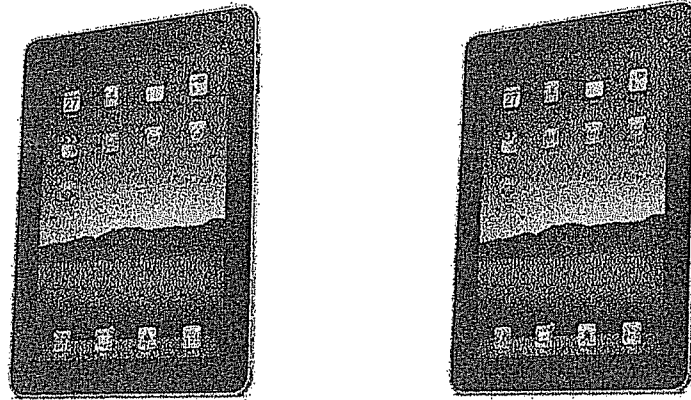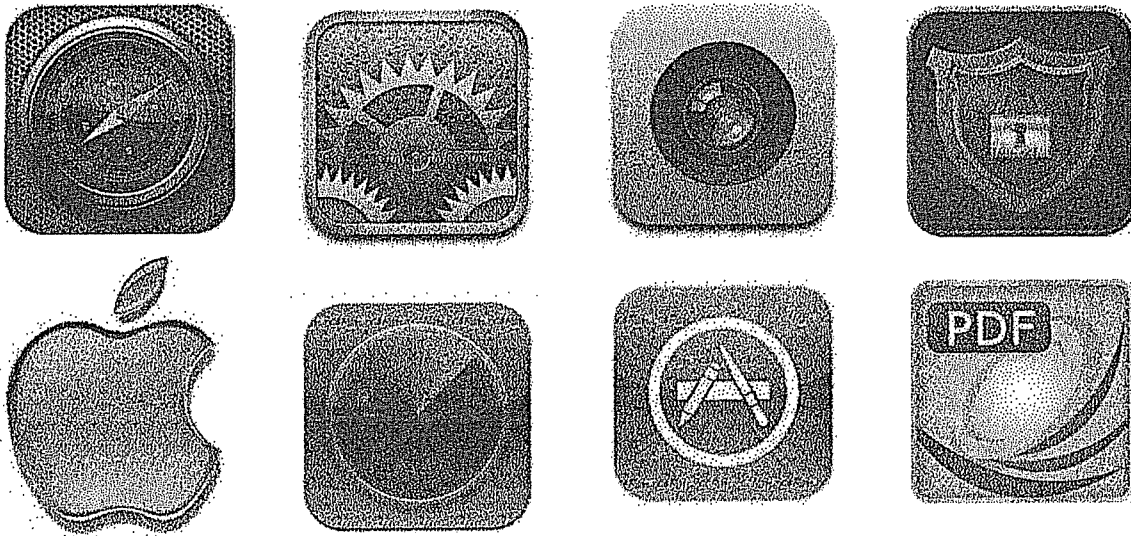# FLOODWOOD IPAD 1:1 INTEGRATION

2014-15

ISD 698 is committed to preparing our students for the 21st Century.
We will utilize iPad technology to...

1. Raise student achievement through individualized learning experiences
2. Increase engagement and excitement for learning
3. Equip students with collaboration, creativity, and critical thinking skills
4. Encourage students to communicate locally and globally

Policies and Procedures are consistent with ISD 698 School Board Policy and have been adapted from similar policies in the Minnetonka, Deer River and Beresford School Districts.

ParenT-STUDenT-SCHOOL
TeCHnOLOGY COMPaCT

Please review the attached packet, sign the agreement, and return it to your respective school prior to taking the iPad home. Keep the rest of the packet for your records.

Access to the technology in the Floodwood School District has been established for educational purposes. The use of the Floodwood School District's electronic technologies is a valued resource to our community. All electronic technologies must be used in support of the educational program of the District. This access may be revoked at any time for abusive or inappropriate conduct related to the use of electronic technologies. Failure to comply with the District's Bullying Prohibition Policy (#514), Internet Acceptable Use Policy (#524), the Student use of Cellular Phones,Digital Image Devices and Other Personal Electronic Devices Policy (#524.5) or the guidelines stated in this document for care and use of the iPad may result in the loss of privilege to take the iPad home or use the iPad in general.

The iPad is the property of Floodwood School and as a result may be seized and reviewed at any time. The student should have NO expectation of privacy of materials found on an iPad.

I have read all the policies and guidelines in the Floodwood 1:1 iPad Pilot Policies & Guidelines document (note changes to insurance and inappropriate use) and understand my responsibilities as a student in the iPad pilot.

Student Name: _____

Student Signature: _____

Date: _____

I/we have read all the policies and guidelines in the Floodwood 1:1 iPad Pilot Policies & Guidelines document (note changes to insurance and inappropriate use) and understand my/our responsibilities as a parent in the iPad pilot:

Parent/Guardian Signature: _____

Parent/Guardian Signature: _____

Date: _____

FLOODWOOD SCHOOL DISTRICT STUDENT PLEDGE FOR IPAD USE

➡I will charge my iPad's battery daily.

➡I will keep food, beverages, and other liquids away from my iPad.

➡I will protect my iPad by only carrying it while in the case provided.

➡I understand that my iPad is subject to inspection at any time without notice and remains the property of the Floodwood School District. There should be no expectation of privacy.

➡I will follow the policies outlined in the *iPad Handbook* and the *Acceptable Use Policy* while at school, as well as outside the school day.

➡I will file a police report in case of theft or vandalism and report it to ISD 698.

➡I will be responsible for all damage or loss caused by neglect or abuse.

