

COPENHAGEN CENTRAL SCHOOL  
REGULAR MONTHLY BOARD MEETING  
JUNE 20, 2016

PRESIDENT ROBERT F. STACKEL, PRESIDING

BOARD MEMBERS PRESENT:

TROY W. BUCKLEY  
KOREEN G. FREEMAN  
KEITH LEE  
LYNN A. MURRAY  
GABRIELLE M. THOMPSON, in at 7:10 p.m.  
ALFRED E. TOMASELLI

BOARD MEMBERS ABSENT:

OTHERS PRESENT:

SCOTT CONNELL, Superintendent  
NADINE O'SHAUGHNESSY, Principal  
PAMELA RATLIFF, Assistant Principal  
DALE MUNN, Director of Student Services and District Treasurer  
BRENDA SHELMIDINE, Interested Public

This regular meeting of the Board of Education was called to order by President Stackel at 6:30 p.m. The pledge of allegiance was said.

*Meeting called to order*

On motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to approve previous minutes, May 3 and 17, 2016 Annual Meeting and Vote, May 24, 2016 Regular Meeting.

*Approved previous minutes*

VOTE: YES – 6; NO – 0

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to approve Treasurer's Report, Warrants, and School Lunch Report, submitting all for audit.

*Approved Treasurer's Report, Warrant, and School Lunch Report*

VOTE: YES – 6; NO – 0

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to approve Transfers (#6), as presented by the District Treasurer.

*Approved Budget Transfers #6*

VOTE: YES – 6; NO – 0

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to accept the Revised Agenda.

*Accepted Revised Agenda*

VOTE: YES – 6; NO – 0

ADMINISTRATORS' REPORTS:

K- 12 PRINCIPAL O'SHAUGHNESSY offered the following:

Student Highlights:

- Our band combined with Lyme again this year for an outstanding concert. Collectively they sounded great.
- Mrs. Petersen organized a "Senior Send-Off" based on a video that was shared on social media. The students had a great time. She's already thinking of improvements for next year.
- This year's CBT field tests were administered without a glitch. Students considered it just another day.
- Our elementary students had their first, what we hope to be annual, career fair.
- The second grade annual chick hatching project yielded seven babies, the most in many years.
- The annual Art Show and Reception was beautiful and inspiring.
- The Athletic Banquet was a great night for our varsity girls soccer to receive their championship rings.
- Again this year, the elementary had a science fair. It was smaller than last year but equally as entertaining as any year.

- Senior BOCES students were honored at their graduation at South Lewis. Copenhagen students made us proud in every category, presidential awards, technical endorsements, perfect attendance, scholarships, etc.
- Honor Society students (middle and high school) were treated to a well deserved trip to the Adirondack Museum.
- Kindergarteners have been practicing daily for their graduation and they are ready!

#### Administrative Highlights:

- Creating the master schedule for next year has proven to be very difficult but it is as complete as it can be with hopes that staffing doesn't change over the summer which might impact that schedule.
- The Technology Committee has been working diligently to create quality, relevant professional development offerings for the summer in preparation for some changes in products for teachers and students. Canvas Camp with Mrs. Rowsam started today. More training has been planned
- Grades 4 & 8 Science tests are completely administered and scored. We are now waiting for results to be returned.
- All teachers' data has been verified by them and locked into TSDL.
- All teacher have been reminded many times to be sure they have their TEACH accounts updated and that they log in at least once before leaving for the summer.
- SLO post-tests have been completed.
- Regents exams are well under way and results are coming in.
- Summative end-of-year conferences have begun for teachers' APPRs.

