

COPENHAGEN CENTRAL SCHOOL
REGULAR MONTHLY BOARD MEETING
September 26, 2011

VICE PRESIDENT LYNN A MURRAY, PRESIDING

BOARD MEMBERS PRESENT:

TROY W. BUCKLEY
KOREEN G. FREEMAN
PRUDENCE L. KUNERT
ALFRED E. TOMASELLI
KIM R. VOGT

BOARD MEMBERS ABSENT:

PRESIDENT ROBERT F. STACKEL entered the meeting @ 6:38 p.m. then presided over the meeting

OTHERS PRESENT:

SCOTT N. CONNELL, SUPERINTENDENT
NADINE O'SHAUGHNESSY, K-12 PRINCIPAL
DALE R. MUNN, JR., DIRECTOR OF STUDENT SERVICES
MARCIA A. MUNDY, DISTRICT TREASURER
GERALD AND SALLY CARTER, INTERESTED PUBLIC
PHYLLIS GAINES AND DEBBIE WOODRUFF, CENSUS TAKERS

Vice President Lynn A. Murray called the meeting to order at 6:30 p.m. The Pledge of Allegiance was said.

Meeting called to order

Mrs. Phyllis Gaines and Mrs. Debbie Woodruff addressed the Board with regard to the District-wide census they conducted this summer, beginning on the first day of August. The ladies noted The *School Messenger* message sent out at the end of July by Mr. Connell was very helpful as residents were alerted to expect their visit. Mrs. Gaines covered four bus routes, the village and the 801 housing and Mrs. Woodruff covered the four remaining bus routes. A priority for each visit was explanation of the Free and Reduced Price Lunch/Breakfast Programs, what it means to families and also what it means to the District.

Prudence Kunert made a motion, seconded by Kim Vogt, to approve minutes of the August 22, 2011 regular meeting.

Approved previous minutes

VOTE: YES – 7; NO – 0

On motion of Koreen Freeman, seconded by Troy Buckley, the Board voted to approve the Treasurer's Report.

Approved Treasurer's Report

VOTE: YES – 7; NO – 0

On motion of Prudence Kunert, seconded by Troy Buckley, the Board voted to approve the Warrants.

Approved Warrants

VOTE: YES – 7; NO – 0

On motion of Kim Vogt, seconded by Alfred Tomaselli, the Board voted to approve the School Lunch Report, submitting all of the above for audit.

Approved School Lunch Report

VOTE: YES – 7; NO – 0

PUBLIC COMMENT:

Mrs. Sally Carter reported that she is unhappy with the condition of the playground. She noted that wood chips are lacking from under the swings and slides and that area needs to be weed whacked. She also noted the dumpster needs to be covered as the contents are being pulled out and dragged all over. Mrs. Carter also noted she is opposed to the proposed Lewis County General Hospital Clinic being located in the school; she also asked the location of the tents they donated to the soccer team as well as the scoreboard and the

sign designating “the Terry Fleming Soccer Field”. She also noted the tree planted in Memory of Lori Micek, together with the plaque also needed weed whacking.

Mr. Gerald Carter noted he agreed with everything Sally Carter said with the exception of locating the proposed Lewis County General Hospital Clinic within the school building. He said he was not opposed to the Clinic being located within the building, however, he was opposed to it being located in the newest part of the building. He also noted he was opposed to the District Office being moved.

Superintendent Connell noted he has brought the condition of the playground to Mr. McGraw’s attention and he will take care of the wood chips and weed whacking. With regard to the location of the clinic within the school building, for the most part it is the board’s feeling that the positives outweigh the negatives. He talked about the missing scoreboard noting that it did not perform as it was designed to perform and did not work well at all. The “Terry Fleming” sign went by the wayside during the last capital project when the fields were worked on, however, he noted everyone knows the field is “Terry’s” field. He also noted Lori Micek’s tree and plaque will be cleaned and weed whacked. Mr. Connell noted the handicapped accessible sidewalk near the old District Office will be repaired by the Village of Copenhagen and that he has been in conversations with Mayor Kenneth Clarke who said the village will take care of it. Mr. Connell noted the construction dumpster will be covered.