➡I agree to return the iPad, case and power cords in good working condition.

➡I will protect my reputation and privacy by creating and maintaining privacy settings, not giving out personal information, or posting anything that I wouldn't want my parents, teachers, administration, friends, or future employers to see.

➡I will demonstrate my maturity by using my iPad in ways that are appropriate, meet Floodwood School District expectations, and are educational.

➡I will remember that not everything I read or see is true and I will think about whether a source or person is credible. I agree to ask questions before I fill out or sign information, so I can gain independence and trust.

➡I will help my parents understand why media is so important to me and show them how to use the tools I like if they're interested in learning, but also understand that my safety and well being is more important to them than anything else.

➡I will obey general school rules concerning behavior and communication that apply to iPad/computer use including utilizing all technology resources in an appropriate manner so as not to damage school equipment.

➡I will help the Floodwood School District protect its computer system/devices by contacting an administrator about any security problems they may encounter.

➡I will monitor all activity on my account(s).

⇒I will always turn off and secure my iPad after I am done working to protect my work and information.

⇒If I should receive email containing inappropriate or abusive language or if the subject matter is questionable, I will print a copy and turn it into the office.

⇒I will never leave my iPad unattended and I will know where my iPad is at all times.

⇒I will never loan out my iPad to other individuals unless directed to share by an instructor.

⇒I will not disassemble any part of my iPad or attempt any repairs.

⇒I will never use technology to cheat and agree to report inappropriate usage when necessary.

⇒I will not place decorations (such as stickers, markers, etc.) on my iPad;I will not deface the serial number iPad sticker on any iPad.

Individual school iPad computers and accessories must be returned to the Floodwood School Office at the end of each school year. Students who graduate early, withdraw, are suspended or expelled, or terminate enrollment at Floodwood School District for any other reason must return their individual school iPad computer on the date of termination.

ACCepTaBLe USe

The use of the Floodwood School District's technology resources is a privilege, not a right. The privilege of using the technology resources provided by the Floodwood School District is not transferable or extendible by students to people or groups outside the district and terminates when a student is no longer enrolled in the Floodwood School District. This policy is provided to make all users aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources. If a person violates any of the User Terms and Conditions named in this policy, privileges may be terminated, access to the school district technology resources may be denied, and the appropriate disciplinary action shall be applied. The Floodwood District's Acceptable Use Policy as well as the Student Handbook shall be applied to student infractions.
Violations may result in disciplinary action up to and including suspension/expulsion for students. When applicable, law enforcement agencies may be involved.

Should you want your student to opt out of having an iPad, you will need to sign a letter indicating this, stating the reason(s) why, and understand that your student is still responsible for meeting the course requirements.

PARENT/GUARDIAN RESPONSIBILITIES

Talk to your children about values and the standards that your children should follow on the use of the Internet just as you do on the use of all media information sources such as television, telephones, movies, and radio.

Encourage your child to be an active learner in the 21st century technology while maintaining appropriate boundaries.
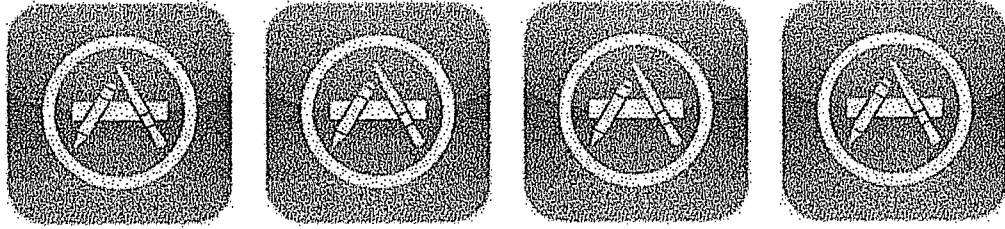
Embrace technology, try new applications, and talk with your child about your worries.

SCHOOL RESPONSIBILITIES

School will provide Internet and email access to its students.

School will provide Internet blocking of inappropriate materials while at school, when possible.

School will provide staff guidance to aid students in doing research and help ensure student compliance of the Acceptable Use Policy.

APPS & DOWNLOADS

School owned iPads must not be synced to any other computer.

Applications (Apps) will be downloaded (synced) by the school via Casper, an online system that allows multiple devices to receive apps selected by Floodwood instructors. Students will receive a notification when an application must be downloaded. It is the expectation that students (end user) will complete the download process. No student shall remove the Casper capability from the device. Alteration of apps and downloads will result in consequences consistent with school policy. All apps will be purchased by the District for academic use and are the property of Floodwood Public School.

Software

Originally Installed Software
The software/apps originally installed by Floodwood School District must remain on the iPad in usable condition and be easily accessible at all times. From time to time the school may add software applications for use in a particular course. The licenses for this software may require that the software be deleted from iPads at the completion of the course. Periodic checks of iPads will be made to ensure that students have not removed required apps.

Additional Software
Students are not allowed to load extra software/apps on their iPads. Floodwood School District will synchronize the iPads so they contain the necessary apps for school work. Students will not synchronize iPads or add apps to their assigned iPad from personal accounts.

Procedure for Re-loading Software
If technical difficulties occur or illegal software or non-ISD 698 installed apps are discovered, the iPad will be restored from backup. The school does not accept responsibility for the loss of any software or documents deleted due to a

re-format or re-image.

Software Upgrades
Upgrade versions of licensed software/apps are available from time to time. Students may be required to check in their iPads for periodic updates and syncing.

Media Content
Inappropriate media may not be used as a screensaver or background photo.

Presence of guns, weapons, pornographic materials, inappropriate language, alcohol, drug, tobacco, and gang related symbols or pictures will result in disciplinary actions.

Internet games are not allowed on the iPads. If game apps are installed, it will be with Floodwood School staff approval.

