

COPENHAGEN CENTRAL SCHOOL  
REGULAR MONTHLY BOARD MEETING  
AUGUST 22, 2011

VICE PRESIDENT LYNN A. MURRAY, PRESIDING

BOARD MEMBERS PRESENT:

KOREEN G. FREEMAN

PRUDENCE L. KUNERT

TROY W. BUCKLEY, entered @ 6:35 p.m.

KIM R. VOGT

BOARD MEMBERS ABSENT:

ROBERT F. STACKEL

ALFRED E. TOMASELLI

OTHERS PRESENT:

SCOTT N. CONNELL, SUPERINTENDENT

MARCIA A. MUNDY, DISTRICT TREASURER

NADINE O'SHAUGHNESSY, K-12 PRINCIPAL

DALE R. MUNN, JR., DIRECTOR OF STUDENT SERVICES

Vice President Lynn Murray called this regular meeting of the Board of Education to order at 6:30 p.m. The Pledge of Allegiance was said.

*Meeting called to order*

Kim Vogt made a motion, seconded by Koreen Freeman, to approve minutes of the July 25, 2011 regular meeting.

*Approved previous minutes*

VOTE: YES – 4; NO – 0

On motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to approve the Treasurer's Report, Warrants and School Lunch Report, submitting all for audit as well as accepting the Revised Agenda.

*Approved Treasurers, Report, Warrants and School Lunch Report*

VOTE: YES – 4; NO – 0

K-12 PRINCIPAL'S REPORT:

Mrs. O'Shaughnessy presented her annual State of the School Report: Assessment Data Presentation on NYS testing results for grades 3 through 8 in addition to results of 9 – 12 Regents exams. She also offered the following:

**Student Highlights:**

- ✓ Copenhagen students placed first at the Lewis County Fair Spelling Bee at the grade 1-2 level and the grade 3-4 level. Our students also placed fifth and second at the grade 7-8 level.
- ✓ Letters have been sent home to families of juniors and seniors delineating how on campus parking will happen this year.
- ✓ Planning for orientations is under way. This year the ninth grade orientation will consist of two meetings rather than several rotations as in past years. In this way, the presenters won't be required to give the same information repeatedly.
- ✓ As the last weeks of August approach, several new students have been enrolled and a few more are expected.

**Administrative Highlights:**

- ✓ Intense planning is under way for the Superintendent's Conference Days. Of major focus will be RTTT (Core Curriculum), Technology Updates and adjustments to the newest construction changes.
- ✓ New York State 3-8 testing data has been released. Copenhagen remains a school/district in good standing. Please note the copies of the much more detailed slideshow.
- ✓ Individual student data has also been summarized for their specific teachers. AIS teachers will be provided with data depicting skill areas to focus their efforts.
- ✓ Several annual, routine, mandatory trainings for teachers and staff will be provided via the website this year. "Right to Know" was provided for the district

on CD while “Sexual Harassment” and the “Teacher Handbook” are being produced in house.

**Upcoming events:**

- August 23 - RTTT Training for Administrators
- August 30 - UPK Orientation
- August 30 - Sixth Grade Orientation
- September 1 - Kindergarten Orientation
- September 1 - Ninth Grade Orientation
- September 12 - All School Picture Day
- September 15 - Open House

**DIRECTOR OF STUDENT SERVICES:**

Mr. Munn offered the following:

- ✓ NYS assessment data is continually being reviewed and summarized to share with teachers in an effort to modify instruction. While we performed well relative to others in the region, we fell short of BOE goals.
- ✓ The significant increase in students not meeting proficiency over the last two years will need to be addressed through increased focus on formative assessments, targeted skills and parental involvement. Significant curricular and methodological adjustments will need to take place in order to accommodate changes in NYS standards.
- ✓ Mr. Munn noted he attended conferences on Data and Assistive Technology. The need for increased local assistive technology training has arisen as BOCES encourages local assessments. BOCES staff will be retiring and it is not clear that they will be replaced. Copenhagen’s assistive technology implementation appears sufficient, but numerous quality strategies were gleaned from the workshop.
- ✓ Preparations are being made for the significant changes that will be taking place this year. Nearly every teacher will be doing something different this year. RTI materials are being developed for 3<sup>rd</sup> and 4<sup>th</sup> grades. UPK staff are working on orientation and curriculum. First, Second, Fourth and Fifth grade teachers will be providing for their students AIS reading needs. Enrichment curriculum is being developed for First, Second, Fourth and Fifth grade students.

