an area with extreme temperatures like Tok, this can allow the line to freeze up and rupture. This problem is only exacerbated by the already weakened corroded piping and threads in the system.

This is the situation in which the District finds itself at the Tok School. Frozen "dry" sprinkler pipes have split open, allowing the system to charge and deluge the inside of the building with water. This naturally requires a major cleanup effort and damages finishes and other materials that happen to be in the area of the flood. This has occurred multiple times and has caused as much as \$30,000 in damage in one instance. The severity depends on how quickly the problem is identified so that action can be taken. Besides being a tremendous maintenance and financial burden, it is a major disruption to the educational program, forcing classes and activities to be moved to other areas. It also then becomes necessary that the District implement a 24hr/day fire watch for the facility until the system can be repaired and brought back on line. This is burdensome and expensive. See attached letter from the fire marshal.

Project Justification

This is a capital project in that it costs in excess of \$25,000 and contains no elements of preventive or routine maintenance or custodial work.

Scope of Work

Replace the entire dry sprinkler system which consists of 67,000 sf of dry sprinkler piping over the first floor classrooms, gym, library, exterior areas, entire second floor, and inside the combustible roof. The dry system starts after the dry valve on the sprinkler main in the mechanical room. This valve shall be replaced as well. The compressor shall also be replaced.

Alaska Department of Education & Early Development

Abandon existing piping main above the ceiling. The District shall have the school architectural design firm have the structural engineer run a load analysis to verify whether the ceiling roof will support the abandoned sprinkler piping main in addition to the new sprinkler main.

Sprig ups with sprinklers above the ceiling shall be removed and replaced with new ones. Install new galvanized ASTM A795 UL Listed sprinkler piping run below the ceiling. Verify that no Sodium Chloride is used in the water for the sprinkler piping. For sprinkler piping 2" and larger, material shall be galvanized steel schedule 10, all grooved piping UL Listed Fire Sprinkler Piping made in USA. ASTM A-795.

For sprinkler piping 1 to 1-1/2", material shall be galvanized steel schedule 40, all threaded piping UL Listed Fire Sprinkler Piping made in USA. ASTM A-795.

Install all new sprinklers below and above ceiling. For the protection in the combustible attic spaces, where space is limited, these should be installed with new sprig-ups from the new mains and lines below the ceiling. In areas that have several feet of vertical space available for access, the supply mains and lines could be installed above the ceiling utilizing dry pendent sprinklers below the ceiling and upright sprinklers to protect the attic spaces.

It is important to install drain points in the horizontal mains below the ceiling. This will remove water that may have been collected in the branch piping especially the vertical ones above the ceiling where it may be subject to freezing.

Install approximately 675 sprinklers below the ceiling and install approximately 450 sprinklers above the ceiling which are protecting the roof area (for these sprinklers and extension pipes, approximately 450 24"x24" wide access holes need to be cut into the plaster/gypsum board).

See the attached condition report, schematics, and performance specifications which are incorporated herein by reference.

Schedule

June 1, 2017

Completion of Design

July 1, 2017

Bid

August 1, 2017

Award

November 1, 2017

Completion

Cost Estimate

The estimated cost of this project is \$1,763,726. See the attached cost estimate for details. The cost estimate was prepared by HMS, Inc.

3e. Is the work identified in this project request partially or fully complete?	☐ yes	no
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ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780 907-883-5151 x 115 Fax: 907.883.4352 Superintendent of Schools

MEMORANDUM

Date: September 26th, 2016

To: AGSD Regional School Board

From: Scott MacManus, Superintendent

RE: Superintendent's September, 2016 Board Report

Start of School

The start of this year got off to a great start. Our student numbers are holding slightly down from last year's projections.

o Eagle - 25 (+5)

○ Dot Lake - 8 (-2) and holding, with a family of 4 expected to be moving back

Tanacross – 12 (+2)

Northway – 48 (-3)

Tetlin – 23 (-3)

Mentasta – 32 (+2)

o REACH - 54 (-4)

Superintendent's Site Visits

The Board had asked that I schedule visits to each site, which was done at the July RSB meeting. As was anticipated, due to a variety of known unknown factors (Interviews, site scheduling changes, etc...) my original site-visit schedule had to be amended, and I have made the following site visits since the August meeting. During the visits indicated below I variously conducted staff observations, reviewed the summer maintenance list, and spent time speaking with staff and students, among other things.

- Tanacross School Wednesday, August 24th
- Northway School Thursday, August 25th
- > Tetlin School Tuesday, August 30th
- Mentasta School Wednesday, August 31st
- Dot Lake School Thursday, Sept 1st
- Dot Lake School Thursday Sept 8th
- Eagle School Friday, September 9th
- Mentasta School Wednesday, September 14
- Tok School (multiple visits)

"Where Teachers Are The Gateway To Learning"

Facilities

- > Summer Maintenance
 - RSB Maintenance Sub-committee Committee Meeting: I look forward to seeing the Maintenance Report from the Sub-committee.
 - We added two members to the crew to ensure that we get everything done after a late start this summer. I have been working closely with the Maintenance Director to prioritize the maintenance list so that everything on it gets done. The
 - Maintenance Director will give an updated report at the meeting during the Directors Reports.
- I am working with the Maintenance Department Director to conduct a post-incident review of some of our more expensive equipment failure incidents that have occurred over the past year (eg: Water-heater failure at Tok School, Digital Control System at Tetlin, Fire suppression system at Tok School, and am taking proactive measures to develop monitoring and documenting systems that will help to mitigate those type of expensive equipment failures that in each case were preventable, and essentially the result of not having the time to address them.
 - Development and implementation of an electronic QRC system that will be used to log maintenance crew visits to our schools, and log the use of maintenance vehicles.
 - Developed and implemented a "Point of Use" Work Order system that will meet state PM requirements for documenting the maintenance of effort work that is being required to done on our facilities.
 - Development of an initial employment training program that will ensure that all of our custodial and maintenance crew have documented required trainings before they begin work
 - Institute Weekly Safety Meetings that address

> Teacher Housing:

All of our units in Tetlin and Northway are being used this year, and it is one of the reasons that we have been able to attract high quality teachers to these sites. While it does add a lot of work to our maintenance crew, the residual benefit to our students in terms of teacher quality is undeniable. Even in Tok finding reasonable housing has been difficult this year, and we may need to start looking at new approaches to address this important issue. One of the side effects of this, of course, is the impact that maintaining these unit have on our maintenance crew.

39

Biomass

The Skinner steam engine arrived and was assembled and placed on its foundation.
 The protective structure has been set up around it, and the required components and crew needed for installation are being procured and scheduled. We are

anticipating that the engine will be ready to be run by November.

o The Biomass crew have been hauling biomass to the yard all summer, and we have hundreds of tons currently in the yard. Our contractor has started the final year of his chipping contract. As has been the case in each of the past years, we expect that chipping will need to continue



throughout the remainder of the fiscal year. Some chipping will be taking place in the yard, and some will be out in the field. We continue working with Tok Area Forestry to identify and continue planning procurement for subsequent upcoming years.

 The Biomass system in Mentasta that we are partnering with Mentasta Village Council has been repaired and is working. I visited the system and the district heating system there is ready.

Eagle Water System

The water technician we contracted for from Alaska Pure Water was in Eagle with

Randy just this week, and they spent a couple of days there working on the system, and the water issues there appears to be nearly resolved. The maintenance staff on site assisted in the work that was done, and has been trained by the technician to maintain the system. It should be noted that our maintenance staff in



Eagle has the current certification that is required to operate the system. In addition to the system that treats the well water there at its source, we are sending a point of

use "Zero-water" water-cooler type filter that removes TDS (Total Dissolved Solids). We may still have to install a reverse-osmosis system large enough to handle the volume of water there, and are waiting

> Tetlin HVAC

 A service tech from Long's in Anchorage has repaired the HVAC system in Tetlin, which from all reports has been working well. We will be monitoring the system there carefully.

Personnel

I am happy to report that all of our teaching positions have now been hired for, and with the single exception of our newest teacher who is currently coming from Oregon, all are on site. This has been a difficult year for hiring. Because we have some excellent members of the community who are teachers, and who have really helped us out time after time, we been able to hold out until we found the staff that the hiring committee felt would be a good fit for the district and for their schools.

- All contracts have been finalized. There may be some adjustments that need to occur based on
- Mentor Support Program: By way of supporting our principals and teachers who are new to the district or to their positions, they have each been assigned a support mentor who touches base with them on a regular basis. This year we have 4 teachers who are NTP (New to the Profession), and 9 who are NTD (New to District), along with 3 principals who are either new to being a principal or are new to the district.
- ➤ The District Leadership Team has been assembled, with projects assigned, with excellent progress already demonstrated:
 - Our NCLB Application has been submitted for approval
 - Quality Schools Application is done
 - School Improvement Application is being prepared
 - AGSD Evaluation Project is ready for full rollout and implementation

Inservice:

> The October Inservice is being planned.

New Programs

- ➤ New Teacher Induction Program
- > Introduction to Medical Careers Class (Articulated with UAF)
- ➢ Greenhouse gardening Class
- Music Program using a combination of local talent and the internet to provide a meaningful music experience to our village students.

TO:

Regional School Board

FROM:

Robbie MacManus

CFO

RE:

September Board Report

With the new school year started, we have been busy processing purchase orders for each of the schools, inputting grant budgets, adding new hires and watching the student enrollment.