#### Upcoming events:

- June 22 - Kindergarten Graduation
- June 23 - Senior Graduation Rehearsal and Luncheon
- June 25 - Alumni Banquet
- June 26 - Senior Graduation
- July 22 - Lewis County Fair Spelling Bee

#### **K-5 PRINCIPAL:**

Mrs. Ratliff offered the following:

- Elementary class lists have been completed. Efforts are made to balance academic and behavioral levels between classes. Our small 4th grade cohort will be in one group throughout the entire day.
- All of our elementary classes have taken field trips. These included; UPK- Lowville Town Hall Theater, K- Old McDonald's Farm, 2<sup>nd</sup>- Burnett Park Zoo, 3<sup>rd</sup> Camp Wabasso, 4<sup>th</sup> Grade - Fort Stanwix, and 5<sup>th</sup> grade- Lowville Farm Safety Days.
- PLP/SLO meetings are underway. Meetings were not scheduled until the district wide vocabulary tests were completed, as this information is needed to generate the Local 20% of Composite Scores. Teachers whose growth scores typically rely on information from the 3-8 State Tests will be given a transition score.
- The Summer Learning Program planning is well underway. We have 39 students signed up to attend. The summer program will be on Tuesdays, Wednesdays, and Thursdays from 8:15 – 11:15, from July 5<sup>th</sup> to August 11<sup>th</sup>.
- Once again this summer, Mrs. O'Shaughnessy and I will be encouraging students to participate in the Summer Reading Challenge. This year's challenge is "When a Story Comes Alive."
- Kudos to Miss Burns for coordinating the Science Fair/Invention Convention again this year for students in grades 1 – 5. Many students participated and families came to see what their little "genius" could do.
- Once again this year, our fifth graders had the opportunity to shadow a sixth grader for the day to see firsthand what their schedule will be like as a new middle school-er.
- Mrs. Greene and the STARS educators have collaborated on getting the school garden underway. A special thanks to Terry and Sydney O'Shaughnessy for their help!
- Grades K-8 science teachers recently attended an informational session on FOSS (Full Option Science System). We are hoping to fully implement this curriculum next school year.

#### Upcoming events:

- Monday, June 20, 2016 – Last Day of Classes for Pre-K - Grade 8
- Monday, June 20, 2016 – 8th Grade Awards Ceremony – 1:15 p.m.
- June 20, 2016 – Middle School Semi Formal
- June 20, 2016 – Pre-K Graduation
- June 21, 2016 – 8:00 a.m. Middle School Water Safari Trip
- June 22, 2016 – Kindergarten Graduation – 6:00
- Thursday, June 23, 2016 – 10:00 a.m. Senior Graduation Rehearsal and Senior/ Staff Luncheon
- June 25, 2016 – Alumni Banquet – 6:30 Registration
- June 26, 2016 – Senior Commencement – 2:00

- July 5, 2016 – Summer School for elementary begins
- July 6-8, 2016 – Leadership Conference in Lake Placid

**DIRECTOR OF STUDENT SERVICES:**

Mr. Munn offered:

- I want to take this opportunity to thank the Board of Education for your support of our students with special needs. Both of our students that have been identified by the CSE are on pace to graduate with a Regents diploma this month.
- Changes in NYS graduation requirements for Students with Disabilities recently approved will make it easier for them to earn a local diploma.
- Current reports on per pupil spending place us out of 459 out of 678 NYS schools with \$17,929 amount per student. The NYS average was \$20,610. We do rank higher than several local schools, as a result of cohort sizes that lead to reduced class sizes. With few exceptions, we are spending less than similar sized districts. Sackets Harbor is the only notable exception at \$14,909. They are much less reliant on NYS aid and have nearly twice the local tax levy.
- Another retiree has accepted our health insurance incentive. Two more are expected to before the end of the fiscal year. Total anticipated savings of all that signed up this year is \$733,000. School's outlay for retiree benefits has decreased over \$3,000 a month. Additionally, retirees are saving a total of approximately \$9,000 a year on their new plans.
- Our Audit by the State Comptroller's office has not been published as yet, but it has been referenced in other audits.

Date	CSE	CPSE	504
12/17/14	67	7	17
9/28/15	74	5	18
12/16/15	77	11	18
2/22/16	82	12	20
3/28/16	81	14	20
4/25/16	80	14	20
5/23/16	79	12	19
6/20/16	80	10	19
6/20/16	1 new classification 2 pending referrals	2 Declassified 3 pending referrals	1 pending referral