**Special Education**

Date	CSE	CPSE	504
7/27/09	52	5	14
7/27/10	58	5	12
8/19/10	58	5	12
8/22/11	59	0	21

- CSE – 4 new transfer out, 1 post-grad returning
- CPSE – 1 pending referral
- 504 – no changes

**Upcoming events:**

- ✓ August 23<sup>rd</sup> Network team training (BOCES)
- ✓ August 30<sup>th</sup> UPK and 6<sup>th</sup> Grade Orientation
- ✓ September 1<sup>st</sup> K and 9th Grade Orientation
- ✓ September 1<sup>st</sup> and 2<sup>nd</sup> Superintendents day
- ✓ September 6<sup>th</sup> First day of School
- ✓ September 15<sup>th</sup> Open House

**SUPERINTENDENT’S REPORT:**

Mr. Connell discussed several meetings he has attended with regard to the Annual Professional Performance Review (APPR), noting this will be a long drawn out process. C.C.S. Administration will meet with the BOCES Network Teams on August 23. Mr. Connell informed the Board of changes planned for CPT time for the 2011 – 2012 school year. Beginning this year, coaches will be responsible for their team members beginning at 2:47. Athletes will be accountable to their coach. Those students will be allowed to go downtown to Jacob’s Place or to a friend’s house as long as they return at the appointed time of practice and/or game.

Transportation mandate relief – Beginning in September, the District will tract bus students who actually ride the bus; once that figure is determined, the state requires that the District then add 10%.

Building project – Progress has been made outside the building, more so than inside. Teachers have been working on their rooms in preparation for the first day of school. John’s goal is to have the facilities clean by the time school starts. The Distance Learning room will be re-assembled on Friday and there is a back-up plan using the Tanberg’s in the event the DL room is not operational by Monday.

As a cost savings, BOCES cosmetology students will no longer be transported for extra hours inasmuch as most of the time when the District sends a bus out and it comes back empty. Students can gain hours by volunteering at a salon or they can transport themselves.

**NEW BUSINESS:**

Koreen Freeman made a motion, seconded by Troy Buckley, to table items 1, 2, and 3.

VOTE: YES – 5; NO – 0

*Tabled Items 1,2 and 3*

Prudence Kunert made a motion, seconded by Koreen Freeman, to approve recommendations from the Committee on Pre-School Special Education, as presented.

VOTE: YES – 5; NO – 0

*Approved recommendations from the Committee on Special Education*

On motion of Prudence Kunert, seconded by Troy Buckley, the Board voted to accept letter of resignation from Renee Powlin from her half time (.5) position of Library Media Specialist, effective August 1, 2011.

VOTE: YES – 5; NO – 0

*Accepted letter of resignation from Renee Powlin*

On motion of Prudence Kunert, seconded by Kim Vogt, the Board voted to approve the reappointment of the following substitutes for the 2011 – 2012 school year:

*Approved reappointment of substitutes*

Name	Appointment	Certification
Mr. Steven L. Zaluski	Substitute Teacher	Elementary Education
Mr. Thomas M. Hovendon	Substitute Teacher/Teaching Assistant/Aide/ISS Monitor	AAS Degree
Ms. Amber C. Bradley	Substitute Teacher	Certified Spanish 5-12
Mrs. Christine Breyette	Substitute Cafeteria, Teacher's Aide, Custodial Substitute	N/A
Ms. Jessica L. Condino	Substitute Teacher or Clerical	Literacy, B-12,Certified, Eng. 5-12; Students w/ Disabilities 7 - 12 - Eng.
Mrs. Donna Cooper	Substitute Food Service/Cleaner/Aide	N/A
Mr. Richard I. Crane	Substitute Bus Driver	N/A
Mr. Kevin Cross	Substitute Teacher	Working on Bachelors in Music
Mrs. Catherine L. Dannan	Substitute Teacher	Certified, Elementary
Mrs. Vivian Doolittle	Substitute Teacher, Teacher Assistant, Aide or Cafeteria	N/A
Ms. Stephanie Driscoll	Substitute Teacher	Childhood Ed 1-6; B-2
Ms. Haily M. Dunn	Substitute Teacher	In college 3 1/2 years
Mr. Frank D. Fazio, Jr.	19-A Certified Examiner	N/A
Ms. Katherine Freeman	Substitute Teacher	Elementary Education
Ms. Heather Gaebel	Substitute Teacher/ Assistant/Aide	2 Yr. Degree-Human Services
Ms. Elizabeth M. Gamble	Substitute Teacher	Certified Childhood B-2, 1 - 6
Mrs. Cheryl Groff	Substitute Cafeteria/Cleaner	N/A
Mrs. Joanne Groff	Substitute Aide, Cafeteria, Bus Monitor	N/A
Ms. Courtney A. Hanno	Substitute Teacher	3 Years of College
Mr. Dennis Hebert	Substitute Bus Driver	N/A
Ms. Rebecca Houppert	Substitute Teacher	Childhood Ed Grades 1-6; Early childhood Birth - Gr 2
Ms. Julia Ielfield	Substitute Nurse	Bachelor's Nursing
Mr. Sean M. Jolliff	Substitute Teacher	2 Years of College
Ms. Blair K. Kiernan	Substitute Teacher	BA Psychology
Ms. Dana Kinnaman-Peterson	Substitute Teacher	Secondary English
Ms. Amanda Kloster	Substitute Bus Driver, Substitute Teacher Aide, Substitute Teaching Assistant,	N/A

	Substitute Food Service Helper	
Ms. Kathleen Lehman	Substitute Teacher	BA SUNY Potsdam
Ms. Diane Mahar	Substitute Cafeteria/Teacher Aide/Assistant/Office	N/A
Ms. Tina M. Martin	Substitute Teacher	Spanish Certified Grades 7 -12
Ms. Mary L. Miller	Substitute Teacher	AS Early Childhood Development
Ms. Amber C. Moser	Substitute Teacher	Music Major in College
Mr. Vaughn Moser	Substitute Teacher	Engineering Degree
Mr. Edward M. Murphy	Substitute Teacher	2-year degree
Mr. Scott Nicol	Substitute Bus Driver	N/A
Mr. Michael R. Niles	Substitute Teacher	MST Childhood Education
Mrs. Stephanie Olson	Substitute Teacher's Aide/Assistant	N/A
Mr. Kyle J. Overton	Substitute Teacher	Social Studies
Mrs. Nancy Overton	Substitute Cafeteria/Cleaner	N/A
Ms. Karrie Parker	Substitute Teacher	Elim Bible Institute -Youth Minister
Ms. Amie Pelton	Substitute Teacher	Certified School Psychology
Ms. Angela Ross Peters	Substitute Teacher	1-6; Literacy
Mr. Harold Prince	Substitute Bus Driver	N/A
Mr. John R. Sammis	Substitute Teacher	Physics, Bio, Chem Gen Sci
Ms. Margaret Scougal	Interpreter for the Deaf (substitute)	American Sign Language & Interpreting
Mrs. Judith A. Scoville	Substitute Bus Driver, Substitute Teacher Aide, Substitute Teaching Assistant, Substitute Food Service Helper	N/A
Miss Erin G. Shambo	Substitute Teacher	Certified Music Education
Mr. Zachary Shambo	Substitute Teacher	Certified PE
Ms. Rebecca Shultz	Substitute Teacher	Certified French
Mrs. Christina L. Smith	Substitute Nurse	Registered Nurse
Mr. Gerald Snyder	Substitute Teacher /Substitute Bus Monitor/ Substitute Teacher Aide/ Substitute Custodian	N/A
Mrs. Jennifer Spaulding	Substitute Teacher	BS Child/Family Services
Ms. Casey M. St. Louis	Substitute Teacher Aide/Teaching Assistant	2 Years of College
Mr. James Stansbury	Substitute Teacher	Hospitality/Tourism
Ms. Tamie Stephenson	Substitute Teacher	MA Literacy/BA/Elementary Cert
Mrs. Elizabeth J. Sullivan	Substitute Bus Driver/Substitute Bus Monitor/ Substitute Cafeteria/Substitute Teacher Aide/Assistant/Monitor	N/A
Mrs. Kathryn M. Sullivan	Substitute Teacher	BA
Mrs. Rebecca J. Sullivan	Substitute Teacher/ Assistant/Aide/Office	N/A
Mrs. Virginia Sullivan	Spanish Substitute Teacher	N/A
Ms. Danielle Trim	Substitute Teacher	Certified, Math 7 - 12 w/ 5-6 Extension
Ms. Kayla J. Ward	Substitute Teacher	Certified Childhood Ed 1-6
Ms. Carolyn Widrick	Substitute Teacher	Initial (Literacy 5-12)
Mr. Clarence Woodruff	Substitute Teacher	Gen Science, Biology, Earth Science
Mr. John B. Woods	Substitute Teacher	N/A
Mr. Kyle Zehr	Substitute Teacher	Art Education (MST in progress)