Our Auditors from BDO were here the week of August 22nd and kept me busy for the most part with requests and questions. Since they have left I have provided further information at their request as their team prepares the audit. We should have the preliminary audit report by the October board meeting and possibly the audit presentation.

I am now preparing for a PERS/TRS and Social Security audit which will happen sometime in the next two months, they did not give a firm date, only stating that they wanted to do the audit before the snow flies and they cannot drive.

Next is AGSD's student count, we have 365.75 students enrolled, including 16 intensive and 54 fulltime Correspondence. We based our FY17 budget on 371 students, including 15 intensive and 58 FT Correspondence.

	Current	Projected
Eagle	25	(20)
Dot Lake	8	(10)
Mentasta Lake	32	(30)
Northway	47	(51)
Tok School	164.75	(166)
Tanacross	12	(10)
Tetlin	23	(26)
REACH	54	(58)
	365.75	371

The numbers in parenthesis are the projected numbers received from schools last year to build the FY 17 budget. The current numbers are under what was projected, except for Eagle, Tanacross and Mentasta those schools are up. Currently there are 8 students at Dot Lake. I will have an updated count for the meeting.

Impact Aid cards will be sent out to the schools the first week of October; the count period begins on October 3rd and continues for 20 days, ending on October 28th. The Impact Aid cards are used to verify where each student lives and whether their parents work or live on Native or Federal Lands. We cross reference student information with Power School to ensure accuracy of birth dates and other information. The cards serve a dual purpose for our Impact Aid report and verifying Power School information.

I have been asked to include transfers in my board reports. Since the last board report we have transferred the following:

08/19/2016 transferred \$500,000 from general account 410-2000 to Savings account 09/13/2016 transferred \$ 75,000 from savings to general account \$75,000

We need to transfer funds from fund balance to the "502" funds to cover the cost of the board approved steam engine project (11/16/2015). This amount was not included in the FY17 budget. I have attached a copy of the journal entry for your approval.

ALASKA GATEWAY SCHOOL DISTRICT INFORMATION TRANSMITTAL

DATE:	NU	MBER:
DR. 100.080.900.000.554	\$70,000	
	CR. 502.000.000.000.250	\$70,000
	eneral fund to "502" for maint e "steam engine" As approved 015 meeting.	
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appro	wed	09/26/2016

Minutes of Regional School Board Meeting Monday, November 16th, 2016 Tanacross, Alaska

The meeting was called to order at 6:00 PM

Roll Call

Lisa Conrad, Jill Kranenburg, Lorraine Titus, Peter Talus and Jeff Deeter were present. Also present was Mike Cronk, Teacher Representative.

Oath of Office: Lisa Conrad, Jill Kranenburg, Peter Talus and Shauna Lee.

Roll Call

Lisa Conrad, Jill Kranenburg, Lorraine Titus, Peter Talus, Jeff Deeter and Shauna Lee were present.

Election of Officers: President - Lisa Conrad, Vice President - Lorraine Titus, and Peter Talus - Secretary/Treasurer.

Pledge of Allegiance

Hearing of Visitors on Agenda Items

Presentations

Todd Poage, Superintendent gave a presentation on Coalition for Education

Kaydee Moore, Tanacross Principal/Teacher gave a presentation on Tanacross School.

Action Items

1. Approval of Agenda.

Jill Kranenburg moved to approve the agenda as presented.

Seconded by Lorraine Titus. Motion Carried Unanimously.

2. Approval of Minutes.

leff Deeter moved to approve the minutes as presented.

Seconded by Jill Kranenburg.

Motion Carried Unanimously.

3. Elimination of HSGQE within Board Policy.

Jeff Deeter moved to eliminate all references to the HSGQE within Board Policy.

Seconded by Peter Talus.

Motion Carried Unanimously.

4. Tok School Advisory School Board Election Certification.

Jill Kranenburg moved that the results of the Advisory School Board election for Tok School be certified as presented.

Seconded by Shauna Lee.

Motion Carried Unanimously.

5. Leave Request.

Lorraine Titus moved to refer the leave request back to the site administrator.
Seconded by Jeff Deeter.
Motion Carried Unanimously.

6. Vacancy - Seat G, Section IV.

The board directed the Superintendent to advertise the vacancy for RSB Seat G, Section IV (Boundary, Chicken, Eagle).

7. Funding.

Peter Talus moved to approve initial funds for power generation and electrical savings project.
Seconded by Jeff Deeter.
Motion Carried Unanimously.

Superintendent's Report

Financial Report

Assistant Superintendent's and Directors' Report

Discussion, Comments, Questions by Members of the Board: Administrative Reports, Team Hollywood Celebrity Streetball Family Event, Hiring Update, Chromebooks, Teacher Certificates, Student Enrollment Numbers, Dual Enrollment, FY16 District Budget, Fiscal Audit, Extra-curricular Activities, Closing Small Schools Under 25 Students, Greenhouse Production, Lobbyist, Impact Aide Authorization Resolution, TCC Education Summit, RFP for Districtwide Copiers, Posting Superintendent Opening thru AASB and AMP Scores.

Hearing of Visitors on Non-Agenda Items

Future Meeting Date: Regular meeting January 18th, 2016; Worksession on Fiscal Audit at 5:00 PM at 6 PM in Tok School.

Suggested Agenda Items: Greenhouse Update, Audit, AASB Superintendent Search, Teacher Vacancies, Lobbyist Report, Indian Ed Policy – Impact Aide. Jeff Deeter moved to adjourn the meeting at 6:31 PM Seconded by Peter Talus. Motion Carried Unanimously.

I hereby submit that these minutes have been approved by the District Board of Education sitting in regular session as the official minutes of the November 16th, 2015 meeting.

Secretary/Treasurer		

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September 30, 2016

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XPENSE ACCOUNTS	2,939	2,228.1	0	710	83
256.XXX.XXX.XXX FRESH FRUIT AND VEGETABLE	, 93	2,228.1	0	710	5.8
FUND 257 FARM TO SCHOOLS GRANT EXPENSE ACCOUNTS 257.XXX.XXX.XXX.321 DIRECTOR/COORD. CLASS. 257.XXX.XXX.XXX.326 FOOD SERVICE STAFF 257.XXX.XXX.XXX.328 CONSTRUCTION LABOR 257.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY 257.XXX.XXX.XXX.361 HAALTH/LIFE INSURANCE 257.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE 257.XXX.XXX.XXX.364 FICA/MEDICARE 257.XXX.XXX.XXX.366 PERS	5,651 14,072 1,372 2,000 2,000 3,208	2,061.25 1,660.41 1,660.40 908.28 29.32 40.32 28.65 818.73	00000000	2,23 1,24 3,4122 1,3422 2,330 2,536 2,536	& 1 401 0 1 00112 4080.000 4080.40840 8000140840 %%%%%%%%%%

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ACCOUNT NUMBER / TITLE	i) j	YEAR TO DATE ACTIVITY	OUTSTANDING ENCUMBRANCES	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
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EXPENSE ACCOUNTS	0	990.4		67	66
1.XXX.XXX.XX	0	4,990.4	, 07	9,067	999.9

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PENSE ACCOUNTS	44	2	39	,32	0.32
263.XXX.XXX.XXX.XXX AK NATIVE EDUCATION PRGRM FUND 266 MIGRANT ED TITLE 1 PART C RYDENSE ACCOUNTS	72,44	5,730.5	ω.	44,3	R _*
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PAGE 7	% OF BUDGET COMMITTED	00000 00000 00000 00000 00000 00000 0000	99.	10	% & & & & & & & & & & & & & & & & & & &	% 00·	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
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	OUTSTANDING ENCUMBRANCES	1112 6412 00000000448	, 63	5,634	00000	0	© 000000000000000000000000000000000000
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DATE - 9/15/16 TIME - 11:00:42 PROG - GNL.570 REPT - TLW SCHBRD

