

**SCHOOL DISTRICT OF CAMBRIDGE**  
**Cambridge, Wisconsin**

**BOARD OF EDUCATION MEETING AGENDA**

**Monday, April 21, 2014**

**Cambridge High School Library – 6:00 P.M.**

- I. Call to Order
- II. Signing and Oath of Office for Mr. Engelstad, Mr. Bolt and Mrs. Smithback-Travis
- III. Public Comment
- IV. Blue Jay Good News Jar
- V. Student Representatives' Report
- VI. Consent Agenda
  - A. Staffing Report
  - B. Gifts and Donations Report
  - C. Approval of Minutes of Past Meeting(s)
  - D. Treasurer's Report and Monthly Vouchers
- VII. Field Trip Requests- Mr. Rosen/ Mrs. Klingbeil
  - A. Action on FFA Trip to Washington D.C. Leadership Conference, June 23-29
  - B. Action on FFA Trip to 2014 National Convention, Lexington KY, October 28-November 1
- VIII. SLC Committee Report – Ms. Smithback Travis
  - A. Discussion of Site Plan Proposals
  - B. Report on Other Items from March 31 Meeting
- IX. Finance Committee Report- Mr. Adas
  - A. Report of April 1 Health Insurance Committee Meeting – Mr. Worthing
  - B. SLC – Site Plan Proposal- Possible Action Item
  - C. Home Plate Club Request- Possible Action Item
  - D. 2014-15 Student Fees- Possible Action Item
  - E. 2014-15 Technology Budget Review
  - F. Foundation Grants Received
  - G. Report on Other Items from April 21 Meeting
- X. Policy Committee Report
  - A. Action on New Policy 453. 31 Nuisance Disease Control- School Nurse Erin Spear
  - B. Action on Revision to Policy 455.2 Student Motor Vehicle Use
  - C. First Reading on New Policy 761.1 District School Food Service Account Collection
  - D. First Reading on Revised Policy 452 Student Aid and Programs (Change to Student Fees, Fines and Charges)
- XI. Curriculum Committee Report – Peg Sullivan
  - A. Report on Items from April 14 Committee Meeting
- XII. Report on District Survey on Bullying- Ms. Jones
- XIII. Social Worker Report – Ms. Aasen-Gowan
- XIV. Action on Appointment of Delegate to CESA 2 Convention, May 20, 2014- Mr. Nikolay
- XV. Administrative/PTO Reports
- XVI. Adjourn



# School District of Cambridge

## District Office

403 BLUE JAY WAY • CAMBRIDGE, WISCONSIN 53523-9547

Telephone  
(608) 423-4345

Fax  
(608) 423-9869

Website  
www.cambridge.k12.wi.us

### Official Oath

STATE OF WISCONSIN, )  
Dane/Jefferson ) ss  
County)

I, Tracy Smithback-Travis, having been elected or appointed to  
the office of School Board Member  
(title)

swear (or affirm) that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability.

So help me God.

\_\_\_\_\_  
(Signature of elected or appointed official)

Subscribed and sworn to before me this 21st day of April, 2014.

\_\_\_\_\_  
(Signature of person authorized to administer oaths)

My commission expires \_\_\_\_\_, or is permanent

Notary Public , or \_\_\_\_\_  
(Official title, if not a notary)



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## Official Oath

STATE OF WISCONSIN, )  
Dane/Jefferson ) ss  
County)

I, Gregory A. Engelstad, having been elected or appointed to  
the office of School Board Member  
(title)

swear (or affirm) that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability.

So help me God.

\_\_\_\_\_  
(Signature of elected or appointed official)

Subscribed and sworn to before me this 21 day of April, 2014.

\_\_\_\_\_  
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### Official Oath

STATE OF WISCONSIN, )  
Dane/Jefferson ) ss  
County)

I, Glenn Bolt, having been elected or appointed to  
the office of School Board Member  
(title)

swear (or affirm) that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability.

So help me God.

\_\_\_\_\_  
(Signature of elected or appointed official)

Subscribed and sworn to before me this 21st day of April, 2014.

\_\_\_\_\_  
(Signature of person authorized to administer oaths)

My commission expires \_\_\_\_\_, or is permanent

Notary Public , or \_\_\_\_\_  
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# School District of Cambridge

*Staffing Updates for April 21, 2014 Board Meeting*

UEA

## New Hire/Contracts

- Sandy Flick, NMS Special Education Aide
- Tyler Lang, part time NMS Special Education Aide and Office Assistant

## Resignations

- Connie Lawson, CHS IMC Aide, effective end of 2013-14
- Erica Moeser, CHS Math Teacher, effective end of 2013-14
- Lisa Lutes, CES Grade 2 Teacher, effective end of 2013-14

## Terminations

None

## Retirement Notices

- Sharon Chapman, K-12 Psychologist, effective end of 2013-14

## Vacancy Not Yet Posted

None

## Vacancies Posted, Not Yet Filled

- NMS Physical Education Teacher
- CHS Math Teacher, 100%
- CHS Science Teacher, 84%
- CHS IMC Aide
- CES Principal
- CES Grade 2 Teacher

## Leave of Absence/Maternity/Paternity Leave Request

- Michelle Cook, CES Kindergarten Teacher, Maternity Leave, Sept.- Dec. 2014
- Colleen Larsen, NMS Band Director, Maternity Leave, 8 weeks beginning of 2014-15

## Coaching/Advisor Changes

None

## Internal Position Changes

None

## Layoff Notice

None

VI-B

SCHOOL DISTRICT OF CAMBRIDGE  
2013 – 2014 SCHOOL YEAR

GIFTS & DONATIONS for BOARD APPROVAL/ACCEPTANCE

Monday, Apr. 21, 2014

<u>FROM:</u>	<u>AMOUNT:</u>	<u>FOR:</u>
Cambridge Foundation	\$37,500.00	Weight Room Project
Fort HealthCare	\$1,000.00	Weight Room Project
Cambridge State Bank	\$250.00	Weight Room Project
Badger Bank	\$100.00	Weight Room Project
Ben Dayton	\$20.00	Weight Room Project
Cambridge Foundation	\$3,795.00	CHS Art Department
Cambridge Foundation	\$2,600.00	CHS Stage Curtain Repair
Matt Kenseth Fan Club	\$900.00	HS Track Tent
Tim & Susana Carepenter	\$100.00	HS Track Tent
Linda Johnson	\$100.00	HS Track Tent
Cambridge Soccer Booster Club	\$3,564.00	HS Girls Soccer Team Uniforms
TOTAL:	<u>\$49,929.00</u>	

**SCHOOL DISTRICT OF CAMBRIDGE  
BOARD OF EDUCATION MEETING MINUTES  
Monday, March 17, 2014**

VI-C

**Call to Order.** Greg Engelstad, Board of Education Vice President, called the meeting to order at 5:06 p.m. Five of seven Board Members present. Joe Pleshek and Tim Krueger absent.

Motion made by Phil Adas, second by Peg Sullivan to move to Convene in Executive Session per ss. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Discussion of 2014-15 Administrative Restructuring Plan including Review of Performance Evaluations and, Planning for Upcoming Base Wage Bargain with Cambridge Education Association). Roll call vote taken: Engelstad-yes, Smithback-Travis-yes, Sullivan-yes, Bolt-yes, Adas-yes. All Ayes. Motion carried, meeting adjourned into closed session.

The Board began with discussion relative to base-wage negotiations with the CEA for the next school year. Three scenarios for consideration were provided to the Board such that any one of the three could be chosen, or a combination there of.

**Action to Return to Open Session.** Motion made by Glenn Bolt, second by Peg Sullivan to move to adjourn closed session. All ayes, closed session adjourned.

**Public Comment.** None.

**Blue Jay Good News Jar.** Good News Jar items were read by Board of Education Members.

**Student Representatives' Report.** Student Board Representative, Molly Hensel, reported that the Student Council was busy preparing for Teacher Appreciation Day. The DECA and Science Olympian student groups have been busy prepping for their upcoming competitions. Positive student feedback is being noted as a result of the newly implemented Earned Release Program, in which students may earn limited open campus on certain days during lunch.

**Consent Agenda.** Motion made by Peg Sullivan, second by Tracy Smithback-Travis to move to approve consent agenda as presented. Motion carried, consent agenda approved as presented.

**Staffing Report.** New Hire/Contracts: Erin Weber, Long Term Sub, NMS Phy. Ed, Lance Parker, CHS Assistant Track Coach. Resignations: Jennifer Garland, Food Service, Kerry Marren, NMS Special Education Aide, Lisa Lutes, CES Grade 3 Teacher. Terminations: None. Retirement Notices: None. Vacancy Not Yet Posted: CES Grade 3 Teacher. Vacancies Posted, Not Yet Filled: Girls JV2 Soccer Coach, event coach with possibility of full-time coach if numbers allow a third team. Boys JV Golf Coach, NMS Paraprofessional/Office Assistant (part time), NMS Special Education Aide (full time), NMS Physical Education Teacher, Leave of Absence/Maternity/Paternity Leave Request: None. Coaching/Advisor Changes: Five High School Assistant Track Coaches contracted instead of four: Lance Parker (new), Mike Huffman (new HS; previously MS), Bjorn Kaashagen, Johan Kaashagen & Jeff Stein. Internal Position Changes: None. Layoff Notice: None.

**Gifts and Donations Report.** Parent Donation and Fundraising Efforts: \$3,240.00 – CHS Track Uniforms.

**Approval of Minutes of Past Meeting(s).** As presented. No changes noted.

**Treasurer's Report and Monthly Vouchers.** As presented.

**Discussion and Possible Action on the Addition of a .3125 Science Position at CHS.** Mr. Rosen spoke to the need for additional requirement. Enrollment in science classes is up due to the third year requirement, thus the need to expand the course offerings/position. Motion made by Tracy Smithback-Travis, second by Peg Sullivan to move to approve the additional FTE time in the CHS science department. Motion unanimously carried, additional position approved.

**Field Trip Requests.**

**Approval of DECA Trip to National Competition in Atlanta, GA- Rosen/Jensen.** Mrs. Jensen, DECA Advisor, and Abby Schroeder presented to the Board. Students achieved the trip to nationals based on their school-based enterprise project. Three students attending. May have two more students who qualify at state. Board to cover the expense for up to five students and advisor; registration and hotel. Students to cover personal balance. Motion made by Tracy Smithback-Travis, second by Glenn Bolt to move to approve the DECA Trip to National Competition in Atlanta, GA. Motion unanimously carried, trip request approved.

**First Read of FFA Trip to Washington D.C. Leadership Conference, June 23-29- Rosen/Klingbeil.** Mrs. Klingbeil present to speak to annual trip. Eight students will be attending. FFA Alumni to pay for \$800/per student for trip - \$135 will be student portion. Bring item back as a second read action item to the April meeting.

**First Read of FFA Trip to 2014 National Convention, Lexington KY, October 28-November 1.** Mrs. Klingbeil present to speak to trip request. No definite student numbers to date for trip. Will provide a list to the Board as soon as available. Bring item back as a second read action item to the April meeting.



**CAP Annual Report- Ms. Hermanson.** Ms. Hermanson provided a verbal and written comprehensive annual report to the Board outlining a year in the life of CAP.

**Youth Options Requests- Mr. Rosen/Mrs. Parker.** Mr. Rosen, CHS Principal reviewed with Board. These are classes that students are requesting to take not offered internally at CHS. Each of the requests meets the criteria for Youth Options. This item is informational only to the Board and needs no action.

**Discussion and Possible Action on Administrative Restructuring Plan for 2013-14 School Year.** Mr. Nikolay spoke to the retirement of Mr. Rosen, CHS Principal and the proposed Administrative Team restructuring plan being proposed as a result. Mr. Nikolay proposed that CES Principal, Keith Schneider move to CHS and become both principal at CHS and Curriculum and Instruction Director. Mr. John Leadholm would release his teacher duties and expand his Dean of Students responsibilities to cover both NMS and CHS. Krista Jones, Director of Pupil Services would add to her role, NMS Principal and the CES Principal position would be posted to seek the finest candidate available to fill that opening. Motion made by Peg Sullivan second by Phil Adas to move to approve the administrative restructuring plan for the 2013-2014 school year as presented. Board discussion. Several community members weighed in with concerns for plan and a desire for Administration and the Board to seek further input from parents and community before moving forward with decision. Motion unanimously carried, plan approved.

**Discussion and Possible Action on WIAA Boy's Swimming Co-op with Jefferson (2014-15 and 2015-16)**

**-Mike Klingbeil.** Athletic Director, Mike Klingbeil provided an update to the Board relative to this co-op renewal. Mike supports the co-op that allows for the opportunity for participation in the sport that without the coop couldn't exist. Motion made by Phil Adas, second by Glenn Bolt to move to approve the WIAA Boy's Swimming Co-op with Jefferson as presented. Motion unanimously approved, co-op approved.

**Finance Committee Report- Mr. Adas.** Committee Chair, Phil Adas, reported on the March Finance Committee Meeting. Soccer Booster Representative spoke to request for support for fundraising for designated soccer field.

**Possible Action on Resolution of Support for Soccer Booster Fundraising Effort for Dedicated Soccer Field Improvement, including lighting.** Motion made by Greg Engelstad, second by Glenn Bolt, to move approve request by Soccer Boosters to begin fundraising effort for designated soccer field, and improvements to, a commitment to the Soccer Co-op by the Board and to move forward with the fundraising effort for lights on designated soccer field. Motion unanimously carried.

**Report of February 19 Health Insurance Committee Meeting.** Mr. Phil Adas reported on meeting. Discussed wellness initiatives, and a possible increase in deductibles.

**Policy Committee Report.** Bernie Nikolay reported on policy committee meeting in the absence of Mr. Tim Krueger. Policy committee reviewed both policies listed below and will be bringing them back to the April meeting for a second read, possible action/approval.

**First Reading on New Policy 453. 31 Nuisance Disease Control.**

**First Reading on Revision to Policy 455.2 Student Motor Vehicle Use.**

**January Enrollment Report- Mr. Nikolay.** Mr. Nikolay reported on the second Friday in January enrollment report. Up two students.

**Report on New State/DPI Course Options Program- Mr. Nikolay.** Mr. Nikolay provided information to the Board relative to a newly implemented state initiative in which students K-12 can take up to 2 classes per semester at any approved accredited educational institution at no cost to students/parents. Students across the state will have new opportunities to access a wide variety of coursework and earn dual/college credits while still in school. Still, concern exists for the burden of this new program upon school districts and the educational institutions.

**Administrative/PTO Reports.** Robert Rosen, CHS Principal, John Leadholm, NMS Dean of Students, Krista Jones, Director of Pupil Services, Keith Schneider, CES Principal and Bernie Nikolay reported on happening and events in the buildings and district.

**Adjourn.** Motion made by Tracy Smithback-Travis, second by Glenn Bolt to move to adjourn meeting. Motion unanimously carried, meeting adjourned at 8:18 p.m.

Respectfully Submitted: Mary Kay Raether, Recorder

Approved as Presented/With Changes as Noted:

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Joe Pleshek, BOE President

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Tracy Smithback-Travis, BOE Clerk



VI-D

**School District of Cambridge  
Bank Reconciliation  
March 31, 2014**

**Operations: Funds 10, 23, 27, 38, 50, 80**

<b>Beginning Balance</b>	<b>3,236,754.89</b>
Deposits	1,093,105.03
Interest	1,404.45
Accounts Payable	-552,047.42
Net Payroll	-308,096.99
<b>Ending Balance</b>	<b>3,471,119.96</b>
Bank	3,470,695.16
Investment - WISC	424.80
<b>Ending Balance</b>	<b>3,471,119.96</b>

**Debt Service: Fund 39**

<b>Beginning Balance</b>	<b>37,367.92</b>
Deposits	0.00
Interest	11.11
Accounts Payable	0.00
<b>Ending Balance</b>	<b>37,379.03</b>
Bank	37,379.03
Investment - Local Government	0.00
<b>Ending Balance</b>	<b>37,379.03</b>

**Student Activity: Fund 60**

<b>Beginning Balance</b>	<b>130,604.40</b>
Deposits	13,313.79
Interest	27.83
Accounts Payable	-21,878.70
<b>Ending Balance</b>	<b>122,067.32</b>

**Scholarships: Fund 72**

<b>Beginning Balance</b>	<b>119,997.71</b>
Deposits	475.59
Interest	61.59
Accounts Payable	2,000.00
<b>Ending Balance</b>	<b>118,534.89</b>

**Severson Learning Center: Fund 10 711102**

<b>Beginning Balance</b>	<b>25,119.84</b>
Deposits	500.00
Interest	0.64
Accounts Payable	0.00
<b>Ending Balance</b>	<b>25,620.48</b>

**Building Fund: Fund 49 711106**

<b>Beginning Balance</b>	<b>3.73</b>
Deposits	0.00
Interest	0.00
Accounts Payable	0.00
<b>Ending Balance</b>	<b>3.73</b>

