

COPENHAGEN CENTRAL SCHOOL  
REGULAR MONTHLY BOARD MEETING  
AUGUST 24, 2015

VICE PRESIDENT LYNN A. MURRAY, PRESIDING

BOARD MEMBERS PRESENT:            BOARD MEMBERS ABSENT:  
TROY W. BUCKLEY  
KOREEN G. FREEMAN  
KEITH LEE  
ROBERT F. STACKEL in @ 6:55  
GABRIELLE M. THOMPSON  
ALFRED E. TOMASELLI

OTHERS PRESENT:  
SCOTT N. CONNELL, SUPERINTENDENT  
NADINE O'SHAUGHNESSY, PRE-K-12 PRINCIPAL  
PAMELA L. RATLIFF, ASSISTANT PRINCIPAL  
DALE R. MUNN, JR., DIRECTOR OF STUDENT SERVICES &  
DISTRICT TREASURER

Vice President Lynn Murray called this regular meeting of the Board of Education to order at 6:30 p.m. The Pledge of Allegiance was said.

*Meeting called to order*

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to approve the previous minutes (*July 27, 2015 Regular Meeting*).

*Approved previous minutes*

VOTE:                            YES – 6;        NO – 0

On motion of Koreen Freeman, seconded by Troy Buckley, the Board voted to approve Treasurer's Report, School Lunch Report and Warrants.

*Approved Treasurer's Report, School Lunch Report and Warrants*

VOTE:                            YES – 6;        NO – 0

On motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to accept the Revised Agenda.

*Accepted Revised Agenda*

VOTE:                            YES – 6;        NO – 0

**PRINCIPAL'S REPORT:**

Mrs. O'Shaughnessy presented her annual State of the School Report: Assessment Data Presentation on NYS testing results for grades 3 through 8 in addition to results of 9 – 12 Regents exams. She also offered the following:  
President Stackel entered at 6:55 p.m.

**Student Highlights:**

- Our students were strong competitors at the annual Lewis County Fair Spelling Bees. At all grade levels CCS placed in the top five which were the monetary winners.
- The visitors from Carthage who attended last month's meeting contacted us the next day with a heartfelt "thank you" for allowing their students to participate in our process.
- The summer online health class proved to run much more smoothly this year. Students were all very successful in the course.
- The annual DL demo and mandatory meeting was held this week in preparation for the beginning of classes next week.

**Administrative Highlights:**

The learning curve for us to implement full compliance with the CR Part 154 regulations for ELLs continues to be steep, but baby steps are being accomplished.

- After much conversation and consultation, eSD was used to successfully complete the VADIR report.
- Summer work on the K-12 writing curriculum was a great experience for all who attended. Work will continue throughout the year.
- Administrators have been recertified to be teacher evaluators. Unfortunately, conflicting information continues to confuse matters regarding the new regulations.
- Data Boot Camp at Adirondack Middle School provided many useful reports that will be used as tools for content meetings in September and October.
- Our own staff offered Summer PD for interested teachers. Workshops included:
  - Classroom Management with Web 2.0 Tools
  - Your 24/7 Library: Resources at Your Fingertips
  - Google Camp “Unconference”

**Upcoming events:**

- Aug 25- New Teacher Orientation
- Aug 26 - Workshop: “Workflow Management in a 1:1 Classroom”
- Aug 31- Superintendent’s Day
- Aug 31- 9th Grade Orientation
- Sept 1 - Superintendent’s Day
- Sept 1 - Open House
- Sept 1 - Kindergarten Orientation
- Sept 1 - PreK Orientation
- Sept 1 - 6th Grade Orientation
- Sept 2 - 1st Day for Students
- Sept 8 - All School Pictures
- Sept 18 - Grades 6-12 Dance

**ASSISTANT PRINCIPAL’S REPORT:**

Mrs. Ratliff thanked the Board for supporting the Summer Learning Program which has ended for another year and was very successful. Data results were included with her report. A special thank you goes out to Sydney O’Shaughnessy for her lessons on gardening, nutrition and the environment. More information on the gardening project can be found on her blog.

