

COPENHAGEN CENTRAL SCHOOL
REGULAR MONTHLY BOARD MEETING
JUNE 25, 2012

VICE PRESIDENT LYNN A. MURRAY, PRESIDING

BOARD MEMBERS PRESENT:
TROY W. BUCKLEY
KOREEN G. FREEMAN
PRUDENCE L. KUNERT
ROBERT F. STACKEL
ALFRED E. TOMASELLI

BOARD MEMBERS ABSENT:
ROBERT F. STACKEL entered @ 8:10 p.m.
KIM R. VOGT

OTHERS PRESENT:

- SCOTT CONNELL, Superintendent
- DALE MUNN, Director of Student Services
- MARCIA A. MUNDY, District Treasurer
- Copenhagen Champion of Character Student Award Recipient:
 - Isaac Widrick and his parents Paul and Dawn Widrick

This regular meeting of the Board of Education was called to order by Vice-President Lynn A. Murray at 6:30 p.m. The pledge of allegiance was said. Vice-President Murray announced the Copenhagen Central School Champion of Character Award winners, Isaac Daniel Widrick and Jalyne Maree Granger. He presented Isaac with an award certificate and a shirt created by *Designs by Knight*. Jalyne was unable to attend.

Meeting called to order.

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to approve previous minutes, Annual Meeting, May 1, and 15, 2012, Regular Monthly Meeting, May 21, 2012.

Approved previous minutes.

VOTE: YES – 5; NO – 0

On motion of Prudence Kunert, seconded by Troy Buckley, the Board voted to approve Treasurer’s Report, Warrants, and School Lunch Report.

Approved Treasurer’s Report, Warrants, and School Lunch Report

VOTE: YES – 5; NO – 0

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to approve Transfers (#3), as presented by the District Treasurer.

Approved Transfers (#3)

VOTE: YES – 5; NO – 0

ADMINISTRATORS’ REPORTS:

In her absence, Mrs. O’Shaughnessy submitted the following report:

Student Highlights:

- ✓ Alumni band students have been invited and have rehearsed with the current band members. They are going to make a guest appearance and special performance opening and closing the ceremony.
- ✓ National Junior Honor Society inductions took place in such a nice, intimate program. Current members made desserts for incoming members and their families. It was a quaint but warm experience.
- ✓ JCC will be offering their Pre-Calc/Calculus sequence again next year after a few years of not putting it on the Distance Learning schedule.
- ✓ End of year field trips went very smoothly. A new trip this year was the middle school Potato Hill outdoor experience. Very positive feedback from all involved.

- ✓ The auto sculptures in the courtyard that were created by our elementary students are a wonderful addition to that space.
- ✓ Also, the elementary science fair/invention convention was a huge success.
- ✓ Many students were recognized for various awards at the BOCES graduation. We should be very proud of their accomplishments.
- ✓ The Athletic Banquet wasn't as highly attended as previous years, but it was a very nice evening for those who did make it.
- ✓ The chorus recital featuring contemporary music was a fun night for those students and their families.
- ✓ Elementary students have been provided a reading challenge for the summer. All readers will be invited to an ice cream social in September. Top readers will receive T-shirts.
- ✓ The Middle School Awards Ceremony unfolded perfectly. The students thoroughly enjoyed the video at the end.
- ✓ UPK and Kindergarten commencements were just as welcomed by the community as their tradition has come to be.
- ✓ The first informational meeting for parents regarding the Knight Pad Program generated many questions and good ideas to share with the Middle School teachers.

Administrative Highlights:

- ✓ Administration has completed SLO training in preparation for next year.
- ✓ All APPRs are completed for the year.
- ✓ The master schedule is completely done. An emergency meeting was held to correct some problems that had been previously undetected, but after fixing that, all teachers have been given their tentative schedules.
- ✓ State Science exams were administered and scored without incident.
- ✓ All required teachers have attended all Common Core trainings available to them.
- ✓ Interviews for open teaching positions yielded nice options for decision-making.
- ✓ All testing is completed. As soon as final data is available, the summer data presentation will be provided for the BOE.
- ✓ Middle School teachers have begun their i-Pad training in anticipation for next year.