Sound
Must be muted at all times unless permission is obtained from the teacher for instructional purposes. Music is allowed on the iPad and can be used at the discretion of the teacher.
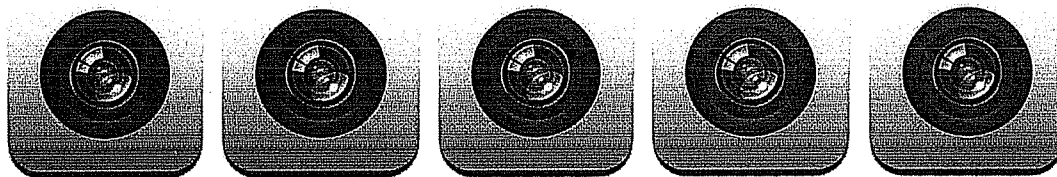
Legal Propriety
The iPad distributed by the district is the property of the district and should be treated as district property at all times.

Students must comply with trademark and copyright laws and all license agreements. Ignorance of the law is not immunity. If a student is unsure, he or she should ask a teacher or parent.

Plagiarism is a violation of the Floodwood Public Schools. Students should give credit to all sources used, whether quoted or summarized. This includes all forms of media on the Internet, such as graphics, movies, music, and text.

Use or possession or hacking software is strictly prohibited and violators will be subject to disciplinary action. Violation of applicable state or federal law will result in criminal prosecution and/or disciplinary action by the District.
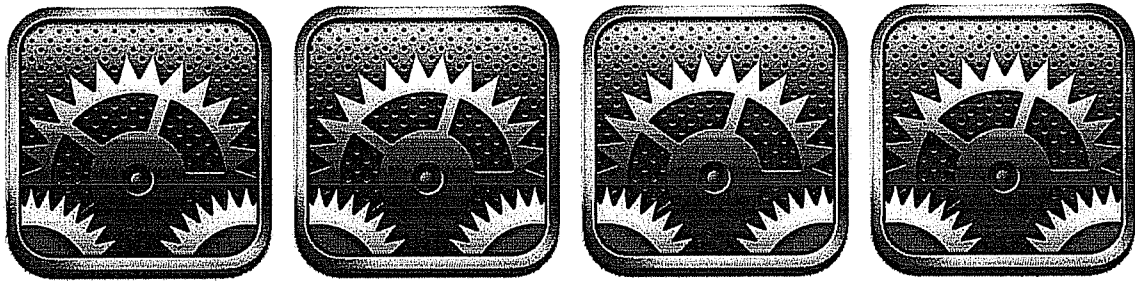
cameras & microPHones

The iPad comes equipped with audio and video recording capabilities through a built-in microphone and front and rear-facing cameras. All electronic recordings created with the device must comply with District Policies and State and Federal Laws including the Bullying Prohibition Policy (#514) and Digital Image Devices and Other Personal Electronic Devices Policy (#524.5) Users of the iPad device are required to use the device in a manner that complies with these and other District Policies. Use of the iPad in a manner that violates District policy will result in disciplinary consequences consistent with the student handbook and District policy.

Use of the iPad and any other devices with audio and video recording capabilities during instructional time is at the discretion of the teacher and the student must obtain prior approval to use the device for such purposes. Any electronic recordings obtained with the recording device are for instructional/educational purposes and individual use. Therefore, electronic recordings obtained with the iPad may not be shared, published or re-broadcast for any reason without permission from all individuals in the recording. Furthermore, users of the iPad should be aware that State and Federal laws in many instances prohibit secret or surreptitious recordings undertaken without the knowledge and consent of the person or persons being recorded. Violations of State and Federal recording laws may be reported to the proper authorities and may result in criminal prosecution.

The use of any type of recording device, including the iPad, is prohibited in private areas like locker rooms and bathrooms.

STUDENT'S care anD maINTeNaNce OF THe IPaD

iPads that malfunction or are damaged must be reported to the office, where an assessment of the issue will be made. iPads that have been damaged and are in need of repair will be subject to the terms of the insurance or deposit option chosen by the parent or guardian. Students will be responsible for the entire cost of repairs to iPads that are damaged intentionally or may be responsible for full replacement cost.

iPads that are stolen or lost must be reported immediately to the Office and the Police Department.

IPaD care
Carefully transport your iPad to school every day.

Avoid placing weight on the iPad. The protective cases provided with the iPads have sufficient padding to protect the iPad from normal treatment and provide a suitable means for carrying the device within the school. Keep in mind that some carrying cases (i.e. backpacks) can hold other objects (such as folders and workbooks), but these must be kept to a minimum to avoid placing too much pressure and weight on the iPad screen.

Never throw or slide an iPad.

Never expose an iPad to long-term temperature extremes. This includes extreme hot or cold temperatures and direct sunlight. An automobile is not a good place to store an iPad.

Avoid applying liquids to the iPad. iPads do not respond well to liquids. The iPad can be cleaned with a soft, slightly water-dampened, lint-free cloth. Avoid getting

moisture in the openings. Do not use window cleaners, household cleaners, aerosol sprays, solvents, alcohol, ammonia, or abrasives to clean the iPad. Use of unapproved cleaners may remove the protective film covering the face.

<u>Insert cords and cables carefully into the iPad to prevent damage</u>.

