

**INTERGOVERNMENTAL AGREEMENT FOR THE
"SCHOOL TO CAREER" PROGRAM
(A SCHOOL-TO-WORK AND YOUTH APPRENTICESHIP PROGRAM)**

WHEREAS, the Wisconsin Statutes recognize Youth Apprenticeship and School-To-Career Programs; and,

WHEREAS, School Districts are authorized/required to provide Youth Apprenticeship and School-To-Career Programs; and,

WHEREAS, the Wisconsin Statutes authorize school districts to cooperate with one another for the provision of services that they individually are authorized/required to provide; and,

WHEREAS, PI 14.02, Wisconsin Administrative Code requires school districts that wish to cooperate to enter into an agreement pursuant to the provisions of Section 66.0301, Stats., and further said code provision sets forth minimum requirements for such agreement; and,

WHEREAS, the school districts of the following school districts have adopted resolutions authorizing participation in this agreement:

Belleville
Cambridge
Deerfield
DeForest
Marshall
McFarland
Middleton-Cross Plains
Monona Grove
Mt. Horeb
Oregon
Stoughton
Sun Prairie
Verona
Waunakee
Wisconsin Heights
(collectively known as the "participating school districts");

NOW THEREFORE, in consideration of the promises and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby mutually acknowledged by all parties, the participating school districts agree upon the following terms and conditions;

Section 1. Provision of Services. The Monona Grove School District (MGSD) will hire the Dane County School Consortium Coordinator who will provide Youth Apprenticeship and School-To-Career services for the participating school districts. The services to be provided under this agreement are leadership and coordination services. The DCSC Coordinator will be supervised by the Dane County School Consortium Superintendents Oversight Committee.

Section 2. Expenses and the Annual Budget. The school boards of the participating school districts agree to divide the costs incurred by the MGSD in providing Youth Apprenticeship and School-To-Career services in the manner as described in Appendix "A" hereto which is incorporated herein by this reference as the annual budget for the program. Costs shall be billed to each participating school district based on the number of pupils participating in the program from each school district.

Section 3. Fiscal Agent. The MGSD shall be the operator and shall serve as fiscal agent for the Youth Apprenticeship and School-To-Career program. The fiscal agent will segregate all program expenditures and receipts in accordance with the Wisconsin Uniform Financial Accounting Requirements (WUFAR), establish and maintain records in accordance with the uniform financial accounting system prescribed by the Department of Public Instruction (DPI), file all required financial reports with the DPI, and upon request of DPI, file a copy of the contract and the plan of operation with the DPI.

Section 4. Cost Sharing. The school boards of the participating school districts shall approve the annual budget for the program prior to the beginning of each fiscal year. Variations from the budget as set forth in Appendix "B" will require the recommendation of the Dane County Superintendents Association and prior approval of all participating school boards.

Section 5. Operational Plan. The operational plan for the Youth Apprenticeship and School-To-Career program attached as Appendix "B" and incorporated herein reference shall be approved in advance by all participating school districts.

Section 6. Cost Sharing. The MGSD shall bill participating school districts for their share of the assessed cost twice a year, the first billing in January 2014, the second no later than April 2015, and upon the anniversary of such billings in the event of an extension term.

Section 7. State Aid Requirements. State aid requirements, if any, shall be pro-rated to each participating school district based upon the number of pupils participating in the program from each school district.

Section 8. Student Membership. Student membership for state aid purposes shall be counted by the district of residence.

Section 9. Advisory Committee. The Dane County Superintendents Association will be the Advisory Committee in regard to this agreement, as well as the services and billings provided hereunder.

Section 10. Term of Agreement. The term of this agreement between the participating school districts shall be for a period of one (1) year, beginning July 1, 2014, of the current year, and ending June 30, 2015. The initial term may be extended at the end thereof by written agreement executed by each of the participating districts.

Section 11. Withdrawal. Any party to this agreement, who desires to withdraw from this agreement, may do so only pursuant to this Section.

11.1 Any party wishing to withdraw from this agreement may do so upon ninety (90) days written notice to the other participating districts.

11.2 Any party withdrawing from this agreement shall be liable for all normal costs associated with the operation of the program through the effective date of the severance from this agreement.

