

January 9, 2017

## **BOARD AGENDA**

REGULAR BOARD MEETING

MIDWEST CITY - DEL CITY PUBLIC SCHOOLS

JANUARY 9, 2017

6:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM

7217 S.E. 15<sup>TH</sup>

MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting. The Board of Education may discuss, make motions and vote upon all matters appearing on this Agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda matter.

- I. Opening Exercises
  - A. Call to Order and roll-call recording of members present and absent
  - B. Flag Salute
- II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

  - A. Approval of the Agenda
  - B. Vote to approve Minutes of the December 12, 2016, Regular Board meeting.
  - C. Vote to approve the following items:
    - 1. Monthly Financial
      - a. Treasurer's Report and Investment Report for month ending December 31, 2016
      - b. Encumbrances
      - c. Warrant Register
      - d. Lease Revenue
    - 2. School Activity Funds
      - a. Transfers within Bank
      - b. New Accounts
      - c. Addenda
    - 3. Blanket position salary reserves report FY 2016-2017.
  - D. Vote to approve out-of-state or overnight travel requests:
    - 1. Midwest City High School DECA to attend the State DECA Convention in Tulsa, OK, on February 7-8, 2017. Expenses to be paid by School Activity funds, Project Code 942-DECA, personal funds and donations.

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2. Kathy Dunn, Administration, to attend the NAFEPA Conference in Washington D.C., on March 18-23, 2017, with expenses to be paid by Title I, Project Code 511 and personal funds was Board approved on December 12, 2016. We would like to revise the funding from Title I, Project Code 511 to Federal Programs Consolidated Administrative Costs, Project Code 786 and personal funds.
3. Carl Albert High School Oklahoma Close-Up students to participate in the executive and legislative branches of State government at the State Capitol in Oklahoma City, OK, on February 14-17, 2017. Expenses to be paid by Oklahoma Close-Up, Project Code 928, personal funds, donations and Mid-Del Foundation grant funds.
4. Del City High School Orchestra to attend a National Contest in Branson, MO, on May 5-7, 2017. Expenses to be paid by School Activity funds, Orchestra, Project Code 863.
5. Midwest City High School Orchestra to perform at the American Jazz Museum and attend other performances in Kansas City, KS, on March 10-12, 2017. Expenses to be paid by School Activity funds, Project Code 863-Strings and Sanctioned Organization funds.
6. Carrie Edwards, Midwest City High School, to attend the Texas Music Educators Association Conference in San Antonio, TX, on February 7-12, 2017. Registration and travel expenses are to be paid from personal funds and the substitute is to be paid from Professional Development, Project Code 311.
7. Del City High School OSSAA All State Band and Jazz Band to perform at the OSSAA All State Music Festival in Tulsa, OK, on January 18-21, 2017. Expenses to be paid by Sanctioned Organization funds.
8. Midwest City High School Orchestra student and Solveig Hendryx, Carl Albert High School, to attend the OMEA 75<sup>th</sup> Winter Conference in Tulsa, OK, on January 18-21, 2017. Expenses to be paid as follows: Professional Development, Project Code 311, to pay for teacher substitute and hotel; JMS Strings, Project Code 863, to pay for registration and hotel for student; and personal funds.
9. Del City High School girls' basketball team participated in the Anadarko Invitational in Anadarko, OK, on January 5-7, 2017. Expenses to be paid by personal funds and donations. Confirmation
10. Del City High School boys' basketball team competed in the Bartlesville Basketball Tournament held in Bartlesville, OK, on January 5-7, 2017. Expenses to be paid by School Activity funds, Project Code 909-Boys' Basketball and Sanctioned Organization funds. Confirmation

