

**WINCHESTER SCHOOL BOARD MEETING  
WINCHESTER SCHOOL LIBRARY  
OCTOBER 20, 2011**

Board Members Present: T. Croteau, J. Gile, C. Duquette, W. Hildreth, K. Whippie

Administration Present: K. Dassau, J. Lewis, P. Bigelow, C. Paulin

**MINUTES:**

**W. Hildreth MOVED to approve the Public Minutes of the October 6, 2011 meeting removing the *m* from the word *and* on page 3; adding the word *Special Ed* to the first line on page 4 before the word students; changing the word Burton Hill to *Burt Hill* on page 4 and changing W. Hildreth to *K. Whippie* under the Principal's report on page 4; SECONDED by: J. Gile, VOTED: 4-0, MOTION PASSED.**

**K. Whippie arrived at the meeting.**

**W. Hildreth MOVED to approve the Non-Public Minutes of the October 6, 2011 meeting; SECONDED by: J. Gile, VOTED: 5-0, MOTION PASSED**

**FINANCIAL REPORT:**

**Audit Update:** C. Paulin advised there is no new information. There is one more day's work to be completed on grants. C. Paulin has information for DOE 25 and he is working on it.

**2011-2012 Budget:**

K. Dassau explained it had been decided that the audit will stay as an agenda item until it was done and therefore the 2011-2012 budget remained on the agenda. He distributed information to the Board and reviewed.

K. Dassau and C. Duquette went to the Select Board's meeting and told them news of the current budget as they knew it. The Select Board were appreciative that they let them know; they want to know what the Board is doing about it.

K. Dassau explained he is working with M. Upton who contacted the Department of Revenue. M. Upton advised K. Dassau the Board did not need to take action.

K. Dassau will clarify. T. Croteau – How do we deal with the \$156,000 from the prior year?

K. Dassau advised we know we have \$200,000 from the Special Education Reserve. Those books are in the process of being closed; there still could be a \$50,000±; would not spend or manipulate that, it carries forward and we would have to address it. When they get the information from M. Upton and are working on the 2012-2013 budget, will need to address that.

K. Dassau advised the 2012-2013 budget is being loaded; thinks in two weeks they can share it with the Board. C. Duquette and K. Whippie will go through it. K. Dassau will contact K. Whippie when it is done so they can meet to review it.

T. Croteau asked does the bus contract and KHS contract as they are multi-year contracts, need to be warrant articles?

K. Dassau advised no, they need Board authorization.

T. Croteau asked why the teacher's contract is different.

K. Dassau explained it is a negotiated contract.

C. Paulin explained the Board will be voting on an extension of the bus contract; not a new contract.

K. Dassau advised he has never seen a transportation contract on a warrant article.

**2012-2013 Budget:** Coming Soon.

The Board had asked about the Capital Improvement Fund being used for a new playground.

C. Paulin read what was voted on in 1998 was that the Capital Reserve was for "building improvements".

C. Duquette advised C. Paulin that at the last meeting he was going to call SAU38 to ask about the fund balance and how much we can expect.

C. Paulin advised they are just starting the audit now.

T. Croteau asked what revenues actually are projected and where are we at right now?

C. Paulin will get that information.

J. Lewis advised they will need \$70,000 for the playground.

C. Duquette asked does the Board want to match money for the playground so the school can apply for a grant? The Board advised J. Lewis if he comes to the Board for matching funds, it won't be out of the question.

The Board discussed the definition of Capital Reserve.

**J. Gile MOVED to approve the Manifest in the amount of \$445,210.61; SECONDED by: W. Hildreth, VOTED: 5-0, MOTION PASSED.**

**PRINCIPAL'S REPORT:**

The Board received J. Lewis' report.

\*Testing is done; staff did everything they could to build kids up.

\*Stephanie Tomilla gave a report in Concord; it was outstanding.

\*J. Lewis was the guest speaker at the Rotary breakfast. Discussed how things are going better as far as discipline, etc. Rotary members contributed to the playground fund.

\*J. Lewis was invited to speak in Washington, DC at an assembly of hospitals and will be representing Dartmouth-Hitchcock.