**SUPERINTENDENT'S REPORT:**

Superintendent Connell advised that Stanley Rowsam was the successful candidate to replace Dale Clarke in his cleaner position. Room changes will take place this summer due to the new BOCES 8:1:1 classroom. Mrs. Ratliff will relocate to the student support center. Mrs. Shambo will move there as well, serving as her secretary. UPK will be in one room with Mrs. Macaluso teaching pre-k in the a.m. and p.m. Mrs. Rarick will teach elementary art and AIS. The present learning center in room a59 is moving to room 160. We are not sure where Makerspace will be. The District has been awarded Bullet Aid in the amount of \$20,000 from Senator Griffo and \$5,000 from Senator Ritchie. The District's water has been tested for lead. Results are forthcoming. We did this on a voluntary basis. Soon it will be mandatory. The cost is aidable. We hope to use Community Schools money, which is not as restricted as initially thought, for an enhanced STARS program. Legislators have extended school's APPR approval date to December 31<sup>st</sup>. Administration and the CTA have come to an agreement. The CTA will vote on it shortly.

**NEW BUSINESS:**

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to approve resolution noting the Copenhagen Central School Purchasing Agent will be responsible for the assignment of fund balance as it relates to encumbrances at June 30<sup>th</sup>.

VOTE: YES – 7; NO – 0

*Approved resolution noting CCS Purchasing Agent responsible for the assignment of fund balance as it relates to encumbrances at June 30<sup>th</sup>*

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to approve resolution noting the Copenhagen Central School Board of Education will be responsible for the assignment of fund balance as it relates to appropriated fund balance at June 30<sup>th</sup>.

VOTE: YES – 7; NO – 0

*Approved resolution noting Board of Education will be responsible for the assignment of fund balance as it relates to appropriated fund balance at June 30<sup>th</sup>*

On motion of Troy Buckley, seconded by Koreen Freeman, the Board approved resolution noting that the Copenhagen Central School Board of Education will conform to the rules and regulations of GASB 54.

VOTE: YES – 7; NO – 0

*Approved resolution noting the Board of Education will conform to the rules and regulations of GASB54*

On motion of Alfred Tomaselli, seconded by Lynn Murray, the Board voted to appoint the following club/advisor staff for the 2016 – 2017 school year:

- 12<sup>th</sup> Grade, Class of 2017 – Cynthia Graves/Cathy Snyder
- 11<sup>th</sup> Grade, Class of 2018 – Michelle Castor/Amber Coulombe
- 10<sup>th</sup> Grade, Class of 2019 – Miranda Bush
- 9<sup>th</sup> Grade, Class Of 2020 – Christina Petersen
- 8<sup>th</sup> Grade, Class of 2021 – Lori Griffin/ John Cain
- 7<sup>th</sup> Grade, Class of 2022 – SueAnn Carroll
- Art Club – Virginia Hovendon
- Bi-County Band/Area All State – Megan Harvey
- Bi-County Chorus/Area All State/NYSSMA – Carrie Hall
- Bowling Club – Dora Dorchester
- Common Ground – Michelle Castor
- Director of Musicals – Carrie Hall
- Director of Student Activities – Catherine M. Snyder
- Elementary Military Kids Club – Christina Petersen
- Elementary Play – Cynthia Graves
- George S. O'Brien Chapter, National Honor Society – Krisha Greene
- Junior National Honor Society – Nicole Lee
- Majorettes – Shelva Frizzell
- Marching Band Director – Megan Harvey
- Middle-High School Military Kids Club (Grades 6-12) – Amber Coulombe
- Riparian – Lori Griffin
- SADD – Miranda Bush/ Cathy Snyder
- Ski Club – Nikki Lee
- Spanish Club – Tina Martin
- Student Council – Michelle Castor/Amber Coulombe
- Whiz Quiz – John Cain
- YAC – Brigitte Gillette
- Trap Shooting Club – Troy Buckley

VOTE: YES – 6; NO – 0; ABSTAIN – 1 (Mr. Buckley)

*Approved club/advisor staff for the 2016-2017 school year*

On motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to appoint the following coaching staff for the 2016 – 2017 fall sports season:

- Varsity Girls Soccer - Katherine Stackel
- Varsity Boys Soccer – Scott Randall
- Modified Girls Soccer – Charity Smykla
- Modified Boys Soccer – Gerald Snyder
- Varsity Tennis - Juli Hebert