III. Recognitions

A. School Board Recognition Month – Dr. Cobb

IV. Information

A. Public Participation

B. Superintendent's Report – Dr. Cobb

C. Technology Center Report – Mr. Allen

V. Vote to approve or not approve FY 16 Audit ending June 30, 2016. – Ms. Medcalf

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- VI. Vote to approve or not approve a one-time stipend for the 2016-17 Teacher of the Year (4) finalists in the amount of \$500.00 per finalist and a one-time stipend for the District Teacher of the Year in the amount of \$1,000.00. – Dr. Cobb
- VII. Vote to approve or not approve agreement between Mid-Del Technology Center (MDTC) and OU Health Sciences Center (OUHSC). The agreement provides students with a practical apprenticeship enabling them to complete their program of study. The agreement does not involve a cost, but outlines the expectations on the part of MDTC and OUHSC. – Mr. Allen
- VIII. Vote to approve or not approve Locke Supply for procurement of one hundred (100) replacement air conditioning units, and all necessary adapters, for installation at various sites throughout the district. The cost of the project is \$135,214.00, less vendor discount of \$6,760.70 (see attached letter), for a total project cost of \$128,453.30 to be paid from Bond Fund 33. – Mr. Bryan
- IX. Maintenance – Mr. Bryan
  - A. Vote to approve or not approve the following change orders and bids/requests to purchase for the Maintenance and Construction Department as follows:
    - 1. Change Order #2 for Globe Construction Co., Inc. to provide materials and labor for replacement of the existing electrical panel on the cooler evaporator units, as part of the Freezer Addition & Remodel Project at the Mid-Del Central Warehouse. Contractor agrees to install two new electrical panels, providing separate circuits to the evaporator units inside the freezer cooler. Change order is in the amount of \$4,210.80, with architect fees in the amount of \$294.76, for a total cost of \$4,505.56. Expenditure to be paid from Child Nutrition, Fund 22 and/or Bond Fund 33, Lease Revenue (LR07).
- X. Human Resources – Mr. Mendenhall
  - A. Vote to approve or not approve all actions recommended in the Human Resources Report:
    - 1. Certified
    - 2. Non-Certified
    - 3. Child Nutrition
    - 4. Transportation
- XI. Proposed Executive Session for the purpose of:
  - A. Quarterly on-going confidential evaluation of Superintendent of Mid-Del Schools with no resulting vote intended, pursuant to Title 25, §307(B)(1) and (B)(7) of the Oklahoma Statutes and
    - 1. Vote to convene in Executive Session
    - 2. Acknowledge the Board has returned from Executive Session
    - 3. Executive Session Statement of Minutes
- XII. New Business
  - Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.

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XIII. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15<sup>th</sup> Street, Midwest City, Oklahoma, on January 5, 2017, at 1:00 P.M., in accordance with the Open Meeting Law.

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Minutes Clerk

Next Board Meeting is scheduled for February 13, 2017, at 6:00 P.M.



Dr. Rick Cobb  
Superintendent

Rick Mendenhall  
Chief Human Resources  
Officer

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Mid-Del Board of Education  
From: Dr. Rick Cobb, Superintendent *RC*  
Rick Mendenhall, Chief Human Resources Officer *RM*  
Re: Certified Human Resources Report  
Date: January 9, 2017

Based upon information provided by the appropriate supervisory personnel as of December 15, 2016, the following actions are recommended.

#### Approve Temporary Employment

New Teachers/Administrators	Site/Assignment	University	Degree/Step	Effective
Moore, Brock	JMS/PE	UCO	BS/13	1/3/17
Pratt, Traci	DCHS/LMS	OU	MS+30/14	1/3/17

#### Approve Employment of Retired Teachers – Temporary Contract

Name	Site/Assignment	Degree/Step	Effective
McBrayer, Evelyn	Cleveland Bailey/Elementary Ed.	MS/20	1/3/17

#### Approve Teachers- Transfer/Change in Status

From - Site/Assignment	To - Site/Assignment	Effective
Harris, Denise DCHS/SPED	JMS/SPED-SNAPS	1/3/17

#### Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Tawfall-Forthman, Amanda	CAHS	FMLA	1/22/17-2/22/17
Tuter, Samantha	JMS	FMLA	3/20/17-5/25/17
Wetherington, Jessica	MMS	FMLA	11/28/16-2/20/17

#### Accept Resignations/Retirements and/or Resignation Agreements

Name	Site/Assignment	Effective
DeQuasie, Louis	JMS/PE	12/16/16
Layton, Kelssey	CAMS/Social Studies	1/23/17

Ret. = Retirement R.A. = Resignation Agreement

#### Terminations

None

#### Mission Statement

When the young people of Mid-Del enter our schools, they will be **safe**.  
When they enter our classrooms, they will be **challenged**.  
When they leave our schools, they will be **ready**.



