

SCHOOL DISTRICT OF CAMBRIDGE
Cambridge, Wisconsin

BOARD OF EDUCATION MEETING AGENDA

Monday, July 21, 2014

Cambridge High School Library – 6:00 P.M.

- I. Call to Order
- II. Public Comment
- III. Blue Jay Good News Jar
- IV. Consent Agenda
 - A. Staffing Report
 - B. Gifts and Donations Report
 - C. Approval of Minutes of Past Meeting(s)
 - D. Treasurer's Report and Monthly Vouchers
- V. Discussion and Possible Action on Continuation of Earned Lunch Period Driving Privileges for Junior and Seniors- Mr. Schneider
- VI. Finance Committee Report- Mr. Adas
 - A. 2014-15 CSD Budget Update- Mr. Worthing
 - B. Action on 2013-14 Budget Adjustments- Mr. Worthing
 - C. Report on Other Items from June 4 Meeting
- VII. Policy Committee Report- Mr. Krueger
 - A. First Reading- Changes to Teacher Employment Handbook and Schedule B Modifications
 - B. First Reading- Changes to the Support Staff Handbook
 - C. First Reading- Policy 443.5 Course Options Program
 - D. First Reading of Review of Policy #840 Gifts and Donations- No Revisions Recommended
 - E. Report on Other Items from June 23, 2014 Meeting
- VIII. Communications Committee Report- Mr. Pleshek
 - A. Report on Items from June 30, 2014 Meeting
- IX. Summer School Update- Mr. Holt
- X. Cambridge Community Activities Program Representative Report- Mr. Krueger
- XI. Summary of 2014 Advanced Placement Exam Results- Mr. Nikolay
- XII. Administrative/PTO Reports
- XIII. Adjourn

BOARD INFORMATION
July 21, 2014 6:00 P.M.
High School Library

IV. Consent Agenda

- A. Staffing Report-** Ann Nottestad has provided the staffing report for your approval.
- B. Gifts and Donations-** Chris Hampton has provided this report.
- C. Approval of Minutes of Past Meeting(s) -** Mary Kay has provided these in your packet.
- D. Treasurer's Report and Monthly Vouchers-** Mark will answer any questions on the vouchers.

V. Lunch Period Driving Privileges for Juniors and Seniors

Keith has included a recommendation that this program be implemented on a permanent basis. This recommendation is the result of positive feedback we have received from teaching staff, kitchen staff, students and Mr. Rosen.

VI. Finance Committee Report- Mr. Engelstad

- A. 2014-15 CSD Budget Update- Mr. Worthing
- B. Action on 2013-14 Budget Adjustments
- C. Other Items from June 4 Meeting
 - a. Discussions with Historical School related to purchase or continued lease of the 1906 School
 - b. Building and Grounds Update
 - c. Reviewed long-term maintenance plan – SLC items have been added
 - d. Telecom Fitness Update- Switching to Frontier for our phone service should save us \$5,000 annually

VII. Policy Committee Report- Mr. Krueger

- A. First Reading- Changes to Teacher Employment Handbook and Schedule B Modifications

Changes to the Certified Staff Handbook were reviewed at the Policy Committee Meeting. The changes are outlined in an attached document.

- B. First Reading- Changes to the Support Staff Handbook

Changes to the Support Staff Handbook were reviewed at the Policy Committee Meeting. The changes are outlined in an attached document

- C. First Reading- Policy 443.5 Course Options Program

We are required to develop a policy Course Options. This program was added to the governor's budget and allows student to take up to 2 courses at a time outside of the school they are enrolled in. This is a K12 program that allows any student to attend courses in other high schools, technical colleges or 4 year universities, at the expense of the K12 they are enrolled in.

D. First Reading of Review of Policy #840 Gifts and Donations- No Revisions Recommended

E. Report on Other Items from June 23, 2014 Meeting

a. Began reviewing #374 Student Fundraising Policy

VIII. Communications Committee Report- Mr. Pleshek

- a. Discussion of School District Promotional Video – to begin this summer
- b. Discussion of district-wide Parent Survey
- c. Initial discussion of adding an award to Hall of Honor for current/past staff

IX. Summer School Report- Mr. Holt

X. Cambridge Community Activities Report- Mr. Krueger

Mr. Krueger or I will report on the June 16 CCAP Board Meeting.

XI. Summary of 2014 Advanced Placement Exam Results- Mr. Nikolay

Our Advanced Placement (AP) results are in. Keith and I will summarize the positive results of this year's testing. We had the most number of students taking tests, the highest amount of tests taken and the highest percentage of students passing tests! We are above state and national averages for this test, a far cry from where we were a few years ago.

XII. Administrative/PTO Reports

Administrators have submitted a written report and will highlight an item or two and take questions.

Key Dates:

Board Meeting	Monday, July 21 6:00 p.m.
Board Monday,	August 18 6:00 p.m.
First Day of School Year	Tuesday, September 2
Board Meeting and Annual Meeting, Budget Hearing	Monday, September 15

School District of Cambridge

Staffing Updates for July 21, 2014 Board Meeting

1V-A

New Hire/Contracts

- Karen Podewels, Food Service & Nutrition Director
- Kay Olsen, School District Psychologist
- Laura Emrick, CHS Science Teacher
- Emma Cerwin, 2nd Grade Teacher
- Mark Powell, Long Term Sub for Colleen Larsen, NMS Band
- Mike Cunningham, Assistant Football Coach
- Kelly Cunningham, ES/NMS School Counselor
- Andrea Hraban, CHS Business Education Teacher, One year 100% position for 14-15
- Hollie Schouweiler, 7th Grade Volleyball Coach

Resignations

- Melissa Bliesner, 2nd Grade Teacher
- Sarah Horst, CES & NMS Physical Education Teacher

Retirement Notices

- Gerald DeForest, custodian

Vacancy Not Yet Posted

- CHS Assistant Baseball Coach

Vacancies Posted, Not Yet Filled

- CES & NMS Physical Education Teacher
- High School Technology & Engineering Teacher
- CHS Boys Assistant Soccer Coach

Leave of Absence/Maternity/Paternity Leave Request

- Whitney Brown, Maternity Leave, January 9 through March 27, returning after Spring Break, on April 6, 2014

Coaching/Advisor Changes

None

Internal Position Changes

None

Layoff Notice

None

IV-D

SCHOOL DISTRICT OF CAMBRIDGE
Cambridge, Wisconsin

BOARD OF EDUCATION MEETING MINUTES

Monday, June 16, 2014

Call to Order. Board of Education Vice President, Greg Engelstad called the meeting to order at 6:35 p.m. Five of seven members present.

Public Comment. None.

Blue Jay Good News Jar. Several good news jar items were read by Board Members.

Consent Agenda. Motion made by Phil Adas, second by Peg Sullivan to move to approve consent agenda as presented. Motion unanimously carried, consent agenda approved as presented.

Staffing Report. New Hire/Contracts: Shane Leadholm-Summer Technology Assistant, Kody Kolata-High School Math Teacher, 100%, Jennifer Simdon-High School IMC Aide. Resignations: Dan Biddick, High School-Technology & Engineering Teacher. Reduction in Staff: 3 hour per day aide position at Nikolay Middle School. Retirement Notices: Cheryl Rude, Food Service Director. Vacancy Not Yet Posted: None. Vacancies Posted, Not Yet Filled: School District Psychologist, CHS Business Education Teacher, One year 100% position for 2014-15, Food Service Director, High School Technology & Engineering Teacher, NMS 7th Grade Volleyball Coach, J.V. Boy's Soccer Coach. Leave of Absence/Maternity/Paternity Leave Request: None. Coaching/Advisor Changes: None. Internal Position Changes: Cheryl Mortensen, FCE Teacher, increase to 100% from 68.75%. Layoff Notice: None.

Gifts and Donations Report. The P.T.O.'s annual gifting for 2013/2014 totaled: \$32,066.15. Thank You!

Approval of Minutes of Past Meeting(s). As presented.

Treasurer's Report and Monthly Vouchers. As presented.

Finance Committee Report- Mr. Adas. Phil Adas reported on the June Finance Committee Meeting.

2014-15 CSD Budget Proposal Summary. Provided to Board for a first review/read.

Possible Action to Approve Purchase of District Student Vehicle. Administration is proposing the purchase of a 2015 Suburban to replace the 2002 blue school van. Motion made by Peg Sullivan, second by Phil Adas, to move to approve the purchase as presented. Board discussion. Tim Krueger would like to see additional pricing comparisons. Board willing to approve up to quoted dollar amount, but would still like to see additional price comparisons. Motion to amend motion made by Peg Sullivan, second by Phil Adas to approve the purchase up to proposed dollar amount, but with the stipulation that additional price comparisons be sought. Motion unanimously carried, vehicle purchase approved.

Transportation Committee Report – Mr. Engelstad. Minutes from last meeting presented. No action sought at this time.

Possible Action on Continuation of Transportation Contract with First Student – Mr. Worthing. Proposed increase in the 2014-2015 Contract with First Student is 1.5%. Item is informational only, no need for action, as the contract rolls over from year to year, unless there are stipulations that change therewith.

Action on 2014-15 Cambridge Activities Program (CAP) Budget Request for Fund 80- Mr. Worthing. Proposal for annual budget request for Fund 80 dollars for CAP Programming before the Board. Motion made by Greg Engelstad, second by Tracy Smithback-Travis, to move to approve the budget request as presented. Legislation is being proposed to freeze amount levied to Fund 80. Mr. Nikolay and CAP vying for maximum amount with legislators. Motion unanimously approved, budget request approved.

Action on 2014-2015 Student Handbooks. Annual the buildings bring forward to the Board the student/parent handbooks for approve, upon which, become an extension of Board Policy. Board briefly discussed busing, final exams, and PBIS. Take items of concern before the curriculum committee. Motion made by Phi Adas, second by Tim Krueger to move to approve the handbooks as presented. Motion unanimously carried, handbooks approved.

Action on Youth Options/Apprenticeship Requests. CHS Guidance Counselor, Denise Parker has requests for four (4) additional Youth Options/Apprenticeship requests for the fall of 2014. All requests have been reviewed by Mrs. Parker and CHS Principal, meet all fundamental requirements and come before the Board with recommendation for approval. Motion made by Tracy Smithback-Travis, second by Peg Sullivan to move to approve. Motion unanimously carried, requests approved as presented.

Severson Committee Report - Ms. Smithback-Travis. Tracy reported on the June SLC Committee Meeting.

Possible Action on Purchase of Mower and Weed Trimmer for SLC. A request is coming before the board to purchase a new mower/trimmer for upkeep out at SLC. Approximate total for both pieces of equipment \$1,950.00. Motion made by Greg Engelstad, second by Peg Sullivan to move to approve request as presented. Tim Krueger would like to see a state bid on purchase. Will consider in future. Motion unanimously carried, purchase approved.

Update on Master Site Plan. Tracy provided information to date.

Vice President Report: Hall of Honor/Fame Inductee Announcement. Greg Engelstad was honored to announce the 2014 Hall of Honor Inductees: Mr. and Mrs. Dale and Kim Zuelsdorf – Outstanding Alumni of the Year, Mr. and Mrs. Eddie and Donna Pahuski – Community Members of the Year. Hall of Fame Inductees: Stephanie McCarthy-Nottestad, Tiffany Nodolf-Rusch, Denise Brattlie-Stenklyft, Shelly Northey-Key.

Administrative/PTO Reports. Robert Rosen, Krista Jones, John Leadholm, and Bernie Nikolay reported on building and district events and happenings

Motion made by Phil Adas, second by Peg Sullivan, to move to **Convene in Executive Session per ss. 19.85 (1) (e) to consider Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Discuss of Rental Property at Severson Learning Center).** Roll call vote taken: Adas-yes, Smithback-Travis-yes, Engelstad-yes, Sullivan-yes, Krueger-yes. All ayes. Motion unanimously carried, meeting adjourned to executive session at 7:23 p.m.