Upcoming events:

- ✓ July 7 – Summer Program begins
- ✓ July 17 – Email migration to new provider
- ✓ July 20 – Lewis County Fair Spelling Bee
- ✓ July 23 – Digital Revolution Tour Stop at Copenhagen
- ✓

DIRECTOR OF STUDENT SERVICES:

Mr. Munn offered the following:

- ✓ The end of the year was busy with many celebrations and events. The Elementary Talent Show, Kindergarten Graduation, UPK Graduation, Middle School Awards, the unveiling of the Community Garden, Elementary Play Day, Elementary Field trips and High School Graduation on Sunday! Congratulations to the Classes of 2024 and 2012!
- ✓ It has been a busy year with Committee on Special Education/Section 504 meetings; we ended the year with a marathon of meetings this week! General education and special education staff and parents have met to provide the best special education programs for our students. Mrs. Shelmidine and I will be busy over the next few weeks finalizing IEP's. There will be a few summer CSE and CPSE meetings over the summer as well as developing the 2012-2013 meeting schedule. A few new referrals have been received for CPSE and the timeline continues throughout the summer. Summer is always a great time to reflect on what went well and how to make positive changes to our meeting schedules.
- ✓ The three new staff members on board in the Elementary school have been in this week to work on curriculum and work with the current classroom teachers as well as other staff development in the Common Core. Significant amounts wisdom and materials have been shared.

- ✓ It has been my pleasure to work with Mrs. Carlson, Miss Pridell and Mrs. Morgan over the last two years and I wish them best in their retirement. They are truly master teachers and their legacy will continue on in Copenhagen for many years to come!
- ✓ The Summer Learning Program will begin July 2nd with 51 students currently enrolled in Pre kindergarten through fifth grade! The goal of the program is prevent regression in literacy and math. The Summer Recreation Program will begin on July 9th, and will be based out of the cafeteria. Students will head to the beach on Wednesdays and Fridays. Summer teaching staff is Maren Farney, Beth Lee, Pam Ratliff and JoAnne Spooner.
- ✓ Mrs. O'Shaughnessy molded our Summer Reading Challenge this year with the goal of improving participation and decreasing the impact of the summer slide. Mrs. O and I will be providing all participants with an invitation to an Ice Cream Social and those reaching a lofty goal of minutes read will receive a special gift from us.
- ✓ We have five students this year attending the Special Education Extended Year Summer Program which is housed at the Bohlen Technical Center ACES Building. Students with significant delays in all areas including academic, social and management needs which would result in significant regression without an Extended School Year Program, are eligible for the program and recommended by the CSE.
- ✓ All Elementary Staff have been given a draft schedule for the 12-13 school year.
- ✓ Staff has worked hard this week on curriculum and developing assessments for the Common Core. We will continue to provide them time for staff development.

Special Education

Date	CSE	CPSE	504
8/19/10	58	5	12
8/22/11	59	0	21
9/26/11	66	0	20
1/23/12	67	1	21
3/26/12	70	3	19
5/17/12	72	2	21
6/25/12	73	3	21

- CSE - 1 classification
- CPSE: 1 classification
- 504: no changes

Upcoming events:

- ✓ July 2: Summer Learning Program Begins @ CCS
- ✓ July 2: Extended School Year Program @ Watertown BOCES
- ✓

SUPERINTENDENT'S REPORT:

- ✓ Mr. Connell noted the Board will be voting on the Support Staff agreement tonight. He reported negotiations went smoothly and he feels the contract is fair.
- ✓ Mr. Connell will meet on July 11 at 8:15 a.m. with Domenic D'Imperio, Labor Relations Specialist from BOCES, and 9:00 a.m. with the Mediator assigned to discuss the CTA agreement.
- ✓ New staff has been selected. Michelle Castor will teach math; Bethany Lee, Tamie Stephenson, and Brittany Burns will teach grades 2, 3 and 4 respectively.
- ✓ Today, Mr. Connell, Architect William Taylor and Todd LaBarr of Watchdog Building Partners, LLC did a punch list walk through the building. They identified tasks that contractors should do and tasks that should be added to the original punch list. Mr. LaBarr will schedule a contractor's meeting next week, giving all the contractors a five-day notice to tie up loose ends and finish their work in the building. He added that the new hot water heater needs attention as it keeps "popping". Friedman & Fisher will put together a curriculum and will train John McGraw, Dale Clarke and Ron Trainham on how to fix heat pumps.

- ✓ The APPR is moving forward. Meetings will be held this summer and conversations with Ms. Henry have gone well. Mr. Connell is confident all will be done by January, 2013. He added in addition to Copenhagen, five local districts will be using the NYSUT Rubric (South Jefferson, South Lewis, Sackets, Belleville-Henderson and Lyme).
- ✓ Another windmill meeting is scheduled for Thursday, June 28th.
- ✓ Eric Burch, CEO of Lewis County General Hospital, has kept Mr. Connell in the loop with regard to legislator meetings, but there has been none. Classrooms will not move in anticipation of the clinic because Mr. Connell feels there is only a 25% chance they will have to move during this school year.
- ✓ The iPad initiative is moving forward. The parental meeting was held on June 18 at which time Mrs. Rowsam was able to answer all parents' questions and concerns.
- ✓ The reorganization meeting will be held on July 3rd, with July's regular monthly meeting scheduled for July 30th. The Board's meeting schedule for 2012 – 2013 has been e-mailed to the Board.
- ✓ It is looking like there are the numbers to field a boys Junior Varsity soccer team.
- ✓ Mr. Connell will offer up to 12-month employees a 4 ten hour day work week during the summer.
- ✓ Mr. Connell would like to offer a stipend for an AV person who would be willing to perform "AV" duties at concerts, plays, etc. The new sound/light system in the auditorium/gym requires extensive training. Mr. Connell would like to offer the stipend because the position is above and beyond the normal work day.
- ✓ Mr. Connell asked the Board to consider offering Confidential/Managerial employees all privileges offered to the support staff in the 2012 – 2015 contract, namely offering a retiring individual up to one (1) year paid up health insurance at the rate as determined by years of service for each twenty-five (25) days of accumulated sick leave for a maximum of seven (7) years or until the retired employee reaches age sixty-five, whichever comes first. In addition, under Retirement Option A, the Board will pay \$25.00 per day up to 190 days of unused accumulated sick time instead of \$20.00 per day.
- ✓ The American Red Cross would like the District to sign a shelter contract with them in the event of a local disaster. They have removed the clause where they will "take control" of our building and because of that Mr. Connell is comfortable signing the contract.
- ✓ Mr. Connell has talked with Jessica Goldstein of the Policy Development Department, New York State School Boards. She advises she is reviewing the 5,000 section with the 6,000 section due in July.
- ✓ Mr. Connell advised he has drafted a Concussion Management Policy which will be on the July agenda. Mrs. Kunert advised she can no longer serve on the Policy Committee as she has cornea damage to her left eye.
- ✓ Mr. Connell noted during the punch list walk thru, the group looked at many different things that could be addressed. He advised the roof above the walkway between the gym and cafeteria is leaking. He advised the fan room where the old HVAC room is located is leaking and a new brick wall should be constructed.
- ✓ There is an issue with a steam unit in the back stairwell heating unit outside the art room.
- ✓ There needs to be a new solution to classroom projectors which are near ceilings. \$250 projector bulbs are being blown unnecessarily.
- ✓ Discussion was held on whether to rectify these issues with the remaining money not used for the project. Mr. Connell will work with contractors and architect next week. Mr. Murray commented that if anything leaks it should be repaired. Mr. Buckley concurred.

NEW BUSINESS:

On motion of Koreen Freeman, seconded by Troy Buckley, the Board voted to approve recommendations from the Committee on Pre-School Special Education.