- The Consolidated Application for Title I funding has been submitted, as has a proposal for the 2015-2016 Expanded Day Prekindergarten Grant. Funding has also been secured for a professional learning community through the Jeff-Lewis Teacher Center.
- The Elementary Student Handbook has been updated, and the CCS Code of Conduct was replaced with a “Kid Friendly” version per state regulations.
- Third grade orientation is new this year and has been designed to alleviate some of the questions and concerns parents may have regarding this next step in their child’s education. Topics such as the switch from learning to read to reading to learn, classroom expectations and NYS Tests will be discussed.
- Data Boot Camp, Day 2 took place at Adirondack Middle School. This time was spent delving into the data of the 3-8 tests and discussing building wide data.
- Over the summer, more than 20 students enrolled in grades K-5. This has forced us to change classroom and teacher assignments as a way to provide the best learning environment for all students. The flexibility and hard work of teachers and the custodial staff is greatly appreciated!
- Safe Schools has received the updated version of our Building Wide Safety Plan. The plan was molded into the Emergency Response Plan Template provided by Safe Schools as a way to satisfy state regulations and is consistent with national preparedness guidelines.

**Upcoming events:**

Aug. 25<sup>th</sup> – New Teacher Orientation

Aug. 26<sup>th</sup> – Workflow Management in a 1:1 Classroom (Darlene Rowsam and Angie Schermerhorn)

Sept. 1<sup>st</sup>- K, UPK and 3<sup>rd</sup> Grade Orientations

Sept. 1<sup>st</sup> - Open House 5:00-7:00

Sept. 3<sup>rd</sup> – PTO Meeting 6:00  
 Sept. 8<sup>th</sup> – School Pictures  
 Sept. 18<sup>th</sup> – Grades 6-12 Dance

**DIRECTOR OF STUDENT SERVICES:**

Mr. Munn offered the following:

- ✓ Special education schedules are continuing to be reviewed and revised over the summer as students with disabilities enter the district. Transfer students Individualized Education Programs (IEP’s), psychological reports, and other records are reviewed and students are provided with comparable services from the transfer IEP. The CSE meets within 30 school days to recognize students into the district and any changes are officially made at that time with parental input.

**Special Education Numbers**

Date	CSE	CPSE	504
7/27/15	68 (includes 1 out of district student and 1 parentally placed in another)	11 Effective 8/18/15 5	19 (includes 1 out of district student and 1 district student attending nonpublic)
8/24/15	75 (includes 1 out of district student and 1 parentally placed in another)	5	19 (includes 1 out of district student and 1 district student attending nonpublic)

CSE: Classified one student  
 Transfer students in - 6

**SUPERINTENDENT’S REPORT:**

Mr. Connell noted the elimination of one bus route did not occur as one of the parochial runs was adjusted. We did lose one driver, but kept all routes. He also talked the about 3<sup>rd</sup> grade numbers growing and the need for a second section with an influx of 28 new students K-5. The elementary has again been restructured. Interviews were completed for the .5 FTE Health/PE position. Sarah Jolliff was the successful candidate. Mr. Kilionski was a positive influence in the District and we wish him well in his new position. The application for Smart Schools Bond Act which has consumed much of Mrs. Rowsam’s time has been submitted. Mr. Connell attended an APPR meeting with another scheduled for November 15. He anticipates applying for a waiver with regard to the new APPR. The new Spanish speaking student from Mexico most likely will be going to Watertown High School. It is anticipated they have the appropriate classes for him. On September 14<sup>th</sup>, Mr. Connell will participate in a Lewis County job fair with other Lewis County Schools. Fall practices are under way. We will be cutting JV Girls Soccer due to low numbers. Board Goals will be addressed at the September Work Session.