K-12 PRINCIPAL’S REPORT:

Mrs. O’Shaughnessy offered the following report:

Student Highlights:

- ✓ All orientations went very smoothly. High school followed the same format as middle school this year. It was a perfect year to try the new process since space was extremely limited.
- ✓ The first days of school were hectic but not horrible. It was all hands on deck on Friday with the entire staff moving, mopping, dusting and washing. When the students arrived on Tuesday the building was presentable and functional. A great job was performed by all.
- ✓ Daily dismissal is much less chaotic this year. The decision to dismiss the secondary prior to the elementary has reduced a great deal of congestion and stress. Elementary students are only waiting 5 to 10 minutes for bus departure instead of 20.
- ✓ Every day more technology is being brought up to speed. The students are positively elated to have an entire Mac lab.
- ✓ The Clayton Opera House offered us several free tickets to take our students to the see a *Paul Taylor 2 Dance Ensemble* performance on September 22. Designs by Knight is covering the cost of transportation.

Administrative Highlights:

- ✓ Race to the Top training continues with the new addition of staff inclusion. All teachers of math and ELA are being registered for a series of Common Core workshops beginning next month. Teachers have been directed to use their Content Meetings to focus on the Common Core Learning Standards.
- ✓ Over the first couple of weeks of school many tweaks have been made to the schedule, particularly in the cafeteria, with class locations and with study halls.
- ✓ The first ever Scoring Discrepancies report turned up some minor errors with our Regents examinations scores. This is a widespread problem in our BOCES area which has yielded the exact solution that we immediately undertook. Our scores have been triple checked and are now perfect.
- ✓ Open House had high attendance this year. It seems there is a great deal of curiosity about the changes in the building.
- ✓ Individual student data for 3-8 Testing has been released. The reports are being edited and will be provided to teachers as soon as possible.
- ✓ At the time of this BOE meeting, it is anticipated that all fall fire drills will have been completed, pending appropriate weather.

Upcoming events:

- Sept. 29 - Lion King Musical Trip
- Oct. 1 - STARS Apple Picking Trip
- Oct. 3-7 - Pink Week
- Oct. 3 - Higher Education Day at JCC

- Oct. 8 - Homecoming Dance
- Oct. 17 - STARS Family Dinner
- Oct. 19 - Blood Drive
- Oct. 20 - STARS Lights on After School
- Oct. 21 - Picture Re-Take Day
- Oct. 22 - Stars Harvest Festival

DIRECTOR OF STUDENT SERVICES:

Mr. Munn offered the following:

- ✓ Training on the Common Core during Superintendent’s day appeared to be a success. The faculty appears to be buying into the concept. The greatest concerns appear to be related to NYS’s ability to test skills in a reliable and valid manner. Pedagogically, there are also concerns about the developmental appropriateness of some skills being presented too soon.
- ✓ Race to the Top trainings are have begun. Teachers will participate in 3 days of ELA Core Curriculum training and 3 days of Math Core Curriculum training over the next few months. Network Team training will take place of 2 days in October. Lead Evaluator training will take place over 2 days in November.
- ✓ Smart Boards are now in all UPK-5 classrooms. Many have become fluent in their use. Those that are just becoming familiar with them will be receiving training over the next month.
- ✓ UPK started off a little rocky as several students demonstrated separation anxiety that was distracting to the educational process. These behaviors have improved and the program is running much smoother.
- ✓ RTI screenings have been completed and have included grades 3-4 for the first time. Intervention groupings are being established and all will be underway by September 27th. Scheduling has been tight and complex but routines are starting to form and student’s needs are being addressed. Expect further data regarding these RTI screenings in the future.