School District of Cambridge  
2013-2014 Budget Status Report  
3/31/2014

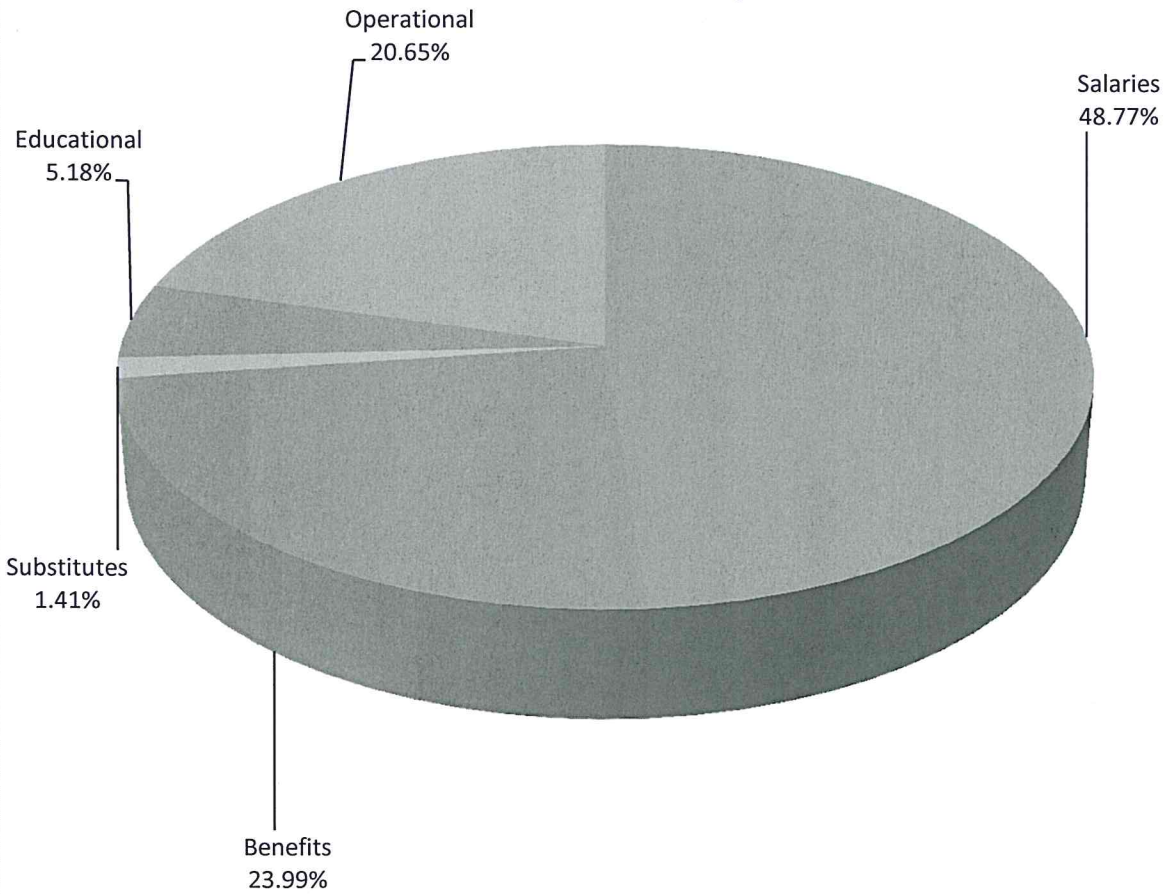
**General Fund 10 Expenses**

<b>Salaries/Benefits</b>	Budget	FY Activity	FY Activity %	Budget Remaining
Salaries	4,388,108.00	2,949,765.29	67.22%	1,438,342.71
Benefits	1,982,213.00	1,451,004.27	73.20%	531,208.73
Substitute Pay	109,728.00	85,167.76	77.62%	24,560.24
<b>Total</b>	<b>6,480,049.00</b>	<b>4,485,937.32</b>	<b>69.23%</b>	<b>1,994,111.68</b>
<b>Purchased Services/Supplies, Equipment, Etc.</b>				
	Budget	FY Activity	FY Activity %	Budget Remaining
Elementary School	72,514.00	54,022.07	74.50%	18,491.93
Middle School	53,969.00	37,149.85	68.84%	16,819.15
High School	182,395.00	106,677.17	58.49%	75,717.83
District Instructional Activities	115,484.00	92,904.14	80.45%	22,579.86
Library	29,393.00	22,788.08	77.53%	6,604.92
Technology	277,400.00	182,040.00	65.62%	95,360.00
District Operations (administrative costs, fiscal, transportation, utilities, human resources, maintenance, etc.)	1,810,300.00	1,066,828.91	58.93%	743,471.09
Special Education Fund Transfer	1,117,061.00	0.00	0.00%	1,117,061.00
<b>Total</b>	<b>3,658,516.00</b>	<b>1,562,410.22</b>	<b>42.71%</b>	<b>2,096,105.78</b>
<b>Grand Total Fund 10</b>	<b>10,138,565.00</b>	<b>6,048,347.54</b>	<b>59.66%</b>	<b>4,090,217.46</b>

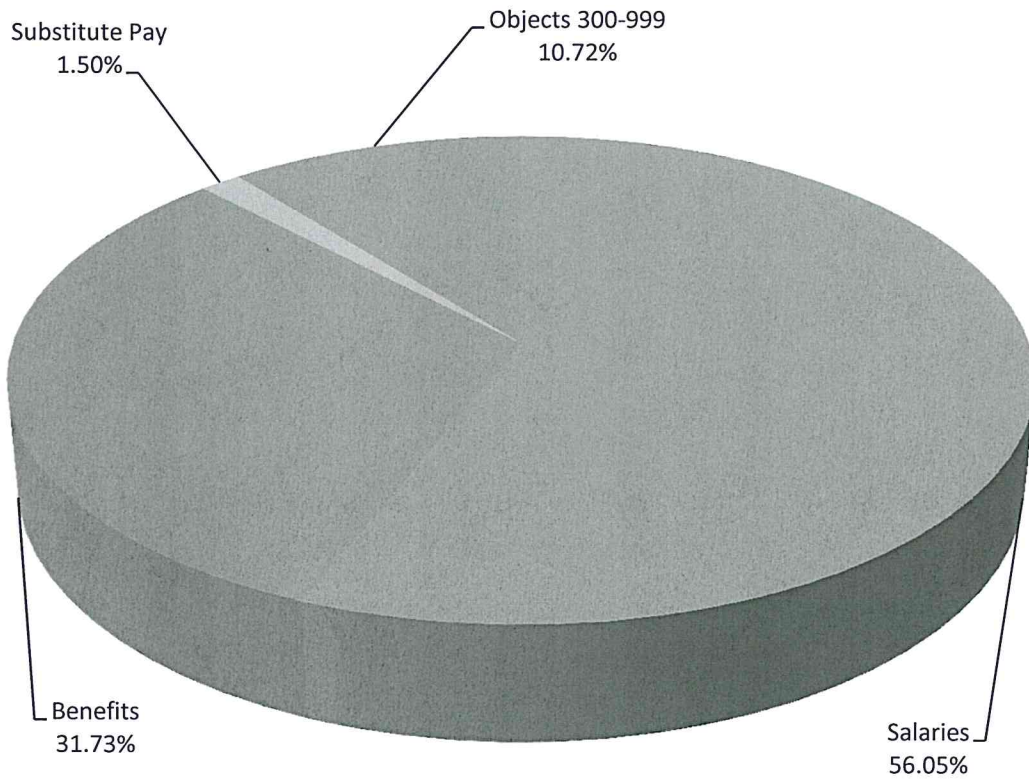
**Special Education Fund 27 Expenses**

<b>Salaries/Benefits</b>	Budget	FY Activity	FY Activity %	Budget Remaining
Salaries	1,012,334.00	650,354.27	64.24%	361,979.73
Benefits	541,352.00	368,143.80	68.00%	173,208.20
Substitute Pay	20,100.00	17,431.05	86.72%	2,668.95
<b>Total</b>	<b>1,573,786.00</b>	<b>1,035,929.12</b>	<b>65.82%</b>	<b>537,856.88</b>
<b>Purchased Services</b>				
	<u>Budget</u>	<u>FY Activity</u>	<u>FY Activity %</u>	<u>Budget Remaining</u>
All Special Education	207,822.00	124,406.62	59.86%	83,415.38
<b>Grand Total Fund 27</b>	<b>1,781,608.00</b>	<b>1,160,335.74</b>	<b>65.13%</b>	<b>621,272.26</b>

### Fiscal Year Activity



### Fiscal Year Activity Fund 27





CHECK NUMBER	POST DATE	CHECK DATE	VENDOR	INVOICE DESCRIPTION	AMOUNT
83694	03/07/2014	03/03/2014	BAUMANN, JACOB	MS/G BASKETBALL/JAN 31 2012	-48.00
82450	03/07/2014	03/03/2014	CARDARELLA, BOB	H.S./JV FOOTBALL/AUG 29 2011	-40.00
82803	03/07/2014	03/03/2014	CHANDRAKANTHAN, SATHA	HS/SOCCER/SEP 29 2011	-85.00
85130	03/07/2014	03/03/2014	GROSS, MARK	HS/SOCCER/SEP 20 2012	-60.00
84120	03/07/2014	03/03/2014	HALDIMAN, TIM	HS/BASEBALL/APR 19 2012	-60.00
84121	03/07/2014	03/03/2014	HALDIMAN, TRENT	HS/BASEBALL/APR 19 2012	-60.00
84124	03/07/2014	03/03/2014	HASKINS, JOHN	HS/JV BASEBALL/APR 19 2012	-40.00
86123	03/07/2014	03/03/2014	MCKAY, BRIAN	HS/B FR BASKETBALL/JAN 29 2013	-40.00
84915	03/07/2014	03/03/2014	POPP, ROBERT	HS/FOOTBALL SCRIMMAGE/AUG 17 2012	-65.00
86283	03/07/2014	03/03/2014	RECOB, BOBBI	WSRA CONVENTION	-69.03
86283	03/07/2014	03/03/2014	RECOB, BOBBI	PARKING	-31.00
86714	03/07/2014	03/03/2014	SAMPOLINSKI, DENNIS	HS/BASEBALL/APR 26 2013	-60.00
86165	03/07/2014	03/03/2014	SCHULTZ, ROB	HS/B FR BASKETBALL/JAN 31 2013	-40.00
86657	03/07/2014	03/03/2014	THOM, DAVID	HS/BASEBALL/APR 15 2013	-60.00
85527	03/07/2014	03/04/2014	BROWN, JOSH	BOOK RETURN/SPIDERMAN	-3.99
84241	03/07/2014	03/04/2014	FRITZ, MELANIE	RETURN/CURIOUS GEORGE & THE HOT AIR BALLOON	-3.95
86796	03/07/2014	03/04/2014	MCCOLLUM, ERICA	BOOK RETURN/SCOOBY-DOO AND THE CARNIVAL CREEP/SCARLET	-3.99
86039	03/07/2014	03/04/2014	NELSON, HOLLY	BOOK RETURN/A DOG CALLED KITTY/SOPHIE	-3.99
87614	03/07/2014	03/04/2014	STEIN, HEIDE	BOOK RETURN/MAGAZINES/ELI	-4.00
87974	03/07/2014	03/04/2014	TERLAND, QUINTEN	BOOK RETURNED/COLLECTION OF SPONGEBOB JOKES/QUINTEN	-4.00
85449	03/07/2014	03/04/2014	WYCKLENDT, AMANDA	FORT HEALTHCARE/SEP 26 2012	-9.44
88676	03/07/2014	03/05/2014	WARD BRODT MUSIC CO	SUPPLIES	-23.95
201300173	03/07/2014	03/06/2014	DIVERSIFIED BENEFIT SERVI	MEDICAL	20.00
88678	03/07/2014	03/07/2014	SCHOOL DISTRICT OF CAMBRI	HS SCIENCE OLYMPIAD/EDGEWOOD/FEB 1 2014	187.89
88678	03/07/2014	03/07/2014	SCHOOL DISTRICT OF CAMBRI	HS JUST A GAME/WI DELLS/MAR 14 2014	586.24
88679	03/07/2014	03/07/2014	SCHOOL DISTRICT OF CAMBRI	PUPIL SERVICES	29.60
88680	03/07/2014	03/07/2014	THRIVENT FINANCIAL F/LUTH	Payroll accrual	70.00
88681	03/07/2014	03/07/2014	ACE HARDWARE - CAMBRIDGE	ACCT 302/FEB 2014	159.32
88681	03/07/2014	03/07/2014	ACE HARDWARE - CAMBRIDGE	ACCT 302/FEB 2014	23.91
88681	03/07/2014	03/07/2014	ACE HARDWARE - CAMBRIDGE	ACCT 302/FEB 2014	10.95
88681	03/07/2014	03/07/2014	ACE HARDWARE - CAMBRIDGE	ACCT 302/FEB 2014	2.50
201300166	03/07/2014	03/07/2014	AMERIPRISE FINANCIAL SERV	Payroll accrual	833.00
201300167	03/07/2014	03/07/2014	AMERICAN FUNDS SERVICE CO	Payroll accrual	2,529.16
201300167	03/07/2014	03/07/2014	AMERICAN FUNDS SERVICE CO	Payroll accrual	200.00
88682	03/07/2014	03/07/2014	BOARD COMMISSIONER PUBLIC	TRUST FUND LOANS	23,660.81
88683	03/07/2014	03/07/2014	CAMBRIDGE COMMUNITY ACTIV	PAYMENT #3/2013-14	10,000.00
88684	03/07/2014	03/07/2014	CAMBRIDGE SCHOOL DISTRICT	Payroll accrual	250.00
88685	03/07/2014	03/07/2014	CAMBRIDGE EDUCATION ASSOC	Payroll accrual	1,920.08
88686	03/07/2014	03/07/2014	CESA #2	AUDIOLOGY ADDENDUM	2,340.00
88687	03/07/2014	03/07/2014	CULLIGAN	FEB 2014	107.91
88688	03/07/2014	03/07/2014	DCNTP	TRAINING/JONES & SCHNEIDER	100.00
88689	03/07/2014	03/07/2014	DOYLE, MARY	CLASSROOM INCENTIVES	43.92
88690	03/07/2014	03/07/2014	EARTHGRAINS COMPANY	ELEM/FEB 2014	229.12
88690	03/07/2014	03/07/2014	EARTHGRAINS COMPANY	MS/FEB 2014	44.88
88690	03/07/2014	03/07/2014	EARTHGRAINS COMPANY	HS/FEB 2014	80.24
201300168	03/07/2014	03/07/2014	AXA EQUITABLE	Payroll accrual	145.00
88691	03/07/2014	03/07/2014	FORT HEALTHCARE BUSINESS	FEB 2014	78.00
88692	03/07/2014	03/07/2014	HOMETOWN NEWS GROUP	FEB 2014	213.05
88694	03/07/2014	03/07/2014	J.W.PEPPER & SON INC	SUPPLIES	220.59
88694	03/07/2014	03/07/2014	J.W.PEPPER & SON INC	SUPPLIES	90.10
88694	03/07/2014	03/07/2014	J.W.PEPPER & SON INC	ITEMS RETURNED	-67.45
88694	03/07/2014	03/07/2014	J.W.PEPPER & SON INC	SUPPLIES	159.44
88694	03/07/2014	03/07/2014	J.W.PEPPER & SON INC	SUPPLIES	48.99



CHECK NUMBER	POST DATE	CHECK DATE	VENDOR	INVOICE DESCRIPTION	AMOUNT
88694	03/07/2014	03/07/2014	J.W.PEPPER & SON INC	ITEMS RETURNED	-27.95
88694	03/07/2014	03/07/2014	J.W.PEPPER & SON INC	SUPPLIES	75.79
88695	03/07/2014	03/07/2014	KAVANAUGH RESTAURANT SUPP	INCORRECT PAYMENT MADE/BALANCE DUE	5.00
88696	03/07/2014	03/07/2014	KEMPS LLC	MAR 03 2014	122.80
88696	03/07/2014	03/07/2014	KEMPS LLC	MAR 03 2014	547.50
88696	03/07/2014	03/07/2014	KEMPS LLC	MAR 03 2014	178.10
88698	03/07/2014	03/07/2014	KOEHN, GARTH	OVERPAYMENT FOR TRAVEL JAN 2,3,8,9,10 (200 MILES). PAID .565/MILE. RATE CHANGED TO .55/MILE.	-1.00
88698	03/07/2014	03/07/2014	KOEHN, GARTH	OVERPAYMENT FOR TRAVEL JAN 13 - JAN 31 (520 MILES). PAID .565/MILE. RATE CHANGED TO .55/MILE. PLEASE CALL CHRIS HAMPTON 608-423-9620 IF QUESTIONS	-2.60
88698	03/07/2014	03/07/2014	KOEHN, GARTH	TRANSPORTATION/FEB 03 - FEB 28 2014	448.00
88699	03/07/2014	03/07/2014	THRIVENT FINANCIAL F/LUTH	Payroll accrual	50.00
88700	03/07/2014	03/07/2014	NAPA AUTO PARTS	FEB 2014	134.64
88701	03/07/2014	03/07/2014	NOTTESTAD, BRENT	MISC	147.00
88702	03/07/2014	03/07/2014	PARKER, DENISE	OUTSIDE TRAVEL/DEC 17 2013 - FEB 27 2014	95.84
88703	03/07/2014	03/07/2014	PEPSI COLA COMPANY	ALA CARTE	209.83
88703	03/07/2014	03/07/2014	PEPSI COLA COMPANY	ALA CARTE	102.95
88703	03/07/2014	03/07/2014	PEPSI COLA COMPANY	ALA CARTE	78.66
88704	03/07/2014	03/07/2014	PROFESSIONAL PEST CONTROL	ELEM/MAR 2014	50.00
88704	03/07/2014	03/07/2014	PROFESSIONAL PEST CONTROL	HS/MAR 2014	52.00
88704	03/07/2014	03/07/2014	PROFESSIONAL PEST CONTROL	MS/MAR 2014	52.00
88705	03/07/2014	03/07/2014	RAETHER, MARY KAY	GIFT CERTIFICATE	25.00
88706	03/07/2014	03/07/2014	SOLBERG, SUSAN	SUPPLIES	45.67
88707	03/07/2014	03/07/2014	STAPLES BUSINESS ADVANTAG	Classroom Supplies	19.49
88707	03/07/2014	03/07/2014	STAPLES BUSINESS ADVANTAG	Additional supplies for 2013-2014 school year.	9.95
88707	03/07/2014	03/07/2014	STAPLES BUSINESS ADVANTAG	Classroom Supplies	79.68
88707	03/07/2014	03/07/2014	STAPLES BUSINESS ADVANTAG	Additional supplies for 2013-2014 school year.	17.89
88708	03/07/2014	03/07/2014	SWANSON, LORI	WSAS DATA COMPILATION	390.00
88709	03/07/2014	03/07/2014	SYSCO BARABOO	FOOD SERVICE	701.46
88709	03/07/2014	03/07/2014	SYSCO BARABOO	FOOD SERVICE	604.04
88709	03/07/2014	03/07/2014	SYSCO BARABOO	FOOD SERVICE	943.87
88709	03/07/2014	03/07/2014	SYSCO BARABOO	FOOD SERVICE	685.36
88710	03/07/2014	03/07/2014	UNIFIRST CORPORATION	SUPPLIES	360.00
88710	03/07/2014	03/07/2014	UNIFIRST CORPORATION	SUPPLIES	355.00
88710	03/07/2014	03/07/2014	UNIFIRST CORPORATION	SUPPLIES	360.00
88710	03/07/2014	03/07/2014	UNIFIRST CORPORATION	SUPPLIES	355.00
201300171	03/07/2014	03/07/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	13,308.71
201300171	03/07/2014	03/07/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	13,308.71
201300171	03/07/2014	03/07/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	17,218.09
201300171	03/07/2014	03/07/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	3,112.55
201300171	03/07/2014	03/07/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	533.00
201300171	03/07/2014	03/07/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	3,112.55
88711	03/07/2014	03/07/2014	WASTE MANAGEMENT	HS/MAR 2014	319.27
88711	03/07/2014	03/07/2014	WASTE MANAGEMENT	MS/MAR 2014	192.48
88711	03/07/2014	03/07/2014	WASTE MANAGEMENT	ELEM/MAR 2014	357.07
201300169	03/07/2014	03/07/2014	WEA TAX SHELTERED ANNUITY	Payroll accrual	300.00
201300172	03/07/2014	03/07/2014	WI TAX PAYMENT-PAYROLL-EL	Payroll accrual	65.00
201300172	03/07/2014	03/07/2014	WI TAX PAYMENT-PAYROLL-EL	Payroll accrual	10,083.27
88712	03/07/2014	03/07/2014	DIVISION OF UNEMPLOYMENT	FEB 2014	874.84
88713	03/07/2014	03/07/2014	WISCONSIN METALS	SUPPLIES	105.00

