

**WINCHESTER SCHOOL BOARD MEETING
WINCHESTER SCHOOL LIBRARY
DECEMBER 15, 2011**

Board Members Present: J. Gile, T. Croteau, K. Whippie, C. Duquette, W. Hildreth
Administration Present: K. Dassau, P. Bigelow, C. Paulin, J. Lewis

The meeting was called to order by Chair, C. Duquette at 6:30 pm.

MINUTES:

K. Whippie MOVED to approve the minutes of the December 1, 2011 Public Hearing; SECONDED by: J. Gile, after discussion,

W. Hildreth had asked about AREA in Keene.

K. Dassau explained it is a 25 year agreement. The Keene Board meets in June. Winchester could write a letter asking to be part of the AREA, but Keene is not historically receptive.

W. Hildreth feels they should explore it.

K. Dassau advised it is probably worth exploring, but it wouldn't factor in under the budget.

W. Hildreth asked if K. Dassau checked on the Summer School numbers.

After discussion, K. Dassau explained they shifted the account number to be accurate.

K. Dassau checked on high school enrollment.

W. Hildreth had asked about Summer School enrollment and Guidance salaries.

K. Whippie advised it was discussed in the budget review.

Coaches salaries – The Board didn't receive information on it; can they adjust it?

K. Dassau feels the answer is yes.

T. Croteau advised the NH Delegate Assembly is January 14th not December 14th.

VOTED: 4-0-1 (W. Hildreth - abstained), MOTION PASSED.

K. Whippie MOVED to approve the public minutes of the December 1, 2011 Board meeting, SECONDED by: W. Hildreth, VOTED: 5-0, MOTION PASSED.

K. Whippie MOVED to approve the notes of the Budget Work Session On December 6, 2011; SECONDED by: J. Gile, VOTED: 4-0-1 (C. Duquette – abstained), MOTION PASSED.

2012/2013 Budget Review:

The budget reflects changes up to the last work session.

School Board Services – C. Duquette asked how much the Board has spent in legal services to date.

C. Paulin advised \$2,133.86; \$10,000 was budgeted.

After discussion, K. Whippie MOVED that the Board Legal Fees line be changed to \$8,000; SECONDED by: C. Duquette, VOTED: 5-0, MOTION PASSED.

Audit – The Board asked if \$14,000 is a legitimate number.

C. Paulin advised they have only been billed for the first half of the document.

C. Duquette asked if there were any staff increases under SAU salaries?

K. Dassau advised no; they were level funded.

W. Hildreth advised the Crossing Guard needs to be changed to \$3,600 and Social Security calculated as needed.

If a paraprofessional is a coach, are they included in teacher retirement?

C. Paulin – No.

K. Whippie advised they will need to look at that line.

K. Whippie MOVED to approve the Winchester School Board budget for 2012-2013 in the amount of \$11,512,450.27; SECONDED by: C. Duquette, VOTED: 2-3 (W. Hildreth, T. Croteau, J. Gile – no), MOTION FAILED.

J. Gile advised that the 1200 account lines don't add up.

C. Paulin reviewed and confirmed the number was correct; it is now \$338,775.52 after reductions.

C. Duquette asked about 2010-2011 actuals; they didn't have a SAU then, shouldn't those numbers be zeros?

After discussion, K. Dassau advised that was on a warrant article.

W. Hildreth – 1100-5501 line; she advised that the \$50,000 was not put back.

The Board advised it was there; on the second line.

J. Gile advised under Printed Material, Modern Language Supplies and Books is still in the budget. That line should be zeroed out.

C. Duquette MOVED to zero-out the 2010-2011 actuals for the SAU; MOTION WITHDRAWN.

C. Paulin advised it was an expense for software.

T. Croteau advised the default budget is showing the same numbers for software and the post office box.

C. Duquette feels there was no money in the SAU; would have come from the District account.

K. Dassau advised C. Paulin always tries to bill things from where they would have belonged, regardless.

C. Duquette asked why they need so much for postage. She asked for the amount spent year-to-date.

T. Croteau explained it probably cost \$94.69 for the PO Box.

K. Whippie doesn't think that is a true reflection.

C. Paulin explained at the beginning of the fiscal year, sometimes it would be paid for from the out-of-district account.

K. Dassau thinks C. Paulin may have changed the headers.

C. Duquette thinks some reduction could be made in SAU postage.

C. Duquette MOVED to reduce account 2320-55340 to \$400; SECONDED by: W. Hildreth, after discussion, VOTED: 5-0, MOTION PASSED.