Respectfully Submitted: Mary Kay Raether, Board Secretary/Recorder

Approved as Presented/With Changes as Noted: _____

Joe Pleshek, BOE President

Tracy Smithback-Travis, BOE Clerk

IV-D

*****NOTE*****

DUE TO FISCAL YEAR ROLLOVER

TRADITIONAL FINANCIAL UPDATE IS NOT INCLUDED

**School District of Cambridge
Bank Reconciliation
June 30, 2014**

Operations: Funds 10, 23, 27, 38, 50, 80

Beginning Balance	1,821,989.95
Deposits	1,491,549.65
Interest	1,005.78
Accounts Payable	-541,593.94
Net Payroll	-326,043.57
Ending Balance	2,446,907.87
Bank	2,446,483.07
Investment - WISC	424.80
Ending Balance	2,446,907.87

Debt Service: Fund 39

Beginning Balance	37,400.90
Deposits	0.00
Interest	10.76
Accounts Payable	0.00
Ending Balance	37,411.66
Bank	37,411.66
Investment - Local Government	0.00
Ending Balance	37,411.66

Student Activity: Fund 60

Beginning Balance	135,063.29
Deposits	3,009.81
Interest	27.37
Accounts Payable	-12,497.10
Ending Balance	125,603.37

Scholarships: Fund 72

Beginning Balance	123,579.12
Deposits	2,545.72
Interest	62.05
Accounts Payable	0.00
Ending Balance	126,186.89

Severson Learning Center: Fund 10 711102

Beginning Balance	26,621.76
Deposits	500.00
Interest	0.68
Accounts Payable	0.00
Ending Balance	27,122.44

Building Fund: Fund 49 711106

Beginning Balance	3.73
Deposits	0.00
Interest	0.00
Accounts Payable	0.00
Ending Balance	3.73

CHECK NUMBER	POST DATE	CHECK DATE	VENDOR	INVOICE DESCRIPTION	AMOUNT
89260	06/03/2014	06/03/2014	ADLER, LEROY	HS/BASEBALL/JUNE 3 2014	29.26
89260	06/03/2014	06/03/2014	ADLER, LEROY	HS/BASEBALL/JUNE 3 2014	65.00
89261	06/03/2014	06/03/2014	UTTER, TERRY	HS/BASEBALL/JUNE 3 2014	65.00
89262	06/04/2014	06/04/2014	CHAMPIONSHIP AWARDS INC	GRADUATION/PLATES	193.18
89262	06/04/2014	06/04/2014	CHAMPIONSHIP AWARDS INC	HOH/PLATES	37.50
89263	06/04/2014	06/04/2014	HUGHES, LORI	CAMP PICTURES	53.50
89264	06/04/2014	06/04/2014	KOEHN, GARTH	TRANSPORTATION / APR 28 - JUN 6 2014	649.60
89265	06/04/2014	06/04/2014	MORTENSEN, CHERYL	POSTAGE/PROSTART EXAMS	18.75
89266	06/04/2014	06/04/2014	ORLANDO, MARIA	SUPPLIES/WORLD FAIR	22.76
89266	06/04/2014	06/04/2014	ORLANDO, MARIA	CAMP LUCERNE/MAY 2014	193.20
89266	06/04/2014	06/04/2014	ORLANDO, MARIA	SUPPLIES/CAMP	80.56
89267	06/04/2014	06/04/2014	ROSEN, ROBERT	TRAVEL EXPENSES/MEALS & PARKING	36.75
89267	06/04/2014	06/04/2014	ROSEN, ROBERT	OUTSIDE TRAVEL/APR - MAY 2014	44.80
89268	06/04/2014	06/04/2014	STANEK, PETER	SUPPLIES	4.00
89268	06/04/2014	06/04/2014	STANEK, PETER	APR 2014 - MAY 2014	5.88
89269	06/04/2014	06/04/2014	STAPLES BUSINESS ADVANTAG	2 IPAD covers for the AIM Program	31.98
89270	06/04/2014	06/04/2014	WOLETZ, JULIE	COOP WORKPLACES/MAY 2014	34.72
89271	06/04/2014	06/04/2014	WOLF MINI STORAGE	JUN 2014	100.00
89272	06/06/2014	06/06/2014	CAMBRIDGE COMMUNITY ACTIV	PAYMENT #4/2013-14	10,000.00
201300247	06/11/2014	06/05/2014	DIVERSIFIED BENEFIT SERVI	MEDICAL/DEPENDENT CARE	1,878.18
89213	06/11/2014	06/06/2014	THE INSTRUMENTALIST CO	BAND/AWARDS	-351.00
89251	06/11/2014	06/06/2014	POIRER, KEITH	HS/JV BASEBALL/MAY 29 2014	-40.00
89273	06/11/2014	06/11/2014	ABENDROTH WATER CONDITION	MAY 2014	25.00
89274	06/11/2014	06/11/2014	ACE HARDWARE - CAMBRIDGE	ACCT 302/MAY 2014	497.88
89275	06/11/2014	06/11/2014	ANDERSEN, STEVE	SUPPLIES	106.41
89275	06/11/2014	06/11/2014	ANDERSEN, STEVE	CNTP	3.99
89276	06/11/2014	06/11/2014	ATHLETICS DIRECTORS EDGE	TRACK SUPPLIES	261.50
89277	06/11/2014	06/11/2014	BADGER SPORTING GOODS	.32 blanks for track starter pistol	280.19
89278	06/11/2014	06/11/2014	CAMBRIDGE WATER & SEWER	MAY 2014/HS	518.29
89278	06/11/2014	06/11/2014	CAMBRIDGE WATER & SEWER	MAY2014/MS	853.06
89278	06/11/2014	06/11/2014	CAMBRIDGE WATER & SEWER	MAY 2014/GREENHOUSE	62.36
89278	06/11/2014	06/11/2014	CAMBRIDGE WATER & SEWER	MAY 2014/HS	1,408.68
89278	06/11/2014	06/11/2014	CAMBRIDGE WATER & SEWER	MAY 2014/MUSEUM SOUTH	55.55
89279	06/11/2014	06/11/2014	CenterPoint ENERGY SERVIC	HS/MAY 2014	1,435.23
89279	06/11/2014	06/11/2014	CenterPoint ENERGY SERVIC	MS/MAY 2014	909.92
89279	06/11/2014	06/11/2014	CenterPoint ENERGY SERVIC	ELEM/MAY 2014	1,508.46
89280	06/11/2014	06/11/2014	COUNTRYSIDE JEWELRY	AWARDS/GOLF	25.50
89280	06/11/2014	06/11/2014	COUNTRYSIDE JEWELRY	AWARDS/TRACK	72.00
89281	06/11/2014	06/11/2014	CULLIGAN	MAY 2014	119.89
89282	06/11/2014	06/11/2014	DAVIS KUELTHAU ATTORNEYS	MAY 2014	132.50
89283	06/11/2014	06/11/2014	DIGGERS HOTLINE INC	MAY 2014	8.70
89284	06/11/2014	06/11/2014	EARTHGRAINS COMPANY	HS/MAY 2014	146.40
89284	06/11/2014	06/11/2014	EARTHGRAINS COMPANY	ELEM/MAY 2014	241.01
89284	06/11/2014	06/11/2014	EARTHGRAINS COMPANY	MS/MAY 2014	110.54
89285	06/11/2014	06/11/2014	FORT HEALTHCARE BUSINESS	MAY 2014	90.00
89286	06/11/2014	06/11/2014	FORT HEALTHCARE	MAY 2014	2,776.66
89287	06/11/2014	06/11/2014	GRIGGAS, DEBBIE	MS/SHOW CHOIR	75.00
89288	06/11/2014	06/11/2014	HAMPTON, CHRISTIN	MISC	113.78
89289	06/11/2014	06/11/2014	HOMETOWN NEWS GROUP	MAY 2014	535.01
89290	06/11/2014	06/11/2014	INDUSTRIAL TOWEL & UNIFOR	MAY 2014	365.02
89291	06/11/2014	06/11/2014	JOYCE, MATTHEW	HS/JV BASEBALL/MAY 29 2014	40.00
89292	06/11/2014	06/11/2014	KAASHAGEN, BJORN	TRACK/COACHING CERTIFICATION	70.00
89293	06/11/2014	06/11/2014	KARD RECYCLING SERVICE IN	RECYCLING SERVICES	20.77
89295	06/11/2014	06/11/2014	KEMPS LLC	JUN 2 2014	147.30
89295	06/11/2014	06/11/2014	KEMPS LLC	MAY 27 2014	113.60
89295	06/11/2014	06/11/2014	KEMPS LLC	MAY 19 2014	102.15

CHECK NUMBER	POST DATE	CHECK DATE	VENDOR	INVOICE DESCRIPTION	AMOUNT
89295	06/11/2014	06/11/2014	KEMPS LLC	JUN 9 2014	22.10
89295	06/11/2014	06/11/2014	KEMPS LLC	JUN 9 2014	328.95
89295	06/11/2014	06/11/2014	KEMPS LLC	JUN 2 2014	85.55
89295	06/11/2014	06/11/2014	KEMPS LLC	JUN 2 2014	432.80
89295	06/11/2014	06/11/2014	KEMPS LLC	MAY 27 2014	489.80
89295	06/11/2014	06/11/2014	KEMPS LLC	JUN 9 2014	22.10
89296	06/11/2014	06/11/2014	LAKE RIPLEY COUNTRY CLUB	RETIREMENT PARTY	576.00
89296	06/11/2014	06/11/2014	LAKE RIPLEY COUNTRY CLUB	GOLF INVITE & SUPPLIES	912.00
89297	06/11/2014	06/11/2014	LAKE LUCERNE CAMP	LODGING/FEES 13-14	7,245.00
89298	06/11/2014	06/11/2014	LEADHOLM, JOHN	REWARDS	14.88
89299	06/11/2014	06/11/2014	LEADER PRINTING CO INC	GRAD SUPPLIES	497.00
89300	06/11/2014	06/11/2014	LEVERSON, PAMELA	SUPPLIES	231.91
89301	06/11/2014	06/11/2014	MARSHFIELD BOOK&STATIONER	SUPPLIES	17,304.00
89302	06/11/2014	06/11/2014	MCGINNITY, KATE	MAY 2014	850.00
89303	06/11/2014	06/11/2014	MOE, KAREN	29 MILES AUGUST - DECEMBER 38 MILES JANUARY - JUNE	37.66
89304	06/11/2014	06/11/2014	NAPA AUTO PARTS	MAY 2014	41.00
89305	06/11/2014	06/11/2014	NASSCO INC	SUPPLIES	340.00
89306	06/11/2014	06/11/2014	OPPORTUNITIES INC	ADDT'L HOURS/2013-14	3,023.75
89307	06/11/2014	06/11/2014	ORLANDO, MARIA	SUPPLIES/WORLD FAIR	16.88
89308	06/11/2014	06/11/2014	PEPSI COLA COMPANY	FOOD SERVICE	105.00
89308	06/11/2014	06/11/2014	PEPSI COLA COMPANY	FOOD SERVICE	137.45
89309	06/11/2014	06/11/2014	STAPLES BUSINESS ADVANTAG	General supplies for high school office	-69.98
89309	06/11/2014	06/11/2014	STAPLES BUSINESS ADVANTAG	OFFICE & REGISTRATION SUPPLIES	77.88
89309	06/11/2014	06/11/2014	STAPLES BUSINESS ADVANTAG	Class Supplies	7.98
89309	06/11/2014	06/11/2014	STAPLES BUSINESS ADVANTAG	General supplies for high school office	104.97
89310	06/11/2014	06/11/2014	STEIN, JEFFREY	SUPPLIES	687.44
89311	06/11/2014	06/11/2014	SYSCO BARABOO	FOOD SERVICE	636.93
89311	06/11/2014	06/11/2014	SYSCO BARABOO	FOOD SERVICE	411.05
89311	06/11/2014	06/11/2014	SYSCO BARABOO	FOOD SERVICE	763.04
89311	06/11/2014	06/11/2014	SYSCO BARABOO	FOOD SERVICE	765.54
89312	06/11/2014	06/11/2014	TEAM SPORTING GOODS	SUPPLIES	592.95
89313	06/11/2014	06/11/2014	UNIFIRST CORPORATION	SUPPLIES	470.50
89313	06/11/2014	06/11/2014	UNIFIRST CORPORATION	SUPPLIES	355.00
89313	06/11/2014	06/11/2014	UNIFIRST CORPORATION	SUPPLIES	361.00
89314	06/11/2014	06/11/2014	UPLAND HILLS HEALTH FOUND	MEMORIAL/BONNIE HOTTMANN	50.00
89315	06/11/2014	06/11/2014	VOIGT MUSIC CENTER INC	SUPPLIES	33.59
89315	06/11/2014	06/11/2014	VOIGT MUSIC CENTER INC	SUPPLIES	104.11
89315	06/11/2014	06/11/2014	VOIGT MUSIC CENTER INC	SUPPLIES	5.95
89315	06/11/2014	06/11/2014	VOIGT MUSIC CENTER INC	RESALE ITEMS	35.75
89316	06/11/2014	06/11/2014	WASTE MANAGEMENT	HS/JUN 2014	363.04
89316	06/11/2014	06/11/2014	WASTE MANAGEMENT	ELEM/JUN 2014	353.84
89316	06/11/2014	06/11/2014	WASTE MANAGEMENT	MS/JUN 2014	191.49
89317	06/11/2014	06/11/2014	WI DEPT OF JUSTICE	MAY 2014/18	126.00
89318	06/11/2014	06/11/2014	DIVISION OF UNEMPLOYMENT	MAY 2014	194.00
89319	06/11/2014	06/11/2014	WISCONSIN COPY	MAY 2014/MONTHLY USAGE	884.48
89320	06/11/2014	06/11/2014	WISCONSIN EDUCATIONAL RES	NGSS WORKSHOP/FEB 11 2014	150.00
89321	06/11/2014	06/11/2014	WSMA	SUPPLIES	41.00
89321	06/11/2014	06/11/2014	WSMA	SUPPLIES	77.90
88602	06/13/2014	06/13/2014	THRIVENT FINANCIAL F/LUTH	Payroll accrual	-70.00
89322	06/13/2014	06/13/2014	THRIVENT FINANCIAL F/LUTH	Payroll accrual	70.00
89323	06/13/2014	06/13/2014	THRIVENT FINANCIAL F/LUTH	Payroll accrual	70.00
201300248	06/13/2014	06/13/2014	AMERIPRISE FINANCIAL SERV	Payroll accrual	833.00
201300249	06/13/2014	06/13/2014	AMERICAN FUNDS SERVICE CO	Payroll accrual	2,529.16
201300249	06/13/2014	06/13/2014	AMERICAN FUNDS SERVICE CO	Payroll accrual	200.00
89324	06/13/2014	06/13/2014	CAMBRIDGE SCHOOL DISTRICT	Payroll accrual	250.00

