

**PRESCOTT SCHOOL DISTRICT  
BOARD MEETING MINUTES  
REGULAR MEETING  
SEPTEMBER 22, 2016**

**THOSE PRESENT**

**SCHOOL BOARD MEMBERS:** Karen Tonne, Sara Fletcher, Leann Griffin, Erik Young

**SCHOOL BOARD MEMBERS ABSENT:** Eva Madrigal

**STUDENT BOARD MEMEBERS:** None Present

**SUPERINTENDENT:** Brett Cox

**PRINCIPAL:** K-12 Dr. Jodi Thew

**BUSINESS MANAGER:** Patti Johnson

**CLERK:** Cheryl McCracken

**ASSOCIATION REPRESENTATIVE:** Carina Stillman

**PATRONS AND PROFESSIONALS:** None Present

**DELEGATES, VISITORS AND GUESTS:** None Present

**CALL TO ORDER:**

The regular meeting of the Prescott School District Board of Directors was called to order by Chairman Karen Tonne at 6:00PM. The meeting was held in the Board Room of the Prescott School District.

**FLAG SALUTE:**

Chairman Karen Tonne led the flag salute.

**WELCOME VISITORS & GUESTS:**

Chairman Karen Tonne welcomed our visitor.

**ADDITIONAL ITEMS TO ADD TO AGENDA:**

2016-2017 School Improvement Plan

**REPORT OF THE ASSOCIATION:**

Carina Stillman stated students have signed for and checked out Chromebooks. A survey has been sent out to staff about student use of Chromebooks. She has verbally received positive feedback from staff and some concerns on the use of a game site attached to a learning site during class.

**REPORT OF THE PRINCIPAL, SUPERINTENDENT:**

Dr. Jodi Thew gave the following Principal's Report:

In September, we welcomed parents to Open House. Students in grades K-5 participated in the Safety Always Matters program (S.A.M.). The High School students took the ASVAB test. Our Homecoming week is September 26 through the 30<sup>th</sup> and the sixth graders are going to Camp Wooten next week.

**Overnight Field Trip:**

The ASB Executive Officers would like to attend an overnight field trip to Kelso/Longview October 15-16. It is a State-wide conference put on by the Association of Washington Student Leaders and the Association of Washington School Principals. Students will listen to key note speakers, attend leadership workshops, have an idea exchange, attend a social and complete a community service project. Students will be staying with host families screened by AWSL and AWSP. Four students would like to attend with costs coming from the ASB. I would be the advisor attending with them. Please consider approving our overnight field trip request.

**School Improvement Plan:**

The school leadership team completed the School Improvement Plan Wednesday. Our intent was to cover the topics in the policy as well as address the district goals. We ended up with 4 goals:

1. Ensure all students are making growth in mathematics and reading.
2. Making an intention effort to partner with parents.
3. Promoting a safe learning environment, and
4. Integration of technology.

Following the goals are the action plans of how we plan to address each of the four goals.

**Mr. Cox gave the following Superintendent's Report:**

Summer projects have been completed. Insulation has been added to the attic of the cottage.

The accreditation process is nearly complete.

Our principal, Jodi Thew, worked with certified staff on the School Improvement Plan.

After meeting with E.S.D. 123 to provide A.L.E. for the students at Jubilee Leadership Ranch, Mr. Cox and Jubilee staff found that APEX works better. There is not enough F.T.E. to provide this program.

**Report of the Student Board Members:**

None reported

**PUBLIC COMMENT:**

Chairman Karen Tonne asked for any public comments and there were none.

**Business Items:**

**CONSENT AGENDA:** A motion was made by Erik Young and second by Sara Fletcher to approve the items listed under the consent agenda from the regular board meeting agenda. Motion carried 4-0

- Approve August 25, 2016 regular meeting minutes
- Approve September Warrants: AP \$ 63,600.47 Payroll: \$256,951.62
- Approve 16-17 Extra Curricular Hire – Swan Eaton, HS Volleyball Gate Keeper; Travis Eaton, HS Volleyball Score Board Operator
- Approve WSSDA Overnight Field Trip for Student Board Members