CHECK NUMBER	POST DATE	CHECK DATE	VENDOR	INVOICE DESCRIPTION	AMOUNT
88714	03/07/2014	03/07/2014	WISCONSIN COPY	FEB 2014/MONTHLY USAGE	894.09
201300170	03/07/2014	03/07/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	11,010.25
201300170	03/07/2014	03/07/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	13,055.03
201300170	03/07/2014	03/07/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	3,353.30
201300170	03/07/2014	03/07/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	0.00
201300170	03/07/2014	03/07/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	3,984.36
88715	03/07/2014	03/07/2014	WOLF MINI STORAGE	MAR 2014	100.00
88716	03/07/2014	03/07/2014	WSMA	HS/S&E MEDALS	1,003.00
88717	03/07/2014	03/07/2014	WYCKLENDT, AMANDA	FORT HEALTHCARE/SEP 26 2012	9.44
87439	03/14/2014	03/12/2014	BROWNE, RYAN	HS/FOOTBALL/SEP 6 2013	-60.00
201300176	03/14/2014	03/12/2014	DIVERSIFIED BENEFIT SERVI	MEDICAL/DEPENDENT CARE	1,511.83
87848	03/14/2014	03/12/2014	RSCHOOLSTODAY	Rschoool scheduling software	-250.00
88718	03/14/2014	03/14/2014	ABENDROTH WATER CONDITION	FEB 2014	25.00
88719	03/14/2014	03/14/2014	TYCO INTEGRATED SECURITY	HS/APR - JUN 2014	802.91
88719	03/14/2014	03/14/2014	TYCO INTEGRATED SECURITY	MS/APR - JUN 2014	747.59
88720	03/14/2014	03/14/2014	ALLIANT ENERGY/WP&L	GAS HEAT/NMS	695.61
88720	03/14/2014	03/14/2014	ALLIANT ENERGY/WP&L	GAS HEAT/CHS	895.41
88720	03/14/2014	03/14/2014	ALLIANT ENERGY/WP&L	GAS HEAT/ELEM	988.75
88721	03/14/2014	03/14/2014	BELOIT TURNER HIGH SCHOOL	HS/SOFTBALL/MAR 22 2014	100.00
88722	03/14/2014	03/14/2014	BIDDICK, DANIEL	ACCOMODATIONS/WTEA	70.00
88723	03/14/2014	03/14/2014	BROWNE, RYAN	HS/FOOTBALL/SEP 6 2013	60.00
88724	03/14/2014	03/14/2014	BUBRICK'S COMPLETE OFFICE	SUPPLIES	72.50
88725	03/14/2014	03/14/2014	CAMBRIDGE GAS	FEB 2014 (DISCOUNT \$-75.27)	7,452.39
88726	03/14/2014	03/14/2014	CAMBRIDGE WATER & SEWER	FEB 2014/GREENHOUSE	10.80
88726	03/14/2014	03/14/2014	CAMBRIDGE WATER & SEWER	FEB 2014/MS	818.66
88726	03/14/2014	03/14/2014	CAMBRIDGE WATER & SEWER	FEB 2014/MUSEUM SOUTH	37.85
88726	03/14/2014	03/14/2014	CAMBRIDGE WATER & SEWER	FEB 2014/HS	1,359.03
88726	03/14/2014	03/14/2014	CAMBRIDGE WATER & SEWER	FEB 2014/HS	849.25
88727	03/14/2014	03/14/2014	CenterPoint ENERGY SERVIC	MS/FEB 2014	7,263.81
88727	03/14/2014	03/14/2014	CenterPoint ENERGY SERVIC	ELEM/FEB 2014	10,563.54
88727	03/14/2014	03/14/2014	CenterPoint ENERGY SERVIC	MS/FEB 2014	9,936.88
88728	03/14/2014	03/14/2014	CHARTER COMMUNICATIONS	MAR 2014	7.76
88729	03/14/2014	03/14/2014	COUNTRYSIDE JEWELRY	AWARDS/B BASKETBALL & WRESTLING	72.00
88730	03/14/2014	03/14/2014	CURRIE, SEAN	PARKING	80.98
88731	03/14/2014	03/14/2014	DAVIS KUELTHAU ATTORNEYS	FEB 2014	53.00
88732	03/14/2014	03/14/2014	ELKHORN CHEMICAL CO INC	SUPPLIES	2,326.06
88733	03/14/2014	03/14/2014	FORT HEALTHCARE	FEB 2014	2,776.66
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	FOOD SERVICE	189.70
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	FOOD SERVICE	1,398.45
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	FOOD SERVICE	-22.67
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	FOOD SERVICE	1,570.27
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	FOOD SERVICE	53.51
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	FOOD SERVICE	52.03
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	FOOD SERVICE	2,316.99
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	FOOD SERVICE	48.27
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	INVOICE 809125	-13.83
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	FOOD SERVICE	114.06
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	FOOD SERVICE	70.93
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	INVOICE 824829	-2.59
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	FOOD SERVICE	1,015.53
88736	03/14/2014	03/14/2014	FOX RIVER FOODS INC	FOOD SERVICE	87.37
88737	03/14/2014	03/14/2014	FUN TIME BOUNCES	RENTAL/MAY 3-4 2014 (POST PROM)	287.25
88738	03/14/2014	03/14/2014	SCHOLASTIC LIBRARY PUBLIS	APR - JUL 2014	352.00
88739	03/14/2014	03/14/2014	INDUSTRIAL TOWEL & UNIFOR	FEB 2014	182.51
88740	03/14/2014	03/14/2014	JEFFERSON SCHOOL DISTRICT	HS/BOYS SWIMMING/2013-14	2,117.52
88741	03/14/2014	03/14/2014	JORGENSEN, GINA	KNOCK ON WOOD	200.00



CHECK NUMBER	POST DATE	CHECK DATE	VENDOR	INVOICE DESCRIPTION	AMOUNT
88742	03/14/2014	03/14/2014	KARD RECYCLING SERVICE IN	RECYCLING SERVICES	16.95
88743	03/14/2014	03/14/2014	KEMPS LLC	MAR 10 2014	565.90
88743	03/14/2014	03/14/2014	KEMPS LLC	MAR 10 2014	102.35
88743	03/14/2014	03/14/2014	KEMPS LLC	MAR 10 2014	135.90
88744	03/14/2014	03/14/2014	KYOCERA MITA INC.	25342/MAR 2014	1,210.28
88745	03/14/2014	03/14/2014	LANCASTER SCHOOL DISTRICT	HS/TRACK/MAR 22 2014	180.00
88746	03/14/2014	03/14/2014	LEADHOLM, JOHN	BELLEVILLE/BBALL MEETING/MAR 3 2014	44.80
88747	03/14/2014	03/14/2014	MJ CARE INC	02-07-2014/12 CLAIMS	66.00
88747	03/14/2014	03/14/2014	MJ CARE INC	02-21-2014/1 CLAIM	5.50
88747	03/14/2014	03/14/2014	MJ CARE INC	01-31-2014/8 CLAIMS	33.00
88748	03/14/2014	03/14/2014	PARKER HIGH SCHOOL	FORENSICS	20.00
88749	03/14/2014	03/14/2014	RSCHOOLSTODAY	Rschool scheduling software	250.00
88750	03/14/2014	03/14/2014	RUBISH, MARY	SUPPLIES	125.26
88751	03/14/2014	03/14/2014	SOFTWARE & SERVICE USER G	APRIL 2014/ANN NOTTESTAND	60.00
88752	03/14/2014	03/14/2014	STONE, SHANNON	FORENSICS/JUDGING	100.00
88753	03/14/2014	03/14/2014	VOIGT MUSIC CENTER INC	SUPPLIES	5.40
88753	03/14/2014	03/14/2014	VOIGT MUSIC CENTER INC	SUPPLIES	235.40
88753	03/14/2014	03/14/2014	VOIGT MUSIC CENTER INC	REPAIR	68.37
88753	03/14/2014	03/14/2014	VOIGT MUSIC CENTER INC	RESALE	79.69
88753	03/14/2014	03/14/2014	VOIGT MUSIC CENTER INC	SUPPLIES	38.15
88754	03/14/2014	03/14/2014	WASB	SERVICES/JAN 2014	400.42
88755	03/14/2014	03/14/2014	WI DEPT OF JUSTICE	FEB 2014/2	14.00
88756	03/14/2014	03/14/2014	WSMA	HS/LARGE GROUP FESTIVAL	85.00
88756	03/14/2014	03/14/2014	WSMA	MS/LARGE GROUP FESTIVAL	65.00
88757	03/18/2014	03/18/2014	BEAN, WENDALL	MS/WRESTLING/MAR 18 2014	50.00
88758	03/18/2014	03/18/2014	NIELSEN, DAVID	MS/WRESTLING/MAR 18 2014	50.00
88759	03/20/2014	03/20/2014	BETTENHAUSEN, DEREK	STATE WRESTLING EXPENSES	149.75
88760	03/20/2014	03/20/2014	CORWITH, DANIEL	SUPPLIES	207.81
88760	03/20/2014	03/20/2014	CORWITH, DANIEL	SUPPLIES	39.50
88761	03/20/2014	03/20/2014	DALY, SHARON	CONFERENCE	175.00
88761	03/20/2014	03/20/2014	DALY, SHARON	MAR 6-7/OCONOMOWOC/CONFERENCE	87.36
88762	03/20/2014	03/20/2014	DAVIS, MARY	MATH MEET/MEALS	55.17
88762	03/20/2014	03/20/2014	DAVIS, MARY	SUPPLIES	49.96
88763	03/20/2014	03/20/2014	EARLEYWINE, DEANNA	SUPPLIES	385.16
88764	03/20/2014	03/20/2014	JENSEN, LORI	BANNERS/CHEARLEADERS	84.40
88765	03/20/2014	03/20/2014	NIKOLAY, BERNARD	OVERPAYMENT FOR TRAVEL JAN 22 - FEB 5 2014	-1.45
88765	03/20/2014	03/20/2014	NIKOLAY, BERNARD	OUTSIDE TRAVEL/FEB 11 - MAR 12 2014	131.60
88765	03/20/2014	03/20/2014	NIKOLAY, BERNARD	OUTSIDE TRAVEL/PARKING	6.00
88766	03/20/2014	03/20/2014	SCHNEIDER, KEITH	SUPPLIES	42.84
88766	03/20/2014	03/20/2014	SCHNEIDER, KEITH	OUTSIDE TRAVEL/NOV - MAR 19 2014	158.67
88767	03/20/2014	03/20/2014	SCHOUWEILER, HOLLIE	SUPPLIES	36.56
88768	03/20/2014	03/20/2014	WILSON, CATHY	SUPPLIES	156.80
88769	03/20/2014	03/20/2014	WILSON, LARRY	SUPPLIES	309.82
88770	03/21/2014	03/21/2014	THRIVENT FINANCIAL F/LUTH	Payroll accrual	70.00
201300182	03/21/2014	03/21/2014	AMERIPRISE FINANCIAL SERV	Payroll accrual	833.00
201300183	03/21/2014	03/21/2014	AMERICAN FUNDS SERVICE CO	Payroll accrual	2,529.16
201300183	03/21/2014	03/21/2014	AMERICAN FUNDS SERVICE CO	Payroll accrual	200.00
88771	03/21/2014	03/21/2014	CAMBRIDGE SCHOOL DISTRICT	Payroll accrual	250.00
88772	03/21/2014	03/21/2014	CAMBRIDGE EDUCATION ASSOC	Payroll accrual	1,920.08
201300184	03/21/2014	03/21/2014	AXA EQUITABLE	Payroll accrual	145.00
88773	03/21/2014	03/21/2014	THRIVENT FINANCIAL F/LUTH	Payroll accrual	50.00
201300187	03/21/2014	03/21/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	3,284.21
201300187	03/21/2014	03/21/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	14,042.62
201300187	03/21/2014	03/21/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	3,284.21
201300187	03/21/2014	03/21/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	543.00

CHECK NUMBER	POST DATE	CHECK DATE	VENDOR	INVOICE DESCRIPTION	AMOUNT
201300187	03/21/2014	03/21/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	14,042.62
201300187	03/21/2014	03/21/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	18,636.77
201300187	03/21/2014	03/21/2014	USA FEDERAL PAYROLL TAX P	Payroll accrual	75.60
201300185	03/21/2014	03/21/2014	WEA TAX SHELTERED ANNUITY	Payroll accrual	300.00
201300188	03/21/2014	03/21/2014	WI TAX PAYMENT-PAYROLL-EL	Payroll accrual	70.00
201300188	03/21/2014	03/21/2014	WI TAX PAYMENT-PAYROLL-EL	Payroll accrual	10,588.05
201300186	03/21/2014	03/21/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	13,529.72
201300186	03/21/2014	03/21/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	11,410.61
201300186	03/21/2014	03/21/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	3,298.69
201300186	03/21/2014	03/21/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	0.00
201300186	03/21/2014	03/21/2014	WISCONSIN RETIREMENT SYST	Payroll accrual	3,919.55
201300189	03/23/2014	03/19/2014	DIVERSIFIED BENEFIT SERVI	MEDICAL/DEPENDENT CARE	377.04
88774	03/23/2014	03/23/2014	SCHOOL DISTRICT OF CAMBRI	ARCHIMEDES MATH MEET/LUNCH MONEY/8 STUDENTS	56.00
88775	03/23/2014	03/23/2014	ACE PORTABLES INC	PORTABLE TOILET/SLC	100.00
88776	03/23/2014	03/23/2014	ADLAI E. STEVENSON HIGH S	SITE VISIT/10 VISITORS	500.00
88777	03/23/2014	03/23/2014	ALLIANT ENERGY/WP&L	ELECTRIC/CHS	4,841.46
88777	03/23/2014	03/23/2014	ALLIANT ENERGY/WP&L	ELECTRIC/NMS	3,192.25
88777	03/23/2014	03/23/2014	ALLIANT ENERGY/WP&L	ELECTRIC/CHS CONCESSION	9.20
88777	03/23/2014	03/23/2014	ALLIANT ENERGY/WP&L	GAS HEAT/MS GYM	1,179.87
88777	03/23/2014	03/23/2014	ALLIANT ENERGY/WP&L	ELECTRIC/ELEM	8,119.24
88778	03/23/2014	03/23/2014	BENNETT'S GREENHOUSE AND	SOIL	180.00
88779	03/23/2014	03/23/2014	BFG SUPPLY COMPANY	GREENHOUSE CHEMICAL	145.05
88780	03/23/2014	03/23/2014	BUSINESS & TAX SYSTEMS, L	POS Quickbooks	2,615.17
88781	03/23/2014	03/23/2014	CHAMPIONSHIP AWARDS INC	BOARD NAMEPLATES	230.49
88782	03/23/2014	03/23/2014	DALY, SHARON	OUTSIDE TRAVEL/SEP 13 2013 - MAR 17 2014	386.82
88782	03/23/2014	03/23/2014	DALY, SHARON	CURRICULUM MATERIALS	45.75
88782	03/23/2014	03/23/2014	DALY, SHARON	PARKING	13.70
88783	03/23/2014	03/23/2014	DEAN HEALTH PLAN	APR 2014	146,646.13
88784	03/23/2014	03/23/2014	DELTA DENTAL OF WISCONSIN	APR 2014	-178.24
88784	03/23/2014	03/23/2014	DELTA DENTAL OF WISCONSIN	APR 2014	15,146.31
88785	03/23/2014	03/23/2014	DIVERSIFIED BENEFIT SERVI	MAR 2014/FEES/FLEX	104.88
88786	03/23/2014	03/23/2014	EARTHGRAINS COMPANY	ELEM/MAR 2014	137.97
88786	03/23/2014	03/23/2014	EARTHGRAINS COMPANY	MS/MAR 2014	58.48
88786	03/23/2014	03/23/2014	EARTHGRAINS COMPANY	HS/MAR 2014	59.84
88787	03/23/2014	03/23/2014	EARLEYWINE, DEANNA	SUPPLIES	375.92
88788	03/23/2014	03/23/2014	EVERBIND	Dracula books	361.58
88789	03/23/2014	03/23/2014	FOLLETT LIBRARY RESOURCES		-8.57
88789	03/23/2014	03/23/2014	FOLLETT LIBRARY RESOURCES	Library Books	2,420.30
88789	03/23/2014	03/23/2014	FOLLETT LIBRARY RESOURCES	Library Books	2,410.30
88789	03/23/2014	03/23/2014	FOLLETT LIBRARY RESOURCES	Library Books	3,217.88
88790	03/23/2014	03/23/2014	FRONTIER	TELEPHONE/CHS	235.24
88790	03/23/2014	03/23/2014	FRONTIER	TELEPHONE/NMS	132.27
88790	03/23/2014	03/23/2014	FRONTIER	TELEPHONE/ELEM	110.48
88791	03/23/2014	03/23/2014	GOVE, DAVE	HS/SOFTBALL/APR 1 2014	60.00
88792	03/23/2014	03/23/2014	HUGHES, LORI	CONFERENCE/APPLETON/MAR 14 2014	119.84
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	RETURN/INVOICE 07517271	-37.95
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	131.75
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	406.48
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	144.45
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	RETURN/INVOICE 0753061	-74.45
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	RETURN/INVOICE 07513060	-67.45
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	Balance Due	67.45
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	55.00
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	9.00