CHECK NUMBER	POST DATE	CHECK DATE	VENDOR	INVOICE DESCRIPTION	AMOUNT
89325	06/13/2014	06/13/2014	CAMBRIDGE EDUCATION ASSOC	Payroll accrual	1,887.16
201300250	06/13/2014	06/13/2014	AXA EQUITABLE	Payroll accrual	80.00
88328	06/13/2014	06/13/2014	THRIVENT FINANCIAL F/LUTH	Payroll accrual	-50.00
89326	06/13/2014	06/13/2014	THRIVENT FINANCIAL F/LUTH	Payroll accrual	50.00
89327	06/13/2014	06/13/2014	THRIVENT FINANCIAL F/LUTH	Payroll accrual	50.00
201300253	06/13/2014	06/13/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	3,639.70
201300253	06/13/2014	06/13/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	15,562.68
201300253	06/13/2014	06/13/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	21,405.74
201300253	06/13/2014	06/13/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	538.00
201300253	06/13/2014	06/13/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	3,639.70
201300253	06/13/2014	06/13/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	15,562.68
201300251	06/13/2014	06/13/2014	WEA TAX SHELTERED ANNUITY	Payroll accrual	500.00
201300254	06/13/2014	06/13/2014	WI TAX PAYMENT-PAYROLL-EL	Payroll accrual	70.00
201300254	06/13/2014	06/13/2014	WI TAX PAYMENT-PAYROLL-EL	Payroll accrual	10,112.02
201300252	06/13/2014	06/13/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	3,485.68
201300252	06/13/2014	06/13/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	0.00
201300252	06/13/2014	06/13/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	13,043.02
201300252	06/13/2014	06/13/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	4,133.03
201300252	06/13/2014	06/13/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	15,465.28
88044	06/18/2014	03/01/2014	HOLDEN, RUTH	BOOK RETURN/SNOWMEN/THEA	-14.95
201300255	06/18/2014	06/11/2014	DIVERSIFIED BENEFIT SERVI	MEDICAL/DEPENDENT CARE	1,711.51
89328	06/18/2014	06/18/2014	2ND WIND EXERCISE, INC.	weight room	44,704.54
89329	06/18/2014	06/18/2014	ACE PORTABLES INC	PORTABLE TOILET/SLC	100.00
89330	06/18/2014	06/18/2014	ALLIANT ENERGY/WP&L	ELECTRIC/CHS CONCESSION	32.10
89330	06/18/2014	06/18/2014	ALLIANT ENERGY/WP&L	GAS HEAT/ELEM	334.91
89330	06/18/2014	06/18/2014	ALLIANT ENERGY/WP&L	GAS HEAT/CHS	245.33
89330	06/18/2014	06/18/2014	ALLIANT ENERGY/WP&L	GAS HEAT/MS GYM	98.91
89330	06/18/2014	06/18/2014	ALLIANT ENERGY/WP&L	GAS HEAT/NMS	212.73
89331	06/18/2014	06/18/2014	ALME, CAROL	LUNCH BALANCE/AUSTIN	109.32
89332	06/18/2014	06/18/2014	BAMLETT, JANELLE	POSTAGE/TRANSCRIPTS	10.64
89333	06/18/2014	06/18/2014	BURMAN, GREG	LUNCH BALANCE/BRETT	7.55
89334	06/18/2014	06/18/2014	CAMBRIDGE GAS	MAY 2014 (DISCOUNT \$-43.40)	8,636.46
89335	06/18/2014	06/18/2014	CARPENTER, SUSAN	LUNCH BALANCE/TANNER	16.59
89336	06/18/2014	06/18/2014	CHARTER COMMUNICATIONS	JUN 2014	39.88
89337	06/18/2014	06/18/2014	FORT ATKINSON SCHOOL DIST	OPEN ENROLLMENT/D CAMPBELL	6,485.00
89337	06/18/2014	06/18/2014	FORT ATKINSON SCHOOL DIST	OPEN ENROLLMENT/D PUNZEL	6,485.00
89337	06/18/2014	06/18/2014	FORT ATKINSON SCHOOL DIST	OPEN ENROLLMENT/S KOEBKE	6,485.00
89338	06/18/2014	06/18/2014	GARRISON, GALE	LUNCH BALANCE/LEAH	22.10
89339	06/18/2014	06/18/2014	HULICK, ELIZABETH	LUNCH BALANCE/LUCAS	66.80
89340	06/18/2014	06/18/2014	JENSEN, LORI	LUNCH BALANCE/DAVID	43.90
89341	06/18/2014	06/18/2014	KYOCERA MITA INC.	JUN 2014	1,210.28
89342	06/18/2014	06/18/2014	LIBERTY FLAG	Liberty Falg Co. Flags for Cafe.	596.65
89343	06/18/2014	06/18/2014	MAINSTAGE THEATRICAL SUPP	STAGE CURTAINS	2,600.00
89344	06/18/2014	06/18/2014	MARSHALL, STEPHEN	LUNCH BALANCE/NATALIE	30.40
89345	06/18/2014	06/18/2014	MCGINNITY, KATE	APR 2014	750.00
89346	06/18/2014	06/18/2014	MID STATE EQUIPMENT	SUPPLIES	83.37
89347	06/18/2014	06/18/2014	MJ CARE INC	2013-14 ADMINISTRATIVE FEES	350.00
89347	06/18/2014	06/18/2014	MJ CARE INC	05-23-2014/84 CLAIMS	462.00
89348	06/18/2014	06/18/2014	MOE, KAREN	203 MILES AUGUST - DECEMBER 266 MILES JANUARY - JUNE	263.65
89348	06/18/2014	06/18/2014	MOE, KAREN	Adjustment for issued check 99303	-37.66
89349	06/18/2014	06/18/2014	NORTH AMERICAN MECHANICAL	HS/COMPUTER ROOM	683.32
89349	06/18/2014	06/18/2014	NORTH AMERICAN MECHANICAL	ELEM/POOL BOILER	405.78
89349	06/18/2014	06/18/2014	NORTH AMERICAN MECHANICAL	HS/ANDOVER SYSTEM	202.48
89350	06/18/2014	06/18/2014	PERO, ROBERT III	SUMMER CLINIC	210.00
89351	06/18/2014	06/18/2014	PROFESSIONAL PEST CONTROL	HS/JUN 2014	53.00

CHECK NUMBER	POST DATE	CHECK DATE	VENDOR	INVOICE DESCRIPTION	AMOUNT
89351	06/18/2014	06/18/2014	PROFESSIONAL PEST CONTROL	MS/JUN 2014	53.00
89351	06/18/2014	06/18/2014	PROFESSIONAL PEST CONTROL	ELEM/JUN 2014	51.00
89352	06/18/2014	06/18/2014	SCHRADER, JOHN	LUNCH BALANCE/ABBEY	13.55
89353	06/18/2014	06/18/2014	SCHUMACHER, BRYON	LUNCH BALANCE/CODY	20.00
89354	06/18/2014	06/18/2014	SHUMWAY APPLIANCE	WASHER	865.00
89355	06/18/2014	06/18/2014	STRESE, BRENDA	LUNCH BALANCE/STEPHANIE	5.20
89356	06/18/2014	06/18/2014	USIC LOCATING SERVICES IN	FIBER OPTICS/LINE LOCATING	49.17
89356	06/18/2014	06/18/2014	USIC LOCATING SERVICES IN	FIBER OPTICS/LINE LOCATING	49.17
89356	06/18/2014	06/18/2014	USIC LOCATING SERVICES IN	FIBER OPTICS/LINE LOCATING	98.34
89356	06/18/2014	06/18/2014	USIC LOCATING SERVICES IN	FIBER OPTICS/LINE LOCATING	49.17
89356	06/18/2014	06/18/2014	USIC LOCATING SERVICES IN	FIBER OPTICS/LINE LOCATING	49.17
89357	06/18/2014	06/18/2014	WILSON, JAMES	LUNCH BALANCE/MORGAN	6.45
89357	06/18/2014	06/18/2014	WILSON, JAMES	LUNCH BALANCE/CONNOR	3.35
89358	06/18/2014	06/18/2014	YAHN, CYNTHIA	LUNCH BALANCE/ZAC	9.75
89359	06/19/2014	06/19/2014	COUNTRYSIDE JEWELRY	AWARDS/SOCCER	9.00
89359	06/19/2014	06/19/2014	COUNTRYSIDE JEWELRY	AWARDS/BASEBALL	73.50
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	-48.12
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	32.28
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	1,788.00
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	73.54
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	1.10
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	2.20
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	100.50
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	103.69
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	67.98
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	2,248.66
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	1,724.71
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	1,652.68
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	52.13
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	922.20
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	40.15
89362	06/19/2014	06/19/2014	FOX RIVER FOODS INC	FOOD SERVICE	52.73
89363	06/19/2014	06/19/2014	HEALY AWARDS INC.	RECORD BOARD TEXT	75.70
89364	06/19/2014	06/19/2014	LARSEN, COLLEEN	LUNCH BALANCE/MALIA	35.95
89365	06/19/2014	06/19/2014	MID STATE EQUIPMENT	JD MOWER	17,452.09
201300259	06/25/2014	06/19/2014	DIVERSIFIED BENEFIT SERVI	MEDICAL	901.64
89367	06/25/2014	06/25/2014	ALLIANT ENERGY/WP&L	POLE RENTAL/2013-14	630.00
89367	06/25/2014	06/25/2014	ALLIANT ENERGY/WP&L	GAS HEAT/GREENHOUSE	28.25
89367	06/25/2014	06/25/2014	ALLIANT ENERGY/WP&L	ELECTRIC/FARM	39.64
89367	06/25/2014	06/25/2014	ALLIANT ENERGY/WP&L	ELECTRIC/ELEM	9,988.93
89367	06/25/2014	06/25/2014	ALLIANT ENERGY/WP&L	ELECTRIC/CHS	6,231.98
89367	06/25/2014	06/25/2014	ALLIANT ENERGY/WP&L	ELECTRIC/CHS PUMPHOUSE	205.65
89367	06/25/2014	06/25/2014	ALLIANT ENERGY/WP&L	ELECTRIC/NMS	4,757.01
89368	06/25/2014	06/25/2014	CED/LAPPIN CREDIT OFFICE	SUPPLIES	529.20
89369	06/25/2014	06/25/2014	CITY OF MADISON TREASURER	LICENSE RENEWAL/2014-15	1,627.00
89370	06/25/2014	06/25/2014	DE LAGE LANDEN PUBLIC FIN	JUN 15 - JUL 14 2014	322.34
89371	06/25/2014	06/25/2014	DEERFIELD SCHOOL DISTRICT	CROSS COUNTRY CO-OP	11,315.70
89372	06/25/2014	06/25/2014	DELL	equipment	2,849.90
89372	06/25/2014	06/25/2014	DELL	equipment	27,359.04
201300266	06/25/2014	06/25/2014	DIVERSIFIED BENEFIT SERVI	MEDICAL/DEPENDENT CARE	483.82
89373	06/25/2014	06/25/2014	DIVERSIFIED BENEFIT SERVI	JUN 2014/FEES/FLEX	104.40
89374	06/25/2014	06/25/2014	EHRIKE, TASHA	BOOK RETURN/THE SCARY SAFARI/NOMIA	3.99
89375	06/25/2014	06/25/2014	ELKHORN CHEMICAL CO INC	SUPPLIES	128.66
89376	06/25/2014	06/25/2014	FIRST STUDENT INC	MAY 2014/SPECIAL EDUCATION	4,027.43
89376	06/25/2014	06/25/2014	FIRST STUDENT INC	MAY 2014/GIRLS SOCCER	477.63
89376	06/25/2014	06/25/2014	FIRST STUDENT INC	MAY 2014	19,201.50