VOTE: YES – 6; NO – 0; ABSTAIN – 1 – Mr. Stackel

*Approved coaching staff for the 2016-2017 fall sports season*

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to appoint the following summer 2016 staff:

- (a) Summer School teaching staff: Melissa Reed, Beckie Scholler, Sara Hefferon;
- (b) Teaching Assistants: Cathy Snyder, SueAnn Carroll;
- (c) Teacher Aide: Sue Colton
- (d) Summer cleaning staff: Cheryl Groff and Nancy Overton

*Approved appointment of 2016 summer staff*

VOTE: YES - 7; NO - 0

On motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to approve the appointment of the following substitute staff for 2016 - 2017:

(a) Mary Jones - office substitute

*Approved appointment of substitute*

VOTE: YES - 7; NO - 0

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to approve the appointment of Stanley J. Rowsam to a full-time, 12-month Bus Driver/Cleaner position, effective August 1, 2016.

*Approved appointment of STANLEY J. ROWSAM to full time, 12-month Bus Driver/Cleaner*

VOTE: YES - 7; NO - 0

Following her provisional appointment of May 27<sup>th</sup>, 2014 and on motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to approve the permanent appointment of Nicole Grandjean, to the position of School Lunch Manager effective June 20, 2016. This appointment includes an eight (8) week probationary period, June 20, 2016 to August 15, 2016.

*Approved appointment of NICOLE GRANDJEAN to School Lunch Manager*

VOTE: YES - 7; NO - 0

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to approve request from Irene Wilder to allow her daughter, Sarah Wilder, to represent Copenhagen Central School with the Lowville Varsity Swim Team to continue into the 2016 - 2017 school year.

*Approved request for Sarah Wilder to swim with the Lowville Varsity Swim Team.*

VOTE: YES - 7; NO - 0

On motion of Troy Buckley, seconded by Lynn Murray, the Board voted to approve Inter-Municipal Cooperation Agreement between Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services ("BOCES") and the Copenhagen Central School District for legal services.

*Approved Inter-Municipal Cooperation Agreement between BOCES and CCS for legal services.*

VOTE: YES - 7; NO - 0

On motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to approve recommendations from the Committee on Special Education and the Committee on Pre-School Special Education, as presented.

*Approved recommendations from the Committee on Special Education and the Committee on Preschool Special Education*

VOTE: YES - 7; NO - 0

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to approve request from the following individuals to carry over vacation days from the 2015 - 2016 school year:

*Approved vacation days carry over to 2016-2017*

- Nadine M. O'Shaughnessy - 5 days
- Pamela Ratliff - 5 days
- Terry Brown - 13.5 days
- Craig Tousant - 8.5 days
- Robin Spaulding - 10 days
- Scott Alexander - 5 days
- Ron Trainham - 12 days
- Dale Clarke - 7 days

VOTE: YES - 7; NO - 0;

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to approve the following Applications for Use of Facilities:

*Approved Applications for Use of Facilities as presented*

(a) Use of the baseball field from June to the middle of July from 4:30 to 6:30 p.m. by the Carthage Babe Ruth League for baseball practice.

(b) Use of Copenhagen Central Soccer Fields every Sunday from 2:00 to 4:00 by the Upstate United Soccer Storm Club for soccer practices, starting 6/19 and ending 8/21.

VOTE: YES - 7; NO - 0;

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to approve the creation of a new Civil Service position entitled "Clerk".

VOTE: YES - 7; NO - 0;

*Approved the creation of a new Civil Service position entitled "Clerk"*

On motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to approve the appointment of Dr. Daniel R. Cappon as School Physician, effective Monday, June 13, 2016.

VOTE: YES - 7; NO - 0;

*Approved the appointment of Dr. Daniel R. Cappon as School Physician.*

At 7:14 p.m. and on motion of Lynn Murray, seconded by Troy Buckley, the Board voted to go into Executive Session to discuss particular personnel issues.

VOTE: YES - 7; NO - 0;

At 7:44 p.m. and on motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to come out of Executive Session.

VOTE: YES - 7; NO - 0;

At 7:44 p.m. and on motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to adjourn.

VOTE: YES - 7; NO - 0

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School District Clerk