<u>Never leave an iPad in an unlocked locker, unlocked car or unsupervised</u>. Under no circumstances should iPads be left in unsupervised areas. Unsupervised areas include the school grounds and campus, the lunchroom, computer lab, locker rooms, media center, unlocked classrooms, dressing rooms and hallways. Any iPad left in these areas is in danger of being stolen. If an iPad is found in an unsupervised area, it will be taken to the media center or the office. Violations may result in loss of iPad privileges and/or other privileges.

iPaD case
Your iPad comes with a school issued case. The purpose of the case is to protect the iPad, especially while the iPad is being transported. The iPad must remain in the school issued protective case at all times. Students may decorate and individualize this case (stickers, etc.) if they wish as long as the adornment is appropriate and does not degrade the protective nature of the case. Liquid markings (markers, white out, finger nail polish, paint, etc) are strictly prohibited as they may cause damage to the case or device. No stickers or any other items should be attached to the iPad itself unless placed there by school staff.

The school issued case provides durability, but will not protect from inappropriate care or maintenance. Visit <u>http://www.griffintechnology.com/armored</u> for more information about the case.

iPaD BaTTery
The iPad should be charged using the provided wall charger and brought to school ready to use each day. Fully charged iPad batteries will typically last 12 – 15 hours of use. Waiting to charge the iPad until the charge is low (less than 20% life or red indicator light) will extend the battery life. It is the student's responsibility to charge the iPad at home and ensure it is ready for use in school each day. Failure to do so may result in the student's inability to participate in classroom learning activities and may result in the loss of privileges. In cases where use of the iPad has caused batteries to become discharged, students **may**

be able to connect their iPads to a power outlet in class.

iPad screen

The iPad is an electronic device; handle it with care. Never throw a book bag that contains an iPad. Never place an iPad in a book bag that contains food, liquids, heavy, or sharp objects. While the iPad is scratch resistant, it is not scratch proof. Avoid using any sharp object(s) on the iPad. The iPad screen is glass and is vulnerable to cracking. Never place heavy objects on top of the iPad and never drop your iPad. Careful placement in your backpack is important.

Do not "bump" the iPad against lockers, walls, car doors, floors, etc. as it will eventually break the screen.
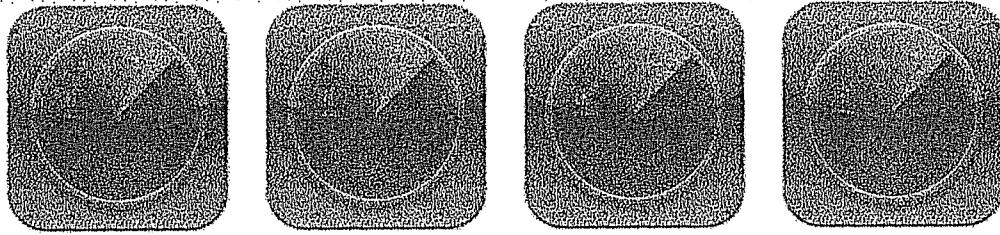
iPad Repair

Loaner iPads may be issued to students when they leave their iPads for repair in the office. There may be a delay in getting an iPad should the school not have enough to loan.

Storing Your iPad

When students are not using their iPads, they should be stored in their school-issued lockers. The Floodwood School District requires students to use the lock provided on their school-issued lockers to secure and store their iPads. Nothing should be placed on top of the iPad when stored in their locker. It is requested that students take their iPads home every day after school, regardless of whether or not they are needed.

iPads should not be stored in a student's vehicle at school or at home. If a student needs a secure place to store their iPad, they may check it in for storage with the office.

LOST, STOLEN, OR DAMAGED

If the iPad is lost, it must be reported to the Office Staff as soon as possible. It may be the responsibility of the student and family to recover or replace the lost iPad. If necessary, the District and the police will assist in recovery.

Students are expected to be responsible with this device by never leaving it unattended, locking it in their locker when not in use and remembering to bring it home each night.

Do not attempt to gain access to the internal electronics or repair your iPad. If your iPad fails to work or is damaged, report the problem to the School Office as soon as possible. iPad repair/replacement options will be determined by the School Office staff. You may be issued a temporary iPad or other materials until your iPad is working properly or replaced. If the iPad is experiencing technical difficulties outside of school hours, you will need to wait until you return to school to fix it.

Students who leave Floodwood School during the school year must return the iPad, along with any other accessories, at the time they leave. The iPad and all accessories should be returned to the Office Staff.

DOES THE DISTRICT OFFER AN INSURANCE PROGRAM?

Yes. Parents/guardians must make a choice between two options: the Technology Security Deposit (TSD) or the Technology Repair or Replacement Program (TRRP).

TSD: Cost is $25, refundable with the return of an iPad and accessories in good condition. All repair costs are the responsibility of the parent or guardian.

TRRP: Cost is $25, nonrefundable. The first out-of-warranty repair will be covered by the district, the cost of the second repair will be shared by the district and the parent or guardian.

REPLACEMENT/REPAIR COSTS:

Damaged or Broken Screen: $100.00
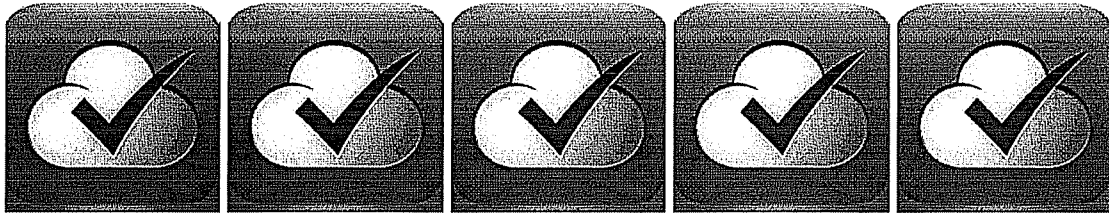Replacement of iPad case: $40.00
Replacement of iPad wall charger: $10.00
Replacement of iPad charging cord: $5.00
Broken or inoperative button: $60
Replacement of entire iPad: $370.00

<u>All repairs done through the **Technology Repair or Replacement Program** should be handled through the school</u>. If the Technology Security Deposit program is chosed, broken iPads can be returned to the school for repair at the rates listed above or can be repaired at a retail store.