Section 12. Liabilities. Liabilities of the agreement shall be, and hereby is amended to read: Each Participating school district agrees that it shall assume liability for its pro rata share (based upon numbers of pupils participating from the district) of any claim, duty, obligation, injury, damage, or expense related to or arising from the operation of this program, including but not limited to personal injury or property damage, and shall be pay such share upon notice thereof from the fiscal agent, unless otherwise provided or prohibited by law. In addition, liabilities of the program existing upon dissolution as well as costs associated with such dissolution, shall be determined by the fiscal agent and assessed to each participating party on a pro rata basis, and paid by the participating party before such dissolution is concluded.

In order to protect the program and its participating parties, each Participating school district shall maintain: (1) General commercial liability and property insurance covering bodily injury, property damage, personal injury and "errors and omissions" insurance in the minimum amount of \$2,500,000 naming the program as an additional insured; and (2) worker compensation insurance including "Alternate Employer Endorsement" naming the consortium and the fiscal agent as alternate employers if employees of that Participating district instruct students in the program as part of their regular work assignment for the Participating district. Each Participating district shall present fiscal agent with certificate(s) of insurance evidencing such coverage has been issued by an insurer authorized to do business in the State of Wisconsin, and also provide fiscal agent with a 30-day prior notice of cancellation or material change in any policy.

Section 13. Severability. The provisions of this agreement shall be severable. If any clause of this agreement is held invalid by any court or adjudicative body, the remaining provisions shall be given full force and effect without limitation by virtue of such invalid clause or clauses.

Section 14. Nonassignability. The mutual covenants provided herein and any other duties, responsibilities or obligations of any of the parties pursuant to this agreement shall not be assigned to any other municipality, firm or other entity unless expressly authorized in writing by the remaining parties.

Section 15. Renegotiation. This agreement, or any part hereof, shall be renegotiated by the participating parties in the event of a substantial increase or decrease in the services to be provided; changes required by federal or state law, rule and/or regulations; changes required by court actions; or changes in available funding which affect the substance of this agreement. Further, this agreement shall be null and void, if a state or federal department or agency or any state or federal court makes a determination which has a material effect on the agreement between the participating districts.

Section 16. Entire Agreement. This agreement shall constitute the entire agreement between the parties and supersedes any and all oral or written promises, or other agreements made prior to the signing of this agreement.

Section 17. Interpretations and Clarifications. No interpretation or clarification of the meaning of any part of this agreement will be made orally to any of the parties. Any requests for the interpretation of this agreement shall be in writing and addressed to the attention of the Dane County Superintendents Association. Any interpretation of this agreement or other response to such a request shall be in writing by the Association and shall be provided to each participating district.

Section 18. Choice of Law. The provisions of this agreement shall be interpreted, construed, and applied pursuant to the statutes of the State of Wisconsin, as in the same may be amended from time-to-time.

Section 19. Authority to Enter in Agreement. The participating districts hereby individually represent that they have the authority to enter into this agreement and have taken all actions necessary to enter into this agreement. This agreement may be executed individually by each school district in counterpart form and shall be maintained in the office of the fiscal agent.

BELLEVILLE SCHOOL DISTRICT:

The undersigned officers of the School District of Belleville have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

CAMBRIDGE SCHOOL DISTRICT:

The undersigned officers of the School District of Cambridge have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

DEERFIELD SCHOOL DISTRICT:

The undersigned officers of the School District of Deerfield have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

DEFOREST SCHOOL DISTRICT:

The undersigned officers of the School District of Deforest have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

MARSHALL SCHOOL DISTRICT:

The undersigned officers of the School District of Marshall have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

MCFARLAND SCHOOL DISTRICT:

The undersigned officers of the School District of McFarland have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

MIDDLETON-CROSS PLAINS SCHOOL DISTRICT:

The undersigned officers of the School District of Middleton-Cross Plains have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

MONONA GROVE SCHOOL DISTRICT:

The undersigned officers of the School District of Monona Grove have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

MT HOREB SCHOOL DISTRICT:

The undersigned officers of the School District of Mt Horeb have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

OREGON SCHOOL DISTRICT:

The undersigned officers of the School District of Oregon have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

STOUGHTON SCHOOL DISTRICT:

The undersigned officers of the School District of Stoughton have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

SUN PRAIRIE SCHOOL DISTRICT:

The undersigned officers of the School District of Sun Prairie have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

VERONA SCHOOL DISTRICT

The undersigned officers of the School District of Verona have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

WAUNAKEE SCHOOL DISTRICT:

The undersigned officers of the School District of Waunakee have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

WISCONSIN HEIGHTS SCHOOL DISTRICT:

The undersigned officers of the School District of Wisconsin Heights have executed this agreement pursuant to a duly authorized resolution of the School Board.

