

WINCHESTER SCHOOL BOARD MEETING ELEMENTARY SCHOOL LIBRARY JULY 21, 2011

Board Members Present: C. Duquette, J. Gile, K. Whippie, T. Croteau

Board Member Absent: W. Hildreth

Administration Present: K. Dassau, P. Bigelow, J. Lewis, C. Paulin, D. Chamberlain

MINUTES:

K. Whippie MOVED to approve the public minutes of June 16, 2011, SECONDED by: T. Croteau, VOTED: 4-0, MOTION PASSED.

J. Gile MOVED to approve the non-public minutes of June 16, 2011, SECONDED by: T. Croteau, correcting the spelling of Truesdell, VOTED: 3-0-1 (K. Whippie – abstained), MOTION PASSED.

BOARD BUSINESS:

Final Reading of Policies JLCC amended, JBAA, JIC, JICD, JICK-R, KFA:

K. Whippie MOVED to approve the Final Reading of Policy JLCC as amended and JBAA, JIC, JICD, JICK-R, KFA; SECONDED by: J. Gile, after discussion, VOTED: 4-0, MOTION PASSED.

FINANCIAL REPORT:

C. Paulin advised they are due to run the last invoices next week. The audit is scheduled for the second half of August; the 2012-2013 budget process is starting.

K. Dassau advised the 2011-2012 budget information will be included in the packet. He asked how the Board would like to start with the first review of the budget.

After discussion, it was decided that K. Dassau, C. Paulin, K. Whippie and C. Duquette will sit down in September to review the draft and bring something to the Board in October that they can bring to the Budget Committee. C. Duquette prefers to get the budget to make notes. She knows it might change, but wants to go through it and ask questions of everyone together, the whole packet with backup. She feels there was not enough time last year; at least a couple of meetings should be devoted to the budget. She would like the budget by the first meeting in October; feels the full Board should review it.

Motion to approve reinstatement of employee 403 (b) Plan:

K. Whippie MOVED to approve the resolution as printed; SECONDED by: J. Gile, VOTED: 4-0, MOTION PASSED.

Approval of SAU 94 TD Bank Business Credit Cards:

After discussion, **K. Whippie MOVED to approve the TD Bank Credit cards; SECONDED by: C. Duquette, once obtained, they can be used along with the policy developed and the current WSD credit card policies; VOTED: 4-0, MOTION**

PASSED.

Motion to approve the resolution of LGC insurance:

K. Whippie MOVED to approve the resolution of LGC insurance authorization as printed; SECONDED by: J. Gile, after discussion, VOTED: 4-0, MOTION PASSED. It will be added to the agenda for the next meeting to review insurance options.

K. Whippie MOVED to approve the Certificate of Authorizing Resolution Exhibit A; SECONDED by: J. Gile, VOTED: 4-0, MOTION PASSED.

J. Gile MOVED to approve the Manifest as presented; SECONDED by: K. Whippie, after discussion, VOTED: 4-0, MOTION PASSED.

C. Paulin discussed the school lunch program pricing. He will come back with the recommendation and J. Lewis will put something in the newsletter explaining the increase.

K. Dassau advised the adequacy aid the school receives relies on the free/reduced lunch number.

C. Paulin advised the Select Board has asked the school to go out to bid with them for oil. Amy Bond is going to do that for us. C. Paulin looked at how much we have here, what's in the ground and what we pre-bought last year. He asked to bid what we need. If we have a difficult time in the Spring, we can use oil monies. If not, we can buy more oil in April. We have 28,000-29,000 gallons in the ground now plus about 7,000 additional gallons.

PRINCIPAL'S REPORT:

The Board received J. Lewis' report in their packet and reviewed it.

C. Duquette asked C. Paulin if he knew about the monies from the SAU.
He doesn't at this point.

The Board received the first copy of the SAU Procedure Manual. They will put it on the agenda for the next meeting.

J. Gile advised she has two children in the Summer School Program; it is very good.
C. Duquette advised she has heard good things.

C. Duquette asked J. Miller how things are going with Jaffrey.
J. Miller advised things are going well; they should be starting October 1st; should be in full force then.

D. Chamberlain advised the Capital Improvement plan is reviewed every year. Advised he will see if he can find the five to ten year plan that was done by the Budget Committee previously, to bring to the Board.

K. Whippie advised they would focus on this more at the September Joint Loss meeting.

D. Chamberlain can e-mail/mail the report it to K. Whippie.

K. Whippie advised K. Dassau received a copy of a request from the Budget Committee. K. Whippie advised he was not informed of a meeting and wants a copy of their minutes before he responds. K. Whippie will call the requestor, and if he is acting on his own he will need to resubmit the request.

DINI Plan: C. Duquette went to the meeting, things are going well. She has a book and will share it with the Board.

Paraprofessionals: J. Lewis advised that K. Dassau okayed bringing in paraprofessionals to the school a day early this year.

J. Gile advised there will be a fundraiser at the Town Beach Saturday beginning at 3:00 with a dance at 7:00 pm.

C. Duquette, K. Dassau and J. Gile will work on a gift for A. Diorio, D. Crisafulli and T. O'Connor.

K. Whippie MOVED to go into non-public session under 91-A:3 II (b), 91-A:3 II (e) at 7:45 pm; SECONDED by: T. Croteau, K. Whippie – yes, J. Gile – yes, C. Duquette – yes, T. Croteau – yes, MOTION PASSED.

K. Whippie MOVED to go into non-public session under 91-A:3 (II) (b), 91-A:3 (II) (e) at 8:10 pm; SECONDED by: T. Croteau, K. Whippie – yes, J. Gile – yes, C. Duquette – yes, T. Croteau – yes, MOTION PASSED.

K. Whippie MOVED to adjourn the meeting at 8:10pm; SECONDED by: W. Hildreth, VOTED: 4-0, MOTION PASSED.

Respectfully submitted,

Peggy Higgins
School Board Secretary