Special Education

Date	CSE	CPSE	504
7/27/09	52	5	14
7/27/10	58	5	12
8/19/10	58	5	12
8/22/11	59	0	21
9/26/11	66	0	20

- CSE – 1 new transfer out, 8 transfer in
 - 1 Pending referral
- CPSE – 1 pending referral
- 504 – 1 transfer out

Upcoming events:

- ✓ September 29th Elementary Principals Meeting (BOCES)
- ✓ October 3-7 Pink Week
- ✓ October 5-6 Primary Project Training (Rochester)
- ✓ October 12th Evacuation Drill
- ✓ October 13 Network Team Training (BOCES)
- ✓ October 19th Blood Drive
- ✓ October 20th Lights on After Dark After School Program

SUPERINTENDENT’S REPORT:

The Homecoming Dance is scheduled for Saturday, October 8, and will be held, weather permitting, on the tennis courts.

Spring break has been officially moved from the week of April 16 – 20, 2012 to April 2 – 6, 2012 to accommodate the NYS testing schedule. Mr. Connell reported he knows of no staff who had actually planned a trip during the week of April 16 – 20.

Mr. Connell commended Darlene Rowsam who has worked above and beyond to make everything work technologically. In addition Mary Shambo has taken on the additional duties of the guidance secretary while Mrs. Prince is out for surgery.

Lewis County General Hospital currently has the proposed lease agreement and the District is waiting to hear from them.

The capital project is coming together, however, among areas left to complete are the stage, the bus garage and the fitness center. Mr. William Taylor, the architect, has said the contractors will not be completely done until May. Mr. Connell noted we are fortunate to have had a good general contractor. He has talked with superintendents from other districts who have not been so fortunate. He noted the surveillance cameras are in place but not working as yet. Extra drops have been added in case more cameras are needed in the future.

BOARD COMMITTEE REPORTS:

The Policy Committee met recently and has reviewed policies half way through the 5000's.

NEW BUSINESS:

On motion of Kim Vogt, seconded by Troy Buckley, the Board voted to approve the following substitutes:

- a) Charlene Eddy – substitute teacher's aide, monitor/teaching assistant;
- b) Mary Hebert – substitute classroom monitor, bus aide
- c) Darla Whitney – substitute teaching assistant II/ special education aide
- d) Amber Hubble – substitute teacher
- e) Tracey Thomas – substitute nurse and substitute elementary teacher
- f) Erin Cavanaugh – substitute teacher
- g) Mary Steltz – substitute teacher
- h) Lindsey Corbett – substitute teacher

VOTE: YES – 7; NO – 0

On motion of Prudence Kunert, seconded by Troy Buckley, the Board voted to approve the appointment of Elizabeth Sullivan as part-time monitor in the cafeteria working two hours per day when school is in session @ \$9.50 per hour.

VOTE: YES – 7; NO – 0

On motion of Prudence Kunert, seconded by Alfred Tomaselli, the Board voted to approve the appointment of Anita Jones, Child Associate for the Primary Mental Health Project.

VOTE: YES – 7; NO – 0

On motion of Prudence Kunert, seconded by Alfred Tomaselli, the Board voted to approve the appointment of Kari Chavoustie as co-advisor w/ Cynthia Graves for the Class of 2017, 7th grade.

VOTE: YES – 7; NO – 0

On motion of Koreen Freeman, seconded by Alfred Tomaselli, the Board voted to approve the reappointment of Ashley Murrock substitute teacher.

VOTE: YES – 7; NO – 0

On motion of Prudence Kunert, seconded by Alfred Tomaselli, the Board voted to approve the recommendations from the Committee on Special Education and the Committee on Pre-School Special Education, as presented.

VOTE: YES – 7; NO – 0

Mrs. Gaines left the meeting at 7:30 p.m.

Approved substitutes

Approved the appointment of Elizabeth Sullivan as part-time monitor in the cafeteria

Approved the appointment of Anita Jones, Child Associate for the Primary Mental Health Project

Approved appointment of Kari Chavoustie as co-advisor w/ Cynthia Graves for Class of 2017, 7th Grade

Approved reappointment of Ashley Murrock substitute teacher

Approved recommendations from the Committee on Special Education and the Committee on Pre-School Special Education

On motion of Kim Vogt, seconded by Troy Buckley, the Board voted to amend the 2011 – 2012 Instructional Calendar to reflect change in the date for spring break and more specifically from the week of April 16 – 20, 2012 to April 2 – 6, 2012 due to change in NYS testing schedule.

