

High Ability Identification/Program Appeal Process

Identification appeals allow parents the opportunity to request a review of his/her child's academic performance and identification criteria for reconsideration of placement within the high ability program. The steps for appeals process are as follows:

- STEP 1** Parent completes the Appeal of Placement Decision Narrative Form.
- STEP 2** Current or Most Recent Teacher completes a Teacher Narrative Form.
- STEP 3** The Appeal of Placement Decision Narrative Form, Teacher Narrative Form, all tests used for identification, and the student's grades from the previous year are provided for the High Ability Appeals Committee.
- STEP 4** The Appeals Committee (made up of teachers and the High Ability Coordinator) considers each student's appeal on a case-by-case basis. Appeals are allowed at all grade levels.
- STEP 5** A formal letter is mailed to the parent indicating placement results.