

PRESCOTT SCHOOL DISTRICT

BOARD MEETING MINUTES

REGULAR MEETING

November 21, 2016

THOSE PRESENT:

SCHOOL BOARD MEMBERS: Karen Tonne, Eva Madrigal, Erik Young, Sara Fletcher

SCHOOL BOARD MEMBERS ABSENT: Leann Griffin

STUDENT BOARD MEMBERS: None

SUPERINTENDENT: Brett Cox

PRINCIPAL: Dr. Jodi Thew

BUSINESS MANAGER: Patti Johnson

CLERK: Cheryl McCracken

ASSOCIATION REPRESENTATIVES: Jeremy Irland

PATRONS AND PROFESSIONALS: None Present

DELEGATES, VISITORS AND GUESTS: None Present

CALL TO ORDER:

The regular meeting of the Prescott School District Board of Directors was called to order by Chairman Karen Tonne at 6:00PM. The meeting was held in the Board Room of the Prescott School District.

FLAG SALUTE:

Chairman Karen Tonne led the flag salute.

WELCOME VISITORS & GUESTS:

Chairman Karen Tonne welcomed our visitors

ADDITIONAL ITEMS TO ADD TO AGENDA:

Extended Season Soccer Coaching Stipend

REPORT OF THE ASSOCIATION:

Jeremy Irland introduced himself and shared how he became a music teacher and developed a love for music. He likes teaching the art of music to students. He plans on taking grades 4 and 5 to a concert that allows the students to accompany with their instruments to participate in the experience.

REPORT OF THE SUPERINTENDENT:

During the past month, I have submitted the CTE competitive grant. The grant was written in an attempt to win grant funding for the purchase of equipment that would support a Metal Fabrication program.

In addition, I have been collecting bids to submit for the National School Lunch Program Equipment assistance grant. If this grant is awarded, the funds will be used to purchase a commercial deep freeze and update the walk-in cooler to add an access door and replace the refrigeration unit.

REPORT OF THE PRINCIPAL:

The accreditation review process is complete and Prescott Junior/Senior High is now accredited. Our final accreditation report is pending, but initial recommendations included better alignment between our mission/vision statement and professional development/collaboration, enhance the career and interpersonal counseling services provided by the school, and better utilization of our technology to change our teaching practice rather than as a replacement of our current practices.

Mr. Irland put together a Veteran's Day assembly to honor our veterans through music.

This month Gear-up funded a bus to take students to Whitman College for SAT testing.

AVID Elementary sent a coach to Prescott to assist us with moving our implementation forward. Recommendations included aligning our work with AVID and GLAD, and defining which Writing, Inquiry, Collaboration, Organization, and Reading strategies at each grade level K-6.

We also invited our parents in for a Title I meeting and lunch. We had 69 parents/community members learn more about our school-wide Title I implementation and provide us feedback.

Collaboration this month was on fostering a growth mindset.

REPORT OF THE STUDENT BOARD MEMBERS:

None

PUBLIC COMMENTS:

None

BUSINESS ITEMS:

CONSENT AGENDA: A motion was made by Sara Fletcher and second by Eva Madrigal to approve the item listed under the consent agenda from the regular board meeting agenda. Motion carried 4-0.

- Approve October 27, 2016 regular meeting minutes
- Approve November Warrants:
AP: \$56,058.94 Payroll: \$248,170.24
- Approve 16-17 Section 125 Flexible Benefit Plan

INFO/REPORT ITEMS:

A. FISCAL/ENROLLMENT REPORT: Mrs. Patti Johnson, Business Manager, presented the following report to the board:

NOVEMBER 2016 BOARD MEETING FINANCIAL REPORT

Budget Status Report for the Prescott School District balances to the Co Treasurer as of October 31, 2016:

• General Fund	<u>\$1,480,755.14</u>
• ASB Fund	<u>\$ 40,561.53</u>
• Capital Projects Fund	<u>\$ 61,825.36</u>
• Transportation Vehicle Fund	<u>\$ 526,600.12</u>
• Debt Service Fund	<u>\$ 432,643.70</u>

Net change for each fund since 9-1-2016:

General Fund:	\$231,114.39	Received \$210,208 Property Taxes in October
ASB Fund:	\$ 545.49	
Capital Projects Fund:	\$ -9,750.73	HKG pymt to GF + interest/rental income
Transportation Vehicle Fund:	\$ 774.19	Interest
Debt Service Fund	\$139,131.67	Taxes & Interest Received

The month of October brought with it a significant increase in the general fund balance due to the 2nd half property tax collection. Total revenue for the month of October was \$547,788.30 and the total expenditures were \$340,275.29. Revenue was budgeted at 273 anticipated FTE. As of today, 274.18 FTE is calculating for enrollment. We have had 8 students withdraw but remain on the count for 20 days or until we receive a records request from their new school. December may remain at the current FTE but January's count will reflect the true number which would put us at 266.18 FTE which is under our budget driver by 6.82 FTE. This would amount to a reduction in our basic education funding of approximately \$45,000, not to mention a reduction in transitional bilingual funding. Not only will January's apportionment start reflecting actual average FTE calculations, we will see an adjustment for the difference of the average enrollment vs budgeted FTE from the prior months (September through December) as well. This will also hold true for all special programs such as Special Education, CTE, Running Start, Transitional Bilingual, and ALE. Therefore I am anticipating our January revenue to be low. December will be a short month for the business office as payroll and accounts payable will need to be done by our next board meeting which will be Thursday, December 15th.

B. PRESCOTT ATHLETIC UPDATE:

High School Soccer placed third in State. The soccer team has gone to State every year. There are 14 on the Junior High boys basketball team. Cheerleader participation is up. Junior High girls basketball participation is down. The High School boys basketball team will have enough players.

C. LEGISLATIVE REPORT:

Board Member, Erik Young, stated the president-elect is Donald Trump and his views on education have not been revealed yet.

INFO/DISCUSSION ITEMS:

- D.** 1st Reading for the following policies:
- #1110 Election
 - #1114 Board member Resignation and Vacancy –
(Combines current policy 1114 & 1115)
 - #1440 Minutes

- #1450 Absence of a Board Member
- #1731 & 1731P Board Member Expenses
- #1733 Board Member Compensation

2nd Reading for the following policies:

- #1330 Administration in the Absence of Policy or Procedure
- #1400 Meeting Conduct, Order of Business and Quorum
- #1410 Executive or Closed Sessions
- #2411 Certificate of Educational Competency
- #3120 Enrollment
- #3122 & 3122P Excused and Unexcused Absences
- #3140 Release of Resident Students

Mr. Cox asked if there were any questions and there were none.

E. Set January Board Retreat Date – Evaluation of Superintendent

The Board set January 26, 2017 as the Board Retreat Day. They proposed discussing financial and facility goals along with possibly adopting a transgender policy. The retreat will begin at 9:00AM.

F. Open of Sealed Bids for Surplus Bus

Superintendent Brett Cox received and opened one bid. The bid was considered by the board.

PUBLIC COMMENT

Chairman, Karen Tonne, asked for any public comments, there were none.

ACTION/APPROVAL ITEMS


- G. Policies #1005, #1330, #1400, #1410, #2411, #3120, #3122, #2021, #3122P, #3140, Policy to Suspend #1115, #1230:** Erik Young made a motion to approve Policies #1005, #1330, #1400, #1410, #2411, #3120, #3122, #2021, #3122P, #3140, Policy to Suspend #1115, #1230. Eva Madrigal second the motion. Passed 4-0
- H. Sale of Surplus Bus:** Sara Fletcher made a motion to approve the Sale of Surplus Bus. Eva Madrigal second the motion. Passed 3-0, Abstain 1-Erik Young
- I. Miscellaneous – Extended Season Soccer Coaching Stipend:** Sara Fletcher made a motion to accept the Extended Season Soccer coaching Stipend. Eva Madrigal second the motion. Passed 4-0

Additional Board Comments and Information:

There were none.

Adjournment:

The meeting was adjourned at 6:58PM by chairman, Karen Tonne.



BOARD CHAIRMAN



SECRETARY



CLERK