VOTE: YES – 5; NO – 0

On motion of Kim Vogt, seconded by Koreen Freeman, the Board voted to appoint Sara Gleason to Bi-County Chorus/Area All State/ NYSSMA advisorships for the 2011 – 2012 school year.

VOTE: YES – 5; NO – 0

On motion of Kim Vogt, seconded by Koreen Freeman, the Board voted to appoint Megan Cross to Bi-County Band/Area All State advisorships for the 2011 – 2012 school year.

VOTE: YES – 5; NO – 0

*Approved appointment of Sara Gleason to Bi-County/Area All-State/NYSSMA advisorships*

*Approved appointment of Megan Cross to Bi-County/Area All-State/NYSSMA advisorships*

On motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to approve the appointment of the following volunteer assistant coaches for the fall sports season: Jillann Micek and Troy Buckley

*Approved volunteer assistant coaches  
Jillann Micek and  
Troy Buckley*

VOTE: YES – 4; NO – 0; Abstain – 1 – Troy Buckley

On motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to appoint the following district volunteers for the fall soccer season: Scott Jacobs, Mike Eddy, Victor Montalvo, Jennifer Spaulding and Annette Lehman.

*Approved district volunteers for the fall soccer season*

VOTE: YES – 5; NO – 0

On motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to approve Classroom Lease agreement between the District and Jefferson-Lewis BOCES for the Distance Learning Room.

*Approved Classroom Lease agreement between the District and BOCES*

VOTE: YES – 5; NO – 0

On motion of Koreen Freeman, seconded by Troy Buckley, the Board voted to approve the 2011 – 2012 Tax Warrant, as presented.

*Approved 2011 – 2012 Tax Warrant*

VOTE: YES – 5; NO – 0

On motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to approve the appointment of Elizabeth Sullivan to a full-time bus aide position at a yearly salary of \$7,220.00.

*Approved appointment of Elizabeth Sullivan to a full-time bus aide position*

VOTE: YES – 5; NO – 0

On motion of Koreen Freeman, seconded by Troy Buckley, the Board voted to appoint Jessica Reed, substitute teacher.

*Approved appointment of substitute teacher Jessica Reed*

VOTE: YES – 5; NO – 0

On motion of Troy Buckley, seconded by Kim Vogt, the Board voted to approve resolution approving Copenhagen Central School Annual Professional Performance Review Plan for Principals Covered by L. 2010, Ch. 103, effective September 1, 2011.

*Adopted resolution approving the CCS Annual Professional Performance Review Plan for Principals*

VOTE: YES – 5; NO – 0

On motion of Troy Buckley, seconded by Prudence Kunert, the board voted to approve resolution approving Copenhagen Central School Annual Professional Performance Review Plan for Teachers Covered by L. 201, Ch. 103, effective September 1, 2011.