CHECK NUMBER	POST DATE	CHECK DATE	VENDOR	INVOICE DESCRIPTION	AMOUNT
89376	06/25/2014	06/25/2014	FIRST STUDENT INC	MAY 2014/C.A.P. TRIPS	115.36
89377	06/25/2014	06/25/2014	JOSTENS/JC FISH	MEDALS/GRADUATION/2014	20.00
89378	06/25/2014	06/25/2014	NORTH AMERICAN MECHANICAL	HS/KITCHEN RETURN DUCT	4,030.00
89379	06/25/2014	06/25/2014	NIKOLAY, BERNARD	PARKING	4.00
89379	06/25/2014	06/25/2014	NIKOLAY, BERNARD	OUTSIDE TRAVEL/MAY 2014	132.16
89379	06/25/2014	06/25/2014	NIKOLAY, BERNARD	OUTSIDE TRAVEL/JUN 2014	337.12
89380	06/25/2014	06/25/2014	OPERA FOR THE YOUNG (OFY)	BALANCE/PERFORMANCE/MAR 20 2014	355.00
89381	06/25/2014	06/25/2014	ROETHE POPE ROETHE LLP	JUN 2014	787.50
89382	06/25/2014	06/25/2014	SHELL - PROCESSING CENTER	FUEL/FIRST STUDENT	125.87
201300271	06/27/2014	06/26/2014	BMO MASTERCARD	Credit Card Payment AP Invoice.	23,685.43
89383	06/27/2014	06/27/2014	THRIVENT FINANCIAL F/LUTH	Payroll accrual	70.00
201300260	06/27/2014	06/27/2014	AMERICAN FUNDS SERVICE CO	Payroll accrual	2,029.16
201300260	06/27/2014	06/27/2014	AMERICAN FUNDS SERVICE CO	Payroll accrual	200.00
201300267	06/27/2014	06/27/2014	AMERICAN FUNDS SERVICE CO	Payroll accrual	16,000.00
89386	06/27/2014	06/27/2014	CAMBRIDGE COMMUNITY ACTIV	PAYMENT #5/2013-14	13,787.96
89384	06/27/2014	06/27/2014	CAMBRIDGE SCHOOL DISTRICT	Payroll accrual	250.00
89385	06/27/2014	06/27/2014	CAMBRIDGE EDUCATION ASSOC	Payroll accrual	1,776.93
89387	06/27/2014	06/27/2014	C&M HYDRALIC TOOL SUPPLY	SLC SUPPLIES	371.65
89418	06/27/2014	06/27/2014	C&M HYDRALIC TOOL SUPPLY	SUPPLIES	59.28
89419	06/27/2014	06/27/2014	DALY, SHARON	OUTSIDE TRAVEL/APR 25 - MAY 2014	94.08
89419	06/27/2014	06/27/2014	DALY, SHARON	PARKING	6.25
201300261	06/27/2014	06/27/2014	AXA EQUITABLE	Payroll accrual	80.00
89388	06/27/2014	06/27/2014	FORT ATKINSON GLASS AND M	DISPLAY SUPPLIES	1,112.00
89420	06/27/2014	06/27/2014	OTHMER, KURT	LUNCH ACCOUNT/TIFFANY	2.00
89420	06/27/2014	06/27/2014	OTHMER, KURT	LUNCH ACCOUNT/NICHOLAS	0.99
89420	06/27/2014	06/27/2014	OTHMER, KURT	LUNCH ACCOUNT/SHAUN	5.21
89421	06/27/2014	06/27/2014	TOPEL, TIMOTHY	UNIFORMS	251.45
89422	06/27/2014	06/27/2014	UNITED COOPERATIVE	SUPPLIES	114.07
201300269	06/27/2014	06/27/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	283.81
201300264	06/27/2014	06/27/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	17,416.88
201300264	06/27/2014	06/27/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	2,997.81
201300264	06/27/2014	06/27/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	12,818.07
201300264	06/27/2014	06/27/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	378.00
201300264	06/27/2014	06/27/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	12,818.07
201300264	06/27/2014	06/27/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	2,997.81
201300269	06/27/2014	06/27/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	1,213.54
201300269	06/27/2014	06/27/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	185.47
201300269	06/27/2014	06/27/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	283.81
201300269	06/27/2014	06/27/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	1,213.54
201300262	06/27/2014	06/27/2014	WEA TAX SHELTERED ANNUITY	Payroll accrual	450.00
201300265	06/27/2014	06/27/2014	WI TAX PAYMENT-PAYROLL-EL	Payroll accrual	7,969.24
201300265	06/27/2014	06/27/2014	WI TAX PAYMENT-PAYROLL-EL	Payroll accrual	55.00
201300270	06/27/2014	06/27/2014	WI TAX PAYMENT-PAYROLL-EL	Payroll accrual	123.86
201300268	06/27/2014	06/27/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	117.33
201300263	06/27/2014	06/27/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	13,099.48
201300263	06/27/2014	06/27/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	2,084.20
201300263	06/27/2014	06/27/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	11,047.76
201300263	06/27/2014	06/27/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	1,757.80
201300268	06/27/2014	06/27/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	98.95
89423	06/30/2014	07/03/2014	ACE HARDWARE - CAMBRIDGE	ACCT 302/JUN 2014	371.22
89424	06/30/2014	07/03/2014	ACT - FINANCE	HS/LINKAGE REPORTS	400.00
89425	06/30/2014	07/03/2014	TYCO INTEGRATED SECURITY	MS/SERVICE	646.29
89426	06/30/2014	07/03/2014	CULLIGAN	JUN 2014	95.92
89427	06/30/2014	07/03/2014	HOMETOWN NEWS GROUP	JUN 2014	365.50
89428	06/30/2014	07/03/2014	MUSIC UNLIMITED	HS/TUNING	30.00
89429	06/30/2014	07/03/2014	NAPA AUTO PARTS	JUN 2014	49.46

CHECK NUMBER	POST DATE	CHECK DATE	VENDOR	INVOICE DESCRIPTION	AMOUNT
89441	06/30/2014	07/03/2014	WI DEPT OF JUSTICE	JUN 2014/	7.00
89442	06/30/2014	07/03/2014	DIVISION OF UNEMPLOYMENT	JUN 2014	1,312.00
89430	06/30/2014	07/03/2014	WISCONSIN COPY	JUN 2014/MONTHLY USAGE	477.26
89446	06/30/2014	07/14/2014	ABENDROTH WATER CONDITION	JUN 2014	25.00
89447	06/30/2014	07/14/2014	ACT - FINANCE	QUALITYCORE MCMC SCORED	2,527.00
89448	06/30/2014	07/14/2014	ALLIANT ENERGY/WP&L	GAS HEAT/ELEM	181.13
89448	06/30/2014	07/14/2014	ALLIANT ENERGY/WP&L	GAS HEAT/NMS	120.78
89448	06/30/2014	07/14/2014	ALLIANT ENERGY/WP&L	GAS HEAT/CHS	126.10
89449	06/30/2014	07/14/2014	BZDAWKA, ERIN	iPOD SPEAKER CONVERTER	29.00
89450	06/30/2014	07/14/2014	CAMBRIDGE GAS	JUN 2014	3,354.27
89451	06/30/2014	07/14/2014	CAMBRIDGE WATER & SEWER	JUN 2014/HS	817.51
89451	06/30/2014	07/14/2014	CAMBRIDGE WATER & SEWER	JUN 2014/MUSEUM SOUTH	55.55
89451	06/30/2014	07/14/2014	CAMBRIDGE WATER & SEWER	JUN 2014/HS	518.29
89451	06/30/2014	07/14/2014	CAMBRIDGE WATER & SEWER	JUN 2014/GREENHOUSE	37.50
89451	06/30/2014	07/14/2014	CAMBRIDGE WATER & SEWER	JUN 2014/MS	1,238.48
89452	06/30/2014	07/14/2014	CenterPoint ENERGY SERVIC	MS/JUN 2014	366.40
89452	06/30/2014	07/14/2014	CenterPoint ENERGY SERVIC	ELEM/JUN 2014	582.47
89452	06/30/2014	07/14/2014	CenterPoint ENERGY SERVIC	HS/JUN 2014	725.87
89453	06/30/2014	07/14/2014	COUNTRYSIDE JEWELRY	AWARDS/? REPAIR	72.00
89453	06/30/2014	07/14/2014	COUNTRYSIDE JEWELRY	AWARDS/TRACK	18.00
89454	06/30/2014	07/14/2014	DEERFIELD SCHOOL DISTRICT	OE/S.L.	39,653.93
89454	06/30/2014	07/14/2014	DEERFIELD SCHOOL DISTRICT	TRANSIT OF STATE AID FOR PT COOP	10,406.00
89455	06/30/2014	07/14/2014	DIGGERS HOTLINE INC	JUN 2014	8.70
201300272	06/30/2014	07/14/2014	DIVERSIFIED BENEFIT SERVI	MEDICAL/DEPENDENT CARE	1,338.10
89456	06/30/2014	07/14/2014	FORT HEALTHCARE	JUN 2014	2,776.66
89457	06/30/2014	07/14/2014	JM CARPETS	DO CARPET	7,148.00
89458	06/30/2014	07/14/2014	KARD RECYCLING SERVICE IN	RECYCLING SERVICES	30.00
89459	06/30/2014	07/14/2014	KNORR, KARLA	2013-14 Transportation For Private School Student(s)	1,028.16
89460	06/30/2014	07/14/2014	MARSHFIELD BOOK&STATIONER	FURNITURE	3,872.00
89461	06/30/2014	07/14/2014	NASSCO INC	GYM FLOOR FINISH	4,985.51
89462	06/30/2014	07/14/2014	SINK TO SEPTIC	MS/TOILET	159.93
89463	06/30/2014	07/14/2014	USIC LOCATING SERVICES IN	FIBER OPTICS/LINE LOCATING	49.17
89463	06/30/2014	07/14/2014	USIC LOCATING SERVICES IN	FIBER OPTICS/LINE LOCATING	98.34
89463	06/30/2014	07/14/2014	USIC LOCATING SERVICES IN	FIBER OPTICS/LINE LOCATING	98.34
89487	06/30/2014	07/15/2014	PITNEY BOWES GLOBAL (RENT	RENTAL AGREEMENT/JAN - JUN 2014	89.50

Totals for checks 624,131.63

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	198,593.55	0.00	240,082.04	438,675.59
21	STATE PROJECTS	3,216.01	50,246.55	37.50	53,500.06
27	SPECIAL EDUCATION FUND	30,726.92	0.00	53,397.27	84,124.19
50	FOOD SERVICE FUND	3,099.13	0.00	14,162.94	17,262.07
80	COMMUNITY SERVICE FUND	6,165.97	0.00	24,403.75	30,569.72
*** Fund Summary Totals ***		241,801.58	50,246.55	332,083.50	624,131.63

***** End of report *****

CHECK CHECK		INVOICE		
NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
11802	06/02/2014	CHAMPIONSHIP AWARDS INC	MS/CHOIR/PLAQUES	15.00
11803	06/02/2014	KEMPS LLC	MAY 27 2014	51.00
11804	06/02/2014	LAWSONIA GOLF COURSE	HS/GOLF/SECTIONALS/JUN 3 2014	140.00
11805	06/02/2014	PELLETIER, CATHY	FIELD TRIP/DALTON	26.00
11806	06/05/2014	EARLEYWINE, DEANNA	BOOKS	64.00
11807	06/05/2014	LIFETOUCH NSS ACCOUNTS RE	ELEM/YEARBOOKS	3,155.90
11808	06/05/2014	WISE, JENNY	FIELD TRIP/RILEY	25.00
11809	06/05/2014	WOUNDED WARRIOR PROJECT	8TH GRADE FACS SERVICE PROJECT	82.50
11810	06/10/2014	AMERICAN ENTERTAINMENT	HS HOMECOMING/OCT 18 2014	500.00
11811	06/10/2014	C.A.R.T	MS/RUN-SWIM-RUN PROCEEDS	850.00
11812	06/10/2014	CHAZEN ART MUSEUM	ELEM VISIT	97.00
11813	06/10/2014	LEVERSON, PAMELA	SO EXPENSES	197.04
11814	06/11/2014	CAPITAL VOLLEYBALL ACADEM	SUMMER LEAGUE/2014	750.00
11815	06/17/2014	SCHOOL DISTRICT OF CAMBRI	HS MUSIC/CAPTIOL	152.15
11816	06/17/2014	CZECHOWICZ, KATHRYN	SENIOR GIFTS	93.52
11817	06/17/2014	ELEGANCE & DESIGN STUDIO	FLOWERS/GRADUATION	568.00
11818	06/17/2014	MUSIC THEATRE INTERNATION	RENTALS & ROYALTIES/GUYS & DOLLS	1,390.00
11819	06/17/2014	STONE, SHANNON	FIELD TRIP	1,100.00
11820	06/17/2014	UNITED COOPERATIVE	LP	20.00
11821	06/18/2014	MAINSTAGE THEATRICAL SUPP	STAGE CURTAINS	3,040.00
11822	06/19/2014	CRUTCHFIELD	Speaker	179.99
Totals for checks				12,497.10

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
60	AGENCY FUND	12,497.10	0.00	0.00	12,497.10
***	Fund Summary Totals ***	12,497.10	0.00	0.00	12,497.10

***** End of report *****



Cambridge High School

Learn from the past, Achieve in the present, and Envision the future.

TO: BOE
FROM: Keith A. Schneider
DATE: July 14, 2014
SUBJECT: Earned Release Update and Proposal

Mr. Rosen updated the BOE in prior months regarding the implementation and success of the Earned Release program at CHS. This program allows CHS Juniors and Seniors the option of leaving campus via their cars (or in someone's car) with parent permission.