**NEW BUSINESS:**

On motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to approve the following substitutes for the 2015 – 2016 school year:

- David Michael Woodruff - substitute teacher
- Jeffrey Van Arsdale – substitute teacher
- Kimberly O’Brien – substitute teacher
- Mariah Strife – substitute teacher
- Martha Furgison – substitute teacher
- Thomas M. O’Riley – substitute teacher
- Carol Church – substitute teacher aide/teaching assistant/cafeteria monitor /custodial work

VOTE: YES – 7; NO – 0

On motion of Koreen Freeman, seconded Troy Buckley, the Board voted to approve the 2015 – 2016 Tax Warrant, as presented.

VOTE: YES – 7; NO – 0

*Approved  
 Substitutes for  
 2015-2016*

*Approved 2015-  
 2016 Tax  
 Warrant*

On motion of Koreen Freeman, seconded by Gabrielle Thompson, the Board voted to approve request from Madison Uhlinger, an athlete from Copenhagen, to participate as an independent athlete on Lowville Academy & Central School District's modified swim team in the fall of 2015.

VOTE: YES – 7; NO – 0

*Approved request from Madison Uhlinger to participate with Lowville Academy's modified swim team*

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to accept letter of resignation from Maren R. Farney, from her elementary teaching position effective August 31, 2015.

VOTE: YES – 7; NO – 0

*Accepted letter of resignation from Maren R. Farney*

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to accept letter of resignation received from Wesley Ratliff from his school psychology intern appointment, effective immediately.

VOTE: YES – 7; NO – 0

*Accepted letter of resignation received from Wesley Ratliff*

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to approve the acceptance of letter of resignation from Sara D. Gleason from her position as Music teacher, effective August 31, 2015.

VOTE: YES – 7; NO – 0

*Accepted letter of resignation from Sara D. Gleason*

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to approve acceptance of letter of resignation from Andrew Kilionski from his .5FTE health/physical education teaching position, effective August 31, 2015.

VOTE: YES – 7; NO – 0

*Accepted letter of resignation from Andrew Kilionski*

On motion of Troy Buckley, seconded by Keith Lee, the Board approved resolution to declare a 2003 2500 HD 4x4 Dodge pick-up truck with an 8 foot plow excess equipment to be sold by sealed bid.

VOTE: YES – 7; NO – 0

*Approved resolution to declare a 2003 2500 HD 4 x 4 Dodge pick-up with plow excess equipment*

On motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to approve reappointment of the following substitutes for the 2015 – 2016 school year:

*Approved reappointment of substitutes for 15 – 16 school year*

Alpha Name	Job Title	Certification Area
Astafan, Nicholas, Jr.	Substitute Bus Driver	N/A
Babcock, Danielle M.	Substitute Teacher	Certified, Math 7 - 12 w/ 5-6 Extension
Boccio, Alex J.	Substitute Teacher	Certified Music Education PK-12 Initial Certificate
Bowers, Patrick J.	Substitute Food Service	N/A
Breyette, Christine	Substitute Cafeteria, Teacher's Aide, Custodial Substitute	N/A
Church, Robert	Substitute Bus Driver	N/A
Clarke, Travis	Substitute Teacher	in 2nd year of College
Connelly, Taylour E.	Substitute Teacher	Certified Childhood Education 1-6
Cooper, Robert	Substitute Bus Driver	N/A
Crane, Richard I., Jr.	Substitute Bus Driver	N/A
Dannan, Catherine L.	Substitute Teacher	Certified, Elementary
Day, Amanda	Substitute Teacher	Early Childhood/ Middle Childhood-Wisconsin
Deom, Sandra J.	Substitute Teacher	Bachelor's in Elementary Ed; not NY Certified