By: _____
Clerk Date

_____ Date
President

Appendix A
2014-2015 Budget

DCSC Budgets

YAP New 2014/15

YAP Carry Over
2014

WIA

STC

Diane Kraus	\$	56,524.97	\$	4,184.60	\$	11,456.00	\$	13,672.71
Stephanie Rossing	\$	23,075.64						
Brandi McVety					\$	42,000.00		
Kathy Sajdak					\$	10,000.00		
Penny Thompson					\$	3,960.00		
Benefitis	\$	13,270.50	\$	615.40	\$	18,662.94	\$	2,025.00
Travel	\$	150.00	\$	500.00	\$	1,100.00	\$	1,000.00
Personal Services/Staff	\$	3,600.00	\$	5,601.46			\$	38,000.00
Madison College							\$	42,000.00
Personal Services/Student							\$	500.00
Printing/Binding/Copy							\$	9,000.00
Postage				141.94	\$	300.00	\$	1,000.00
Telephone/Communication (website hosting)	\$	1,000.00			\$	700.00		
Facilities	\$	3,000.00			\$	3,000.00		
General Supplies/Office	\$	4,500.00	\$	300.00	\$	750.50	\$	1,000.00
General Supplies/Student					\$	200.00		
Food/Meetings							\$	1,000.00
Food/Student					\$	250.00	\$	150.00
Equipment Rental				352.28	\$	500.00	\$	750.00
Equipment							\$	5,000.00
Textbook/Student	\$	5,811.00	\$	4,847.67			\$	3,200.00
Textbook/Instructor								
MG Fiscal	\$	3,324.78	\$	916.65	\$	2,872.56	\$	-

Total Budget \$ 114,256.89 \$ 17,460.00 \$ 95,752.00 \$ 118,297.71

Total Budget with Grants \$ 345,766.60

Dane County School Consortium 2013-14 Operation Plan

Partnership

Coordinating Entity:	Dane County School to Career Coordinators		
Fiscal Agent:	Monona Grove School District		
Staff:	Coordinator:	Diane Kraus	
	Program Assistant:	Stephanie Rossing	
	Middle College:	Brandi McVety Kathy Sadjak	
Oversight:	Dane County Superintendents represented by: Brian Busler, Oregon School District. Scott Brown, Deforest School District Randy Guttenberg, Waunakee; Dan Olson, Monona Grove;		
Website:	www.dcsc.org		

Mission

The Dane County School Consortium (DCSC) office is a partnership between the sixteen Dane County School Districts. The mission is to bring together schools, businesses, and organizations to create educational opportunities for students and provide professional development for educators related to school to career. Two major projects delivered through the Dane County School Consortium partnership include the Wisconsin Youth apprenticeship program through the Department of Workforce Development and the Middle College program through the Workforce Development Board of South Central Wisconsin. The Partnership collaborates with over 200 businesses and organizations, providing learning experiences for students while developing their skills for the future workforce.

DCSC Projects

1. Youth Apprenticeship - Grant from the Department of Workforce Development to the Workforce Development Board of South Central Wisconsin.
2. Middle College – Grant from the Workforce Development Board of South Central Wisconsin
3. Summer Graduate Program – Educators Professional Development Opportunity.
4. School to Career Meetings/Speakers/Activities

Youth Apprenticeship

The Dane County School Consortium receives a grant from the State of Wisconsin to operate the Dane County Youth Apprenticeship Program for the 15 school districts not including Madison Metropolitan School District.