Some facts of the program include:

- ✦ This is a privilege system
- ✦ Students must be doing satisfactory work in all classes with NO discipline referrals, suspensions, expulsions or attendance issues
- ✦ No missing work, substandard work or late assignments
- ✦ Students earn a 50-minute lunch on designated extended noon hour days
- ✦ Students are able to stay on campus and utilize the IMC or Commons during this time
- ✦ 57 total students applied for the program and utilized it at various times during the Spring

It is the **recommendation** of CHS to continue the program into the future with minor modifications. These modifications include the following:

- ✦ change name from Earned Release to CHS Extended Lunch Program to better reflect the intent of the program and the language used at CHS last year
- ✦ change "satisfactory work" to "C level"
- ✦ update the format to make it easier for families to complete/read/understand

Thank you for your continued support of Earned Release and CHS!

ks

VI

Board of Education
Board Finance Standing Committee Meeting
Tuesday, July 8, 2014, 6:00 p.m.

District Office

AGENDA

1. Call to Order-Roll Call
2. Approval of Minutes of the Last Meeting
3. Public Comment
4. Historical School Discussion
5. Buildings and Grounds Update
6. Long Term Capital Maintenance Plan
7. 2014-2015 Budget Discussion
8. Old Business
 - o Telecom Fitness
 - o Sewer Later Update
 - o WEA Lawsuit Update
9. Items for Future Agenda
10. Next Meeting, Date, Time and Place
11. Adjournment

School District of Cambridge Finance Meeting July 8, 2014

Call to order: The meeting was called to order at 6:10 p.m. Members of the committee present were Phil Adas, Glen Bolt and Greg Engelstad, Present from the district was Bernie Nikolay, Mark Worthing, Randy North and Randy Staubli.

Approval of Minutes: Minutes were approved as presented.

Public Comment: None

Historical School Discussion: Nancy Amacher attended as a representative of the CHSF. Mark Sewell also attended. Mark gave the committee a brief presentation on the history of the 1906 school and the details how the lease was originated and the perspective of the school board at the time. Mark was the school board President when the school district and the CHSF entered into the lease agreement for the building. Mark has offered his legal services to draft a document if both the CHSF and the school district want to enter into an agreement to the purchase of the building. Mark pointed out that the document would need to be written so that various items like zoning, use of building and access to building are resolved and understood. Nancy distributed a document that listed some possible purchase proposal items. A question was brought up regarding how a disagreement in the use of the building would be resolved. Mark said that the default would be circuit court however it could be written in the bill of sale that the school district would have sole discretion. The CHSF is going to do some more research to see if it is necessary for them to own the building in order to secure grants for upgrades to the building. They will be put on the agenda for the next meeting.

Buildings and Grounds update: Randy Staubli gave an update on the progress of the summer cleaning and also explained the HVAC problems that are occurring at the elementary school particularly the pool area. Mark has a call in to NAMI to see if there are any options to upgrade that part of the building to digital controls and get off the pneumatic controls. Randy also updated the board on a couple of HVAC issues at the high school. Randy North updated the committee on a roof leak and windows leaking at the 1906 building.

Long Term Capital Maintenance Plan: Mark updated the committee on the items on the plan that are being done over the summer. He also informed the committee that he has received the plan for the Severson Learning Center and will begin to implement those needs to the plan.

2014-15 Budget Discussion: Mark updated the Board on the status of the 2013-14 budget and how it is projected to end the year. It's looking like the District will end the year adding approximately \$200,000 to fund balance. He also reviewed the July 1 estimate of state aid that DPI has made available. The DPI estimate is approximately \$35,000 more than the District had been projecting through the forecast model. Mark stated that the 2014-15 budget has been built on a 1.46-3% increase in salaries, no increase for insurance other than dental, a 1.5% increase to the transportation costs and an increase to the technology budget. At this time, the 2014-15 budget is projected to add approximately \$200,000 to general fund balance.

Old Business:

- Telecom Fitness – Mark updated the board that the district is in the final stages of the review and it's looking like a change in phone service provider is coming. A change in provider is projected to save the District approximately \$5,700 per year.
- Sewer Lateral Update – Bernie has had communication with Mike Rumpf and Mike plans to have something drafted in the coming weeks.

- WEA Lawsuit Update – Bernie updated the committee that the Court of Appeals ruled the lawsuit shouldn't have been in federal court and is going back to the jurisdiction of Waukesha County.

Items for Future Agenda: Continued discussion of the Historical School, First Student will be present to discuss any updates to routes due to road construction, Randy will have an update on the HVAC issues

Next Meeting – Scheduled for August 5 at 6:00 p.m.

Meeting Adjourned at 7:54 p.m.

VI-B

2013-14 Budget Recap and Adjustments

Enclosed is an updated accounting of the 2013-14 budget. The necessary budget revisions are indicated in the document with a brief explanation. I will provide a more detailed explanation in this document regarding some of the budget revisions. One thing I'd like to point out as the numbers in the "Revised Budget" column are budgeted numbers and not the actual expenditures are. Many line items will not be spent to the full budget amount. Currently, the fund balance in Fund 10 has a balance of \$1,714,924 which is an increase of \$199,151.

Budget Explanations:

Fund 10

Revenues –

- The District received a TID Closeout payment of \$27,380 from the Village of Cambridge increasing the revenues from local sources/taxes.
- The District earned \$3,071 more in interest than budgeted, increasing the revenues from local sources/investments.
- A coding change in revenues received from Deerfield resulted in an increase to revenues from *Other School Districts in Wisconsin* and decreased revenues in *Intermediate Sources*. In addition, the District received \$1,000 through an AODA grant that is shared with Deerfield and Marshall. This was not in the original budget.
- The District received a grant for the new Educator Effectiveness evaluation model in the amount of \$6,800. This grant increased the revenues in the State Sources revenue category.

Expenses –

- The coding for Title I expenditures needed to be moved from Undifferentiated Curriculum to Regular Curriculum in order to match the codes DPI had approved.
- School Building Administration needs to be increased \$3,259 to adjust for the purchase of lunch tables at the elementary school. Twelve new tables were purchased and it was discussed and decided at the June Finance Committee meeting to order them all at once instead of ordering in phases.
- Business Administration needs to be increased due to the increase in utility costs this year that are primarily related to the cold winter. A new lawnmower was also purchased which was offset by not spending as much in school bus transportation.
- Interfund Transfers can be reduced due to the local costs of special education services. This is primarily due to receiving more in Medicaid reimbursements than originally budgeted.
- Purchased Instructional Services expenditures came in less than originally budgeted. Included in this line item is Youth Options and Open Enrollment. Both came in under budget.

Special Project Fund (21,27)

Revenues –

- Reduced due to the decrease in the transfer from Fund 10.

Expenditures –

- Increase in Support Services is attributed to transportation costs being higher than budgeted. Also, the Non-Program Transactions needs to be increased to reflect the actual Transit of State Aids payment to Deerfield. Cambridge pays for all costs related to the Physical Therapy services that are shared with Deerfield. Deerfield reimburses Cambridge for their portion but because Cambridge pays up front we receive state aid. We need to pass Deerfield's portion on to them.

Debt Service Fund (38,39)

Revenues –

- Earned more interest than originally budgeted for

Expenditures –

- Actual debt payments were less than the budgeted amount.

Capital Projects Fund (41,49)

Revenues –

- Earned more interest than the budgeted amount

Expenditures –

- Didn't spend the budgeted amount. Money goes into fund balance than can be used in the future for building related expenditures.

Food Service Fund (50)

Revenues –

- Lunch sales less than budgeted.

Expenditures –

- Food costs were less than budgeted which is also reflected by the reduced number of meals sold

Community Service Fund (80)

Expenditures –

- Didn't spend the budgeted amount in Purchased Services

SCHOOL DISTRICT OF CAMBRIDGE
PROPOSED 2013-2014 ANNUAL BUDGET
Budget Amendment
7/21/2014

	Budget 2013-2014	Revised Budget 2013-14	Difference from 11/18/2013	
GENERAL FUND (FUND 10)				
Beginning Fund Balance (Account 938 000)	1,520,872	1,520,872	0	
Ending Fund Balance, Unassigned (Acct. 939 000)			0	
Ending Fund Balance, Assigned (Acct. 938 000)	25,117	50,354	25,237	
Ending Fund Balance, Assigned (Acct. 938 000)			0	
TOTAL ENDING FUND BALANCE (ACCT. 938 000)	\$ 1,545,989	\$ 1,571,226	\$ 25,236	
REVENUES & OTHER FINANCING SOURCES				
100 Transfers-in	0	0	0	
Local Sources				
210 Taxes	5,902,584	5,929,964	27,380	TID Closeout payout
240 Payments for Services	0	0	0	
260 Non-Capital Sales	0	0	0	
270 School Activity Income	21,985	21,985	0	
280 Interest on Investments	8,500	11,571	3,071	Earned more interest than budgeted
290 Other Revenue	77,701	77,701	0	
Subtotal Local Sources	6,010,770	6,041,221	30,451	
Other School Districts Within Wisconsin				
310 Transit of Aid	0	0	0	
340 Payments for Services	406,224	418,334	12,110	Coding change for soccer co-op
380 Medical Service Reimbursements	0	0	0	
390 Other Inter-district, Within Wisconsin	0	1,000	1,000	AODA money for stipend
Subtotal Other School Districts within Wisconsin	406,224	419,334	13,110	
Other School Districts, Outside Wisconsin				
440 Payments for Services	0	0	0	
490 Other Inter-district, Outside Wisconsin	0	0	0	
Subtotal Other School Districts, outside Wisconsin	0	0	0	
Intermediate Sources				
510 Transit of Aids	4,137	4,137	0	
530 Payments for Services from CCDEB	0	0	0	
540 Payments for Services from CESA	12,520	0	(12,520)	Coding change for soccer co-op
580 Medical Services Reimbursement	0	0	0	
590 Other Intermediate Sources	0	0	0	
Subtotal Intermediate Sources	16,657	4,137	-12,520	
State Sources				
610 State Aid--Categorical	113,665	113,665	0	
620 State Aid -- General	3,415,218	3,415,218	0	
630 DPI Special Project Grants	0	6,800	6,800	Educator Effectiveness Grant
640 Payments for Services	0	0	0	
650 Student Achievement Guarantee in Education (SAGE Grant)	0	0	0	
660 Other State Revenue Through Local Units	44,645	44,645	0	
690 Other Revenue	3,798	3,798	0	
Subtotal State Sources	3,577,326	3,584,126	6,800	
Federal Sources				
710 Transit of Aids	0	0	0	
720 Impact Aid	0	0	0	
730 DPI Special Project Grants	32,912	32,912	0	
750 IASA Grants	72,941	72,941	0	
760 JTPA	0	0	0	
770 Other Federal Revenue Through Local Units	0	0	0	
780 Other Federal Revenue Through State	0	0	0	
790 Other Federal Revenue - Direct	0	0	0	
Subtotal Federal Sources	105,853	105,853	0	
Other Financing Sources				
850 Reorganization Settlement	0	-	-	
860 Compensation, Fixed Assets	0	225	225	Sale of Equipment
870 Long-Term Obligations	45,352	45,352	-	
Subtotal Other Financing Sources	45,352	45,577	225	
Other Revenues				
960 Adjustments	0	0	0	
970 Refund of Disbursement	0	0	0	
980 Medical Service Reimbursement	0	0	0	
990 Miscellaneous	1,500	3,430	1,930	
Subtotal Other Revenues	1,500	3,430	1,930	Miscellaneous revenues
TOTAL REVENUES & OTHER FINANCING SOURCES	\$ 10,163,682	\$ 10,203,678	\$ 39,996	

EXPENDITURES & OTHER FINANCING USES				
Instruction				
110,000 UNDIFFERENTIATED CURRICULUM	1,719,982	1,670,634	-49,348	Reduced to adjust Title I coding. Moved to 120000
120,000 REGULAR CURRICULUM	1,643,508	1,731,929	88,421	Changed coding from 110000 to adjust Title I coding
130,000 VOCATIONAL CURRICULUM	404,468	404,468	0	
140,000 PHYSICAL CURRICULUM	196,414	196,414	0	
160,000 CO-CURRICULAR ACTIVITIES	289,302	289,302	0	
170,000 SPECIAL NEEDS	48,269	48,269	0	
Subtotal Instruction	4,301,943	4,341,016	39,073	
Support Sources				
210,000 PUPIL SERVICES	160,699	161,703	1,004	Salary/Benefits higher than originally budgeted
220,000 INSTRUCTIONAL STAFF SERVICES	335,679	335,679	0	
230,000 GENERAL ADMINISTRATION	322,634	322,634	0	
240,000 SCHOOL BUILDING ADMINISTRATION	550,108	553,367	3,259	Purchased new lunch tables at the Elem. School
250,000 BUSINESS ADMINISTRATION	1,995,201	2,022,760	27,559	Increase due to utilities
260,000 CENTRAL SERVICES	377,589	377,589	0	
270,000 INSURANCE AND JUDGMENTS	98,165	98,165	0	
280,000 DEBT SERVICES	26,519	26,519	0	
290,000 OTHER SUPPORT SERVICES	442,211	459,996	17,785	
Subtotal Support Sources	4,308,805	4,358,412	49,607	
Non-Program Transactions				
400,000 NON-PROGRAM TRANSACTIONS	0	0	0	
410,000 INTERFUND/GOVT TRANSFERS	1,117,061	1,082,988	-34,073	Decrease of transfer to Fund 27 (Special Ed)
430,000 PURCHASED INSTRUCTIONAL SERVICES	410,756	370,908	-39,848	Adj due to Actual OE and Youth Options
490,000 NON-PROGRAM TRANSACTIONS	0	0	0	
740,000 NONCURRENT ASSETS	0	0	0	
Subtotal Support Sources	1,527,817	1,453,896	-73,921	
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 10,138,565	\$ 10,153,324	\$ 14,759	