September 30, 2016

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ACCOUNT NUMBER / TITLE		YEAR TO DATE ACTIVITY	OUTSTANDING	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
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70.XXX.XXX.444 70.XXX.XXX.XXX.450	000	000	000	4,556-	66.6666
70.XXX.XXX.XXX 70.XXX.XXX.XXX	000		000	000	000
EXPENSE ACCOUNTS	0	19	0	,25	9.99
70.XXX.XXX.07	0	,258.6	0		
FUND 372 COMMUNITY ENGAGEMENT EXPENSE ACCOUNTS 372.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED. 372.XXX.XXX.XXX.495 INDIRECT COSTS	77,	000	00	7	% % OO ***
OUNT	1.	0	0	77,	00
72.XXX.XXX.XXX.COMMUNITY ENGAGEMEN	1,779	0	0	11	.00
GHUND 373 STUDENT ACTIVITIES BEKPENSE ACCOUNTS 373.XXX.XXX.XXX.XXX.331 EXTRA DUTY PAY/CLASSIFIED 373.XXX.XXXX.XXX.362 UNEMPLOYMENT INSURANCE 373.XXX.XXXX.XXX.364 FICA/MEDICARE 373.XXX.XXXX.XXX.420 STAFF TRAVEL 373.XXX.XXXX.XXX.420 STAFF TRAVEL 373.XXX.XXXX.XXX.420 STAFF TRAVEL 373.XXX.XXXX.XXX.440 OTHER PURCH.SER./ADV.PRIN 373.XXX.XXXX.XXX.441 RENTALS 373.XXX.XXXX.XXX.441 RENTALS 373.XXX.XXXX.XXX.441 RENTALS 373.XXX.XXXX.XXX.440 OTHER PURCH.SER./ADV.PRIN 373.XXX.XXXX.XXX.440 OTHER EXPENSE 373.XXX.XXXX.XXX.440 OTHER EXPENSE 373.XXX.XXXX.XXX.490 OTHER EXPENSE 373.XXX.XXXX.XXX.490 OTHER EXPENSE 373.XXX.XXXX.XXX.490 OTHER EXPENSE 373.XXX.XXXX.XXX.490 DUES AND FEES 373.XXX.XXXX.XXX.490 DUES AND FEES 373.XXX.XXXX.XXXX.490 DUES AND FEES 373.XXX.XXXXXXXXXX.400 DUES AND FEES 373.XXX.XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	000000000000000000000000000000000000000	000000000000000000000000000000000000000	000000000000000000000000000000000000000	000000000000000000000000000000000000000	
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ACCOUNT NUMBER / TITLE	CURR	YEAR TO DATE ACTIVITY	OUTSTANDING ENCUMBRANCES	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED	
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ENSE ACCOUNTS	8,23	0	0	23	00	
79.XXX.XXX.XXX TETLIN PRE-SCHO	12	0	0	8,2	. 00.	
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200 200 200 200 200 400 400 400	1,00 1,00 1,00 1,00	5,771.1 1,198.3	14,485 14,485 0	0 <i>01</i> 00	240000	
EXPENSE ACCOUNTS	28,43	09,001.4	5,1	,24	69.9	
2.XXX.XX	128,430	,001.	15,181	N	96.69 %	
FUND 507 LIGHTING/PLAYGROUND LG EXPENSE ACCOUNTS 507.XXX.XXX.XXX.452 MAINTENANCE SUPPLIES	52			0	0.00	
EXPENSE ACCOUNTS		00.	52	0	00.00	
07.XXX.XXX.XXX LI	52	0		0	100.00 %	
FUND 515 MENTASTA GENERATOR LG EXPENSE ACCOUNTS 515.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL 515.XXX.XXX.XXX.510 EQUIPMENT	2,414	000	90	2,414	% % 000 	

DATE - 9/15/16 TIME - 11:00:42 PROG - GNL:570 SEPT - TLW SCHBRD	ALASKA GATEWAY SCHOOL DISTRICT SCHOOL BOARD REPORT September 30, 2016	RICT			PAGE 10
ACCOUNT NUMBER / TITLE	CURRENT BUDGET	YEAR TO DATE ACTIVITY	OUTSTANDING	UNCOMMITTED BALANCE	% OF BUDGET
EXPENSE ACCOUNTS	2,414	00.	0	2,414	· 00°
515.XXX.XXX.XXX MENTASTA GENERATOR LG	2,414	00.	0	2,414	
REPORT TOTAL ************************************	10,793,694	1,736,904.14	214,108	8,842,681	**************************************

From: Randy Warren Maintenance Director

RE: August Board Report

The Maintenance Department has been busy working on finishing the summer maintenance list, and other maintenance items that are coming up, which happen at the beginning of every school year, with new teachers coming in and wanting things changed or getting them moved into one of the teacher houses, and worked on information for the CIP's to be sent in before September 1st.

We are working on the Tok School exhaust problem right now, then we are going to finish Dot Lake, Mentasta and Eagle's list, Don Lee and I will be going to Eagle in the middle of September to install new handicap shower valves and help with the water softener system, then after that we will be in Northway installing a washer and dryer in the school apartment, new drinking fountains and the cabinet heaters that just came in.

2016 Summer Maintenance

N/C= No Cost

C/B= Custodial Budget

Dot Lake School	Man Hours		Materials
Inner entry way reinstall light	2.00	X	N/C
Cut brush from around school/mow yard	12.00	X	\$ 25.00
Install new kitchen door/I have the door	8.00		N/C
Put new tile in custodian closet	20.00		\$ 300.00
Service boilers	2.00		\$ 20.00
Build concrete pad for well Done last year	10.00	X	\$ 200.00
Gym floor/Contractor		X	N/C
Total	54.00		\$545

Eagle School

Refinish Gym floor	40.00	X	C/B
Cut brush from around school	4.00	X	\$ 25.00
Replace window room 1	2.00	X	\$ 250.00
Service water softener system		X	\$ 4,528.00
Replace outside lights	2.00	X	\$ 600.00
Replace handicap shower valves	12.00		\$ 500.00
Fix doors from dragging	10.00	X	N/C
Refinish guard rail	40.00	X	\$ 500.00
Service boilers	2.00	X	\$ 20.00
Replace toilet flush valves/diaphragms	2.00	X	\$ 200.00
Fix phone lines	4.00	Х	
Total	118.00		\$6,623

M	en	ta	sta	Sch	าดด	I
171	CII	La	3La	JUI	100	4

Refinish Gym floor	30.00	Х	C/B
Cut brush from around school	2.00	Х	\$25
Paint old generator shed	20.00	X	\$ 500.00
Install Generator			
Install Unit heater for generator	8.00		\$ 1,000.00
Put lattice/net up in Gym Mezzanine	2.00	X	\$ 150.00
Fix cabinet heater back entry way/replace zone valve	1.00		N/C
Service boilers	2.00		\$ 20.00
Fix basketball back board	16.00	X	\$ 50.00
Put Wood chips in old hockey rink area	40.00		\$ 1,000.00
Paint Roach's office	40.00	X	\$ 350.00
Clean shower casing boys locker room	4.00	Х	\$ 10.00
Install emergency lights in bathrooms	2.00	X	\$ 50.00
Fix cranks on windows rooms 4-6	12.00	Х	\$ 60.00
Fix cove base thru out school	6.00	X	\$ 50.00
Replace Preschool faucet	1.00	X	\$ 75.00
Glue carpet on walls in Gym	6.00	X	\$ 50.00
Entry hall paint/refreshed	12.00	X	\$ 50.00
Install window crank in office	8.00	X	\$ 50.00
Replace zone valves back entry and office/I have	4.00		N/C
Fix drop down stairs	2.00	X	\$ 20.00
Replace clocks	2.00	X	\$ 250.00
Replaced zone valve front entry way Added		X	
Total	220.00		\$3,760

Refinish Gym floor	40.00	X	C/B
Cut brush from around school	2.00	X	\$ 25.00
Replace cables and re-screw curtain for multi purpose room	6.00	Х	\$ 200.00
Replace tile in girls bathroom	80.00	X	\$ 500.00
Replace linoleum boys elementary bathroom	20.00	X	\$ 300.00
Paint multi-purpose room	40.00	X	\$ 300.00
Replace clocks	4.00	X	\$ 250.00
Fix window crank room 7	2.00		N/C
Patch hole in room 7	4.00		\$ 20.00
Fix glycol leak room 1	1.00		N/C
Replace cracked window	2.00	X	\$ 380.00
Replace cabinet heaters	4.00		\$2,000
Replace broken kitchen tiles	2.00	X	\$ 150.00
Fix bleachers		X	N/C
Replace carpet in room 7	32.00		\$ 2,100.00
Replace tile in K-2 room	4.00		\$ 250.00
Replace missing blinds/broken 9 Used the ones from Eagle School/No cost	8.00		
Replace rotten timbers around playground	30.00		\$ 700.00
Replace snow break over front door	2.00		\$ 150.00
Put piece of ridge cap on porch back door	2.00	X	\$ 250.00
Replace drinking fountains	16.00		\$ 3,500.00
Service boilers and hot water heater	3.00		\$ 75.00
Fix fuel tank #3	2.00	X	N/C
Install LED lights in Gym	40.00		\$ 6,156.00
Replace tiles in locker rooms	60.00		\$ 200.00
Fix door back entry room/replace panic bar	2.00		\$ 1,000.00
Replace rotten hand rail/back entry to kitchen ADDED	4.00	X	
Fix kitchen arctic entry way roof ADDED			
Fixed glycol leak ADDED		X	
Installed door to house in school ADDED		X	
Replace power cable for garage ADDED			
Total	412.00		\$18,506

Northway Teacher Houses

Cut brush form around houses	1.00	X	\$ 25.00
Install new heaters	4.00	X	N/C
Install new water pump	2.00	X	\$ 800.00
Install heat loop in water building	12.00	X	\$ 200.00
Move water tank next to building ADDED		X	
Paint apartment ADDED		X	
Install new Toyo boiler ADDED		Х	\$ 3,500.00
Fix water leak in house ADDED		X	
Install water meters ADDED			
Total	19.00		\$ 4,525.00

Tanacross School

Refinish Gym floor	20.00	X	C/B
Cut brush from around school	2.00	X	\$ 25.00
Replace water line from well	120.00	X	\$5,000
Replace carpet room 1	32.00	X	\$ 2,100.00
Replace P traps in locker rooms	4.00	X	\$ 70.00
Replace wood on merry-go-round	20.00	X	\$ 75.00
Fix emergency exit door in classroom	4.00	X	N/C
Paint bathrooms and locker rooms	160.00	X	\$ 1,500.00
Fix water damaged ceiling/boys locker room	8.00	X	\$ 200.00
Fix leaky roof	2.00	X	\$ 25.00
Service furnaces	2.00		\$ 20.00
Replace linoleum and sub floor in shower rooms ADDED		X	\$ 300.00
Pulled cook stove out and cleaned ADDED		X	
Total	374.00		\$9,315

