

**PRESCOTT SCHOOL DISTRICT
BOARD MEETING MINUTES
REGULAR MEETING
JUNE 23, 2016**

THOSE PRESENT

SCHOOL BOARD MEMBERS: Karen Tonne, Sara Fletcher, Erik Young

SCHOOL BOARD MEMBERS ABSENT: Eva Madrigal, Leann Griffin

STUDENT BOARD MEMEBERS: NONE

SUPERINTENDENT: Brett Cox

PRINCIPAL: K-12 Dr. Jodi Thew

BUSINESS MANAGER: Patti Johnson

CLERKS: Marihela Iglesias, Cheryl McCracken

PATRONS AND PROFESSIONALS: None Present

DELEGATES, VISITORS AND GUESTS: None Present

CALL TO ORDER:

The regular meeting of the Prescott School District Board of Directors was called to order by Chairman Karen Tonne at 4:00PM. The meeting was held in the Board Room of the Prescott School District.

FLAG SALUTE:

Chairman Karen Tonne led the flag salute.

ADDITIONAL ITEMS TO ADD TO AGENDA:

None

REPORT OF THE ASSOCIATION:

None

REPORT OF THE PRINCIPAL, SUPERINTENDENT:

Dr. Jodi Thew gave the following Principal's Report:

In reviewing curriculum maps for our JH/HS English pilot, Mr. Young would like to add the book, A Long Walk to Water as assigned text for students to read in seventh grade. In June, we took our honor roll field trip. Secondary students who made the honor roll 4 consecutive quarters were taken to The Carousel of Dreams in Kennewick. Elementary students were invited to the Bruce House museum in Waitsburg to learn local history. Ms. Burgueno also invited Vista Elementary for a joint field day between the two schools. We had 15 students graduate June 10. Summer school began on June 20. We have 60 students attending. This year for summer school, we are partnering with Prescott Parks and Recreation, Prescott Library, and YWCA.

Mr. Cox gave the following Superintendents Report:

We are excited to announce that the new webpage should be up and running in about two weeks.

Report of the Student Board Members:

NONE

PUBLIC COMMENT:

Chairman Karen Tonne asked for any public comments and there were none.

Business Items:

CONSENT AGENDA: A motion was made by Erik Young and second by Sara Fletcher to approve the items listed under the consent agenda from the regular board meeting agenda. Motion carried 3-0

- Approve May 26, 2016 Regular Meeting Minutes
- Approve June’s Warrants: AP \$178,161.39 Payroll: \$258,104,99
- Approve Athletic Hires - Bob Young, HS Head Softball Coach
- Approve Co-Curricular Hires - Angela Adams, 9th Grade Advisor 2016-17SY
Carina Stillman, Drama & NHS Advisor 2016-17SY
- Approve Extra Stipends - Carina Stillman, District Technology Coach 2016-17SY
- Approve Classified Staff Hires - Deana Fedderson, Food Service
- Approve Summer School Transportation Hire - Annette Shively
- Approve Resignation - Crystal Bushkovskiy
- Approve ESD 123 2016-17 Technology Services Agreement

INFO/REPORT ITEMS:

A. **FISCAL REPORT/2015-16 FINAL REPORT:** Business Manager, Patti Johnson, presented the following report to the board:

May 2016 Financial Report

Budget Status Report for the Prescott School District balances to the County Treasurer as of May 31, 2016:

General Fund	<u>\$1,440,244.87</u>
ASB Fund	<u>\$ 41,570.06</u>
Capital Projects Fund	<u>\$ 56,102.72</u>
Transportation Vehicle Fund	<u>\$ 441,574.18</u>
Debt Service Fund	<u>\$ 334,942.16</u>

Net change for each fund since 9-1-2015:

General Fund: \$411,790.67

ASB Fund: \$ 1,870.27

Capital Projects Fund: \$ 56,258.51 Cottage kitchen/bathroom remodel, rental house fence

Transportation Vehicle Fund: \$279,734.28 Bus Purchase of \$141,652.77 expensed in December 2015.

Debt Service Fund \$ 74,859.19 Pymt made in Dec. of \$215,000 principle & \$77,544 interest

Business Manager, Patti Johnson, reported that she is anticipating the General Fund’s remaining expenditures for the year to be approximately \$915,000. If all goes as planned, Prescott SD will end the year with a slight increase to our General Fund balance despite the following unbudgeted expenditures: 1 extra Certificated Teacher District Directed Day, increase in teacher discretionary funds, increase in substitute costs, 33% increase in the 2016-17 supply order for food services and operations of building, purchased 2 classroom sets of new furniture, extra desks to fill classroom needs, new stools and chairs for the science lab, and \$50,000 for a new reading curriculum for K-6th grade.

B. PRESCOTT ATHLETICS: None

C. LEGISLATIVE REPORT: None

INFO/DISCUSSION ITEMS

D. 2016-2017 Budget Presentation:

Business Manager, Mrs. Johnson, started off the budget presentation with a quote from Jacob Lew: The budget is not just a collection of numbers, but an expression of our values and aspirations. Prescott School District reflects this value by spending 67% of our budget on direct expenses for instruction.

Patti presented the budget for 2016-17 as follows:

GF:	Revenue	\$4,554,242		
	Expenditures	\$4,584,236	Decrease	\$29,994
ASB Fund:	Revenue	\$ 20,085		
	Expenditures	\$ 21,080	Decrease	\$ 995
DSF:	Revenue	\$ 368,322		
	Expenditure	\$ 338,000	Increase	\$30,322
CPF:	Revenue	\$ 12,000		
	Expenditure	\$ 15,000	Decrease	\$ 3,000
TVF:	Revenue	\$ 86,886		
	Expenditure	\$ 200,000	Decrease	\$113,114

Salaries and Benefits increased by \$250,000 for the upcoming year. The increase is due to: changes in the Certified Master Agreement, additional personnel added to accommodate the increase in students at Prescott Elementary, 1.8% pay increase for certificated teachers, additional stipends and full time employee salary adjustments.

Patti also reviewed the MSOCS anticipated including the district wide project and purchase budget. She stated that she has written a \$30,000 purchase to replace one of the school vehicles, due to the fact that there is not a revenue source for this expense, the funds will come out of the General Fund Balance. For this reason, the 2016-2017 budget shows expenditures more than anticipated revenue.

E. 2nd Reading:

Policy # 6212 Change Card

Policy #2161 Special Education and Related Services for Eligible Student

PUBLIC COMMENT

"If there are members of the audience who wish to address the board on matters listed for action this evening – we invite you to do so at this time."

ACTION/APPROVAL ITEMS

F. Resolution #062316-A, Fixing and Adopting the 2016-17 Budget: Sara Fletcher made a motion to approve the Resolution #062316-A, Fixing and Adopting the 2016-17 Budget. Erick Young second the motion. Passed 3-0

G. Policy #6212 Charge Cards. Erik Young made a motion to approve Policy #6212 Change Cards. Sara Fletcher second the motion. Passed 3-0

H. Policy 2161 Special Education and Related Service for Eligible Students: Sara Fletcher made a motion to approve the Policy 2161 Special Education and Related Service for Eligible Students. Erik Young second the motion. Passed 3-0

I. Miscellaneous – Patti Johnson asked if anyone was interested in attending WSSDA Conference in November and to please let her know soon. She will be making hotel reservations.


Additional Board Comments and Information: There were none.

Adjournment

The meeting was adjourned at 4:26PM by Chairman, Karen Tonne.



BOARD CHAIRMAN



SECRETARY



CLERK