

MENA SCHOOL BOARD MEETING

ADMINISTRATION BUILDING BOARD ROOM

TUESDAY, MARCH 15, 2016

MINUTES

The meeting was called to order at 7:00 p.m.

Members present: Robert Hines, Kyle Cannon, Edd Puckett, Judith Roberson, Todd Aynes, and Brian Kesterson.

Members absent: Clint Montgomery

Judith Roberson made a motion to approve the minutes as read. Kyle Cannon seconded the motion and motion carried 6-0.

Mr. Weston stated the Board was mailed a copy of the June, 2015 audit. Mr. Weston read the following 2015 audit finding: Analysis of yearbook ad sales for 2015 revealed that approximately \$27,100 in revenue should have been generated. However, only \$19,285 was remitted to the office for deposit in the District's bank account, leaving a discrepancy of approximately \$7,815.

Kyle Cannon made a motion to accept the June, 2015 audit and finding. Judith Roberson seconded the motion and motion carried 6-0.

As a corrective action, Edd Puckett made a motion to review board policies pertaining to audit procedures. Judith Roberson seconded the motion and motion carried 6-0.

Mr. Weston reminded the Board of Spring Break March 21st through March 24th. No action was taken.

Mr. Weston informed the Board of the AE program revisions. Mr. Weston asked Paulette Sherrer, Federal Programs Coordinator, to outline various AE programs recently visited. Mr. Weston stated he hoped to have a recommendation for the April board meeting. No action was taken.

Mr. Weston updated the board on various projects. Danny Minton, Maintenance Supervisor, was hoping to have the new Holly Harshman cafeteria freezer installed during Spring Break, however, the company ordered the wrong coolant system. Mr. Minton is still hopeful the freezer may be installed during Spring Break. The fieldhouse roof was discussed in a pre-construction meeting. Stonebridge Construction could not start the Holly Harshman roof as planned, but plans to start on our project the week of March 28th and prepare for the inspection. During Spring Break, L&M Plumbing will replace all of the lines in the Middle School gym to fix any further leaking issues. Also during Spring Break, gravel will be placed in the Holly Harshman teachers' drive and parking area. Mr. Weston stated that while our insurance company was inspecting the Louise Durham roof, they noticed hail damage on the canopies. The canopies are not leaking, but the insurance company has offered \$5,000 for the damage, if accepted, the canopies would no longer be covered for hail damage, but all other damage would still be covered. Mr. Weston declined the \$5,000 insurance offer. The insurance company has now offered \$10,000 for the hail damage with the same guidelines as before. No action was taken.

Our vehicle insurance adjuster is totaling a school bus recently involved in an early morning accident. A check in the amount of \$11,419.13 will be issued. With upcoming spring activities, we can just cover the need of buses with the one bus being totaled. After discussion, Kyle Cannon made a motion to give Mr. Weston authority to search and purchase a used school bus up the \$50,000 plus the insurance check. Judith Roberson seconded the motion and motion carried 6-0.

Mr. Weston gave details of recent visits to schools that use outsourcing companies to supply their cafeteria meals. Mr. Weston asked Jeanne Smith, Assistant Superintendent, to review the considerations for outsourcing our cafeteria meals next school year. Ms. Smith commended Susan Bodey, Interim Cafeteria Supervisor, for the work she has done to prepare documents for the state as well as the companies wishing to submit proposals to us. Mr. Weston should have the proposals and a recommendation at the April board meeting. No action was taken.

Mr. Weston asked to add an Agenda Item – April Board meeting – Mr. Weston has a conflicting meeting scheduled for the normal board meeting night of April 19th. After discussion, the Board agreed to meet on Monday, April 18, 2016, at their normal times. No action was taken.

Mr. Weston asked to add an Agenda Item – Facilities Work Session – with time running out for this school year, there is a need to meet to discuss facilities. After discussion, the board agreed to meet Thursday, March 31, 2016 at 5:00 p.m. in the administration building board room for facilities only work session. No action was taken.

Judith Roberson made a motion to pay the bills. Kyle Cannon seconded the motion and motion carried 6-0.

Mr. Weston recommended the following personnel as retirement and resignations:

Retirement:

Patricia Flanigan – Secondary – Mena High School

Resignations:

Mika Hooper Harry – Secondary – Mena Middle School
Rachel McDaniel – Secondary – Mena Middle School

Kyle Cannon made a motion to accept the retirement and resignation recommendations made by Mr. Weston. Judith Roberson seconded the motion and motion carried 6-0.

With no further business, Judith Roberson moved for adjournment, meeting adjourned.

Respectfully submitted,

Robert Hines, President

Brian Kesterson, Secretary