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88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	18.00
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	288.34
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	RETURN/INVOICE 07530011	-16.75
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	RETURN/INVOICE 07519829	-25.00
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	16.25
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	36.94
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	RETURN/INVOICE 07530060	-16.75
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	25.00
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	28.45
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	RETURN/INVOICE 07519904	-25.00
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	268.49
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	16.75
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	16.75
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	SUPPLIES	67.99
88796	03/23/2014	03/23/2014	J.W.PEPPER & SON INC	Balance Due	27.95
88797	03/23/2014	03/23/2014	KAUFMAN, BRUCE	HS/SOFTBALL/APR 4 2014	60.00
88798	03/23/2014	03/23/2014	KEMPS LLC	MAR 17 2014	65.97
88798	03/23/2014	03/23/2014	KEMPS LLC	MAR 17 2014	67.75
88798	03/23/2014	03/23/2014	KEMPS LLC	MAR 17 2014	272.20
88799	03/23/2014	03/23/2014	KOEHN, RANDY	HS/SOFTBALL/APR 1 2014	60.00
88800	03/23/2014	03/23/2014	LA FORCE	KICKPLATES & DEADBOLT	400.00
88800	03/23/2014	03/23/2014	LA FORCE	SUPPLIES	3,854.01
88801	03/23/2014	03/23/2014	M.A. RICHEY MFG	POLE VAULT	15,840.00
88802	03/23/2014	03/23/2014	MADISON NATIONAL LIFE	APR 2014	280.97
88803	03/23/2014	03/23/2014	MID STATE EQUIPMENT	SUPPLIES	153.88
88805	03/23/2014	03/23/2014	NORTH AMERICAN MECHANICAL	ELEM/REPLACE STARTER	582.48
88805	03/23/2014	03/23/2014	NORTH AMERICAN MECHANICAL	MS/TEMPERATURE	101.65
88805	03/23/2014	03/23/2014	NORTH AMERICAN MECHANICAL	HS/BOILER	152.48
88805	03/23/2014	03/23/2014	NORTH AMERICAN MECHANICAL	HS/KITCHEN RETURN/CREDIT INVOICE 93288	-4,030.00
88805	03/23/2014	03/23/2014	NORTH AMERICAN MECHANICAL	HS/BOILER	202.48
88805	03/23/2014	03/23/2014	NORTH AMERICAN MECHANICAL	HS/KITCHEN RETURN	4,030.00
88805	03/23/2014	03/23/2014	NORTH AMERICAN MECHANICAL	HS/TEMPERATURE	558.25
88806	03/23/2014	03/23/2014	NASCO	Supplies for the art department	605.52
88807	03/23/2014	03/23/2014	NELSON, THEA	SUPPLIES	200.98
88808	03/23/2014	03/23/2014	SCHOOL SPECIALTY INC	4th grade budget	137.37
88809	03/23/2014	03/23/2014	TYCO INTEGRATED SECURITY	WALL CLOCKS	832.04
88810	03/23/2014	03/23/2014	SINK TO SEPTIC	ELEM/TOILET BACKUP	309.53
88810	03/23/2014	03/23/2014	SINK TO SEPTIC	HS/WATER LEAK	187.50
88811	03/23/2014	03/23/2014	SOCIAL STUDIES SCHOOL SER	DVDs	976.81
88812	03/23/2014	03/23/2014	STEFAN'S SOCCER SUPPLY IN	BALLS	357.00
88813	03/23/2014	03/23/2014	UNITED COOPERATIVE	LP FILL/20#	45.00
88814	03/23/2014	03/23/2014	WSMA	STATE SOLO&ENSEMBLE/VOCAL	469.00
88814	03/23/2014	03/23/2014	WSMA	STATE SOLO&ENSEMBLE/INSTRUMENTAL	146.00
88815	03/23/2014	03/23/2014	YOUNG, TOM	HS/SOFTBALL/APR 4 2014	60.00
88816	03/25/2014	03/25/2014	TYCO INTEGRATED SECURITY	HS/MAR - JUN 2014	47.32
88817	03/25/2014	03/25/2014	ALLIANT ENERGY/WP&L	GAS HEAT/GREENHOUSE	558.06
88817	03/25/2014	03/25/2014	ALLIANT ENERGY/WP&L	ELECTRIC/FARM	17.00
88817	03/25/2014	03/25/2014	ALLIANT ENERGY/WP&L	ELECTRIC/CHS PUMPHOUSE	105.75
88818	03/25/2014	03/25/2014	EPIC LIFE INSURANCE	APR 2014	945.91
88819	03/25/2014	03/25/2014	GOMEZ-IBANEZ, GEORGIA	SUPPLIES	148.07
88820	03/25/2014	03/25/2014	LA FORCE	SUPPLIES	168.00
88820	03/25/2014	03/25/2014	LA FORCE	SUPPLIES	277.00
88821	03/25/2014	03/25/2014	MINNESOTA CLAY CO USA	Art Supplies for 2013-14 school year	656.51
88822	03/25/2014	03/25/2014	S.M.I.L.E.S.	SPRING 2013-14 SESSION	670.00
88823	03/25/2014	03/25/2014	SINK TO SEPTIC	SLC/WELL PUMP	56.25
88823	03/25/2014	03/25/2014	SINK TO SEPTIC	ELEM/KITCHEN	444.61

CHECK POST		CHECK		INVOICE	
NUMBER	DATE	DATE	VENDOR	DESCRIPTION	AMOUNT
88824	03/25/2014	03/25/2014	SYSCO BARABOO	FOOD SERVICE	-27.82
88824	03/25/2014	03/25/2014	SYSCO BARABOO	FOOD SERVICE	712.95
88824	03/25/2014	03/25/2014	SYSCO BARABOO	FOOD SERVICE	30.09
88824	03/25/2014	03/25/2014	SYSCO BARABOO	FOOD SERVICE	751.59
88824	03/25/2014	03/25/2014	SYSCO BARABOO	FOOD SERVICE	695.57
88824	03/25/2014	03/25/2014	SYSCO BARABOO	RETURN	-17.59
201300200	03/26/2014	03/26/2014	BMO MASTERCARD	Credit Card Payment AP Invoice.	7,864.31
201300201	03/31/2014	03/28/2014	DIVERSIFIED BENEFIT SERVI	MEDICAL/DEPENDENT CARE	734.86
Totals for checks					552,045.32

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	321,305.01	0.00	117,608.84	438,913.85
21	STATE PROJECTS	3,952.25	8,000.00	0.00	11,952.25
27	SPECIAL EDUCATION FUND	35,419.81	0.00	4,593.74	40,013.55
38	NON REFERENDUM DEBT	0.00	0.00	23,660.81	23,660.81
50	FOOD SERVICE FUND	4,756.74	0.00	15,304.09	20,060.83
80	COMMUNITY SERVICE FUND	6,226.31	0.00	11,217.72	17,444.03
*** Fund Summary Totals ***		371,660.12	8,000.00	172,385.20	552,045.32

\*\*\*\*\* End of report \*\*\*\*\*

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
11678	03/06/2014	SCHOOL DISTRICT OF CAMBRI	HS JAZZ BAND/STEVENS POINT/JAN 31 2014	512.75
11678	03/06/2014	SCHOOL DISTRICT OF CAMBRI	8TH GRADE/OVERTURE/FEB 18 2014	273.70
11678	03/06/2014	SCHOOL DISTRICT OF CAMBRI	MS SCIENCE OLYMPIAD/OSHKOSH/FEB 1 2014	413.04
11679	03/06/2014	BADGER GRAPHIC SYSTEMS	CLOTHING	69.93
11680	03/06/2014	BARBEE, BRADLEY	62 MILES @ .45/MILE	27.90
11680	03/06/2014	BARBEE, BRADLEY	HS/G BASKETBALL/MAR 7 2014 REGIONAL	65.00
11681	03/06/2014	CORWITH, DANIEL	T-SHIRTS/S&E	1,080.00
11682	03/06/2014	COUNTRY MEATS	FUNDRAISER SUPPLY	89.00
11683	03/06/2014	WISCONSIN FFA CENTER	EDGE CONFERENCE	1,102.00
11684	03/06/2014	JANESVILLE FFA ALUMNI	WISCONSIN CDEs 2014	120.00
11685	03/06/2014	KEMPS LLC	MAR 3 2014	54.28
11686	03/06/2014	RAUTMANN, MICHAEL	HS/G BASKETBALL/MAR 7 2014 REGIONAL	65.00
11687	03/06/2014	RIPLEY'S BAKERY & EATERY	S&E CONCESSIONS/DONUTS	57.60
11688	03/06/2014	SCHMIDLKOFER, MICHAEL	HS/G BASKETBALL/MAR 7 2014 REGIONAL	65.00
11689	03/06/2014	TAMS WITMARK MUSIC LIBRAR	RENTAL RIGHTS/ANYTHING GOES/2013-14	990.75
11690	03/06/2014	WISCONSIN ASSOCIATION OF	HS/NATIONAL FFA	100.00
11691	03/06/2014	WISCONSIN METALS	SMV group #1 Metal	38.16
11692	03/06/2014	WSMA	MS/S&E MEDALS	603.20
11693	03/13/2014	CURRIE, SEAN	CONCESSION SUPPLIES	64.97
11694	03/13/2014	EVENT ESSENTIALS	CUSTOMER 0303750/CONTRACT 3-099796-03	1,333.80
11695	03/13/2014	GERLACH, NATHAN	SOLO & ENSEMBLE/JUDGES MEALS	32.90
11696	03/13/2014	LEADHOLM, JOHN	BANQUET SUPPLIES	47.91
11696	03/13/2014	LEADHOLM, JOHN	BANQUET AWARDS	68.13
11697	03/13/2014	PEPSI COLA COMPANY	BRUISER'S NEST	108.53
11697	03/13/2014	PEPSI COLA COMPANY	BRUISER'S NEST	189.03
11698	03/13/2014	PIGGLY WIGGLY	BOYS BASKETBALL/SANDWICHES	75.00
11698	03/13/2014	PIGGLY WIGGLY	MUSIC BOOSTERS CONCESSION	543.09
11698	03/13/2014	PIGGLY WIGGLY	CLASS 2016 CONCESSIONS	47.80
11699	03/13/2014	PROM NIGHT	CUSTOMER 11340282/ATTACHED ORDER	801.80
11700	03/13/2014	SMITH, AMOS	SERVICES/MAY 3 2014	1,500.00
11701	03/13/2014	TRANSPORTATION SERVICES	APRIL 25/2 BUSES	30.00
11702	03/13/2014	WIAA	HS/G BASKETBALL/REGIONALL FEES/MAR 7 2014	487.99
11703	03/14/2014	WEEVA	SMV ROAD AMERICA	200.00
11704	03/14/2014	WI DEPT OF JUSTICE	FEB 2014/34 SOLO & ENSEMBLE BACKGROUND CHECKS	238.00
11705	03/20/2014	ANDERSONS	SUPPLIES	504.95
11706	03/20/2014	EARLEYWINE, DEANNA	SUPPLIES	201.62
11707	03/20/2014	KEMPS LLC	MAR 17 2014	50.76
11708	03/20/2014	PROM NIGHT	CUSTOMER NUMBER 11340282/ATTACHED ORDER	109.93
11709	03/20/2014	WISCONSIN SKILLSUSA CENTE	SECONDARY STATE LEADERSHIP & SKILLS CONFERENCE	364.00
11710	03/23/2014	BADGER SPORTING GOODS	CLOTHING/GIRLS BASKETBALL	120.00
11711	03/23/2014	BROWN, WHITNEY	SUPPLIES	22.44
11712	03/23/2014	CAMBRIDGE HOOPS CLUB	SOCKS	275.75
11713	03/23/2014	CZECHOWICZ, KATHRYN	TICKETS/MADHATTERS 2014	741.00
11714	03/23/2014	LARDINOIS, KATIE	SUPPLIES	13.03
11715	03/23/2014	OCONTO FALLS FFA	(8) STUDENT REGISTRATION/2014 WLC CONFERENCE	7,480.00
11716	03/23/2014	SCHNEIDER, KEITH	SUPPLIES	23.96
11717	03/23/2014	UW-WHITEWATER ATHLETICS	HS/FOOTBALL/PASSING LEAGUE	300.00
11718	03/23/2014	UW-PLATTEVILLE	JUDGING/7 TEAMS	175.00

Totals for checks 21,878.70



FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
60	AGENCY FUND	21,878.70	0.00	0.00	21,878.70
*** Fund Summary Totals ***		21,878.70	0.00	0.00	21,878.70

\*\*\*\*\* End of report \*\*\*\*\*

VII-A

To: Cambridge School Board  
From: Emily Klingbeil - FFA Advisor  
Date: February 19, 2014  
RE: Washington Leadership Conference -1<sup>st</sup> Read

This letter is requesting approval for approximately 8 FFA students to attend the Washington Leadership Conference (WLC) in Washington D.C. this summer. During the five-day event, attendees learn how to become effective leaders by teaching them to know their purpose, value people, take action, and serve others. They leave WLC with the knowledge and the confidence to act in ways that help their schools, community, and their country. Cambridge students will travel to the conference by charter bus with students from several other Wisconsin FFA chapters. I will provide the board with a final list of participants after all registration forms are collected. This event has become a tradition of the Cambridge FFA and a favorite for students. Thank you for your support!

Trip Details:

Dates: June 23<sup>rd</sup>-29th

Transportation: Charter Bus organized by the Oconto Falls FFA Chapter.

Lodging: Omni Shoreham Hotel Washington D.C.

Supervision: Each bus will be supervised by 1-2 FFA Advisors. Once at the conference all leadership and supervision is provided by National FFA.

Cost: \$935 per student. Fee includes transportation, lodging and conference registration. The FFA Alumni will be covering at least \$800 of the fee. The remaining cost along with travel food and all other expenses will be the responsibility of the student.