Appendix D-3
Budget Revision
7/21/2014

Difference from
11/18/2013

SPECIAL PROJECTS FUND (FUNDS 21, 23, 27, 29)	Budget 2013-2014	Revised Budget 2013-14		
Beginning Fund Balance	10,384	10,384	(0)	
Ending Fund Balance	9,864	0	(9,864)	
REVENUES & OTHER FINANCING SOURCES	1,781,608	1,742,253	0	Reduced due to transfer from Fund 10
100 000 Instruction	1,146,829	1,113,029	(33,800)	
200 000 Support Services	531,746	535,859	4,113	Transportation costs higher than expected
400 000 Non Program Transactions	103,553	103,748	195	State Aid payment to Deerfield
EXPENDITURES & OTHER FINANCING USES	1,782,128	1,752,636	(29,492)	

DEBT SERVICE FUND (FUNDS 38, 39)	Budget 2013-2014	Revised Budget 2013-14		
Beginning Fund Balance	31,700	34,034	2,334	
Ending Fund Balance	34,034	39,748	5,714	
REVENUES & OTHER FINANCING SOURCES	816,068	816,185	8,048	Earned more interest than budget
281 000 Long-Term Capital Debt	23,661	23,661	0	
282 000 Refinancing	790,073	786,810	(3,263)	
283 000 Operational Debt			0	
289 000 Other Long-Term General Obligation Debt			0	
EXPENDITURES & OTHER FINANCING USES	813,734	810,471	(3,263)	

0
0

CAPITAL PROJECTS FUND	Budget 2013-2014	Revised Budget 2013-14		
Beginning Fund Balance	3,017,225	3,017,225	0	
Ending Fund Balance	1	16,830	16,829	
REVENUES & OTHER FINANCING SOURCES	225,000	226,968	1,968	Interest earned
EXPENDITURES & OTHER FINANCING USES	\$ 3,242,224	\$ 3,227,363	(14,861)	Didn't spend all of Fund 41 budget

FOOD SERVICE FUND	Budget 2013-2014	Revised Budget 2013-14		
Beginning Fund Balance	4,311	4,311	0	
Ending Fund Balance	114	(25,134)		
REVENUES & OTHER FINANCING SOURCES	\$ 386,729	\$ 323,907	0	Lunch sales less than expected
200 000 SUPPORT SERVICES	390,926	353,352	0	Food Costs were less
400 000 NON-PROGRAM TRANSACTIONS	0	0	0	
EXPENDITURES & OTHER FINANCING USES	\$ 390,926.00	\$ 353,352.00	\$ -	

COMMUNITY SERVICE FUND (FUND 80)	Budget 2013-2014	Revised Budget 2013-14		
Beginning Fund Balance	\$ 6,559	\$ 6,559	0	
Ending Fund Balance	\$ 6,559	\$ 33,367	26,808	
REVENUES & OTHER FINANCING SOURCES	\$ 442,500	\$ 442,500	0	
EXPENDITURES & OTHER FINANCING USES	\$ 442,500	\$ 415,692	(26,808)	

VII

SCHOOL DISTRICT OF CAMBRIDGE
Board of Education - Policy Committee Meeting
Monday, June 23, 2014 - 6:00 p.m. – District Office Conference Room

1. Call to Order
2. Approval of Minutes of Prior Meeting(s)
3. Public Comment
4. Review of Policy #374 Student Fundraising Activities
5. Review of Policy #840 Gifts and Donations
6. Consideration of new policy 343.5 Course Options Program
7. Review and Discussion of Dual Sport Athletics/Athletes
8. Review of Employee Handbook Changes
9. Discussion of future policy agenda items
10. Adjourn

Other School Board Members may attend this meeting resulting in a quorum being present. However, no action is taken at the Board Policy Standing Committee Meeting. These meetings are for review, discussion and development of Board Policy. Policy action may only be taken at the regularly scheduled Board of Education Meetings of each month.

The School District of Cambridge
prepares citizens who
learn from the past,
achieve in the present, and
envision the future.

Policy Committee Meeting Minutes

June 23, 2014, 6:00 p.m. HS Library

Present: Joe Pleshek, Tim Krueger, Bernie Nikolay, Keith Schneider, and Michael Klingbeil

Minutes from April 10, 2014 Meeting Approved

Public Comment- None

Policy #374 Reviewed, Student Fund Raising Activities

It was agreed a more comprehensive look at the subject is warranted. We will look at it as and administrative and athletic department, CAP group and then perhaps bring in PTO and Booster Clubs. We will do this over the course of the upcoming school year. In the meantime, we will tighten up existing policy at the administrative level.

Review Policy # 840 Gifts and Donations

A thorough review of the policy led committee members to believe that this policy, as currently written, will continue to serve the district well. This was reviewed in light of the numerous groups coming to the board to seek position to solicit funds on behalf of the district. The policy will be brought to the full board for approval without changes.

Review New Course Options Policy #443. 5

We have adapted the model WASB policy to reflect Cambridge. Mr. Nikolay reported that there will likely be a lot more interest in students taking courses in other districts in the years to come and getting this model policy approved will be very beneficial to the district.

Review of Student Athlete Dual Sport Participation

Mike Klingbeil, Athletic Director, reported to the committee how the new practice was working. After no athletes tried this in the first year the second year resulted in numerous students participating in two sports simultaneously. Reports were mixed.

3 girls track and soccer athletes (one dropped soccer) (one coaches complained because of communication and participation issues)

1 girl's track and softball athlete (successful)

1 boy's soccer and cross country (successful)

All agreed that despite some problems the flexibility offered is attractive to our student athletes and their families, is overall beneficial to our athletic program and is worth continuing.

Review of Certified and Support Staff Handbooks –

Bernie summarized the suggested changes (attached). These changes will be forwarded to the full board for a first read in July.

Meeting adjourned at 7:55 p.m.

Submitted by B. Nikolay

July 10, 2014

Summary of Changes to Certified Staff Handbook

- Professional Staff Vacancies- How vacancies are posted has changed and needs to reflect current practice.
- Teacher Evaluation Model Changes- To reflect Educator Effectiveness Model required by state law.
- Eliminate Specialized Classrooms and **add** Overload Schedule- this eliminates outdated language related to specialized classrooms and adds language to determine when ms/hs teachers are paid extra for an overload schedule. Teachers have always been paid extra for overload schedules but it has not been included in the handbook before now. This language gives us guidelines to use but also allows for flexibility in specific situations.
- Acceptable Use Agreements- change of protocol for employee acknowledgement of the Acceptable Use Agreement provisions
- Eliminate Payment for Credit section, no longer exists. Adds an annual payment for National Board Certification commensurate with moving over a lane for credits. Currently we have no teachers (Julie Woletz has it) that have this certification but any encouragement we can give to gain this certification is a good idea.
- Direct Deposit Language- Language modified to reflect current practice
- Schedule B- Changes based on data and discussions from staff, CEA and administration:
 - Science Olympiad from 4 to 5 %
 - Instrumental Music commensurate with MS Music compensation.
 - Increase Spirit squad from 4 to 6%

Summary of Changes to Support Staff Handbook

- Salary changes made at May board meeting.
- Limit paid inclement weather and other missed days to three.
- Direct Deposit Language- Language added to reflect current practice

Resident Students Attending Individual Courses in Other Educational Institutions

Any student enrolled full-time in a public school in the District may apply to take a course(s) in another educational institution under the “Course Options” program in accordance with state law. A student may attend no more than two courses in any semester in another educational institution under this program.

The District shall deny a resident student's application to attend a course(s) in another educational institution under the “Course Options” program if:

1. The student’s application was not submitted in the manner and within the time limits established by state law;
2. The course conflicts with the student's individualized education program (IEP); or
3. The course does not satisfy a high school graduation requirement.
4. The course does not conform to or support the student’s academic and career plan.
5. There is not space available.

The Building Principal shall be responsible for reviewing all course applications received from District students and accepting or denying them in accordance with the criteria outlined above and established District procedures.

To the extent permitted by law, resident students taking a course under the “Course Options” program shall be responsible for purchasing or otherwise providing the books, supplies, and personal use items that are required for a course but that are not provided by the educational institution that is offering the course.

To the extent required by any state law or by any Department of Public Instruction (DPI) regulation or DPI procedure, the District shall process the “Course Options” application of any nonresident student whose primary school enrollment and attendance is within the public schools of the District as though the student were a resident student seeking to take a course outside the District. In any situation where the District is required to fulfill the requirements of a resident school district under the “Course Options” program, the District shall do so.

Nonresident Students Attending Individual Courses in the District

Nonresident public school students residing within the State of Wisconsin may apply to take a course(s) in the District under the "Course Options" program in accordance with state law and established procedures. Students may attend no more than two total courses in the District and/or in other educational institutions under the "Course Options" program during any semester. The District will deny any application that is not submitted in the manner and within the time limits established under state law and applicable District procedures.

The Building Principal shall be responsible for reviewing all course applications received from nonresident students under this policy and for accepting or denying them in accordance with the same criteria that is used for making course-related eligibility decisions for students who are District residents (e.g., space availability in the course, meeting course prerequisites, academic requirements, conduct-related requirements, etc.). Preference shall, however, be given for attendance in a course to any otherwise-eligible student whose primary school enrollment and attendance is within the public schools of the District and to residents of the District who are otherwise entitled to apply to take the course under state law or under any Board policy. If the District receives more nonresident student applications to attend a course than there are spaces available, determination of which students to accept shall be made on a random basis in accordance with established procedures.

The District shall provide equal opportunities for students with disabilities to attend courses in the District under the "Course Options" program. However, if a question arises as to possible course accommodations or modifications for a student with a disability, or as to the District's ability to implement the student's IEP, the District shall contact the student's parent or guardian and involve representatives of the school(s) responsible for the student's current IEP to the extent necessary and appropriate.

Nonresident students attending courses in the District will have all of the rights and privileges of similarly-situated resident students and will be subject to the same policies and rules as similarly-situated resident students, except that the District shall not charge to or receive from the student any payment other than the payment that the student's resident school district makes to the District pursuant to state law.

Provisions Applicable to All Students Seeking to Attend Courses under this Policy

Transportation to and from any course(s) taken under this policy shall be the sole responsibility of the student's parent or guardian, unless state or federal law otherwise requires the student's resident school district or the educational institution that is offering the course to provide transportation.

Following the District's initial acceptance of any course application(s) under this policy, the parent or guardian must provide timely written notice to the District confirming the student's intent to attend the specific course(s). If this confirming notice is not received by the District prior to the date the course is scheduled to begin, the student will not be permitted to attend the course under this policy.

343.4 COURSE OPTIONS PROGRAM

School District of Cambridge Policy Approved _____

Legal References:

Wisconsin Statutes

Section 118.13 [student nondiscrimination]

Section 118.145(4) [resident students enrolled in private schools/tribal schools taking courses in the public high school]

Section 118.52 [public school student course options]

Section 118.53 [home-schooled students taking courses in the public schools]

Section 118.55 [Youth Options Program]

Administrative Procedures:

A. Definitions

For purposes of these procedures implementing the “Course Options” program within the District, the following definitions apply:

1. **District** means the Cambridge School District.
2. **Educational Institution** includes a public school in a nonresident school district, the University of Wisconsin System, a technical college, a nonprofit institution of higher education, a tribal college, a charter school, and any nonprofit organization that has been approved by the Wisconsin Department of Public Instruction (DPI).
3. **Resident School District** means the school district in which the student who is taking a course or making a course application resides for purposes of determining school attendance.
4. **District Student** means a student whose primary school enrollment and attendance is within the public schools of the District (including, for example, all full-time students of the District and all students who are attending school in the District under full-time open enrollment).
5. **Resident Student** means a public school student for whom the District is required to fulfill the requirements of the resident school district under the “Course Options” program when the student is seeking to take a course outside of the District.
6. **Nonresident Student** means a public school student who does not reside in the District and who is permitted by law to apply to take a course in the District under the “Course Options” program.

B. Resident Student Applications to Take Courses Outside the District

1. Students who are seeking to take a course outside of the District under the “Course Options” program shall use the DPI-approved application form and shall initially submit the application form to the educational institution that is offering the course in the time period required by the institution. The educational institution offering the course is responsible for forwarding a copy of the application to the District, but the District recommends that the applicant contact the District to confirm that the District has, in fact, received a copy of the application.

