

PARENT/GUARDIAN COMPLAINT FORM — LEVEL ONE

Any parent/guardian filing a complaint must fill out this form completely and submit it to the campus principal. All complaints will be processed in accordance with FNG(LOCAL) or any exceptions outlined therein.

1. Name _____

2. Position _____ Campus/Department _____

3. Please state the date of the event or series of events causing the complaint.

4. Please state your complaint, including the individual harm alleged.

5. Please state specific facts of which you are aware to support your complaint (list in detail).

6. Please state the remedy you seek for this complaint.

Parent/Guardian signature _____

Date submitted _____

Dilley ISD

082-902

STUDENT RIGHTS AND RESPONSIBILITIES

STUDENT AND PARENT COMPLAINTS/GRIEVANCES

NOTICE OF APPEAL AT LEVEL TWO

This form must be filled out completely by parent/guardian appealing a Level One decision, or the lack of a timely response after a Level One conference, to the Superintendent or designee in accordance with FNG(LOCAL) or any exceptions outlined therein.

1. Name _____

2. Position _____ Campus/Department _____

3. To whom did you last present your complaint? _____

Date of conference _____

4. If you will be represented in pursuing your complaint, please identify the individual or organization representing you.

Name _____

Address _____

Telephone (____) _____

5. Attach a copy of your original complaint.

6. Attach a copy of the Level One decision being appealed, if applicable.

Parent/Guardian signature _____

Date submitted _____

STUDENT RIGHTS AND RESPONSIBILITIES

STUDENT AND PARENT COMPLAINTS/GRIEVANCES

NOTICE OF APPEAL TO THE BOARD AT LEVEL THREE

This form must be filled out completely by the parent/guardian appealing a Level Two decision, or the lack of a timely response after a Level Two conference, to the Board, in accordance with FNG(LOCAL) or any exceptions outlined therein.

1. Name _____

2. Position _____ Campus/Department _____

3. To whom did you last present your complaint? _____

Date of conference _____

4. If you will be represented in pursuing your complaint, please identify the individual or organization representing you.

Name _____

Address _____

Telephone (____) _____

5. Attach a copy of your original complaint.

6. Attach copies of the Level One and Level Two decisions, if applicable.

Parent/Guardian signature _____

Date submitted _____