Tetlin School

		Х	\$19,582
	120.00		\$ 3,000.00
	2.00	Х	\$ 25.00
	20.00	X	C/B
	4.00	X	\$ 300.00
DDED		X	
	4.00		N/C
	20.00	X	\$ 7,000.00
	2.00		\$ 20.00
	16.00		\$ 400.00
	2.00		\$ 70.00
	20.00		\$ 100.00
DDED		X	
DDED		X	
	210.00		\$30,497.00
	ODED ODED	2.00 20.00 4.00 20.00 20.00 20.00 2.00 16.00 2.00 20.00 DDED	120.00 2.00 X 20.00 X 4.00 X 4.00 X 4.00 X 20.00 X 4.00 20.00 X 2.00 16.00 2.00 20.00 X DDED X X

Tetlin Teacher Houses

Install new heaters/ I have them	8.00	Х	N/C
Cut brush from around houses	4.00	X	\$ 25.00
Gravel between houses and down drive way	16.00	X	\$ 700.00
Patch sheet rock/Paint interior of house ADDED			
Install screen door ADDED			
Install door bell	1.00	Х	\$ 20.00
Widen drive way/cut brush back ADDED		X	
Fill hole by house ADDED		X	
Replace rotten step for deck ADDED		X	
Haul fuel ADDED		Х	
Total	29.00		\$ 745.00

Tok School

Mow lawn	60.00	X	\$ 50.00
Refinish Gym floor	70.00	X	C/B
Build burn barrel	30.00		\$ 500.00
Paint west outside doors	2.00		\$ 50.00
Replace lights in parking lot	80.00		N/C
Work on dry sprinkler system	500.00	X	\$ 1,000.00
Take wall paper off and paint water damaged walls	200.00	X	\$ 1,000.00
Paint no parking zone curb	2.00	X	\$ 50.00
Build barrier on east side	40.00	X	\$ 400.00
Add more barrier to west side	40.00	X	\$ 200.00
Remove satellite dish east side	4.00		N/C
Service boilers	4.00	X	\$ 50.00
Fix leaky supply air vents (roof)	8.00	X	\$ 100.00
Install gym PE door/I have the door	30.00		N/C
Fix exhaust problem/ build wind breaks	80.00	X	\$ 500.00
Fix power to outlets in classroom 102-103	4.00	X	N/C
Paint Gym mezzanine walls and staircases	80.00	X	\$ 600.00
Install garage door on Zam garage	80.00		\$ 2,800.00
Fix broken vent pipe for fuel tank ADDED			
Total	1314.00		\$7,300

Hockey Rink

Put hockey guy on south east entry way roof	8.00		N/C
Cut brush from around building	40.00	X	\$ 50.00
Build score box	80.00	X	\$ 3,000.00
Service boilers	2.00		\$ 20.00
Clean plexi	20.00		\$ 50.00
Paint hand rails	20.00		\$ 50.00
Total	170.00		\$ 3,170.00

C/O

C/ C			
cut brush from around buildings	2.00		\$ 10.00
Replace weather stripping on all doors	8.00		\$ 75.00
Paint Trace's office	20.00	X	\$ 400.00
Service furnaces	4.00		\$ 40.00
Remodel superintendents office ADDED			
Total	34.00		\$ 525.00
Grand Total	3804.00		\$80,451



ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226 TOK, AK 99780

907-883-5151 Fax: 907-883-5154

SCOTT MACMANUS, SUPERINTENDENT

MEMORANDUM

To: Superintendent & the Regional School Board

From: LeAnn Young, Grants

RE: Activities Report for September

Grants:

FY17 Perkins Application The application was completed and submitted to EED. Perkins supports career and technical education that prepares its students both for postsecondary education and the careers of their choice. The grant money received from Perkins supports our Guidance Counseling program, and courses in Welding and Small Engines.

Capital Improvement Project The district's FY18 CIP grant was submitted prior to the deadline of September 1st. We should know in early November if our project is being considered.

School Improvement Funds 1003(a) - We have two focus schools that will benefit from these funds. These funds are designated to be used to support school improvement efforts as contained in our site-improvement plans. This application is due on December 15th.

PEP Grant Ann Millard, our external evaluator, is currently in the district conducting Fit-4-Life evaluations for students in grades K-2. She is also collaborating with PEP teachers to complete the Presidential Youth Fitness Challenge taking place at all sites the week of September 19th. As we move into the final year of this grant we are looking at sustainability measures and a plan for tracking resources.

Northway & Tok Mapping Project The Alaska Gateway School District (AGSD) and the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs (Commerce) are working in partnership to produce a community profile map for the community of Northway and ground-controlled aerial photography for potions of Tok. Commerce will be the lead project manager and AGSD will assist with administrative and fiscal aspects of the project. Northway Village Council will assist as needed with collection of local data such as land use, structure inventories, and traditional place names. Northway Village Council has also provided matching funds for this project.

Current Projects:

Tartan Tundra Music Jean McDermott with Tartan Tundra Music will be providing guitar and fiddle classes for interested students in Northway and Tetlin beginning in early October. She will be visiting students on site to ensure they all have working instruments and will be providing two 30-minute lessons each week via Skype. Jean has been offering music lessons via computer for several years and we are excited about the opportunity to partner with her. Check out her blog for more information. http://inktrails.blogs.com/tartan_tundra_music/

Migrant Program, Title IA Karla Champagne was hired as the Itinerant Aide for the Migrant Education Program. She will begin traveling at the end of the month to assist with MAP and AIMS Web testing at all sites. She will provide support to Migrant students and their parents in addition to hosting family math and literacy family nights at sites this throughout the school year.

Counseling Mr. Dunning and I are working together to re-focus the efforts of our guidance counseling program on career exploration for students in K-12. He will travel to all sites weekly to provide opportunities to explore careers using the 16 career strand clusters and work through modules using the AlasKa Career Information System. (AKCIS). We have also signed up district-wide for the Kids to College program for all 5th grade student's as this has been a successful and popular program in years past.

"Educating All Students To Reach Their Full Potential As Responsible Citizens."

Dot Lake 907-882-2663 Fax: 907-882-2112 Tracie Weisz
Curriculum and Instruction
Board Report for 9/26/16 Meeting

Inservice

On August 12 and 15, we welcomed our new teachers to the district by hosting two intensive days of inservice. During this time, new staff was introduced to our Google domain and tools, our curriculum and evaluation systems in Classbright, and the resources and supports available to them through our District website. The new staff had a chance to go through some of our induction process through a review of "First Days of School" procedures planning. We also took part in a presentation by Joy Huntington about cultural awareness issues.

Regular teacher inservice took place at Tok School on August 16-18. We set the stage by bringing in one of our Tok School alumni, Stephanie Moe, to present a cultural awareness session to our whole staff. Other special guests included Dean Richards from the RTI Institute who conducted an intensive RTI workshop with K-8 teachers, Lisa Kerscher who returned to work with teachers in our Classbright system, and Nate Eklund (via videoconference) who explained the results of our school climate survey. The majority of the excellent trainings and information presented during the inservice came from our own in-house talent. Scott Holmes, Erica Burnham and Craig Roach were our Google trainers, Tony Lee and Loretta Fitting helped teachers to see how they could utilize both the greenhouse and our school kitchens/cooks in their curriculum, Dawn Buffum presented on a high-interest and current topic - growth-mindset, and Shauna Lee, one of our RSB members, gave teachers an overview of the art program. Also, staff who worked on new curriculum in science, Alaska Studies, and Math in a Cultural Context over the summer presented new and updated curriculum.

Site visits

During the first few weeks of school I've had the opportunity to visit all of the sites several times so far - mostly to help ensure that teachers have all of the materials they need, and adequate access to curriculum and lesson planning systems. Candy Thurneau has also accompanied me on some of these visits to assist with course set-up, student placements, and PowerSchool.

Other Training

Working with AMLJIA, I've set up our maintenance and custodial crew in an online training curriculum. This will enable us to track the completion of mandated trainings so that our crew meets all state requirements.

Professional Development Surveys

With our new data tracking partner, Kick-Up, we have surveyed all certified teaching staff with regard to their own self-assessment of practice and needs within our teaching domains. The results provided to us by Kick-Up are helping us to move forward planning very specific professional development that meets the immediate needs of our staff.

District Website/Website Development

Prior to inservice this year, we completed a re-design of the district website in order to more efficiently meet the information needs of community, parents, students, and staff. Although many of our new additions are temporary as we work with our new web developer Apptegy, they are serving the purpose we intended, and are helping to assist us as we focus in on our real needs with our developer.



Date: September 13, 2016

To: Regional School Board

From: Pam Gingue

Program Coordinator

Gateway READY!/Preschool:

★ Tok program began on Tuesday, Sept. 6th, with 9 children attending; this year 3 year olds who are not enrolled in another program can enroll at the Tok site; Karla Champagne and Ruby Smith are the classroom staff;

Northway and Tetlin programs are a partnership with TCC Head Start; Northway provides a center class option for children ages 3-5 while Tetlin provides a home-based option for ages 0-5 with group experiences twice monthly in the Tetlin School; Sheree Nutting is the TCC staff person for Northway; a temporary hire is in place for the Northway teacher aide job until a permanent staff person is hired by AGSD, funded by the ANE grant;

TESTING/ASSESSMENTS:

- Will coordinate MAP testing for schools this year with support from Marla Alsup for Tok and Karla Champagne for outlying school sites;
- ★ Karla and I will conduct AIMSweb assessments for district students in grades K and 1 except for Eagle which Ann Millard will do;
- LEP screening during the months of Sept./Oct. for Kindergarten students at all school sites; students who do not score at proficient level on screening will be given the full assessment in Spring 2017;

OTHER:

- Will work with Deb Sparks to recruit and complete Migrant Ed. eligibility paperwork;
- Submitted insert to Mukluk News for Federal Programs and other district information including short bios of new teaching staff;
- ♣ Teaching "Intro. To Health Careers" class for 12 students at Tok School; class was approved to count as a health credit requirement;
- Facilitating "Gateway Greenhouse" class with 4 students enrolled;
 Bonnie Emery and Tony Lee providing instruction in the greenhouse for students;

UPCOMING ACTIVITIES:

- Working on possible field trip for interested Health Careers students to attend Alaska Interior Medical Education Summit at UAF in October;
- ♣ Schedule first LEP Team meeting to review student accommodations and distribute to teachers for review/input;
- Final APR including program evaluation info. for the carryover funds of the 1st ANE grant will be submitted after the funding period is completed at the end of September.