I've attached a copy of the tentative schedule to give you an idea of the types of workshops, activities and tours the students will experience. If you have any further questions, please feel free to contact me at [egreen@cambridge.k12.wi.us](mailto:egreen@cambridge.k12.wi.us). 608-423-3261 ext. 3151

## 2014 WLC Schedule\*\*Tentative

Dress	Tuesday, Day 1	Citizenship
Casual Dress	1:00 – 5:30 p.m. 5:45 – 6:45 p.m. 7:15 – 8:45 p.m. 9:00 – 10:00 p.m. 10:15 – 10:30 p.m. 10:45 – 11:00 p.m. 11:00- 11:15 p.m. 11:30 p.m.	Registration Dinner Session 1: Large Group Session 2: Community Group Gender Meetings Reflections Late Registration Lights Out
Dress	Wednesday, Day 2	Me– Purpose
WLC Polo with Black pants/ skirt	7:00 – 7:50 a.m. 7:50-8:00 a.m. 8:15 – 9:15 a.m. 9:15 – 11:00 a.m. 11:00 – 12:00 p.m.	Breakfast Arlington Context Travel to Arlington Arlington National Cemetery Travel to Hotel
	Official Dress	12:15- 1:15 p.m. 1:30 – 2:30 p.m. 2:45- 3:45 p.m. 4:00 – 5:00 p.m. 5:30 – 6:15 p.m. 6:30 – 11:00 p.m. 11:15 p.m.
Dress	Thursday, Day 3	We- Diversity
Official Dress	7:00 – 7:50 a.m. 7:50 – 8:00 a.m. 8:15 – 8:45 a.m. 9:00 – 12:30 p.m. 12:45 – 1:15 p.m. 1:30 – 2:30 p.m. 2:45 – 3:45 p.m.	Breakfast- Diversity Poll Capitol Context Travel to Capitol Group Photo/Capitol Tours/ Congressional Visits Travel to Hotel Lunch Session 6: Large Group
Casual Dress	4:00 – 5:00 p.m. 5:30 – 6:30 p.m. 7:30 – 9:00 p.m. 9:30- 11 p.m. 11:15p.m.	Session 7: Community Group Session 8 – Large Group Dinner Reflections- Unlocking Lights Out



Dress	Friday, Day 4	Do- Advocacy
Official Dress	7:00 – 7:50 a.m. 7:50 – 8:00 a.m. 8:15 – 8:45 a.m. 9:00- 12:00 p.m. 12:15– 12:45 p.m. 1:00 – 2:30 p.m. 2:30 – 3:30 p.m. 4:00 – 5:00 p.m. 5:15 – 6:15 p.m. 6:20 – 7:15 p.m. 7:45 – 8:45 p.m. 9:00-10:00 p.m. 10:30 p.m.	Breakfast Newseum Context Travel to Newseum Experience Newseum Travel to hotel Lunch- Advocacy Panel Career Corner Exploration Session 9: Large Group <b>Attire change: Into Casual</b> Session 10: Community Group Dinner Session 11- Large Group Reflections (CG) Lights Out
Dress	Saturday, Day 5	Serve – Live a Legacy.
Casual Dress (closed toed shoes required)	7:45 – 8:45 a.m. 9:00 – 11:00 a.m. 11:30 – 12:30 p.m. 12:45 – 1:30 1:45 -5:45 p.m. 6:00 – 6:45 p.m. 7:00- 8:00 p.m. 8:15 – 9:30 p.m. 9:45 – 11:00 11:00 – 11:15 p.m. 11:30 p.m.	Breakfast Taking Action NOW – Service Project Lunch Travel to Reagan Center Free Time in the City Travel to hotel Dinner Session 12: Community Group Session 13: Large Group Final Reflections Lights Out

February 19, 2014

VIII-B

TO: Cambridge School Board

RE: 2014 National FFA Convention Trip- October 28<sup>th</sup>-November 1st, Louisville, KY - First Read

I am submitting this letter to request permission for the Cambridge FFA to attend the 87<sup>th</sup> National FFA Convention in Louisville, Kentucky, October 28<sup>th</sup> – Nov. 1<sup>st</sup>. The National FFA will be hosting over 50,000+ FFA members from across the nation at this year's convention. This trip is a reward to Cambridge FFA members for their participation at the local and state level whereby they get to expand their career experiences. Students will have the opportunity to develop their leadership skills, explore careers and experience the FFA on a national level. You can find more information about the convention and the National FFA Organization at [www.ffa.org](http://www.ffa.org).

#### Instructional Purposes of the Trip

- Witness Midwest and National Agriculture.
- Investigate careers at the career show that highlights over 400 exhibitors.
- Tour agricultural companies
- Network with agriculture organizations and other FFA members.
- Attend leadership sessions and workshops to develop chapter/individual.
- Attend an educational tour that highlights agricultural career pathways.
- Represent Cambridge on a National level.
- Investigate current agriculture and FFA issues.
- Define qualities of effective leaders.

#### Participants

- Emily Klingbeil – Advisor
- Additional chaperone – Yet to be determined.
- 8-14 FFA members including officers, Star Greenhand winner, Star Chapter winner and Top Fruit salesperson.

#### Financial Arrangements

- FFA members pay \$150. This money covers one hotel stay on the way to convention, tours, performances and convention registration. The Cambridge FFA (\$75/student) and the Cambridge FFA Alumni (convention housing and one meal) will be covering all other expenses. This is a little more than last year as students continue to be interested in more and more tours and activities!
- Meals and any additional sightseeing activities and souvenirs are the responsibility of each student.

#### Travel and Lodging

We will be taking Cambridge School District vans and leaving the Cambridge HS parking lot at 4:30 pm on Tuesday October 28th. This will allow us to drive part way, stay in a hotel, and have time to tour an agribusiness before arriving at the convention on the 29<sup>th</sup>. We will return at approximately 7:00 pm on Saturday, November 1<sup>st</sup>. Parents are responsible for dropping off their child and picking them up. Students will be missing three days of school and are responsible for getting their school work ahead of time and completing it in a timely fashion.

Plans are being made to stay at a local Louisville area hotel. More details to follow.

Detailed schedules, lodging information and participant lists won't be available until September. Your early approval will allow me to lock in lodging and various tour reservations well ahead of time. Please contact me with any questions.

Sincerely,

Emily Klingbeil  
Cambridge FFA Advisor  
[eklingbeil@cambridge.k12.wi.us](mailto:eklingbeil@cambridge.k12.wi.us)

**Board of Education  
Severson Learning Center Standing Committee Meeting  
Monday, March 31, 2014  
3:30 p.m. – District Office  
RFP Interviews at 4:00 and 4:45**

**AGENDA**

1. Call to Order
2. Designation of Secretary
3. Approval of Minutes
4. Public Comment
5. Additions to new or old business
6. Old Business
  - a. Site Planning
    - Master site plan partner conversations
7. New Business
  - Farm-to-School Program/PTO Garden
8. Action Items (standing agenda item)
  - a. Items for Board of Education
  - b. Items for Board of Education Committee Meetings
9. Next meeting Date
10. Adjournment

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Other School Board Members may attend this meeting resulting in a quorum being present. However, no action is taken at the Board Severson Learning Center Standing Committee Meeting. These meetings are for review and discussion of monthly activities and development of year-long and long-range planning. Action may only be taken at the regularly scheduled Board of Education meetings of each month.

The School District of Cambridge  
prepares citizens who  
*learn from the past,  
achieve in the present, and  
envision the future*



**Board of Education**  
**Severson Learning Center Standing Committee Meeting Minutes**  
**Monday, November 25, 2013**

**Call to Order.** Committee Chair, Tracy Smithback-Travis called the meeting to order at 4:54 p.m. Present: Emily Green, Karen Stenjem, Pam Levenson, Georgia Gomez-Ibanez, Bernie Nikolay and Mary Kay Raether.

**Designation of Secretary.** Mary Kay Raether

**Approval of Minutes.** Motion made by Emily Green, second by Georgia Gomez-Ibanez to move to approve the meeting minutes as presented. Motion carried, meeting minutes approved.

**Public Comment.** None.

**Additions to new or old business.**

-Cross Country Meet at SLC. Host one meet per year at SLC as opposed to Cam Rock II. Mr. Stanley Lien thinks that the SLC would be a better location. Discussion: SLC may be better location once site-plan is completed/accomplished in future. Bernie put determination of current proposal in coaches hands. Coaches are not in favor of hosting at SLC at this point in time. Maybe consider a couple years down the road. Update only.

**Old Business.**

**Site Planning - Review of RFP's.** Any over all questions? Plan only. Need to compare what we are going to get out of each plan. Committee reviewed and compared each plan to the best of ability with information furnished. Overall determination: Compare deliverables of SAA to each of the other two companies. Give them list of bullet point and see if it is included in RFP? How did SAA determine design fee? Are they designing "whole site"? All 80 acres? Only need to plan for *certain* number of acres. Committee discussed if assistance might be needed in review comparables? Discussed reviewing packages with Mike Huffman. Create grid, compare amongst committee. -Are we on the right track?, -Do we have what we need?, -Do we have the "who that we need? Tracy to email Mike Huffman and set up time to review chart. Committee meeting with Mike Huffman after review? Emily (?) to create and email spread sheet (grid) out to committee once developed and email committee a next meeting date.

**Wish List.**

**Funding Opportunities.**

**Notions for Sponsors/Projects (to make a reality).**

**New Business.**

**Action Items (standing agenda item).**

**Items for Board of Education.**

**Items for Board of Education Committee Meetings.**

**Next meeting Date.** To be determined.

**Adjournment.** Motion made by Georgia Gomez-Ibanez, second by Pam Levenson to move adjourn meeting. Motion carried, meeting adjourned.

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Respectfully Submitted:

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Approved as Presented/With Changes as Noted:

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Joe Pleshek, BOE President

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Tracy Smithback-Travis, BOE Clerk

IX

Board of Education  
**Board Finance Standing Committee Meeting**

Monday , April 21, 2014, 5:00 p.m.

District Office

**AGENDA**

1. Call to Order-Roll Call
2. Approval of Minutes of the Last Meeting
3. Public Comment
4. Home Plate Club
5. Foundation Grant – High School Weight Room
6. Buildings and Grounds Update
7. 2014-2015 Budget Discussion
8. Student Fees
9. Student Lunch Balance Policy
10. Upcoming Negotiations
11. Capital Maintenance Fund Discussion
12. SLC Site-Plan Funding
13. Old Business
  - o Telecom Fitness
  - o Sewer Later Update
  - o WEA Lawsuit Update
  - o 1906 Historic School Updates
14. Items for Future Agenda
15. Next Meeting, Date, Time and Place
16. Adjournment



## Board of Education

### Board Finance Standing Committee Meeting Minutes

Wednesday, March 5, 2014, 6:00 p.m.

**Call to Order-Roll Call.** Phil Adas called the meeting to order at 6:00 p.m. Present: Bernie Nikolay, Mike Klingbeil, Keith Schneider, Greg Engelstad, Randy Staubli, Robert Rosen, Mary Kay Raether, Board Secretary. Both the boys and girls soccer coaches present, as well as several Soccer Booster parents. Glenn Bolt and Mark Worthing, Business Manager, absent.

**Approval of Minutes of the Last Meeting.** Motion made by Greg Engelstad, second by Bernie Nikolay to move to approve the February meeting minutes as presented. Motion carried, meeting minutes approved.

**Public Comment.** Phil Adas inquired with CES Principal, Keith Schneider, how they were making up time for 4K. Keith explained the plan relative to adding minutes to the 4K program.

**Soccer Field Discussion.** Bernie spoke to agenda items and addressed the public present.

**Requesting a declaration of support for their fundraising for a dedicated soccer field with lights, seating and other improvements.** The Soccer Booster parents were present to discuss. Their request is for the district to support a \$150,000 fund-raising effort for a updated dedicated soccer field. Committee briefly discussed concerns of the risk and inquired as to how the process would be tracked, and whose responsibility that would be. The Boosters need to define their parameters and processes. The Finance Committee recommended a formal declaration of support be moved forward to the Board at the March meeting.

**Funding of Pledge Grants.** Discussion included: what dollar amount would be sought after, what would the time-frame be, what guarantees would be in place, and the possibility of in-kind donations. Phil shared concern for the District to fund/support this effort. Would like input from Mark Worthing and a more detailed plan to come before the Finance Committee and the BOE for further discussion and consideration.

**Selling of Naming Rights.** Committee requested more information relative to this.

**Commitment to Continuation of Co-op.** Both Cambridge and Deerfield's Board, Athletic Director's and coaches are committed to continuing both the boys and girls soccer program.

**Other miscellaneous commitments.**

**Soccer Field Lighting Update- Randy Staubli.** More information coming. Randy received information from both perspective contractors to share with Board relative to installation of lighting.

**Donation of Girls Soccer Uniforms.**

**Buildings and Grounds Update.** Buildings and Grounds Director, Randy Staubli was present. Exit lighting complete at CES. NMS almost done. Will start CHS soon. Entry-way tile at CHS being replaced with carpet. Will work on Athletic Hallway once spring sports are complete. Mark and Randy working on a long-term living document for the Buildings and Grounds/Maintenance Plan for the District. A preliminary document should be brought before the Board at the April B.O.E. Meeting.

**2014-2015 Budget Discussion.** New insurance rates will come out April 1<sup>st</sup>. Will be engaging in conversation with CEA, Support Staff and Administration relative to wage numbers for the next contract period.

**Old Business. Telecom Fitness.** Mark signed contact and provided a written update to the committee.

**Sewer Later Update.** Mark provided written update to the committee. Awaiting documentation from Rumpf law office. **WEA Lawsuit Update.** Nothing to date. **1906 Historic School Updates.** A proposal may be coming in the next month or so for purchase of the historic school.

**Items for Future Agenda.** Long-Term Buildings and Grounds/Maintenance Living document, Telecom, Sewer Lateral update.

**Next Meeting, Date, Time and Place.** Wednesday, April 2, 2014 – 6:00 p.m.

**Adjournment.** Motion made by Phil Adas, second by Bernie Nikolay to move to adjourn meeting. Motion carried, meeting adjourned at 6:57 p.m.

**Update on a couple of items:**

Telecom Fitness - I confirmed with Telecom that the District wouldn't be invoiced until after the savings are verified on the bills. In my conversation with Telecom I was informed that they don't invoice until they review the bills to verify that the savings have been implemented. I've begun the process to begin the audit of our bills.

NAMI Energy Dashboard – I've submitted to NAMI all of the information that they need to set us up on their energy dashboard software. They will be getting historical data from the utility companies and inputting the data in the software. I haven't been given a date we will be up and running yet but when I was in Edgerton I know it didn't take them long to get things running.



## Health Committee Meeting

4-1-2014

Mary Laird attended the meeting as the representative from Associated Financial Group. To start the meeting she distributed a benefits scorecard that compared the last two years of premiums and utilization. Also included in this document was an analysis of what affects the premium.

Mary then distributed a document with a breakdown of five different options for the District's Health Insurance plan next year. The options included:

- Option #1 - Keeping the plan the same which would result in an increase of 5.2% or an increase of \$89,398. With the implementation of Health Care Reform Act there are fees that all health plans have to pay. The fees account for approximately 3.8% of the increase and the remaining 1.4% can be attributed to claims.
- Option #1 – Increase the deductible to \$1,000/\$2,000 and increase the office visit copay to \$20 (\$15 currently). These changes would result in a decrease in the premium of 7.4% or a savings of \$127,634.
- Option #2 – Increase the deductible to \$2,000/\$4,000 and increase the office visit copay to \$20. This change would result in a decrease in the premium of 15.3% or a savings of \$263,271.
- Option #3 – Keep the deductible and office visit copay the same but increase the emergency room copy to \$100 (\$75 currently). Also, the prescription drug copay would be increased from \$5/\$20/\$30 to \$10/\$30/\$50. This would result in an increase on the premiums of 2% or an increase of \$35,145
- Option #4 – Increase the deductible to \$1,000/\$2,000, increase the office visit copay to \$20 and increase the prescription drug copay to \$10/\$30/\$50. This would result in a decrease in the premiums of 10.6% or a savings of \$181,886.
- Option #5 – Increase the deductible to \$2,000/\$4,000, increase the office visit copay to \$20 and increase the prescription drug copay to \$10/\$30/\$50. This would result in a decrease in the premiums of 18.5% or a savings of \$317,534.

The savings indicated above with the increased deductible are on the premium only. In looking at increasing the deductible, the committee was looking at a structure in which the District would fund the increase (employees would still be responsible for the first \$100/\$200). The actual savings realized would be less than documented above and would depend upon usage.

The committee discussed the different options presented to try and determine which option would have the least impact on employees. Mary said that Dean wasn't giving the premium credits on the higher deductible plans that they've seen in the past. The committee asked Mary if she could get some more data on prescription drug usage by employees, particularly generic vs. premium usage.

Mary then distributed the dental renewal rates. The projected increase is 12%. She also presented various changes that could be made to the dental plan to mitigate the increase. The committee wanted to avoid making too many changes to the employees' benefits and felt that the savings that would be gained wouldn't be worth the loss of benefits the employees would be experiencing with changes that would be made to health plan also.

**Next Steps:**

Mary is going to get the data for the prescription drug usage by employees and is going to get pricing if the District changed the prescription drug copay to \$10/\$25/\$50. She should have those numbers forwarded to Mark in about a week. Once the final renewal numbers are in the committee will meet again to finalize its recommendation.