COMMON SENSE MEDIA AGREEMENT
FOR PARENTS AND STUDENTS

commonsensemedia.com is a website devoted to helping parents keep their children safe in all areas of media - movies, games, the internet, and with their devices. It is a great resource for parents looking for ideas on how to deal with issues that come up when parenting today's "plugged in" children.
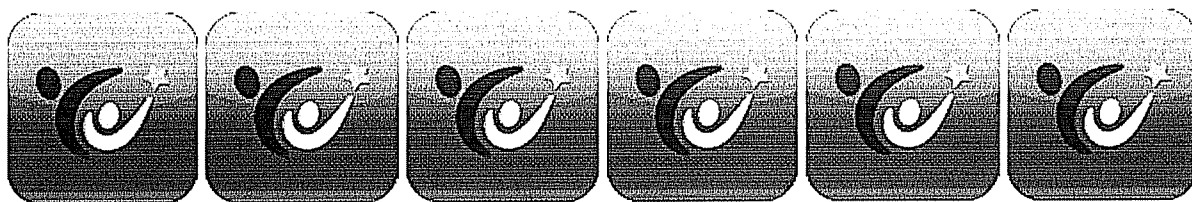
The Parent-Student-School Compact is a checklist that parents can use to guide conversations with their kids about media use. It iss designed to help parents establish guidelines and expectations around media use and behavior that are right for their family. Some families are comfortable using it as a signed agreement. Others refer to use it simply as a checklist to guide conversations. Either way, it is a great way to help parents and kids get on the same page about media and technology use.

You can find the Common Sense Family Media Agreement for elementary, middle school, and high school aged students on the following pages for more information about:
- Protecting reputations and privacy online
- Demonstrating maturity online
- Understanding your digital footprint
- Understanding children's need for parental understanding

You can also find out more at www.commonsense.org

Also, an excellent Device Contract for parents and families is available by clicking here. Going over this contract with your child can help you work through issues when they arise.

Parents' Guide
To Student Use of Technology

Cyber safety is an important parent-child discussion to revisit frequently, from elementary school through high school. Experts warn that children are most vulnerable to online dangers while in their own home. The following suggestions are drawn from a wide variety of professional sources that may aid you in effectively guiding your child's use of the iPad and other technology devices.

In accordance with the District's Internet Acceptable Use Policy (#524), outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of the District's educational technologies, including school-issued email accounts and the Internet if the student is accessing the District's electronic technologies from home or through other remote location(s).

Filter Access

Filtering software is not built into the iPad. While many potential dangers are filtered and blocked on the school's wireless network so students can't access them, children often have complete, unrestricted access to inappropriate sites at home. Experts strongly suggest installing software to filter and block inappropriate content on your wireless home network. Some possible filters to consider include OpenDNS (free version available), SafeEyes, and NetNanny. Some of these products offer additional protection features such as cell phone filtering, text message and photo screening tools, and digital footprint/reputation monitoring. Directions on how to install OpenDNS will be available upon request.

SET EXPECTATIONS

Regularly share your expectations with your child about accessing only appropriate sites and content, as well as being a good person when online, even when parents aren't watching. One of the purposes of this project is to help students learn good digital citizenship that results in ethical use of technology. The district has policies and practices in place to protect students in school from harmful and inappropriate material, but students also need to be protected outside of school. Your child's use of technologies like iPods, video game systems, and cell phones already give your child the ability to connect to unfiltered public wireless networks like those in a library or coffee shop, by picking up a neighbor's wireless signal, or connecting to the Internet through a cell service. Because of the access your child already has, it is possible that your child has already been confronted with multiple opportunities to access content that parents wouldn't approve of, such as pornography, hate sites, celebrity gossip, reality tv personal blogs and more, all of which may influence your teen's beliefs, values and behavior. Therefore, it is important to maintain regular, open dialog about Internet use and access. Discuss your expectation for appropriate use and behavior. For resources to help guide these discussions, you can visit the sites under helpful links on the bottom of this page.

MONITOR & LIMIT SCREEN TIME

Experts suggest having teens surf the Internet in a central place at home, such as the kitchen or family room, rather than away from adult supervision or behind a closed door. Know what your child is doing with technology and how his or her time is being spent. Technology can be a great tool and resource, but also has the potential to be a big distractor. Help your child learn to focus on completing tasks or assignments first before spending time on games, shopping and social networking. Teaching today's children how to manage multiple sources of information and potential distractions is a critical life skill, one best learned before heading off to college or the workplace.

PUT THE IPAD TO BED, BUT NOT IN THE BEDROOM

Parenting experts suggest parking all technology devices from cell phones to iPads in a common family room overnight to discourage late night, unmonitored use and sleep disruption. Don't allow your teen to sleep with the iPad, laptop or

cell phone. Remember to model appropriate use and balance of technology in your own life, too!

Ten THINGS TO review WITH your CHILD:

1. Anything they do or post online creates a digital record, often called a "Cyber Footprint." Nothing online is totally private, even if it is intended to be. Once digitized, it can be saved, sent and reposted elsewhere.

2. A good rule of thumb: If you don't want a parent, teacher, principal, future employer or college admissions office to know something, don't post it online.

3. Set up some sort of test question to frequently ask your child, such as "Would Grandma approve?"

4. Friends aren't always who they say they are; undercover police and pedophiles pretend to be kids online.

5. Encourage your teen to only be friends online with friends they know in person.

6. Never give access to personal information, such as a Facebook profile, to people met online.

7. Never post personally identifiable information online. This includes: full name, address, phone number, email, where you are meeting friends or where you hang out.