2. Upon receipt of a copy of a resident student's application to attend a course(s) in another educational institution under the "Course Options" law, school office staff shall forward the application to the *school building principal* for review and action. For students with disabilities who have an individualized education program (IEP), a staff person with sufficient knowledge of the requirements of the student's IEP shall be involved in processing the course application(s).

3. All applications received shall be reviewed using the criteria outlined in Board policy.

a. If the student's application was not submitted in the manner and within the time limits established by state law, it shall be denied.

b. If the course application is from a student with a disability who has an IEP, the application shall be reviewed with the IEP to determine whether the student's attendance in the course would result in a denial of a free appropriate public education (FAPE) as defined with reference to the IEP, or otherwise conflict with the goals, placement, or other material provisions within IEP. The course application shall be denied if it conflicts with the student's IEP.

c. If the course does not satisfy a high school graduation requirement, the course application shall be denied.

4. If the application is denied, the applicant's parent or guardian and the educational institution to which the application was made shall be notified, in writing, that the application has been denied. This notification shall be made no later than one week prior to the date the course is scheduled to commence and shall include the reason(s) for the denial and notify the parent or guardian of the applicant's right to appeal the denial to DPI.

5. If the District notifies the applicant that his/her application has been accepted, then the applicant's parent or guardian must provide timely written notice to the District confirming the student's intent to attend the specific course(s). If this confirming notice is not received by the District prior to the date the course is scheduled to begin, the student will not be permitted to attend the course under the "Course Options" program.

C. Nonresident Student Applications to take Courses in the District

1. The parent or guardian of a nonresident student who wishes to take a course(s) in a public school in the District shall submit the DPI-approved application form to the District. The application shall specify the course that the student wishes to take and may specify the school(s) at which the student wishes to take the course. The District will deny the

application if it is submitted more than *16 weeks* or less than two weeks prior to the date the course is scheduled to commence.

2. The District shall promptly send a copy of the application to the student's resident school district, along with a request that the resident school district immediately send the District a copy of the student's relevant education records, including applicable disciplinary records.

3. Upon receipt of the application, it will also be forwarded internally to the building principal, who will be responsible for reviewing and acting on the course application. All applications shall be reviewed and acted upon using the criteria outlined in Board policy. If the District receives more registrations/applications for a course from students who are otherwise eligible to attend the course than there are spaces available, the District shall give preference in attending the course to students in the following priority order:

First Priority: District students, who shall be approved to attend the course on a rolling basis pursuant to the District's regular course registration procedures.

Second Priority: Students who, although not District students, are residents of the District and are otherwise entitled to apply to take the course under state law or under any applicable Board policy, including resident private school students and District residents attending home-based private education programs who apply to attend the course under any part-time public school attendance option established by state law, provided that the District has received the student's application or registration request at least *two weeks* prior to the date the course is scheduled to begin.

If there is still space in the course for additional students, but there are more pending course applications that have been submitted by students who do not reside in the District than there are spaces available, the determination of which remaining students to accept under a Third Priority grouping shall be made using a random selection process.

4. Not earlier than after the District processes the "Second Priority" group of District residents, as identified above, and no later than one week prior to the date the course is scheduled to commence, the District shall notify the nonresident applicant and the resident school board, in writing, of whether the application has been accepted or denied. If accepted, the acceptance shall identify the school at which the student may attend the course. The acceptance applies only for the following semester, school year, or other session in which the course is offered. If the application is denied, the notice shall include

the reason for the denial and notify the parent or guardian of the applicant's right to appeal the denial to the DPI.

5. If the District notifies the applicant that his/her application has been accepted, then the applicant's parent or guardian must provide timely written notice to the District confirming the student's intent to attend the specific course(s). If this confirming notice is not received by the District prior to the date the course is scheduled to begin, the student will not be permitted to attend the course under the "Course Options" program.

D. Appeals of Course Denial Decisions

The parent or guardian of any student whose course application was denied by the District may appeal the decision to the DPI within 30 days of notification of denial from the District.

VII-D

The Cambridge Board Of Education appreciates the generosity of its local booster clubs, parent – teacher organizations, school curricular and co-curricular organizations, service organizations, community charitable organizations, foundations and other contributors which provide donations and gifts that enhance and extend the mission and work of our schools. The District especially encourages donations and gifts of finances, equipment and services that are not likely or easily acquired from public fund expenditures. The Board is also obligated, at the same time, to maintain control over the District's educational programs and student activities and ensure equality of educational opportunity. Therefore, outside funding or funding sources will not dictate the direction of new programs, the retention of existing programs, nor hinder their objective evaluation. All gifts and donations should comply with the statutory requirements of the State of WI, applicable Internal Revenue codes, and all other board/administrative procedures and regulation.

The Board reserves the right to accept or reject any gift donated to the school district from any organization or from any individual.

Once an item is accepted, it becomes the permanent property of the School District of Cambridge for use at any location in the District as the Board or its Administrative designee's direction. Contributions be free of any entanglement. However, a preferred use specified by the donor shall be taken into consideration in determining the use to be made of the gift.

The Superintendent or Superintendent's designee may at any time bring a donation or gift before the Board for Board approval. Approval decisions for such donations shall include but are not limited to the following criteria:

- The primary beneficiary must be the School District, school(s) and the students being served.
- Acceptance of the gift must not result in undesirable or hidden costs to the District.
- Gifts that express or advocate acts that are illegal are prohibited and may restrict gifts that a reasonable observer would interpret as advocating illegal drug or alcohol use or express or advocate acts that are illegal.
- The acceptance of a gift shall not imply or require endorsement of any product, service or individual.
- Fabric wear is exclusively ordered by the District using District criteria. Donations for fabric wear may only be of a financial nature.
- Gifts to initiate new programs shall not be accepted until a plan is in place for the continuation of such a program once the contributed funds are exhausted. If gifts from a single source are tied to the initiation of a new program, but do not cover the full range of anticipated program costs, the Board or its Director must:
 - a. require that gifts from additional sources covering any remaining costs be in hand;
 - b. authorize cost to cover any anticipated program costs not covered by the gift.
- Donor involvement in any donation must focus upon donations that will enhance or extend the work of the schools as determined by the Superintendent, Superintendent's designee, and/or the Board.
- Donations that include advertising for the contributing vendor / private donor must be approved by the Board of Education. The exception to this is donations made to school based organizations who are offering advertising in programs, fliers, etc. in return for donations which will only need approval by the Superintendent or Superintendent's designee.
- Donations that are oriented primarily toward the solicitation of business or the acquisition of resources for the donors own purpose or benefit will not be allowed.

Donors may receive special recognition for their gifts unless otherwise stipulated by the donor, including but not limited to; program recognition, attached name plates, recognition ceremonies, plaques, display boards, etc. as authorized or directed by the Superintendent or designee.

All donations of equipment or items to be displayed must be of good taste. Such items will be considered in relation to school colors, the school mascot and other school and community themes.

The location and placement of such items is at the sole discretion of the District. However, requests for placement and location will be considered in determining displays.

The School District of Cambridge may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens.

The School District of Cambridge shall not discriminate in the acceptance and administration of gifts, bequests, donations, scholarships and other aids, benefits or services to students from private agencies, organizations or persons on the basis of sex, race, national origin, ancestry, creed, pregnancy, color, religion, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REFERENCE:

CROSS REFERENCE:

APPROVED: 5/19/08

REVISED:

POLICY #840

VIII

SCHOOL DISTRICT OF CAMBRIDGE
Board of Education
Board Communications Committee
Monday, June 30, 2014
6:00 p.m. – District Office Conference Area

AGENDA

1. **Call to Order**
2. **Approval of Minutes**
3. **Public Comment**
4. **School District Marketing Video**
5. **Review and Next Steps of Satisfaction Survey**
6. **Hall of Honor Discussion**
7. **Other**
8. **Next Meeting: Date, Time, Location.**
9. **Adjournment.**

Other School Board Members may attend this meeting resulting in a quorum being present. However, no action is taken at the Board Communication Standing Committee Meeting. These meetings are for review and discussion of District Communication activities and development of year-long and long-range planning.

The School District of Cambridge
prepares citizens who
learn from the past,
achieve in the present, and
envision the future.

Communications Committee Meeting
June 30, 2014 6:00 p.m.
District Office Conference Room

In attendance: Joe Pleshek, Peg Sullivan, Bernie Nikolay, and Rob Pero of SilverWater Productions

Call to order, 6:10 p.m. Peg and Joe approved minutes from January 29, 2014 meeting, 2-0.

No Public Comment.

Marketing Video-Rob Pero of SilverWater Productions was in attendance to discuss a promotional video for the district. Video to begin shooting this summer. Video to be shot through "the eyes of a student". Rob to work with Bernie on a schedule and recruit some successful graduates to appear in the video. Discussed highlighting our student organizations, athletics, school forests and farm, music programs, facilities and grounds, class sizes, Hall of Honor, technology, test scores, etc.

Gary Zibell should also be invited to next meeting to see if he can help us with higher quality video to be used in the project. Kevin Korth may also be a resource for high quality picture. Rob will talk with him.

Satisfaction Survey- We reviewed several aspects of the survey and agreed to put something together for a public presentation as part of school Open Houses in the fall.

Hall of Honor- Had some initial conversation about adding two staff awards to our Hall of Honor. The awards could honor both teaching and support staff. Peg and Joe both like the idea but all agreed there is much to consider and many details to work out. Fort Atkinson has had this recognition in place for several years and may be a model for us. This item will be placed on the next agenda.

Meeting adjourned at 7:22 p.m.

Submitted by Bernie Nikolay
July 8, 2014



Cambridge Elementary School

Learn from the past, Achieve in the present, and Envision the future.

IX

TO: BOE
FROM: Chris Holt
DATE: July 17, 2014
SUBJECT: 2014 Summer School Update

There were a total of 452 students who have signed up/participating through the entire program.

Session #1

- 414 students, 37 staff, 7 assistants, 4 CHS assistants, student teacher has volunteered
- 44 enrichment classes
- 17 remedial classes (K-12)
- 10 swim classes
- 5 sections of Bigger Faster Stronger (BFS) – 3 boys, 2 girls
- 4 busses to and from Summer School
- 2 shuttle buses – 1 went middle school to high school – the other was strictly SLC
- 1 severe weather drill – actually had to do this for real

Comments:

- + ACT Prep class – very well received. We had 20+ kids
- + Switched some of the SLC classes to 2 hour blocks
- + Day one all students reported to cafeteria and were dismissed from there
- + Popular classes: Ball Sports, Basketball, Volleyball, Arts and Crafts, Computer Games and Discovering CamRock

Session #2

- 412 students, 34 staff, 5 assistants, 4 CHS assistant
- 35 enrichment classes
- 17 remedial classes (K-12)
- 10 swim classes
- 5 sections of Bigger Faster Stronger (BFS) – 3 boys, 2 girls
- 4 busses to and from Summer School
- 2 shuttle buses - 1 went middle school to high school – the other was strictly SLC
- 1 fire drill (required monthly)

Comments:

- + Day one all students reported to cafeteria and were dismissed from there
- + Smooth transition from Keith to Chris
- + Popular classes: Ball Sports, Discovering CamRock, Arts and Crafts, Computer Games and Volleyball
- + SAE, Community Garden, High School Marching Band Camp, and Girls BFS are still continuing
- + Final numbers will be given once the DPI report is completed



CAP Director's Report 7-14-2014

Youth Center

The Youth Center is open on Tuesdays this summer from 12-4:30 pm. We have averaged 8 children per day during open hours.

Seniors

The July luncheon had 28 seniors in attendance that enjoyed a piano player. We have also gained a few new seniors to our luncheons. However, our numbers continue to be zero at bingo and movies so we will look at not offering these programs next summer. We continue to have a great group of 10 seniors who come to exercise on Mondays, Wednesdays, and Fridays.

Park

The recent storms have decreased our numbers slightly, but are still comparable to last year, and we are ahead in pass sales.

	<u>2013</u>	<u>2104</u>
Adults	3907	3767
Kids	2239	1711
Passes	216	241

Food Pantry

Usage at the Pantry has been up slightly with an average of 30 households in June and 37 households on July 7. Donations, volunteers, the garden, and food purchases have continued to keep up with the demand.

Attendance was down for the July Café, sponsored by the Cambridge Foundation. It was held on July 3, which was likely a busy day for many. Approximately 140 people were served.

Aquatics

The Deerfield Community Center Day Camp has been utilizing the pool weekly for their swimming trip which brings in about 40-50 campers each week.

The pool is hosting a WSI and Lifeguard certification course the beginning of August.

Summer school swim lessons will be finishing up this week.

The pool will be hiring guards, Water Safety Instructors, and a Blue Fins coach in the fall.

CAP CARE

Day Camp Numbers

Week 1 – 27

Week 2 – 34

Week 3 – 30
Week 4 – 23 (4th of July)
Week 5 – 29
Week 6 – 32
(An increase of 13 total campers from this time in 2013)

CAP CARE will be hiring 2 new assistant teachers this fall.

Youth Athletics

Youth Softball and Baseball will be wrapping up their regular seasons, and beginning end of season tournament play.