Technology Board Report September, 2016

The school year has gotten off to a good start tech-wise. There has been a small amount of shuffling of devices to meet site needs, but everybody now has enough devices for their students. I've tried to provide Chromebook sites with a few spare Chromebooks each. This allows them to handle new students arriving and equipment failures without interrupting the educational flow. One very nice feature of the Chromebooks is that, because they are a cloud based device, if a student's computer fails they can be handed a new Chromebook and be back on track with no loss of their work, and no significant loss of time. Overall I continue to be extremely happy with our move to Chromebooks at both price and functionality levels, and plan to continue the program until somebody invents a better option. At this point all sites have at least some chromebooks, although not all sites have enough for a 1:1 implementation yet.

We've received funding on everything except Internet so far for ERate. The necessary paperwork to accept these funds has been completed as well. I'll be working on completing our BEAR forms to get our money back from last year over the next few weeks, as well as starting the ERate paperwork for next year's funding. The BEAR forms are due in December, but I like to get them done much earlier. We do not yet have a deadline for when the paperwork for next year is due, but it is likely to be somewhere between February and April, depending on the level of adjustments that need to be made to the new online application system.

We are currently in year two of a 3 year contract for Internet services. Next year we will begin the bidding process again for Internet.

Our discount rate for telecommunication services is continuing to steadily fall, with next year equalling only a 30% discount, (down from our base rate of 90% based on our Free and Reduced numbers). As such, we are looking into Voice over IP, (VoIP), options that would allow us to eliminate some of our traditional phone lines. We won't be able to completely eliminate our phone lines since we would want traditional lines available in the event that Internet service was lost either as the result of communication line failure or prolonged power outtage. I think we have the ability to save some money in the long run with VoIP options, however. I am in continuing discussion with several vendors.

Biomass Report August and September 2016

Hauling biomass off of Tetlin Refuge land completed.

Steam engine set with no difficulties

Structure built around engine and interior sheetrock completed.

Schedule for the upcoming month

Complete installation of waste water tank
Start boiler and or existing turbine around October 1'st
Paint inside of new structure
Wire new structure
Complete exterior siding
Plumb heat system
If time allows commence hauling additional trees from the seven mile subdivision.
Shut down boiler and turbine to plumb and wire new steam engine end of October

Special Education Department

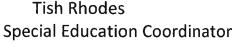
We have had a busy start as usual. We were audited at the beginning of the month. We have a few fixer uppers, but we were mostly in good shape. We even had a few atta-boys that went above and beyond good.

We had a special education advisory meeting which was very positive. I walked away with some great ideas to implement this school year. During the audit, I also did a survey about what parents felt was needed in the program. The surveys said: we need more paraprofessional training and more parent trainings.

I have set up trainings for the teachers, aides and interested parents about aggressive and non-compliant students. This will be done by SESA during the October in-serve. We are also adding a session on parent advocacy, which I hope has a high attendance. I have asked Frank Satterwhite, our school psychologist to do training on specific disabilities. He has done these trainings before but it has been a few years. He had agreed to do whatever training we would like to have. I will be following up on parent, aide and teacher suggestions for this training.

Also discussed was the transition from school to work. There are a few agencies that work with this area. I will be contacting them in the next few weeks.

Finally, all the teachers and aides are working hard to give the students what they need to succeed and I am thankful for all they do.







September 15th 2016 Board Report

> Loretta Fitting Food Service Coordinator

- The trip we took to Boreman Farms in Delta was awesome! Pictured above, Frank the farmer is showing the kids the scales, which he runs on the honor system. You pick, weigh, and pay into the purple coffee can pictured on the far right behind Frank. Farmer Frank gave the kids a tour of the farm using his tractor with a trailer on the back, pictured below. Although it was a bit rainy, the kids had a blast. Luckily the rain didn't stick around for long. We then got to dig our own potatoes, pick squash, and a few raspberries that were left. We were too late for raspberries, but too early for carrots. On the way to the farm (slight detour..... I was given the wrong route by a lady at the store, HAHA) We got to see buffalo, sheep, horses, and cows which made all the kids oooh and ahhh!
- All the kitchens in the district have been busy little bees, feeding all the flowers. We only had one cook to replace this year at Tok School. The hiring committee decided to hire Virginia Fix. She has been a great asset to the Tok school kitchen. She jumped right in as she has worked in kitchens before.
- I applied for an equipment grant for Tanacross School to get a new reach in dual temperature fridge/freezer combo and a serving table. We were granted the award for those items!!
- I am working on getting all the food and supplies I can to Eagle before the road closure.





Counselor's Board Report

What an incredible, fantastic and insanely busy first month I have had.

After school started the first order of business was to meet with all of the Juniors and Seniors in the District. In the process of doing that I was also able to meet with many of the other Highs School students and they had a chance to get to know me, and I them. Also along these lines I have been doing classroom presentation which in the beginning focus on getting to know what the students plans and hopes are for after they leave high school, also just what kind of things they enjoy in general.

I have made contact with, and am engaged in the process of reregistering our sites for the AKCIS program, Kids2College, I Know I Can and Junior Achievement. All of the different representatives have been very helpful and responsive to my inquiries and at this point I am not anticipation any complications.

State standardized testing, right now, is in a state of uncertainty. The State has sent out a RFI to a number of venders and the deadline for their response was September 14th. I reviewed the document that the State sent out and they are being fairly aggressive in what they are asking the venders to accomplish but it is evident the State has every intention, at this point, of administering some sort of test in March of 2017. What this means for us is that should the State be successful in finding a vender that is willing to meet Alaska's time line there will be a period of time shortly after the first of the year where we will be scrambling (along with the rest of the districts) to prepare for testing.

I have scheduled to have ACT testing at the Tok School on Saturday, Feb. 11th for those students needing to take this test. Unfortunately with the budget cuts in the State there will not be a during the school, State paid for testing date this year.

ASVAB testing will be taking place in Tok School on the morning of September 21st. This is a military aptitude test given to 10-12th grade students.

I would like to say that during my travels and interaction around the District the feeling and atmosphere has been really great. The staff is happy and everyone interacts in very positive ways. Students are more responsive than I have ever seen them and willing to engage. And last, but certainly not least, the District office is going above and beyond to be supportive and helpful to those of us out in the "field".

"Where Teachers Are The Gateway To Learning"

The Gateway Greenhouse September 2016 Board Report

The school year is off and running and the new gardening class is helping out in the greenhouse Monday through Thursday, leaving Friday for working on their online course work. The Culinary Arts students are in the kitchen Monday – Thursday and helping out in the greenhouse on Fridays.

Tok School 6th graders helped in harvesting 90 pounds of potatoes from the wood chip pile. The potatoes are beautiful, and I think it is safe to say that the trial run was successful enough to give it another go next Spring. Tok School 4th graders have already been by for a visit, too. We are looking forward to more visitors throughout the school year.

After the Board's greenhouse visit on August 15, I followed up the request to submit issues and concerns to the Superintendent with an email sent on August 17.

Bonnie Emery AGSD Horticulturist September 15, 2016

Tok School Planting Schedule

December

Continue Harvest of late fall greens and lettuce. Leave areas harvested vacant and add biological material, such as sprouted barley, compost, leaves, and old wood chips.

12/3-10 Start Indeterminate Tomatoes and peppers

January

Continue harvesting late fall greens.

01/15-30 Start Determinate Tomatoes for later transplant

01/15 start greenhouse squash in containers

01/25-end Direct Plant in greenhouse, spinach, turnips, leaf lettuce, radishes, swiss chard. (Stagger plantings for varied harvest dates)

1/20 Start greenhouse cucumbers in pots

February

As greens and other quick vegetables mature harvest and pull 2' square patches to transplant previously planted tomatoes and peppers into.

February 15 transplant squash into similar 2' square patches.

February 15 transplant cucumbers into greenhouse

February 15 Start determinate tomatoes for outside planting in June if outside beds are available.

Some additional quick greens can be planted at this time for harvest in April and May, however be aware that greenhouse conditions quickly become too hot for most greens at which point they become vulnerable to pests.

March

Direct plant green beans

Harvest more greens.

Start the following for transplant into exterior beds the first week of May; broccoli, cabbage, cauliflower, and brussel sprouts.

April

Early peppers and tomatoes should begin ripening at this point

Plant squash and or bush cucumbers in containers for later transplant into outside beds.

Start; cabbage, cauliflower, brussel sprouts, artichoke, celery, parsley and head lettuce for transplant into the outside garden the first or second week of May. Cut bottom leaves off of tomato stems and cucumber stems to allow more sunlight to reach the soil. Taking leaves off up to two foot off the ground is best. This will cut down on your potential pest and mildew problems.

