

**WINCHESTER SCHOOL BOARD MEETING
WINCHESTER SCHOOL LIBRARY
NOVEMBER 3, 2011**

Board Members Present: C. Duquette, W. Hildreth, K. Whippie

Board Members Absent: T. Croteau, J. Gile

Administration Present: K. Dassau, J. Lewis, P. Bigelow, C. Paulin

The meeting was called to order by Chair, C. Duquette at 6:35 pm.

MINUTES:

W. Hildreth MOVED to approve the Public Minutes of the October 20, 2011 meeting as printed; SECONDED by: K. Whippie, VOTED: 3-0, MOTION PASSED.

K. Whippie MOVED to approve the Non-Public Minutes of the October 20, 2011 meeting as printed; SECONDED by: W. Hildreth, VOTED: 3-0, MOTION PASSED

BOARD BUSINESS:

K. Dassau advised that T. Croteau had asked about the transportation contract at the last meeting. K. Dassau checked with M. Upton and advised as there is a termination clause in it, like in a copier lease, there is no need to put it on a warrant article.

K. Whippie MOVED to authorize a late bus from KHS on Wednesdays; SECONDED by: C. Duquette, after discussion, K. Dassau advised for the first month he will ask that they do a head count for usage; VOTED: 3-0, MOTION PASSED.

FINANCIAL REPORT:

The Board received information on the 2012-2013 budget in their packets and asked questions of C. Paulin.

The MS25 is ready for the Board to sign. C. Paulin is waiting for two sections of information from the auditor. The DRA and DOE reports should be ready by the end of the week.

W. Hildreth MOVED to approve the Manifest in the amount of \$413,289.16; SECONDED by: K. Whippie, VOTED: 3-0, MOTION PASSED.

PRINCIPAL'S REPORT:

The Board received J. Lewis' report.

- *Distributed a copy of the Tiger Times for the Board's review.

- *The NH National Guard flew over the Winchester School. J. Lewis showed the Board the photo of the students in red assembled to form a ribbon.

- *J. Lewis received a letter from a parent saying the playground swing ruined her child's shirt and she is requesting that the school take care of fixing the playground.

SUPERINTENDENT'S REPORT:

The Board received K. Dassau's report in their packets and asked questions.

*Advised there are other districts that have late busses from Keene.

J. Miller doesn't have the resources to help with transportation. Alan Chmiel is asking for a late bus; he and K. Dassau agreed to run it one day a week.

*Nearly 90% of the budget is complete. K. Whippie and K. Dassau will meet tomorrow to review. K. Dassau will then present the budget to the full Board for review.

*Distributed a list to the Board of areas that haven't been spent.

K. Whippie asked if they are anticipating a deficit for the current year or are they close?

K. Dassau has asked M. Upton to draft a letter for Board review that could be given to the Select Board regarding any deficit. K. Dassau wants the School Board to review it and then they can review it with the Select Board.

K. Dassau advised if there are no changes in tuitions, and using Ed Jobs and the Special Ed tuition reserve funds, he thinks they are very close to breaking even on the deficit. However, he cautioned this is November and there are still seven months ahead of us.

K. Whippie asked at what point in time would it be discretionary to freeze the budget?

K. Dassau advised the sheet he gave the Board includes break-even figures.

K. Whippie thinks they need to freeze the budget and then take it up on an item-by-item basis.

After discussion, K. Whippie feels it would be a good idea to show normal revenue aid received that comes directly from the State and how it fluctuates and show the last couple of years versus what is expected this year.

Board Committee/Rep. Reports:

Budget Committee Rep:

K. Dassau and Board discussed upcoming budget committee meeting.

SAU38 meeting will be November 16th at Monadnock.

W. Hildreth asked to put the third floor back on the agenda.

W. Hildreth asked what is the square footage required per student.

P. Bigelow advised it varies per grade.

K. Dassau can get that information for the Board.

K. Dassau will present to the Board a retention model. Getting information from KHS; taking some kids out of Keene.

Facilities/Joint Loss Control:

K. Whippie advised he needs to get a note to the Planning Board regarding Capital Improvement and let the Committee know they will get information once they get the concept worked out.

Future Agenda Items:

Discussion on third floor

CITIZENS COMMENTS:

J. Miller advised they are working on cleaning up the white building downtown. People are listening; he thinks other property managers are listening.

K. Whippie MOVED to adjourn the meeting at 7:19 pm; SECONDED by: W. Hildreth, VOTED: 3-0, MOTION PASSED.

Respectfully submitted,

Peggy Higgins
School Board Secretary