**INFO/REPORT ITEMS**

A. FISCAL/ENROLLMENT REPORT: Mrs. Patti Johnson, Business Manager, presented the following report to the board:

**AUGUST 2016 Financial Report**

Budget Status Report for the Prescott School District balances to the Co Treasurer as of August 31, 2016:

• General Fund	<u>\$ 1,249,640.75</u>
• ASB Fund	<u>\$ 40,016.04</u>
• Capital Projects Fund	<u>\$ 71,576.09</u>
• Transportation Vehicle Fund	<u>\$ 525,825.93</u>
• Debt Service Fund	<u>\$ 293,512.03</u>

**Net change for each fund since 9-1-2015:**

<b>General Fund:</b>	<b>\$221,186.55</b>	
<b>ASB Fund:</b>	<b>\$ 316.25</b>	
<i>Capital Projects Fund:</i>	<i>\$ 40,785.14</i>	<i>Cottage kitchen/bathroom remodel, rental house fence</i>
<i>Transportation Vehicle Fund:</i>	<i>\$195,482.53</i>	<i>2 Buses Purchased</i>
<b>Debt Service Fund</b>	<b>\$ 33,429.06</b>	<b>Yearly Principal and Interest Payments</b>

Mrs. Johnson shared the Fiscal Recap for 2015-2016 school year. She discussed the current enrollment count to be at 281 and has budgeted the enrollment at 273. She is looking into Medicare billing to see if it's a possibility.

Mrs. Johnson discussed the 2015-2016 Debt Service Fund and time frame of a Budget Extension necessary due to the County putting monies into the Capital Projects Fund that now needs to be moved to the General Fund affecting the budget authority for the 2016-2017 school year.

**B. PRESCOTT ATHLETIC UPDATE:**

Sara Fletcher stated there are currently 60 students riding the bus to the before and after school programs

**C. LEGISLATIVE REPORT:**

None reported

**INFO/DISCUSSION ITEMS:**

D. Community Eligibility Provision (C.E.P.): Patti Johnson, Business Manager, discussed the Provision 2 and C.E.P. differences in yearly revenue. Appreciation was given to Cheryl McCracken for her efforts in getting the necessary information to the State for Prescott School District that was approved for the next three years beginning with the 2016-17 school year.

E. 1<sup>st</sup> Reading for the following policies:

- #1005 Key Function of the Board – Wording change & additions
- #1105 Director Districts – Wording changes & deletions; updated RCW's
- #1112 Director Orientation – Wording changes
- #1210 Annual Organizational Meeting – Wording Changes; updated RCW's
- #1220 Board Officers and Duties of Board Members – Additional wording
- #1240 Committees – Additional wording
- #1310 Policy Adoption, Manuals and Administrative Procedures (New)
- #2021 Library Information and technology Programs
- #2025 Copyright Compliance
- #2106 Program Compliance

Mr. Cox asked if there were any questions and there were none.

D. 2<sup>nd</sup> Reading: The board had a 2<sup>nd</sup> reading on Policy #4218 Language Access Plan.

**ACTION/APPROVAL ITEMS**

- F. #4218 Language Access Plan – Erik Young made a motion to approve the Language Access Plan. Sara Fletcher second the motion. Passed 4-0
- G. MOU PEA & PSD-professional development fund date clarification: Sara Fletcher made a motion to approve a MOU PEA & PSD-professional development fund date clarification. Erik Young second the motion. Passed 4-0
- H. ASB Overnight Field Trip-Association of Washington School Leaders (AWSL) Annual Conference: Sara Fletcher made a motion to approve the ASB Overnight Field Trip. Erik Young second the motion. Passed 4-0
- I. Resolution #09292016-A Debt Service Fund Budget Capacity – Erik Young made a motion to approve Resolution #09292016-A Debt Service fund Budget Capacity. Leann Griffin second the motion. Passed 4-0
- J. Miscellaneous – 2016-2017 School Improvement Plan – Erik Young made a motion to approve the 2016-2017 School Improvement Plan. Sara Fletcher second the motion. Passed 4-0

**Additional Board Comments and Information:**

Leann Griffin and Brett Cox discussed Jubilee's decision to not run an A.L.E. program for the 16-17 school year.

**Adjournment**

The meeting was adjourned at 6:43PM by Chairman, Karen Tonne.

  
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BOARD CHAIRMAN

  
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SECRETARY

  
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CLERK