# 2014-2015 Technology Budget

## Software

Novell SLA	\$3,100.00
<del>Skyward Stu/Fin</del>	\$24,383.00
Microsoft Windows Annual	\$2,500.00
Website Renewal	\$2,000.00
Microsoft Office Upgrade	\$2,700.00

## Services

WiscNet	\$7,000.00
Badgernet	\$3,000.00
Verizon DSL	\$1,200.00
Direct Networks	\$5,000.00
Lightspeed Service	\$6,500.00
Antivirus	\$2,525.00
Diggers Hotline	\$2,000.00

## Hardware

Workstation Replacement	\$54,000.00
Laptop Replacement	\$25,200.00
Projector Replacement	\$15,500.00 <i>* to buildings</i>
Misc Parts	\$5,000.00
Firewall Replacement	\$8,000.00
Server maintenance/parts/renewals	\$25,000.00
Printer Replacement	\$5,000.00

## Supplies

Toner Costs	\$4,000.00
Projector Lamps	\$10,000.00 <i>* to buildings</i>

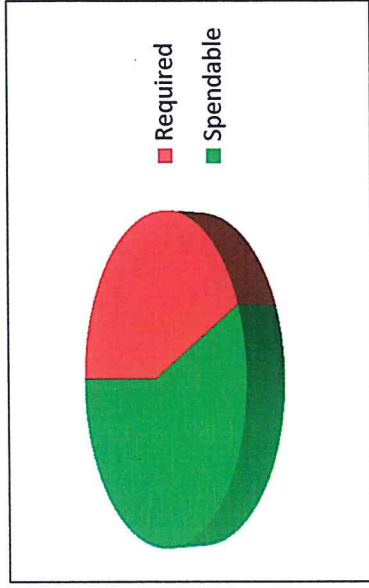
## Meetings

Novell TTP	\$1,000.00
Brainstorm 2015	\$450.00
Wiscnet Futures Conference	\$100.00

## Total

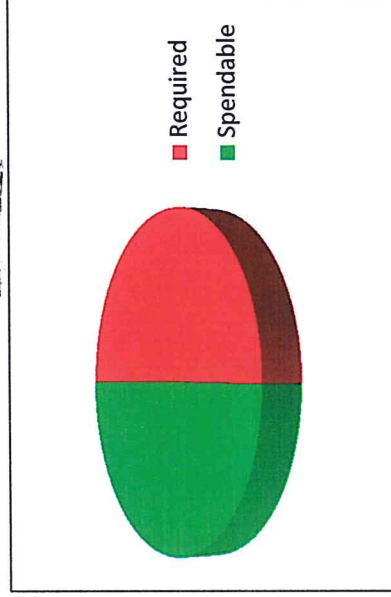
\$190,158.00

Breakdown  
 Required \$82,758.00  
 Spendable \$107,400.00  
 \$190,158.00



Laptops not needed this year \$25,200.00  
 Should have this year... \$164,958.00 139,458

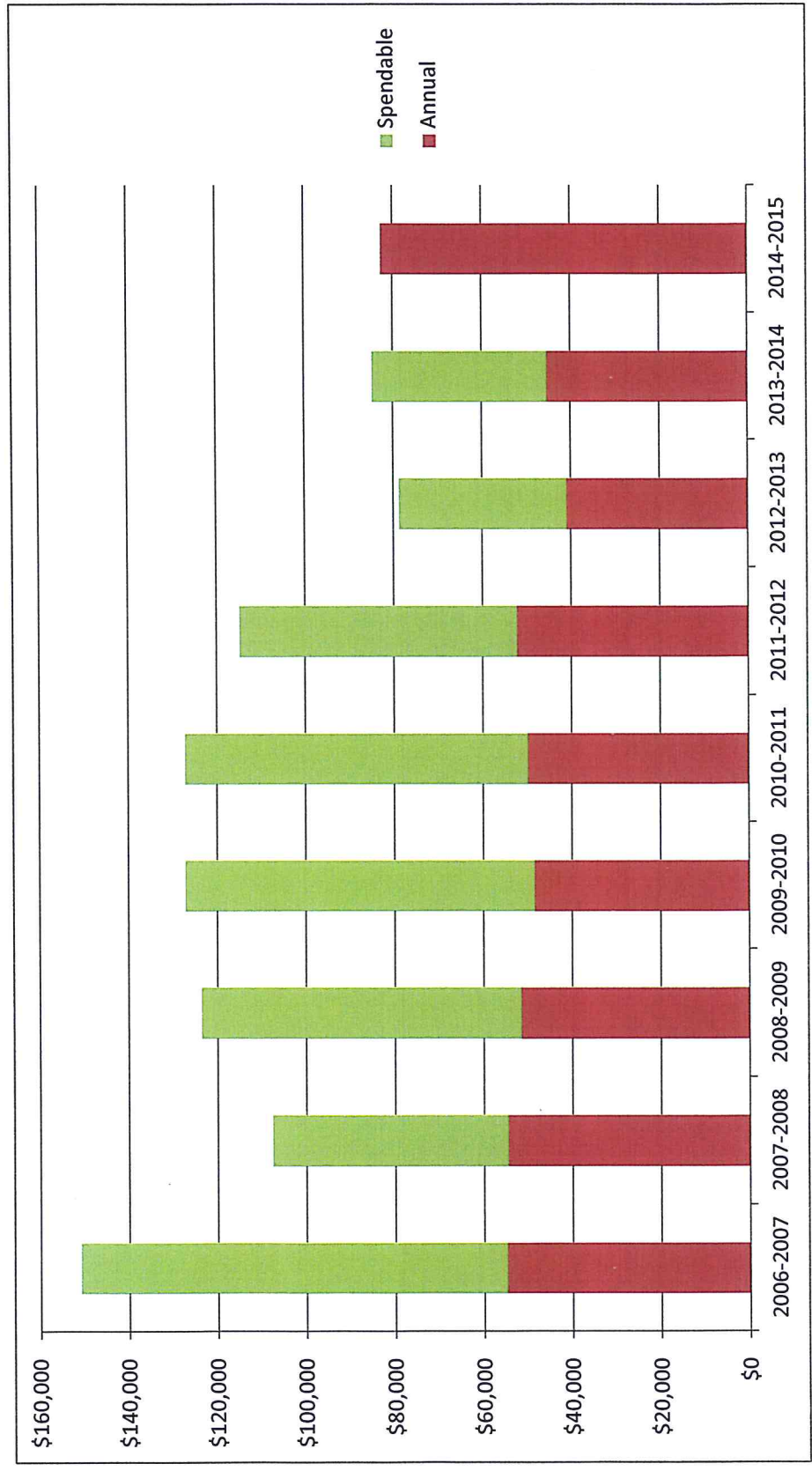
This Year  
 Required \$82,758.00  
 Spendable \$82,200.00



	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Total	\$151,000	\$107,700	\$123,750	\$127,250	\$127,250	\$114,875	\$78,850	\$84,733	? 139,458
Annual	\$55,000	\$54,700	\$51,650	\$48,550	\$50,050	\$52,375	\$41,050	\$45,433	\$82,758 +37K
Spendable	\$96,000	\$53,000	\$72,100	\$78,700	\$77,200	\$62,500	\$37,800	\$39,300	? +

Fiber Payment moved

Annual as percentage of budget	36.42%	50.79%	41.74%	38.15%	39.33%	45.59%	52.06%	53.62%	#VALUE!
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## Cambridge Community Fitness Center

Affordable pricing, high quality equipment, and a commitment to your health!

The Cambridge Community Fitness Center is open to students, employees, and residents in the Cambridge area. The Fitness Center has been made possible by a generous donation from the Cambridge Foundation, as well as numerous other families, individuals, and community groups. The Community Fitness Center is operated by the Cambridge Community Activities Program (CAP) and available for use during staffed hours.

<b>2014 Hours</b>	
M-F	5:15 am - 7:45 am
M-Thurs	5:00 pm - 8:00 pm
Saturday	7:00 am - 10:00 am

Hours may change during holidays; any changes will be noted on the CAP website at [www.cambridgecap.net](http://www.cambridgecap.net).

All members will be issued a membership card, and are required to swipe their card upon arrival. There is a one time joining fee of \$15.

<b>Cambridge Community Fitness Center</b>		
<b>Memberships</b>	<b>Resident</b>	<b>Non-Resident</b>
Single Annual	\$ 240.00	\$ 300.00
Family Annual	\$ 420.00	\$ 480.00
High School Non-Athletic	\$ 60.00	\$ 80.00
College Student Summer	\$ 40.00	\$ 50.00
College Student Weekly	\$ 10.00	\$ 15.00
Daily	\$ 4.00	\$ 5.00
20 Pass	\$ 50.00	\$ 70.00

### **Orientation**

All new members are required to set up an orientation appointment. During the orientation, members will learn how to safely and properly use equipment, review policies and expectations, and have an opportunity to ask questions. Our goal is to make members familiar and comfortable with all of the equipment.



# **Policies and Procedures**

## **Dress Code**

A dress code has been established for the comfort and safety of all users, as well as for the care of the equipment. All users are asked to abide by the following dress code:

1. Appropriate shirts must be worn at all times.
2. Shorts or athletic pants are permitted. No cut-offs or bluejeans are allowed.
3. Tennis shoes must be worn at all times. No open toed shoes, boots, or cleats are allowed.

## **Food and Beverages**

No food or drink other than water is allowed in the Fitness Center. A water fountain and bottle refill station available for use in the Fitness Center.

## **Personal Items**

There are cubbies available for members to use during their workouts. The Cambridge Community Activities Program is not responsible for lost or stolen personal items.

## **Restrooms**

There are restrooms in the Fitness center available for patrons to utilize and change in. Locker rooms and showers are not available for Fitness Center members.

## **Medical Clearance**

Consultation with a physician is extremely important prior to engaging in physical activity. Although medical clearance is not required for membership, adherence to this recommendation is highly endorsed by the Cambridge CAP.

## **Assistance**

Members with special needs are asked to contact the Fitness Center Coordinator, Chad Holpfer, to assist us in accommodating your needs.

## **Music, Television, and Cell Phones**

Participants may utilize their personal listening devices. The supervisor will regulate the music and television selections. Offensive music with foul language will not be played, and only appropriate television channels will be allowed. The use of cell phones for listening to personal music is allowed; however, personal calls should be taken outside of the Fitness Center.

## **Childcare**

The Fitness Center does not provide childcare services. Children may not be left unattended in Fitness Center, gymnasium, or hallways. Children may also not wait by exercise equipment while their parents exercise. For the safety of your children, please make prior arrangements.

**Emergencies**

In the event of an emergency within the Fitness Center, notify the onsite supervisor immediately or call 911.

**Violation**

The Cambridge CAP, along with the School District of Cambridge, reserves the right to add or amend Fitness Center rules and policies at any time. All users must abide by the rules of the Fitness Center. A user may be suspended from the Center in the event of a violation of Center rules or School District policies. Violation includes, but is not limited to: intentional damage or misuse of property; fighting; use of vulgar language; use of drugs, alcohol, or other illegal substances in property, and theft or illegal acts. Access will be denied to members under the influence of alcohol or other illegal substances.

## **Fitness Center Etiquette**

- Be respectful of the facility, equipment, and others.
- Spotters are recommended when lifting.
- If you are doing multiple sets on a piece of equipment, please allow others to work in with you or trade sets.
- No weightlifting chalk is permitted.
- Please disinfect all equipment after each use.
- Plate Collars should be used on all bars at all times.
- Re-rack all weights and dumbbells after use.
- Please do not drop or slam weights.
- Do not lean plates or bars against weight equipment, walls, or mirrors.
- No standing on benches.
- Do not place bars or dumbbells on bench padding.
- Family friendly language only; no profanity.
- Limit use on cardiovascular machines to 30 minutes when busy; use sign up sheets on machines and please be considerate of others.
- If you are unsure how to properly use a piece of equipment, please ask the Fitness Center Supervisor.





**SCHOOL DISTRICT OF CAMBRIDGE**  
**Board of Education - Policy Committee Meeting**  
**Thursday, April 10, 2014 - 7:00 a.m. – District Office Conference Room**

1. Call to Order
2. Approval of Minutes of Prior Meeting(s)
3. Public Comment
4. Student Fines and Fees- Revision to Policy #452
5. New Course Options Policy #343.4
6. New School Lunch Fees Policy #761.1
7. Other
8. Adjourn

**Other School Board Members may attend this meeting resulting in a quorum being present. However, no action is taken at the Board Policy Standing Committee Meeting. These meetings are for review, discussion and development of Board Policy. Policy action may only be taken at the regularly scheduled Board of Education Meetings of each month.**

The School District of Cambridge  
prepares citizens who  
*learn from the past,*  
*achieve in the present, and*  
*envision the future.*

X-A

**SCHOOL  
DISTRICT  
OF  
CAMBRIDGE**

**Nuisance Disease Control**

**POLICY # 453.31**

Head Lice (Pediculosis), Scabies, Fleas, bed bugs and Other Parasites

Head lice, scabies and fleas are parasites that are commonly referred to as nuisance diseases. From time to time a student in the school population may be afflicted with a nuisance disease. Cambridge School District personnel will take prompt action to reduce student exposure to nuisance diseases. A student identified as having an active case of a nuisance disease will be excluded from the classroom and sent home for appropriate treatment. Readmission to school will be allowed only when the family has followed the protocol described in the administrative rule of this policy. When student absenteeism results from “noncompliance” with nuisance disease control procedure, the building administrator may take appropriate action.

While no school can be entirely risk-free from communicable diseases, both the District and the parents play vital roles in reducing student exposure to nuisance diseases. The District will provide timely and appropriate education and protocols for prevention, identification and treatment of nuisance diseases. Parents play vital roles in preventing, identifying and treating nuisance diseases as well. Once a student has been diagnosed with a nuisance disease, parents must follow recommended procedures for eliminating the parasites from the home environment so that the child may return to school as soon as possible.

---

**LEGAL REFERENCE:** Section 121.02(1)(i), Wisconsin Statutes  
HSS 145.06 (1) Wisconsin Administrative Code

**CROSS REFERENCE:** A Public Health Guide for the Prevention, Control and Treatment of Head Lice Infestations in Schools  
(Wisconsin Division of Health, 1998)

**APPROVED: 3/17/14 DRAFT**

**REVISED:**

**POLICY #453.31**

**Procedure for the Control and Treatment of Head Lice/Nits in School**

**A. Identification of head lice in the school setting:**

1. Any student who is suspected of having head lice shall be removed from the classroom as unobtrusively as possible and checked for head lice by the school nurse or designated school personnel.
2. Head lice checks may be made periodically on any child as necessary during the school year.
3. Classmates, friends, and relatives of infested students may be checked for head lice on an as needed basis.
4. The need for mass screening for head lice will be determined by the school nurse, in consultation with the building administrator.
5. The names of students with head lice will be considered confidential, and will be released only to the extent authorized by law.

**B. If live or untreated nits are apparent:**

1. The parent/guardian will be contacted. The student shall be isolated and immediately sent home with his/her belongings.
2. Treatment of the student and the environment will be explained to the parent/guardian and written material will be sent home regarding these procedures.
3. Parents/guardians will be informed of the need to manually remove the nits from the shaft of the hair, as well as use of ovicidal shampoo.

**C. Treatment**

1. Use any ovicidal shampoo with strict adherence to instruction of manufacturer. Do not overuse product, or use as a preventative measure.
2. Manual removal of all nits (eggs adhering to shaft of hair) using fingers or fine-toothed comb is essential.



**D. Care of the environment:**

1. Vacuum thoroughly: rugs, upholstered furniture and cars, pillows, fibrous materials and articles not easily washed.
2. Dolls, stuffed animals, etc. should be sealed in plastic bags for two weeks.
3. Clothing, linen and cloth toys handled by the infested individual within two days of infestation should be washed in hot water (<125 F) or machine-dried at the hottest setting for at least 20 minutes. Dry clean if washing is not an option.
4. At school, special consideration should be given to storing each student's outerwear separately from others to avoid transmission of lice.
5. THE USE OF INSECTICIDAL SPRAYS IS NOT RECOMMENDED AND IS STRONGLY DISCOURAGED. It may be harmful to students and adults.

**E. Readmission to school:**

1. In order to be readmitted to school, the student must present written verification of treatment; (a parent/guardian signature is required on the lice checklist that is sent home with parents on treatment instructions for lice.) The student will be examined by the school nurse or designee to determine that there are no live lice or nits present.
2. This is a "MODIFIED NO NIT" policy. This means that if the student still has nits (but no live lice) in his/her hair following treatment, he/she shall have seven days to completely remove all nits. If nits remain at the time of the second inspection, the student will again be excluded from school.
3. According to District guidelines, a student should not miss more than twenty-four hours of school following head lice treatment. Should chronic re-infestation occur in individuals, the school may request that additional measures be taken prior to re-admission.

**F. Education/Prevention:**

1. Education by the school regarding head lice can be provided through the following methods:

Informational handouts, for parents/guardians on the identification, transmission and treatment of head lice

Presentations at parent-teacher meetings or teacher in-services.

Newspaper and newsletter articles.

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**LEGAL REFERENCE:**

**CROSS REFERENCE:**

**APPROVED: 3/17/14-DRAFT**

**REVISED:**

**POLICY #453.31-Rule(1)**

X-B

SCHOOL  
DISTRICT

POLICY #455.2

**STUDENT MOTOR VEHICLE USE AND PARKING**

OF

**(~~Parking on School Property~~)**

Student use of the school's parking facilities should be considered a privilege. All student motor vehicles parked on school property must be registered and approved by the administration.

Students shall park their vehicles in designated areas and shall abide by all established parking regulations and other school policies regarding the use of student vehicles during the school day.

~~Failure~~ Students who fail to comply with established regulations may result in a ticket or school discipline will be subject to disciplinary action and/or a municipal parking citation.

---

**LEGAL REFERENCE: Sections 120.12(2) Wisconsin Statutes  
120.13(1)**

**CROSS REFERENCE:**

**STUDENT MOTOR VEHICLE USE REGULATIONS**

Students parking their motor vehicles on school property shall abide by the following regulations:

1. | Each vehicle must display a parking permit sticker or tag.
2. Vehicles shall be parked in the west parking area only, in designated parking stalls and not along the school building.
3. | Vehicles are to remain in the parking lot for the full school day, including the noon hour. Students who have earned school day driving privileges may operate their vehicle within the guidelines set forth by school administrators.
  - a. ~~Vehicles may not be used to drive to academic classes offered at locations other than the high school. Such use may result in being removed from the class.~~
4. | ~~Special parking arrangement should be made with the classroom teacher when a vehicle is being used as part of the auto class. All other regulations apply to such vehicles.~~
- 5.4 | Appropriate, safe speeds, observance of pedestrians and safety regulations are expected. The school drive is not to be used as a thoroughfare.
- 6.5 | Any exceptions to the above regulations must have prior approval of the school administration and will generally require a written parental request.

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**LEGAL REFERENCE: 120.12(2) Wisconsin Statutes  
120.13(1)**

**CROSS REFERENCE: CHS Student Handbook**



X-C

**SCHOOL  
DISTRICT  
OF**

**POLICY #761.1**

**DISTRICT SCHOOL FOOD SERVICE ACCOUNT COLLECTION**

**CAMBRIDGE**

Parent(s)/guardian(s) of students are required to pay for meals and milk in advance and maintain a positive balance for each of their students. It is the responsibility of the parent(s)/guardian(s) to keep track of the balance in their children's account and to make timely payments to the school to avert a negative balance. Payment for meals and/or milk should be made to the classroom teacher at the elementary school and/or to any of the school offices. No money will be taken in the line or by the kitchen staff. Money needs to be deposited by 10:00 a.m. to be credited for that day's purchases.