\*The Board received a draft of the third grade report card and reviewed. J. Lewis explained the report card is also being built into Power School as Chris Boyle creates it.

\*The Burt Hill issue has been sorted out; a bus is going up in the afternoon.

### **SUPERINTENDENT'S REPORT:**

The Board received K. Dassau's report in their packets and asked questions.

K. Dassau advised there is a need for non-public session tonight to discuss Personnel.

K. Dassau advised presently the late bus has been cancelled by the bus company; there was only three kids using it. There was discussion about using the Access van; K. Dassau advised it is still a work-in-progress.

J. Gile asked can a Vista train in Keene and do Saturday detention here? Jeremy Miller had mentioned that at the last meeting.

K. Dassau thinks they can talk about it.

J. Gile feels not having a late bus puts kids at a disadvantage if they want to take part in extra-curricular activities.

T. Croteau agrees, but not if there are only three students using it for detention.

T. Croteau and K. Whippie feel maybe there could be advanced notice for kids to sign up to take the late bus.

K. Dassau advised could possibly reduce from three days to one day and First Student would provide it. To his knowledge, there is no other District going to Keene that runs a late bus.

J. Lewis will check with Keene Monday to see if regular detention can be served at the same time as Saturday detention.

K. Dassau has a meeting with Jeremy Miller tomorrow and J. Lewis has a meeting in Keene. They will discuss further and table discussion for now.

K. Dassau advised there is a CAST Meeting scheduled for November 17<sup>th</sup>.

J. Gile advised there is a costume dance Friday, October 28th.

T. Croteau advised Trick or Treating is Monday from 5:00 pm. to 8:00 pm.

### **CITIZENS COMMENTS:**

Valerie Cole asked if policies are still discussed/voted on at the first Board meeting of the month.

C. Duquette advised it is basically mixed up between meetings.

V. Cole asked if we are the only District that sends students to Keene that runs a late bus.

K. Dassau believes so. He will check with Paula at First Student.

V. Cole advised she sees busses leaving in the afternoon that are almost empty, but doesn't know whose they are. Could we eliminate one directly after school and make it a late bus?

C. Duquette advised they will look into it.

W. Hildreth advised there are kids on her road driven to school and the bus goes up and back empty.

K. Dassau will talk with Paula.

W. Hildreth advised she has been approached by several people who are being told there is no funding for sports.

J. Lewis advised there isn't.

W. Hildreth would prefer not to say that; there is some budgeted for sports.

J. Lewis explained but that would affect K. Dassau's budget amount.

W. Hildreth wants the message clear that there is a possibility they are being cut, not to be told there is nothing available.

K. Dassau advised it is not absolute.

J. Lewis advised the \$123,000 number included taking out the \$20,000 from sports.

K. Dassau advised at the next meeting they will go through the budget and review the \$190,000.

J. Gile spoke as a parent; both kids came home with a fundraiser, but no information.

J. Lewis explained a paraprofessional was trying to help, but was a novice and some things got missed. Information was sent home the next day.

C. Duquette advised the Board received information on their stipend and I-9. The SAU doesn't know where the original information is. The Board can bring information for their I-9's to the next meeting for C. Paulin or call Patty.

C. Duquette advised C. Paulin that the Board would like their checks by the first meeting in November.

**K. Whippie MOVED to go into non-public session at 7:35 pm.; SECONDED by: J. Gile, W. Hildreth – yes, T. Croteau – yes, C. Duquette – yes, K. Whippie – yes, J. Gile – yes, MOTION PASSED.**

**W. Hildreth MOVED to leave non-public session at 7:50 pm.; SECONDED by: W. Hildreth, W. Hildreth – yes, T. Croteau – yes, C. Duquette – yes, K. Whippie – yes, J. Gile – yes, MOTION PASSED.**

**K. Whippie MOVED to adjourn the meeting at 7:50 pm; SECONDED by: W. Hildreth, VOTED: 5-0, MOTION PASSED.**

Respectfully submitted,

Peggy Higgins  
School Board Secretary