8. Discuss with your teen how easy it is for someone to find you based on what you post online.

9. Regularly check your teen's privacy settings on all commonly used sites and networks. Ignoring privacy settings on sites like Facebook means your teen's photos, contact information, interests, and possibly even cell phone GPS location could be shared with more than a half-billion people.

10. Cyberbullying (threatening or harassing another individual through

technology) is a growing concern for today's youth. It takes many forms, such as forwarding a private email, photo, or text message for others to see, starting a rumor, or sending a threatening or aggressive message, often anonymously. Talk with your teen about not partaking in this behavior and encourage her/him to report incidents of cyberbullying to an adult.

HELPFUL WEBSITES WITH INTERNET SAFETY TIPS:

Common Sense Media: www.CommonSenseMedia.org
an amazing resource for parents and families making decisions about technology and media.

Net Cetera: Chatting with Kids About Being Online(FTC) Guide
http://www.ftc.gov/bcp/edu/pubs/consumer/tech/tec04.pdf

iKeepSafe.org

McGruff Online Safety for Kids

PBS Parenting in an Internet Age

Net Smartz

Teens and Technology from Parents: The Anti-Drug Great resources and an online "Crash Course" for parents on technology.

Wired Safety Website – Parent Guide and contract

StopCyberbullying.org

Parry Aftab's Site

StopBullying.gov

Printing and saving Your work

Printing will be available with the iPad on a very limited basis.

Managing Your Files & Saving Your Work

Saving to the iPad
Students may save work on the iPad on a limited basis. It is recommended that students email documents to themselves for storage on a flash drive or District server. Storage space will be available on the iPad – but it will NOT be backed up in case of re-imaging. It is the student's responsibility to ensure that work is not lost due to mechanical failure or accidental deletion. iPad malfunctions are not an acceptable excuse for not submitting work.

Network Connectivity
The Deer River School District makes no guarantee that their network will be up and running 100% of the time. In the rare case that the network is down, the District will not be responsible for lost or missing data.

Printing and Saving Your Work

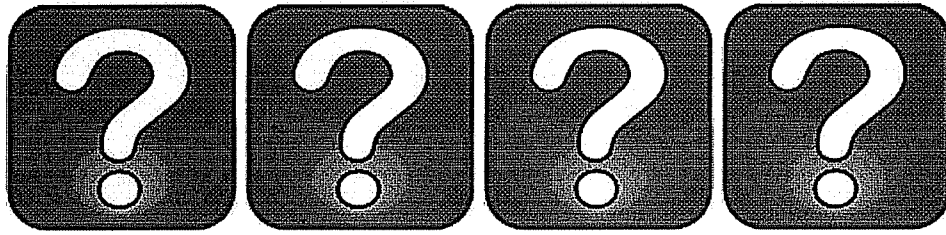Printing will be available with the iPad on a very limited basis.

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FAQ'S

Does the District offer an insurance program?
Yes. Parents/guardians must make a choice between two options: the Technology Security Deposit (TSD) or the Technology Repair or Replacement Program (TRRP).

TSD: Cost is $25, refundable with the return of an iPad and accessories in good condition. All repair costs are the responsibility of the parent or guardian.

TRRP: Cost is $25, nonrefundable. The first out-of-warranty repair will be covered by the district, the cost of the second repair will be shared by the district and the parent or guardian. Accessories (case, cables, charger) are not covered.

May I bring my own iPad to school?
If you are in the pilot group, you will be asked to use a school-issued iPad due to App licensing. In addition, instructional materials may be loaded on the devices for classroom learning. As we look to future expansion, we will explore opportunities for student/family owned devices to be used, but for the pilot we will only use school-issued devices so we can manage the apps/licensing, settings and configurations within our network.

If you are not in the pilot group, you are welcome to bring laptops, iPads, or other personal electronic devices for educational use only. You may wish to consider some of the Apps being used in the pilot. Use of personal devices at school must:
- Adhere to District Technology Policies
- Be used for educational purposes only
- Not create a distraction or disruption to the learning environment

Floodwood teachers have the discretion of allowing or not allowing the use of electronic devices during instructional time. Please respect and follow your teacher's instructions.

Can I use my iPad in all my classes?

Floodwood teachers have the discretion of allowing or not allowing the use of electronic devices during instructional time. Please respect and follow each of your teacher's instructions. If teachers permit use of electronic devices, users must adhere to District Technology Policies, be for educational purposes only, and must not be a distraction or disruption to the learning environment.

In some instances, non-pilot classes may ask students in the pilot to partner with students not in the pilot for collaborative learning. Students with school-issued iPads should do so willingly so the iPads can benefit more students.

Do I need a wireless keyboard?
We suggest holding off on buying an external keyboard or writing stylus. From our experience, after a few days of using an iPad, students become faster typists. Some staff actually returned an external keyboard or stylus they had purchased due to lack of use, but everyone is different. Once you get a feel for how much typing you will do on your iPad, then you can probably better decide what works best for your needs.

How do I access and store my documents?
Students will receive a Floodwood Google Apps school account and use Google Drive (educational version) for cloud storage. Other applications, such as DropBox and Schoology may be utilized by individual teachers.

Will the wireless network handle all of these devices?
The ISD 698 wireless network was upgraded over the past two years to increase speed and capacity. All students may access the ISD 698 wireless network to use portable computing devices. The wireless network has the same filters the ISD 698 student computer network has and all District Acceptable Use policies apply to use of the wireless network.

How can I suggest new Apps for the school iPads?
Students and teachers enrolled in the iPad pilot are also participants in an active blog. We encourage students and teachers to share suggestions for enhancing the educational use of the iPad. Please contribute to the conversation by making constructive suggestions on the ISD 698 iPad blog.