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To: Mid-Del Board of Education  
From: Dr. Rick Cobb, Superintendent *RC*  
Rick Mendenhall, Chief Human Resources Officer *RMM*  
Re: Non-Certified Human Resources Report  
Date: January 9, 2017



Based upon information provided by the appropriate supervisory personnel as of December 15, 2016, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Dalrymple, Rebecca	Epperly/Teacher Asst.	Added	BB/6	1/4/17
Harrelson, Annie	Tinker/Paraprofessional	Added	BB/13	1/3/17
McFarland, Denise	Admin./Payroll Specialist	K. Britt	B/4	1/3/17
Nail, Rachel	Special Services/Deaf Ed Interp.	S. Bowen	HHII/3	1/4/17
Riley, Desirae	Cleveland Bailey/Teacher Asst.	J. Savoia	BB/4	1/4/17
Smith, Rebecca	Epperly/Teacher Asst.	Added	BB/7	1/4/17
Wendel, Timothy	Admin./Computer Support Tech.	S. Johnson	KK/4	1/3/17
Wickware, Bryce	Maintenance/Equip. Operator	E. Orr	W-II/1	1/3/17

#### Approve Resignations/Retirements/Resignation Agreements

Name	Site	Position	Effective
Brown, Jerry (Ret.)	Maintenance	Plumber	2/10/17
Groce, Christine (Ret.)	CAMS	Library Asst.	1/13/17
Morgan, Lisa	KMS	Financial Secretary	12/16/16
Pilehvar, Jamie	DC Elem.	Secretary	12/16/16
Simpson, Jeffrey	Maintenance	Plumber	1/6/17
Winstead, James	Maintenance	Electrician	12/2/16

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#### Terminations

None

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Dr. Rick Cobb  
Superintendent

Rick Mendenhall  
Chief Human  
Resources Officer

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To: Mid-Del Board of Education & Dr. Rick Cobb  
From: Rick Mendenhall, Chief Human Resources Officer  
Shelly Fox, Director of Child Nutrition  
Re: Child Nutrition Human Resources Report  
Date: January 9, 2017

Based upon information provided by the appropriate supervisory personnel as of December 15, 2016, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step/Hrs	Effective
Longino, Cametha	MMS/Kitchen Assistant	L. Brockhaus	QQ/1/4.5	12/12/16

#### Transfers & Promotions

Name	From	Sch/Step/Hrs	To	Sch/Step/Hrs	Effective
Rusk, Bre'Anna	MCHS	QQ/1/5	JMS	QQ/1/6	1/4/17

\*NC = No Change

#### Resignations/Retirements

Name	Site	Position	Effective
None			

Ret. = Retirement      R.A. = Resignation Agreement

#### *Mission Statement*

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To: Mid-Del Board of Education & Dr. Rick Cobb *RC*  
From: Rick Mendenhall, Chief Human Resources Officer *RM*  
Ron Stearns, Director of Transportation *RS*  
Re: Transportation Human Resources Report  
Date: January 9, 2017

Based upon information provided by the appropriate supervisory personnel as of December 15, 2016, the following actions are recommended.

New Employee	Assignment	Replace	Sch/Step	Effective
Scales, Philnicka	4 Hour Driver	J. Grant	TT-I/1	12/13/16
Wilson, Roshonda	6 Hour Monitor	S. Gepfert	QQ1/1	12/2/16

#### Transfer & Promotions

Name	From	Sch/Step	To	Sch/Step	Effective
None					

\*NC = No Change

#### Resignations/Retirements

Name	Site	Position	Effective
Burley, Cassandra	Transportation	6 Hour Monitor	12/5/16

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