May

If exterior beds are available plant the following. Kale (starts)

Cabbage (starts)

Broccoli (starts)

Cauliflower (starts)

Brussel Sprouts (starts)

Head Lettuce (starts)

Parsley (starts)

Celery (starts)

Direct Sow: spinach, carrots, turnips, lettuce, swiss chard, potatoes, peas, parsnips, radishes, salad greens, onions, etc.

All exterior plants even the cold hardy plants benefit from row cover protection in the month of May.

June

1'st of June

Direct sow outside green beans

Transplant to outside beds, squash, outside tomatoes, outside pickling cucumbers, artichokes. (The above crops need protected with row cover. Potatoes also will need row cover protection if frost conditions are expected)

July (greenhouse squash will usually be infected by mildew at this point and should be torn out) hopefully the squash transplanted outside the first of June will be bearing by this point.

August-September

Begin planting lettuce, greens, turnips, etc., for a winter crop. Stagger plantings through September. If any crop matures before the end of September harvest and replace with spinach to hopefully match all green maturity points with the loss of growing light November 15. The idea being to hold all salad plants at maturity for harvest through the dark months. Most any plant that can be held at maturity for the winter can be started in this time period. It is important to look at each seed packet to determine how to many days is expected for harvest then plant appropriately. For instance if you were looking at a packet of carrots claiming sixty days till harvest you would want to subtract sixty days from November 15 and plant within that time window.

October

Winter harvest

November

Winter harvest

August 2016		
**	Harvest	Plant
Week 1	Green beans (storage) Squash (storage) Tomatoes (as needed) Salad fixings (as needed) Peppers (storage)	Replace harvested areas with 60-75 day crops Head style lettuce Red Russian Kale Bunching Onion (guardsman)
Week 2	Green beans (storage) Squash (storage) Tomatoes (as needed) Salad fixings (as needed) Peppers (storage)	Replace harvested areas with 60 day crops Head style lettuce Larger greens Red Russian Kale
Week3	Green beans (storage) Squash (storage) Tomatoes (as needed) Salad fixings (as needed) Peppers (storage)	Replace harvested areas with 50 day crops Lettuce loose leaf Micro greens
Week 4	Green beans (storage) Squash (storage) Tomatoes (as needed) Salad fixings (as needed) Peppers (storage)	Replace harvested areas with 40 day crops Spinach Loose leaf lettuce Turnips Asian green mix
Notes:	If you fall behind on squash or green beans request help because both crops will quit bearing if not picked	Plan on harvesting and replacing all of the above at end of August or early September

October 2016		
	Harvest	Plant
Week 1	Harvest by cutting tops out of lettuce and loose leaf greens as needed. (leave roots for regrowth)	
Week 2		
	Harvest by cutting tops out of lettuce and loose leaf greens as needed. (leave roots for regrowth)	
Week3	Harvest leaf greens and lettuces. At this point regrowth isn't an option due to fading light. Pull or till remains in at harvest	Replant with Barley
Week 4	Harvest leaf greens and lettuces. At this point regrowth isn't an option due to fading light. Pull or till remains in at harvest	Replant with Barley
Notes:		

November2016		
	Harvest	Plant
Week 1	Continue harvest of greens	Barley
Week 2	Continue harvest of greens	Barley
Week3	Continue harvest of greens	Barley
Week 4	Harvest all remaining greens	Barley
Notes:		Plant barley in a sparse pattern. Till in before a dense root mat is formed



Group Disability

Colonial Life's voluntary short-term disability insurance policy is a group plan that is sold via payroll deduction at the workplace. It insures your employee's paycheck by replacing a portion of your employee's income if he becomes disabled because of a covered accidental injury or covered sickness.

Product Features

- Guaranteed Issue Available for up to \$4,000 in monthly benefits for up to 60% of income. Additional monthly benefits up to \$7,500 are available.
- Rates guaranteed for two years from the date of issue of the group policy.
- **Situs State** In multi-state enrollments, benefit options and rates for multi-state companies are based on the state where the master application is signed.
- Total disability and partial disability benefits Partial disability pays 50% of the total disability benefit and for up to 3 months.
- Optional Employer-Selected Benefits are available.
- Renewability This policy is optionally renewable.
- No integration There is no coordination of benefits at claim with other coverages. Benefits are paid regardless of benefits received from other sources. For benefit amounts over \$4,000 per month, offsetting occurs during the application process.
- Level premiums Rates are based on issue age and are level, not step-rated.
- Geographical Limitations (Worldwide Coverage) Geographical Limitations provision allows coverage for disabilities that occur outside the regularly covered geographical areas for up to 60 days.
- Waiver of Premium available after 90 consecutive days of a covered disability.
- Benefits are paid directly to the insured unless they specify otherwise.
- Coverage is portable An employee may continue this coverage if he changes jobs or leaves your company while the master policy is in force, with no evidence of insurability required.

Available Plans

This policy offers two base Group Disability plan choices:

- Off-Job Accident / Off-Job Sickness Disability benefits
- On/Off-Job Accident and On/Off-Job Sickness Disability benefits

The employer also has the option of including:

- First Day Hospital Benefit (Waiver of Elimination Period for First Day of Hospital Confinement Benefit.)
- Psychiatric and Psychological Conditions Benefit (24 month lifetime maximum)

PS01760

MENTASTA

K-3 enjoying hands on activities

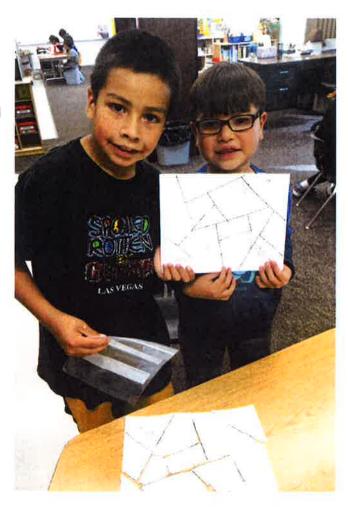


What an exciting year at Mentasta School. K-3 students have been busy learning the seven continents and the regions of the U.S through map activities. Students have also read and learned about communities and neighbors. Students in 4-6 are reading short stories and the novel <u>Holes</u>. High school students are learning about Alaska Native groups and the early age of discovery. Mentasta school has had their open house and it was a great turnout by parents and community members. Kids are participating in cross country, junior high basketball and high school volleyball.

This year MLKJS teachers are reaching as many students as possible. Mrs. Fabian is teaching 4-12 math and science. Mr. Roach is teaching K-3 social studies, 4-6 LA and 7-12 history. Mrs. A. is teaching K-3 LA and Math, 4-6 academic lab and 7-12 LA.

The 4th - 6th graders have been investigating polygons and their attributes as part of a geometry unit. In social studies students finished a study of the geography of the Northeast region. They successfully created circle graphs and using scale, calculated actual distances between cities using Google Sheets. We will begin studying ecosystems in science next week.

The 7th - 12th graders are exploring a variety of topics in math including integers, rational numbers, scientific notation, and slope. The main focus for science this year will be environmental science. Students have been introduced to energy and working on accurate metric measurement in a lab setting.



Duane and Terrence practice putting a puzzle of Alaska together

Mentasta staff and community would like to welcome Liz Fabian to out school!

Dot Lake School Home of the Eagles

We have had a busy start to the new school year. We have 5 students participating in X-Country. At our first X-Country meet in Tok Chance Shank won first place in the high school division. Brandon Hendren-Rice placed 5th in the middle school division and Brandy Hendren-Rice placed 18th in the 3rd-5th grade division.



We had 26 people attend our beginning of the year BBQ. Our Open House was also a success. Twelve community members attended. The student's shared power points, writing projects, and ceramic projects.





The student's made tie-dye shirts on the first day of school. The student's also shared their first writing projects.

I Am From by Kaylee Smith

I am from Oregon and Alaska.
I am from a house that moves.
I am from a family that likes Alaska.
I am from the sight of a glacier.
I am from the sound of water.
I am from the sound of fresh fruit.
I am from the taste of pizza.
I am from the touch of clay.

I am from the wisdom of my teachers.

X-Country Schedule

September 15th - Tetlin @ 1:00PM

September 22nd - Northway @ 12:00PM

September 26th/27th - Eagle @ 10:00 AM (Travel to Eagle 26th. Race the 27th.)

October 6th - Dot Lake @ 1:00PM

October 13th _ Tanacross @ Noon (Championship Race)

SEPTEMBER 2 0 1 6

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Principal's Report

Cartoonist, Jamie Smith, with the

Fairbanks Daily News-Miner visited ECS to teach cartooning as a career choice. Students in the Elementary grades drew Egbert the Eagle while older students drew a Wildcat in honor of our school mascot. Everyone enjoyed Jamie's enthusiasm for art!

Marlys House Wins Award

ECS Teacher, Marlys House, was nominated last Spring for the Presidential Award for Excellence in Math & Science Teaching (PAEMST). Her application was selected by the State of Alaska as a finalist to be forwarded on to the national level. Marlys was one of only two teachers selected for this esteemed honor from our state. The White House will notify us soon if she has won the Nation's top honor for her efforts in teaching students. Congratulations Marlys! Well deserved!

Hand, Foot & Mouth Disease Scare

Many ECS students contracted Hand, Foot & Mouth Disease and were absent for the third week of school; however, this childhood virus has since run its course and we are back to normal. Educating ourselves was the key to a healthy recovery and preventing panic

Save the Date!