CAP in collaboration with the CYFC and High School Football team will be hosting a Punt, Pass, and Kick competition on Saturday, September 6 at 1 p.m. this event is in conjunction with the Pig Skin Classic.

Registration is currently open for fall recreational soccer and flag football.

Adult Athletics

Adult fitness classes continue to show strong participation numbers on a consistent basis.

Adult Coed Volleyball leagues are just over half way through their seasons. In the last two weeks they will enter an end of season tournament that includes discount vouchers for first and second place teams.

Fitness Center

Fitness Center opened on July 7. Community usage is low at this time due to the summer season and awareness of the facility. We are currently working on a mailer that sent out to all Cambridge residents in the up coming week. We will also hold several open houses and a grand opening. On Wednesday, July 23 & August 6 from 5-8pm we will be open to the public for FREE; however, kids between the ages of 12 and 15 must be accompanied by an adult.

Other Items

Bridgette, Lesli, and Jody attended the Fort HealthCare Healthy Communities Summit on June 19 in Fort. The Cambridge Wellness Collaborative gave a presentation on Cambridge Wellness activities from the past year.

Lake Ripley Ride was July 12. We had 187 riders and incredibly positive feedback with 100% of the riders that responded saying they would recommend the ride to a friend. The Lion's Club offered delicious chicken dinners, and there was free live music from the band "Live at Nine."

Respectfully Submitted,

Bridgette Hermanson, CAP Executive Director

AP School Summary by Student Demographics (2014)

rad Options

This report includes summaries of AP scores at your school by education level, ethnicity, gender and fee reduction status. Use the dropdown menu to select which demographic summary you want to view.

Updated Jun 27, 2014, Report Run Jul 15, 2014

Go

Demographic Type

Disciplines : All

Subjects : All

Scores : All

[<< Customize Report](#)

Cambridge Senior High School (500330) Total Students: 32; Total Schools: 1

School

Totals by

Score

Score	Stu Art 2D	Stu Art 3D	Eng Lit Comp	Micr Econ	Psyc	US Gov Pol	Calc AB	Biol	Span Lang	Total Exams	% of Total Exams
5					1				1	2	3.4
4			6		3	4		1	1	15	25.9
3	3	1	4	1	1	5	3	3	5	26	44.8
2	1		4		2		1		2	10	17.2
1						2	3			5	8.6
Total	3/4	1/1	10/14	1/1	5/7	9/11	3/7	4/4	7/9	43/58	100

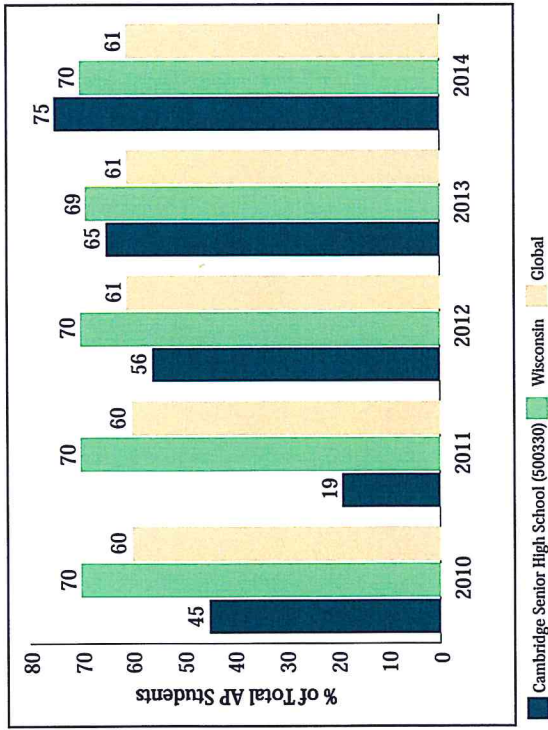
AP Five-Year School Score Summary (2014)

This report shows five years of data at the school, state and global levels. On the first page, a graph illustrates the year-over-year change in the percentage of AP students with scores of 3 or higher, next to a table that provides the overall total exams, total unique students and both the number and percentage of AP students with one or more scores of 3 or higher. On subsequent pages, the report provides subject-specific summary data by year: total exams, total exams by score and mean score.

✓ Data Updated Jun 27, 2014, Report Run Jul 15, 2014

Cambridge Senior High School (500330)

% of Total AP Students with Scores 3+



	2010	2011	2012	2013	2014
Cambridge Senior High School (500330)					
Total AP Students	11	21	27	23	32
Number of Exams	16	23	47	44	58
AP Students with Scores 3+	5	4	15	15	24
% of Total AP Students with Scores 3+	45.5	19.0	55.6	65.2	75.0
Wisconsin					
Total AP Students	29,446	31,482	33,512	36,882	38,532
Number of Exams	47,685	51,636	55,450	61,472	64,676
AP Students with Scores 3+	20,676	22,010	23,588	25,501	26,930
% of Total AP Students with Scores 3+	70.2	69.9	70.4	69.1	69.9
Global					
Total AP Students	1,855,310	1,982,133	2,106,843	2,225,625	2,345,843
Number of Exams	3,236,335	3,475,395	3,714,079	3,955,410	4,183,606
AP Students with Scores 3+	1,116,959	1,193,662	1,295,051	1,354,800	1,437,729
% of Total AP Students with Scores 3+	60.2	60.2	61.5	60.9	61.3

"Success" on an AP Exam is defined as an exam score of 3 or higher, which represents the score point that research finds predictive of college success and college graduation. These findings have held consistent across the decades. One example of such a study comes from the National Center for Educational Accountability, which found that an AP Exam score, and a score of 3 or higher in particular, is a strong predictor of a student's ability to persist in college and earn a bachelor's degree.

The data in this report differs from other College Board reports, such as *The AP Report to the Nation*, which tracks exams taken by seniors throughout their high school career (cohort-based) and includes public school data only.





Cambridge Elementary School

Learn from the past, Achieve in the present, and Envision the future.

TO: The Cambridge BOE
FROM: Christopher S. Holt
DATE: July 15, 2014
SUBJECT: July 21 BOE Report

Here are a few “hi-lites” from my first week as CES Principal:

- ✚ I would like to thank all of the staff members who were so kind in welcoming me to the Cambridge School District. Mr. Nikolay and the entire administrative team have gone above and beyond to support and maintain communication with me and I am very appreciative of that. The district office staff has been very helpful, warm and welcoming; and I look forward to working with them more in the future. Jenny Loether and Lauri Long have “racked up” numerous hours answering all of my questions and I appreciate their knowledge (and patience). Finally, Keith Schneider has done an outstanding job of helping me learn the “ins and outs” of just about everything. Mr. Schneider has done everything imaginable to set up everyone for as much success as possible. Thank you Keith!!
- ✚ Working with the summer school program has been a great opportunity for me to work with both staff and students. I thought you might like to know that my first impression of the students is that they are very well mannered. My first impression of the staff is that they are dedicated. I look forward to the remaining time together.
- ✚ A big THANKS goes to Jenny Loether for her work with summer school! I believe Keith will be reporting more on this tonight.
- ✚ CES staffing is nearly complete. Our Grade 2 vacancy is filled as well as our Counselor position. The remaining positions to be filled include the shared NMS/CES Physical Education teacher and a long-term sub for a maternity leave. The long-term sub has been posted.
- ✚ I have met with the CES club advisors and and PBIS team. All teams are busy planning for the 2014-2015 school year.
- ✚ Our Administrative Conference in Minneapolis was great! I would be happy to share more if anyone would like. I’m sure Mr. Nikolay will give a summary in his BOE report.
- ✚ Registration Update. Registration for the 2014-2015 school year will take place online again. Parents of all students will need to come to CHS for Registration Day (Wednesday, August 6 from 2:00-7:00p) to pick up their information packet and get their child’s picture taken. As in the past, several information tables will be available for families (Food Service, First Student, NMS Band, etc.).
- ✚ I am fortunate to be at Cambridge Elementary School and I look forward to working with all of you!

**School District of Cambridge
Pupil Services/Nikolay Middle School
June 21, 2014**

Board of Education Report

Staffing Updates

We are very pleased with the hiring for our two pupil services positions!

- Kay Olsen has been hired as our new school psychologist. Kay brings 14 years of school psychologist experience to our position here in Cambridge. She also brings extensive experience in both PBIS and Response to Intervention (RTI). Kay is trained in both Tier 1 and Tier 2/3 PBIS practices. In her previous position, she served as internal PBIS coach for two elementary schools. Kay also served on her previous district's RTI leadership team and brings particular strengths in the area of collaborative problem solving team processes and behavioral analysis.
- Kelly Cunningham has been hired as our new CES/NMS school counselor. Kelly has served as a middle school counselor in Reedsburg (6 years) and Parkview (1 year). Kelly also brings PBIS and RTI experience to her work here in Cambridge. Specifically, Kelly has served as an internal PBIS coach and has experience in working collaboratively with teachers around student assessment/performance data. Kelly also brings well-rounded experiences in all aspects of school counseling – academic, career/vocational, and social/emotional.
- With the resignation of our recently hired PE/Health teacher (Sarah Horst), we offered the position to our next candidate; he declined based on the offer of employment he had with another district. The position has been reposted and closes July 18th. In addition to the original 100+ candidates, we have received additional (quality) applications.

Summer Curriculum Work

- The Nikolay Middle School PBIS Tier 1 team met during June. Our work focused on the following: review of year-end self-assessment survey data and areas of priority focus for 2104-15, review and discussion of resources for teachers to support PBIS implementation, and review of Blue Jay Pride recognition and incentive activities.
- Nikolay Middle School Target Time committee also met during June. The Target Time committee focused on the following: review of PBIS meeting topics,

discussion and planning for improvement of Second Step implementation, creating of the annual Target Time planning calendar, scheduling of SMI/SRI administration dates, and discussion around the STEM Target Time lessons.

- Jenn Scianna and Steve Andersen are working on the development of STEM Target Time lesson plans as a result of their successful grant application! Target Time groups will develop 4 to 5 STEM projects during the school year. We are hoping to have a STEM project-fair or showcase during the spring parent conference time.
- On Thursday, June 24th, Steve Andersen, Jenny Horgan-Geis, Lori Hughes, Jenn Scianna and I will be attending a Wisconsin Technology Initiative (WTI) professional development event at Oregon High School. We will be learning about Personalized Learning. A personalized learning system provides opportunities to maximize the potential of all students based on their needs, abilities, and preferences. Personalization incorporates, but moves beyond, both individualized learning and differentiated instruction through the use of personal learning devices and other technology sources.

Respectfully Submitted,

Krista Jones

Director of Pupil Services/Principal Nikolay Middle School



Cambridge High School

Learn from the past, Achieve in the present, and Envision the future.

TO: BOE
FROM: Keith A. Schneider
DATE: July 14, 2014
SUBJECT: July 21 BOE Report

Here are a few “hi-lites” from my month as outgoing CES Principal to incoming CHS Principal:

- ✦ Transitioned Summer School duties to Chris Holt. It was an honor to serve as Summer School Principal over the past few years. A big THANKS goes to Jenny Loether for her efforts as well!
- ✦ CES staffing is nearly complete. Our Grade 2 vacancy is filled as well as our Counselor position. The remaining positions to be filled include the shared NMS/CES Physical Education teacher and a long-term sub for a maternity leave. Mr. Holt may have more information for you.
- ✦ My transition to CHS has been smooth. Mrs. Bamlett has been a great resource for me over the past few weeks. She is out of the district through the end of July. I will be handling much of the CHS office duties until she returns. Wish me luck!
- ✦ CHS staffing is nearly complete. Our IMC Assistant and our Science teaching position are both filled. We are waiting on confirmation on our Long-term Business Education position and are finishing up with the Technical & Engineering vacancy. We hope to have those two filled very soon!
- ✦ My transition to CHS has been smooth. Mrs. Bamlett has been a great resource for me over the past few weeks.
- ✦ Our AP results have been compiled and there is great news to share. We have nearly tripled the number of students taking AP courses while having 75% of our students score a 3+ on the exam (both higher trends than state and national statistics).
- ✦ The CHS PBIS team has met three times over the summer. We are discussing improvements to the Advisory/Homeroom time as well as Semester Exam waivers. (Note: The current incentive involves WKCE data which is now not applicable.)
- ✦ CESA 2 is currently providing Driver Education coursework at CHS. Students meet during the mid-day at CHS for their instruction. Next step for these “soon-to-be drivers” would be road time with the instructor. (Note: CESA 2 recently made a change in their instructor based on feedback that was given by Mr. Rosen and others. The change has been well-received.)
- ✦ Our annual Athletic Code Meeting is scheduled for Monday, August 11 from 6:30-7:30p at CHS. All NMS & CHS athletes should plan to attend with their parents.
- ✦ Our Administrative Conference in Minneapolis was great! I would be happy to share more if anyone would like. I’m sure Mr. Nikolay will give a sun
- ✦ Registration Update. Registration for the 2014-2 second year of conducting online registration. P Registration Day (Wednesday, August 6 from 2:(child’s picture taken. As in the past, several info Service, First Student, NMS Band, etc.). I would this a reality.

If you have any questions, please feel free to contact