*Adopted resolution approving the CCS Annual Professional Performance Review Plan for teachers*

VOTE: YES – 5; NO – 0

On motion of Koreen Freeman, seconded by Prudence Kunert, the Board voted to approve Municipal Cooperative Agreement, Black River Valley Schools Workers' Compensation Plan, as presented.

*Approved Municipal Cooperative Agreement, Black River Valley Schools Workers' Compensation Plan*

VOTE: YES – 5; NO – 0

On motion of Koreen Freeman, seconded by Troy Buckley, BE IT RESOLVED THAT the Board of Education of Copenhagen Central School, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of Scott N. Connell, Superintendent of Schools, does hereby appoint TASHA J. LAVERGHETTA to a .5 FTE Library Media Specialist teaching position and BE IT RESOLVED that during the 2011-2012 school year she will be paid \$20,332.50.

VOTE: YES – 5; NO – 0

On motion of Koreen Freeman, seconded by Troy Buckley, the Board voted to approve the appointment of Tasha J. Laverghetta substitute teacher.

VOTE: YES – 5; NO – 0

On motion of Troy Buckley, seconded by Prudence Kunert, the Board voted to approve Capital Project Change Order GC-043, as follows:

Change Order #	Original Contract Sum	Net Change by previously authorized Change Orders	Contract Sum Increase	New Contract Sum	Explanation
GC - 043	\$1,821,000.00	\$400,334.19	\$77,219.00	\$2,298,553.19	Labor and material to furnish and install new metal siding and trim on the bus garage per JD-14. This includes a credit for not painting the areas that are to be sided

VOTE: YES – 5; NO – 0

On motion of Prudence Kunert, seconded by Kim Vogt, the Board voted to approve Application for Use of Facilities submitted by Kathleen Dawson to resume teaching Zumba fitness classes on Tuesdays and Thursdays between the hours of 3:30 and 4:30 p.m.

VOTE: YES – 5; NO – 0

**DISCUSSION:**

1. Issue an RFP for Internal Auditor – Mrs. Mundy advised the agreement for services performed by Sovie and Bowie, CPA has expired and it is time to issue a new RFP.

2. Lewis County General Hospital Clinic – Mr. Connell gave the Board a proposed lease agreement prepared by the district’s attorney for their perusal and suggestions.

At 8:30 p.m. and on motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to go into Executive Session to discuss the medical, financial credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

VOTE: YES – 5; NO – 0

*Approved appointment of Tasha J. Laverghetta to a .5 FTE Library Media Specialist position*

*Approved the appointment of Tasha Laverghetta substitute teacher*

*Approved capital project change order GC-043*

*Approved Application for Use of Facilities from Kathleen Dawson to resume Zumba Classes*

*Voted to go into Executive Session*

At 9:23 p.m. and on motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to come out of Executive Session.

*Voted to come out of Executive Session*

VOTE: YES – 5; NO – 0

Prudence Kunert made a motion, seconded by Koreen Freeman, to remove from the table items 1., 2., and 3.; also moving to approve those items as follows:

*Approved request from Linda Prince for approximately 2 to 3 weeks due to surgery*

1. Request from Linda Prince for leave of absence in accordance with the Family Medical Leave Act (FMLA), beginning September 15, 2011, for approximately two to three weeks due to surgery.

2. Request from Lisa Mattis for leave of absence beginning September 1, 2011 until her doctor clears her to return to work after the delivery of her child; anticipated due date is November 5, 2011.

*Approved request from Lisa Mattis for maternity leave*

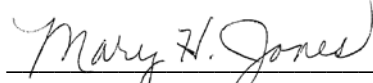
3. Appointment of Tamie Stephenson as long-term substitute teacher for Lisa Mattis.

*Approved appointment of Tamie Stephenson long-term substitute for Lisa Mattis*

VOTE: YES – 5; NO – 0

At 9:26 p.m. and on motion of Prudence Kunert and seconded by Koreen Freeman, the Board voted to adjourn.

VOTE: YES – 5; NO – 0

  
\_\_\_\_\_  
School District Clerk