VOTE: YES – 5; NO – 0

Approved recommendations from the Committee on Pre-School Special Education

On motion of Prudence Kunert, seconded by Troy Buckley, the Board voted to approve resolution noting the Copenhagen Central School Purchasing Agent will be responsible for the assignment of fund balance as it relates to encumbrances at June 30th.

VOTE: YES – 5; NO – 0

Approved resolution re: assignment of fund balance as it relates to encumbrances

On motion of Prudence Kunert, seconded by Troy Buckley, the Board voted to approve resolution noting the Copenhagen Central School Board of Education will be responsible for the assignment of fund balance as it relates to appropriated fund balance at June 30th.

VOTE: YES – 5; NO – 0

Approved resolution re: assignment of fund balance as it relates to appropriated fund balance

On motion of Troy Buckley, seconded by Prudence Kunert, the Board approved resolution noting that the Copenhagen Central School Board of Education will conform to the rules and regulations of GASB 54.

VOTE: YES – 5; NO – 0

Approved resolution noting CCS BOE will conform to the rules and regulations of GASB 54

On motion of Troy Buckley, seconded by Prudence Kunert, the Board voted to appoint the following club/advisor staff for the 2012 – 2013 school year:

- Catherine M. Snyder – Director of Student Activities
- 12th Grade, Class of 2013 – Miranda Bush and Cathy Snyder
- 11^h Grade, Class of 2014 – Sara Gleason and Angela Schermerhorn
- 10th Grade, Class of 2015 – Charity Smykla and Nicole Lee
- 9th Grade, Class of 2016 – Maren Farney and Pamela Ratliff
- 8th Grade, Class of 2017 – Cynthia Graves/ Kari Chavoustie
- 7th Grade, Class of 2018 – Tasha Laverghetta
- Bi-County Band/Area All State – Megan Cross
- Bi-County Chorus/Area All State/NYSSMA – Sara Gleason
- Bowling Club – Karen Reed
- Common Ground – Kari Chavoustie
- Director of Musicals – Sara Gleason
- Director of Student Activities – Catherine M. Snyder
- Envirothon – Rob Cooper
- George S. O’Brien Chapter, National Honor Society – Anita Jones
- Junior National Honor Society – Nicole Lee
- Majorettes – Sara Gleason
- Marching Band Director – Megan Cross
- Middle-High School Military Kids Club (Grades 6-12) – Brigitte Gillette
- Riparian – Lori Griffin
- Ski Club – Kathy McCabe
- Spanish Club – Donna Zehr
- Student Council – Michael Thomson
- Whiz Quiz – John Cain
- YAC – Brigitte Gillette

VOTE: YES – 5; NO – 0

Approved 2012-2013 club/advisor staff

On motion of Prudence Kunert, seconded by Alfred Tomaselli, the Board voted to approve the appointment of the following coaching staff for the 2012 – 2013 fall sports season:

*Approved
2012-2013 fall
sports
coaching staff*

- Katherine Stackel – Varsity Girls Soccer
- Logan Spaulding – Volunteer Assistant Varsity Girls Soccer
- Natalie Scott – Junior Varsity Girls Soccer
- Cathy Snyder – Modified Girls Soccer
- Juli Hebert/ Hiedi Hebert – Varsity Tennis
- Scott Randall – Varsity Boys Soccer
- Troy Buckley – Volunteer Assistant Varsity Boys Soccer
- Nancy Henry – Junior Varsity Boys Soccer
- Gerald Snyder – Modified Boys Soccer

VOTE: YES – 5; NO – 0

On motion of Troy Buckley, seconded by Prudence Kunert, the Board voted to approve resolution that one (1.0 FTE) transportation aide position be abolished effective July 1, 2012.

*Abolished one
(1.0 FTE)
transportation
aide position*

VOTE: YES – 5; NO – 0

On motion of Alfred Tomaselli, seconded by Prudence Kunert, the Board voted to approve two percent (2%) salary increase for the 2012 – 2013 school year for Superintendent Scott Connell.