There is a locked white depository outside of the elementary school where payments can be left. The box is checked daily. Payments left in the outside drop box will not be credited until the next school day.

**LOW BALANCE NOTICE**

When a student's account drops into the negative, families are notified by an automated phone message. Students in grades K-12 will be notified of low balance account when they scan their finger at the computer.

Students who do not have sufficient funds in their account (starting at -\$5.00) will receive a sandwich and milk for up to three days. After that time, the District will not provide food service until there are sufficient funds in the account to pay for the reimbursable lunches of students covered by the account.

**PAST DUE ACCOUNTS**

The District may file a claim with small claims court or utilize the services of a collection agency and/or legal counsel to secure the collection of unpaid food service debt that is thirty or more days past due. Any charges associated with a small claims court filing or fees charged by a collection agency shall be added to the unpaid debt due the District. The District will delay such action when a parent/guardian agrees to and makes timely payments in accordance with an alternative payment plan to eliminate the debt.

Families who fail to pay because of their financial situation are encouraged to apply for the Federal Free and Reduced Lunch Program. District office staff or the food service secretary can assist any family with the application process.

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**LEGAL REFERENCE:**

**CROSS REFERENCE:**

**APPROVED:**

**REVISED:**

**POLICY #761.1**

**SCHOOL  
DISTRICT  
OF  
CAMBRIDGE**

**STUDENT AID PROGRAMS FEES, FINES AND CHARGES**

**POLICY #452**

~~School children who claim that the financial condition of their families is such that they cannot afford to pay for the required materials and supplies may request financial assistance from the school district.~~

~~Before any financial assistance is given to such children, the parent or guardian of the child(ren) shall submit a statement of need to the Superintendent for evaluation. If the student's family is on welfare, or is receiving aid from any of the welfare organizations, this fact should be noted on the statement. Requests for financial assistance shall be filed in the administrative office. The parent or guardian of the child(ren) shall be advised of any action taken by the administrative office.~~

~~The principal shall report cases of indigence to Jefferson or Dane County Social Services. In addition, a plan of intervention using district resources shall be developed. All remediation efforts by the District shall be documented.~~

While the School Board recognizes its legal responsibility to provide a public education for all students in the District, the Board also recognizes that certain educational program activities and materials may require special funding. Therefore, reasonable student fees may be charged accordingly. All fees collected shall be submitted to the district office according to established District procedures.

Students shall be assessed fines for overdue instructional and library materials and shall be responsible for replacement costs for damaged or lost materials. In addition, students assigned District-owned equipment for use at school or off school premises shall be responsible for costs associated with the repair or replacement of such equipment if it is intentionally or accidentally damaged, lost because of negligence, or stolen but not reported to the school within 48 hours.

Parents/guardians who claim that the financial conditions of their families are such that they cannot afford to pay the established fees may request that the fees be waived. All fee waivers shall be considered for approval by the building principal or district administrator.

The District may file a claim with small claims court or utilize the services of a collection agency and/or legal counsel to secure the collection of unpaid fees or fines debt that is thirty or more days past due. Any charges associated with a small claims court filing or fees charged by a collection agency shall be added to the unpaid debt due the District. The District will delay such action when a parent/guardian agrees to and makes timely payments in accordance with an alternative payment plan to eliminate the debt.

**School District of Cambridge**  
**Cambridge School Board - Curriculum Committee Meeting**  
**Monday, April 14, 2014**  
**6:00 p.m. District Offices**

1. Call to Order
2. Approval of Minutes of Prior Meeting(s)
3. Public Comment
4. 14-15 Curriculum Budget
5. 14-15 Initiatives
6. JSC Meeting Update
7. Other
8. Adjourn



CAMBRIDGE SCHOOL DISTRICT  
PUPIL SERVICES TEAM  
BULLYING SURVEY  
2013-2014



# K-12 PUPIL SERVICES TEAM

<b>Sharon Chapman</b>	<b>School Psychologist</b>
<b>Kristin Aasen-Gowan</b>	<b>School Social Worker</b>
<b>Denise Parker</b>	<b>CHS School Counselor</b>
<b>Hilary Rein</b>	<b>CES/NMS School Counselor</b>
<b>Tony Reynolds</b>	<b>School Resource Officer</b>
<b>Erin Spear</b>	<b>School Nurse</b>
<b>Kim Zemple</b>	<b>CES/NMS School Counselor (LT Sub)</b>
<b>Kacey Fujara</b>	<b>CHS AIM Teacher</b>
<b>Shannon Stone</b>	<b>NMS AIM Teacher</b>
<b>Krista Jones</b>	<b>Director of Pupil Services</b>



# CONVERSATION STARTER

Late Spring 2013

The Bully Project - area screenings of *Bully*

Media Coverage – highlighting student suicides precipitated by bullying

Cambridge in Context – educational activities will be most effective when guided by our context



## **BULLYING - DEFINED**

### **Cambridge School District Policy #411.1**

***Bullying is repeated, deliberate or intentional behavior using words or actions, intended to cause fear, intimidation or harm, and to impose the perception of an imbalance of power...***



# **BULLYING - DEFINED**

## **NASP**

**(National Association of School Psychologists)**

**Bullying is unwanted, repetitive, and aggressive behavior marked by an imbalance of power. It can take on multiple forms, including physical, verbal, relational, and electronic.**



## **ASK THE STUDENTS**

- **School Climate – not a full survey, but look at bullying specifically**
- **Grades 6 – 12**
- **Target Time and Homeroom administration**
- **November/December 2013**



# SURVEY

- Write your definition of bullying.
- Without using names, describe a situation in which you or someone you know was bullied and where it occurred.
- How often have you seen bullying at school?
- What actions did you take and did the action help?
- What actions have you seen that reflect kindness toward each other by your fellow students?
- In your opinion, what could the school do to effectively address bullying?



## **6<sup>TH</sup> GRADE**

- ✓ **When a person hurts another or a group of people physically, mentally, or even online.**
- ✓ **Hurting someone's feelings using language, social media, physical abuse, etc.**
- ✓ **When someone picks on someone else because of how they act, look, who their friends are, etc.**



## **8<sup>TH</sup> GRADE**

- ✓ **When a group or one person continues to pick on an individual, time after time.**
- ✓ **Being mean to someone over a long period of time.**
- ✓ **Physical or mental harm, rejection.**



## 10<sup>TH</sup> GRADE

- ✓ **An act or series of acts or comments by one person or a group towards a person or certain group of people that causes physical or emotional damage and causes emotional distress**
- ✓ **Verbally or physically attacking someone with the intent of causing them pain or embarrassment.**



## 12<sup>TH</sup> GRADE

- ✓ When someone makes someone feel lesser about themselves or a situation attacking a certain individual through words or actions and try to attempt to hurt their self-esteem cause harm mentally or physically or try to rally other peers against them to make certain individuals feel worse.
- ✓ Someone that harasses another person and doesn't know when to stop or how it is going to affect that person in the long or short term of life, doesn't care about the consequences.



## **WHAT NEXT?**

- **Pupil Services team compiled responses and used PLC time to analyze and discuss trends, needs, next steps.**
- **Administrative Team Brief**
- **Teacher and Student Brief**
- **Staff Training**
- **Student Education**



# STAFF TRAINING

- Definition – What does the behavior look like?
- Expectations – How should staff respond?
- Communication – How should staff document and work with administration when a report is made to a staff member?
- The Bully, the Bullied and the Bystander  
by: Barbara Coloroso

## **STUDENT EDUCATION**

- **Within context:**
  - Second Step Curriculum (4K – 8)**
  - PBIS (4K – 12)**
  - Target Time & Homerooms**
- **Within interest:**
  - Guest speakers “don’t work”**
  - Videos “don’t work”**



## **SECOND STEP CURRICULUM**

- **Evidence-Based (SAMSA & CASEL)**
- **Aligns with PBIS**
- **Themes**

**Empathy and Communication**

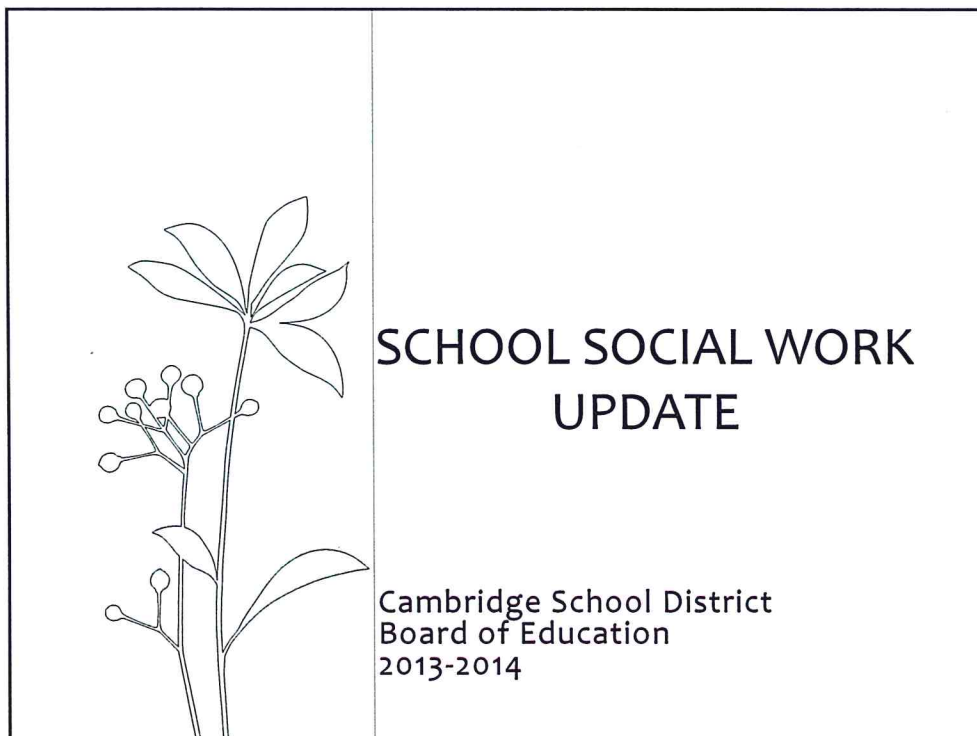
**Bullying Prevention**

**Emotion Management**

**Problem Solving**

**Substance Abuse Prevention**

**Decision Making**

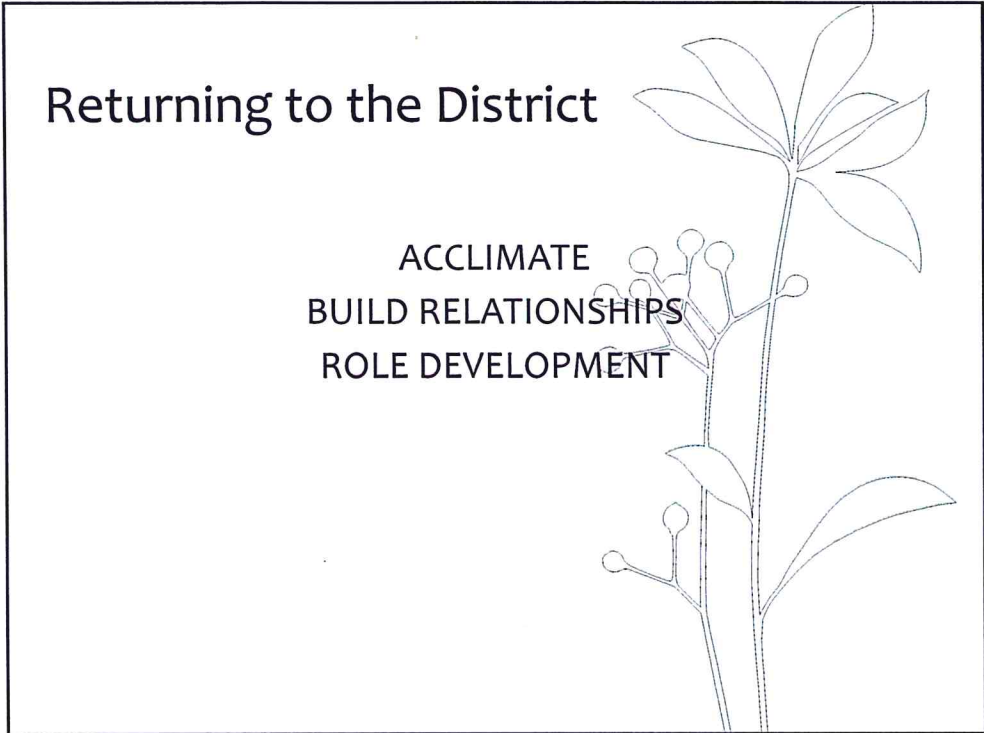


Introduce myself

Thank you for opportunity to share with you today.

I am proud of work accomplished this year  
and excited to expand further our outreach into the community and service to students and  
families.





Role returns to District after ~10 year break  
Me new to district and so happy to be here!  
background– social worker for 14 years. disability/health/poverty. Teaching license  
PREK-3. Parent of 3 students NMS/CES

Focus of this year so far....has been:  
To Acclimate - PERSONALLY. school culture, processes, priorities,

Building Relationships -within district (food service, office staff, custodial, PTO, CAP, SLC,  
Pupil Services Team, Special Ed)

-within community (CART, Food Pantry, Churches, JFF, CLTS, Marshall SW  
team, Family Promise)

-with Families and students (**work hard to be visible**, observe and  
check in with students on my radar and to become familiar,  
**approachable and welcoming** for those I may have contact with  
in future.

**Establish and Develop** Role – as there are a variety of ways districts use school  
social work

## Relationships

**“I wouldn’t have reached out but I see you  
afterschool and you seemed so nice.”**

... parent cried as she shared she is struggling with parenting and is not the parent she wants to be. She admits to yelling & crying daily and fear of hurting her child out of frustration with son’s behavior.

**“I can tell you genuinely care and are not  
judging me.”**

... parent losing housing and having difficulty finding housing due to history of drug abuse, incarceration.

## **A primary SSW goal is to develop, improve and strengthen relationships between home and school and community.**

We know that Parent Engagement has direct correlation to Student Success  
- especially true for students experiencing poverty and otherwise at risk students.

### **Work to :**

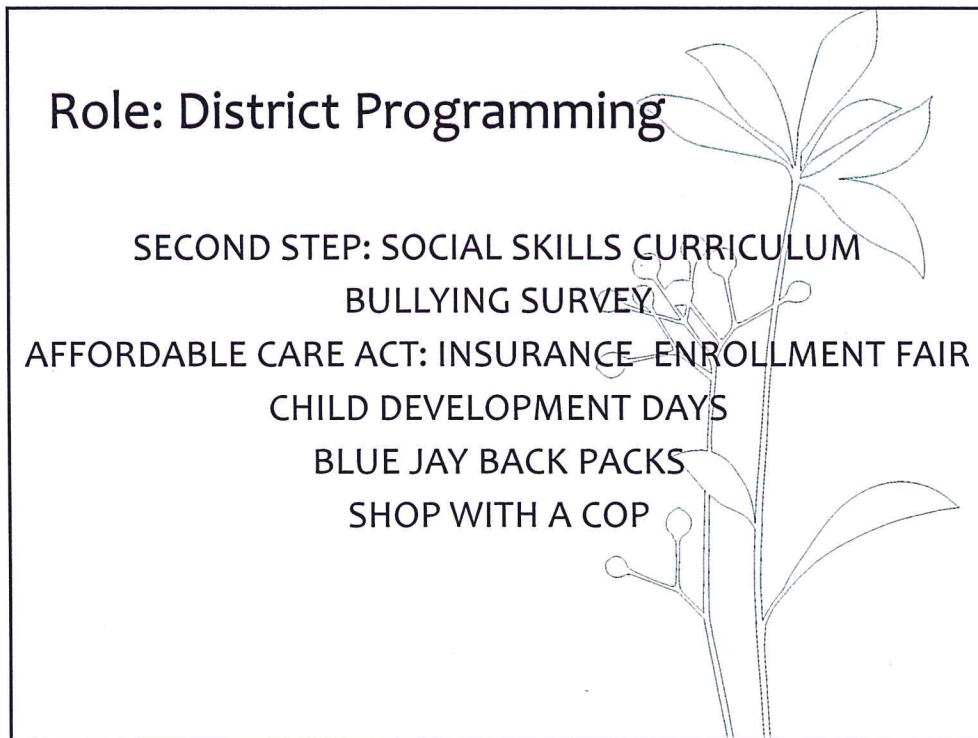
**Increase** Understanding. Empathy. Communication. Partnership

**Decrease** frustration, judgment, power struggles

**Find agreeable solutions. Function as team.**

**Develop community’s level of engagement and capacity to support  
students.families.schools**





Role development:

Districts use SW in different ways

Working within context of pupil services team

working with admin, PS and staff to ... finding footing.... Enhance not duplicate/shift responsibility....discover breadth and depth possible through this role.