What is the cost to families for the iPad pilot?
The students enrolled in the iPad pilot program are asked to pay $25.00 per year as either a deposit or insurance. See "Does the District offer an insurance plan?"

above for more information. This covers the cost of maintenance, applications, and upgrades, and in the case of the insurance program, some repairs. Students at Floodwood High School will be charged an additional $5.00 refundable fee to cover the cost of locks for student lockers. Students are required to use school issued locks. The refund will be returned when the iPad, its accessories, and the lock have been returned to the school in working order.

Why is ISD 698 choosing to use iPads instead of MacBook Computers?
Floodwood teachers focus on formative assessments to assess student learning throughout a lesson. Research is clear that when teachers use frequent formative assessments, they are better able to gauge student learning, reteach material if needed, or move on if everyone understands. The iPad tools combined with traditional classroom learning activities allow teachers to more efficiently administer and grade formative assessments, allowing more timely intervention if a student doesn't understand a concept.

Floodwood students take the iPad home, just as they would take their textbooks home. The iPad stores their text, homework, teachers notes and all the papers they would normally keep in a folder, all together in one spot. Students can be more organized, and have homework handy anywhere, anytime. When students are reading a novel, students can read and take notes directly on the iPad, which also has a built in dictionary and notes summary. When students are ready to study, simply review the notes on the iPad or email them to yourself for a printed copy.

Is technology an enhancer or distractor?
Technology as a potential distraction is a reality for today's youth. Floodwood staff has had many discussions about the need to teach students to use technology responsibly. We want to do that teaching when they are in high school, so they are not graduating with bad habits, but instead know how to handle the distractions when they are on their own.

We believe that creating multimedia presentations to express ideas is a critical 21st Century skill. If a parent does not want their child to access certain sites at home, we encourage the use of home filtering software that could block them at no cost.

In order to build capacity in the use of a new technology, people need to be able to use the tools for both tasks and leisure. There are games on the iPad, such as

solitaire, that are free and age appropriate. We believe that there's value to teaching students that there is a time to be on task, and there's a time for relaxation. We want them to learn these important self-discipline skills while under the supervision of parents and teachers, not when their job is on the line as an adult.

It is also important to note that the games available on the iPad are also available on the web, and could be easily accessed by a student on any desktop. It's not really fair to say that because of the iPad, students now have access to games. If students use the Internet or a cell phone, they already had access to games.

Teachers are using a number of strategies to make sure students are engaged and on task while they are in class, but like any other class we need to continue to monitor. We have seen students doodle in electronic ink, just as we see them doodling on paper. But, we see fewer distractions when students have the technology in hand with an engaging lesson than when they are taking notes on a lecture.

Can students create adequate products on an iPad?
Producing content on an iPad takes some practice, while consumption of information is fairly easy. Therefore, students may be more comfortable writing papers or completing homework on a desktop or on paper while they are still practicing writing, typing and note-taking on the iPad. Teachers can work with a variety of formats, but often prefer electronic submissions.

A student is welcome to log into the course management system, download, print and write-out the assignment to hand in the next day. If they want a digital footprint of the assignment, the student could even scan the assignment and email it to the teacher or upload it to the CMS. Electronic submissions protect the student and the teacher from "lost" assignments.

The iPad provides an added convenience of being able to complete an assignment anywhere and at any time if the student so chooses. If the student wants to work on homework in the car, they can do so. If math is not comfortable on the iPad, math can be done at home on a desktop or paper, and perhaps reading the English novel can be done on the iPad when not at home. The iPad is intended to provide more access, but may not be the only tool students use.

Is cheating a problem with the iPad?

Floodwood teachers, like all high school teachers, are concerned about cheating and regularly talk about strategies to prevent cheating, in all classes. Academic integrity is a top priority at ISD 698.

If students choose to cheat, they're short-changing themselves because then the teacher doesn't know what students need additional help learning. Like an athlete who slacks off in practice yet still wants to play the game, if the skills needed haven't been developed, the athlete will end up on the bench and learn to take practice more seriously.

How can parents still monitor a student's online behavior, when the iPad can be used anywhere at home?
The best way to monitor a student's online or electronic behavior at home is the same as the best way at school: monitor what they are doing. As parents, it is our responsibility to keep track of what they are doing and how much they are doing it. New technologies like the iPad and the smartphones many of our students carry create new parenting challenges that our parents didn't need to deal with, and our job is to protect our children.

One way to do that is to make your child use their internet connected device in a visible part of your home. Letting your child use their device in their room with a closed door is asking for trouble. Another strategy is to set limits on the use of the device at home. For example, tell your student that they are limited to 30 minutes of non-school use per night. A third strategy if you are having a hard time is to have your child drop off their iPad or other device with you when they get home and then get it from you when they are going to work on their school work.

Filtering software is not built into the iPad. While many potential dangers are filtered and blocked on the school's wireless network so students can't access them, children often have complete, unrestricted access to inappropriate sites at home. Experts strongly suggest installing software to filter and block inappropriate content on your home network. Some possible filters to consider include OpenDNS (free version available), SafeEyes, and NetNanny. Some of these products offer additional protection features such as cell phone filtering, text message and photo screening tools, and digital footprint/reputation monitoring.

Whether your children are participating in the iPad pilot or not, all parents should have a filter on their home network.ed to such sites. These tools allow

parents to control any wireless device, whether it is a laptop, a smartphone with a web browser, an iPod touch, and more. Without any filtering software at home, a user can get to any site on any device, including a desktop computer or even their phone.

What if students are experiencing technical issues?
Overall, technical issues in the iPad pilot have been minimal compared to other significant technology implementations. However, when technical issues arise, teachers understand and students are not penalized. Still, there is nothing that prohibits the student from downloading homework assignments in school or at home and printing it out on paper. Teachers do not prohibit students from completing assignments on paper.