Alpha Name	Job Title	Certification Area
Earle, Amy	Substitute Teacher/Volunteer	B.A. Dance
Frizzell, Shelva	Substitute Teacher	BA in Education, January 2014 4 yrs college; @ Crane School of Music studying Music Education
Furgison, Kelly M.	Substitute Teacher	
Gaebel, Heather	Substitute Teacher/ Assistant/Aide	2 Yr. Degree-Human Services
Green, Shannon	Substitute Teacher Aide/Assistant/Kitchen Cafeteria/	N/A
Groff, Cheryl	Substitute Cafeteria/Cleaner	N/A
Groff, Joanne	Substitute Aide, Cafeteria, Bus Monitor	N/A
Henry, Teresa M.	Substitute Aide/Cafeteria/Substitute Transportation Aide	N/A
Hodge, Andrew	Substitute Teacher	Certified 7 - 12 Social Studies; Special Education K-12
Huntley, Ruth A.	Substitute Aide/Teacher	No Degree
Ielfield, Julia	Substitute Nurse	Bachelor's Nursing
Ingersoll, Aaron C.	Substitute Teacher	Initial Certificate - Physical Education
Jolliff, Sarah L.	Substitute Teacher	4 years of college
Lago, Tyler A.	Substitute Teacher	3 Years of College
McCabe, Kathy L.	Substitute Teacher	Certified Elementary
McEathron, Lyle	Substitute Bus Driver	N/A
McKinney, Cheryl	Substitute Teacher Assistant, Aide, Cafeteria and Teacher	2 Year Degree in Human Services
Earle-		
Miller, Mary L.	Substitute Teacher	AS Early Childhood Development
Moser, Vaughn	Substitute Teacher	Engineering Degree
Mundy, Marcia	District Office Substitute	N/A
Nevills, Stephanie	Substitute Aide/Cafeteria	N/A
Nicol, Scott	Substitute Bus Driver	N/A
Nortz, Heather	Substitute Teacher	Certified Childhood Education (1-6) & Early Childhood (Birth-Grade 2)
Olmstead, Steven J.	Substitute Teacher	Chemistry certification anticipated Summer 2015
O'Shaughnessy, Kylee	Substitute Teacher	Bachelor's Degree
O'Shaughnessy, Sydney	Substitute Teacher/Teacher Aide/Assistant/Cafeteria	2 Years of College
Overton, Nancy	Substitute Cafeteria/Cleaner/Substitute Transportation Aide	N/A
Pisarski, Amanda	Substitute Teacher/Nurse, pending fingerprinting	LPN Perm 314021-1
Pridell, Cynthia	Substitute Teacher	Certified Elementary
Prince, Harold	Substitute Aid/Monitor	N/A
Reed, Karen L.	Substitute Teacher	Certified Elementary
Reed, Melissa	Substitute Teacher	Initial Certificate-Childhood Education 1-6
Reynolds, Rebekah	Substitute Teacher's Aide	High School
Rigabar, Lynne S.	Substitute Nurse	Registered Professional Nurse
Roch, Karrie	Substitute Teacher	Elim Bible Institute-Youth Minister/Roberts Wesleyan
Scoville, Judith A.	Substitute Bus Driver, Substitute Teacher Aide, Substitute Teaching Assistant, Substitute Food Service Helper	N/A
Shelmidine, Marcus	Substitute Teacher	2 Years of College - Sport Management
Smith, Christina L.	Substitute Nurse	Registered Nurse
Snyder, Gerald	Substitute Teacher /Substitute Bus Monitor/ Substitute Teacher Aide/ Substitute Custodian	N/A
Spaulding, Jennifer	Substitute Teacher	BS Child/Family Services
Spaulding, Logan	Substitute Teacher	Bachelors Sports Management
St. Louis, Dawn	Substitute Teacher Aide/Assistant	N/A
Stackel, Asa	Substitute Teacher	BA Broadcasting/Business
Sullivan, Elizabeth J.	Substitute Bus Driver	N/A
Sullivan, Jacob	Substitute Bus Driver	N/A
Sullivan, Rebecca J.	Substitute Teacher/ Assistant/Aide/Office	N/A
Taylor, Lynn	Café/Substitute Teaching Assistant, Aide	SUNY Jefferson - Level 1 Teaching Assistant
Vogt, Kristin A.	Substitute Teacher	BA Communications Studies/Minor Sports Management
Warner, Melinda	Substitute Cafeteria	N/A
Waugh, Shelley	Substitute Teacher Aide/ Assistant/ Cafeteria/Kitchen	N/a
Wolfe, Ernest John, III	Substitute Teacher	BA/Hotel & Restaurant Management; BS History
Woodruff, Clarence	Substitute Teacher	Certified in Science
Woodruff, Sarah	Substitute Teacher	2 1/2 Years College Art Education
Zehr, Joshua	Substitute Teacher	in college

