

**WINCHESTER SCHOOL BOARD MEETING
ELEMENTARY SCHOOL LIBRARY
AUGUST 18, 2011**

Board Members Present: C. Duquette, J. Gile, K. Whippie, T. Croteau, W. Hildreth
Administration Present: K. Dassau, P. Bigelow, J. Lewis, C. Paulin, D. Chamberlain

MINUTES:

J. Gile MOVED to approve the public minutes of July 21, 2011, SECONDED by: K. Whippie, VOTED: 4-0-1, (W. Hildreth – abstained) MOTION PASSED.

J. Gile MOVED to approve the non-public minutes of July 21, 2011, SECONDED by: K. Whippie, VOTED: 4-0-1 (W. Hildreth - abstained), MOTION PASSED.

BOARD BUSINESS:

Approval of SAU 94 Procedures Manual:

The Board received a copy of the SAU 94 Procedures Manual in their packet. K. Dassau distributed additional changes to the Board and the document was reviewed. The Board made changes and gave them to K. Dassau to amend the manual.

K. Whippie MOVED to approve the SAU 94 Procedures Manual as amended; SECONDED by: J. Gile, VOTED: 5-0, MOTION PASSED.

Approval of Retention Standard per Policy IKE:

K. Whippie MOVED to approve the Retention Standard per Policy IKE as amended, SECONDED by: W. Hildreth, VOTED: 5-0, MOTION PASSED.

FINANCIAL REPORT:

J. Gile MOVED to approve the Manifest in the amount of \$647,349.27; SECONDED by: W. Hildreth, VOTED: 5-0, MOTION PASSED.

K. Dassau and C. Paulin reviewed the new financial statement format generated from the new software package. It was a first look at inputting the 2011-2012 budget. It is a work in progress.

The Board received a request from C. Paulin to increase the cost of school lunches by 25 cents.

K. Whippie MOVED to approve the school lunch prices as recommended; SECONDED by: W. Hildreth, after discussion, VOTED: 5-0, MOTION PASSED.

PRINCIPAL'S REPORT:

The Board received J. Lewis' report in their packet and reviewed.

- *There is something going on pretty much everyday and there was a lot of work that had to be done. The building looks good again.
- *Police are using the building tomorrow and Saturday for squad training.
- *Already have plans to be prepared for NECAP testing this year.
- *Open House will be held Tuesday, August 30th at 6:00 pm. The staff luncheon will be held that day. Ruby Perrin will be celebrating 40 years at Winchester Elementary School.
- *First Newsletter of the school year will go out tomorrow.
- *TD Bank is donating 100 pens from each of their branches to the School.

*J. Lewis advised it might be necessary to eliminate Spring Sports for next year.
W. Hildreth has an issue with eliminating Sports. Advised there is \$20,100 for it in the Budget.
She feels Sports are very important and they should keep them.

J. Lewis advised that amount doesn't consider the shortfall. He would like not to have to eliminate Spring Sports; hopes they can juggle things around.

K. Whippie asked the status of the youth officer. Will she be here more this school year?

J. Lewis advised yes, they will have a room for her. She will be here not as a disciplinarian, but as a connection.

K. Whippie thinks it would be good if she's here for open house.

SUPERINTENDENT'S REPORT:

The Board received K. Dassau's report in their packets.

*SAU building continues to develop; 95% settled in. We now have a public ID number.

*Once we have high school and special education out of district enrollment numbers settled, will be able to give a monthly report of enrollment numbers.

*Special Ed District total and Keene High School Special and Regular Ed tuitions are about 61% of the upcoming budget.

Future Agenda Items:

* Capital Improvement Plan

*Third floor construction.

BOARD COMMITTEE/REP REPORTS:

Community Relations:

Soccer sign-ups going on now.

Budget Committee:

The Board received a request at the last Board meeting from a Budget Committee member. K. Whippie asked the Budget Committee for a copy of the minutes, but there weren't any. However, they did advise that a meeting was called.

Selectboard Rep:

J. Gile attended the meeting. The Select Board asked about the budget and when the audit would be done and for monthly enrollment numbers.

The Board can request various minutes of Town meetings.

Negotiations:

The Union needs to notify the Board by September 15th to schedule meeting dates, etc.

Keene Contract:

T. Croteau asked about the status of the Keene High School contract.

K. Dassau advised they need to contact Keene and discuss the contract at some point.

C. Duquette asked if the paraprofessionals were notified whether their positions were renewed or not?

J. Lewis advised they received a Reasonable Letter of Assurance.

CITIZENS' COMMENTS:

Sue asked if the school pictures are being taken early this year.

J. Lewis advised yes, it will be in the newsletter.

T. Croteau asked about head checks.

J. Lewis advised they will go by the policy and do them right after vacation.

T. Croteau asked if every grade/teacher is set with supplies needed for the year.

J. Lewis advised yes, they cut out a lot. They will be going paperless as much as possible with Smartboards; will be okay for the time being.

P. Bigelow advised staff have been finding other resources to order supplies through.

J. Lewis advised Fashion Bug is having a school supply drive for Winchester.

WSD is still doing Kindergarten kits through donations. He would like to do a fundraiser for a new playground.

K. Whippie MOVED to go into non-public session under 91-A:3 II (a), 91-A:3 II (b), 91-A:3 II (e) at 7:30 pm; SECONDED by: W. Hildreth, K. Whippie – yes, J. Gile – yes, C. Duquette – yes, T. Croteau – yes, W. Hildreth - yes, MOTION PASSED.

K. Whippie MOVED to leave non-public session under at 8:00 pm; SECONDED by: W. Hildreth – yes, T. Croteau – yes, J. Gile – yes, C. Duquette – yes, K. Whippie – yes, MOTION PASSED.

K. Whippie MOVED to adjourn the meeting at 8:00pm; SECONDED by: C. Duquette, VOTED: 5-0, MOTION PASSED.

Respectfully submitted,

Peggy Higgins
School Board Secretary