Amended the 2011 – 2012 Instructional Calendar

VOTE: YES – 7; NO – 0

On motion of Prudence Kunert, seconded by Lynn Murray, the Board voted to approve General Fund loans to Special Aid Fund as needed for cash flow purposes; said amount not to exceed \$500,000.00.

Approved General Fund loans to Special Aid Fund

VOTE: YES – 7; NO – 0

On motion of Alfred Tomaselli, seconded by Prudence Kunert, the Board voted to award proposal for internal auditor service received from Poulsen and Podvin, C.P.A., P.C., as follows: 2011 – 2012 \$6,000.00 maximum; 2012 – 2013 \$6,120.00 maximum; 2013 – 2014 \$6,240.00 maximum; 2014 – 2015 \$6,636.00 maximum; 2015 – 2016 \$6,480.00 maximum.

Voted to award proposal for internal auditor submitted by Poulsen & Podvin, C.P.A., P.C.,

VOTE: YES – 7; NO – 0

On motion of Kim Vogt, seconded Troy Buckley, the Board voted to approve request from Lester Beyer, Kang Duk Won Karate, to use Gym B, Elementary Gym, on Tuesdays from 6:30 p.m. to 8:00 p.m. for Kang Duk Won Karate classes.

Approved request from Lester Beyer

VOTE: YES – 7; NO – 0

On motion of Prudence Kunert, seconded by Lynn Murray, the Board voted to approve request for transportation from Daniel Stoltzfus for transportation for his four children to and from the Willow Grove School in West Lowville.

Approved transportation request from Daniel Stoltzfus

VOTE: YES – 7; NO – 0

Mr. and Mrs. Carter and Mrs. Woodruff left the meeting at 8:08 p.m.

DISCUSSION:

1. 2011 – Lewis County Exemption Chart – Mrs. Mundy noted Copenhagen is about middle of the line with regard to granting aged exemptions with respect to taxes and she noted the Board should consider whether not they want to raise the current exemption.
2. April 6, 2012 – Mr. Connell noted that by moving Spring Break to the first week in April, staff will miss the Good Friday Holiday. He suggested moving that vacation day to Friday, May 25, in order to have a four day Memorial Day Weekend.
3. Athletic parking lot at the upper bus garage – Mr. Connell has talked with Scott Freeman, landscape architect, with regard to making more parking room for athletic events at the upper bus garage. He is hoping to alleviate the congestion caused by the small parking area.
4. Facebook – Mr. Connell inquired as to the Board's feeling about the District having a Facebook page for the purpose of dissemination of information. He noted it could be used to gather data from the community and the District would have the ability to make it safe.
5. Surplus Equipment – Mr. Connell advised there is no longer a need for the old office desk which was located in the old District Office and inquired as to the possibility of deeming the desk surplus equipment and selling it.

Kim Vogt made a motion to declare the aforesaid desk “surplus equipment” and Prudence Kunert seconded the motion.

*Declared old desk
“surplus
equipment”*

VOTE: YES – 6; NO – 0 Abstain – 1
(Mrs. Freeman)

At 8:30 p.m. and on motion of Kim Vogt, seconded by Troy Buckley, the Board voted to go into Executive Session to discuss the medical, financial credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation .

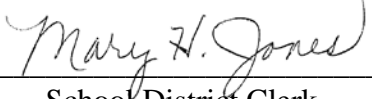
VOTE: YES – 7; NO – 0

At 8:45 p.m. and on motion of Prudence Kunert, seconded by Lynn Murray, the Board voted to come out of Executive Session.

VOTE: YES – 7; NO – 0

On motion of Troy Buckley, seconded by Prudence Kunert, the Board voted to adjourn at 8:46 p.m.

VOTE: YES – 7; NO – 0



School District Clerk