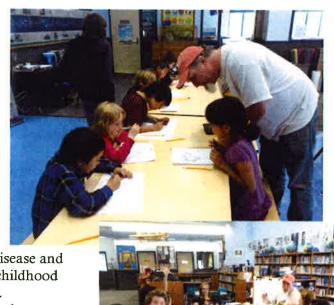
Cross Country Meet

Sept. 27 Students from AGSD will compete in Eagle

Trapping Class

Sept. 28-29 Tim Lorenzini will conduct a trapping class for all grades

Sept. 20-23 Yupik Elder, Nita Rearden, will be here to teach fur sewing & beading





Stop Bleoding The standard part of the standard pa

Superintendent Visits

AGSD Superintendent, Scott MacManus, visited ECS on Friday, August 12th, and spoke to students about the new A-Chill Mushing program that will begin this fall.

ACHI

A-Chill is a dog mushing program funded through a grant and modeled after the George Attla Mushing Program in Huslia. Students will learn about animal care and husbandry, vet services, dog anatomy, and additional aspects of caring for a dog team and what's involved in mushing. It is hoped that this program will help bridge student interest into other medical careers.

Hunter's Ed Offered to Students

ECS & one REACH Academy student participated in Hunter's Ed taught by volunteer, Barry Whitehill. Students had to pass a Field Test, a Shooting Test, and a Written Test in order to be certified.

Upcoming Trapping Class

Students will have an opportunity to participate in a trapping class Sept. 28-29, offered by Tim Lorenzini of Fish & Wildlife Services. Tim will work with students of all ages to educate them on the dangers, benefits, and philosophies behind trapping in our area.





Off to a Busy Start

It's FALL! ECS is back in session! We are off to a busy start. Our Kinders and First Graders show off their fall artwork in their dress-up attire. Pictured: Bryce Sharpe, Flora McDougall, Jude Shangin, and Johnathon McAnally.

Elementary Science Camp

Students in 2nd-4th grades participated in an outdoor Science Camp conducted by teacher, Marlys House during the second week of school. Marlys taught these young scientists about the Yukon River Watershed. They sampled water and wildlife from American Creek, Mission Creek, and the Yukon River. During this hands-on camp they collected and compared data on invertebrates, they set two fish traps and identified the fish they caught, then they released the fish back into their natural habitat, and they tested the velocity of the water at these locations. The objective of their efforts was to determine water quality in our area. As a follow-up lesson to this camp, students studied external anatomy of a chum salmon and dissected them to study their internal anatomy. Students learned a lot while having fun. Many thanks to volunteer Jan Roy for helping with this camp!













MS/HS Students Visit Coal Creek Camp

Slaven's Roadhouse & Coal Creek Camp

Middle and High School students were invited to attend an outdoor learning experience downriver during the second week of school. Kris Fister of the National Park Service worked hard to organize this field trip for our students. NPS employees Randy Smith, Nick Thompson, Ed Christianson, and Jobe transported students, chaperones, and gear in three boats on the four-hour journey down the Yukon River.



History & Geology on the Yukon

Interpreter, Randy Smith of NPS, led the boat brigade and stopped frequently to teach students about the history and geological features along the Yukon River. Students learned about the many bluffs, the Windfall Mtn. Event, navigation on the river, and fossils.

Dredge Tour & Gold Panning

Randy Smith also took the students on a tour of the Coal Creek Dredge. Students learned about the history of gold mining in the area and even did a little panning of their own. Everyone took home gold and garnets! Chaperone, Chris McKeon, even found a couple of nuggets! Kudos to Chris!



Fire Plot Data

NPS Education Specialist, Sam Durbin, was flown in to educate our students. He taught students how to use a GPS, he organized a Ecosystem Scavenger Hunt, and he helped students collect data from two fire plots so that their findings could be reported back to the proper entities. Nick Thompson, NPS law enforcement officer talked to students about his role in the Yukon-Charley Rivers Preserve and encouraged students to find their passions and pursue them.

Coal Creek Camp Field Trip Photo Journal



Students learned a great deal about the history of our area, the role their ancestors played in eras gone-by, and the preservation and reclamation of the land in the Yukon-Charley Rivers National Preserve. Many thanks to the folks at NPS for making this trip possible and to Chris McKeon, parent chaperone, for his help. History, Science, Reading, Writing, Math, and PE were all made possible for our students while enjoying the great outdoors.





Tok School Regional School Board Report for September 2016

Submitted by Principal Roslansky 9/15/2016

School Enrollment as of 9/15/2016

Please make note that this is a 2.5 student increase compared to last year at this time. Additionally, this is 2nd time that Preschool students have started school at the beginning of the year.

Elementary: Preschool-9 students, Kindergarten-13 students, 1st Grade-14 students, 2nd Grade-13.5 students, 3rd-15 students, 4th Grade-10 students, 5th Grade-15 students

Total Elementary PreK-5th Grade: 89.5 students

MS/HS: 6th Grade-17 students, 7th Grade-11 students, 8th Grade-10 students, 9th Grade-21 students, 10th Grade-11 students, 11th Grade-12.5 students, 12th Grade-1.75 students

Total 6-12th Grade 84.25 students

Total PreK-12th Grade 173.75 students

New Staff Hire:

At this time I would like to welcome all of our new staff to Tok School. They have been doing a great job for us in the first couple of weeks and we are looking forward to getting to know them and having them be part of our educational team.

Cook: Virginia Fix, SPED Aide: Walter Scott, SPED Aide: Leslie Stewart, Kindergarten Teacher: Deb Berg, 4th Grade Teacher: Julie Brown, 5th Grade Teacher Joyce Dunning, MS/HS Teacher: Janine Holmes, MS/HS Teacher: Jolene Kinsland, MS/HS Teacher: Bron Hack, Music Teacher: Ruth Fastenau

Tok School Sport Staff for 2016-2017

Athletic Director: Scott Holmes, Varsity Volleyball: Loretta Fitting, Varsity Boy Basketball: Jonathan Alsup, Varsity Girl Basketball: Marrianne Young, Junior High Girl Basketball: Diana Ervin, Junior High Boy Basketball: Kristie Charlie, Junior High Volleyball: Rebecca Watkins, Rifle: Erica Burnham(Head), Leland Monroe(Assistant), MS Hockey: Shawn Champagne, Track: Marla Alsup, Varsity Hockey: COOP with Delta

Upcoming Events: x-country meet in Eagle, Cordova Volleyball Tournament, Rifle vs. LHS in Tok, MS Basketball @ Delta for Tournament, mailing Mid-1st qtr. progress reports, Fall Mapp testing, x-country meet in Dot Lake, Rifle @ Delta, volleyball @ Nenena, MS Basketball @ Tri-Valley, Culture week @ Tok, championship x-country meet @ Tanacross

Tanacross Note



by Mrs. Buffum on September 04

Bird Banding:

On Thursday, September 1, 2016 we met with volunteers from the Tetlin Wildlife Refuge and participated in the annual Fall Bird Banding. Birds were caught in long nets, examined,

banded and then released. Students got to hike into the woods to help collect birds from the nests and then watch as the biologists examined them for relative health, age, and gender. After our bird banding trip we went to Fast Eddy's for a pizza lunch. It was a fun day.

Family Night

September 6, 2016 was our first Family Night. We had a Spaghetti Dinner, played a silly game and watched a short presentation on the importance of attendance. Family Night will be held on the second Tuesday of each month. Please check the school web page calendar for the next event. It was good food, and fun for all. Thank you to everyone who attended. Next Family night is October 11, 2016.

Cross-Country Meet

On Monday, August 29, 2016 the students competed in their first cross-country meet of the year. The meet was held at Tok School. All of the students participated and did very well. Shelby and Keenan both placed in the top ten for the middle school racers. Great Job.

Attendance Matters

September is Attendance Awareness Month



Did you know that students who miss two or more days of school each month are considered chronically absent AND are at a much greater risk of dropping out of school. Please help me get the word out about the importance of daily school attendance. Our School Goal is to have a 98% attendance rate this year. If we all work together we can achieve this goal.

Athabascan Value / Virtue of the Week Respect for Elders and Others

Respect is honoring the worth or dignity in a person or process. When we respect others, we take their preferences and ideas seriously. We thoughtfully weigh our own insights and experiences against theirs. Respect is merited particularly by those who are our elders, because knowledge, insight and wisdom often are hard won through a lifetime of discipline and learning.

Cultivating respect as a virtue does not mean insisting that all ideas, beliefs, or actions are respect-worthy. It does mean that we recognize the basic human dignity of others, even when their ideas or values are different than our own. A general attitude of respect also assumes that each person has something to teach us if we are willing to learn.

This Week's Schedule

Monday 9-12-2016	Tuesday 9-13-16	Wednesday 9-14-2016	Thursday 9-15-2016	Friday 9-16-2016
No School	Cross-Coun try Practice 3:30-4:00	Cross-Coun try Practice 3:30-4:00	I:00 Cross-Count ry Meet Tetlin	Early Out: 2:00
	After School Homework Help 4:00-4:30	After School Homework Help	School No After School Activities	

Spotlight on Attendance Stars -- 100% for the week

Week Of:

8/22/2016	8/29/2016	9/5/2016
Cheyanne Hipp	Cheyanne Hipp	Cheyanne Hipp
Sasharae Paul	Sasharae Paul	Sasharae Paul
Rylan Thomas	Lesley Williams	Rylan Thomas
Lesley Williams	Lucas Hipp	Lucas Hipp
Lucas Hipp	Christopher Williams Jr.	Micaiah Denny
Christopher Williams Jr.	Lawrence Joe	Lawrence Joe
Micaiah Denny	Dayton Titus	Dayton Titus
Lawrence Joe	Shelby Williams	Keenan Demit
Dayton Titus		
Shelby Williams		

We Earned Our Internet Learner's Permits!!!