Youth Apprenticeship is a one- or two-year program for high school juniors and seniors, combining academic and technical classroom instruction with a paid work experience. Students receive paid on-the-job training, high school credit and a Wisconsin State Certificate. Many of the participating students will also receive college credit for the classes that they have taken either at the high school or at Madison College.

The program is possible because of a Wisconsin Department of Workforce Development grant and funding from the partnership school districts.

Goals for the 2014-15:

1. Meet or exceed grant enrollment of 151 students.
2. Follow YA Operation State guidelines and performance requirement of the Youth Apprenticeship Grant.
3. Communicate and develop new programs as determined by School District and local Businesses.
4. Follow the Job Responsibilities outlined in 66.03 Appendix.

Projected 2014-15 Youth Apprenticeship Training Agreements By School District	
Belleville	3
Cambridge	2
Deerfield	2
Deforest	10
Marshall	2
McFarland	22
Middleton /Cross Plains	3
Monona Grove	10
Mount Horeb	8
Oregon	31
Stoughton	10
Sun Prairie	21
Verona	11
Waunakee	15
Wisconsin Heights	1
Total Students	151

Middle College Program – Staffing: Brandi McVety and Kathy Sajdak

The Middle College Program is designed to advance the educational level of young adults by combining high school academics necessary for high school graduation while concurrently taking college courses that align with the student’s career pathway of interest. It is a bridge-to-college program at no cost to the student or to the local school district. The Program is a collaborative effort between the Workforce Development Board of South Central Wisconsin and Madison College.

The design of the program is meant to support a technical college educational engagement for high school students. The structure also includes an internship component to build and apply work skills and experience. Successful completions for program participants will be a transition into the workforce development system to engage in Career Pathway training initiatives, employment, post-secondary education, military, or registered apprenticeship.

Goals for 2014-15

1. Recruit 42 students (27 from Madison Metropolitan and the other 15 from schools outside of Madison) to participate in the Health, Manufacturing and Culinary Middle College Program. Culinary recruitment is geared to MMSD only.
2. Perform duties as requirement by the Middle College grant.
3. Follow performance requirements of the Middle College grant.

Summer Grad Program – Career Enhance Opportunity – Nancy Everson/Facilitator

Career Enhancement Graduate Program is offered to Dane County educators. This program has been offered since 2000 and has had over 190 participants. The program offers educators the opportunity to get out into business and industry and hear what is happening in regards to hiring practices, skills needed in the future workforce, creating a partnership with local businesses. Educators will spend 4 days at different business/industry sites. They will tour the business and hear from a number of employees. Educators can receive 2 graduate credits

Goals for the 2014-15

1. Recruit 4-6 businesses interested in offering the summer graduate program to educators.
2. Market and implement the program to 15 educators for the week of June 15, 2015.

School to Career

Each month representative of the local school districts meet to discuss a number of projects regarding school to career. Area speakers from business/industry or education institute present on initiatives which can be implemented locally or through the consortium. The school-based coordinator is responsible for dispersing the information received at these meetings. The School to Career Coordinators meet on the 3rd Tuesday of each month during the school.

Goals for 2014-15

1. The Dane County Office will coordinate 9 School to Career Meetings. Minutes and Agenda's will be posted on the DCSC website.
2. An industry Trade-Up Campaign will be implemented during 4 monthly meetings to highlight Career pathways in the construction trades to high school youth. The Dane County office will help facilitate periodic meetings with the trades along with coordinating the resources available to the schools.
3. Each School to Career meeting will highlight partnership activities with Post-secondary education institutes —, Herzing College and Madison College.
4. Monthly School to Career meetings will provide community access for speakers to share partnership activities.
5. School to Career meetings will provide updated information to the Schools regarding Youth Apprenticeship and Middle College programs.
6. The new Dane County School Consortium website will be up and running by the end of January, 2015.
7. Implement the Fast Forward Construction grant in 6 of our district areas. Teachers will be trained in the National Center for Construction Research (NCCER) curriculum. Teacher will then train students in the Core Curriculum which will allow them to get Industry Certifications. Eight to ten students will also participate in the new Construction Youth Apprenticeship program.
8. Connect with Madison College to implement a Health Careers Immersion class that provides opportunities for high school juniors and seniors to learn about the different Health programs that are offered at Madison College. Students will be provided with hands-on experiences in these classes.