

LEARNING IMPROVEMENT TEAM

Learning Improvement Team

Student learning is at the core of the school district's mission. Since students' learning needs vary and learning is most successful in a highly supportive environment in which teachers, students, parents and others work closely and harmoniously together; it is essential to focus attention on plans for improving student learning at the school. In developing and implementing those plans school staff must work closely with parents, community members and, where appropriate, students.

Learning Improvement Team Responsibility

A Learning Improvement Team (LIT) shall be established and maintained in the district. The charge of the team is to develop a plan for its school by specifying the activities, necessary human and material resources and budget that will improve student learning in the school. The team is also charged with adopting bylaws, subject to board approval, for its operation. The team shall operate within the district's policies, unless waived by the board; budget parameters established by the board, the requirements of contracts to which the district is a party and all other legal constraints. The team's activities, decisions and recommendations shall be consistent with the district's strategic plan and shall contribute to achieving district goals.

Once the school's learning improvement plan has been approved by the board, the team shall meet at regular intervals to review progress toward the plan's goals, to develop actions and strategies which may contribute to the plan's success, and annually to evaluate and report to the board on the progress of the student learning improvement plan.

Learning Improvement Plan Approval

The learning improvement plan developed by the team shall be reviewed, seconded and approved by the principal before being submitted to the school board. If the principal does not approve the plan, he or she shall work with the LIT until consensus is achieved. The board shall conduct a public hearing on the plan and may refer a plan back to a Learning Improvement Team with recommendations for change. When approved by the board the plan shall be submitted to the superintendent of public instruction as part of the district's application for student learning improvement grants.

Learning Improvement Team Operations

The Learning Improvement Team shall develop its own bylaws to govern its operations. The bylaws shall be submitted to the board for review and approval. As a minimum the bylaws shall:

1. identify the membership of the team and, as a minimum, include the principal, non-administrative certificated staff, classified staff, parents, members of the community served by the school, and students (in middle and high schools); provided that, members of any one of the foregoing groups shall not constitute a majority of the team;

2. assure that the school's diversity is adequately reflected on the team with particular reference to ethnic minorities, disabled students, exceptionally talented students, and (in high school) non-college bound students;
3. provided that, whenever practical, team members shall be elected by the group they represent. In the absence of an election an open process for application and appointment by the board shall be established;
4. emphasize decision by consensus in order to encourage the development of decisions which have the support of most of the school community. Voted decisions shall be acceptable, but the decision making practices of a team shall be one factor in the team's annual evaluation;
5. provide for annual self-evaluation of the work of the team as part of its report to the board; and
6. identify the communication responsibilities of the team and its members for the purpose of keeping informed all people with an interest in the work of the school.

The superintendent shall establish the interim procedures for identifying the members of the initial Learning Improvement Team. Such procedures shall be consistent with the above criteria and effective until the bylaws are developed and approved.

Learning Improvement Team Training

The learning improvement plan shall be amended annually to identify training activities for both staff and team members. Training for team members shall provide for understanding the role of the team, for developing the skills to be effective on the team, and for understanding the various educational issues which affect student learning.

Learning Improvement Team Accountability

The superintendent, in collaboration with the Learning Improvement Team, shall develop evaluation instruments and procedures for the team which include the following criteria:

- A. What are the specific results from the student learning improvement plan and other team activities?
- B. Is there evidence of improved student performance, improved school climate, or improved support for the school among parents, students and the community?
- C. Has the team operated within its delegated authority by focusing on plans and strategies to improve learning? Has the team avoided micro-management?
- D. Has the team effectively used consensus decision making?

- E. Is there trust among team members, within the school and with the district?
- F. Does the team act in the best interest of all students?
- G. Are team decisions objectively reached?
- H. Do the team's decisions reflect consideration of the need for consistency and compatibility among schools in the district?
- I. When considering its options does the team take into account general community reaction and satisfaction?

Annually the team shall assess its own performance and include its conclusions in its report to the board.

Since the Learning Improvement Team are the agents of the school board, the board remains liable for their actions which are reasonably within the authority granted to them. Therefore, the board reserves the right to review the work of a team at any time.

Communications

The learning improvement plan shall identify specific communications activities that will keep the general community informed about efforts to improve learning as well as keep specific audiences, such as parents, students, and staff, informed about the work of the team. The communications responsibilities of members of the LIT shall be identified in the team's bylaws.

Implementation

The annual reports from the Learning Improvement Team shall be considered by the board in conjunction with its annual review of the district's strategic plan. The superintendent shall develop procedures or guidelines to implement the provisions of this policy and assist both the board and the team by making any recommendations which will enhance the success of the team and achieve the district's goals. The principals shall be both members of their respective team and technical advisers to their team and shall assist the superintendent in achieving the purposes of this policy.

Cross References:

Board Policy	0510	Vision Statements
	0520	Beliefs
	0530	Mission
	0550	Goals, Target Objectives and Strategies
	0560	Strategic Action Plans
	0700	Strategic Plan Evaluation
	5021	Applicability of Personnel Policies

Legal References:

RCW	28A.150.210	Basic Education Act – Goals
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RCW 28A.300.130 Educational improvements and research –
Center for the improvement of student learning
– Clearinghouse for commission on student
learning and for information regarding
education restructuring and parental
involvement programs

RCW 28A.300.138 Student Learning Improvement Grants

RCW 28A.305.435 Student Learning Improvement

RCW 70.190.040 Finding – Grants to improve readiness to learn
180-18 Waivers for restructuring purposes

392-140-800 through 836

Local Enhancement Funds

Adoption Date 101399
WSSDA

Adoption Date: 042000
Prescott School District