Students earned their "learner's permits to use their ChromeBooks and/or iPads. A month of proper usage and they will have their "driver's licenses"



We are off to a great start. Keep up the good work

READ MORE ON OUR WEBSITE

http://tanacrossschoolnews.blogspot.com/



Our Warrior Board: We are focusing school wide on being safe, responsible and respectful.

Walter Northway News

Welcome Back!

Great things are happening this year at Walter Northway School! We are focusing on being safe, responsible and respectful. Teachers started the year with lessons showing students how to be safe, responsible and respectful in all areas of the school.

Our middle and high school students made example posters that are posted in different areas in the school.

Our Northway Warrior board is filling up with Warriors that student earn by showing positive behavior. When the board is full we will celebrate our success with a special school wide activity. We are school students. getting close already!



One of the posters made by our middle

Welcome to New Staff!

Kindergarten- 2nd Grade- Sheri Carmichael 3rd-5th and Special Education- Bryn Fadum 3rd-5th and 6-8th- Daniel Druvenga 6-8 English and 9-12 Generalist- Ashley Carmichael Principal/Teacher- Catherine Pusch

Activities

We are looking forward to the Cross Country meet here in Northway on September 22nd. Our middle school is very excited for basketball practice that started this week. We will also guitar and fiddle lessons via Skype starting in the next few weeks.

Upper Right- Middle school students working on model volcanoes for science.

Lower Right- First and second graders learning how to use the listening center

Lower Left: Middle school student with his model of DNA





TETLIN WIND

September 2016

Athabascan Values: Sharing

Math, science, social studies, English: So much to learn so little time. We are just at the beginning of another great school year. The whole school is working on routines, activities and how to learn. The other day as I sat with my math students I told them that it was good to be back in school and working with them. It still is sweet to work with youth to assist in guiding them. Every day I share part of myself through stories, examples and tips to help them. Thanks to my students who make everyday different and exciting.

- Mr. Litwack Principal/Teacher

Se	eptember Calendar
5	Labor Day
9 & 12	Hunting Days
14	Picture Day
14	Movie Night
15	X-Country meet @ Tetlin
21	ASVAB Testing
26 & 27	X-Country meet @ Eagle

Don't Forget to Collect Box Tops for Our School	
ON TOPS ON	
Keep Calm	
and Collect	
Box Tops	



Follow us on Facebook @ Tetlin School Today

Ms. Howard's Class

This month we are learning about how to be friends, what a friend looks like and acts like. Kindergarten is well on their way to learning the alphabet letter names and sounds. They are also working on writing and recognizing numbers 1-10. Second and First grade students are learning the new blend ch and sh. We have been reviewing the magic e such as made, ride, bike. Most students are working on gaining fluency in their reading. In math students are learning their doubles and basic addition facts. We are working on knowing them without having to use our fingers. The whole class is learning about plants. We are having fun growing plants in the classroom and looking at different plants from around Tetlin. Please practice reading to your child or have them read to you every night as homework. Math practice is sent home only with first and second graders. Kindergarteners do not have math homework. If you would like to work on something at home please practice numbers 1-10. We are so excited to be in school learning and having fun together! September 15 students will be running here in Tetlin. Please remind students to wear tennis shoes! We also would love to see parents and family members come to cheer on the students at 1pm!

News From Mrs. O'Neil's Class

We have been very busy establishing our classroom routines and getting back into the swing of being in school again. Our students went on a field trip to Tok where we participated in three different activities.

First, we joined the Tetlin Wildlife Refuge in their bird banding activity in the morning. Student were able to watch as birds were caught in a net, bagged, banded, data collected and recorded then set free. This was followed by a habitat activity.

Next, we drove to Tok School where the students ate lunch followed by a visit to the Art room. Ms. Lee gave them a lesson on blending paint colors and creating a silhouette of a bird. We will display their art work on the bulletin board in the library at school. Stop in and see them.

After that, the students participated in a Cross Country meet at Tok School. It was hard work but everyone finished the race. There were lots of tired students.

Our year is off to a really great start. We hope to learn a lot this year as well as tons of fun.

Student Writing

What I Want To Learn This Year ...

Tabessa Joe

What I want to learn this year. I like to drwe and do math I like to do homewirk and I like to play games and we went in the gym and play kick bool and I play with my frands

Danisha Paul

I want to learn about math because 5th grade might be hard. For me and Dustin. I like doing math because it can help me & Dustin learn. Sochol Stuides I want to lear about to it can be hard too. Is Math and Sochol Stuids hard or easy.

Isaiah Sam

I want to learn abute this year is spider how do they get their webso stickey and weaird.

Dustin Captain

I whant to lear scuince. I want to learn about math. I want to learn about soceel studies. I want to learn about my teacher. I want to learn about my prisble.

Marvin Captain

I learn math. I learn games. I learn reading. I learn test.

Nova Paul

I want to learn caping I love to camp that is fun to go it is fun me and tenelle and Crais and Ethan and Rowena we love to camp we love going to camp in is fun I love camp we want to big lake it i fun.

Joseph Wright

What I want to learn this year math and reading and websters new Explorer. And wark at the big.

REACH Academy

ources for Educating Alaska's Children at H



Thanks to everyone that joined us for our Beginning of the Year Social at Mukluk Land! It was a great start to what's sure to be an awesome school year!

T #133 161

was Thursday from 1:00 - 1:45PM in the Tok School gymnasium.

REACH Academy September 2016



Art Programs

REACH Academy students are invited to attend REACH Academy Art Class taught by Shauna Lee on September 20th from 2:00 to 3:30PM, right after REACH P.E. This event is free for REACH students!

In addition to the REACH Art Class, Shauna Lee is offering an art club class on Wednesdays during the school year from 3:30 - 4:30PM. There is a \$20 fee associated with the class and REACH Academy students can utilize allotment funds to pay for these classes if available. You will find a permission form on page 4 that will need to be completed ASAP and submitted to Shauna. This is being offered to both Tok School and REACH Academy students.

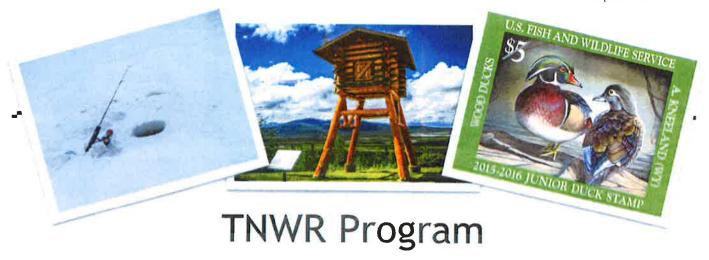


Picture Day

Picture Day for Tok School students will be on September 30th. REACH Academy students wishing to have their picture taken will need to be at Tok School by 8:15AM.

Please let Lauren know if you plan to attend by <u>September 19th</u> so that we can schedule accordingly.

REACH Academy September 2016



REACH Academy and Tetlin National Wildlife Refuge are working on creating an ongoing environmental education program for REACH students!

Please tell us what topics you'd like to see and/or any ideas you have for events. We'd also love to hear which day of the week and/or time of the day would be best.

We'll keep you posted on this fun and exciting opportunity!



Cross Country

Great job to those of you that participated in the first Cross Country race of the school year on August 29th! REACH was well represented and we hope our students will continue to participate in this fun activity!

You can find the Cross Country schedule on page 5 of this newsletter.

Tok School Art Club

What is Art Club at Tok School? Art club is designed for students who wish to spend additional time on art by pursuing independent studies, work on team projects with other students, try out new art projects not pursued in art class or have increased time to complete class work. If the group is under 20, we will meet as a whole group every Wednesday. If the group is larger, students will be assigned to group "A" or "B" and come to art club every other Wednesday or I will add an additional Tuesday meeting. Any additional questions, please contact Ms. Shauna Lee at slee@agsd.us

When: Wednesdays during the school year

Where: Art Room 108 Time: 3:30pm - 4:30 pm

Cost: \$20.00 yearly club fee for supplies used

(non-refundable)

Other: Students and families must have a ride available to join this group (or be a walker.)

Pickup Policy: If a student is picked up late (beyond 4:45 pm) two times, they may be asked to withdraw from art club without a refund. I thank you in advance for your cooperation with this policy, as it best serves the safety and security of all of our students.

	Tok School Art Club Permission Slip
I	give permission for my child
provide transportation as school year. I am aware child from Tok School's	to attend Tok School's Art Club. I understand that I must trangements for my child on each of the meeting days throughout the of the policy that two late pick-ups will result in the withdrawal of my Art Club without a refund of the \$20.00 club fee. Enclosed is cash /) for \$20.00, covering my child's art club membership for the 2016-17
Signature	Print Name:
Please detach the form at th	e bottom of this paper and keep the top for your records. Have your student
bring the form with the \$20	.00 fee to their first Art Club Meeting. First meeting is to start Sept 7th.
This student has permis	sion to walk/ride bike after art club: YESNO
This student wil	l be picked up after art club: YESNO
	By Whom (please print:)
Name:	Cell phone (or home) number:
	Alternate ride (If ever with another person:)
Name:	Cell phone (or home) number:
Emer	gency Contact (If ride does not show, who can I contact?)
Name [,]	Cell phone (or home) number:

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