*Approved 2%
salary increase
for the 2012 –
2013 school
year for
Superintendent
Connell*

VOTE: YES – 5; NO – 0

On motion of Prudence Kunert, seconded by Troy Buckley, the Board voted to accept letter of resignation from Brenda Shelmidine as substitute caller effective July 1, 2012.

*Accepted letter
of resignation
from Brenda
Shelmidine as
substitute
caller*

VOTE: YES – 5; NO – 0

On motion of Koreen Freeman, seconded by Alfred Tomaselli, the Board voted to approve the following substitute teacher applicants for the 2012 – 2013 school year: (a) Rachel A. Green

- (b) Ashley Schaad, pending fingerprint clearance
- (c) Noelle Haney
- (d) Carolyn Carlson
- (e) Cynthia A. Pridell
- (f) Sarah Shelmidine, pending fingerprint clearance

*Approved
substitute
teacher
applicants for
the 2012 –
2013 school
year*

VOTE: YES – 5; NO – 0

On motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to approve the Copenhagen Central School District Professional Development Plan for 2012 – 2013.

*Approved the
District's
Professional
Development
Plan for 2012 –
2013*

VOTE: YES – 5; NO – 0

On motion of Prudence Kunert, seconded by Troy Buckley, the Board voted to approve the following Applications for Use of Facilities:

(a) submitted by Neil Freeman to use wrestling room, starting May 8, 2012 through June 29, 2012 from 7:00 to 9:00 p.m. for the purpose of wrestling.

(b) submitted by Kathleen Dawson requesting the use of a large room for Zumba fitness exercise classes beginning September 4th, 2012 on Tuesdays/Thursdays through October 18, 2012.

VOTE: YES – 4; NO – 0; ABSTAIN – 1
Mrs. Freeman

On motion of Prudence Kunert, seconded by Troy Buckley, the Board voted to approve the following resolution:

BE IT RESOLVED that the Board of Education of Copenhagen Central School, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of Scott N. Connell, Superintendent of Schools, does hereby appoint MICHELLE CASTOR to a 1.0 FTE two-year probationary teaching position to commence on September 1, 2012, and to expire on June 30, 2014; said appointment is in the 7 – 12 Math tenure area; that MICHELLE CASTOR holds valid New York State Professional Certificate #1085775 permitting her to work as a 7 – 12 Math teacher; and BE IT RESOLVED that during the 2012- 2013 school year she will be paid on Step 2/ Column 5, \$42,065.00 + Masters \$300.00 for a total \$42,365.00.

VOTE: YES – 5; NO – 0

On motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to approve the following resolution:

BE IT RESOLVED that the Board of Education of Copenhagen Central School, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of Scott N. Connell, Superintendent of Schools, does hereby appoint BETHANY M. LEE to a 1.0 FTE three-year probationary elementary teaching position to commence on September 1, 2012 and to expire on June 30, 2015; said appointment is in the elementary tenure area; that BETHANY M. LEE holds a valid New York State Initial Certificate Early Childhood Education (Birth – Grade 2) Certificate Control # 500541111; and Initial Certificate Childhood Education (Grades 1-6) Certificate Control #1110630071 permitting her to work as an elementary teacher; and BE IT RESOLVED that during the 2012 – 2013 school year she will be paid on Step 2, Column 1 \$40,065.00 + Masters (\$300.00) + credit hours (\$105.00) for a total of \$40,479.00.

VOTE: YES – 5; NO – 0

On motion of Prudence Kunert, seconded by Troy Buckley, the Board voted to approve the following resolution:

BE IT RESOLVED that the Board of Education of Copenhagen Central School, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of Scott N. Connell, Superintendent of Schools, does hereby appoint TAMMY L. STEPHENSON, to a 1.0 FTE three-year probationary elementary teaching position to commence on September 1, 2012 and to expire on June 30, 2015; said appointment is in the elementary tenure area; that TAMMY L. STEPHENSON holds a valid New York State Initial Certificate Early Childhood Education (birth – Grade 2) Certificate Control #541718111; Initial Certificate Childhood Education (Grades 1-6) Certificate Control #186069081 permitting her to work as an elementary teacher; and BE IT RESOLVED that during the 2012 – 2013 school year she will be paid on Step 2/ Column 1 \$40,065.00 + Masters (\$300.00) for a total of \$40,365.00.