C. Paulin and K. Dassau will address the SAU account and e-mail the Board.

New bottom line budget for 2012-2013 is \$11,510,850.27; which is less \$376,078.52

K. Whippie MOVED to approve the budget difference for fiscal year 2012-2013; SECONDED by: W. Hildreth, VOTED: 4-1 (T. Croteau – no), MOTION PASSED.

C. Duquette advised the Board usually gets a pie chart showing the percentage of increases; could they have that for Tuesday?

J. Gile MOVED that they get back to Mr. Moser by tomorrow; SECONDED BY: K. Whippie, VOTED: 4-1, MOTION PASSED.

K. Whippie feels the whole matter was handled with decorum and civility. He wished all groups in Town acted the same way.

K. Dassau advised that Administration wants to be in a position to answer questions when in front of any Board; will figure out the SAU issue from 2010/2011 budget.

W. Hildreth asked about the \$50,000 for Readiness.

J. Lewis advised would be a fourth Kindergarten teacher for Readiness.

W. Hildreth – what if there were two classrooms for Kindergarten and two for Readiness?

J. Lewis advised it is possible; can be flexible.

P. Bigelow advised the teachers are there so they could do it that way.

K. Whippie MOVED to approve the default budget, SECONDED by: J. Gile, after discussion and review, K. Whippie Amended the Motion and J. Gile the Second, to \$11,558,400.06, after discussion, K. Whippie made a Second Amendment and J. Gile Seconded it, to amend the bottom line to \$11,554,845.21, VOTED: 5-0, MOTION PASSED.

C. Duquette advised the Board will need to discuss warrant articles at a future meeting. They will look to repurpose the warrant article to include Keene Tuition and Special Ed accounts.

K. Whippie MOVED that the default budget be sent with the regular budget to the Chair of the Budget Committee; SECONDED by: 4-1 (C. Duquette – no), MOTION PASSED.

K. Dassau will post the budget to the website.

FINANCIAL REPORT:

J. Gile MOVED to approve the Manifest in the amount of \$353,897.21; SECONDED by: W. Hildreth, VOTED: 5-0, MOTION PASSED.

PRINCIPAL'S REPORT - J. LEWIS:

*Halfway through the second quarter

*Standing room only at last night's Christmas concert.

*Staff breakfast will be held next Friday, 12/23 at 7:30 am. Board members are invited.

SUPERINTENDENT'S REPORT – K. DASSAU:

*IDEA info.

*Delegate Assembly – has not had a response to NHSBA. Have a good resolution, but need a response.

*Budget – Presently 11 families are homeless; Keene is now the District of responsibility for one of the families; that shows how quickly the budget changes.

K. Dassau asked if the Board wishes to confirm holding the Deliberative Session.

T. Croteau asked about possibly holding the Deliberative Session on a Saturday.

After discussion, **K. Whippie MOVED to hold the Deliberative Session on Thursday, 2/9/12; SECONDED by: J. Gile, VOTED: 4-0-1 (T. Croteau – abstained), MOTION PASSED.**

K. Whippie read an e-mail from B. Moser to the Board regarding the Budget Committee meeting on 12/20 at the Town Hall.

C. Duquette encouraged Board members to attend the Budget Committee meeting at 7:00 pm.

Administration will have everything ready for the Budget Committee.

BOARD COMMITTEE/REP REPORTS:

Scholarship Committee:

J. Gile advised there will be a dance tomorrow along with a coat drive and visit from Santa.

Negotiations:

C. Duquette advised negotiations with paraprofessionals are going well. They will be meeting Tuesday, hopefully for the last time and can come back to the Board with a proposal. It would be on a warrant article.

CITIZENS' COMMENTS:

Sue Rice advised she likes meeting in the Ford Building; it is easier to hear.

Jeremy Miller thanked the Board for keeping the Readiness program.

Don Chamberlain advised there was some vandalism done to the back of the building last Thursday night.

FUTURE AGENDA ITEMS:

*Resolution for NHSBA

*Warrant Articles

*Meetings in the Ford Building

K. Whippie MOVED to go into non-public session under Personnel at 8:19 pm; SECONDED by: T. Croteau; W. Hildreth – yes, J. Gile – yes, C. Duquette – yes, T. Croteau – yes, K. Whippie – yes, VOTED: 5-0, MOTION PASSED.

K. Whippie MOVED to leave non-public session at 8:26 pm; SECONDED by: T. Croteau; W. Hildreth – yes, J. Gile – yes, C. Duquette – yes, T. Croteau – yes, K. Whippie – yes, VOTED: 5-0, MOTION PASSED.

K. Whippie MOVED to adjourn the meeting at 8:26 pm; SECONDED by: W. Hildreth, VOTED: 5-0, MOTION PASSED.

Respectfully submitted,

Peggy Higgins
School Board Secretary