VOTE: YES – 7; NO – 0

On motion of Troy Buckley, seconded by Gabrielle Thompson, and upon recommendation of the Superintendent of Schools, the Board voted to approve the following appointments:

- a. Name: Carrie Hall  
Employment Status: Probationary Appointment  
September 1, 2015 to August 31, 2018  
(tentative)<sup>1</sup>  
Tenure Area: Music  
Certification: Music K-12, Professional Certificate  
Salary: Step 5/BS+30+Masters - \$43,870.00

*Approved the appointment of Carrie Hall to a Music teaching position*

- b. Name: David Easton  
Employment Status: Long Term Substitute  
September 1, 2015 to June 30, 2016  
Tenure Area: Social Studies  
Certification: Social Studies 7 -12, Initial Certification  
Salary: Per Board Policy

*Approved appointment of David Easton Long Term Substitute*

- c. Name: Sarah L. Jolliff  
Employment Status: FTE .5 Health/PE  
Tenure Area: N/A:  
Certification: Health Education, Initial Certificate  
Physical Education, Initial Certificate  
Salary: Step 1 + Masters

*Approved the appointment of Sarah L. Jolliff .5 Health/PE teacher*

<sup>1</sup>Term of Probationary Appointment per Education Law § 3012-c & 3012-d

VOTE: YES – 7; NO – 0

*Approved appointment of Volunteer Assistant Coaches: Jill Micek and Logan Spaulding*

On motion of Koreen Freeman, seconded by Troy Buckley, the Board voted to approve the appointment of the following Volunteer Assistant Coaches:  
Jill Micek and Logan Spaulding

VOTE: YES – 7; NO – 0

*Approved appointment of Melissa Reed long-term substitute*

On motion of Koreen Freeman, seconded by Troy Buckley, th Board voted to approve the appointment of Melissa Reed as a long-term substitute for Bethany Zehr’s maternity leave, beginning August 31, 2015 to October 9, 2015.

VOTE: YES – 7; NO – 0

*Approved appointment of Carrier Hall, Director of Musicals, Bi-County Chorus/Area All State/NYSSMA*

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to appoint Carrie Hall to the following: Director of Musicals, Bi-County Chorus/Area All State/NYSSMA.

VOTE: YES – 7; NO – 0

On motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to approve the following Applications for Use of Facilities:

- a. Request from Patricia Jolliff for use of the Library on Tuesday, August 10, 2015, from 4:25 p.m. to 5:30 p.m. for a Black River Swim Officials meeting

*Approved Application for Use of Facilities*

VOTE: YES – 7; NO – 0

On motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to approve recommendations from the Committee on Special Education as well as the Committee on Pre-School Special Education, as presented.

VOTE: YES – 7; NO – 0

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to review and re-adopt the following Board of Education policies:

- 1900 Parental Involvement
- 5300 Code of Conduct
- 6240 Investments
- 6700 Purchasing

VOTE: YES – 7; NO – 0

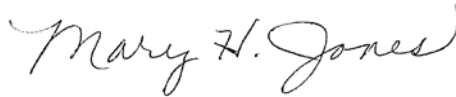
**DISCUSSION:**

Mr. Munn advised he had received an Exemption Questionnaire from Lewis County Real Property Tax office. The Board was in agreement that there would be no change with regard to exemptions.

**ADJOURNMENT:**

At 8:00 p.m. and on motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to adjourn.

VOTE: YES – 7; NO – 0



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School District Clerk

*Approved recommendations from the Committee on Special Education as well as the Committee on Pre-School Special Education*

*Approved re-adoption of specific Board of Education Policies*