VOTE: YES – 5; NO – 0

*Approved
Applications
for Use of
Facilities*

*Approved
probationary
appointment of
MICHELLE
CASTOR to
position of 7 –
12 Math
Teacher*

*Approved
probationary
appointment of
BETHANY M.
LEE to position
of elementary
teacher*

*Approved
probationary
appointment of
TAMMY L.
STEPHENSON
to position of
elementary
teacher*

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to approve the following resolution:

BE IT RESOLVED that the Board of Education of Copenhagen Central School, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of Scott N. Connell, Superintendent of Schools, does hereby appoint BRITTANY BURNS to a 1.0 FTE three-year probationary elementary teaching position to commence on September 1, 2012 and to expire on June 30, 2015; said appointment is in the elementary tenure area; that BRITTANY BURNS holds a valid New York State Initial Certificate Childhood Education Grades 1-6, Control #517637111 permitting her to work as an elementary teacher; and BE IT RESOLVED that during the 2012 – 2013 school year she will be paid on Step 1 /Column 1 , \$40,065.00 + Masters (\$300.00); + Credit Hours (\$210.00) for a total of \$40,575.00.

Approved probationary appointment of BRITTANY BURNS to position of elementary teacher

VOTE: YES – 5; NO – 0

On motion of Alfred Tomaselli, seconded by Troy Buckley, the Board voted to approve Agreement between the Copenhagen Central School Superintendent, Copenhagen Central School Board of Education and Copenhagen Central School Support Staff Employees Association dated July 1, 2012 through June 30, 2015, as presented.

Approved Support Staff Contract, as presented

VOTE: YES – 5; NO – 0

On motion of Prudence Kunert, seconded by Troy Buckley, the Board of Education voted to approve request from Robin Spaulding to carry over five unused vacation days to next year's school year.

Approved request of ROBIN SPAULDING to carry over five unused vacation days

VOTE: YES – 5; NO – 0

On motion of Prudence Kunert, seconded by Troy Buckley, the Board voted to approve the 2012 – 2013 School Lunch Fund budget as presented.

Approved 2012 – 2013 School Lunch Fund budget

VOTE: YES – 5; NO – 0

On motion of Koreen Freeman, seconded by Prudence Kunert, the Board voted to approve resolution that the Board of Education hereby authorizes its President to execute a Second Amendment to the Superintendent's contract, dated June 25, 2012, a copy of which Second Amendment shall be incorporated by reference within the minutes of this meeting.

Approved resolution authorizing its President to execute a Second Amendment to the Superintendent's contract.

VOTE: YES – 5; NO – 0

On motion of Prudence Kunert, seconded by Alfred Tomaselli, the Board voted to approve the revised Conditions of Employment for Dale R. Munn, Jr., as presented.

Approved Revised Conditions of Employment for Dale R. Munn, Jr.

VOTE: YES – 5; NO – 0

On motion of Troy Buckley, seconded by Prudence Kunert, the Board voted to approve request from Terry Brown for an extension of his Family Medical Leave due to knee replacement surgery until his doctor clears him to come back to work.

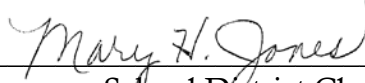
Approved request from Terry Brown for an extension of his Family Medical Leave due to knee replacement surgery

VOTE: YES – 5; NO – 0

Mr. Stacked entered the meeting at 8:10 p.m.

At 8:25 p.m. and on motion of Koreen Freeman, seconded by Prudence Kunert, the Board voted to adjourn.

VOTE: YES – 6; NO – 0



School District Clerk