To Support existing work....offer additional supports

examples: read slide

1. Second Step social skills development curriculum/program:  
developed and implemented staff orientation, grade level activities, provide classroom/  
target time support, assist with school-wide assemblies

2. Professional Learning Community- contributed to bullying activities planning

3. Cambridge Health Insurance Enrollment Fair: Facilitated planning of a Marketplace Enrollment Fair for Cambridge **in anticipation of families losing insurance and needing to apply for health insurance through the exchange.**

4 participants. 2 in Deerfield. Information shared with 5 parents aside from this day

4. Child Development Days: **Planning, set up and exit interviews (scoring, communicate concerns/reassurance)**

5. Blue Jay Backpacks: Solicit participation from eligible families, maintain list of

## Role: Support to District, Families, Students



Homelessness  
Economic Supports (food, utilities, clothing, etc.)  
Grandparents Raising Grandchildren  
Sexual Assault  
Child Protection Services  
Domestic Violence  
Expulsion Risk  
Disability Services  
Individual Student and Small-Group work  
Home Visits  
Consult to Staff  
Follow Up and Follow Along

Utilizing Evidence-based Practices (assessments, interventions, curriculum) ,  
SSW work to support the district, families and students with a:  
variety of need areas (homelessness, economic supports, etc)...  
through a variety of modalities (direct service, home visits, consultation)

Changing demographics. Inc. Frlunch. Many eligible and not utilizing. Inc. use of FP  
10% of our community. Inc. homelessness (7)

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### District Support:

1. Small group development and facilitation (e.g., **aggression for 4th/5th grade boys, friendships.**)
2. Individual Counseling/Support to students, (e.g., concerning behavior, **anxiety, grief, sexual assault, teasing, self concept, suspensions, home chaos**)
3. Individual Support to Staff, (student/family relationships, difficult conversations with families, personal issues,
4. Parent/Teacher Conferences- available to participate/support staff and families
5. **Contributing to positive and friendly presence and climate within district**
6. Disability (IEP meetings, B3 transition mtg, assessment for re-categorization, identification, access specialists, rights and responsibilities and process,

### Family Support: Homelessness



## Role: Community Connections

CROSS REFERRALS  
PROGRAM AWARENESS  
INFORMATION/ RESOURCE SHARING,  
COLLABORATION  
JOB SHADOWING

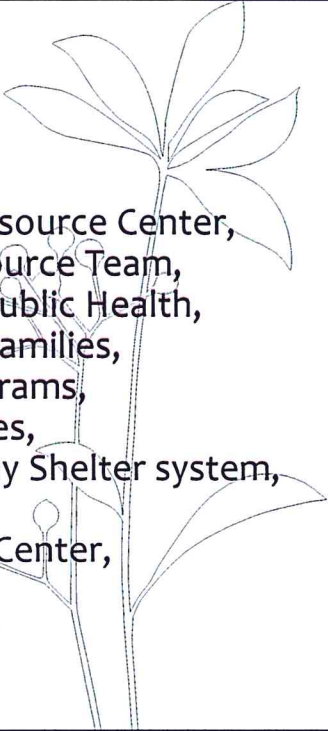


Uniqueness of this SSW position is the Ability to reach out into community.....  
simplified distinction might be ...Counselors focus is inside school..... Social Work  
outside school

SSW role is to Establish and develop relationships with community programs –  
collaborate to best support and service to students.

Promote: Read slide

## Community Connections



Cambridge Food Pantry and Resource Center,  
CART- Cambridge Area Resource Team,  
Dane and Jefferson County Public Health,  
JFF- Joining Forces for Families,  
County disability programs,  
Cambridge churches,  
Family Promise and Salvation Army Shelter system,  
Family Focus,  
Cambridge Counseling Center,  
VA Hospital  
Madison College

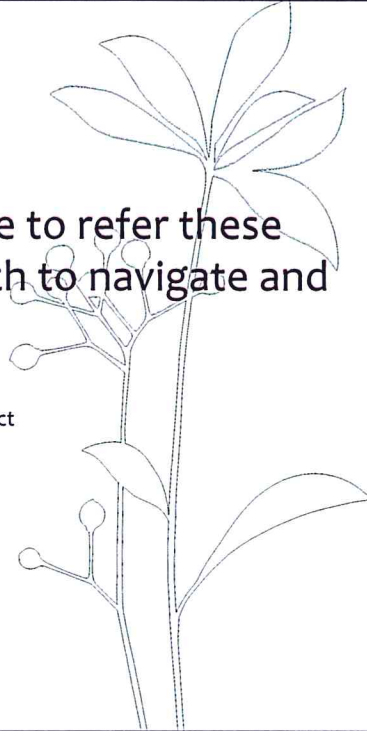
Sample of Community Programs we currently have active relationships / collaborations with



## Relationships

“It is so nice to have someone to refer these families to, they have so much to navigate and cannot get it done alone.”

.....CART staff upon referral of family of student in district



## Next Steps

EXPAND REACH INTO NMS/CHS  
PROACTIVE / PREVENTATIVE COLLABORATION  
PARENT ENGAGEMENT ACTIVITIES  
ADDRESS DISENGAGED STUDENTS  
DATA /EVALUATION

DENTAL

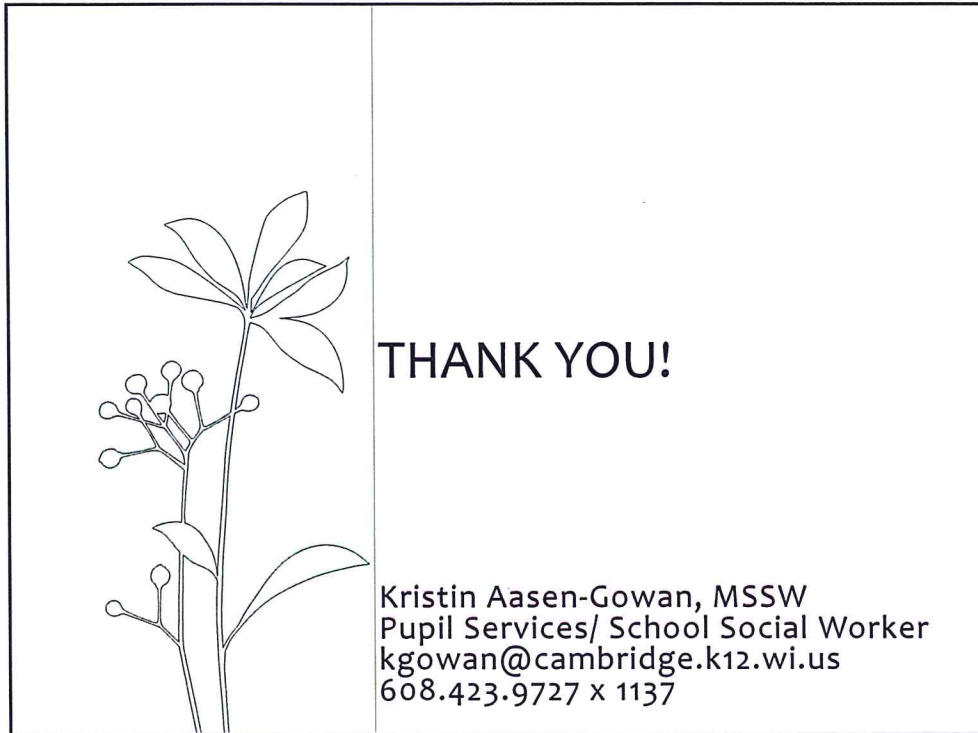
Survey parents/ community

AT HOME SAFETY PROGRAM- FORT

MENTORING

SSW utilize Data-based decision making/ planning

**Contributing to positive and friendly presence and climate within district**



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FORM FOR NOTIFYING THE SECRETARY (ADMINISTRATOR) OF CESA NO. 2 OF A SCHOOL DISTRICT 'S REPRESENTATIVE TO AN AGENCY CONVENTION

TO: The Administrator of CESA No. 2

At a meeting of the School Board on month day year, the school board whose name appears below was appointed representative of the School District to the Cooperative Educational Service Agency annual convention.

Name of Board Member

Email Address of Board Member

Address of Board Member

The convention is to be held on May 20, 2014, at the time and place certified to me by the chairperson of CESA No. 2. The representative of this school board named above is in possession of this information.

It is understood that only official delegates can be elected to the Board of Control (no alternates or substitutes).

Signed: School Clerk School District Address

Date:

NOTE: Mail one copy to the CESA Administrator of your agency. Retain one copy for school district's file.

\* As per s. 116.02(1)(a), Wis. Stats., this date must be on or after the 4th Monday in April.

**FORM FOR NOTIFYING SCHOOL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICE AGENCY CONVENTION**

TO: District Clerks and Administrators of School Districts in Cooperative Educational Service Agency No. 2, State of Wisconsin

RE: In compliance with State Superintendent of Public Instruction Tony Evers request that the chairperson of the Cooperative Educational Service Agency indicate to you the date, hour, and place at which a convention of school district board representatives will be convened, the following information is submitted:

That Nancy Thompson is the Chairperson of Cooperative Educational Service Agency No. 2. That said Chairperson has determined that such convention will begin at 7 o'clock in the evening in the conference room of the Cooperative Educational Service Agency No. 2 in the City of Whitewater on May 20, 2014.  
*Date*

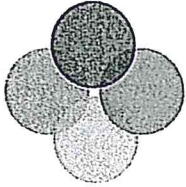
That arrangements have been made for such convention at the time and place indicated above, and

That you are requested to inform the member representative of your school board of the time and place of said convention.

Signed: Nancy L. Thompson  
Chairperson, CESA 2 Board of Control

Date: March 26, 2014





# CESA #2

INNOVATION. COLLABORATION. SERVICE.

Gary Albrecht, Ph.D.

CESA #2 Agency Administrator



April 1, 2014

Annual CESA 2 Delegate Convention

Greetings,

Enclosed please find the notice of the annual CESA 2 Delegate Convention, signed by Nancy Thompson, CESA 2 Board of Control Chairperson, and two copies of the Form for Notifying the CESA Administrator of a School District's Representative to the Agency Convention.

After your school board has selected the delegate to represent your district, please complete the enclosed forms and return one copy to CESA 2 using the self-addressed stamp envelope enclosed. Please keep the second copy for your records.

The CESA 2 Delegate Convention will be held on Tuesday, May 20<sup>th</sup>, 2014. Hors d'oeuvres and registration will be at 6:30 pm and the Convention will begin at 7 pm.

Please feel free to contact me at either [nicole.barlass@cesa2.org](mailto:nicole.barlass@cesa2.org) or 262.473.1447, if you have any questions.

All the best,

*Nicole Barlass*

Nicole Barlass

Director of Programs and Operations

Enclosures



NMS - Ms.  
Jones

School District of Cambridge  
Pupil Services  
April 21, 2014  
Board of Education Report

- The *ACCESS for ELL* student assessment results arrived in district this week. The *ACCESS (Assessing Comprehension and Communication in English State-to-State)* assessment is administered annually to our students identified as English Language Learners, meaning a language other than English is spoken in the home or is native to that child. The *ACCESS* measures English Language Proficiency in the following areas: listening, speaking, reading, and writing. Students receive a proficiency score in each area: (1) Entering; (2) Beginning; (3) Developing; (4) Expanding; (5) Bridging.

We assessed six students and will be reviewing their assessment results over the course of the next several weeks. When reviewing the results, we need to keep in mind that social language is learned first and most quickly with English Language Learners. Academic language acquisition is a 5 – 7 year process.

- The Early Childhood – 12 Special Education staff has spent the past month reviewing student needs and determining caseload assignments for next year. The late start model has allowed our teachers and specialists the time to discuss, collaborate, and plan ahead for student needs and transitions, which is a great benefit for teacher preparation, parent engagement, and providing more seamless transitions for students from grade to grade.
- On April 7<sup>th</sup>, members of our K-12 Pupil Services met with a representative of Journey Mental Health (Madison). Journey Mental Health holds the contract for crisis intervention in Dane County. Because of the meeting, we have a better understanding of Journey Mental Health, crisis intervention services, and how to access mental health services for our students.

Respectfully Submitted:

Krista R. Jones  
Director of Pupil Services

## April School Board Report—Nikolay Middle School

- 1. Tech Tuesdays Presentation:** Steve Andersen presented to teachers of the district a “Virtual Field Trip” to the Milwaukee Public Museum. This virtual field trip was conducted in the NMS Lighthouse Room, by using the new C20 Camera obtained from our SMART Board Grant from last year. Steve navigated staff through the procedures of how to take a virtual field trip using our new technology. This allows for electronic communication to occur between the designated site and those staff who are here at NMS using the digital camera. Staff are encouraged to continue to use this amazing use of technology with their classes.
- 2. SMI and SRI Testing:** The 3<sup>rd</sup> and final round of testing is being completed in April. Results are not yet finalized, but initial results for our students in the AIM Program are showing considerable improvements in the reading scores. Congratulations to those students and to Ms. Shannon Stone for all of their hard work!
- 3. NMS Fire Drill:** On April 10, we conducted the April Fire Drill by blocking an exit. The students and staff responded extremely well and the building was evacuated in a very timely manner. Mr. Leadholm now has staff using their cell phones for communication during drills, since it would be highly unlikely that staff would have access to walkie talkies in the case of an actual fire or lock down situation. The communication via cell phone is working very well.
- 4. Earth Day School Wide Clean Up:** Mr. Leadholm and Ms. Scianna have developed a school wide clean up of the grounds to commemorate Earth Day, which is Tuesday, April 22. Students in each of their Target Time groups have been assigned designated areas outside of the NMS campus to do clean up. On Monday, April 21 teachers will be presenting information regarding the history of Earth Day and how those initiatives have changed to our current day. Discussions will occur about how all citizens need to be good stewards of our planet as we pass it along to future generations.
- 5. Severe Weather Drill:** Thursday, April 24 is a state-wide “Severe Weather Day”. At 1:00 pm, we will be explaining to our students and staff about the

difference between weather warnings and watches. In addition, we will discuss appropriate techniques that are to be used to protect people in the case of severe weather. At 1:30 pm we will actually conduct a “Severe Weather Drill” throughout our building.

6. **Stevenson High School Visit:** On Tuesday, April 10, ten administrators and teachers from Nikolay Middle and Cambridge High School visited Stevenson High School in Lincolnshire, IL. This school has been instrumental in our development of PBIS and Rtl concepts used throughout our school district. A follow up meeting for those who attended Stevenson HS will occur on Monday, April 28 during the high school staff meeting.
7. **UW Band Concert:** The NMS band students along with Mrs. Larsen and chaperones will once again be taking their annual trip to the UW Band Concert on Friday, April 25. This has been a very enjoyable and motivational experience for our young musicians.
8. **Physical Education Teacher Update:** Mrs. Jones and Mr. Leadholm screened 94 candidates for the middle school physical education opening. The list has been paired down to 6 candidates that will be interviewed on Wednesday, April 23. An interview team of administrators and teachers will be conducting the interviews.

**Submitted By: John Leadholm, NMS Dean of Students, 4-17-14**



**CAP Director's Report 4.16.14**

**Youth Center**

The Youth Center averaged 36 kids per day in March. We have served 165 different youth this school year. We continue to be above average for attendance. The new flooring was installed over spring break, and it looks great!

**Seniors**

The March luncheon had 33 seniors in attendance with the High School Show Choir performing. April luncheon had 39 seniors in attendance with an upright bass player. Numbers are increasing for luncheons, staying low for other activities. Senior exercise class has about 10 participants.

**Park**

Hiring for the summer has begun, and positions should be filled by mid-April. Grounds work has already begun. Shelter reservations are really starting to come in already. Season passes are available at a discounted rate through April. Park clean-up day is scheduled for Saturday, April 19 from 9 am – 12 pm.

**Aquatics**

Elementary Phy Ed is in the pool; grades 4-5 for two weeks. We currently have 101 kids registered for swim lessons set to start on April 21.

**CAP CARE**

Had 15 students attend CAP CARE over spring break. Lesli has been busy with 4k registration – to date we have 13 new 4K children attending CAP CARE in the fall, and we are hoping to open a second section. Day Camp registration is open – the goal is to have 30 campers registered each week.

**Youth Athletics**

Chad has been busy with soccer, little league, and softball. Spring Rec Soccer has 99 players and 13 volunteer coaches.

The little league warm-up day was Sunday, April 6. We ended up with 4 total teams – two at each level. 46 players (23 NL 23 AL)

Registration is still underway for upper leagues – as most don't think to sign-up until the end of the school season.

Pony Baseball 10

Teener 10

Legion 3

Canopy Construction is anticipated to begin this week, weather permitting, for the baseball grant project. The fences should be completed in less than one week from time of start.

Softball numbers are low due to many girls playing on a traveling club team. Softball 44 girls total (15 U10 Machine, 9 U10 Live, 14 U12, and 6 U16).

Also underway is the Little Diggers Volleyball Camp which has 28 participants, and the Little Ladies Running Club with 16 participants.

### **Adult Athletics**

Body Fit continues to be a popular class, 15 currently registered for session III and Hard Core has 7. There is also a Super Saturdays class which has 11 registered.

Slimdown Challenge Weight Outs are scheduled for April 29 and 30 at CAP main office 5:30 to 7:00pm.

### **Food Pantry**

Average nightly usage has been 27 families since March. The planning for the summer garden is underway, Nancy is working with Emily Green and Raquel Parish again on this. The April Community Café was hosted by Cambridge FFA & 4H, and served 196 community members. The holiday ham pick up is scheduled for Wednesday, April 16.

### **Other Items**

- The summer brochure has been mailed, and the website has also been updated with all summer programs.
- We have purchased scheduling software that Lesli and Jody are utilizing for the pool and park. It should help both save time in tracking staff days off and generating schedules.
- Planning is underway for Touch-a-truck and the Bike Rodeo on May 10.
- Policies, procedures, and budgets have been drafted for the Fitness Center. Bridgette has been working closely with the PE team, Lesli and Chad, as well as Bernie. She will attend the BOE finance committee meeting on April 21.
- April 15 CAP is hosting the regional Park and Recreation Director's meeting (Parr 3) at the Cambridge High School. We will tour the facilities, give reports on our programs, and network with colleagues.

Respectfully Submitted,  
Bridgette Hermanson, Executive Director