Media Center staff and classroom teachers are happy to meet individually with students to help troubleshoot technical issues. Occasionally, a student may need to drop off the iPad in exchange for a loaner during the day, but since all work is saved to the cloud, there should be no disruption to accessing work.

An important life-skill for students is to learn to save and back-up work (on a desktop or other device). Using the cloud storage, iPad students specifically back up their work on the iPad into Google Drive. Students have received instruction on this process and teachers remind students the importance of doing so frequently.

How will inappropriate use of the iPad be handled?
All misuse of a device will be handled consistently with the issue.

Example:
If a student is harassing a student via social media during school hours, he or she will have consequences consistent with harassment.

If a student adds, deletes, or alters the apps or security profiles, he or she may have consequences aligned with vandalism. If a device is accidentally altered, it is the responsibility of the student to notify the media center immediately.

Can my student leave the device at school?
Although all students have been issued a lock and are expected to use it, it is not recommended that students leave the device in a locker overnight. In the event that students cannot bring the device home, he or she should ensure their locker

is securely locked, their locker is not shared, and combinations have not been shared. ISD 698 is not responsible for lost or stolen devices.

Receiving Your iPad & Check-In

Receiving Your iPad
iPads will be distributed each fall during iPad Orientation. Parents and students must view an iPad orientation, sign and return copies of the *Parent-Student-School Compact* before the iPad can be issued.

Students and parents will need to choose between two payment options for use of the iPad: the Technology Security Deposit (TSD) or the Technology Repair or Replacement Program (TRRP).

TSD: Cost is $25, refundable with the return of an iPad and accessories in good condition. All repair costs are the responsibility of the parent or guardian.

TRRP: Cost is $25, nonrefundable. The first out-of-warranty repair will be covered by the district, the cost of the second repair will be shared by the district and the parent or guardian. Accessories (case, cables, charger) are not covered.

In addition, students at Floodwood will be required to have a lock on their locker. A lock fee of $5.00 is refundable upon return of school issued lock

iPad Check-In
iPads will be returned during the final week of school during student checkout so they can be examined for serviceability. If a student transfers out of the Floodwood School District during the school year, their iPad must be returned at that time.

Individual school iPads and accessories must be returned to the Floodwood School District at the end of each school year. Students who graduate early, withdraw, are expelled, or terminate enrollment at ISD 698 for any other reason must return their individual school iPad on the date of termination. If a student fails to return the iPad at the end of the school year or upon termination of enrollment, that student will be subject to criminal prosecution or civil liability. The student will also pay the cost of the iPad, or, if applicable, any insurance deductible. Failure to return the iPad will result in a theft report being filed with the Floodwood Police Department.

If the Technology Security Deposit was chosen, the student will be financially

responsible for any damage to the iPad and must return the iPad and accessories in satisfactory condition. If the Technology Repair or Replacement option was chosen, non-warranty repairs will be completed according to that policy. In either case, students will be expected to pay for any lost cables or charging blocks as well as replace the case if there is excessive damage.

Using Your IPad at School
iPads are intended for use at school each day. In addition to teacher expectations for iPad use, school messages, announcements, calendars and schedules may be accessed using the iPad computer. Students must be responsible to bring their iPad to all classes, unless specifically instructed not to do so by their teacher.

iPad Security

Never leave an iPad unattended. When not in your personal possession, the iPad should be in a secure, locked environment. Unattended iPads will be collected and stored in the school's main office.

Do not lend your iPad to another person. Each iPad is assigned to an individual and the responsibility for the care of the iPad solely rests with that individual.

Each iPad has a unique identification number and at no time should the numbers or labels be modified or removed. Students should add a passcode to their iPad to help secure their personal information on the iPad.

DISTriCT POLICieS aBOUT TeCHnOLOGY

Access to the technology in the Floodwood School District has been established
for educational purposes. The use of the Floodwood School District's electronic
technologies is a valued resource to our community. All electronic technologies
must be used in support of the educational program of the District. This access
may be revoked at any time for abusive or inappropriate conduct related to the
use of electronic technologies.

Failure to comply with the District's Bullying Prohibition Policy (#514), Internet
Technologies Acceptable Use Policy (#524), the Student use of Cellular Phones,
Digital Image Devices and Other Personal Electronic Devices Policy (#524.5) or
the guidelines stated in this document for care and use of the iPad may result in
the loss of privilege to take the iPad home or use the iPad in general.

The iPad is the property of Floodwood Public Schools and as a result may be
seized and reviewed at any time. The student should have NO expectation of
privacy of materials found on an iPad.

STUDenT ACTIVITieS STriCTLY ProHIBITeD

1. Illegal installation or transmission of copyrighted materials.

2. Any action that violates existing Board policy or public law.

3. Sending, accessing, uploading, downloading, or distributing offensive, profane,
threatening, pornographic, obscene, or sexually explicit materials.

4. Use of chat rooms or sites selling term papers, book reports and other forms of
student work.

5. Changing of iPad setting (exceptions include personal settings such as font size,
brightness)

6. Downloading apps without approval.

7. Spamming – sending mass or inappropriate emails.

8. Gaining access to another student's accounts, files, and/or data.

9. Use of the school's Internet/email accounts for financial or commercial gain or for any illegal activity.

10. Participation in credit card fraud, electronic forgery or other forms of illegal behavior.

11. Vandalism (any malicious attempt to harm or destroy hardware, software, or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components) of school equipment will not be allowed.

12. Transmission or accessing materials that are obscene, offensive, threatening or otherwise intended to harass or demean recipients.

13. Bypassing the Floodwood School web filter through a web proxy.